



DISTRICT OF PORT HARDY

AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, FEBRUARY 26, 2013

MUNICIPAL HALL COUNCIL CHAMBERS

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Al Huddleston, Rick Marcotte,
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY, FEBRUARY 26, 2013
Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	<i>Motion required</i>	1. 2.
	C. ADOPTION OF MINUTES	
1-4	1. The minutes of the Regular Council Meeting held February 12, 2013.	
	<i>Motion required</i>	1. 2.
	D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL	
	None	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
5	1. Council Action items. For information.	
	F. CORRESPONDENCE	
6	1 Karen Felker, Coordinator, Honours and Awards Secretariat (Jan.28/13) re: Order of British Columbia 2013 - Call for Nominations. For information	
7-9	2. Steve Chambers, Forest Stewardship Council Coordinator, Coast Forest Conservation Initiative (Jan. 31/13) re: Mid Coast Timber Supply Area and Forest Stewardship Council certification. For information.	
10-13	3. Copies of correspondence to/from Mayor Jan Allen, Village of Port Alice and Hon. Terry Lake, Minister of Environment (Jan.31/13) re: Reduction of Conservation Officer Positions in the Region. For information.	
14	4. Lana Gavin, Team Lead, North Island Community Services Society - Community Links/Semi Independent Program re: Request for donation for local athletes to take part in Operation Trackshoes, June 14-16, 2013 at the University of Victoria.	
	<i>Motion / direction</i>	1. 2.
15	5. Gladys Latty (Feb.3/13) re: Development of a local artist co-op building and request for donation for renovations.	
	<i>Motion / direction</i>	1. 2.
	G. NEW BUSINESS	
	None	
	H. COUNCIL REPORTS	
	1. Verbal reports from Council members.	

I. COMMITTEE REPORTS

- 16 1. Sustainability Committee, Minutes of the meeting held February 12, 2013.

Recommendation to Council: The Sustainability Committee recommends to Council that the Port Hardy Human Bear Conflict Management Plan 2010 be adopted.

Motion / direction 1. 2.

- 17-19 2. Operational Services Committee, Minutes of the meeting held February 22, 2013.

Recommendation to Council

The Operational Services Committee recommends to Council the purchase of a used bucket truck and a SUV for the building inspector prior to April 1, 2013 and prior to the adoption of the 2013 District of Port Hardy Financial Plan.

Motion / direction 1. 2.

J. STAFF REPORTS

None

K. CURRENT BYLAWS AND RESOLUTIONS

None

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

February 28 Staff: Occupational Health & Safety Committee 8:30 am Council Chambers
March 5 Council: Budget Meeting 11:00 am Council Chambers
March 10 Daylight Savings Time Starts 2:00 am clocks spring ahead!
March 12 Committee: Downtown Revitalization Committee 10:00 am Council Chambers
Committee: Sustainability Committee, 4:30 pm Council Chambers
Council: In-Camera meeting, 6:30 pm Council Chambers (to be confirmed)
Council: Regular Council Meeting, 7:00 pm Council Chambers
March 21 Committee: Operational Services Committee 9:00 am Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT

1. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL
FEBRUARY 12, 2013**

CALL TO ORDER: Mayor Parnham Time: 7:00 pm

PRESENT: Mayor Parnham, Councillors Hemphill, Huddleston, Marcotte, Shaw and Tidbury

REGRETS: Councillor Dorward
Jeff Long, Director of Corporate & Development Services

ALSO PRESENT: Rick Davidge, Chief Administrative Officer
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

Media: North Island Gazette
Members of the Public: 3

2013-017
APPROVAL OF
AGENDA AS
PRESENTED

APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

1. Minutes of the Regular Council Meeting held January 22, 2013.

2013-018
REGULAR COUNCIL
MEETING MINUTES
JAN. 22, 2013

Moved/Seconded/Carried
THAT the minutes of the Regular Meeting of Council held January 22, 2013 be approved as presented.

DELEGATION

1. Malcolm Fleeton N.I. Concert Society re: BC Creative Communities grant application and request for financial support and letter of support.

Mr. Fleeton advised Council of the one-time-only grant available to assist non-profit community and professional arts organizations through the BC Creative Communities Program with funding available up to 75% of total project costs. Council was advised the scope of the project included: upgrades to the stage to permanent staging which would also address safety concerns; added storage; electrical upgrades, accessibility and other improvements. The result would be significant upgrades to the Civic Center which would benefit the community as a whole not just the N.I. Concert Society.

Mr. Fleeton advised he has received letters of support from the Chamber of Commerce, Regional Fall Fair Committee, North Island Community Band, Tsusquana Singers, Portside Academy of Performing Arts, Kwakiutl Dancers, and a private dance teacher which will be included in the grant application. The project costs were reviewed and Council was advised the total cost would be approximately \$70,000. Other funding sources include the PH Lions (\$7,000) and the N.I. Concert Society (\$3,000) and Mr. Fleeting requested the District contribute \$10,000 - \$11,000 to the project.

Council members discussed the project and agreed it is a great opportunity to improve the facility and attract more artists and events to the community.

Moved/Seconded/Carried

THAT the District of Port Hardy supports the N.I. Concert Society grant application to the BC Creative Communities program for improvements to the Port Hardy Civic Center AND THAT the District of Port Hardy contribute \$10,000 towards the project.

2013-019
SUPPORT N.I.
CONCERT SOCIETY
GRANT APPLICATION
AND \$10,000 TO THE
PROJECT

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

Mayor Parnham advised that Geoscience BC will be releasing geochemical analysis of the North Island area in March and at that time it will be asked to come and update Council on its findings.

CORRESPONDENCE

1. Susan Farlinger, Regional Director General, Pacific Region, Fisheries & Oceans Canada (Jan.11/13) re: Staffing Level Changes at Port Hardy office was received as information.
2. Hon. Margaret MacDiarmid, Minister of Health (Jan.21/13) re: Meeting at UBCM was received as information.
3. Hon. Bill Bennett, Minister of Community, Sport & Cultural Development (Jan.23/13) re: BC Ferries / Property Assessment Appeal Board was received as information.
4. Copy of letter from Howie Cyr, Mayor of Enderby to Hon. Dr. Margaret MacDiarmid, Minister of Health (Jan.23/13) re: Doctor Shortage in Enderby, was received as information.

Mayor Parnham commented that allowing restricted and qualified licensure as outlined in the letter from Mayor Cyr of Enderby is a way to partially resolve the shortage of physicians in British Columbia. The Mayor advised physician assistants and nurse practitioners are examples of restricted licenses.

2013-020
BC SALMON FARMERS
ASSOC 2013
MEMBERSHIP
APPROVED

5. Mary Ellen Walling, Executive Director, BC Salmon Farmers Association (Jan 22/13) re: Renewal of Annual Membership.

Moved/Seconded/Carried

THAT the District of Port Hardy renews its membership with BC Salmon Farmers Association for 2013 at the rate of \$375.00 plus HST.

6. Julie Rushton, United Way (Jan.29/13) re: Seniors Better at Home Program, was received as information.
7. Hon. John Duncan, P.C., MP (Jan.30/13) re: National Health & Fitness Day, request for proclamation and waiving of local fitness facility admission fees.

2013-021
PROCLAMATION
JUNE1, 2013 HEALTH
AND FITNESS DAY
AND REQUEST INPUT
ON WAIVING
/REDUCING FACILTY
FEES

Moved/Seconded/Carried

THAT Saturday June 1, 2013 be proclaimed National Health and Fitness Day in the District of Port Hardy AND THAT the request for waiving/reducing recreation facility fees to mark the day be referred to the Recreation Department for input.

NEW BUSINESS

None

COUNCIL REPORTS

Mayor Parnham and Councillors Hemphill, Huddlestan, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy.

Mayor Parnham requested Councillors try to attend the meeting for the Seniors Better at Home Program meeting on February 19th from 12:00 pm to 2:00 pm at the Seniors Centre in Port Hardy and the Mt. Waddington Local Working Group on Tuesday, February 19th, 2013 from 6:30 pm – 8:30 pm at the Civic Center.

COMMITTEE REPORTS

1. Downtown Revitalization Committee, minutes of the meeting held January 22, 2013.

Recommendation to Council

The Downtown Revitalization Committee recommends to Council that the District proceed with preparation and submission of an application to the Island Coastal Economic Trust grant program with respect to the District of Port Hardy Downtown Revitalization Strategy.

Mayor Parnham advised Council that the Port Hardy Downtown Revitalization Strategy did not meet the criteria for Island Coastal Economic Trust grant program and that the recommendation to submit a grant application is no longer valid.

COUNCIL REPORTS

-
2. Economic Development Committee, minutes of the meeting held January 22, 2013, was received as information.

STAFF REPORTS

1. Accounts Payable January 2013 was received as information.

BYLAWS

None

ADJOURNMENT

2013-022
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:40 pm

CORRECT

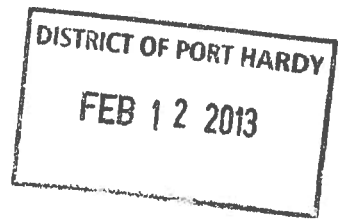
APPROVED

CHIEF ADMINISTRATIVE OFFICER

MAYOR

COUNCIL ACTION REPORT

REGULAR COUNCIL MEETING - FEBRUARY 12, 2013		
ITEM	ACTION	STATUS /COMMENTS
N.I. Concert Society: request for grant application letter of support and request for funding of \$10,000	District of Port Hardy supports the N.I. Concert Society grant application to the BC Creative Communities program for improvements to the Port Hardy Civic Center AND THAT the District of Port Hardy contribute \$10,000 towards the project.	Letter of support Done Included in draft budget
BC Salmon Farmers 2013 membership	renews membership with BC Salmon Farmers Association for 2013 at the rate of \$375.00 plus HST.	Done
John Duncan, MP request to proclaim National Health and Fitness Day and to waive/ reduce fees at fitness facilities	Proclaim Saturday June 1, 2013 National Health and Fitness Day AND refer request for waiving/reducing recreation facility fees to mark the day to the Recreation Department for input.	Proclamation issued/posted to web
REGULAR COUNCIL MEETING - JANUARY 22, 2013		
ITEM	ACTION	STATUS /COMMENTS
Cenotaph Project	Prepare grant application and related information and that the application/info be brought back before Council for further consideration.	In progress
REGULAR COUNCIL MEETING - JANUARY 8, 2013		
ITEM	ACTION	STATUS /COMMENTS
#2 Geoscience BC Update	Invite to upcoming council meeting	Invitation will be issued after geochemical data release in March by Geoscience BC
C/Hemphill Google search on Port Hardy tsunami brings up older tsunami information.	Staff directed to investigate removal of old website pages from search engines.	Updated
REGULAR COUNCIL MEETING - DECEMBER 11, 2012		
ITEM	ACTION	STATUS /COMMENTS
Downtown Revitalization Committee Minutes of November 27, 2012 and recommendations to Council	No. 1 - District Staff include information on the District website pertaining to Downtown Revitalization. No. 5 - District Staff contact past members of Community in Bloom and see if there is an interest in reviving the organization locally.	In progress Done
REGULAR COUNCIL MEETING - MAY 22, 2012		
ITEM	ACTION	STATUS /COMMENTS
G. Le Gal, Director Corporate Services (May 17/12) re: Carnarvon Place Park	Prepare a report detailing all options for Council	Once budget approved, report options to Operational Services Committee



Honours and Awards Secretariat

January 28, 2013

Her Worship Bev Parnham and Councillors
Mayor of the District of Port Hardy
Box 68
Port Hardy BC V0N 2P0

Dear Mayor and Councillors:

Re: Order of British Columbia ~ 2013 Call for Nominations

It is time once again to “call for nominations” for the Order of British Columbia, the Province’s highest award for excellence and outstanding achievement. Any person or group is welcome to nominate a deserving individual as candidate for appointment to the Order of British Columbia. I seek your assistance in informing your municipality about this opportunity to take part in the public recognition of its outstanding citizens. Could you bring this up at your next council meeting?

An independent Advisory Council chaired by the Chief Justice of British Columbia considers nominations to the Province’s highest award for excellence and outstanding achievement. Three hundred and thirty-one distinguished British Columbians have been honoured since 1990.

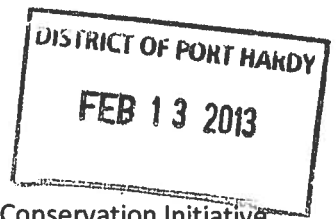
For your information, a report listing all of the recipients of the Order is available on our website <http://www.orderofbc.gov.bc.ca>. If you would like this report broken down by City/Town, please contact our office.

Nomination forms for the Order are available from the Honours and Awards Secretariat in Victoria, (250) 387-1616, on the website: <http://www.orderofbc.gov.bc.ca> or from the nearest Service BC Centre. Completed nominations must be received by the Secretariat by March 1, 2013 to be considered this year. Nominations received after this will automatically be forwarded for consideration next year.

Your continuing support of the Order of British Columbia is very much appreciated.

Yours sincerely,

Karen Felker
Coordinator



Coast Forest Conservation Initiative
P.O. Box 1297
Comox, B.C.
V9M 7Z8

January 31st, 2013

Bev Parnham
Town of Port Hardy
PO Box 68
Port Hardy, BC, V0N 2P0

Dear Bev Parnham,

Coast Forest Conservation Initiative (CFCI) is a collaborative effort of five British Columbia forest organizations committed to new approaches to forest conservation and management in BC's Central and North Coast. Its purpose is to support development of an ecosystem-based conservation and management plan for the region that contains one of the largest intact temperate rainforests in the world.

CFCI members are:

BC Timber Sales (BCTS)	www.for.gov.bc.ca/bcts
Howe Sound Pulp and Paper Limited Partnership	http://www.hspp.ca
Catalyst Paper Corporation (Catalyst)	www.catalystpaper.com
International Forest Products Limited (Interfor)	www.interfor.com
Western Forest Products Inc. (WFP)	www.westernforest.com

Three CFCI members, BC Timber Sales (BCTS), International Forest Products Limited (Interfor) and Western Forest Products Inc. (WFP) have forest operations within the Mid Coast Timber Supply Area and are committed to attain and maintain Forest Stewardship Council certification for those operations.

The Forest Stewardship Council BC Certification Standard is based on 10 Principles:

1. Compliance with laws and FSC Principles and Criteria is maintained.
2. Tenure and Use Rights and Responsibilities are clearly defined.

PRODUCT OF PORT HARDY
FEB 13 2013

3. Indigenous Peoples' Rights are recognized and respected.
4. The long-term social and economic well being of forest workers and local communities is maintained or enhanced.
5. Forest operations encourage the efficient use of the forest's multiple products and services to ensure economic viability and a wide range of environmental and social benefits.
6. Forest operations conserve diversity and maintain ecological functions and integrity.
7. A management plan is implemented with clear objectives.
8. Monitoring of forest management, yields, and social and environmental impacts is conducted.
9. Activities in High Conservation Value Forests (HCVF) maintain or enhance attributes. The precautionary approach is applied.
10. Plantations are managed in accordance with Criteria.

More on the BC Standard can be found at: <http://www.fscscanada.org/britishcolumbia.htm>

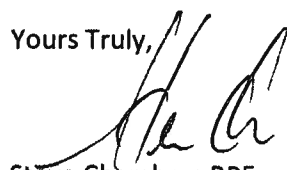
One component of certification, listed as item 7, is the development and maintenance of a Management Plan. A copy of this plan can be found on the internet at <http://www.coastforestconservationinitiative.com/certification.html>. As a relatively new plan, we expect there will be opportunities for improvement. We welcome your suggestions and comments to this plan or to other aspects of our operations in the management unit. These can be sent to CFCI at the address at the top of page 1, or by e-mail to scchambers@shaw.ca. CFCI intends to respond to all comments and to initiate two-way conversations with those who have such an interest. This letter is an offer to engage and participate in the processes shaping forest management.

Also posted on the web site are documents which describe measures designed to protect "Species and Plant Communities at Risk." Your comments and/or questions regarding these measures, and the strategies and practices to protect other attributes associated with High Conservation Values, as described in the plan, are also welcome. Links to members' Forest Stewardship Plans are also available at the web site.

A map is attached to aid in the understanding of area to which the plan applies.

We understand that you have an interest in forest management within the mid coast. Should you wish to know more about planned forest management activities, please write, e-mail, or call me at 250-338-3408.

Yours Truly,



Steve Chambers RPF
FSC Coordinator
Coast Forest Conservation Initiative

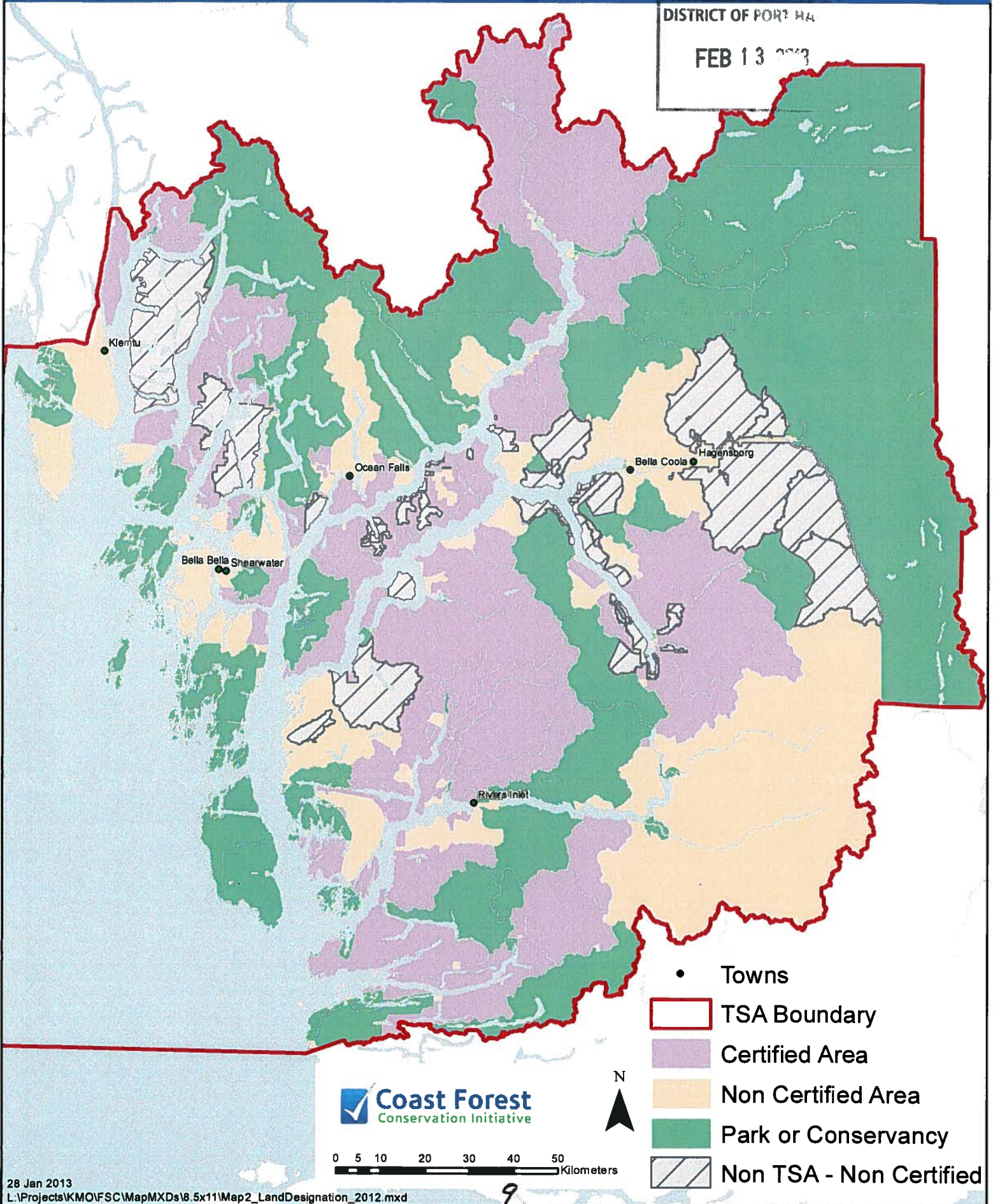
Attachment (1)

Cc Harry Barrett, International Forest Products; Robert Brand, BC Timber Sales; Michel de Bellefeuille, Western Forest Products

Land Designations

DISTRICT OF FORT HA

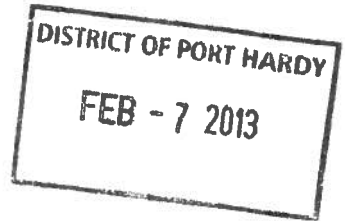
FEB 13 2013





VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965
POST OFFICE BOX 130. PORT ALICE, BC V0N 2N0



~~The Honourable Terry Lake
Minister of Environment
PO Box 9047 Stn Prov Govt
Room 247, Parliament Buildings
Victoria, BC
V8W 9E2~~

January 31, 2013

Dear Minister Lake:

Thank you for your letter of November 8th in which you address our Council's concerns about the reduction in Conservation Officer positions within our region. We are glad that your staff has been directed to continue to speak with the Regional District but hope that your staff will also keep the lines of communication open with the Village of Port Alice and other municipalities within the region.

Our community has a long history of human/wildlife interactions and we are particularly concerned about response times to urgent incidents. As previously stated, the RAPP line is not an adequate substitute for actual Conservation Officers. The residents in our rural community are well aware of the probability of wildlife interactions and therefore do not bog down the system with calls regarding a sighting but rather an incident that can lead to dangerous and destructive behaviour from the animal. When most calls are made from Port Alice it is because there is an urgent public safety situation.

Again, we would like to emphasise how important it is for rural residents to know that Conservation Officers are assigned to the North Island on a permanent basis and are available to respond to urgent issues in a timely manner.

Yours truly,


Mayor Jan Allen

cc Quatsino First Nation
District of Port Hardy
Town of Port McNeill
Village of Alert Bay
Regional District of Mt Waddington
Village of Zebellos
MLA Claire Trevena, Vancouver Island North

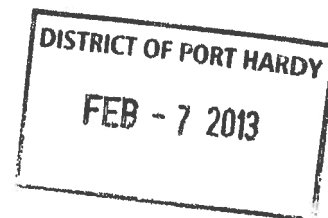
ENCLOSURE



RECEIVED
NOV 14 2012

Reference: 174454

NOV 08 2012



Her Worship Mayor Jan Allen
and Councillors
Village of Port Alice
PO Box 130
Port Alice BC V0N 2N0

Dear Mayor Allen and Council:

I am writing in response to the letter of July 6, 2012, from Acting Mayor Janice MacLeod, regarding the transfer of a vacant Conservation Officer position from Port McNeill to Black Creek. I apologize for the delay in responding.

I was pleased to have the opportunity to discuss changes to staffing for the Conservation Officer Service (COS), with Mr. Al Huddleston, Chair of the Regional District of Mount Waddington, at the Union of British Columbia Municipalities 2012 convention.

I appreciate the concerns you have raised regarding the move and I assure you the decision was not made lightly. All of the factors you noted in your letter were considered, as well as service and staff resource levels in the rest of the North Island Zone of the COS. The goal of the re-deployment was to provide a comparable level of service and public safety to the entire zone with the staff resources available.

Although I believe that the change in staff deployment will not degrade the Ministry's commitment to protecting public safety and natural resources on the North Island, I have asked ministry staff to continue to speak with the regional district to discuss the issues you have raised and I am open to re-evaluating the original decision to consolidate staff. If specific concerns arise during the transition to this model, I encourage you to discuss them with Sergeant Mike Newton, Sergeant for the North Island Zone of the Conservation Officer Service. Sergeant Newton can be contacted at 250 337-2408.

The Conservation Officer Service will continue to station a Conservation Officer in Port McNeill. This officer will be able to provide emergency first response to incidents and has access to timely support from other zone officers and/or specialist teams as required. We also have strong support from our other public safety and natural resource protection partners in the area and the local officer can draw on them for help as required.

...2

Ministry of
Environment

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

Telephone: 250 387-1187
Facsimile: 250 387-1356

Thank you again for taking the time to write.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Lake". The signature is fluid and cursive, with a large initial "T" and a long, sweeping underline.

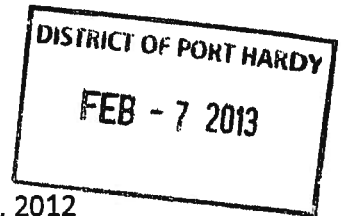
Terry Lake
Minister of Environment

cc: Mike Newton, Sergeant – North Island Zone, Conservation Officer Service, Ministry of
Environment



VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965
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July 6, 2012

The Honourable Terry Lake
Minister of Environment
PO Box 9047 Stn Prov Govt
Room 247, Parliament Buildings
Victoria, BC V8W 9E2

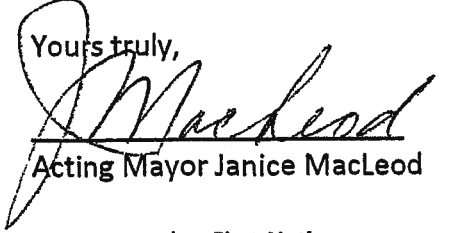
Dear Minister Lake:

The Council of the Village of Port Alice strongly objects to the reallocation of a Conservation Officer position from Port McNeill to the southern Vancouver Island region. It is difficult to interpret this action as anything other than the complete abrogation of the Conservation Service's responsibility to the residents and to wildlife stewardship in the North Island region. The lone remaining conservation officer will not be able to adequately monitor and regulate hunting activities in this area, let alone respond to public safety concerns in a timely manner.

We do not accept the argument that because our area generates fewer calls to the *Report All Poachers and Polluters* (RAPP) line that we have fewer interactions with cougars and bears. Our residents don't report wildlife interactions unless there is a compelling reason to do so and when they do call in they are often told by RAPP line operators that the animal will be gone by the time a conservation officer can respond, so no response is launched. Naturally, people eventually stop calling. This is no reason to reduce service to the North Island, rather, the Conservation Service should be taking a hard look at the efficacy of channelling rural concerns to urban call centres.

Public safety and effective wildlife management are essential services, particularly in rural areas. Accordingly our Council respectfully requests that you review the planned service reductions in our region. We believe that Conservation Officers should be permanently assigned to the North Island, so that at least two officers are available for duty at all times. These positions cannot be effectively 'out-sourced' to more urban areas; they are field jobs and should be re-instated in the North Island. We appreciate your attention to this matter and look forward to your response.

Yours truly,


Acting Mayor Janice MacLeod

cc Quatsino First Nation
District of Port Hardy
Town of Port McNeill
Village of Alert Bay
Regional District of Mt Waddington
Village of Zebellos
MLA Claire Trevena, Vancouver Island North

ENCLOSURE

FEB - 7 2013



NORTH ISLAND COMMUNITY SERVICES SOCIETY
Community Links/Semi Independent Living Program

375 Shelley Crescent
 Box 1028
 Port McNeill, B.C.
 V0N 2R0

Tel: 250-956-2560
 Or: 250-956-3134
 Fax: 250 956-4214

Email: nics-cl@telus.net

Hello!

We would like to extend an invitation to you to participate in 2013 Operation Trackshoes, by making a donation to North Island Community Services Society (NICSS) - Community Links/Semi Independent Program. Your support will help make it possible for our local athletes to attend this unique annual sports event for people with developmental disabilities. Operation Trackshoes will be celebrating its 43rd year in 2013 and will take place from Friday June 14 to Sunday June 16, 2013.

Operation Trackshoes takes place at University of Victoria and offers a full length competitive track and field meet, a number of family picnic type games, swimming, softball, basketball, dances, concerts and banquets.

Operation Trackshoes has a counselor system in place which is key in supporting the integrated environment at this event. Competitors are matched with individuals who, in a role similar to camp counselors, provide support, assistance, and friendship. At Operation Trackshoes they ensure that the number of counselors is great enough to allow the most opportunities for fun and interaction. Counselors, coaches, escorts and athletes all participate in the leisure and social activities together..

Operation Trackshoes is similar to camp in that, upon arrival, competitors and counselors are assigned to each other and remain under the full-time jurisdiction of Operation Trackshoes Society until they leave. Coaches and escorts provide appropriate on-campus support at all times, and those from out of town have space reserved for them in the *coach dorm*.

Operation Trackshoes welcomes both trained athletes who wish to compete, and also those athletes with no prior training who just wish to have a lot of fun. All events and activities are targeted to specific age groups and our group consists of young adults up to older adults. There are also events for individuals with multiple disabilities such as those who have wheelchairs.

Due to the popularity of this event our enrollment continues to grow every year, increasing the costs, and any financial support you can contribute would be greatly appreciated. It will go towards enabling our athletes to continue to attend this event, which they look forward to all year. This will be our 10th year participating at Operation Trackshoes and it is so much fun for all of us who have the pleasure of being involved with it.

Thank you from the North Island Cougars team of NICSS Community Links/Semi Independent Living Program.

Thank you

Lana Gavin
 Team Lead
 Community Links/Semi-Independent Living Program
 North Island Community Services Society
nics-cl@telus.net

DISTRICT OF PORT HARDY

FEB 12 2013

GLADYS LATTY
BOX 1677
PORT HARDY, BC, V0N 2P0
CANADA

Phone: 250-949-7776
fax: 250-949-6535
cell: 250-949-0121
e-mail: latty@telus.net

February 3, 2013

Mayor Bev Parnham & Council
District of Port Hardy
Port Hardy, B.C. V0N 2P0

Dear Mayor Parnham & Council Members:

I represent a group of local artists that have formed a not-for-profit Co-Op to pursue the development of a downtown venue where they can pursue their craft, display and sell their work, teach, and generally promote artistic endeavours in the Mount Waddington region.

After a significant amount of time and effort there is a tentative agreement among the group and a property owner to develop the former Glenway Grocery Store location. The property owner, Rob Salter, has generously agreed to allow the use of the property rent free for a period of six months in order to get the project off the ground. However, in order to ready the building for the intended use some renovations need to be carried out that would convert the building from a former grocery store into a venue suitable for the use of a group of varied artists.

We feel that the renovations and intended new use for the building will greatly enhance and revitalize the downtown core, especially given the property's strategic location. We feel that it will also add to the list of things available to visitors to the north island.

The purpose of this letter is to seek a donation towards the cost of the initial renovations needed to get this venture off the ground; any amount will be gratefully accepted. If you can help this group you will be contributing to efforts to improve the downtown core and, hopefully, improve the economic development potential of this region.

Yours truly,



Gladys Latty



DISTRICT OF PORT HARDY
SUSTAINABILITY COMMITTEE
MINUTES OF THE MEETING HELD FEBRUARY 12, 2013

Present: Chair Councillor Hemphill, Councillor Tidbury and Councillor Shaw

Also Present: Rick Davidge, Chief Administrative Officer
Conservation Officer Sgt. Mike Newton
Conservation Officer Tanner Beck
Crystal McMillan, Executive Director, Bear Smart BC (by telephone)
Mac Willing, Bear Aware Program

Regrets: None

Call to Order: Chair Councillor Jessie Hemphill

Time: 4:35 pm

The Chair welcomed the participants to the meeting and the following topics were discussed concerning the Port Hardy Human Bear Conflict Management Plan 2010 and its possible implementation:

- **Bear Hazard Areas:** The areas were identified and mapped in 2009 and the information is on file. Mapping identifies wildlife corridors used by bears to access food sources.
- **Problem Areas:** Commercial and residential unsecured garbage containers are the primary source of bear attractants.
- **Education:** Public education would be the primary tool for compliance. Various means of communicating bear smart information was discussed.
- **Cost and enforcement:** The costs of enforcement were discussed and the implementation process reviewed. The Sustainability Committee would meet quarterly and monitor progress.
- **Implementation:** Program implementation is highly flexible and would reflect the capacity and budget of the municipality and other agencies involved (Conservation Officer Service).

DISCUSSION
ON PORT
HARDY
HUMAN BEAR
CONFLICT
MANAGEMENT
PLAN 2010

Recommendation to Council

The Sustainability Committee recommends to Council that the Port Hardy Human Bear Conflict Management Plan 2010 be adopted.

Adjournment

The meeting adjourned.

Time: 5:40 pm



DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE
Minutes of the meeting held February 22, 2012
Council Chambers

Present: Chair Councillor Tidbury
Councillors Rick Marcotte
Mayor Parnham

Regrets: Councillor Huddleston

Also Present: Rick Davidge, CAO
Trevor Kushner, Director Operations
Leslie Driemel Recording Secretary

Citizens: 5

CENOTAPH
PROJECT UPDATE

AGENDA APPROVED
AS AMENDED

MINUTES OF
MEETING HELD
JAN 17/13

In the absence of the Chair, Councillor John Tidbury agreed to chair the meeting.

1. Call to Order: Councillor Tidbury Time: 9:00 am

2. Cenotaph update

Members of Royal Canadian Legion and the 101 (North Island) Squadron Russ Hellberg, Lou Lepine, John Elson, Brigdette Elson, Robert Hemphill updated the Committee on the Cenotaph project. Mr. Hellberg advised meetings with District staff have been held and their input was well received.

Discussion of the project included:

- The draft grant application has been sent to Veterans Affairs for review.
- An updated schematic of the site was circulated and estimates will be obtained when details are finalized.
- Moving of the flagpoles to the back of the berm will be done.
- Staking of the site for visual reference will be done.
- Fundraising efforts to be started through N.I. 101 Squadron annual auction and on the website <http://www.101nisquadron.org/> and future plans may include a plaque donation program similar to the District memorial bench program.
- Including an obelisk in the project rather than a military armament.
- Obtaining flags and flag flying protocols.

Mr. Hellberg advised the project is moving along and progress is being made.

3. Approval of Agenda

T. Kushner requested an addendum to the agenda, Fleet purchase 2013

Moved/Seconded/Carried

THAT the agenda be approved as amended.

4. Minutes of the meeting held January 17, 2013

Moved/Seconded/Carried

THAT the minutes of the meeting held January 17, 2013 be approved as presented.

ACTION ITEM REVIEW	<p>5. Action Item Review - was received as information.</p> <p>Councillor Marcotte asked if the Park Drive ball park has been measured to see if it is suitable for playing hard ball. T. Kushner will arrange to have it done.</p>
EPCOR REPORTS	<p>6. EPCOR January 2013 Operational Monthly Water Treatment Plant & Distribution System and Wastewater System were received as information.</p> <p>T. Kushner will request the EPCOR manager attend the next meeting and provide updates on capital and operations</p>
WATER TURBIDITY / HOLBERG RD TRAFFIC	<p>7. Water Treatment Plant</p> <p>T. Kushner circulated a report from Joe Jewell of EPCOR advising of increased turbidity in the water and that this is probably from the heavy traffic on the Holberg Road due to the Seabreeze windfarm construction project. Pacificus will be asked to review the report.</p> <p>R. Davidge, CAO advised the information will be forwarded to the Ministry of Transportation who is responsible for the road. Comments were made that it will be an ongoing issue for the duration of the windfarm construction.</p> <p>A long term solution is needed as costs are being incurred for increased chemicals and man hours to retain good water quality. There is no water clarity / quality issue at the consumer end at this time.</p>
WINDFARM TOUR	<p>Mayor Parnham advised a tour of the windfarm site is being arranged for the Regional District for March 20, 2013 and that Council members may be interested in going along.</p>
TRAFFIC SIGNS	<p>8. Signs</p> <p>T. Kushner advised traffic sign replacement is well underway and that he has received verbal confirmation of the 2013 ICBC sign grant.</p> <p>The Committee discussed extra large stop signs that are in place in other communities. T. Kushner will look into their possible implementation at critical intersections in Port Hardy.</p>
ROUNDAABOUTS	<p>The Committee discussed installation of roundabouts at Hwy 19 / Granville Street and other Port Hardy intersections. Issues on implementing them and how large vehicles manoeuvre in them were discussed. Councillor Tidbury advised the N.D. Lea report recommended a roundabout at the Granville / Rupert Street intersection.</p>
	<p>9. Trail Enhancement - Stink Creek footbridge.</p> <p>T. Kushner updated Council at the work at Stink Creek Park and advised the footbridge is in place. The bridge at Little Tsulquate Creek will be done in June during the fish window and paving of the trails will be done at both locations in July.</p>

TRAIL ENHANCEMENT &FOOTBRIDGES	<p>Addendum: Memo from T. Kushner re: 2013 Fleet Purchases.</p> <p>Trevor advised the Committee he discussed 2013 fleet purchases of a used bucket truck and a SUV for the building inspector with the Director of Finance. The Committee was advised that savings of approximately \$ can be achieved prior to the April 1 return to PST/GST</p>									
2013 FLEET PURCHASES	<p>Moved/Seconded/Carried THAT the Operational Services Committee recommends to Council the purchase of a used bucket truck and a SUV for the building inspector prior to April 1, 2013 and prior to the adoption of the 2013 District of Port Hardy Financial Plan.</p>									
KELTIC PAY EMPLOYEES / PAY PARKING	<p>10. <u>Other Items</u></p> <p>Councillor Marcotte discussed with the Committee Keltic Seafoods employees having to use pay parking at the Seine Float area. Discussion included:</p> <ul style="list-style-type: none">• Keltic Seafoods properties in the area and their current uses.• Requirements for businesses to provide parking.• Employees of Market Street businesses using free parking areas. <p>Rick Davidge, CAO will contact Keltic Seafoods to discuss the issue.</p>									
RECOMMENDATION TO COUNCIL: PURCHASE OF A USED BUCKET TRUCK AND SUV	<p><u>Recommendation to Council</u> The Operational Services Committee recommends to Council the purchase of a used bucket truck and a SUV for the building inspector prior to April 1, 2013 and prior to the adoption of the 2013 District of Port Hardy Financial Plan.</p> <p>Next meetings: Thurs Mar 21, 2013 Council Chambers</p> <table data-bbox="503 1281 1218 1386"><tr><td>Thurs Apr 18</td><td>Thurs May 23</td><td>Thurs June 20</td></tr><tr><td>Thurs July 18</td><td>Thurs Aug 22</td><td>Thurs Sept 26</td></tr><tr><td>Thurs Oct 17</td><td>Thurs Nov 21</td><td><u>Tuesday Dec 17</u></td></tr></table>	Thurs Apr 18	Thurs May 23	Thurs June 20	Thurs July 18	Thurs Aug 22	Thurs Sept 26	Thurs Oct 17	Thurs Nov 21	<u>Tuesday Dec 17</u>
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ADJOURNMENT	<p>Adjournment The meeting adjourned: Time: 9:55 pm</p>									