



DISTRICT OF PORT HARDY

AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, AUGUST 14, 2012

MUNICIPAL HALL COUNCIL CHAMBERS

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Al Huddleston, Rick Marcotte,
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Gloria Le Gal, Director of Corporate Services
Deb Clipperton, Director of Financial Services
Trevor Kushner, Director of Operations

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY AUGUST 13, 2012
Council Chambers - Municipal Hall**

- A. CALL TO ORDER** **Time:**
- B. APPROVAL OF AGENDA AS PRESENTED (or amended)**
- Motion required* 1. 2.
- 1-5 **C. ADOPTION OF MINUTES**
1. The minutes of the Regular Council Meeting held July 10, 2012.
- Motion required* 1. 2.
- 6 2. The minutes of the Special Open Meeting of Council held July 19, 2012.
- Motion required* 1. 2.
- 7-10 **D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL**
1. RCMP Staff Sgt G. Brownridge re: Quarterly Report
- 11 **E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
1. Council Action items. For information.
- 12-15 **F. CORRESPONDENCE**
1. Email from Susan McEvoy, Secretary Federal Electoral Boundaries Commission for British Columbia re: New federal electoral districts. For information.
- 16-17 2. Press Release: Island Coastal Economic Trust (Aug.1/12) re: Appointment of Line Roberts as Acting CEO. For information.
- 18-19 3. Copy of letter from Laura Taylor, Deputy Chief Administrative Officer, Village of Alert Bay To Hon. Terry Lake, Minister of Environment re: Cuts to Conservation Officer Service in the North Vancouver Island Region (July 30/12). For information.
- G. NEW BUSINESS**
No new business in agenda package.
- H. COUNCIL REPORTS**
Verbal reports from Council members.
- 20-23 **I. COMMITTEE REPORTS**
1. Downtown Revitalization Committee, minutes of the special meeting held June 19, 2012. For information.
- 24-27 **J. STAFF REPORTS**
1. Accounts payable: June 2012 and July 2012. For information.
- 28-30 2. G. Le Gal, Director Corporate Services (July 24/12) re: Beer Garden and Special Event Permits.
- Motion / direction* 1. 2.
- 31 3. G. Le Gal, Director Corporate Services (Aug.1/12) re: Zoning Bylaw Review Tenders.
- Motion / direction* 1. 2.

- 32 4. Email from G. Le Gal, Director Corporate Services (Aug 8/12) to Mayor Parnham and R. Davidge, Chief Administrative Officer re: Emcon ditch brushing. For information.

K. CURRENT BYLAWS AND RESOLUTIONS

1. District of Port Hardy Zoning Amendment Bylaw 14-2012.

- 33-34 a) Public Hearing was waived by Council as an Official Community Plan is in effect and the proposed changes are consistent with the plan (*Local Government Act s890(4)*).

- b) Third Reading District of Port Hardy Zoning Amendment Bylaw 14-2012.

Motion required 1. 2.

- c) Adoption District of Port Hardy Zoning Amendment Bylaw 14-2012.

Motion required 1. 2.

- 35-37 2. District of Port Hardy Gibraltar Road Closing Bylaw 16-2012. For Adoption.

Motion required 1. 2.

- 38-46 3. District of Port Hardy Open Burning and Smoke Control Bylaw 15-2012. For First, Second and Third Reading.

Motion required 1. 2.

4. District of Port Hardy Tax Sale Redemption Period Extension Bylaw 12-2012.

- 47 a) Memo from D. Clipperton, Director Financial Services (Aug.10/12) re: Extension of Tax Sale Redemption Period.

- 48 First, Second and Third Readings of District of Port Hardy Tax Sale Redemption Period Extension Bylaw 12-2012

Motion required 1. 2.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

August 15 Twinning Society 7:00 pm Council Chambers

August 23 Operational Services Committee - 9:00 am

August 30 Occupational Health & Safety Committee 8:30 am Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT

1. Time:

MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL JULY 10, 2012

CALL TO ORDER: Mayor Bev Parnham Time: 7:00 pm

PRESENT: Mayor Parnham Councillors Dorward, Hemphill, Huddleston, Marcotte,
Shaw, Tidbury

REGRETS: Rick Davidge, Chief Administrative Officer

ALSO PRESENT: Gloria Le Gal, Director Corporate Services
Leslie Driemel, Recording Secretary

Media: N.I. Gazette Citizens: None

2012-159
APPROVAL OF AGENDA
AS PRESENTED

APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

1. The minutes of the Regular Council Meeting held June 26, 2012.

2012-160
MINUTES REGULAR
COUNCIL MEETING JUNE
26, 2012 APPROVED

Moved/Seconded/Carried
THAT the minutes of the minutes of the Regular Council Meeting held June 26,
2012 be approved as presented.

DELEGATIONS

No delegations.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

Councillor Shaw commented that a request for a letter of support for Addiction Planning Services was not on the Action Items.

Mayor Parnham advised that the District is waiting for presentation of an action plan to see what the next steps are before providing a letter of support.

2. D. Clipperton, Director Financial Services (July 6/12) re: Funding for Filomi Days Fireworks.

Council discussed the importance of Filomi Days as a community event, the hard work done by the volunteers, ongoing financial challenges, community support and the areas of funding identified by the Director of Financial Services.

2012-161
FILOMI DAYS
FIREWORKS FUNDING

Moved/Seconded/Carried

THAT funding for Filomi Days Fireworks be approved as follows: \$6,000 previously approved and an additional \$2,000 from the Grant in Aid budget and an additional \$2,000 from the Contingency Fund if the Filomi Days Committee incurs a shortfall in funding.

CORRESPONDENCE

1. Gunnar Wigard, Town Taxi (June 22/12) re: Notice of application of increase in taxi fares was received as information.
2. Marshall King, Policy Analyst, BC Ministry of Finance (June 26/12) re: Extension of Municipal and Regional District Hotel Room Tax was received as information.
3. Ministry of Fisheries & Oceans (June 27/12) re: Protection of Canadian Fisheries was received as information.

Councillor Tidbury commented that the information advised public consultations will be held in the fall and it would be good to have a meeting in Port Hardy.

Mayor Parnham advised a letter will be sent to the Minister of Fisheries & Oceans requesting a meeting in Port Hardy.

4. Letters re: Protection of Fish Habitat in Waterways was received as information.
 - a. Derek R. Corrigan, Mayor City of Burnaby (June 21/12)
 - b. Mary Sjostrom, Mayor, City of Quesnel (July 4/12)
 - c. John Van Laerhoven, Mayor, District of Kent (July 3/12)

Mayor Parnham advised the letters raised concerns regarding Bill C38 and changes to the *Fisheries Act* and possible impacts on local government.

Councillor Shaw suggested having a representative from Pacificus Biological Services, the District's consultant on marine environment, to discuss the implications of Bill C38 and changes to the *Fisheries Act*.

ARRANGE COMMITTEE
OF THE WHOLE TO
DISCUSS BILL C38 AND
CHANGES TO THE
FISHERIES ACT

Staff was directed to ask a local Department of Fisheries representative and Pacificus Biological Services to attend a Committee of the Whole in August to discuss the implications of Bill C38 and changes to the *Fisheries Act* will have on the municipality.

5. Merlin Nichols, Mayor, District of Chetwynd (June 12/12) to Hon. Ida Chong, Minister of Community, Sport & Cultural Development re: Industrial taxation matters was received as information.
6. Diana Burton, Deputy City Clerk, City of Fort St. John re: Council resolution regarding Federal infrastructure funding was received as information.

Mayor Parnham advised that at the recent Mayors Conference it was agreed there is a great need to get away from a grant funding process and develop a structured and consistent infrastructure funding program for local government.

Deb Clipperton, Director of Financial Services explained that the grant funding process does not work with the development and implementation of the required five year financial plans as grant notifications are released without a lot of notice and often with short application deadlines.

7. Yoshinori Kaneihira, Mayor, Town of Numata (July 6/12) re: Numata delegation visit was received as information.

Mayor Parnham requested a copy of the visit itinerary be sent to each Council member.

8. J. Lindsay, President & CEO, North Island College (July 3/12) re: Industrial Research Chair Application was received as information.

NEW BUSINESS

1. UBCM 2012 attendance.

Council agreed by consensus that the following members will attend 2012 UBCM; Mayor Parnham, Councillors John Tidbury, Rick Marcotte, Nikki Shaw and Rick Davidge, Chief Administrative Officer.

Council discussed arranging meetings and the topics of discussion with various Ministers and the Premier at the 2012 UBCM Convention.

2. Mayor Parnham, Port Hardy Healthcare.

Mayor Parnham updated Council on the closing of a medical clinic in Port Hardy, and advised she has discussed the urgency of the local health care crisis with Dr. Burns of Vancouver Island Health Authority. A meeting of the Vancouver Island Health Authority Local Working group will be held Thursday July 12, 2012 and a press release will be issued after that meeting.

COUNCIL REPORTS

Councillor Shaw reported on:

- Attending meetings for the Regional District Housing Committee, Addictions Planning Committee and advised on the acquisition by Port Hardy Museum of First Nations masks carved by Frank Hanuse of Rivers Inlet.

Councillor Marcotte reported on:

- Presenting the Certificates of Appreciation to Hal and Pennie Garvie
- Attending meetings for Port Hardy Fire Rescue and an oil spill response information meeting with Mr. Bill Jahelka, VI Manager for Western Canada Marine Response Corp.

NUMATA VISIT
ITINERARY TO COUNCIL
MEMBERS

MEETINGS AT UBCM

PORT HARDY
HEALTHCARE

COUNCIL REPORTS

COUNCIL REPORTS

Councillor Dorward reported on:

- Attending meetings with the Port Hardy Twinning Society and an oil spill response information meeting with Mr. Bill Jahelka, VI Manager for Western Canada Marine Response Corp.

Councillor Hemphill reported on:

- Attending meetings for the Port Hardy Heritage Society.

Councillor Huddleston reported on:

- Attending the Courts session regarding the ownership of the Hornsby Crawler and a meeting for the Operational Services Committee.

Councillor Tidbury reported on:

- Attending meetings for the Regional District Health Network, the Twinning Society, Filomi Days Committee, an oil spill response information meeting with Mr. Bill Jahelka, VI Manager for Western Canada Marine Response Corp.

Mayor Parnham reported on:

- Attending Courts session regarding the ownership of the Hornsby Crawler and meetings for Operational Services Committee, attending the Canada Day events and an oil spill response information meeting with Mr. Bill Jahelka, VI Manager for Western Canada Marine Response Corp
- The availability of Council members for meetings on July 19th.

COMMITTEE REPORTS

1. Operational Services Committee, minutes of the meeting held June 27, 2012 was received as information.

Mayor Parnham advised she attended the meeting and is requesting two amendments to the minutes.

From: 'Trevor Kushner advised that there is funding left in the lift station grant and that it could be accessed as part of 'infrastructure protection'.

To: 'Trevor Kushner advised that there is funding left in a grant and that it could be accessed as part of 'infrastructure protection'.'

And

From: Recommendation to Council:

That staff be directed to identify funding for the Central Street Lift Station and seawall improvement projects and that BC Hydro anti-graffiti funding of \$1,000 be used as well.

To: Delete the wording 'Recommendation to Council' and amend wording to: 'the Committee requested staff to identify funding for the Central Street Lift Station and seawall improvement projects and that BC Hydro anti-graffiti funding of \$1,000 be used as well.'

Moved/Seconded/Carried

THAT the amendments to the Operational Services Committee minutes of the meeting held June 27, 2012 be approved as presented.

MAYOR PARNHAM
REQUEST TO
AMEND MINUTES OF OP
SCVS MEETING HELD
JUNE 27, 2012

2012-162
AMEND MINUTES OF OP
SCVS MEETING HELD
JUNE 27, 2012

STAFF REPORTS

No Staff Reports.

BYLAWS

1. District of Port Hardy Municipal Ticket Information System Amendment Bylaw 13-2012 for Adoption.

2012-163
BYL 13-2012 MUNICIPAL
TICKET INFORMATION
SYSTEM AMENDMENT
ADOPTED

Moved/Seconded/Carried
THAT District of Port Hardy Municipal Ticket Information System Amendment Bylaw 13-2012 be adopted.

2. District of Port Hardy Zoning Amendment Bylaw 14-2012.

2012-164
BYL 14-2012 ZONING
AMENDMENT RESCIND
2ND READING

Memo from G. Le Gal, Director Corporate Services (June 29/12) re: Zoning Bylaw Amendment was received as information.

Moved/Seconded/Carried
THAT the Second Reading of District of Port Hardy Zoning Amendment Bylaw 14-2012 be rescinded.

2012-165
BYL 14-2012 ZONING
AMENDMENT AMENDED
AS PRESENTED

Moved/Seconded/Carried
THAT the District of Port Hardy Zoning Amendment Bylaw 14-2012 be amended as recommended namely;
Amend section 2(c) by deleting ‘ “modular home” or “pre-fabricated home” ‘ to read:

- (c) Section 1.2 Definitions, add:
“Residential Manufactured Family” means a dwelling unit that:
(a) is greater than 37 square metres in floor area;
(b) was manufactured at a factory and is intended to be occupied as a dwelling at a place other than its place of manufacture; and
(c) meets or exceeds Canadian Standards Association CSA-Z240, CSA A277 or CSA A277-M1990 standards or equivalent.

A Residential Manufactured Family may include what is commonly referred to as a “manufactured home” or “mobile home that meets these criteria but does not include a recreational vehicle.

2012-166
BYL 14-2012 ZONING
AMENDMENT 2ND
READING AS AMENDED

Moved/Seconded/Carried
THAT the District of Port Hardy Zoning Amendment Bylaw 14-2012 receive Second Reading as amended.

ADJOURNMENT

2012-167
ADJOURNMENT

Moved
THAT we adjourn.

Time: 8:07 pm

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

5

MAYOR

MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL OPEN MEETING OF COUNCIL JULY 19, 2012

CALL TO ORDER: Mayor Bev Parnham Time: 10:00 am

PRESENT: Mayor Parnham Councillors Dorward, Hemphill, Huddleston, Marcotte,
Shaw, Tidbury

REGRETS: Rick Davidge, Chief Administrative Officer

ALSO PRESENT: Patti Smedley, Economic Development & Community Coordinator
Gordon Wolden, Recreation Facility Foreman

Media: None

Citizens: None

APPROVAL OF AGENDA

Mayor Parnham advised of an addendum to the agenda under Bylaws:

1. Report from G. Le Gal, Director of Corporate Services
2. Gibraltar Road Closing Bylaw 6-2012 for First, Second and Third Reading

Moved/Seconded/Carried

THAT the agenda be approved as amended.

2012-168
APPROVAL OF AGENDA
AS AMENDED

STAFF REPORTS

Memo from Patti Smedley, Economic Development & Community
Coordinator (July 17, 2012) re: Community Infrastructure Improvement Fund

Moved/Seconded/Carried

THAT the Council of the District of Port Hardy approve the submission of a grant
application to the Community Infrastructure Improvement Fund in the amount of
\$365,687 for the Port Hardy Recreation Complex upgrades.

2012-169
COMMUNITY
INFRASTRUCTURE
IMPROVEMENT FUND

BYLAWS

1. Report from G. Le Gal, Director of Corporate Services (July 18/12) re:
Gibraltar Street Road Closure was received as information.
2. District of Port Hardy Gibraltar Road Closing Bylaw 16-2012 for First,
Second and Third Reading.

Moved/Seconded/Carried

THAT Gibraltar Road Closing Bylaw 16-2012 receive First, Second and Third
Reading.

2012-170
BYLAW 16-2012
GIBRALTAR ROAD
CLOSING

ADJOURNMENT

Moved

THAT we adjourn.

Time: 10:21 am

2012-171
ADJOURNMENT

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

MAYOR



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

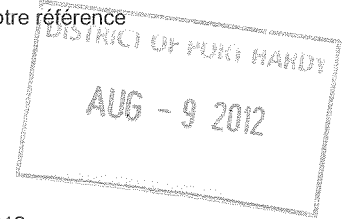
Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy
7355 Columbia Street, P.O. Box 86
Port Hardy, BC V0N 2R0

Your File - Votre référence

Port Hardy District Mayor and Council
7360 Columbia Street P.O. Box 68
Port Hardy, BC
V0N 2R0

Our File - Notre référence



Date

August 7, 2012

Quarterly Report April, May and June, 2012

Mayor and Council Members

Port Hardy RCMP Detachment continues to focus on the Strategic Priorities of Substance Abuse, Traffic, Crime Reduction and Maintaining a presence in our First Nations Communities.

During the first quarter of 2012, Port Hardy Detachment opened 748 files. There were 276 prisoners who spent time in cells, 33 Judicial Justice of the Peace Hearings done, and of those 33, 17 people were remanded in custody.

A break down of the files generated during this quarter, includes 21 Assaults, 8 Sexual Assaults, 9 Impaired Driving, 7 Missing Persons, 2 Break and Enters to Business, and 5 Break and Enter to Residences, 49 reports of Mischief and 1 Mental Health Act file.

There were 2 Shoplifting / Theft Under investigations, 29 False Alarms and 26 Bylaw Noise complaints.

There were 115 complaints of Intoxicated in Public Place, 42 complaints of Breach of the Peace, 25 reports of Cause Disturbance, 39 Bail Violations, 1 Unspecified Assist files (often to assist EHS) and 24 Abandoned 911 calls.

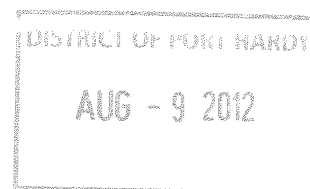
During this quarter, members conducted foot patrols at known areas frequented with people in violation of the Liquor Control and Licencing Act. Members conducted regular Bar Walks in our licenced establishments and coordinated joint road checks with neighboring detachments.

Victim Services is actively involved in many of our investigational files. Victim Services

7

works closely with the Crisis Center to ensure the best service delivery of resources.

In keeping with our strategic priorities, we are consistently working to



Objective # 1 Substance Abuse/Drug Trafficking

Reduce the number of Intoxicated people in public areas.

Identify the most popular locations for public intoxication and monitor those areas by increased Foot Patrols. As well, we will schedule Bike Patrols in the popular areas as well as trails around Port Hardy.

We will develop drug intelligence and address some of the illicit drug use in Port Hardy. Members will conduct regular Bar Walks at the local licenced establishments.

We have met this benchmark this quarter with over 30 bar walks and over 100 foot patrols of local trails and outdoor areas commonly associated with public intoxication.

Drug related files are being actively investigated and those who have already been convicted and placed on conditions are being closely monitored for compliance.

Objective # 2 is Traffic

Continue efforts to reduce traffic related offences by maintaining a presence on Highway 19 and school zones.

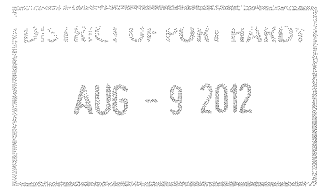
Members are dedicated to traffic related infractions. During this quarter, there were 87 school zone patrols and members were successful in taking 4 impaired drivers off the road. There were 134 traffic contacts involving either a violation ticket or a warning.

Objective #3: Maintain a presence in First Nations Communities

Attend Chief and Council meetings as invited, ideally quarterly.

During this quarter, our First Nations Policing (FNP) members attended our First Nations Communities and conducted 3 school visits, attended 1 community consultative group meeting, participated in 2 community presentations and participated in 8 Chief and Council/Band Manager meetings.

Objective #4: Crime Reduction



Identify Prolific Offenders

Continued efforts to reduce crimes against persons with a focus on domestic violence, prohibited drivers and drug dealers. Safe homes is a priority, and by focusing our resources on habitual offenders, a reduction in crimes against persons will be realized.

2 prolific offenders have been identified and several repeat offenders are on conditions. Police continue to monitor curfews and conditions related to Community Sentence Orders. During this quarter, 111 probation checks were conducted.

We continue to see public assistance in solving crimes and ask that people call the Port Hardy Detachment or Crime stoppers to report crime.

If you have any questions, please feel free to contact me at your convenience.

Best Regards,

A handwritten signature in cursive script that reads "Gord Brownridge".

Gord Brownridge (S/Sgt)
Detachment Commander
Port Hardy

DISTRICT OF PORT HARDY
 AUG - 9 2012

Port Hardy Detachment Total Files April 1st, 2012 - June 30th, 2012	748
Assaults / including with bodily harm	21
Sexual Assaults / including sexual interference	8
Intoxicated in Public	115
Breach of Peace	42
Cause Disturbance	25
Mischief	49
Bail Violations	39
Bylaw - Noise	26
False/Abandoned 911	24
Break & Enter - Business	2
Break & Enter Residence	5
Theft from Motor Vehicle under \$5000	10
Theft from Motor Vehicle over \$5000	0
Theft - Shoplifting Under \$5000	2
Missing Persons	7
Unspecified Assistance	1
False Alarms	29
Impaired Driving	9
Mental Health Act	1
Cocaine trafficking / possession	1
Marijuana trafficking / possession	6
Prisoners Held	276
JJP Hearings	33
Detentions from JJP Hearings	17

ITEM	ACTION – SPECIAL MEETING OF JULY 19, 2012	WHO	STATUS /COMMENTS
P Smedley, Economic Development & Community Coordinator re: Resolution for submission of a grant application to the Community Infrastructure Improvement Fund in the amount of \$365,687 for the Port Hardy Recreation Complex upgrades.	Approved as presented. Apply for grant	PS	Application completed
ITEM	ACTION – REGULAR MEETING OF JULY 10 2012	WHO	STATUS /COMMENTS
Filomi Days Fireworks	Funding for Filomi Days Fireworks be approved as follows: \$6,000 previously approved and an additional \$2,000 from the Grant in Aid budget and an additional \$2,000 from the Contingency Fund if the Filomi Days Committee incurs a shortfall in funding. Issue funds	DC	Ongoing
F&O re: Protection of Canadian Fisheries and public consultation meetings in the fall.	Mayor to write Minister of F & O and request public consultation meeting in Port Hardy	MP	
Letters regarding protection of fish habitat in waterways	Staff was directed to ask a local Department of Fisheries representative and Pacificus Biological Services to attend a Committee of the Whole in August to discuss the implications of Bill C38 and changes to the <i>Fisheries Act</i> will have on the municipality.	RD	
UBCM 2012 Convention	Attending: Mayor Parnham, Councillors Tidbury, Marcotte, Shaw, Hemphill and R. Davidge CAO. Circulation information and Register for convention	LD	
Operational Services Committee minutes of the meeting of June 27/12.	Amend as directed. Take to next Op Svcs meeting agenda.	LD	Done
ITEM	ACTION – REGULAR MEETING OF JUNE 26, 2012	WHO	STATUS /COMMENTS
Ben York, A/Inspector, Conservation Officer Service re: deployment of Conservation officers	Invite to Comm of the Whole to discuss issue. Also invite reps from N.I. Communities, Bear Aware, and RCMP Prepare Briefing notes re history of CO service on North Island	RD	In progress
ITEM	ACTION – REGULAR MEETING OF MAY 22, 2012	WHO	STATUS /COMMENTS
G. Le Gal, Director Corporate Services (May 17/12) re: Carnarvon Place Park	Remove equipment. Prepare a report detailing all options for Council	TK	Completed Report: Ongoing
G. Wolden, Recreation Facility Foreman (May 17/12) re: Tender for Recreation Centre Whirlpool Construction.	All tenders rejected. Advise tender proponents. Review fibreglass option, VIHA requirements and time frame for approval and if possible tender and construct within this year.	GW & RD & DC	Second Approval received
ITEM	ACTION – REGULAR MEETING OF APRIL 24, 2012	WHO	STATUS /COMMENTS
R. Scott School/SD 85 Commercial rentals	Review zoning issues with the upcoming zoning bylaw review	GL	In progress
ITEM	ACTION – REGULAR MEETING OF MARCH 13, 2012	WHO	STATUS /COMMENTS
Sustainability Committee - recommendation for public consultation on neighbourhood zero emission vehicles	Refer to new Community Consultative Committee to do	GL	In progress

From: Commission office - BC-CB [BC-CB@rfed-rcf.ca]
Sent: Tuesday, July 31, 2012 2:06 PM
To: Commission office - BC-CB
Subject: Redistribution of Federal Electoral Boundaries in BC - Information for Mayor & Council; Chairperson & Directors

Attention: Mayor and Council; Chairperson and Directors

The Federal Electoral Boundaries Commission for British Columbia is proposing a new map of federal electoral districts in BC. The number of electoral districts has increased from 36 to 42. The boundaries of almost all the federal electoral districts in BC have changed and these changes may affect your community.

Maps of the proposed new federal electoral districts can be consulted on our website: www.federal-redistribution.ca

The website features a map viewer that allows users to zoom to street level to see the proposed maps in great detail. Users can save copies of these maps as PDF files on their computer and/or print them. The text of the Commission's Proposal can be downloaded from the website and printed.

Public hearings will be held across BC in September and October to encourage public input on the redistribution of federal electoral districts in BC. Information about the public hearings can be found on our website. People can register to speak at a public hearing using the form on our website or by mail to our address below. The deadline to register to speak at a public hearing is August 30, 2012.

Written submissions and comments will be accepted by the Commission until October 18, 2012. These written comments can be sent to this email address or mailed to our address below.

Federal Electoral Boundaries Commission for British Columbia
#301 - 1095 West Pender Street
Vancouver, BC V6E 2M6

The Proposal is set to be published in the *Canada Gazette* on August 4, 2012. Starting on August 4, newspapers across BC will contain advertisements or advertising inserts alerting the public to the proposed changes in the federal electoral boundaries in BC and informing them how they can participate.

Thank you for sharing this information as widely as possible in your communities. Please do not hesitate to contact the Commission with your comments and suggestions.

Best regards,
Susan McEvoy

Secretary
Federal Electoral Boundaries
Commission for British Columbia

Secrétaire
Commission de délimitation des
circonscriptions électorales fédérales
pour la Colombie-Britannique



[Home: British Columbia Commission](#)

British Columbia Commission

Message from the Chair

Welcome to the website of the 2012 Federal Electoral Boundaries Commission for British Columbia.

The redistribution of federal electoral districts provides the geographic areas where voters cast votes to elect members of Parliament. This process occurs at 10-year intervals based on the latest census population numbers. Commissions in each province consider and assess demographic changes that have occurred since the previous redistribution process. Based on their assessment, the commissions make recommendations for alterations in existing boundaries in order to achieve better representation of persons and communities in Parliament.

As Chair of the British Columbia Commission, I shall seek to ensure that designated new electoral boundaries and districts in this province will be fair to voters in terms of representational equality and regional representation and reflect historic patterns of representation.

To assist us in having the most complete information, I and the two other commissioners, Mr. Stewart Ladyman and Dr. Peter Meekison, will later in the year hold public hearings at various locations throughout the province. Once we have prepared our initial recommendations, we will provide notice of these hearings in newspapers and via this website.

The hearings during the last process 10 years ago were of great assistance to those engaged in that process. We welcome input from all interested parties, which will assist us in reaching fair and satisfactory conclusions. We look forward to receiving comments from all interested members of the public and from elected representatives.

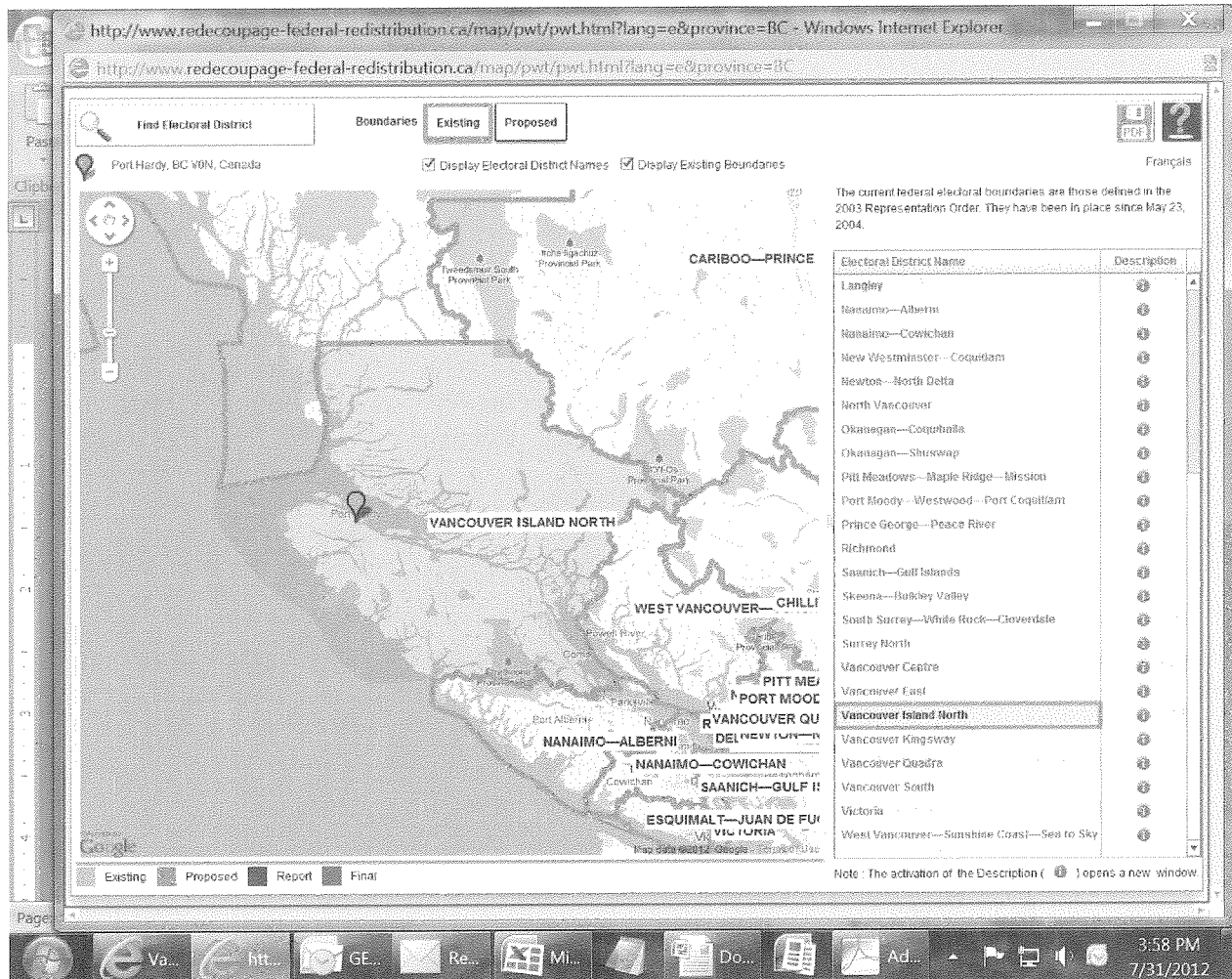
Sincerely,

Justice John E. Hall

Vancouver Island North – Existing Boundaries

Consisting of:

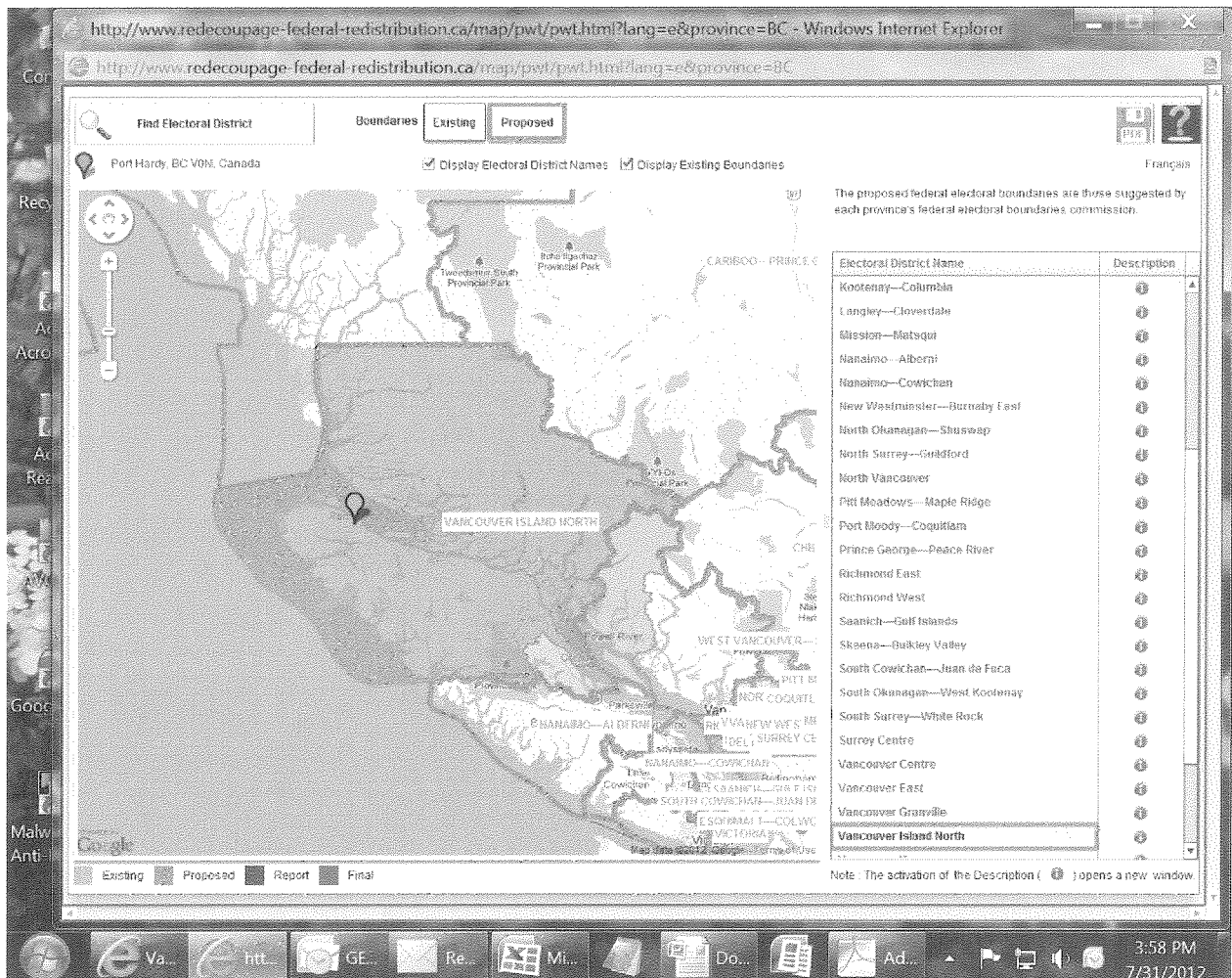
- (a) the Regional District of Comox-Strathcona;
- (b) the Regional District of Mount Waddington; and
- (c) that part of the Central Coast Regional District lying southerly and easterly of a line described as follows: commencing at the intersection of the easterly limit of said regional district with 52°00' N latitude; thence west along said latitude to Burke Channel; thence generally southwesterly along said channel to Fitz Hugh Sound; thence generally southerly along said sound, South Passage and Queen Charlotte Sound to the southerly limit of said regional district.

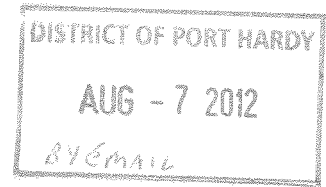


Vancouver Island North – Proposed Boundaries
(Population: 110,769)

Consisting of:

- (a) the regional districts of Mount Waddington and Strathcona;
- (b) the Powell River Regional District, excepting Subdivision E;
- (c) that part of the Central Coast Regional District lying southerly and easterly of a line described as follows: commencing at the intersection of the easterly limit of said regional district with 52°00'N latitude; thence west along said latitude to Fisher Channel; thence generally southerly along said channel to Fitz Hugh Sound; thence generally southerly along said sound, the South Passage and Queen Charlotte Sound to the southerly limit of said regional district; and
- (d) that part of the Comox Valley Regional District lying northerly and easterly of a line described as follows: commencing at the intersection of the northerly limit of said regional district and Inland Island Highway (Highway No. 19); thence southeasterly along said highway to Hamm Road; thence northeasterly along said road to an unnamed trail at latitude 49°50'16"N and longitude 125°10'37"W; thence southeasterly along said unnamed trail to Endall Road; thence southeasterly along said road to Island Highway (Highway No. 19A); thence southeasterly along said highway to Old Island Highway; thence southerly along said highway to Comox Road; thence generally southerly along said road to 17th Street; thence southwesterly along said street to the northerly shoreline of Courtenay River; thence southeasterly along said shoreline to Comox Harbour and the Strait of Georgia; thence generally easterly across said strait to the easterly boundary of said regional district.





ISLAND COASTAL ECONOMIC TRUST NAMES LINE ROBERT AS ACTING CEO

For Immediate Release

August 1, 2012

Courtenay, B.C. – The Board of Directors of the Island Coastal Economic Trust (ICET) today announced the appointment of Line Robert as Acting CEO, effective immediately. Ms. Robert accepted the position after Al Baronas announced he will be retiring at the end of August.

Al Baronas joined ICET in July of 2006 and has been instrumental in the development and success of the organization. “We are very grateful for Al’s steadfast leadership and commitment to our organization. He leaves a legacy of successful implementation of economic development projects in the ICET region, such as harbour and airport improvements, tourism infrastructure as well as signature projects in communities, large and small. In particular, Al has been a tireless advocate for applicants, helping them find matching funding or the expertise required to realize their projects,” stated Board Chair Phil Kent.

Line Robert has been Project Manager with ICET since January 2010 and served as Acting CEO for 5 months in 2010-2011. “We are pleased that Line has agreed to step into the position as Acting CEO. We expect a very smooth transition as Line has been working closely with the CEO and has been involved in all aspects of ICET’s operations. The Board has full confidence in her ability to lead the organization and fulfil our mission and strategic objectives,” stated Kent.

About Island Coastal Economic Trust

The Island Coastal Economic Trust was established in February 2006 under an Act of the Province of British Columbia. It provided a \$50-million endowment that is managed by an independent Board of Directors comprised of thirteen members – eight Mayors and five provincial appointees from the prescribed area.

The Board’s mandate is to make strategic investments in economic development priorities including forestry, transportation, tourism, mining, energy, economic development, agriculture and aquaculture, and small business. The ICET region encompasses all Regional Districts and municipalities on Vancouver Island north of the Malahat as well as the Powell River and Sunshine Coast Regional Districts.

ICET has approved approximately \$47 million for over 90 projects on the Island and Sunshine Coast since implementing its grant program in 2007. The total compounded impact of these investments is estimated at \$250 million.

A complete list of members of the Central South Island Regional Advisory Committee and the North Island - Sunshine Coast Advisory Committee and the members of the Board of Directors is attached.

A full overview of ICET can be found at www.islandcoastaltrust.ca

-30-

For further information:

Phil Kent, Chair
Island Coastal Economic Trust and
Mayor of Duncan
Tel: 250-709-0186
mayor@duncan.ca

Line Robert, Acting CEO
Island Coastal Economic Trust
Tel. 250-871-7797 Extension 227
line.robert@islandcoastaltrust.ca

AUG 07 2012

Agenda

**THE CORPORATION OF THE VILLAGE OF ALERT BAY**

Bag Service 2800, Alert Bay, British Columbia V0N 1A0 TEL: (250) 974-5213 FAX: (250) 974-5470

July 30th, 2012

The Honourable Terry Lake
Minister of Environment
PO Box 9047 Stn Prov Govt
Room 247, Parliament Buildings
Victoria, BC V8W 9E2

Dear Minister Lake:

Re: Cuts to the Conservation Officer Service in the North Vancouver Island Region

The Council of the Village of Alert Bay supports the letters sent to you from the Village of Port Alice and the Regional District of Mount Waddington regarding the reallocation of one of the Conservation Officer positions from Port McNeill to Black Creek.

The Council of the Village of Alert Bay unanimously passed the following resolution to be presented at the 2012 UBCM Convention in September:

“WHEREAS wildlife management is a key aspect of environmental stewardship in the North Vancouver Island region and across all of British Columbia;

AND WHEREAS a comprehensive approach to wildlife management supports maintenance Of biodiversity, provides economic benefit in the hunting and guiding sectors, and allows British Columbians to sustainable access to abundant sources of healthy, wild foods;

AND WHEREAS the government of British Columbia is making significant reductions to Front-line wildlife management and protection including, for example, the elimination Of all but one Conservation Officer in the North Vancouver Island region;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urges the Provincial Government to repeal the staff re-assignments and cutbacks to wildlife Management and protection services in British Columbia”.

The Village of Alert Bay strongly urges you to consider permanently re-instating two Conservation Officer positions to the North Island so that public safety and natural

resource law enforcement services will be provided at all times. The North Island region is an immense area to patrol for only one Officer plus the factor of employee safety of working by oneself.

Yours sincerely,



Laura Taylor,
Deputy Chief Administrative Officer

c.c. 'Namgis First Nation
Village of Port Alice
Town of Port McNeill
District of Port Hardy
Regional District of Mount Waddington
Quatsino First Nation
Village of Zebellos
Claire Trevena, MLA



**DISTRICT OF PORT HARDY
DOWNTOWN REVITALIZATION
A COMMUNITY FIRST INITIATIVE**

MINUTES OF THE SPECIAL MEETING HELD JUNE 19, 2012

Call to Order: Counsellor Janet Dorward

Time: 9:31 am

Present: Mayor Parnham
Councillors Dorward and Marcotte
Rick Davidge - District of Port Hardy, CAO
Patti Smedley - District of Port Hardy, Ec Dev/Community Coordinator
James Emerson - Chamber of Commerce
Lyn Barton - Chamber of Commerce
Tara McCart - Chamber of Commerce / Rotary
Rob Salter - Youth Hostel

Regrets: Councillor Hemphill
Khris Singh - Provincial Government
Yana Hrdy - Chamber of Commerce
Sandra Masales - Chamber of Commerce / Rotary
Rick MacRae - Chamber of Commerce / Rotary
Kurt Flesher - Chamber of Commerce / Rotary
Ross Hunt - Councillor, Kwakiutl First Nation

Guests: Stacy Barter and Joan Chess - Smart Planning for Communities
Councillor John Tidbury
Mayor Ted Lewis - Zeballos
Mayor John MacDonald - Sayward

Councillor Dorward introduced guests Stacy Barter and Joan Chess from the Fraser Basin.

Stacy Barter introduced herself and provided a back drop for the meeting. Joan Chess also introduced herself and gave an overview of her experience as a planner. Stacy and Joan then reviewed the workshop objectives and agenda.

Stacy requested a roundtable on each participant's vision for the town and their individual goals for the day. Joan then provided an introduction of the Fraser Basin and the types of support they provide to communities. She covered what Smart Planning for Communities is and how it is financed (BC Hydro, Gas Tax, Real Estate Foundation). Joan also discussed the organization's relationship with First Nations.

Stacy provided a PowerPoint which outlined the objectives of downtown revitalization, and covered case studies from Vancouver Island and around the Province. She discussed the reasons why the case studies from Tofino, Chemamus, Kelowna, Revelstoke, Penticton and Sooke were successful. The main reasons their endeavors succeeded were:

- ✓ Commitment of Council

- ✓ Broad community support and identification of community champions
- ✓ Shared long-term vision
- ✓ Expertise and help
- ✓ Public participation in developing a strategy & vision
- ✓ Doable budget
- ✓ Application for funding
- ✓ Visible actions which built momentum
- ✓ Phased approach
- ✓ Patience to see projects through
- ✓ The ability to stick to a vision

The group discussed strategies for retaining youth in the community. Rob Salter talked about partnerships / collaboration and that his business was up 25% mainly due to European traffic.

Joan reviewed what's involved in the basic planning process to launch downtown revitalization initiatives:

- ✓ Confirm an objective for the revite
- ✓ Complete scoping - basic research
- ✓ Do visioning based on scoping and objective
- ✓ Set strategies (goals, options, plans); set a goal, pick 2 priorities, get a plan - set short-, medium- and long-term goals
- ✓ Implement plan
- ✓ Monitor progress - Ask "Have we done this?" "Have we achieved our goals?"

** Engage the public at all stages in the process*

Break for Lunch

Resumed meeting at 12:35 p.m.

Stacy asked the group to identify primary questions that they would like to see answered. Questions included:

- ✓ How do you deal with abandoned buildings and absentee landlords?
- ✓ What are the very first steps to take when looking at downtown revitalization?
- ✓ What incentives are working for business attraction and retention in other communities?
- ✓ What are some creative ways to build volunteerism?
- ✓ Is it possible to develop a successful model to deal with business succession issues? (strategies around small business succession planning)

Stacy and Joan discussed that they had reviewed the Committee's existing minutes and that there were a lot of good starting points there, but there was also a need to prioritize as well as identify where to bring in supports.

The group then completed an exercise of visiting various "stations" - where members were to list their top two priorities for short-term and longer-term goals. For the short-term, the most "popular" responses were:

- ✓ Town clean-up / beautification
- ✓ Public and business engagement
- ✓ Developing a vision and plan
- ✓ Dealing with abandoned / neglected buildings

Longer term, the Committee's priorities were:

- ✓ Dealing with abandoned buildings (made short- and long-term lists)
- ✓ Completing a joint venture with First Nations
- ✓ Identifying modes of alternative transportation
- ✓ Focusing on ways to better market Port Hardy
- ✓ Developing a plan for the Seagate property
- ✓ Developing business retention strategies

Joan then led a discussion around the short-term goals. She discussed an interactive "hit list" and a plan around how to use that list to:

- ✓ Provide a visual inventory of abandoned buildings by local and absentee owners (Market St.)
- ✓ Prioritize identified spaces
- ✓ Develop strategies to deal with and approach owners of derelict or empty buildings / unsightly lots (discuss strategies for private versus public properties)
- ✓ Contact owners and communicate with them: help them to better understand the bylaw and how it can be used ("carrots and sticks" identified)
- ✓ Create a recognition process for recognizing businesses who are engaging in downtown beautification
- ✓ Research best practices for use of abandoned buildings in other communities

Joan also discussed the importance of reviewing the OCP and identifying any gaps and utilizing this information to develop an overarching plan and vision. Other steps that would be effective in creating a plan included:

- ✓ Designing a "charette" to help the community's ideas come to life as relates to what downtown revite looks like in Port Hardy (Tofino did this in their public consultation process)
- ✓ Determining the role of the planner; what aspects of the project require a planner
- ✓ Identifying and securing funding to hire a planner
- ✓ Developing an RFP which includes an implementation plan; the successful company should understand the "arts concerns" of the community and rural community realities
- ✓ Inviting Gloria LeGal to a future meeting to gain a better understanding of the new by-law

As a wrap-up, Stacy asked if there was something on the longer-term list that the Committee believed could be accomplished in the short term. The group then identified "marketing Port Hardy" and the conversation moved into the tourism sector.

Councillor Marcotte volunteered to take the first step in the downtown revitalization process by doing a "walk-about" to identify private and public properties that need attention. The group agreed that this was a good idea.

Stacy and Joan thanked the group for their participation and expressed their interest in being of assistance in the future, if needed. Committee members were then asked to complete a questionnaire providing feedback on the value of the session.

Janet thanked Stacy and Joan for coming and for their valuable input to this process.

Next Meeting date to be confirmed.

Adjournment

Time: 3:20 pm

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
000818	07/06/2012	00047	B.C. HYDRO	20,726.42	
000819	07/06/2012	00052	HARDY BUILDERS' SUPPLY	105.66	
000820	07/06/2012	00063	HOME HARDWARE BUILDING C	125.83	
000821	07/06/2012	00069	MACANDALE'S	20.16	
000822	07/06/2012	00160	TELUS	2,653.33	
000823	07/06/2012	01876	Aqua Can Flootation Ltd	1,304.26	
000824	07/06/2012	02136	JORNIC MARINE CONSTRUCTI	60,898.88	
000825	07/06/2012	02140	DOUG LLOYD CONTRACTING	210.56	
000826	07/06/2012	02170	SPIKETOP CEDAR LTD.	3,360.00	
000827	07/06/2012	02548	Receiver General	664.60	
000828	07/06/2012	02563	Campbell, Norm	254.89	
000829	13/06/2012	00437	ACME SUPPLIES LTD.	494.24	
000830	13/06/2012	01375	ADT SECURITY SERVICES CA	88.48	
000831	13/06/2012	00829	ANA'S HARDY CLEAN	2,417.43	
000832	13/06/2012	01836	ARIES SECURITY LTD.	3,640.00	
000833	13/06/2012	02551	Associated Fire Safety E	1,345.90	
000834	13/06/2012	01988	BRITISH COLUMBIA LIFE AN	874.53	
000835	13/06/2012	01805	BUSY B'S DISTRIBUTING	83.56	
000836	13/06/2012	00281	CHEVRON CANADA LTD.	1,958.29	
000837	13/06/2012	02056	CLIPPERTON, DEB	35.00	
000838	13/06/2012	01926	Coastal Mountain Fuels (667.08	
000839	13/06/2012	02044	COLLINGS MUNICIPAL CONSU	466.32	
000840	13/06/2012	00054	DAVE LANDON MOTORS LTD.	1,253.76	
000841	13/06/2012	00218	DB PERKS AND ASSOCIATES	169.64	
000842	13/06/2012	01761	Dell Canada Inc.	257.58	
000843	13/06/2012	01982	DIGITAL POSTAGE ON CALL	1,120.00	
000844	13/06/2012	01637	EPCOR UTILITIES INC.	20,176.01	
000845	13/06/2012	00099	FOX'S DISPOSAL SERVICES	18,135.66	
000846	13/06/2012	02557	Frontline Glass Solution	501.67	
000847	13/06/2012	00561	GAULT, DONNA	284.16	
000848	13/06/2012	01860	GREYHOUND COURIER EXPRES	42.32	
000849	13/06/2012	00058	GUILLEVIN INTERNATIONAL	2,827.44	
000850	13/06/2012	00052	HARDY BUILDERS' SUPPLY	4,046.89	
000851	13/06/2012	01396	HARDY LOCK AND KEY	182.00	
000852	13/06/2012	02539	Hemphill, Norma	122.22	
000853	13/06/2012	00063	HOME HARDWARE BUILDING C	2,040.48	
000854	13/06/2012	00194	INT'L UNION OPERATING EN	300.00	
000855	13/06/2012	02532	Iteam Signs & Designs	3,080.00	
000856	13/06/2012	00273	JM'S MOBILE WELDING INC	18,332.16	
000857	13/06/2012	00065	K & K ELECTRIC LTD.	357.39	
000858	13/06/2012	01914	LE GAL, GLORIA	35.00	
000859	13/06/2012	00271	LIFESAVING SOCIETY	13.00	
000860	13/06/2012	00014	MINISTER OF FINANCE	2,108.00	
000861	13/06/2012	00304	MONK OFFICE	156.19	
000862	13/06/2012	01419	MURDY & MCALLISTER	694.74	
000863	13/06/2012	01014	NICKERSON, SCHELL	120.00	
000864	13/06/2012	02565	Norpac	40,012.00	
000865	13/06/2012	01645	NORTH ISLAND COMMUNICATI	267.01	
000866	13/06/2012	00238	NORTH ISLAND DIVING	444.08	
000867	13/06/2012	02006	NORTH ISLAND TRACTOR	1,459.74	
000868	13/06/2012	00027	NORTH ISLAND VETERINARY	243.79	
000869	13/06/2012	00122	Northcall Communications	118.27	
000870	13/06/2012	01021	NORTHERN ROPES & INDUSTR	95.26	
000871	13/06/2012	00075	O.K.TIRE STORE (PORT HAR	50.29	
000872	13/06/2012	00217	ORKIN CANADA CORPORATION	65.52	
000873	13/06/2012	00013	PACIFIC BLUE CROSS	4,470.40	
000874	13/06/2012	02071	PACIFICUS BIOLOGICAL SER	2,798.60	
000875	13/06/2012	02202	Planet Clean	335.28	
000876	13/06/2012	00363	PORT HARDY BULLDOZING LT	28,864.48	
000877	13/06/2012	00769	Praxair Distribution	339.89	
000878	13/06/2012	02244	Primal Communications Lt	4,312.00	
000879	13/06/2012	00080	PUROLATOR INC.	117.94	
000880	13/06/2012	00107	RECEIVER GENERAL FOR CAN	19,321.05	
000881	13/06/2012	00187	REGIONAL DISTRICT OF MT	232.30	
000882	13/06/2012	02288	Rockingham Pool Consulti	1,400.00	
000883	13/06/2012	00272	ROLLINS MACHINERY LIMITE	8,178.24	
000884	13/06/2012	02107	SMEDLEY, PATTI	79.54	
000885	13/06/2012	02562	Textile Image Inc	1,284.80	
000886	13/06/2012	00150	THE SOURCE	1,433.10	
000887	13/06/2012	01884	Tru Hardware	230.36	

24

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
000888	13/06/2012	01026	VIMAR EQUIPMENT LTD.	952.00	
000889	13/06/2012	00048	VISTA RADIO LTD./THE POR	465.92	
000890	13/06/2012	02037	WATSON VENTURES LTD	285.60	
000891	13/06/2012	02199	WFR WHOLESALE FIRE AND R	361.35	
000892	27/06/2012	00044	ACKLANDS - GRAINGER INC.	332.96	
000893	27/06/2012	02514	Alsco	78.28	
000894	27/06/2012	01184	AON REED STENHOUSE INC.	5,000.00	
000895	27/06/2012	02551	Associated Fire Safety E	537.57	
000896	27/06/2012	02572	Awl Tec Ltd	5,426.40	
000897	27/06/2012	02576	Baseline Archaeological	2,369.75	
000898	27/06/2012	01531	BJARNASON, SUSAN	180.00	
000899	27/06/2012	01145	BLACK CAT REPAIRS	403.64	
000900	27/06/2012	01988	BRITISH COLUMBIA LIFE AN	888.27	
000901	27/06/2012	01805	BUSY B'S DISTRIBUTING	241.47	
000902	27/06/2012	00018	CANADIAN RED CROSS SOCIE	97.04	
000903	27/06/2012	00281	CHEVRON CANADA LTD.	4,886.60	
000904	27/06/2012	02577	Council of Senior Citize	200.00	
000905	27/06/2012	00539	CUPE LOCAL 2045	520.75	
000906	27/06/2012	01901	DENNISON, MELINDA	68.14	
000907	27/06/2012	01982	DIGITAL POSTAGE ON CALL	1,120.00	
000908	27/06/2012	01476	DOR-TEC SECURITY LTD.	122.90	
000909	27/06/2012	02140	DOUG LLOYD CONTRACTING	150.08	
000910	27/06/2012	00099	FOX'S DISPOSAL SERVICES	1,646.51	
000911	27/06/2012	02557	Frontline Glass Solution	199.36	
000912	27/06/2012	02373	Gooding, Marlene	1,050.00	
000913	27/06/2012	01396	HARDY LOCK AND KEY	150.86	
000914	27/06/2012	00063	HOME HARDWARE BUILDING C	48.69	
000915	27/06/2012	00194	INT'L UNION OPERATING EN	890.76	
000916	27/06/2012	00273	JM'S MOBILE WELDING INC	173.60	
000917	27/06/2012	02089	JOHNSEN, ROBERT	300.00	
000918	27/06/2012	00065	K & K ELECTRIC LTD.	8,914.54	
000919	27/06/2012	00253	Keta Cable	182.98	
000920	27/06/2012	00069	MACANDALE'S	579.72	
000921	27/06/2012	00304	MONK OFFICE	227.55	
000922	27/06/2012	01419	MURDY & MCALLISTER	1,760.05	
000923	27/06/2012	00033	NAPA AUTO PARTS/PORT HAR	182.21	
000924	27/06/2012	02006	NORTH ISLAND TRACTOR	784.20	
000925	27/06/2012	00027	NORTH ISLAND VETERINARY	284.63	
000926	27/06/2012	02547	Northwest Hydraulic Cons	1,814.40	
000927	27/06/2012	00075	O.K.TIRE STORE (PORT HAR	25.70	
000928	27/06/2012	00013	PACIFIC BLUE CROSS	4,729.79	
000929	27/06/2012	02374	Providence Place Society	300.00	
000930	27/06/2012	00080	PUROLATOR INC.	176.34	
000931	27/06/2012	00107	RECEIVER GENERAL FOR CAN	15,246.62	
000932	27/06/2012	00187	REGIONAL DISTRICT OF MT	4,431.44	
000933	27/06/2012	01990	ROAD RANGER FREIGHT/0702	19.71	
000934	27/06/2012	02100	ROCKY MOUNTAIN PHOENIX	197.12	
000935	27/06/2012	00272	ROLLINS MACHINERY LIMITE	731.81	
000936	27/06/2012	01688	SCHOONER, GLENNA	250.00	
000937	27/06/2012	00166	SUPERIOR PROPANE	1,388.77	
000938	27/06/2012	00160	TELUS	2,595.95	
000939	27/06/2012	00161	TELUS MOBILITY (BC)	702.73	
000940	27/06/2012	00089	THE HOBBY NOOK	87.02	
000941	27/06/2012	00957	TOURISM VANCOUVER ISLAND	2,459.52	
000942	27/06/2012	01026	VIMAR EQUIPMENT LTD.	1,142.76	
000943	27/06/2012	01934	WIGGINS ADJUSTMENTS LTD.	138.79	
000944	27/06/2012	01627	WOLDEN, GORDON	180.00	
000945	27/06/2012	00164	Xerox Canada Ltd.	191.97	
Total:				373,780.49	

*** End of Report ***

A. Williams
H. Clipperton

25

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
000946	09/07/2012	00040	MINISTER OF FINANCE (SCH	516,228.60	
000947	12/07/2012	00044	ACKLANDS - GRAINGER INC.	759.92	
000948	12/07/2012	00829	ANA'S HARDY CLEAN	2,602.07	
000949	12/07/2012	01836	ARIES SECURITY LTD.	3,948.00	
000950	12/07/2012	00047	B.C. HYDRO	24,898.94	
000951	12/07/2012	01236	B.C. HYDRO	10,279.36	
000952	12/07/2012	01145	BLACK CAT REPAIRS	312.61	
000953	12/07/2012	00580	BRITISH COLUMBIA SAFETY	66.00	
000954	12/07/2012	01805	BUSY B'S DISTRIBUTING	40.34	
000955	12/07/2012	02575	Central Island Boat Movi	739.20	
000956	12/07/2012	00281	CHEVRON CANADA LTD.	3,198.47	
000957	12/07/2012	02056	CLIPPERTON, DEB	35.00	
000958	12/07/2012	02579	Colbourne, Jacob	1,548.86	
000959	12/07/2012	02044	COLLINGS MUNICIPAL CONSU	295.77	
000960	12/07/2012	02386	Connect Hearing	540.96	
000961	12/07/2012	00054	DAVE LANDON MOTORS LTD.	146.74	
000962	12/07/2012	02376	Dawson, Andrew	200.00	
000963	12/07/2012	00218	DB PERKS AND ASSOCIATES	2,796.48	
000964	12/07/2012	01637	EPCOR UTILITIES INC.	158,562.29	
000965	12/07/2012	01852	Filomi Days Society	8,000.00	
000966	12/07/2012	02249	FirstLine Mortgages	265.00	
000967	12/07/2012	01099	Focus Surveys Limited Pa	3,799.60	
000968	12/07/2012	01424	FORT RUPERT CURLING CLUB	500.00	
000969	12/07/2012	00099	FOX'S DISPOSAL SERVICES	5,177.63	
000970	12/07/2012	01310	FRASER VALLEY REFRIGERAT	1,932.95	
000971	12/07/2012	01522	GE CAPITAL	124.24	
000972	12/07/2012	00052	HARDY BUILDERS' SUPPLY	64.13	
000973	12/07/2012	02089	JOHNSEN, ROBERT	1,000.00	
000974	12/07/2012	00065	K & K ELECTRIC LTD.	41,594.15	
000975	12/07/2012	01032	K PEARSON CONTRACTING LT	13,848.35	
000976	12/07/2012	02573	Koers & Associates Engin	246.96	
000977	12/07/2012	01914	LE GAL, GLORIA	35.00	
000978	12/07/2012	00069	MACANDALE'S	306.69	
000979	12/07/2012	01777	MCCARRICK,ALLISON	645.99	
000980	12/07/2012	00014	MINISTER OF FINANCE	1,980.00	
000981	12/07/2012	00447	MNP	15,876.00	
000982	12/07/2012	00304	MONK OFFICE	131.68	
000983	12/07/2012	00033	NAPA AUTO PARTS/PORT HAR	268.80	
000984	12/07/2012	02212	NICHOLSON, LISA	653.86	
000985	12/07/2012	01014	NICKERSON, SCHELL	35.00	
000986	12/07/2012	00136	NORTH ISLAND ROCKPRO	537.60	
000987	12/07/2012	02006	NORTH ISLAND TRACTOR	118.15	
000988	12/07/2012	00027	NORTH ISLAND VETERINARY	16.80	
000989	12/07/2012	00075	O.K.TIRE STORE (PORT HAR	29.06	
000990	12/07/2012	02071	PACIFICUS BIOLOGICAL SER	4,049.07	
000991	12/07/2012	01414	PORT HARDY CHRISTIAN FEL	200.00	
000992	12/07/2012	00080	PUROLATOR INC.	163.79	
000993	12/07/2012	02564	RadioWorks Communication	13,265.28	
000994	12/07/2012	00107	RECEIVER GENERAL FOR CAN	14,844.91	
000995	12/07/2012	01511	Scotiabank	530.00	
000996	12/07/2012	02119	SHAW, NIKKI	198.85	
000997	12/07/2012	02377	Stevenson, Dave	400.00	
000998	12/07/2012	02383	Sutton, Tracy	392.45	
000999	12/07/2012	00160	TELUS	72.44	
001000	12/07/2012	02306	Terry E. Duncan	2,306.66	
001001	12/07/2012	00150	THE SOURCE	44.79	
001002	12/07/2012	00011	Tidbury, John	39.77	
001003	12/07/2012	00485	TRAN SIGN (1999) LTD.	6,406.99	
001004	12/07/2012	01884	Tru Hardware	26.79	
001005	12/07/2012	01026	VIMAR EQUIPMENT LTD.	2,422.97	
001006	12/07/2012	00048	VISTA RADIO LTD./THE POR	50.40	
001007	12/07/2012	00552	Western Equipment Ltd	476.00	
001008	12/07/2012	00164	Xerox Canada Ltd.	2,073.11	
001009	12/07/2012	02253	Your Dollar Store With M	255.08	
001010	12/07/2012	02584	Dick, Stan	124.00	
001011	18/07/2012	00040	MINISTER OF FINANCE (SCH	127,915.55	
001012	18/07/2012	02071	PACIFICUS BIOLOGICAL SER	4,651.92	
001013	20/07/2012	00184	BC Assessment	27,650.08	
001014	20/07/2012	00185	MUNICIPAL FINANCE AUTHOR	84.22	
001015	20/07/2012	00187	REGIONAL DISTRICT OF MT	583,866.00	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001016	25/07/2012	02514	Alsco	39.14	
001017	25/07/2012	02168	Bear Smart BC Consulting	534.96	
001018	25/07/2012	01805	BUSY B'S DISTRIBUTING	156.18	
001019	25/07/2012	00018	CANADIAN RED CROSS SOCIE	122.30	
001020	25/07/2012	02399	CaseWare International I	896.00	
001021	25/07/2012	00281	CHEVRON CANADA LTD.	6,195.02	
001022	25/07/2012	01724	CHYNA SEA VENTURES LTD.	168.00	
001023	25/07/2012	01926	Coastal Mountain Fuels (1,620.45	
001024	25/07/2012	00539	CUPE LOCAL 2045	260.67	
001025	25/07/2012	00054	DAVE LANDON MOTORS LTD.	38.17	
001026	25/07/2012	00218	DB PERKS AND ASSOCIATES	113.09	
001027	25/07/2012	01761	Dell Canada Inc.	123.64	
001028	25/07/2012	01476	DOR-TEC SECURITY LTD.	122.90	
001029	25/07/2012	02140	DOUG LLOYD CONTRACTING	138.88	
001030	25/07/2012	01637	EPCOR UTILITIES INC.	189,821.78	Yes
001031	25/07/2012	00099	FOX'S DISPOSAL SERVICES	12,093.19	
001032	25/07/2012	02557	Frontline Glass Solution	456.80	
001033	25/07/2012	00052	HARDY BUILDERS' SUPPLY	272.79	
001034	25/07/2012	00063	HOME HARDWARE BUILDING C	483.03	
001035	25/07/2012	02585	Hory Ann	300.00	
001036	25/07/2012	00194	INT'L UNION OPERATING EN	525.76	
001037	25/07/2012	00273	JM'S MOBILE WELDING INC	815.36	
001038	25/07/2012	00065	K & K ELECTRIC LTD.	16,544.64	
001039	25/07/2012	00253	Keta Cable	146.49	
001040	25/07/2012	02378	KGC Fire Rescue Inc.	5,032.84	
001041	25/07/2012	00069	MACANDALE'S	147.68	
001042	25/07/2012	00304	MONK OFFICE	494.48	
001043	25/07/2012	02229	Morrison Fire Protection	164.72	
001044	25/07/2012	00033	NAPA AUTO PARTS/PORT HAR	55.90	
001045	25/07/2012	01645	NORTH ISLAND COMMUNICATI	257.60	
001046	25/07/2012	02587	North Vancouver Island A	2,775.68	
001047	25/07/2012	00217	ORKIN CANADA CORPORATION	71.12	
001048	25/07/2012	00505	PARR'S CONSTRUCTION LTD	6,025.60	
001049	25/07/2012	00267	PETTY CASH (POOL)	323.29	
001050	25/07/2012	00264	PORT HARDY HERITAGE SOCI	107.26	
001051	25/07/2012	00434	PORT HARDY SENIOR CITIZE	300.00	
001052	25/07/2012	00080	PUROLATOR INC.	412.58	
001053	25/07/2012	00991	QUARTERDECK MARINA	369.60	
001054	25/07/2012	02152	QUINSAM RADIO COMMUNICAT	367.81	
001055	25/07/2012	00107	RECEIVER GENERAL FOR CAN	13,394.57	
001056	25/07/2012	00187	REGIONAL DISTRICT OF MT	3,538.48	
001057	25/07/2012	01511	Scotiabank	586.70	
001058	25/07/2012	02546	SCP Distributors Inc	724.80	
001059	25/07/2012	02522	Strathcon Industries	19.21	
001060	25/07/2012	00161	TELUS MOBILITY (BC)	648.57	
001061	25/07/2012	00485	TRAN SIGN (1999) LTD.	1,808.69	
001062	25/07/2012	01884	Tru Hardware	223.31	
001063	25/07/2012	01026	VIMAR EQUIPMENT LTD.	1,206.95	
001064	25/07/2012	02037	WATSON VENTURES LTD	235.20	
001065	25/07/2012	02199	WFR WHOLESALE FIRE AND R	1,453.49	
001066	25/07/2012	01934	WIGGINS ADJUSTMENTS LTD.	14.66	
001067	25/07/2012	01864	WISHBONE INDUSTRIES LTD.	371.84	
001068	25/07/2012	00164	Xerox Canada Ltd.	260.37	
001069	26/07/2012	01637	EPCOR UTILITIES INC.	174,549.01	
001070	30/07/2012	00428	LAND TITLE AND SURVEY AU	153.30	
001071	30/07/2012	02427	O'Connor, Lawrence	3,677.21	
001072	30/07/2012	02416	Pourmokhtenti, Rosita	40,652.24	
001073	30/07/2012	02014	SOURCES	3,985.33	
Total:				1,923,475.92	

Alvin LeGid

Arvaland

*** End of Report ***



**DISTRICT OF PORT HARDY
INTEROFFICE MEMORANDUM**

TO: Rick Davidge, CAO
FROM: Gloria Le Gal, DCS
SUBJECT: Beer Garden and Special Event Permits
DATE: 24 July, 2012

The Council policy for approval of public events must to be revised as the Community Consultative Committee has now been authorized to approve these events.

A revised policy is attached for your review.

Recommendation

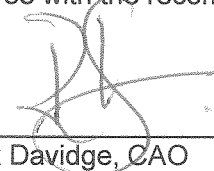
That Council Policy 9.1 be amended as presented.

Respectfully submitted,

I agree with the recommendation.



Gloria Le Gal, DCS



Rick Davidge, CAO

DISTRICT OF PORT HARDY

POLICY MANUAL

COUNCIL POLICY
ALCOHOL SERVICE

~~COMMITTEE TO APPROVE~~ APPROVAL OF PUBLIC EVENTS

POLICY #CP9.1

Approved: May 10, 1995

Amended: May 11, 2010 Council Motion 2010-111

Amended:

Page 1 of 2

The District of Port Hardy delegates the authority to approve special occasion licences to ~~a committee known as the Committee to Approve Public Events~~ the Community Consultative Committee (the Approval Committee). All organizations wishing to hold beer gardens or hold special events that include service of alcohol on District property must make application to ~~this~~ Approval Committee.

~~The Committee to Approve Public Events (C.A.P.E.), hereafter referred to as the Approval Committee, shall consist of the following:~~

- ~~1) Council member to act as chairperson;~~
- ~~2) RCMP representative;~~
- ~~3) One licensee representatives;~~
- ~~4) One member of the community at large;~~
- ~~5) A Liquor Control and Licensing Branch representative; and~~
- ~~6) Liquor Distribution Branch Store Manager.~~

~~and named alternates for all of the above.~~

The purpose of the establishment of the Approval Committee is ~~to give those affected by beer gardens and special events licences an interest in the approval process and~~ to ensure that approval is given to community oriented events and to deny beer garden and special events licences to those who have abused the privilege.

All sponsors of events at District facilities or on District property where alcohol is to be served at the event must have in place a Designated Driver Program as outlined in Council Policy CP9.3.

All applications for beer garden or special event licences must be sent to the Approval Committee no less than ~~twenty one~~ ninety (2190) days from the date of the event. Applications for outdoor events are to include information on an alternate location to be used in the event of inclement weather. No alternate location will be considered if not included on the original application as submitted to ~~members of the~~ Approval Committee.

The Corporate Officer or designate shall:

1. ~~fax a copy of~~ refer the application to ~~each Committee member, to be reviewed and faxed back to the District showing approval or disapproval~~ the local RCMP, the local Liquor Distribution Branch and to the Liquor Inspector for comment;
2. present the application and all comments from the above agencies to the Approval Committee; and
3. advise the applicant of the decision by the Approval Committee.

An ~~CAPE~~ application will be considered approved following approval by a majority of members.

DISTRICT OF PORT HARDY

POLICY MANUAL

~~The Corporate Officer may request that a meeting of all members be held within fourteen (14) days of receipt of a contentious application or when further discussion and direction is required on an application. The Council representative shall chair the meeting. If Committee members cannot attend the meeting they shall have their alternate attend in their place.~~

A permit to operate the beer garden or special event will be given if the District is provided with proof of liability insurance in the amount of \$3,000,000 showing the District of Port Hardy as "an additional insured" and proof of Liquor Liability Insurance.

~~The Committee shall hold a meeting in the fall of each year to review the success of each beer garden or special event.~~

~~Annually~~ An advertisement shall be placed in the local newspaper in early February of each year advising groups/organizations of the application process and deadlines. As well, letters shall be sent to the past year's applicants and event committees advising them of the above information.



DISTRICT OF PORT HARDY INTEROFFICE MEMORANDUM

TO: Rick Davidge, CAO
FROM: Gloria Le Gal, DCS
SUBJECT: Zoning Bylaw Review Tenders
DATE: 1 August, 2012

We received six tenders in response to our RFP. Prices range from \$48,750 to \$54,835 with a 2012 budget amount of \$50,000.

Tenders were reviewed by you, Jeff Long of RDMW and me with the following parameters in mind:

- a) expertise and relevant experience of assigned personnel (30%);
- b) suitability and quality of methodology and communication strategy (50%); and
- c) cost and schedule (20%).

The scope of work requested was to:

- a) develop a detailed chronological program that outlines the process associated with the project from start to finish;
- b) review the existing zones Zoning Bylaw and identifying what needs to be updated, excluded or included (Note, this project is not intended as an opportunity for individuals to have the development potential of their lands assessed and changed through rezoning.);
- c) recommend and develop regulations for new zones as appropriate;
- d) update the zoning map(s); and
- e) present the draft bylaw to staff and Council for initial consideration and at the required statutory public hearing.

The top three proponents all propose a start in September with completion dates of five to eight months. Reference checks have been conducted and all three meet the requirements of the RFP. Proposed costs, including 1.75% HST (the District portion after refunds) are:


- Allnorth Consultants (formerly Focus Corporation) \$55,795 – does not include advertising/rental fees
- Urban Systems \$52,000 – does not include advertising/rental fees
- HB Lanarc/Golder \$49,786

Based on their proposals, schedules and references, I recommend that the Zoning Bylaw Review contract be awarded to Urban Systems at a cost of \$52,000 plus advertising and rental costs.

Respectfully submitted,

I agree with the recommendation.


Gloria Le Gal, DCS


Rick Davidge, CAO

Gloria Le Gal

From: Gloria Le Gal [glegal@porthardy.ca]
Sent: Wednesday, August 08, 2012 3:10 PM
To: 'mayor@porthardy.ca'
Cc: 'Rick Davidge'
Subject: Emcon ditch brushing

Ron Hart called back today and reported that they will do as much ditch brushing as possible in September. The province has decided the work only needs to be done once every two years. He does realize there are some problem spots for visibility and will take it up with Dan Olson if more is required.

Their manager has quit very unexpectedly so Ron is Acting.

Gloria

Gloria Le Gal, CMC
Director of Corporate Services
District of Port Hardy
PO Box 68
Port Hardy, BC V0N 2P0
250 949-6665
glegal@porthardy.ca



**DISTRICT OF PORT HARDY
BYLAW NO. 14-2012**

**A BYLAW TO AMEND BYLAW NO. 10-2006
BEING THE DISTRICT OF PORT HARDY ZONING BYLAW**

WHEREAS the Council of the District of Port Hardy deems it expedient to amend a portion of Bylaw No. 10-2006;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. TITLE

This Bylaw may be cited as the "District of Port Hardy Zoning Amendment Bylaw 14-2012".

2. AUTHORIZATION

Bylaw 10-2006 is amended as follows:

(a) Section 1.2, delete the definition for "Manufactured Home".

(b) Section 1.2 Definitions, add:

"Manufactured Home Park" means a single lot on which three or more manufactured home spaces are rented for the purposes of siting a Residential Manufactured Family on each.

(c) Section 1.2 Definitions, add:

"Residential Manufactured Family" means a dwelling unit that:

(a) is greater than 37 square metres in floor area;

(b) was manufactured at a factory and is intended to be occupied as a dwelling at a place other than its place of manufacture; and

(c) meets or exceeds Canadian Standards Association CSA-Z240, CSA A277 or CSA A277-M1990 standards or equivalent.

A Residential Manufactured Family may include what is commonly referred to as a "manufactured home" or "mobile home" that meets these criteria but does not include a recreational vehicle.

(d) Amend the term "Mobile Home" where it appears throughout the Bylaw to "Residential Manufactured Family";

(e) Amend the term "Mobile Home Park" where it appears throughout the Bylaw to "Manufactured Home Park";

Read a first time on the 26th day of June, 2012.

Read a second time on the 26th day of June, 2012.

Public Hearing waived by Council at the Regular Council meeting held June 26th, 2012
Motion # 2012-157

Second reading rescinded on the 10th day of July, 2012.

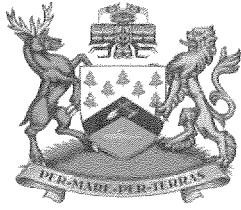
Second reading as amended on the 10th day of July, 2012.

Read a third time on the _ day of __, 2012.

Adopted on the _ day of __, 2012.

Director of
Corporate Services

Mayor



**DISTRICT OF PORT HARDY
BYLAW NO. 16-2012**

**A Bylaw to close a portion of Gibraltar Street in the
District of Port Hardy and remove its
dedication as highway**

WHEREAS Gibraltar Street is a highway, as defined in the *Community Charter*, that is vested in the District of Port Hardy;

AND WHEREAS section 40 of the *Community Charter* authorizes the Council of the District of Port Hardy to close all or part of a highway that is vested in the municipality to traffic and to remove its dedication as highway;

AND WHEREAS the District of Port Hardy wishes to close part of Gibraltar Street to traffic and remove its dedication as highway.

NOW THEREFORE THE CITY COUNCIL of the District of Port Hardy in open meeting assembled ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "Gibraltar Road Closing Bylaw No. 16-2012".
2. The parcel of land comprising a portion of highway known as Gibraltar Street, that comprises 769.6 square metres and is outlined in heavy black and shown and described on the Reference Plan EPP19009, completed on the 7th day of March, 2012 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as Schedule "A" (the "Parcel"), is hereby stopped up and closed to all types of traffic; and
3. The dedication as highway is removed from the Parcel.
4. The Gibraltar Road Closing Bylaw 03-2012 is hereby repealed.

Read a first time the 19th day of July, 2012.

Read a second time 19th day of July, 2012.

Read a third time the 19th day of July, 2012.

Notice of proposed road closing posted and published in a newspaper in accordance with Section 94 of the *Community Charter*.

Opportunity for hearing the _ day of _, 2012

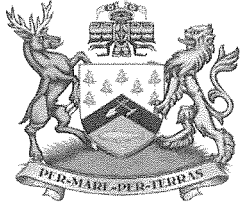
Adopted this __ day of __, 2012.

Director of Corporate Services

Mayor

Certified to be a true copy of
District of Port Hardy
Gibraltar Road Closing Bylaw 16 - 2012

Director of Corporate Services



DISTRICT OF PORT HARDY
BYLAW NO. 15-2012

A Bylaw to Provide Regulations
For The Control of Burning and Smoke

GIVEN THAT Council deems it expedient and desirable to provide such regulations with respect to regulating outdoor fires;

THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. Title

This bylaw may be cited as the "Open Burning and Smoke Control Bylaw No. 15-2012".

2. Definitions

In this bylaw, unless the context otherwise requires:

Air Curtain Burner is a portable or stationary combustion device that directs a plane of high velocity forced draft air through a manifold head into a burn chamber or earthen pit or trench made to function as the Fire Box with vertical walls in such a manner as to maintain a curtain of air over the surface of the burn chamber and a recirculating motion of air under the curtain.

Animal Organic Waste means solid organic waste material of animal origin and includes flesh, carcasses, offal, hides, faeces and feathers.

Approval means acceptance as satisfactory to the District of Port Hardy.

Beach Fire means a fire lit in a non-combustible environment below the high tide line for the purpose of warmth or cooking.

Category A Open Fire means an open fire that burns piled material no larger than 1 m in height and 1 m in diameter but does not include a campfire or recreational fire.

Category B Open Fire means an open fire that burns piled material ~~no larger than 4 cubic meters (5 feet by 5 feet by 5 feet)~~ 1 m in height and 1 m in diameter and may include land clearing waste.

Ceremonial Fire means a fire lit for the purpose of carrying out a ritual.

Council means the Municipal Council of the District of Port Hardy.

Debris means distributed or undistributed vegetative matter targeted for management or disposal by open burning.

Demolition Waste means any material resulting from or produced by the complete or partial destruction or tearing down of any structure.

District means the District of Port Hardy.

Domestic Incinerator means any metal or masonry container equipped with a tight fitting wire screen lid of a mesh not greater than one centimetre (3/8") to restrict any sparks or flying debris.

Fire Chief means the head of the Fire Department as appointed by the Council of the District of Port Hardy or his designate.

Land Clearing Waste means brush, stumps, slash and similar materials resulting from or produced by the clearing of land.

Noxious Material includes tires, plastics, rubber products, drywall, demolition waste, construction waste, paint, special waste, animal organic waste, biomedical waste, tar, asphaltic products, battery boxes, plastic materials, waste petroleum products, all of which may produce heavy black smoke or noxious odours.

Officer means the Fire Chief or his designate, the Bylaw Enforcement Officer or his designate, a Province of British Columbia Conservation Officer or a member of the RCMP.

Open Burning means the combustion of material without control of the combustion or air and without a stack or chimney to vent the emitted products of combustion to the atmosphere but does not include charcoal fires contained within barbecues for the purpose of cooking food.

Open Fire is any fire that is not vented through a structure that has a flue incorporated in a building.

Order means any order, decision, requirement or direction given by an Officer.

Permit means a document issued pursuant to the provisions of this bylaw authorizing a person to undertake open air burning under the conditions specified in the document.

Recreational Fire includes a campfire and means the burning of wood for recreational purposes in a permanent outdoor fireplace, barbecue or fire pit not larger than 60 centimetres in diameter that is designed and constructed to confine the fire and is suitable for such a purpose.

Smoke means the gases, particulate matter and products of combustion emitted into the atmosphere when debris is open burned.

Supervisor means the person who is directly supervising the open burning.

Ventilation Index means the Environment Canada forecast ventilation index which provides regional information for airflow venting.

3. Open Air Burning

3.1 Except as provided in Section 3.3, no person shall light, ignite or start or allow or cause to be lighted, ignited or started a fire without making application for and obtaining a permit from the District.

- 3.2 A person who has obtained a permit under this bylaw may carry out open burning of debris on a parcel of land if:
- the debris is open burned on the parcel of land from which it originated;
 - the substances which normally emit dense smoke or noxious odours and those prohibited materials set out in Schedule "A" are not included with debris that is open burned;
 - every reasonable alternative for reducing or recycling debris has been pursued to minimize the amount of debris to be open burned; and
 - the open burning is conducted in accordance with the conditions set out in the *Environmental Management Act*, the *Wildfire Act* and regulations thereto.

3.3 A burning permit is not required for a ceremonial, recreational or beach fire.

3.4 All Provincial fire bans effective within the Coastal Fire Centre, shall apply within the District boundaries. If a fire ban is imposed in any portion of the District it shall be deemed to be imposed within the entire District.

3.5 Category A and B fires will be permitted only in the period from October 16 to April 15 and only if there is not a Provincial fire ban within the Coastal Fire Centre.

3.6 Category A fires are permitted throughout the District.

3.7 Category B fires are only permitted in those areas shown on Schedule "B" of this bylaw.

4. Distance From Buildings and Facilities During Open Burning

4.1 The open burning of debris in a Category A fire must be carried out at least 4.6 m from all property lines and buildings and at least 1.5 m from any grass, shrubs, trees, wooden fence or other combustible material.

4.2 The open burning of debris in a Category B fire must be carried out at least ~~4.6 m from all property lines, buildings, grass, shrubs, trees, wooden fences or other combustible material~~ 100 m from neighbouring residences and businesses and 500 m from schools in session, hospitals and facilities used for continuing care as defined under the *Continuing Care Act*.

5. Control of Fires

5.1 Category A ~~and B~~ fires shall be conducted and concluded between 8:00 a.m. and sunset of the same day.

5.2 Category B fires shall be for a maximum duration of three (3) days and there must be a minimum of fifteen (15) days between fires.

5.3 A property owner may have a maximum of five (5) Category B fires on one property in one burning period.

- 5.4 A person who has been issued a permit under this bylaw must ensure that the fire is continuously supervised and controlled by a person who is at least nineteen (19) years old.
- 5.5 The supervisor must have emergency equipment that is immediately available and must be capable of controlling or putting out the fire to prevent danger, damage and injury to persons or property.
- 5.6 The District may, at its discretion, require that Air Curtain Burners be used for burning land clearing waste.

6. Burning of Garbage and Noxious Material

- 6.1 No person shall burn garbage and/or noxious material in an open fire, in a domestic incinerator or in any similar device.
- 6.2 Attached as Schedule "A" is a list of prohibited materials.

7. Inspection and Orders

- 7.1 An Officer may:
 - a) enter at all reasonable times on any property that is subject to the requirements or regulations of this bylaw, to ascertain whether the regulations in this Bylaw or directions made under this Bylaw are in compliance;
 - b) make orders directing the owners or occupiers of property or the supervisor to bring the fire into compliance with this bylaw;
 - c) prevent material not properly prepared (i.e. dried) from being added to the fire;
 - d) call on Conservation Officers if a person is burning waste in contravention of the *Waste Management Act*; or
 - e) order the supervisor to immediately put the fire out.
- 7.2 No person shall obstruct or prevent an Officer from conducting an inspection under this bylaw.

8. Favourable Weather for Smoke Dispersion

- 8.1 Unless otherwise directed by an Officer, Category A or B burning must not be initiated unless the ventilation index is forecast as "good" for the period during which the burning is to take place.
- 8.2 Due care and consideration must be employed so that smoke from open burning of debris does not pose a hazard at airports or on District highways by significantly reducing visibility.

9. Issuance of Burning Permits

- 9.1 A written permit shall be in the form prescribed from time to time by the District and shall be valid for specified days during the period designated under Section 5 of this bylaw. A separate permit is required for each new burning permit application.

- 9.2 The District may withhold or cancel any permit issued where, in its opinion, the igniting of a fire may create a hazard or nuisance to persons or property.
- 9.3 If at any time an Officer, on account of the existence of hazardous conditions, inclusive of meteorological or ambient air quality conditions, deems it advisable, he may suspend for such time as it is necessary, any right to burn granted pursuant to this bylaw, including all or any permits issued pursuant to this bylaw, or he may attach to any or all such permits such conditions and restrictions as deemed proper.
- 9.4 All permits issued pursuant to this bylaw shall be subject to such conditions, restrictions and provisions as the District may consider necessary and expedient to incorporate therein.
- 9.5 Fees for the issuance of burning permits are as set out in the District of Port Hardy Rates Bylaw

10. Exceptions

The following are excluded from the regulations, provisions and penalties provided for under this bylaw, unless expressly banned by the Provincial Government within the Coastal Fire Centre:

- a) charcoal, wood or propane fires contained within a barbecue, hibachi or fire pit having a surface area not greater than one (1) square meter and covered by a grate for the purpose of cooking food;
- b) charcoal, wood or propane fires contained within an Outdoor Fireplace having a maximum diameter of one (1) meter, a maximum width of one (1) metre, a maximum depth of one (1) metre and a maximum height including chimney, of 1.8 meters;
- c) beach fires;
- d) recreational fires;
- e) fires started and maintained by the Port Hardy Volunteer Fire Department for training, education or other fire department purposes; and
- f) fires used or recommended by authorities having jurisdiction to manage ecosystems for purposes of silviculture, forest fuel management, fire hazard reduction, wildlife enhancement and the use of fire as a means of fire control.

11. Utility Transmission Operations

A person carrying out an industrial activity that is a utility transmission operation, as defined by the Wildfire Regulation, must meet the requirements of that regulation.

12. Cost Recovery

Every owner/occupant of a property who starts or allows to be started, any outdoor fire or open burning is responsible for such fire. If, in the opinion of an Officer, the fire presents a hazard, has escaped or threatens to escape from the owner's control or is prohibited under the terms of this bylaw, the Fire Department may be summoned to control or extinguish the fire. The owner shall be liable for all costs and expenses incurred by the Fire Department or

the District to control or extinguish the fire. The costs and expenses, including penalties, may be recovered from the owner together with any administration costs in like manner as municipal taxes.

13. Liabilities for Damages

This Bylaw shall not be construed to hold the District nor its authorized agent or agents responsible for any damage to persons or property by reason of:

- a) inspections authorized by this Bylaw, or
- b) the failure to carry out an inspection, or
- c) a permit issued as herein provided.

14. Scope and Penalties

14.1 In the event of there being any conflict between the terms and provisions of this Bylaw and the terms and provisions of the *Fire Services Act* or the *Waste Management Act* and regulations thereunder or other provincial acts or regulations, the terms and provisions of the said acts and regulations shall prevail.

14.2 Every person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention of this bylaw or who neglects or refrains from doing anything required to be done by any of the provisions of this bylaw shall be deemed to be guilty of an infraction hereof and shall be liable to the penalties imposed. Every continuing infraction shall be deemed to be a new and separate offence for each day during which the same shall continue.

14.3 Any person found guilty of an infraction of any of the provisions of this bylaw shall, upon summary conviction, be liable to a minimum fine of ~~One~~ Five Hundred Dollars (\$~~100~~500), which shall be recoverable and enforceable upon summary conviction in the manner provided by the *Offence Act*.

15. Inclusivity

In this bylaw, unless the context otherwise requires, the singular includes the plural and the masculine includes the feminine gender and a corporation.

16. Reference to Acts

Any reference in this bylaw to provincial or federal legislation refers to the Act as it may be amended or replaced from time to time and to all regulations enacted thereto.

17. Severability

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

18. Schedules

- Schedule "A" - Prohibited Material
- Schedule "B" – Burn Zones

19. Enactment

Open Burning and Smoke Control Bylaw No. 06-2010 is hereby repealed.

Read a first time on the _ day of __, 2012.

Read a second time on the _ day of __, 2012.

Read a third time on the _ day of __, 2012.

Adopted on the _ day of __, 2012.

Director of Corporate Services

Mayor

Certified to be a true copy of Open
Burning and Smoke Control Bylaw No. 15-2012

Director of Corporate Services

SCHEDULE "A"
BYLAW 06-2010

PROHIBITED MATERIAL

The following material must not be included with debris that is open burned:

- | | |
|------------------|-------------------------------|
| tire | treated lumber |
| plastics | railway ties |
| drywall | manure |
| demolition waste | rubber |
| domestic waste | asphalt |
| paint | asphalt products |
| hazardous waste | fuel and lubricant containers |
| tar paper | biomedical waste |
- Any Prohibited Material as defined in the Open Burning Smoke Control Regulation



DISTRICT OF PORT HARDY INTEROFFICE MEMORANDUM

TO: Rick Davidge, CAO
FROM: Deb Clipperton, DFS
SUBJECT: Extension of Tax Sale Redemption Period
DATE: August 10, 2012

Background:

As a result of the 2011 tax sale the District of Port Hardy by default was declared the owner of the strata properties at 7450 Rupert Street (units # 104, 107, 108, 110, 209 and 305).


There are outstanding strata fees registered against this property and if the property is recorded in our name we would be responsible for payment of these fees. Pursuant to section 417 (6) of the *Local Government Act* the redemption period can be extended for one year. This will extend the redemption period to 10:00 a.m. September 30, 2013. We can continue to work with the strata management company/property owner to redeem the properties.

If we are unable to get the properties redeemed the District will become the registered owner and will have to pay the outstanding strata fees. We would then be in a position to sell the properties to try and recoup our costs.

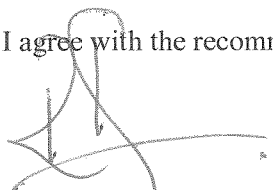
Recommendation:

That Bylaw No.12-2012 be approved.

Respectfully submitted


for: _____
D. Clipperton
Director of Financial Services

I agree with the recommendation:



R. Davidge, CAO



**DISTRICT OF PORT HARDY
BYLAW 12-2012**

**A Bylaw to Extend the Tax Sale Redemption Period
for Units # 104, 107, 108, 110, 209 and 305
at 7450 Rupert Street**

WHEREAS units # 104, 107, 108, 110, 209 and 305 at 7450 Rupert Street were sold for taxes at the public action on September 26, 2011.

AND WHEREAS the District of Port Hardy was the default purchaser.

AND WHEREAS the current redemption period expires at 10:00 a.m. on September 24, 2012.

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. This bylaw may be cited as the "District of Port Hardy Tax Sale Redemption Period Extension Bylaw No. 12-2012".
2. The redemption period for units # 104, 107, 108, 110, 209, and 305 at 7450 Rupert Street is extended for a period of 1 year as permitted in Section 417 (6) of the *Local Government Act*.

Read a first time the _ day of __, 2012.

Read a second time the _ day of __, 2012.

Read a third time the _ day of __, 2012.

Adopted the _ day of __, 2012.

Director of Corporate Services

Mayor

Certified to be a true copy of District of Port Hardy Tax Sale Redemption Period Extension
Bylaw 12-2012

Director of Corporate Services