



DISTRICT OF PORT HARDY

AGENDA

REGULAR MEETING OF COUNCIL

7:00 PM

TUESDAY, DECEMBER 10, 2013

MUNICIPAL HALL COUNCIL CHAMBERS

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Debbie Huddleston,
Rick Marcotte, Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY, DECEMBER 10, 2013
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

C. ADOPTION OF MINUTES

- 1-3** 1. The minutes of the Regular Council Meeting held November 26, 2013.

Motion required

1. 2.

D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL

1. Mike Desrochers and Mac Willing re: Presentation on the North Island Invasive Species Partnership (NIISP)

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

- 4-5** 1. Council Action items. For information.

F. CORRESPONDENCE

- 6** 1. Rhona Martin, President, UBCM (Nov.19/13) re: Gas Tax Agreement Community Works Fund Payment of \$101,999.81. For information.

- 7-8** 2. Don Hubbard, Board Chair, Island Health (Nov.27/13) re: Community Care Facilities. For information.

G. NEW BUSINESS

1. Mayor Parnham, Update on meeting with John Bowman, President of North Island College.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

I. COMMITTEE REPORTS

- 9-13** 1. Operational Services Committee, draft minutes of the meeting held November 28, 2013.

Recommendation to Council

The Operational Services Committee recommends to Council that the District of Port Hardy adopts in principle Option 3 as outlined in the September 17, 2012 Stantec report AND THAT the staff advises the Ministry of Environment that the District wishes to proceed with the diversion of the Airport Wastewater Plant flows to the Town Plant AND THAT the District of Port Hardy investigate possible funding partners for the project.

Motion / direction

1. 2.

J. STAFF REPORTS

- 14-15** 1. Accounts Payable November 2013. For information.

2. 2014 Committee Appointments - J. Long, Director Corporate & Development Services
Report to be distributed

Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

None

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

- December 11 Council: Committee of the Whole, Urban Systems re: Zoning Bylaw Update, 5:00 pm Council Chambers
Public Information Meeting: - Comprehensive Zoning Bylaw Update, 7:00 pm Council Chambers
- December 17 Committee: Emergency Planning, Noon, Council Chambers
- December 19 Staff: OH&S Meeting, 8:30 am, Council Chambers
- December 25 Merry Christmas! Christmas Day, Municipal Hall closed
- December 26 Boxing Day, Municipal Hall closed
- January 1 Happy New Year! New Years Day, Municipal Hall closed
- January 14 Council: Budget Meeting, 4:00 pm Council Chambers
Council: Regular Council Meeting, 7:00 pm Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT 1. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL
NOVEMBER 26, 2013**

CALL TO ORDER: Mayor Bev Parnham

Time: 7:00 pm

PRESENT: Mayor Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill (by telephone) Debbie Huddleston,
Rick Marcotte, Nikki Shaw, John Tidbury

Rick Davidge, Chief Administrative Officer
Leslie Driemel, Recording Secretary

Media: North Island Gazette
Members of the Public: One

REGRETS: Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services

APPROVAL OF AGENDA

2013-171
APPROVAL OF AGENDA
AS PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

1. The minutes of the Regular Meeting of Council held November 12, 2013.

2013-172
REGULAR COUNCIL
MINUTES NOV 12/13
APPROVED AS
PRESENTED

Moved/Seconded/Carried
THAT the minutes of the Regular Council Meeting held November 12, 2013 be approved as presented.

DELEGATIONS

No delegations

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

Mayor Parnham requested that for clarity, staff reword the Council Action items for May 7, 2013, from: information signs at Carrot Park to: interpretive signs at Carrot Park.

CORRESPONDENCE

1. Robin Irving, Booking Manager, S.A.L.T.S. (Sail and Life Training Society)
(Nov.15/13) Re: Bursary Offer

2013-173
S.A.L.T. BURSARY

Moved/Seconded/Carried

THAT The District of Port Hardy accept the bursary partnership proposal from the Sail and Life Training Society AND THAT the application be forwarded to Port Hardy Secondary School for input on candidate selection AND THAT the cost of the bursary recipient's transportation to the training vessel departure point in Victoria be covered by the District if necessary.

Council directed staff to make the Harbour Manager aware that S.A.L.T.S. plans three visits to Port Hardy during the summer voyages.

2. Karen Felker, Coordinator, Honours and Awards Secretariat (Nov.14/13) re: Order of British Columbia – 2014 Call for Nominations was received as information.

ORDER OF BC – 2014
CALL FOR
NOMINATIONS

Mayor Parnham requested Council members review the Order of British Columbia – 2014 Call for Nominations and bring forward any prospective nominations to Council before the deadline of March 7, 2014.

Council directed staff to forward the Order of British Columbia – 2014 Call for Nominations information package to the Port Hardy and District Chamber of Commerce and the Hardy Bay Seniors Society.

3. Hon. Terry Lake, Minister of Health (Nov.15/13) re: Discussion at UBCM on physician services and technical support staff in the community of Port Hardy was received as information.

NEW BUSINESS

None

COUNCIL REPORTS

COUNCIL REPORTS

Mayor Parnham and Councillors Dorward, Hemphill, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

Mayor Parnham commented on the recent BC Ferries announcement regarding cost cutting measures and the flawed consultation process. Council was advised that BC Ferries did not take into consideration the socio-economic impact of the cuts on smaller and rural communities.

COMMITTEE REPORTS

None

STAFF REPORTS

None

BYLAWS

1. District of Port Hardy Municipal Ticket Information System Amendment Bylaw, Amendment Bylaw No. 1018-2013. For Adoption

2013-174
BYL 1018-2013 AMEND
MTI BYL 01-2010.
ADOPTED

Moved/Seconded/Carried
THAT District of Port Hardy Municipal Ticket Information System Amendment Bylaw, Amendment Bylaw No. 1018-2013 be adopted.

ADJOURNMENT

2013-175
ADJOURNMENT

Moved
THAT the meeting be adjourned. Time: 7:55 pm

CORRECT

APPROVED

CHIEF ADMINISTRATIVE OFFICER

MAYOR

ITEM	REGULAR COUNCIL MEETING November 26, 2013 ACTION	WHO	STATUS /COMMENTS
S.A.L.T.S. (Sail and Life Training Society) Re: Bursary Offer	<p>THAT The District of Port Hardy accept the bursary partnership proposal from the Sail and Life Training Society Complete Bursary Program Partnership Agreement Form AND THAT the application be forwarded to Port Hardy Secondary School for input on candidate selection AND THAT the cost of the bursary recipient's transportation to the training vessel departure point in Victoria be covered by the District if necessary.</p>	RD/LD RD	Done Done
Order of British Columbia – 2014 Call for Nominations	<p>Council directed staff to make the Harbour Manager aware that S.A.L.T.S. plans three visits to Port Hardy during the summer voyages. Council members to review the Order of British Columbia – 2014 Call for Nominations and bring forward any prospective nominations to Council before the deadline of March 7, 2014.</p>	RD	Done
Forward Call for Nominations information package to the Port Hardy Chamber of Commerce and the Hardy Bay Seniors Society.	<p>Forward Call for Nominations information package to the Port Hardy Chamber of Commerce and the Hardy Bay Seniors Society.</p>	Council Members JL	No staff action at this time Done
ITEM	REGULAR COUNCIL MEETING November 12, 2013 ACTION	WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013	<p>Was received as information. Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014.</p>	D.Pratt Harbour Manager	Developing Tender
Bear Cove Recreation Site Lease	<p>Council approves the contractual agreement Bear Cove Recreation Site Lease, between the District and Jim Henschke and Juanita Klatt for the purpose of providing tourism services at the Bear Cove Recreation Site Advise proponents of approval and execute lease</p>	RD	Proponents advised
Provision of Building Inspection Services to Other North Island Local Governments	<p>Extend invitations to participate and prepare agreements where required</p>	JL	Working on finalizing agreements with Alert Bay, Port Alice, Port McNeill and RDMW

<p>Acquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.</p>	<p>Council approves two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Recreation Center</p>	TK	<p>Scheduled with weather permitting</p>
<p>Dir. Corp & Devel Services re: 2014 Regular Council Meeting Dates.</p>	<p>Council approves the following regular meeting dates for 2014 as presented and amended by the Director of Corporate & Development Services.</p>	JL	<p>Ad to run Jan 2 and 9, 2013 Posted on notice board/ website</p>
<p>2. District of Port Hardy 2014 User Rates and Fees Bylaw No 1016-2013</p>	<p>Advertise 2014 regular council meeting dates in newspaper and post to website / notice board THAT District of Port Hardy 2014 User Rates and Fees Bylaw No 1016-2013 receive First Reading. Bring back to Council for 2nd and 3rd reading when advised to do so.</p>	LD	
<p>ITEM</p>	<p>REGULAR COUNCIL MEETING October 22, 2013 ACTION</p>	WHO	<p>STATUS /COMMENTS</p>
<p>Recommendation to Council from the In-Camera Meeting of Oct 22/13 Proposal from Port Hardy RV Resort to remove the dedication of highway associated with that portion of municipal road formerly known as Port Hardy Forest Service Road</p>	<p>Approved as presented. Proceed with bylaw etc.</p>	JL	<p>Awaiting survey plan from applicant's surveyor. Issues need to be resolved. Input required from Provincial Surveyor General</p>
<p>ITEM</p>	<p>REGULAR COUNCIL MEETING August 27, 2013 ACTION</p>	WHO	<p>STATUS /COMMENTS</p>
<p>Zoning Bylaw 1010-2013</p>	<p>Waiting for 2nd draft</p>	JL	<p>Presentation by Urban Systems to Council & public information meeting on Dec.11/13</p>
<p>ITEM</p>	<p>REGULAR COUNCIL MEETING May 7, 2013 ACTION</p>	WHO	<p>STATUS /COMMENTS</p>
<p>Interpretive signage at Carrot Park.</p>	<p>Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW</p>	PS	<p>Ongoing: Working with Committee and C/Hemphill on final concepts</p>
<p>ITEM</p>	<p>REGULAR COUNCIL MEETING April 9, 2013 ACTION</p>	WHO	<p>STATUS /COMMENTS</p>
<p>Cenotaph Project</p>	<p>Prepare grant application. Bring to Council for further consideration</p>	PS	<p>Ongoing: Grant application planned for January intake.</p>

10/16

Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

November 19, 2013

Mayor & Council
District of Port Hardy
PO Box 68
Port Hardy, BC V0N 2P0

Administration provided
By UBCM

Funding provided by:
Government of Canada



In partnership with:
The Province of BC



Gas Tax Program
Services

Local Government House
525 Government St.
Victoria BC V8V 0A8

Phone: 250-356-5134
Fax: 250-387-5119

Website:

www.ubcm.ca
under Funding Programs,
Gas Tax Fund

Dear Mayor & Council:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second of two Community Works Fund (CWF) payments for fiscal 2013/2014. Please be advised that this is the final payment under the current Gas Tax Agreement's Community Works Fund program. An electronic transfer of \$101,999.81 is expected to occur on **Tuesday, November 26th**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement, including information on a renewed Gas Tax Fund can be found on our web site at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely

Rhona Martin
UBCM President

CC: Allison McGarrick, Chief Financial Officer

Excellent care, for everyone,
everywhere, every time.



November 27, 2013

Ref # 14917

Mayor Bev Parnham
Mayor of Port Hardy
7360 Columbia Street
PO Box 68
Port Hardy BC V0N 2P0

Dear Mayor Parnham:

Thank you for your letter dated August 27, 2013 and for meeting with me on September 30th, 2013 regarding the creation of two integrated community care facilities, one in Port Hardy and one in Port McNeill.

As we discussed, Island Health remains committed to a sustainable building option for integrated primary health care facilities in both Port Hardy and Port McNeill, starting with Port Hardy as recommended to Island Health by the Local Working Group in Recommendation 32 of its report. This model will provide patients with access to integrated health care teams providing a range of services under one roof and will enhance accessible and sustainable health care services in the community.

Progress has been made in the planning for the new facility in Port Hardy. A functional plan for an integrated facility has been completed and is being compared with the lessons learned from the Oceanside Health Centre (OHC) project in Parksville. The next step will be development of the business case and in particular the procurement options.

The timing for taking this project to the market will be based on affordability. As is the case with most publicly funded institutions, Island Health must work within limited fiscal resources. I can assure you that this project will be brought forward for prioritization for 2014/15, but there is no assurance that funding will be available. For the purposes of clarification, the OHC project took roughly five years from concept to completion.

Although the ultimate goal for Port Hardy is development of an integrated primary health care facility, progress is being made through two initiatives. The first initiative is the purchase of an existing medical clinic and plans to build additional space so all primary care physicians and nurse practitioners can be integrated as one team. This facility will also support efforts to recruit physicians to Port Hardy. Funding has been approved to purchase this property and, subject to any unforeseen issues, Island Health is working through the final approvals to make this a reality.

.../2

Executive Office

Located at: 2101 Richmond Road | Victoria, BC V8R 4R7 Canada
Mailing address: 1952 Bay Street | Victoria, BC V8R 1J8

Tel: 250-370-8699 | Fax: 250-370.8750

viha.ca

The second initiative is the development of virtual teams as noted in the Island Health response to Recommendation 32 of the Local Working Group's report. This step will review opportunities to achieve efficiencies and health care benefits beyond what will be achieved with the integration of the primary care physicians and nurse practitioners achieved in the first initiative.

Please be assured that Island Health recognizes the urgency to move forward with measures to support services and care in the Mount Waddington community. I would also like to thank you and other members of the Local Working Group for the tremendous amount of time and effort you have put into planning health improvements in the region.

Sincerely,



Don Hubbard
Board Chair

cc: Mt. Waddington Local Working Group – c/o Alison Mitchell
Claire Trevena, MLA
Regional District of Mt. Waddington
Town of Port McNeill
Mt. Waddington Health Network
Kwakiutl Band Council
Gwa'sala – 'Nakwaxda'xw Band Council



**DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE
MINUTES OF THE MEETING HELD
NOVEMBER 28, 2013**

Present: Mayor Parnham, Councillors Dorward Huddlestan, Tidbury, Marcotte,

Also Present: Trevor Kushner, Director of Operational Services
Rick Davidge, Chief Administrative Officer
Patti Smedley, Economic Development & Community Coordinator
Leslie Driemel, Recording Secretary

Citizens: Cenotaph Committee: Russ Hellberg, Lou Lepine, Jim King of the 101 Squadron;
Robert Hemphill and Don Ford, Royal Canadian Legion

AGENDA
APPROVED AS
PRESENTED

CENOTAPH
UPDATE
PROJECT

Councillor Tidbury Chaired the meeting

Call to Order by Councillor Tidbury:

Time: 4:00 pm

1. Approval of Agenda

Moved/Seconded/Carried

THAT the agenda be approved as presented.

2. Delegation

Russ Hellberg updated the Committee on the cenotaph project.

Discussion included:

- the redesign of the cenotaph berm from four feet to two feet in height feet and subsequent cost saving
- a review of the updated construction quantities and costs, in a spreadsheet supplied by Mr. Hellberg
- a review of the estimated cash and in-kind funding contributions, in a spreadsheet supplied by Mr. Hellberg
- District contribution of cash and in-kind of approximately \$15,000
- total estimated budget of \$100,000 which is inline with the War Memorial Grant guidelines.
- local and outside funding sources
- the District to look into applying for a BC Hydro grant
- project details now in place for War Memorial Grant January intake
- the need to solicit letters of support to include in the grant application from local organizations including First Nations, Royal Canadian Legion, 101 Squadron, Chamber of Commerce, Seniors Society and others who regularly take part in the Remembrance Day ceremonies.
- the District to be the lead agency to submit the War Memorial Program grant application

3. Minutes

Minutes of the meeting held October 17, 2013.

MINUTES OF
MEETING HELD
OCT. 17/13
APPROVED

Moved/Seconded/Carried
THAT the minutes of the meeting held October 17, 2013 be approved as presented.

4. Business Arising / Unfinished Business

Action Items Review

ACTION ITEM
REVIEW

- The harbour strobe light was discussed. T. Kushner advised that the Harbour Manager is looking into the problem and that getting replacement switches is an issue.
- Fire Department requests for Public Works Services. R. Davidge advised a meeting with the Fire Chief is scheduled to discuss budget and the budget process.
- 30km sign at end of Storey's Beach Road. T. Kushner advised it is scheduled to be installed.

5. Correspondence

None

6. Staff Reports

AIRPORT
WASTEWATER
TREATMENT
PLANT

Airport Wastewater Treatment Plant (AWWTP) – T. Kushner report
The Committee discussed at length the report submitted by Trevor Kushner dated November 15, 2013 regarding the Airport Wastewater Treatment Plant – Outfall.

T. Kushner advised that the AWWTP and out fall are out of compliance with the District of Liquid Waste Management Plan (LWMP) as submitted to the Ministry of Environment (MOE) and has been for sometime. The MOE has been understanding but is now requiring that the problems be addressed.

The following options and benefits from the report were reviewed.

Options:

1. Status Quo

- Do nothing.
- This option is not valid as the MoE has mandated the District to not only repair the outfall to the AWWTP, but to also put in place a plan to ensure it doesn't break again.
- Not recommended.

2. Repair Outfall and keep AWWTP

- Replace outfall and budget for capital projects in the LWMP.
- This option would require an immediate capital investment of 1.2 million to repair the outfall, plus an additional 2.8 million over 5 years to satisfy the LWMP.
- The 45 year old extended aeration plant, even after the capital investment, is still an old technology aged facility that requires significant operational funds to operate.
- Estimated cost: 4.0 million.
- Not recommended.

AIRPORT
WASTEWATER
TREATMENT
PLANT

3. Diversion of AWWTP flows to Town Plant.
 - Decommission AWWTP and build a series of lift stations and a force main to send sewer flows into Town Plant.
 - Town Plant still has capacity for another 10 years with the AWWTP flows.
 - Estimated cost: 6.3 million.
 - Recommended option.
4. Diversion of AWWTP flows to Town Plant AND Town Plant Upgrades
 - Decommission AWWTP and build a series of lift stations and a force main to send sewer flows into Town Plant.
 - Upgrades to include removal of the old extended aeration at the Town Plant and new SBR to accommodate future growth.
 - Estimated cost: 12.5 million.
 - Not recommended... * unless significant funding partners can be identified.

BENEFITS

The recommended option #3 of Investing in the Town plant and decommissioning the AWWTP has many benefits. They are as follows:

1. Centralized Wastewater operations
 - Estimated operational savings of 60 to 100,000 annually with the reduction in maintenance, power/chemical costs.
 - A single plant and process to monitor resulting in reduced labor.
 - Reduced AWWTP operating costs can be used to fund long-term debt to pay for capital upgrades.
2. Sludge Handling
 - Currently there are 2 types of sludge produced by the separate plants.
 - The AWWTP sludge is collected and hauled to the Town plant centrifuge at a considerable cost (approximately 30,000 annually).
 - Each sludge has its own characteristics and requires different levels of polymer chemicals to de-water resulting in high operational costs.
 - Producing a consistent sludge from one-plant will reduce centrifuge operating man-hours and will reduce operating costs.
3. Receiving Waters
 - The outfall area for the AWWTP is well-known as a very sensitive shell-fish harvesting area.
 - The area has remained closed for a number of years due to contamination from many factors, including the AWWTP outfall.
 - Improving water quality and restoring shellfish harvesting is an important goal for both the District and First Nations.
 - The conditions for which the AWWTP outfall exists in are some of the worst on Vancouver Island. Strong currents, storm action and a sandy shallow bottom combine for very poor outfall construction conditions.
4. Tacan Industrial Park
 - This area of Port Hardy is currently serviced with holding tanks.
 - The leaks from the holding tanks are contributing to high fecal-coliform counts in the surrounding streams.
 - The new force-main would be able to pick up the Industrial Park and low lying flatlands along Douglas Street that are currently not serviced, creating an environmentally responsible service area that is located in a sensitive eco-system.

5. LWMP and Capital upgrades long-term

- Simplify capital plans and regulatory obligations.
- A single plant, permit and outfall to maintain and life-cycle as opposed to have two of each.
- A single plant allows for a clear and concise capital plan.

Committee discussion included:

- benefits for future land development by diverting AWWTP flows to the Tsulquate Wastewater Treatment Plant.
- MOE approvals on the various options provided
- First Nations service agreements and capital cost sharing for utility services
- Requirement to amending the LWMP
- The need to have a engineering study done for: design, estimated cost and to amend the LWMP
- Cost sharing with municipal partners on the study costs
- Partner funding and grant sources

Recommendation to Council

The Operational Services Committee recommends to Council that the District of Port Hardy adopts in principle Option 3 as outlined in the September 17, 2012 Stantec report AND THAT the staff advises the Ministry of Environment that the District wishes to proceed with the diversion of the Airport Wastewater Plant flows to the Town Plant AND THAT the District of Port Hardy investigate possible funding partners for the project.

7. New Business

- a. Items postponed from previous agendas were reviewed. T. Kushner advised Joe Jewell will be at the December 17th meeting to discuss biosolids.
- b. Councillor Dorward advised a local citizen is requesting 'clean up after your dog' signage and feces disposal bag stations be put along the seawall and near Robert Scott School. T. Kushner advised signage and bags have been ordered for the Huddlestan Trail and that he will look at the seawall and Robert Scott School area for possible installation sites.

PET CLEAN UP
SIGNAGE

STREETLIGHTS

Councillor Huddlestan requested information regarding when streetlights are scheduled for repair, how often and whether there is a set number to be list before repairs are done. T. Kushner advised a list is built and reviewed for priority.

Councillor Dorward commented that street lights are needed near the Tsulquate Park swings area, across from the de Wit residence and between Robert Scott School and Fishermans Wharf. T. Kushner advised he will review the areas and report back to the Committee.

SKATEBOARD
PARK PICNIC
TABLE
INSTALLATION

Councillor Tidbury advised that at the recent Skateboard Park stakeholders meeting it was requested that picnic tables be place in the skateboard park area for the summer season. T. Kushner advised this could be done at any time.

BOLLARDS
AND TRAIL
WIDTH

Councillor Dorward advised that the bollards in place on Huddleston Trail are not wide enough for double strollers. T. Kushner advised that this issue has been identified and that Public Works will be widening the trail sections in the bollard areas.

PHFD
MEMBERS
TRAINING ON
BUCKET
TRUCK

Councillor Tidbury brought forward a request from the Port Hardy Fire Department that members be trained on the use of the bucket truck. T. Kushner advised that fire fighters S. Mercer and J. Reusch are currently trained on the operation of the bucket truck and arrangements can be made to train other Fire Department members.

Mayor Parnham asked about water quality sampling / monitoring and T. Kushner advised that the District meets permit requirements for water testing and reporting and the results sent to Vancouver Island Health Authority.

11. Next Meeting Dates - Tuesday Dec 17 at 4:00 pm

2014: Thursday January 17, Thursday February 21, Thursday March 21

Items postponed:

T. Kushner, Dir. Operational Services

re: New Public Works Yard location report

re: updates on capital and operations

Joe Jewell re: Vancouver Island University presentation on biosolids

10. Adjournment

ADJOURNMENT

The meeting adjourned.

Time: 5:00 pm

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003085	07/11/2013	00829	ANA'S HARDY CLEAN	2,266.34	
003086	07/11/2013	01836	ARIES SECURITY LTD.	3,417.75	
003087	07/11/2013	00047	B.C. HYDRO	19,828.53	
003088	07/11/2013	02090	BC OUTDOORS FISHING ADVE	855.75	
003089	07/11/2013	00018	CANADIAN RED CROSS SOCIE	132.00	
003090	07/11/2013	01724	CHYNA SEA VENTURES LTD.	210.00	
003091	07/11/2013	01982	DIGITAL POSTAGE ON CALL	1,050.00	
003092	07/11/2013	01476	DOR-TEC SECURITY LTD.	115.25	
003093	07/11/2013	01985	Harbour Signs Ltd.	15.68	
003094	07/11/2013	00063	HOME HARDWARE BUILDING C	227.55	
003095	07/11/2013	02746	Huddiestan, Deborah	782.37	
003096	07/11/2013	01875	ISLAND ADVANTAGE DISTRIB	1,460.96	
003097	07/11/2013	00065	K & K ELECTRIC LTD.	262.91	
003098	07/11/2013	02642	Long, Jeff	177.74	
003099	07/11/2013	02489	Marcotta, Rick	478.08	
003100	07/11/2013	01777	MCCARRICK,ALLISON	35.00	
003101	07/11/2013	01014	NICKERSON, SCHELL	35.00	
003102	07/11/2013	01559	NORTH ISLAND LABS	236.25	
003103	07/11/2013	02071	PACIFICUS BIOLOGICAL SER	10,923.60	
003104	07/11/2013	02051	PORT MCNEILL ENTERPRISES	1,247.40	
003105	07/11/2013	00080	PUROLATOR INC.	32.33	
003106	07/11/2013	00107	RECEIVER GENERAL FOR CAN	21,411.55	
003107	07/11/2013	02119	SHAW, NIKKI	237.20	
003108	07/11/2013	02522	Strathcon Industries	152.47	
003109	07/11/2013	00113	STRYKER ELECTRONICS LTD.	1,928.31	
003110	07/11/2013	02717	Tourism Association of V	69.05	
003111	07/11/2013	02502	Tuff Marine Products Ltd	84,141.75	
003112	07/11/2013	01773	UNIVAR CANADA LTD.	3,143.93	
003113	07/11/2013	02837	Waterhouse Environmental	22,876.73	
003114	15/11/2013	00044	ACKLANDS - GRAINGER INC.	624.64	
003115	15/11/2013	00046	ANDREW SHERET LTD.	194.52	
003116	15/11/2013	01531	BJARNASON, SUSAN	127.50	
003117	15/11/2013	01145	BLACK CAT REPAIRS	192.88	
003118	15/11/2013	02468	Canwest Propane	1,683.58	
003119	15/11/2013	00281	CHEVRON CANADA LTD.	1,886.10	
003120	15/11/2013	02601	Commonwealth Bailiffs Lt	105.00	
003121	15/11/2013	02711	Cox, Daniel	180.30	
003122	15/11/2013	00099	FOX'S DISPOSAL SERVICES	12,326.00	
003123	15/11/2013	01860	GREYHOUND COURIER EXPRES	102.45	
003124	15/11/2013	00063	HOME HARDWARE BUILDING C	83.95	
003125	15/11/2013	02807	Johnson Security Solutio	245.28	
003126	15/11/2013	00428	LAND TITLE AND SURVEY AU	33.30	
003127	15/11/2013	02843	Lumca Inc.	30,870.00	
003128	15/11/2013	02007	MARSHALL WELDING AND FAB	1,965.60	
003129	15/11/2013	00585	Minister of Finance	901.45	
003130	15/11/2013	00304	MONK OFFICE	244.01	
003131	15/11/2013	02749	Orach Enterprises Ltd.	954.78	
003132	15/11/2013	02844	Perkovich, Carly	64.00	
003133	15/11/2013	00203	Port Hardy & Dist. Chamb	13,109.25	
003134	15/11/2013	00406	PORT HARDY FIREFIGHTERS	4,253.75	
003135	15/11/2013	00264	PORT HARDY HERITAGE SOCI	11,330.00	
003136	15/11/2013	02107	SMEDLEY, PATTI	131.55	
003137	15/11/2013	00089	THE HOBBY NOOK	120.41	
003138	15/11/2013	02535	Time Business Machines L	4,128.32	
003139	15/11/2013	00201	Vancouver Island Regiona	31,142.00	
003140	15/11/2013	02837	Waterhouse Environmental	5,998.72	
003141	15/11/2013	00164	Xerox Canada Ltd.	340.35	
003142	15/11/2013	00160	TELUS	72.44	
003143	22/11/2013	02790	Alpin & Martin Consultan	7,656.92	
003144	22/11/2013	02551	Associated Fire Safety E	214.20	
003145	22/11/2013	02271	BAILEY WESTERN STAR TRUC	160.38	
003146	22/11/2013	02054	BARR PLASTICS INC.	906.51	
003147	22/11/2013	00073	BLACK PRESS GROUP LTD.	923.52	
003148	22/11/2013	01805	BUSY B'S DISTRIBUTING	315.61	
003149	22/11/2013	00281	CHEVRON CANADA LTD.	2,820.56	
003150	22/11/2013	02828	Corix Control Solutions	589.12	
003151	22/11/2013	02730	CUPE Local 401	639.88	
003152	22/11/2013	00218	DB PERKS AND ASSOCIATES	259.88	
003153	22/11/2013	02836	Domtar	358.69	
003154	22/11/2013	00020	E.J. KLASSEN MOTORCADE L	2,087.50	
003155	22/11/2013	02845	Elster Metering	7,523.16	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003156	22/11/2013	01985	Harbour Signs Ltd.	366.24	
003157	22/11/2013	00052	HARDY BUILDERS' SUPPLY	54.81	
003158	22/11/2013	00063	HOME HARDWARE BUILDING C	80.29	
003159	22/11/2013	00194	INT'L UNION OPERATING EN	1,150.54	
003160	22/11/2013	00273	JM'S MOBILE WELDING INC	64.94	
003161	22/11/2013	00703	JUSTICE INSTITUTE OF BC	60.00	
003162	22/11/2013	00065	K & K ELECTRIC LTD.	989.56	
003163	22/11/2013	00253	Keta Cable	133.20	
003164	22/11/2013	02600	Kushner, Trevor	127.50	
003165	22/11/2013	02642	Long, Jeff	121.40	
003166	22/11/2013	01645	NORTH ISLAND COMMUNICATI	267.96	
003167	22/11/2013	00027	NORTH ISLAND VETERINARY	376.96	
003168	22/11/2013	01021	NORTHERN ROPES & INDUSTR	125.02	
003169	22/11/2013	00075	O.K.TIRE STORE (PORT HAR	36.41	
003170	22/11/2013	00175	PARNHAM, BEV	455.25	
003171	22/11/2013	00363	PORT HARDY BULLDOZING LT	4,166.40	
003172	22/11/2013	00080	PUROLATOR INC.	41.12	
003173	22/11/2013	00107	RECEIVER GENERAL FOR CAN	21,445.73	
003174	22/11/2013	01523	RECEIVER GENERAL FOR CAN	621.48	
003175	22/11/2013	01990	ROAD RANGER FREIGHT/0702	18.48	
003176	22/11/2013	02085	TAYCO PAVING COMPANY	2,744.96	
003177	22/11/2013	00161	TELUS MOBILITY (BC)	926.97	
003178	22/11/2013	00150	THE SOURCE	122.08	
003179	22/11/2013	01773	UNIVAR CANADA LTD.	3,143.93	
003180	22/11/2013	01026	VIMAR EQUIPMENT LTD.	1,079.91	
003181	22/11/2013	01934	WIGGINS ADJUSTMENTS LTD.	266.64	
003182	22/11/2013	01854	ZEE MEDICAL CANADA CORPO	78.83	
003183	28/11/2013	00735	A.C.E. COURIER SERVICES	28.91	
003184	28/11/2013	00044	ACKLANDS - GRAINGER INC.	61.44	
003185	28/11/2013	02514	Alsco	264.16	
003186	28/11/2013	01531	BJARNASON, SUSAN	70.00	
003187	28/11/2013	01988	BRITISH COLUMBIA LIFE AN	1,758.07	
003188	28/11/2013	02468	Canwest Propane	94.36	
003189	28/11/2013	00281	CHEVRON CANADA LTD.	2,191.28	
003190	28/11/2013	02822	Corix Water Products LP	435.74	
003191	28/11/2013	00099	FOX'S DISPOSAL SERVICES	4,840.03	
003192	28/11/2013	01778	FRANCES ANDREW SITE FURN	14,553.18	
003193	28/11/2013	02230	Janke Services and Mini	2,978.85	
003194	28/11/2013	00065	K & K ELECTRIC LTD.	745.75	
003195	28/11/2013	00069	MACANDALE'S	313.90	
003196	28/11/2013	01419	MURDY & MCALLISTER	431.14	
003197	28/11/2013	00033	NAPA AUTO PARTS/PORT HAR	123.59	
003198	28/11/2013	02002	Neopost	83.95	
003199	28/11/2013	01559	NORTH ISLAND LABS	547.68	
003200	28/11/2013	00013	PACIFIC BLUE CROSS	7,452.80	
003201	28/11/2013	02071	PACIFICUS BIOLOGICAL SER	767.81	
003202	28/11/2013	00412	PORT HARDY LIONS CLUB	75.00	
003203	28/11/2013	00080	PUROLATOR INC.	27.12	
003204	28/11/2013	02724	Reusch, Justin	330.50	
003205	28/11/2013	00843	SHARE CANADA	357.00	
003206	28/11/2013	02522	Strathcon Industries	37.02	
003207	28/11/2013	02234	Sutherland Armbrust	585.00	
003208	28/11/2013	02502	Tuff Marine Products Ltd	1,260.00	
003209	28/11/2013	00644	VAN KAM FREIGHTWAYS LTD.	136.04	
Total:				405,236.47	

*** End of Report ***




