



## **DISTRICT OF PORT HARDY**

# **AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, FEBRUARY 12, 2013**

### **MUNICIPAL HALL COUNCIL CHAMBERS**

**Mayor:** Bev Parnham  
**Councillors:** Janet Dorward, Jessie Hemphill, Al Huddlestan, Rick Marcotte,  
Nikki Shaw, John Tidbury

**Staff:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Allison McCarrick, Director of Financial Services  
Trevor Kushner, Director of Operational Services



**H. COUNCIL REPORTS**

1. Verbal reports from Council members.

**I. COMMITTEE REPORTS**

- 21-23** 1. Downtown Revitalization Committee, minutes of the meeting held January 22, 2013.  
Note: One recommendation to Council.

Motion / direction 1. 2.

- 24-26** 2. Economic Development Committee, minutes of the meeting held January 22, 2013.  
For information.

**J. STAFF REPORTS**

- 27-29** 1. Accounts Payable January 2013. For information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

None

**L. PENDING BYLAWS**

None

**M. INFORMATION AND ANNOUNCEMENTS**

February 18 PH Twinning Society, 7:00 pm Council Chambers  
February 21 Committee: Operational Services 9:00 am Council Chambers  
February 25 Mt. Waddington Local Working Group 6:00 pm Council Chambers  
February 26 Committee: Downtown Revitalization 10:00 am Council Chambers  
Committee: Emergency Preparedness Noon Council Chambers  
Committee: Economic Development 4:30 pm Council Chambers  
Council Meeting: Regular Council meeting 7:00 pm Council Chambers  
February 28 Staff: Occupational Health & Safety Committee 8:30 am Council Chambers

**N. NOTICE OF IN-CAMERA MEETING**

No In-Camera Meeting scheduled at this time.

**O. ADJOURNMENT**

1. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR MEETING OF COUNCIL  
JANUARY 22, 2013**

**CALL TO ORDER:** Mayor Parnham Time: 7:01 pm

**PRESENT:** Mayor Parnham, Councillors Dorward, Hemphill, Marcotte, Shaw and Tidbury

**REGRETS:** Councillor Huddlestan

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Allison McCarrick, Director of Financial Services  
Jeff Long, Director of Corporate and Development Services  
Susan Bjarnason, Recording Secretary

Media: North Island Gazette  
Members of the Public: 6

**APPROVAL OF AGENDA**

*Addendum*

Mayor Parnham advised of two addenda as follows:

1. New Business: N.I. 101 Squadron and Royal Canadian Legion re: Proposed Cenotaph Reconstruction Project in Carrot Park.
2. New Business: Downtown Revitalization Committee re: Downtown Revitalization Strategy

Moved/Seconded/Carried  
THAT the agenda be approved as amended.

**ADOPTION OF MINUTES**

1. Minutes of the Regular Council Meeting held January 8, 2013.

Moved/Seconded/Carried  
THAT the minutes of the Regular Meeting of Council held January 8, 2013 be approved as presented.

**DELEGATION**

1. Russ Hellberg, N.I. 101 Squadron and Royal Canadian Legion re: Proposed Cenotaph Reconstruction Project in Carrot Park.

Mr. Hellberg advised Council that the current cenotaph was built in the

2013-008  
APPROVAL OF  
AGENDA AS  
AMENDED

2013-009  
REGULAR COUNCIL  
MEETING MINUTES  
JAN. 8, 2013

N.I. 101 SQUADRON  
AND THE ROYAL  
CANADIAN LEGION  
RE; CENOTAPH  
PROJECT

1980s and that there are problems associated with it including the fact that the base of it has sunk two and half feet.

Mr. Hellberg noted that Council gave approval in principal to the project on January 8, 2013 and requested that the District of Port Hardy be the lead proponent on the project with the Royal Canadian Legion Branch 237, 101 Squadron Air Force Association of Canada and the 4<sup>th</sup> Canadian Rangers Port Hardy Patrol being partners with the District on the project team.

Mr. Hellberg, with the aid of a visual presentation and a handout, provided a detailed overview of the project. He also explained the funding component of the project. An application must be prepared and submitted to the Community War Memorial Project Fund. Up to \$100,000 is available per project of which 50% must be contributed by the proponent, all of which can be in-kind.

Mayor Parnham thanked Mr. Hellberg and the various participants and noted the project would be a great asset to the community. She advised it will be necessary to clarify the roles of the various participants and the level of involvement required by the District. There were questions by Council related to the details associated with the design aspects of the project which Mr. Helberg answered. Mayor Parnham advised this item would be considered further by Council under New Business.

#### BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

#### CORRESPONDENCE

1. Iris Hesketh-Boles, AVICC Executive Coordinator (Jan. 15/13) re: AVICC Resolutions and Nominations Deadline was received as information.
2. Hon. Mobina Jaffer, Senator (Jan. 4/13) re: Senate Human Rights Committee Study on Cyberbullying was received as information.
3. Steve Gray, Principal, Port Hardy Secondary School (Jan. 10/13) re: District of Port Hardy Community Spirit Award.

Council discussed the Award and there was general consensus that the District participate in the same manner as it did in 2012.

Moved/Seconded/Carried

THAT the District of Port Hardy support the 2013 Community Spirit Award by making a \$1,000 donation to the Port Hardy Secondary School Scholarship Program and that the scholarship recipient be selected by the PHSS Scholarship Committee.

2013-010  
PHSS SCHOOL  
(JAN.10/13)  
RE: COMMUNITY  
SPIRIT AWARD

**NEW BUSINESS**

1. N.I.101 Squadron and the Royal Canadian Legion re: Proposed Cenotaph Reconstruction Project in Carrot Park.

2013-011 CENOTAPH  
RECONSTRUCTION  
PROJECT

Moved/Seconded/Carried

THAT District staff be directed to prepare the grant application associated with the Port Hardy Cenotaph Project and that the application and related information be brought back before Council for further consideration prior to submission of the application.

2. Downtown Revitalization Committee re: Downtown Revitalization Strategy.

2013-012 DOWNTOWN  
REVITALIZATION  
STRATEGY

Moved/Seconded/Carried

THAT District staff proceed with preparation of the grant application associated with the Downtown Revitalization Strategy.

**COUNCIL REPORTS**

COUNCIL REPORTS

Mayor Parnham and Councillors Dorward, Hemphill, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy.

**COMMITTEE REPORTS**

COMMITTEE  
REPORTS

1. Sustainability Committee, minutes of the meeting held January 8, 2013 was received as information.
2. Operational Services Committee, minutes of the meeting held January 17, 2013 and recommendations to Council.

**Recommendations to Council**

1. The Operational Services Committee recommends that the information presented by Terry Duncan regarding Prime Contractor status as it pertains to the relationship between the District of Port Hardy and EPCOR be brought forward to an In Camera meeting for further discussion.

2013-013  
PRIME CONTRACTOR  
TO IN-CAMERA  
MEETING OF COUNCIL

Moved/Seconded/Carried

THAT the information presented by Terry Duncan regarding Prime Contractor status as it pertains to the relationship between the District of Port Hardy and EPCOR be brought forward to an In Camera meeting for further discussion.

2. The Operational Services Committee recommends to Council that a letter be written to the Ministry of Transportation regarding the size and quantity of gravel currently being used on Highway 19.

2013-014  
OP SVC COMMITTEE  
RE: M.O.T. GRAVEL  
ON HWY 19

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter to the Ministry of Transportation regarding the size and quantity of gravel currently being used on Highway 19.

STAFF REPORTS

1. A. McCarrick, Director of Financial Services (Jan. 17/13) re; Tsulquate Wastewater Treatment Plant Sludge Pump Replacement - request for early budget approval.

Moved/Seconded/Carried

THAT the request by EPCOR for early budget approval for \$12,850 for replacement of the Tsulquate Wastewater Treatment Plant Sludge Pump be approved subject to staff discussions with EPCOR as to the emergency nature of this project and that staff proceeds as it sees fit as a result of the discussions.

2013-015  
TWWP SLUDGE PUMP  
REPLACEMENT  
BUDGET APPROVAL

BYLAWS

No Bylaws.

ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:07 pm

2013-016  
ADJOURNMENT

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF CORPORATE &  
DEVELOPMENT SERVICES

\_\_\_\_\_  
MAYOR



*North Island Concert Society*  
 Post Office Box 31  
 Port Hardy, British Columbia  
 V0N 2P0

Mayor and Council  
 District of Port Hardy  
 Box 68  
 Port Hardy BC  
 V0N 2P0

January 31, 2013

Dear Mayor and Council,

On behalf of the North Island Concert I am requesting delegate status at the next council meeting to discuss the grant proposal of \$50,000.00 available through the Province of British Columbia for facility improvements dealing with the arts. Our proposal is to improve the space at the Port Hardy Civic by adding storage and building a permanent stage with storage underneath, stairs, accessibility ramp, electrical connections, and riser to allow better access as well as provide a suitable larger area and surface for performing groups including dance groups. This grant will fund 75% of the costs and we need to arrange the other 25% funding through in kind donations as well as cash. The Port Hardy Lions Club has indicated they are willing to fund part of this plan. The North Island Concert Society would be able to provide limited funding as well. We are requesting financial assistance from the District of Port Hardy to complete this project which will benefit the whole North Island community in the presentations of the arts and other events. We are in the process of gathering letters of support from various user groups of the Civic Centre as well as bids on the projects. The application for the grant is due to Victoria by Friday, February 15<sup>th</sup> at 1:00 p.m. so a quick decision will be needed to see if this project can proceed. I would be pleased to answer any questions you may have on this exciting project for Port Hardy. Please feel free to contact me at 250-949-7778 (home) or 250-949-7443 local 3223 (work) or by email at [mfleeton@sd85.bc.ca](mailto:mfleeton@sd85.bc.ca)

Sincerely,

Malcolm W. Fleeton  
 Treasurer



# COUNCIL ACTION REPORT

<b>REGULAR COUNCIL MEETING - JANUARY 22, 2013</b>			
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
Port Hardy Secondary School Community Spirit Award	Participate in same manner as 2012 - \$1,000 donation. Submit response form to PHSS.	AM	Done
Cenotaph Project	Prepare grant application and related information and that the application/info be brought back before Council for further consideration.	PS/TK/ JL	In progress
Downtown Revitalization Strategy	Prepare grant application in accordance with RFP.	PS /JL	PS -On hold project does not meet ICET criteria
Terry Duncan - Prime Contractor status	That information presented by Terry Duncan be included on next in-camera Council meeting agenda.	LD	Done
Letter to Ministry of Transportation re size and quantity of gravel used on Highway 19	Write letter to Ministry of Transportation and Infrastructure	RD	Complete
Tsulquate Wastewater Treatment Plant Sludge Pump Replacement – early budget approval	That staff discuss with EPCOR as to the emergency nature of this project and proceed as it sees fit.	RD/AM	Underway
<b>REGULAR COUNCIL MEETING - JANUARY 8, 2013</b>			
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
#2 Geoscience BC Update	Invite to upcoming council meeting	MP	
Addendum: Discussion on response to Provincial Government regarding tsunami alert timelines	Advise Emergency Management BC that the District of Port Hardy, while still tuned to the Emergency Management BC earthquake / tsunami alert system, will be changing protocols to follow the West Coast and Alaska Tsunami Warning Center alert system.	MP/RD	Complete
C/Hemphill Google search on Port Hardy tsunami brings up older tsunami information. Operational Services Committee Meeting Minutes - December 20, 2012:	Staff directed to investigate removal of old website pages from search engines.	PS	Meeting held January 30, 2012 Work in progress
a. Cenotaph design	Accepted in principle the draft cenotaph design as presented to the Operational Services Committee. Advise stakeholders. a. Staff provide cost estimates for drainage, water and electrical for cenotaph site.	TK	Done
b. BC One Call	b. Sign up for BC One Call	TK	Done
		TK	Done

**REGULAR COUNCIL MEETING - DECEMBER 11, 2012**

<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
Downtown Revitalization Committee Minutes of November 27, 2012 and recommendations to Council	No. 1 - District Staff include information on the District website pertaining to Downtown Revitalization.	PS	Meeting on January 3-, 2013, work in progress
	No. 5 - District Staff contact past members of Community in Bloom and see if there is an interest in reviving the organization locally.	PS	Done
<b>REGULAR COUNCIL MEETING - MAY 22, 2012</b>			
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
G. Le Gal, Director Corporate Services (May 17/12) re: Carnarvon Place Park	Prepare a report detailing all options for Council	TK	Once budget approved, report options to Operational Services Committee

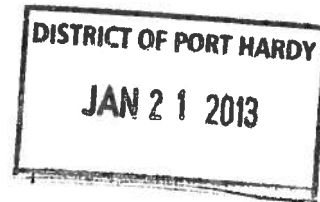


Fisheries and Oceans  
Canada

Pêches et Océans  
Canada

Regional Director General  
Pacific Region  
Suite 200 - 401 Burrard Street  
Vancouver, British Columbia  
V6C 3S4

Directrice générale régionale  
Région du Pacifique  
Pièce 200 - 401 rue Burrard  
Vancouver (C.-B.)  
V6C 3S4



Your file / Votre référence

Our file / Notre référence  
2012-501-00263

JAN 1 1 2013

Mr. Rick Davidge  
Chief, Administrative Officer  
District of Port Hardy  
7360 Columbia Street  
Box 68, Port Hardy, B.C.  
VON 2P0

Dear Rick Davidge:

Thank you for your correspondence of December 17, 2012, regarding staffing level changes at Fisheries and Oceans Canada's (DFO's) Port Hardy office.

Following the second year of implementing the British Columbia Aquaculture Regulatory Program, the Department has relocated an aquaculture management biologist from Port Hardy to Campbell River to provide for better delivery of compliance evaluations for fish health and environmental performance programs. Two additional positions in Port Hardy, a fisheries management position and an aquaculture biologist position, have not been staffed as a result of budget considerations. Staffing levels in the Port Hardy office have otherwise remained unchanged. I would also note that national changes to DFO's fisheries protection and conservation and protection programs are not expected to impact the staffing levels in the Port Hardy office.

While the Department recognizes the vital role that Port Hardy plays in the marine economy of coastal British Columbia, we must also manage our resources in a fiscally responsible manner and make changes to programs that improve the efficiency of operations.

Should you have further questions regarding the staffing changes in Port Hardy, I encourage you to contact Mr. Andrew Thomson, Area Director, South Coast, at 250-756-7280, or < [Andrew.thomson@dfo-mpo.gc.ca](mailto:Andrew.thomson@dfo-mpo.gc.ca) >.

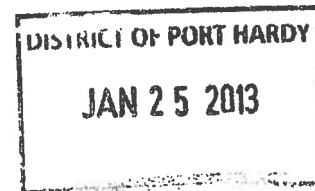
Thank you for taking the time to write to me.

Yours sincerely,

Susan Farlinger  
Regional Director General  
Pacific Region



BRITISH  
COLUMBIA



949543

JAN 21 2013

Her Worship Bev Parnham  
Mayor of the District of Port Hardy  
7360 Columbia St  
Port Hardy BC V0N 2P0

Dear Mayor Parnham:

It was a pleasure meeting with you during the Union of British Columbia Municipalities convention in Victoria and having the opportunity to discuss issues of importance to the people of Port Hardy.

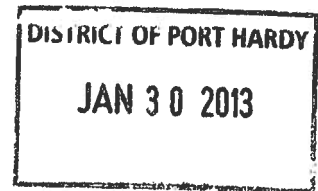
Vancouver Island Health Authority and other British Columbia health authorities are working with communities to develop comprehensive approaches to physician recruitment. Physician recruiters work with Health Match BC to provide coordination and support to local communities. As physicians trained in rural areas are more likely to return to practice in their training community after graduation, the government has also set up the Island Medical Program as a key component of the expansion of the University of British Columbia's medical school.

I appreciate the challenges of attracting and retaining physicians in smaller communities like Port Hardy. The Ministry of Health and the British Columbia Medical Association have a number of rural programs which support physicians in rural and remote communities. A summary of these programs can be found at: <http://www.health.gov.bc.ca/pcb/rural.html>.

Many of these rural programs provide enhanced benefits to BC's most rural communities which are determined using a points system based on several criteria. Port Hardy is in the highest category of points possible.

Yours truly,

Margaret MacDiarmid  
Minister



Ref: 152200

JAN 23 2013

Her Worship Mayor Bev Parnham  
District of Port Hardy  
PO Box 68  
Port Hardy, BC V0N 2P0

Dear Mayor Parnham:

Thank you for your letter of December 14, 2012, regarding your concerns with the Property Assessment Appeal Board (PAAB) decision on the BC Ferry Services (BCFS) Horseshoe Bay Terminal property and the potential tax impact on your community. That decision was, to say the least, unexpected. As Minister of Community, Sport and Cultural Development, responsible for BC Assessment (BCA), I am pleased to respond.

I want to assure you that government believes that BCFS, as a private entity, should continue to pay a fair level of property taxes. Government is aware that the current PAAB decision, or any future Supreme Court decisions, regarding the Horseshoe Bay Terminal could have an impact on the valuation of all BCFS properties.

Government is aware of how important it is that stability and certainty be returned, at the earliest opportunity, to the assessments of BCFS terminals located in your community and other local government jurisdictions. To meet this end, I am pleased to advise you that following my direct discussions with the two agencies, BCA and BCFS have resumed discussions with the goal of achieving a consensus agreement on assessed values for all BCFS terminals.

Any potential future intervention by government on the valuation of BCFS terminals will be considered within the context of any Court decision and the potential ability of BCFS and BCA to negotiate a fair and equitable agreement within the requirements of the *Assessment Act*. Government will be monitoring both of these processes very closely.

.../2

Her Worship Mayor Bev Parnham  
Page 2

Thank you for your letter. I appreciate your leadership on this important issue.

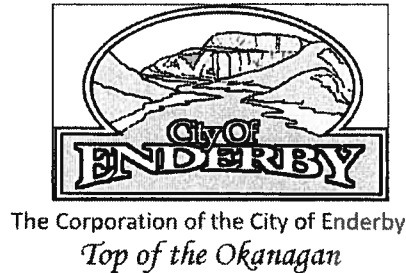
Sincerely,

A handwritten signature in black ink, appearing to read "W. Bennett". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Bill Bennett  
Minister

pc: Her Worship Mayor Lois Jackson, District of Delta  
Mr. Rick Davidge, Chief Administrative Officer, District of Port Hardy  
Ms. Allison McCarrick, Director Financial Services, District of Port Hardy

619 Cliff Avenue  
P. O. Box 400  
Enderby, B. C. V0E 1V0



Tel: (250) 838-7230  
Fax: (250) 838-6007  
Website: [www.cityofenderby.com](http://www.cityofenderby.com)

January 23, 2013

Honourable Dr. Margaret MacDiarmid  
Minister of Health  
Room 337, Parliament Buildings  
Victoria, BC V8V 1X4

Dear Minister MacDiarmid:

Re: Doctor Shortage in Enderby

As you may be aware, the City of Enderby has been struggling to attract and retain physicians. In a community such as ours, with a high proportion of at-risk subpopulations and seniors, the need for local practitioners is essential to our quality of life. Therefore, it is also essential that the accreditation of physicians is efficient, based on reasonable standards, and internationally competitive.

It has been brought to the attention of the City that internationally-trained medical graduates (IMGs) may provide a source of physicians who are keen to live and work in small rural and remote communities. However, I am concerned after corresponding with several IMGs who claim that their attempts to work in BC have been frustrated by the accreditation process. These IMGs have made it abundantly clear that the accreditation process is flawed and internationally uncompetitive. Given that the international marketplace for physicians is characterized by low supply and high demand, it strikes me as absurd that the Province would not be doing more to streamline the process and ensure that accreditation standards are competitive.

I note that the Ministry of Health Services' response to UBCM Policy Resolution B148 (International Medical Graduate Program, endorsed 2009, sponsored by Port Alice) committed the Province to the implementation of restricted and qualified licenses as a way to partially resolve this problem:

*In 2008, Government amended the Health Professions Act to permit the College of Physicians and Surgeons of BC to establish a new restricted license for IMGs who do not meet the requirements for full licensure in BC. The College came under the Health Professions Act on June 1, 2009.*

- *By-laws enabling a new restricted license are expected by the end of the year. They will allow IMGs to practice in their specific areas of qualifications.*
- *IMGs who do not meet the requirements for full licensure may be authorized to practice subject to individual-specific limits or conditions that reflect their current qualifications, on either a permanent basis or while upgrading to full registration requirements.*

However, during the course of my conversations with the College, it became apparent that there are significant barriers preventing BC from capitalizing upon restricted and qualified licenses. As College Registrar Heidi M. Oetter, MD noted in correspondence dated December 28, 2012, barriers to restricted licensure “are primarily due to lack of capacity and resources to assess IMGs who lack appropriate credentials. Furthermore, IMGs who have incomplete training are not able to access university programs to upgrade their skills.” Dr. Oetter further noted that “the College has advised the Ministry of Health that it is prepared to take on the task of licensure and regulation of physician assistants as this practice model may be a better long-term solution to supporting rural/remote practice.”

At its regular meeting of January 14, 2013, Council resolved the following:

*THAT a letter be sent to the Minister of Health requesting a meeting to address the existing payment structure for practising physicians, the physician shortage, and obstacles facing International Medical Graduates such as difficulties in the implementation of restricted and qualified licensure.*

Further to Council’s resolution, I respectfully request the opportunity to meet with you to discuss the above.

Sincerely yours,

Howie Cyr  
Mayor

HC/tb

Cc. George Abbot, MLA for Shuswap  
Mike Farnworth, MLA for Port Coquitlam and Critic for Health  
UBCM membership





DISTRICT OF PORT HARDY  
JAN 24 2013

#201 - 909 Island Highway  
Campbell River, BC  
Canada V9W 2C2  
Tel: 250 286-1636  
Fax: 250 286-1574  
  
1-800-661-7256  
www.salmonfarmers.org

January 22, 2013.

RE: BC Salmon Farmers Association Membership Renewal

Dear Mayor Parnham,

Thank you for your ongoing support of our important salmon farming community in British Columbia.

Your commitment allows the BC Salmon Farmers Association to each year provide public information about salmon farming and coordinate industry-wide initiatives such as research activities, various committees and community events. It also enables us to maintain targeted memberships with local, national and international organizations to represent the broader interests of our membership base.

As representatives for the over 6,000 men and women who work on salmon farms and who provide services and supplies for the sector, it is important that we continue to act as a liaison between industry, government and the public, and play a proactive role in informing stakeholders that BC farm-raised salmon is not only good for you but that it is produced in an environmentally sustainable manner by community-oriented companies.

As always, a coordinated and consistent outreach to our retail customers, government, media and our communities is needed. Your continued support ensures that we are able to reach out to all of these important stakeholders, through a range of opportunities such as farm tours, media coverage, printed materials, public presentations, meetings and consultations and more. This coordinated strategy is crucial for engaging all parties and their representative level of government, and ensuring that policies and programs meet our industry needs.

Over the coming year, working with our Board of Directors, the Association will ensure that members continue to receive value for their membership in the association. This results from an effective framework of governance, strategic direction and responsiveness to the memberships' changing needs. As such, our key deliverables for 2013 are:

- *Government Relations:* To continue building positive relationships with all levels of the government in order to influence regulatory development and find opportunities for growth and efficiencies for our sustainable farming community,
- *Communications:* To create proactive communications opportunities that protect and build the reputation of our sector by conveying positive messages about the industry's impact, economic position and sustainability,
- *Member Support:* To mitigate risk across the industry by providing services that enhance and promote the image and viability of salmon production.

Thank you again for your continued support. Your questions and/or suggestions are always welcome. We look forward to hearing from you and to serving you in 2013.

Sincerely,

Mary Ellen Walling  
Executive Director

2012 - 375.00 + 45.00 = 420.00  
2013 - 375.00 + 45.00 = 420.00

## Leslie Driemel

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**From:** Julie [julie@albernicchildrenfirst.ca]  
**Sent:** Tuesday, January 29, 2013 10:00 AM  
**To:** general@porthardy.ca  
**Cc:** mayor@porthardy.ca; ahuddlestan@porthardy.ca; jdorward@porthardy.ca; nshaw@porthardy.ca; jtidbury@porthardy.ca; rmarcotte@porthardy.ca; jhemphill@porthardy.ca  
**Subject:** Better at Home- United Way-Port Hardy  
**Attachments:** Better at Home.pdf; Forum Poster - Port Hardy.pdf; Port Hardy2-Community written Survey.doc

Hello,

My name is Julie Rushton. I am doing some community development work for the United Way for a Seniors program called Better at Home. I have attached the brochure on the Better at Home Program and a survey that has gone out to and been discussed with seniors in Port Hardy.

Basically, my role has been to develop a community profile based on interviews and a community meeting with both service organizations and seniors in Port Hardy. The process has been identifying key stakeholders and uncovering some of the priorities for non-medical senior support. It is intended that when this program actually begins (Spring 2013), it finds a suitable lead agency and is implemented in a way that is the most responsive to community need.

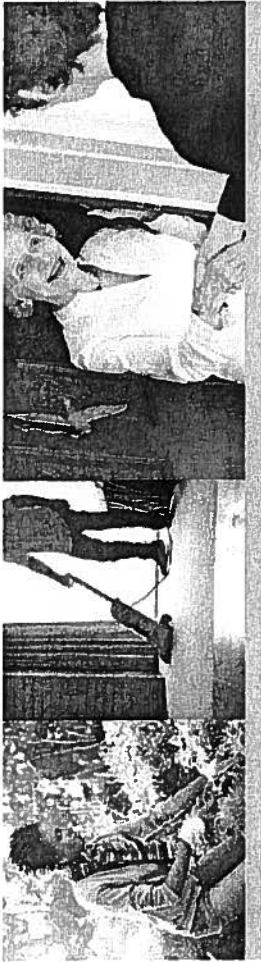
We would be thrilled to have municipal representation at the upcoming forum, February 19<sup>th</sup>, 12-2 at the Seniors Centre in Port Hardy. *Forum Poster attached.*

Please share this information far and wide, we want to hear from all seniors and stakeholders in the Port Hardy region.

I have been working with the Health Network as well as the local Seniors Association, and I must say Port Hardy is a well connected community!

Please don't hesitate to contact me should you have any questions.

Julie Rushton  
[www.betterathome.ca](http://www.betterathome.ca)  
[rushton5@shaw.ca](mailto:rushton5@shaw.ca)



### Community-based delivery model

The people who provide Better at Home services – paid and volunteer staff from local non-profit agencies – are part of the very community they're assisting. In helping local seniors, they support a diverse, inclusive and vibrant neighbourhood for everyone.

### The United Way role

United Way of the Lower Mainland supports seniors to age with dignity, and with money provided by the BC government, will manage the expansion of the Better at Home program in up to 60 communities across the province. It is one example of how United Way of the Lower Mainland supports seniors to remain independent, and prevents social isolation.

United Ways across BC work to make their communities better for seniors.

### How to request services or to volunteer

All seniors living in a Better at Home community can apply for services. Simply contact the service provider below and someone will help determine which services are most appropriate for an individual's circumstances. You can also find out how to volunteer to help seniors live better at home.



**United Way**

[www.betterathome.ca](http://www.betterathome.ca)

# We're giving seniors a hand.

Better at Home is a new program designed to help seniors remain independent at home.



**Better  
at Home**

United Way helping seniors remain independent.



### Recognizing a growing need

Seniors are an important and growing part of our communities, and their active involvement enriches everyone's lives. To ensure that seniors continue to play an active part in our communities, they often need support to live independently in their own homes, surrounded by friends, families and neighbours.

Better at Home helps seniors with simple day-to-day tasks, thereby helping seniors maintain their independence and stay connected with their community.

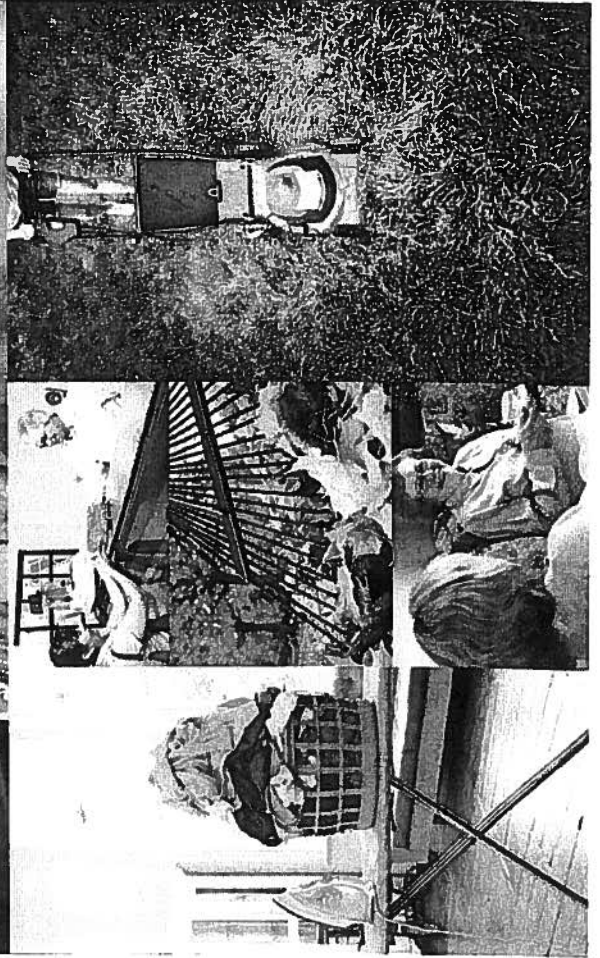
### A range of non-medical home support services

The specific services offered by Better at Home reflect the different needs of each community. Examples include:

- » Friendly visiting
- » Grocery shopping
- » Housekeeping
- » Home repair
- » Snow shoveling
- » Transportation to appointments
- » Yard Work

Fees for Better at Home services are determined on a sliding scale based on an ability to pay. Some are offered for free.

Find information about a service provider on the back page and contact them for details on the range of services provided in your area.



# Port Hardy Community Development Survey



United Way helping seniors remain independent.



United Way

Are you a... Senior  and/or a Service provider

1. What are the main issues to keep Port Hardy seniors living longer in their own homes?

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2. What services and programs are currently offered that help Port Hardy seniors live longer in their homes—and who provides them?

*Service*

*Provider*

<i>Service</i>	<i>Provider</i>

b. Are they accessible? \_\_\_\_\_

3. What non-medical home support services from the Better at Home basket of services are needed in Port Hardy?

Light housekeeping

Friendly visiting

Grocery shopping

Transportation to appointments

Simple home repairs

Snow shovelling

Light yard work

a. What non-medical home support services not listed above do you think are needed in Port Hardy?

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4. Who would be a strong lead organization in Port Hardy to deliver services and why?

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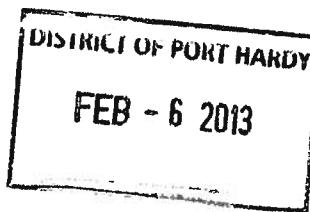
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5. If you are interested in being on the Advisory Committee, please provide name and telephone.

**Use back of the page for additional comments.  
For more information please email Julie Rushton rushton5@shaw.ca**



House of Commons



**OTTAWA**

Room 600, Confederation Building  
Ottawa, Ontario  
K1A 0A6  
Tel: 613-992-2503  
Fax: 613-996-3306  
John.duncan@parl.gc.ca

**CONSTITUENCY**

576 England Ave.  
Unit 104  
Courtenay, British Columbia  
V9N 2N3  
Tel: 250-338-9381  
Fax: 250-338-9361  
John.duncan.c1@parl.gc.ca

**Hon. John Duncan PC, MP**  
Vancouver Island North

January 30, 2013

Mayor Bev Parnham  
Town of Port Hardy  
7360 Columbia  
PO Box 68  
Port Hardy BC  
VON 2P0

Dear Mayor Parnham

**Re: National Health & Fitness Day**

I write to invite you to enhance the health and fitness of your constituents and all Canadians. To that end, I enclose a draft resolution that you can adapt or use to commit your Council to a national program that unites you with other local governments to promote increased participation in physical activities in communities across Canada.

Councils which have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity; others have encouraged use of their local fitness facilities by reducing or by waiving admission fees; some have done both. In any case, endorsement of the concept should ultimately generate revenues as it drives up participation rates and helps promote our common interest in encouraging Canadians to live healthier lifestyles.

In addition, some local governments have leveraged their support by notifying the Federation of Canadian Municipalities. Should FCM receive sufficient support, it will add its endorsement to that of the Canadian Medical Association and other organizations. A draft notice is enclosed, along with a draft notice to the office of MP Weston, who is monitoring the results from Coast to Coast and who has introduced the *National Health & Fitness Day Private Member's Bill*.

Thank you so much for taking the lead to promote health and fitness in Canada.

With best regards,

**Hon. John Duncan, P.C., MP**  
Vancouver Island North  
Encl.

COUNCIL POLICY  
PROCLAMATIONS POLICY # CP1.2  
Approved: February 24, 2009

**PREAMBLE**

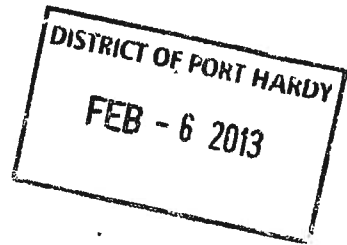
The Council for the District of Port Hardy receives a large number of proclamations from local, provincial and federal groups and organizations each year, requesting support from the Mayor in proclaiming or recognizing specific events, days, weeks or months.

Each year the number of proclamations increases and many are submitted from organizations who have no local or regional affiliation and whose requests are not always clearly presented or understood. Some requests for proclamations do not include a sample proclamation, requiring staff time to draft the proclamation.

**POLICY**

1. Council will consider requests for proclamations when they are supported by a local organization.
2. Requests for proclamations from organizations without a local sponsor may be considered if sponsored by a member of the District of Port Hardy Council.





**Draft resolution to proclaim:**

**NATIONAL HEALTH AND FITNESS DAY**

**WHEREAS:**

**Canada by nature offers abundant recreational and fitness opportunities through such things as our mountains, oceans, lakes, forests, parks, and wilderness;**

**We as Canadians could therefore be the healthiest and fittest people on earth;**

**Participation rates in healthy physical activities have been declining;**

**We have public facilities to promote health and fitness;**

**Canadians recognize the growing concern over chronic disease and other impediments to health and fitness;**

**Health and fitness ought to be promoted for Canadians of all ages and abilities;**

**The first week of June is Environment Week in Canada, and walking and cycling are great ways to reduce vehicle pollution and encourage physical fitness; and**

**We all aspire to increase participation by Canadians in health, recreational sports and fitness activities;**

**THEREFORE:**

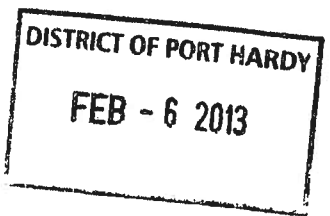
**We proclaim National Health & Fitness day in our municipality/district /regional district as the first Saturday in June;**

**(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to make our health, recreational sports, and fitness facilities available at a reduced or complimentary basis on National Health and Fitness Day; and**

**In order to leverage the effect of our proclamation, we shall advise the Federation of Canadian Municipalities of our proclamation.**



## Notice to Federation of Canadian Municipalities



Please send this document to FCM via mail, email or fax to:

24 Clarence Street

Ottawa, ON K1N 5P3, Canada

(613) 241-5221 (tel)

(613) 241- 7440 (fax)

[www.fcm.ca](http://www.fcm.ca), [info@fcm.ca](mailto:info@fcm.ca)

---

Dear FCM,

Please be informed that the community of \_\_\_\_\_

will endorse June 1, 2013 as National Health & Fitness Day.

We will be marking it by: (please check all that apply)

\_\_\_\_\_ proclaiming the day

\_\_\_\_\_ decreasing the admission costs of local recreation facilities

\_\_\_\_\_ waiving the admission costs at local recreation facilities

\_\_\_\_\_ other (please describe)

Sincerely,

\_\_\_\_\_ insert contact name \_\_\_\_\_

cc. to NH&FD project manager, John Weston's MP office, by fax 613 947 4620 or  
email to [john.weston@parl.gc.ca](mailto:john.weston@parl.gc.ca)





**DISTRICT OF PORT HARDY  
DOWNTOWN REVITALIZATION COMMITTEE**

**MINUTES OF THE MEETING HELD JANUARY 22, 2013 AT THE  
DISTRICT OF PORT HARDY MUNICIPAL HALL**

Call to Order: Chair, Councillor Janet Dorward                      Time: 10:00 am

Members Present:    Mayor Bev Parnham  
                              Councillors Dorward, Hemphill, Marcotte and Tidbury  
                              Lyn Barton - Chamber of Commerce  
                              Sandra Masales - Chamber of Commerce / Rotary

Staff Present:            Patti Smedley - Economic & Community Development Coordinator  
                                  Jeff Long - Director of Corporate & Development Services  
                                  Rui Veloso - Operational Services  
                                  Susan Bjarnason - Recording Secretary

Regrets:                    James Emerson - Chamber of Commerce  
                                  Yana Hrdy - Chamber of Commerce

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1. Minutes

Acceptance of the Minutes for the meeting held on November 27, 2012.

*Hemphill / Barton:*

*THAT the minutes for the meeting held November 27, 2012 be adopted as presented.*

*Carried.*

2. Old Business

a) Website Update to include Downtown revitalization information:

Patti Smedley advised that she has a telephone meeting on January 23<sup>rd</sup> with the website designer to incorporate changes to the website. The cost associated with website changes was discussed. Patti advised that we are charged for the technical changes only and that she saves money by bundling questions before contacting them.

b) Draft RFP for Downtown Revitalization Strategy:

Jeff Long distributed the draft Request for Proposals for preparation of a Downtown Revitalization Strategy and provided a detailed overview of the scope of work included in the draft document.

Mayor Parnham suggested that it include the task of identifying funding opportunities for different components included in the Strategy (e.g.. Gas Tax and grants).

Jessie Hemphill added that accessibility should be included in the design plan and that the local culture should be a key consideration as well.

Rui Veloso pointed out that it is important that the types of trees/plants and other landscaping design aspects associated with the design plan take into consideration the local environment / climate and that he would like to be able to provide input into the design plan process.

Mayor Parnham discussed the roles of both the Downtown Revitalization Committee (DRC) and the Economic Development Committee (EDC) in the context of the outcomes of the Strategy and suggested that issues like what to do with the vacant buildings etc. should be dealt with by the EDC and that the visioning aspects of the project be undertaken by the DRC. This would allow for a more thorough and enhanced implementation of the objectives and recommendation of the Strategy.

There was discussion about process and funding for this project. The municipal budget is expected to be completed by the end of March and the District's portion of funding for the Strategy must be approved as part of it before the project can proceed to tender. Patti Smedley advised that in 2012, \$30,000 was included in the budget as the District's contribution and this amount has been included as a line item in the draft 2013 budget. She also advised that there is a new grant through ICT for planning and that this funding source is a distinct possibility. Jeff Long advised that the tender would be advertised vis-a-vis BC Bid and CivicInfo when the District is in a position to do so.

*Hemphill / Masales:*

*That the Downtown Revitalization Committee recommends to Council that the District proceed with preparation and submission of an application to the Island Coastal Economic Trust grant program with respect to the District of Port Hardy Downtown Revitalization Strategy.*

*Carried*

c) Insurance / Liability for Volunteers Working on District Property:

Jeff Long advised that Municipal Insurance Association (MIA) is the primary insurer for the District and it provides liability protection to the District's volunteers in the form of personal liability however, it does not provide personal accident insurance (medical, accidental death, etc.) unless the volunteers are being participating in the delivery of municipal services under the supervision of an officer or employee of the District. In these circumstances, a certain amount of administration is required to properly track matters in case of an incident.

Mr. Long also advised that while the District is registered with WorkSafeBC as an employer, WorkSafeBC does not provide coverage for volunteers.

Mr. Long indicated that while the Province does have detailed guidelines about the use of volunteers, the local Ministry of Forests, Lands and Natural Resources office does not officially facilitate events like the logging road garbage clean up project.

Patti Smedley advised that "Pitch In" is the biggest event that uses volunteers within the District.

d) Interest in Reviving Communities in Bloom:

Patti advised that it is a very small group and that they are not interested in the rules and regulations as it is very onerous and time consuming. She has a meeting with them later today and will ask them about hanging baskets or container gardening and will ask them to bring any ideas forward.

3. New Business

The idea of preparation of a quarterly newsletter was discussed. It was generally felt that social media was a more effective tool using things like the District of Port Hardy website, Mayors blog and Facebook.

Chair Janet Dorward advised that she would like a Facebook page or similar tool used to acknowledge and provide kudos to persons/groups for projects and undertakings within the community. It could include project before and after photos.

4. Effective development permit exemption criteria:

Jeff Long included correspondence on the agenda that illustrates a situation pertaining to the implementation of the development permit area exemption criteria included in the Official Community Plan. The primary issue is whether the exemption criteria are too broad and therefore exempt most developments, thereby rendering the development permit guidelines much less effective than they otherwise could be. Mr. Long indicated that this is one of the items to be examined as part of the Downtown Revitalization Strategy.

5. Next Meeting

February 26, 2013 at 10:00am

6. Adjournment

*Hemphill / Barton*

*That the meeting be adjourned. (Time: 11:27 am)*

*Carried.*



**DISTRICT OF PORT HARDY  
ECONOMIC DEVELOPMENT COMMITTEE**

**MINUTES OF THE MEETING HELD JANUARY 22, 2013**

Call to Order: Mayor Bev Parnham

Time: 4:32 p.m.

Present: Mayor Parnham, Councillor Tidbury, Councillor Dorward, Councillor Hemphill,  
R. Davidge, CAO  
J. Long, Dir. Corporate & Development Services,  
P. Smedley Economic Development and Community Coordinator

Absent: Councillors Huddleston, Marcotte, Shaw

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1. MINUTES

Minutes of the meeting held on November 27, 2012.

Moved/Seconded/Carried

THAT the minutes for the meeting held November 27, 2012 be adopted as presented.

2. OLD BUSINESS

Bear Cove logistics update

P. Smedley and R. Davidge provided an update on the Bear Cove Recreation Site project, indicating that the project is 54% completed with a budget surplus projected. The pavilion is nearing completion, the attenuators have been anchored and the float system is ready to be pulled into the cove. The last major aspects of the project - the gangway infrastructure and boat ramp extension/remediation - are slated for completion by June of 2013.

3. NEW BUSINESS

a. Seagate Property Marketing Ideas

A general discussion was held around possible marketing ideas for the Seagate property. CAO Rick Davidge provided an update on his recent conversation with the receiver (IMOR) and his plans to talk with IMOR President and account manager Alexander Hayne. The Committee also discussed the need for a large commercial realtor to become involved in advertising the property. J. Hemphill brought up the idea of talking with a hotel chain to see if they might have some interest in developing the Seagate property. The group also discussed the possibility of assisting with remediation of the foreshore to help attract investors. It was also discussed as to whether or not the property might qualify under a grant to remediate brownfields. R. Davidge, CAO felt the property would not qualify as the structure is sound, there is no known contamination and it is privately owned. Committee members agreed that it would be of value to invite Alexander Hayne to meet with District administration to discuss ways to work together to market the Seagate property.

b. Cenotaph Revitalization

The Committee reviewed the schematics for the proposed cenotaph revitalization to be funded at 50 cent dollars through the Community War Memorial Program. Committee members agreed it was a good project and noted that a comprehensive overview of the project would be presented at the 7 p.m. Council meeting on January 22. The Committee also discussed the need to clarify the role of District staff in the project to get a better understanding of anticipated work load.

c. Civic Centre Equipment Upgrades

J. Tidbury discussed the possibility of applying to the Creative Spaces grant program to help fund a new stage and specialty equipment (microphones) for the Civic Centre. The Lions would take the lead on the grant in partnership with the Concert Society. The funding deadline is Feb. 15, 2013. P. Smedley will talk with the funder about the definition for "funding for new spaces" and the amount of allowable in-kind contributions.

d. Communication "Plan B"

P. Smedley outlined an alternative to the "Plan A" Communication Plan, which relied on hiring a Recreation Coordinator for the pilot project period - Jan-Sept 2013. The Committee reviewed the differences between the two plans, with the focus of "Plan B" being to do the work in-house with the assistance of two Connect students and the help of a summer student. The cash impact on the budget to complete the project was determined to be \$8000. The Committee directed staff to add this cost to the current budget.

e. BC Hydro Energy Manager

P. Smedley informed the Committee on BC Hydro's shift from funding for the supply to the demand side of energy. The only "supply" projects BC Hydro will continue to fund will be new technology or innovations. They will also continue to focus their efforts on communities with 75,000 or more residents. BC Hydro representatives indicated that there is waning support for energy managers with the focus moving to natural gas. Patti also discussed a phone call from Linda Minihan from Port McNeill Shake and Shingle who is looking for ways to dispose of cedar waste products produced by her mill. Linda has a meeting with the Ministry of Forests on Monday to discuss her challenges. The group discussed the possibility of using some of the wood chips for the Port Hardy gardens or whether or not they could be used by sea soil producers in making their products.

f. Real Estate Convention Marketing Opportunity

The Committee discussed the opportunity to market the municipalities' commercial and industrial lands by attending the upcoming Real Estate Convention in Vancouver March 13 & 14. The consensus was that it would be worthwhile to pursue this opportunity if the District focused on more than just one property (e.g. the Seagate). P. Smedley to reserve space.

g. ICET Funding Opportunity - Downtown Revitalization

The Committee discussed the possibility for new Economic Development funding from ICET.  
P. Smedley to review funding guidelines and clarify with funder.

OTHER BUSINESS

Signage

J. Tidbury brought up the need for additional signage, directing visitors to Storey's Beach.  
P. Smedley to revisit signage needs.

RECOMMENDATIONS / ACTION ITEMS

- Rick Davidge to invite Alexander Hayne to meet with the District around ways to work together to market the Seagate property.
- P. Smedley to clarify the definition for "funding new spaces" and the amount of allowable in-kind contributions available through a Creative Spaces grant.
- P. Smedley to reserve a booth for the 9th BC International Real Estate Convention.
- P. Smedley to review funding guidelines for ICET's new Economic Development Funding.
- P Smedley to revisit signage needs.

Adjournment - the meeting adjourned

Time: 5:50 p.m.

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001725	04/01/2013	02142	A2Z ARENA PRODUCTS LTD.	1,017.86	
001726	04/01/2013	00044	ACKLANDS - GRAINGER INC.	865.83	
001727	04/01/2013	00042	APPLIED SCIENCE TECHNOLO	338.24	
001728	04/01/2013	02551	Associated Fire Safety E	475.89	
001729	04/01/2013	01145	BLACK CAT REPAIRS	159.82	
001730	04/01/2013	01988	BRITISH COLUMBIA LIFE AN	783.01	
001731	04/01/2013	01805	BUSY B'S DISTRIBUTING	28.57	
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001733	04/01/2013	00218	DB PERKS AND ASSOCIATES	353.48	
001734	04/01/2013	02488	Dorward, Janet	705.33	
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001736	04/01/2013	01680	Fisher, Patricia	40.00	
001737	04/01/2013	01860	GREYHOUND COURIER EXPRES	23.96	
001738	04/01/2013	01370	GRIFFITHS, JACK	156.79	
001739	04/01/2013	01335	HARBOUR AUTHORITY ASSOCI	575.00	
001740	04/01/2013	01396	HARDY LOCK AND KEY	145.60	
001741	04/01/2013	01324	ICOMPASS TECHNOLOGIES IN	402.33	
001742	04/01/2013	00273	JM'S MOBILE WELDING INC	17,248.00	
001743	04/01/2013	01167	JUST RITE PRECISION SHAR	168.00	
001744	04/01/2013	00065	K & K ELECTRIC LTD.	2,769.33	
001745	04/01/2013	02573	Koers & Associates Engin	164.64	
001746	04/01/2013	02600	Kushner, Trevor	113.36	
001747	04/01/2013	02642	Long, Jeff	358.70	
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001753	04/01/2013	02131	NATURAL STRUCTURES	1,608.00	Yes
001754	04/01/2013	01014	NICKERSON, SCHELL	112.53	
001755	04/01/2013	01367	NORTH ISLAND GAZETTE	256.25	
001756	04/01/2013	00075	O.K.TIRE STORE (PORT HAR	189.11	
001757	04/01/2013	00217	ORKIN CANADA CORPORATION	71.12	
001758	04/01/2013	00013	PACIFIC BLUE CROSS	4,373.13	
001759	04/01/2013	00269	PETTY CASH (OFFICE)	44.71	
001760	04/01/2013	00267	PETTY CASH (POOL)	182.06	
001761	04/01/2013	00008	PETTY CASH (PUBLIC WORKS	213.60	
001762	04/01/2013	02004	PITCH-IN-BRITISH COLUMBI	350.00	
001763	04/01/2013	00264	PORT HARDY HERITAGE SOCI	30.44	
001764	04/01/2013	02051	PORT MCNEILL ENTERPRISES	2,038.40	
001765	04/01/2013	00080	PURULATOR INC.	172.57	
001766	04/01/2013	02174	RECYCLING COUNCIL OF BC	175.00	
001767	04/01/2013	00288	ROLFE CONSTRUCTION	134.40	
001768	04/01/2013	02546	SCP Distributors Inc	215.53	
001769	04/01/2013	02669	Tanaka, Ardys	1,026.95	
001770	04/01/2013	00160	TELUS	2,776.91	
001771	04/01/2013	00161	TELUS MOBILITY (BC)	941.64	
001772	04/01/2013	00053	TEMPLE CONSULTING GROUP	12,640.32	
001773	04/01/2013	00957	TOURISM VANCOUVER ISLAND	1,657.60	
001774	04/01/2013	02486	Trapeze Communications I	291.20	
001775	04/01/2013	01884	Tru Hardware	61.68	
001776	04/01/2013	01661	Urban Systems Ltd	11,200.00	
001777	04/01/2013	02003	VILLAGE OF PORT ALICE	1,456.00	
001778	10/01/2013	00829	ANA'S HARDY CLEAN	2,409.28	
001779	10/01/2013	02671	Awards & Trophies Headqu	220.55	
001780	10/01/2013	00047	B.C. HYDRO	25,777.86	
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001785	10/01/2013	00218	DB PERKS AND ASSOCIATES	89.04	
001786	10/01/2013	01901	DENNISON, MELINDA	43.07	
001787	10/01/2013	02670	Enercon Water Treatment	228.27	
001788	10/01/2013	02155	Global Medical Services	112.78	
001789	10/01/2013	00052	HARDY BUILDERS' SUPPLY	843.17	
001790	10/01/2013	00063	HOME HARDWARE BUILDING C	1,675.99	
001791	10/01/2013	00459	Hub Fire Engines & Equip	9,010.48	
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001794	10/01/2013	00017	MUNICIPAL INSURANCE ASSO	5,000.00	
001795	10/01/2013	01419	MURDY & MCALLISTER	2,603.81	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
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001799	10/01/2013	00080	PURULATOR INC.	66.44	
001800	10/01/2013	00187	REGIONAL DISTRICT OF MT	14,094.77	
001801	10/01/2013	02175	Seto's Wok And Grill	2,280.92	
001802	10/01/2013	01953	SMITH, MARY-ANN	134.48	
001803	10/01/2013	00166	SUPERIOR PROPANE	4,445.90	
001804	10/01/2013	00644	VAN KAM FREIGHTWAYS LTD.	97.71	
001805	10/01/2013	01627	WOLDEN, GORDON	180.00	
001806	10/01/2013	00164	Xerox Canada Ltd.	68.15	
001807	17/01/2013	00073	BLACK PRESS GROUP LTD.	338.52	
001808	17/01/2013	00281	CHEVRON CANADA LTD.	4,292.53	
001809	17/01/2013	01767	CIVICINFO BC	297.92	
001810	17/01/2013	01711	COASTAL COMMUNITY INSURA	159,295.00	
001811	17/01/2013	01926	Coastal Mountain Fuels (	631.13	
001812	17/01/2013	01476	DOR-TEC SECURITY LTD.	122.90	
001813	17/01/2013	00158	FIRE CHIEFS' ASSOCIATION	361.00	
001814	17/01/2013	00099	FOX'S DISPOSAL SERVICES	12,115.84	
001815	17/01/2013	00052	HARDY BUILDERS' SUPPLY	953.48	
001816	17/01/2013	00253	Keta Cable	148.73	
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001818	17/01/2013	02600	Kushner, Trevor	83.70	
001819	17/01/2013	00271	LIFESAVING SOCIETY	110.00	
001820	17/01/2013	00069	MACANDALE'S	94.68	
001821	17/01/2013	01777	MCCARRICK, ALLISON	35.00	
001822	17/01/2013	00585	Minlster of Finance	1,057.91	
001823	17/01/2013	00017	MUNICIPAL INSURANCE ASSO	24,682.00	
001824	17/01/2013	01014	NICKERSON, SCHELL	35.00	
001825	17/01/2013	00175	PARNHAM, BEV	681.78	
001826	17/01/2013	02303	Provident	5,522.95	
001827	17/01/2013	00107	RECEIVER GENERAL FOR CAN	18,559.05	
001828	17/01/2013	00107	RECEIVER GENERAL FOR CAN	17,094.58	
001829	17/01/2013	01523	RECEIVER GENERAL FOR CAN	791.02	
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001833	17/01/2013	01224	TOWN TAXI	30.85	
001834	17/01/2013	02644	Vancouver Island Fire Fi	90.00	
001835	17/01/2013	00048	VISTA RADIO LTD./THE POR	390.66	
001836	24/01/2013	00437	ACME SUPPLIES LTD.	201.95	
001837	24/01/2013	00046	ANDREW SHERET LTD.	27.06	
001838	24/01/2013	01836	ARIES SECURITY LTD.	3,836.00	
001839	24/01/2013	00645	BCFTOA (BC FIRE TRAINING	100.00	
001840	24/01/2013	01531	BJARNASON, SUSAN	149.27	
001841	24/01/2013	02221	CERTIFIED ENSEMBLE SERVI	851.20	
001842	24/01/2013	00281	CHEVRON CANADA LTD.	1,720.58	
001843	24/01/2013	02481	Commercial Truck Equipme	431.95	
001844	24/01/2013	01433	COMOX PACIFIC EXPRESS LT	52.44	
001845	24/01/2013	00054	DAVE LANDON MOTORS LTD.	602.04	
001846	24/01/2013	01982	DIGITAL POSTAGE ON CALL	1,120.00	
001847	24/01/2013	00183	DRIEMEL, LESLIE	16.26	
001848	24/01/2013	02675	Envirosmart Biodegradabl	2,113.40	
001849	24/01/2013	01875	ISLAND ADVANTAGE DISTRIB	317.23	
001850	24/01/2013	00065	K & K ELECTRIC LTD.	1,037.50	
001851	24/01/2013	02007	MARSHALL WELDING AND FAB	77.28	
001852	24/01/2013	00304	MONK OFFICE	1,624.34	
001853	24/01/2013	00033	NAPA AUTO PARTS/PORT HAR	111.76	
001854	24/01/2013	02002	Neopost	633.30	
001855	24/01/2013	02212	NICHOLSON, LISA	19.02	
001856	24/01/2013	01645	NORTH ISLAND COMMUNICATI	282.46	
001857	24/01/2013	00075	O.K.TIRE STORE (PORT HAR	98.45	
001858	24/01/2013	00175	PARNHAM, BEV	95.41	
001859	24/01/2013	00187	REGIONAL DISTRICT OF MT	1,920.62	
001860	24/01/2013	01910	Richardson Foods Group	998.80	
001861	24/01/2013	00151	SOCAN	116.83	
001862	24/01/2013	00166	SUPERIOR PROPANE	72.57	
001863	24/01/2013	00161	TELUS MOBILITY (BC)	1,126.66	
001864	24/01/2013	02272	WAJAX EQUIPMENT	124.19	
001865	31/01/2013	00006	A.J. FORSYTH & CO. LTD.	2,342.86	
001866	31/01/2013	00044	ACKLANDS - GRAINGER INC.	510.70	



Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001867	31/01/2013	00046	ANDREW SHERET LTD.	50.04	
001868	31/01/2013	00367	BC AVIATION COUNCIL	500.00	
001869	31/01/2013	01145	BLACK CAT REPAIRS	47.85	
001870	31/01/2013	02678	British Columbia Funeral	156.80	
001871	31/01/2013	01988	BRITISH COLUMBIA LIFE AN	1,074.62	
001872	31/01/2013	01805	BUSY B'S DISTRIBUTING	107.95	
001873	31/01/2013	00539	CUPE LOCAL 2045	944.43	
001874	31/01/2013	00054	DAVE LANDON MOTORS LTD.	160.20	
001875	31/01/2013	00275	Davidge, Rick	747.47	
001876	31/01/2013	01637	EPCOR UTILITIES INC.	146,008.71	
001877	31/01/2013	00099	FOX'S DISPOSAL SERVICES	183.16	
001878	31/01/2013	02673	Gail Bridger	521.66	
001879	31/01/2013	01335	HARBOUR AUTHORITY ASSOCI	125.00	
001880	31/01/2013	00063	HOME HARDWARE BUILDING C	220.47	
001881	31/01/2013	00194	INT'L UNION OPERATING EN	592.64	
001882	31/01/2013	00065	K & K ELECTRIC LTD.	638.40	
001883	31/01/2013	02600	Kushner, Trevor	108.58	
001884	31/01/2013	00069	MACANDALE'S	105.13	
001885	31/01/2013	00585	Minister of Finance	466.45	
001886	31/01/2013	02002	Neopost	272.10	
001887	31/01/2013	00075	O.K.TIRE STORE (PORT HAR	697.92	
001888	31/01/2013	00217	ORKIN CANADA CORPORATION	71.12	
001889	31/01/2013	00013	PACIFIC BLUE CROSS	4,596.55	
001890	31/01/2013	02273	PRATT, DAVID	521.66	
001891	31/01/2013	00080	PUROLATOR INC.	42.93	
001892	31/01/2013	00107	RECEIVER GENERAL FOR CAN	18,072.73	
001893	31/01/2013	01523	RECEIVER GENERAL FOR CAN	409.36	
001894	31/01/2013	02674	Reliance Foundry Co. Ltd	735.71	
001895	31/01/2013	01990	ROAD RANGER FREIGHT/0702	19.71	
001896	31/01/2013	02522	Strathcon Industries	48.64	
001897	31/01/2013	00166	SUPERIOR PROPANE	86.35	
001898	31/01/2013	02234	Sutherland Armbrust	632.50	
001899	31/01/2013	00088	Swiftsure Petroleum Dist	50.29	
001900	31/01/2013	00160	TELUS	2,744.28	
001901	31/01/2013	02306	Terry E. Duncan	3,594.45	
001902	31/01/2013	02235	Top Island Traffic Servi	369.60	
001903	31/01/2013	02104	VELOSO, RUI	257.57	
001904	31/01/2013	02018	Westkey Graphics	651.06	
001905	31/01/2013	00164	Xerox Canada Ltd.	2,551.68	
Total:				888,524.56	

\*\*\* End of Report \*\*\*