

# **DISTRICT OF PORT HARDY**

# AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, FEBRUARY 14, 2012

# MUNICIPAL HALL COUNCIL CHAMBERS

Mayor: Bev Parnham

Councillors: Janet Dorward, Jessie Hemphill, Al Huddlestan, Rick Marcotte,

Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer

Gloria Le Gal, Director Corporate Services Deb Clipperton, Director of Financial Services

Trevor Kushner, Director of Operations

# DISTRICT OF PORT HARDY AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING 7:00 pm TUESDAY FEBRUARY 14, 2012

Council Chambers - Municipal Hall

	A.	CALL TO ORDER	Time:		
	В.	APPROVAL OF AGENDA AS PRESENTED (or an	mended)		
		Motion required	1.	2.	
	C.	ADOPTION OF MINUTES			
1-7	1.	The minutes of the Regular Council Meeting held Ja	anuary 24, 20	012.	
	М	otion required	1.	2.	
	D.	DELEGATIONS AND REQUEST TO ADDRESS C	OUNCIL		
	No	delegations.			
	E.	BUSINESS ARISING FROM THE MINUTES AND	UNFINISHED	BUSINESS	
8-9	1.	Council Action Items. For information.			
	F.	CORRESPONDENCE			
10-11	1.	Stephen Hunt, Director United Steelworkers (Jan.20 comments on brief to BC Ministry of Forests on Log	,	<b>O</b> ,	r
		Motion / direction	1.	2.	
12-13	2.	Toni Driese, Volunteer chair, PITCH-IN BC (Jan.22 2012 and take part in PITCH-IN CANADA Week Ap			
		Motion / direction	1.	2.	
14	3.	James Furney, North Island Heritage Society (Feb. to host the Hornsby Crawler location.	3/12) re: Invit	tation to submit a proposal	
		Motion / direction	1.	2.	
15-16	4.	Maureen LeBourdais, Sr. Manager, Smart Planning Planning for Communities initiative. For information		nities (Feb 2/12) re: Smart	
	G.	NEW BUSINESS			
17-19 20-29		North Island Community Forest Limited Partnership Minutes of the Annual General Meeting held Fe 2011 Annual Report			
	Н.	COUNCIL REPORTS			
		Verbal reports from Council members.			

# I. COMMITTEE REPORTS

Sustainability Committee, Minutes of the meeting held February 7, 2012.
 Note: One recommendation to Council

Motion / direction

1.

# J. STAFF REPORTS

**31-33** 1. Accounts

1. Accounts payable for January 2012. For information.

# K. CURRENT BYLAWS AND RESOLUTIONS

34-35 1. District of Port H

1. District of Port Hardy Gibraltar Road Closing Bylaw 03-2012. For Adoption.

Motion required

1.

2.

2.

### L. PENDING BYLAWS

Neighbourhood zero emission vehicles.

# M. INFORMATION AND ANNOUNCEMENTS

February 15 Operational Services Committee - 9:00 am Council Chambers

February 22 Legislative Review Committee - 3:00 pm Council Chambers

February 23 Occupational Health & Safety Committee - 8:30 am Council Chambers

February 28 PH Revitalization Committee - 9:00 am Council Chambers

February 28 Regular Council Meeting - 7:00 pm

February 29 Community to Community Forum with Gwa'sala-'Nakwaxda'xw First Nation

9:00 am - 1 pm Elders Centre, Tsulquate Reserve

Vancouver Island Health Authority Local Working Group Meeting

8:30 am - 3:30 pm Council Chambers

**Emergency Planning Meeting** 

Noon, Chamber of Commerce Board Room

March 6 Community to Community Forum with Gwa'sala-'Nakwaxda'xw First Nation

1:00 pm - 4:00 pm Elders Centre, Tsulquate Reserve

March 7 Municipal Type Service Agreement Meeting, Gwa'sala-'Nakwaxda'xw First Nation

9:00 am- 1:00 pm Elders Centre, Tsulquate Reserve

Canadian Mortgage & Housing Corp (CMHC) Forum

11:30 am Civic Center

PH Heritage Society

7:00 pm, Council Chambers

March 8 Sustainability Committee 3:00-4:30 pm Council Chambers

March 13 Public Consultation Meeting 2012 Budget 5:00-6:30 pm Council Chambers

Regular Council Meeting Council Chambers

# N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

# O. ADJOURNMENT

1.

Time:

# MINUTES OF THE DISTRICT OF PORT HARDY REGULAR MEETING OF COUNCIL JANUARY 24, 2012

CALL TO ORDER: Mayor Parnham Time: 7:00 pm

PRESENT: Mayor Parnham, Councillors Dorward, Hemphill, Huddlestan, Marcotte,

Shaw, Tidbury (by telephone)

REGRETS: Gloria Le Gal, Dir. Corporate Services

ALSO PRESENT: Rick Davidge, CAO

Deb Clipperton, Dir. Financial Services Leslie Driemel, Recording Secretary

Media: No media Citizens: 13

# **ADDENDUM**

Mayor Parnham advised of an addendum to the agenda under Correspondence: Letter from Al Huddlestan, Chair, Regional District of Mt. Waddington (Dec.15/11) re: Emergency Management Agreement Renewal.

# APPROVAL OF AGENDA

2011-014 APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried

THAT the agenda be approved as amended.

# **ADOPTION OF MINUTES**

1. The minutes of the Committee of the Whole meeting held January 10, 2012.

Councillor Hemphill requested the minutes be amended to show she was absent from the Committee of the Whole meeting held January 10, 2012.

2-015 Moved/Seconded/Carried IUTES OF C.O.W THAT the minutes of the C

THAT the minutes of the Committee of the Whole meeting held January 10, 2012 be approved as amended.

2. The minutes of the Regular Council Meeting held January 10, 2012.

# Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held January 10, 2012 be approved as presented.

# **DELEGATIONS**

1. Staff Sgt. Anna Marie Mallard re: RCMP Quarterly Report.

2012-015 MINUTES OF C.O.W MEETING JAN.10/12 APPROVED AS AMENDED

2012-016 MINUTES OF REGULAR COUNCIL MEETING JAN.10/12 APPROVED AS PRESENTED DELEGATION: RCMP QUARTERLY REPORT

REVIEW RCMP STRATEGIC PRIORITIES AT FEB. 11/12 STRATEGIC PLANNING SESSION

DELEGATION: R. KIRKPATRICK RE: BC HYDRO SMART METERS

DELEGATION:
B. ARSENAULT, CAPE
SCOTT WIND FARM INC.
RE: PRESENTATION ON
CAPE SCOTT WIND
FARM

Staff Sgt. Mallard reviewed the policing statistics for October, November and December of 2011 regarding the types and number of files started and prisoner numbers. Council was advised that there are four upcoming staff transfers in and out of the detachment.

Mayor Parnham discussed a report recently circulated showing crime statistics decreasing over recent years. Staff Sgt. Mallard advised that could be due to decreases in population, different crimes being committed at different times and the implementation of a new data base system used to compile statistics.

Council was advised RCMP performance planning for 2012 -2013 will be started shortly and input from Council is welcome. Council agreed to discuss input for RCMP strategic priorities at the February 11, 2012 strategic planning session.

Council and Staff Sgt. Mallard discussed graffiti in the community .

2. Rick Kirkpatrick re: Privacy concerns of Smart Meters.

Mr. Kirkpatrick thanked Council for this second opportunity to present concerns regarding BC Hydro Smart Meters.

Mr. Kirkpatrick reviewed with Council concerns regarding Smart Meters and personal privacy including: non-compliance with the Freedom of Information and Protection of Privacy Act, hacking into wireless signals to obtain private information, release of consumption data to police services which may result in property searches without legal search warrants and concerns on outdated emission guidelines.

Mayor Parnham discussed what may be done at the local government level and advised Mr. Kirkpatrick that the Smart Meter issue has been discussed at the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities in past years. The effect of posting of 'do not install notes' was discussed.

3. Brian Arsenault, Construction Director, Cape Scott Wind Farm Inc. re: Presentation on Cape Scott Wind Farm.

Mr. Arsenault gave a presentation updating Council on the Cape Scott Wind Farm project. Information presented included: history of the parent company IPR-GDF Suez and wind farm activities in Canada, geography of the Cape Scott Wind Farm, project deliverables, wind turbine facts, project challenges and the construction and tower installation process. Council was given an overview of the transmission corridor and the type of structures for the transmission towers.

Council discussed with Mr. Arsenault wind speeds for the turbines, construction and permanent jobs, completion of federal and provincial licenses and timeline to completion.

# BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

# CORRESPONDENCE

- 1. Ted Olynk, Manager Vancouver Island Community Relations (Jan.11/12) re: Thank you for opportunity to present Smart Meter information to Council and update on meter exchange dates was received as information.
- 2. David Black, President, Canadian Office and Professional Employees Union (COPE) Local 378 (Jan.12/12) re: Request to present Smart Meter information to Council.

2012-017 COPE RE: SMART METERS AND PRESENTATION TO COUNCIL

# Moved/Seconded/Carried

THAT a letter be written to David Black, President, Canadian Office and Professional Employees Union (COPE) Local 378 advising that Council has had a number of delegations regarding Smart Meters, respectfully declines their offer to come to a Council meeting and advising they could consider a partnership with the local labour council for a public presentation on the matter.

3. Yana Hrdy, Manager, Port Hardy and District Chamber of Commerce (Jan.19/12) re: Partnership with March 31 Community and Business Awards event and request for donation of \$200 towards Civic Center rental costs.

2012-018 CH OF COMM RE: AWARDS EVENT APPROVED FOR SAME LEVEL OF SUPOPRT AS IN 2011

# Moved/Seconded/Carried

THAT the District of Port Hardy support the Chamber of Commerce Community and Business Awards event at the same level of as in 2011.

# **ADDENDUM**

1. Al Huddlestan, Chair, Regional District of Mt. Waddington (Dec. 15/11) re: Emergency Management Agreement Renewal.

# Moved/Seconded/Carried

THAT the Emergency Management Agreement with the Regional District of Mt. Waddington be approved as presented.

1. G. Le Gal, Dir. Corporate Services (Jan.19/12) re: Request to close a portion of Gibraltar St.

# **NEW BUSINESS**

Moved/Seconded/Carried

THAT the District of Port Hardy agree to close a 770.5m2 section of lower Gibraltar Street.

AND THAT the closed road be sold to Keltic Seafoods for \$9,300.00 plus the costs for all appraisal, legal and advertising costs on the condition that:

Lot 6 of Plan 15229, the closed section of road and the newly created Lot A as shown on the attached sketch be consolidated into one lot;

2012-019 ADDENDUM: RDMW **EMERGENCY MGMT** AGREEMENT APPROVED AS PRESENTED.

2012-020 CLOSE SECTION OF GIBRALTAR ST. CLOSED ROAD BE SOLD TO KELTIC SEAFOODS

ii) a statutory right of way be established over the property to permit beach

access and a staircase be built to the beach; and

- iii) a rezoning be completed to rezone the closed section of road and the newly created Lot A to a Marine Industrial (M-2) zone.
  - 2. Memo from Gloria Le Gal, Dir. Corporate Services (Jan.19/12) re: Cape Scott Wind Farm Development Permit Application was received as information.

# **Development Permit Application**

Brian Arsenault, Director, Construction Cape Scott Wind Farm Inc. IPR-GDF Suez North America Inc. (Dec.19/11) re: Development Permit Application for Transmission Line - Cape Scott Wind Farm

# Moved/Seconded/Carried

THAT subject to the successful completion of the right of way agreement, the Development Permit Application submitted by Brian Arsenault, Director, Construction Cape Scott Wind Farm Inc., IPR-GDF Suez North America Inc. for the Cape Scott Wind Farm Transmission Line crossing District of Port Hardy lands 1 km southwest of downtown Port Hardy be approved as presented.

# **COUNCIL REPORTS**

# Councillor Shaw reported on:

- · Attending the Mt. Waddington Health Network Housing Committee meeting.
- Attending the upcoming Local Government Leadership Academy workshop and an upcoming Vancouver Island Regional Library Board meeting.

# Councillor Marcotte reported on:

- Attending recent Operational Services Committee, APC/Harbour Commission, Vancouver Island North Tourism and Port Hardy Revitalization Committee meetings.
- Attending the upcoming Local Government Leadership Academy workshop

# Councillor Dorward reported on:

- Attending the recent Parks and Recreation Commission meeting with discussion on celebrations for Canada Day, the Queen's Jubilee and a multipurpose facility at Stink Creek Park.
- Attending Truck Loggers Annual Convention in Victoria and a meeting with Mayor Parnham and BC Ferries Chief Executive Officer.
- Attending a meeting for the Port Hardy Revitalization Committee and advised terms of reference and goals and objectives are being drafted.
- Attending the upcoming Local Government Leadership Academy workshop.

# Councillor Tidbury reported on:

- Attending Council familiarization tours at the Public Works and Recreation facilities.
- Attending the Operational Services Committee and advised plans are being made to hold a public open house/ tour of the works yard in March.
- Attending a regional tourism meeting in Port McNeill.

2012-021
DEVELOPMENT PERMIT
APPLICATION FOR
TRANSMISSION LINE CAPE SCOTT WIND
FARM APPROVED

COUNCIL REPORTS



**COUNCIL REPORTS** 

Councillor Huddlestan reported on:

 Attending an Island Coastal Economic Trust meeting on January 13, 2012 and advised Mayor Parnham has accepted a position on the Executive Committee.

Councillor Hemphill reported on:

- Updates at the Port Hardy Museum. Council was advised that the Museum has received a request from the Royal BC Museum to return Bear Cove artifacts that have been on loan here since 1988. The museum will, at a later date, submit a formal request for a letter of support from the District of Port Hardy for the Port Hardy Museum to obtain permanent custody of the Bear Cove artifacts.
- Attending the Twinning Society Annual General meeting, which did not have a quorum but did have discussion on 2012 delegation plans. The Society also requested clarification on the annual funding for the Port Hardy Twinning Society so that they may begin plans for 2012.
- Attending the tour of the Operational Services and Recreation facilities.
   Councillor Hemphill requested a copy of the agreement between District of Port Hardy and the Lions Club be forwarded to all Council members for their review.
- Attending the Port Hardy Downtown Revitalization Committee meeting and advised progress is being made by the committee on terms of reference, goals and objectives and the specific area of revitalization.
- Coordinating an upcoming Community to Community Forum with the Gwa'sala-'Nakwaxda'xw First Nation and the District of Port Hardy.

Mayor Parnham reported on:

- Attending meetings for the Regional District of Mt. Waddington.
- · Attending the recent Port Hardy Downtown Revitalization
- An upcoming Community to Community Forum between the Gwa'sala-'Nakwaxda'xw and District of Port Hardy. The event is being coordinated by Councillor Hemphill who will advise dates and times when they are set.
- Attending a recent meeting of the Hospital / Primary Health Care Local Working group and advised plans are progressing on the emergency and primary health care issues in our community.
- Attending the Truck Loggers Convention and advised on: improving markets in China, Japan and India, the growing market for lumber, new areas of research and development for wood products and issues regarding an aging forest workforce.
- Attending a meeting with BC Ferries CEO and Vice President of Public Relations and advised the corporation is exploring ferry runs from Tswassen to Port Hardy to Prince Rupert and container transport to Prince Rupert.
- The presentation by Trapeze Inc on the new website design.

# **COMMITTEE REPORTS**

1. Minutes of the Parks & Recreation Commission meeting held January 17, 2012.

TWINING SOCIETY FUNDING REQUEST

CIVC CENTER CONTRACT TO COUNCIL MEMBERS 2012-022 R&F MINUTES OF THE PARKS & RECREATION COMMISSION MEETING HELD JAN17/12

2012-023 R&F MINUTES OF THE OPERATIONAL SERVICES COMMITTEE MEETING HELD JAN 18/12

2012-024 R&F MINUTES OF THE JOINT ADVISORY PLANNING / HARBOUR OMMISSION MEETING HELD JAN17/12

2012-025 BYLAW 01- 2012 ADDITIONAL HOTEL ROOM TAX LEVY ADOPTION

2012-026 BYLAW 02- 2012 WATER REGULATIONS ADOPTION

2012-027 BYLAW 03- 2012 GIBRALTAR ROAD CLOSING 1<sup>st</sup>, 2<sup>nd</sup> 3<sup>rd</sup> READINGS

# Moved/Seconded/Carried

THAT the Minutes of the Parks & Recreation Commission meeting held January 17, 2012 be received and filed.

2. Minutes of the Operational Services Committee meeting held January 18, 2012.

# Moved/Seconded/Carried

THAT the Minutes of the Operational Services Committee meeting held January 18, 2012 be received and filed.

3. Minutes of the Joint Advisory Planning / Harbour Commission meeting held January 18, 2012.

Council noted the recommendation of the Joint Advisory Planning / Harbour Commission to proceed with the Gibraltar Street road closure.

# Moved/Seconded/Carried

THAT the Minutes of the Joint Advisory Planning / Harbour Commission meeting held January 18, 2012 be received and filed.

# STAFF REPORTS

No staff reports

# **BYLAWS**

1 District of Port Hardy Additional Hotel Room Tax Levy Bylaw 01- 2012 for Adoption.

### Moved/Seconded/Carried

THAT the District of Port Hardy Additional Hotel Room Tax Levy Bylaw 01-2012 be adopted.

2. District of Port Hardy Water Regulations Bylaw 02-2012 for Adoption.

# Moved/Seconded/Carried

THAT District of Port Hardy Water Regulations Bylaw 02-2012 be adopted.

3. District of Port Hardy Gibraltar Road Closing Bylaw 03-2012. For First, Second and Third Reading.

# Moved/Seconded/Carried

THAT the District of Port Hardy Gibraltar Road Closing Bylaw 03-2012 receive First, Second and Third Reading



ADJOURNMENT

Moved
THAT we adjourn.

CORRECT

APPROVED

DIRECTOR OF

MAYOR

CORPORATE SERVICES

ITEM	ACTION – REGULAR MEETING OF JANUARY 24, 2012	WHO	STATUS
Canadian Office and Professional Employees Union (COPE) Local 378 re: Request to present Smart Meter information to Council.	Request declined. Write and suggest they contact nearest labour council	RD	Done
Chamber of Commerce re: Partnership with March 31 Community and Business Awards event and request for donation of \$200 towards Civic Center	Council approved same donation as last year. 2011: 10 event tickets purchased.\$350 No other funding/donation provided for the event.	DC	Done
Keltic Seafood re: Request to close a portion of Gibraltar St	Approved as presented. Advise proponent. Prepare agreement	GL	Done
Regional District of Mt. Waddington (Dec.15/11) re: Emergency Management Agreement Renewal.	Approved as presented. Sign and return to RDMW	RD	Done
Development Permit Application Cape Scott Wind Farm Transmission Line	Subject to the successful completion of the right of way agreement, approved as presented. Advise proponent, Proceed with application process.	GL	In progress
Council Reports: C/Hemphill requested Twinning Society funding clarification	Advise on status of funding	DC	Done
PH Lions - Civic Center Contract circulated to Council members	Circulate Contract	CO	Done
ITEM	ACTION – REGULAR MEETING OF JANUARY 10, 2012	WHO	STATUS /COMMENTS
AVICC - Resolutions - Submissions, Nominations	Draft resolution regarding reinstating northern living allowance to RDMW residents	RD	In progress
Engineering Support for District	Approved . 3 yr contract with Koers & Assoc Engineering. Prepare contract.	¥	Contract prepared, given to CAO
Tender for Storey's Beach Waterline Section Replacement (Beaver Harbour F/ Scotia St.)	Proceed to Tender. Prepare tender	¥	Done - Tender to be out Feb 1/12
Update to Council Policy CP7.6 Dir. Operations Job Description	Approved. Update and distribute policy	9	In progress
Bear Cove Recreation Sites Water Lot Lease application	Apply for water lot lease.	Э	In progress
ITEM	ACTION – REGULAR MEETING OF DECEMBER 13, 2011	МНО	STATUS /COMMENTS
Animal Control Bylaw to Legislative Review Committee	Set up Legislative Review Committee meeting	GL	In progress
ITEM	ACTION – REGULAR MEETING OF NOVEMBER 8 2011	МНО	STATUS /COMMENTS
Recommendation to Council from the Committee of the Whole meeting held November 8, 2011 re: Adoption of the Human Bear Conflict Management Plan 2010.	Strike Committee to review Port Hardy Human Bear Conflict Management Plan 2010 and report back to council for cost effectiveness and practicality. Strike Committee as directed.	В	Done

# file: 0550-06

ITEM	ACTION – REGULAR MEETING OF OCTOBER 25, 2011	МНО	STATUS /COMMENTS
G. Le Gal, DCS re: neighbourhood zero emission vehicles	DCS to prepare a bylaw for the use of neighbourhood zero emission vehicles in Port Hardy, subject to the regulations of the MVA	GL	In progress
ITEM	ACTION - REGULAR MEETING OF AUGUST 9 2011	WHO	STATUS/COMMENTS
Seagate Wharf emergency repairs	Approved estimated cost of \$35,875.79. Start repairs Amend Financial Plan to include cost of repairs	88	Contractors advised In progress
ITEM	ACTION – REGULAR MEETING OF APRIL 26, 2011	WHO	STATUS/COMMENTS
Fireplace / woodstove inspection rates	Bring to next budget/financial planning meeting	DC	In progress



# UNITED STEELWORKERS



**UNITY AND STRENGTH FOR WORKERS** 

January 20, 2012

JAN 2 7 2012

District 3

**Western Provinces and Territories** 

Stephen Hunt
District Director

SUBMISSION IN READING FILE

Mayor Bev Parnham and Council District of Port Hardy Box 68 Port Hardy, BC V0N 2P0

Dear Mayor Parnham and Council:

Please find enclosed the United Steelworkers' response to a recent BC government request for input on the question of raw-log exports.

As you can see, our union opposes any measures that would increase the export of raw logs from British Columbia. Over the past decade, government policy has allowed a sharp and sustained rise in the volume of exported timber. In our brief, we outline how this increase in exports has distorted the domestic price structure for logs, killed BC manufacturing jobs, undermined the structural integrity of the forest industry and helped our competitors rather than the creation of jobs and economic opportunities in our province. These policies have had a devastating impact on many local communities across our province that rely on the forest industry.

The United Steelworkers are advocating for a set of policies aimed at creating more BC jobs using BC's resources. This program includes:

- 1) Immediate doubling of the current fee-in-lieu of manufacturing charged to exporters;
- 2) An earnings tax equal to the fee-in-lieu on exports from federally-regulated lands;
- 3) Changing the collection point for BC's resource revenues from the stump to the back door of the mill or the export loading dock;
- 4) Using the province's revenues from the Canada-US Softwood Lumber Agreement to create an agency mandated to support BC manufacturing investment.

We believe that by increasing the availability of reasonably-priced timber to BC mills, these policies would begin to restore to health our wood manufacturing and value-added sectors. On the other hand, we believe that any move to expand raw-log exports will further undermine our manufacturing base.

.../continued

United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union

We would appreciate your support or any comments, questions or suggestions you might have with respect to our brief. Representatives of our union would also be pleased to meet you at a mutually convenient time to further discuss this crucial matter. Please feel free to contact my office to arrange such a meeting.

Yours truly,

Herheellust Stephen Hunt

Director

SH/gt

of cope

w/e

Copy: Robert Matters, USW Wood Council Chair

Our ref: 1620-100 Policy Issues- Log Exports Policy

# PITCH-IN BC

# Volunteers in Action!

Box 45011, Ocean Park P.O. White Rock, B.C., V4A 9L1 **Website:** www.pitch-in.ca



January 22, 2012

# Dear Head and Members of Council,

We would like to thank you for your community's financial support as a PATRON of PITCH-IN BC for 2011!

Thanks to your Patron support, we were able to provide the PITCH-IN volunteers in your community with the materials, ideas, and incentives, to undertake the often unpleasant and definitely challenging tasks to clean-up and beautify your community – all for free!!

**PITCH-IN BC** has been recruiting and supplying PITCH-IN volunteers with the materials for PITCH-IN CANADA Week, for **45 years**. That's a lot of volunteer hours over two+ decades – and adds up to a **lot** of dollars saved by your Council!

Help us continue to help your PITCH-IN volunteers! Renew your Patron support of PITCH-IN BC today! And help us celebrate our 45<sup>th</sup> anniversary in 2012!

The list of the many benefits of being a financial Patron of PITCH-IN BC is included in this package. For more information on PITCH-IN CANADA and its many programs please go to www.pitch-in.ca. Be sure to read the 2011 National PITCH-IN Week report located on our welcome page and look for your community's name!

We hope that you will continue to support the PITCH-IN volunteers in your community by renewing your PATRON support for the year 2012. An invoice specifying your Patron support level, based on population, is enclosed.

Thank you again for your support!

Sincerely

**Toni Driese** 2012 \$350 2011 \$350

Toni Driese Volunteer Chair, PITCH-IN BC

P.S. Renew now to ensure continued access to the Municipal Patron section of our website!











# THE BENEFITS OF BEING A PATRON OF PITCH-IN

# \*You are helping the PITCH-IN volunteers in your community who use our free year-round programs and materials to:

- o clean up and beautify your neighbourhoods
- educate about the importance of individual responsibility for taking care of their environment
- o undertake projects and campaigns encourage pre-cycling, and living by the 4 R's lifestyle- refuse, reduce, reuse, and recycle
- participate all year round in projects that save your Council money and invests in your community's future

# \*These EXCLUSIVE Benefits for your Council, PITCH-IN Coordinator and Staff:

- access to Patron Secure Section of the PITCH-IN website to download free materials including
  - detailed Action + Communications Plan for PITCH-IN CANADA Week
  - Communications and Action Plan for The 20-Minute Makeover
  - The Civic Pride Program, a comprehensive, <u>year-round</u>, litter control and waste management program (manual, workshop materials, DVD, use of logo, etc...)
- ✓ right to use the PITCH-IN trademarks including the PITCH-IN, CIVIC PRIDE and The 20Minute Makeover logos
- ✓ purchase the official SEMAINE PITCH-IN WEEK flag at a reduced price of \$75
- ✓ free registration in the The National Civic Pride Recognition Program
- ✓ your community listed and linked on the PITCH-IN CANADA Website as a
- ✓ access to PITCH-IN CANADA staff as you design local litter control + beautification programs

# \*For Your Local Volunteers:

- ★ Guaranteed + Priority access to free PITCH-IN Week garbage/recycling bags for volunteers (must apply by March 15)
- ★ Ensure that PITCH-IN Week can continue as a resource for your community groups, so they receive clear recycling bags and the yellow waste removal bags!

You might also want to check out these other **PITCH-IN CANADA** materials and programs for your staff, your Council and the volunteers in your community, all available as FREE downloads from **pitch-in.ca** 

- ecoActive Schools
- Green Shopper
- Shoreline Clean-up
- Fastest Broom Contest ( a great kick-off for PITCH-IN Week!)
- Tra\$h-A-Thons
- Pollution Counts
- Re-THINK Educational Unit
- Posters, Colouring Books, Action Projects for the Environment

THANK YOU!!!

2012

ALEMA ( 2)

# NORTH ISLAND HERITAGE SOCIETY

c/o Box 729 Port McNeill, BC VON 2R0

February 3, 2012

Mayor and Council District of Port Hardy Box 68 Port Hardy, BC VON 2PO

Dear Mayor and Council:

As per the Coal Harbour Minutes, dated September 21, 2011, you are invited to submit a proposal to host the Hornsby Crawler's location upon its return from the Lower Mainland.

In order to be eligible, the Hornsby's location/site must be:

- · Fee simple,
- A public site, and
- Be able to be placed onto a Heritage Registry within your community or electoral area.

In addition, a successful proposal will also include:

- An enclosed and secure structure where the artifact can be housed,
- Financial support for annual maintenance of the site,
- Easy accessibility to the site for the general public and visitors, and
- The location must maintain parking nearby.

Please forward your proposal or expression of interest to the Regional District of Mount Waddington by **February 15, 2012**, to be considered. Thank you for your assistance.

Sincerely,

James Furney

14

DISTRICT OF PORT HARDY

FEB 1 0 2012



District of Port Hardy Box 68 Port Hardy, BC V0N 2P0

Maureen LeBourdais, Senior Manager Smart Planning for Communities Program Fraser Basin Council

February 2, 2012

Dear Chair, Board of Directors and Chief Administrative Officer,

The Fraser Basin Council (FBC) has been tasked since 2008 with delivering an exciting initiative, *Smart Planning for Communities (SPC)*. *SPC* supports local and First Nations governments across British Columbia in planning socially, culturally, economically and environmentally sustainable communities.

# Smart Planning for Communities — Here to Work with You

Smart Planning for Communities has established a network of Sustainability Facilitators, located across BC, who function as a collaborative team to support interested communities in designing and implementing integrated community sustainability planning processes (ICSP) and comprehensive community planning processes (CCP). The Sustainability Facilitators help identify resources (both financial and informational) and assist communities in developing their respective planning processes before taking action to implement the strategies.

### We Can Help

*SPC* core services, available *free of charge*, include: process advice; strategic support; education and training; technical expertise; and online education and resources related to sustainability planning. All our services are described in more detail in the enclosed brochure.

# **New SPC Facilitators**

I am pleased to introduce you to the two newest members of our team, Stacy Barter, based in Victoria, and Erin Vieira, in Kamloops.

Stacy Barter is a Sustainability Facilitator working in partnership between <u>BC Healthy Communities</u> and Smart Planning for Communities. Stacy has extensive experience leading and facilitating diverse capacity building initiatives, and specializes in community leadership, multi-sector collaboration, and public engagement. Her recent work focuses on public engagement on climate change, health & sustainability, neighbourhood-based engagement, and community dialogue.



**Erin Vieira** provides sustainability facilitation for the Smart Planning for Communities Program in the Thompson and Okanagan regions. Erin has seven years of experience facilitating complex environmental and natural resource management issues. Her greatest interest is interjurisdictional collaborative solutions to sustainability issues. Erin has a Bachelor of Science in Natural Resource Management and has an extensive knowledge of the Thompson region.

Erin and Stacy join the existing SPC team located around the province in Victoria, Prince George, Cranbrook and Williams Lake. Please have a look at the enclosed bios to learn more about all of us on the SPC team. The enclosed information also outlines both our free and our enhanced services.

# Bring Us In!

Visit us online at <u>smartplanningbc.ca</u> for more tools, information or to contact a Sustainability Facilitator near you.

Smart Planning for Communities looks forward to continuing productive and rewarding relationships with your community in our effort to create stronger, more vibrant and sustainable communities across BC.

Sincerely,

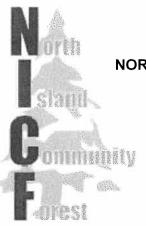
Maureen LeBourdais

W. lubardo

Senior Manager Smart Planning for Communities, A program of the Fraser Basin Council (250) 392-1400

mlebourdais@fraserbasin.bc.ca

Encl: SPC Information package



# NORTH ISLAND COMMUNITY FOREST LIMITED PARTNERSHIP

# MINUTES OF THE ANNUAL GENERAL MEETING

Held 10:00 am Saturday February 4 2012 Municipal Hall Council Chambers District Of Port Hardy 7360 Columbia Street, Port Hardy B.C.

CHAIR: Gordon Glover

CALL TO ORDER: 10:00 am

# SHAREHOLDERS PRESENT:

Village of Port Alice, Mayor Jan Allen District of Port Hardy, Mayor Bev Parnham Town of Port McNeill, Mayor Gerry Furney

# **BOARD OF DIRECTORS PRESENT:**

Gordon Glover, Chair Ione Brown Paul Grier Irene Paterson

# **GUESTS & OTHERS PRESENT:**

Madelaine McDonald, Administrator Village of Port Alice Gaby Wickstrom, Councillor Town of Port McNeill Shirley Ackland, Councillor Town of Port McNeill Rick Marcotte, Councillor District of Port Hardy John Tidbury, Councillor District of Port Hardy Leslie Driemel, Recording Secretary

# Welcome and Opening Remarks

The Board Chair, Mr. Gord Glover welcomed everyone to the first North Island Community Forest Limited Partnership Annual General Meeting.

# **Introductions**

Mr. Glover introduced the Board members to everyone present. The guests present introduced themselves to the Board.

# Regrets

Mr. Glover advised Board members Stuart Ellis, Derek Koel, Dennis Swanson and Jonathan Lok sent their regrets as they are unable to attend the meeting.

Mr. Glover advised that Board Member Mike Murray has recently passed away and that there is now a vacancy on the Board. Discussion on filling the vacancy will take place later in the meeting. The Board was advised that Mr. Murray's help and expertise is greatly missed and that a memorial trophy will be established at the Port McNeill Logger Sports in his name.

# Approval of Agenda

The Chair requested the Insurance Review be removed from the agenda.

# Moved/Seconded/CARRIED

That the agenda be approved as amended.

# History of the Community Forest Agreement

Ms Ione Brown read a detailed report prepared by Director Dennis Swanson outlining the history of the development of a Community Forest Agreement on the North Island from 2004 to the present. Highlights included completion of work by a log salvage operator in the Marble River area of the Community Forest with income generated from that work and the hiring of a part time project manager.

# **Incorporation Summary**

Ms Irene Paterson reviewed the reasoning, process and establishment of the Community Forest as a Limited Partnership.

# Presentation of the 2011 Annual Report

The Chair presented the 2011 Annual report and reviewed the contents including:

Year at a Glance: Mr. Glover reported on the significant events in 2011. The report is included in the Annual Report and attached to these minutes.

Financial Report: Irene Paterson reviewed the Statement of Revenue and Expenditure and the Statement of Financial Position. The Statements are included in the Annual Report and attached to these minutes.

# Moved/Seconded/CARRIED

THAT the 2011 Annual Report of the North Island Community Forest Limited Partnership be approved as presented.

# Future Direction of the Community Forest Agreement

Discussion took place regarding future plans for the Community Forest Agreement including: expansion to other areas, development of a vision, mission statement and goals that will lead to a well thought out strategic plan with a solid foundation for the Community Forest, development of a five year forest stewardship plan and hiring of a qualified part-time manager.

# Motions to be put to the Shareholders / Directors

Publication of Annual Report: The Board discussed publication of the Annual Report and it was agreed by consensus that, as it is a Limited Partnership and not a public company, the Annual Report remains with the shareholders and directors until the Directors are more experienced and have all protocols for the proper running of the Community Forest in place.

Appointment of Director: A discussion took place between the Directors and the shareholders on filling the vacancy on the Board of Directors. It was agreed that forestry was well represented in the current board membership. Discussion included an appointment by Port Alice as Mr. Murray was one of their original appointments, having the Directors bring forward names of interested/qualified names, First Nation representation and having all the shareholders bring forward possible names.

The Shareholders agreed by consensus to have the Directors bring forward names for their review to fill the vacancy on the Board of Directors.

# Closing Remarks

Mayor Parnham, Mayor Furney, Mayor Allan and the Councillors present thanked the Board of Directors for all their hard work and for volunteering their time and expertise to the creation of the North Island Community Forest. It was agreed by all present that the Board has done an excellent job and that the Community Forest will continue to grow under their direction.

<u>Adjournment</u>

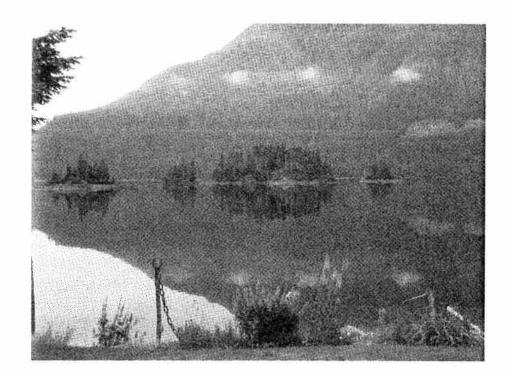
The meeting adjourned at 11:13 am

# NORTH ISLAND COMMUNITY FOREST

P.O. Box 668 Port Hardy, BC V0N 2P0

Email: info@nicf.ca

# 2011 Annual Report



**February 4, 2012** 



# North Island Community Forest Limited Partnership

# 2011 Year at a Glance

# January 2011

**Licence Issuance:** Still waiting for Community Forest Agreement (CFA) licence issuance from the Ministry of Forests, Lands and Natural Resource Operations (MFRLNO) submitted March 2010, some minor issues to deal with.

**Limited Partnership:** Our lawyer started working on Limited Partnership documents, including selection of a president and secretary for the new company.

**CFA Part Time Manager:** Started discussions as to whether we need a part time manager, what qualifications would the individual need and who might be interested.

Access to funding, signing authority, bank accounts, financial record keeping: started discussion

Advertising of engineering contract: How would this be handled? Do the directors or a manager solicit bids? Do we solicit bids for five years engineering.

# March 2011

**Forestry Contractors List:** We began establishing a list of contractors by advertising once per year in the North Island Gazette and on our website soliciting for engineering, forestry and silviculture companies who are interested in bidding on upcoming contracts.

CFA Annual Allowable Cut (AAC): We were offered an AAC of 15,000 m3/year (about 300 highway truck loads) but we requested it be reduced to 10,400 m3 /year (about 200 highway truck loads) based on sustainability. Annual rent for the licence will be \$3,885.00 every year. Our AAC is about 0.2% of the North Island Central Coast Forest District AAC.

**Directors Working for the CFA**: Clarification was provided from the shareholders agreement (Sec 13.8 and 16.7) that stated directors can be paid if the work done is outside the scope of normal director's work.

**Cooperation With BC Parks:** A representative of BC Parks contacted one of our directors to enquire if people were using Marble River Trail. It was suggested the trail could be improved by making a loop, provided there could be cooperation with our community forest.



**Directors/Shareholders Interaction:** It was noted that directors are allocated to different communities. In seeking clarification of what this role means, it was asked if we are supposed to communicate with our designated communities. Do we speak at council meetings? The group consensus is that we should when requested

# **June 2011**

**Limited Partnership Status:** The North Island Community Forest Limited Partnership (NICFLP) has officially acquired Limited Partnership status.

**CFA Tenure Approval:** We received copies of the signed/approved Licence, CFA K3Z. The licence took effect May 17th, 2011 and is good for 25 years expiring May 16<sup>th</sup>, 2036. The licence is renewable.

**Advertising for Forestry Contractors:** The final ad was agreed upon and put in the Gazette and on the Website.

Blowdown Salvage Permit: A small contractor has applied for and got approval to salvage blowdown wood in the CFA.

# **July 2011**

# Bank account, Mailbox and Web Site.

Our new bank account at the Coastal Community Credit Union is up and running. Our new mailing address is Post Office Box 668 in Port Hardy. Our new Web site is up and running at <a href="https://www.nicf.ca">www.nicf.ca</a>.

# **Cutblock Layout.**

We have the opportunity to purchase the engineering layout and assessments for an existing completely engineered cutblock within the Community Forest. The offer is based on cutblock 53-809, a 34 hectare block which has a volume of 34,300 m3 or about 700 truckloads of wood.

# **CFA Tenure Award Celebration Dinner**

All conceded that the June 27 celebration dinner at Seven Hills was well received. The CFA History (by Shirley Ackland) will be in the NI Gazette and on the website.

# **Scale Site Designation**

Our Community Forest has been granted a Scale Site Authorization. A scale site is a place where you scale logs. For convenience sake logs can be scaled anywhere on our Licence rather than at a dryland sort. The advantage of this system is that logs can be scaled onsite in the bush and then transported anywhere, avoiding the cost of transporting them to a dryland sort for scaling.



Discussion on Project Manager

In order to qualify as a project manager, a candidate must have history in the logging industry and contract management. While it would be helpful to have a manager now to do the work the Directors have been doing, there was a suggestion that we should not have (pay for) a manager until we need one to oversee daily operations. If we had a manager now, the directors could be directors instead of acting as managers. When we do have a manager it will be a part time position. We should get some resumes by placing an ad in the paper.

# Director's Liability Insurance

Municipal Insurance Association of B.C. sent digital representations of the insurance certificates for Port McNeill and Port Alice, thereby showing that the North Island Community Forest Directors are covered for liability insurance by all three communities. The three certificates will be kept on file.

**Financial Plan:** We discussed a financial plan spreadsheet that was presented as a potential operating budget for our Community Forest. This will likely become our budget after refinement and addition of categories pertinent to us.

**Sub Committee on Contract Award Policy:** We formed a subcommittee to tackle the complicated issues of contract award.

# August 2011

**CFA Expansion:** We will be applying for areas in the near future.

**Blowdown Salvage in the Marble:** The salvage contractor is actively cleaning up the blowdown.

Road Permit Application: We applied for most of the roads in the CFA excluding controversial roads in the Alice Lake Block (Br.25)

# September 2011

Stationary/Logo: Several options were presented to the group.

**Salvage Operation in the Marble:** Most of the blowdown cleanup has been complete and we have received stumpage payments for wood scaled.

# Mike Murray Recognition Consideration

The NICFLP would like to do something to recognize Mike Murray's contribution. Ideas included donating a trophy to logger sports day in Mike's name.

Contract Award Policy: The policy has been posted on the website.



Cutting Permit Application: We began discussing the issues and timing surrounding the submission of our first cutting permit to MFLNRO.

# <u>October 2011</u>

Mission and Objectives Statement: We reviewed some ideas around how we want to draft our mission and objective statement.

**Project Manager Application:** We received some interest regarding the position; Lee Pond was the successful candidate for the project. Lee was a former Manager at Mill & Timber and a long time member of the local forest industry.

**Fire and General Insurance:** We briefly reviewed information provided by an insurance broker. A subcommittee will finalize negotiations with the insurance broker and report back with recommendations to the board.

**Field tour:** Following our regular business meeting we completed a field tour of the Alice Lake and Marble Blocks. The tour included the controversial Branch 25 untenured campsite at Alice Lake.

# November 2011

**Project Manager Update:** We received a proposal from the Project Manager suggesting possible options to sell the timber in cutblock 53-809.

**Fire and General Insurance:** We filled out an insurance application form to get quotes from an insurance broker. The quote stated that \$2,000,000 of Comprehensive General Liability (CGL) would cost about \$1,500 annually. Directors and Officers liability would cost about \$1,000 annually.

**Road Permit:** We received a signed copy of our approved road permit from the Ministry of Forests, Lands and Resource Operations.

# December 2011

**CFA Expansion:** A list and maps of areas for potential expansion were presented to the District Manager.

**Branch 25 Cleanup:** The compliance and enforcement officers from the MFLNRO have begun notifying owners of vehicles/campers/RVs at branch 25 to remove their property and associated garbage.

**Cutting Permit Submission:** The cutting permit for 53-809 was submitted to the MFLNRO.

24

**AGM Date:** The AGM dated was targeted for January 28, 2012 subject to the availability of the shareholders. The AGM is to be held February 4, 2012 at the Port Hardy District Council Chambers.



# NORTH ISLAND COMMUNITY FOREST LIMITED PARTNERSHIP

# FINANCIAL STATEMENTS

**DECEMBER 31, 2011** 

(Unaudited - See Notice to Reader)

Notice to Reader Balance Sheet Statement of Income and Expenditures



NOTICE TO READER

To the Shareholders:

On the basis of information provided by management, I have compiled the balance sheet of North Island Community Forest Limited Partnership as at December 31, 2011 and the statements of income and expenditures for the eight months then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Certified General Accountant

January 29, 2012 Port Hardy, B.C.

27

# NORTH ISLAND COMMUNITY FOREST LIMITED PARTNERSHIP STATEMENT OF FINANCIAL POSITION - DECEMBER 31, 2011 (Unaudited- See Notice to Reader)

	<b>ASSETS</b>	2011	2010
CHEDENT		\$	\$
CURRENT  Cash  Accounts receivable  Prepaid expenses		121,895 5,541 55,404	0 0 0
		182.840	0
		182,840	0
CURRENT	<u>LIABILITIES</u>		
Trade accounts payable		62,052	0
		62,052	0
	SHAREHOLDER'S LOANS	5	
DISTRICT OF PORT HARDY		43,333	0
TOWN OF PORT MCNEILL		43,333	0
VILLAGE OF PORT ALICE		43,333	0
		192,051	0
	PARTNER'S EQUITY		
CURRENT YEAR INCOME (LOSS)		(9,211)	0
		182,840	O
APPROVED BY THE DIRECTORS			

# NORTH ISLAND COMMUNITY FOREST LIMITED PARTNERSHIP STATEMENT OF REVENUE AND EXPENDITURE FOR THE EIGHT MONTHS ENDED DECEMBER 31, 2011 (Unaudited - See Notice to Reader)

	2011	2010
	\$	\$
REVENUE		
SALVAGE INCOME	9,656	0
INTEREST	22	0
	9.678	0
EXPENSES		
Advertising and promotion	3,916	0
Interest and bank charges	123	0
Office and miscellaneous	745	0
Professional fees	<u>14,105</u>	0
	18.889	0
NET INCOME (LOSS)	(9,211)	0



# DISTRICT OF PORT HARDY SUSTAINABILITY COMMITTEE Minutes of the meeting held February 7, 2012

Present: Councillors Hemphill, Tidbury, Shaw

Also Present: Councillor Marcotte

Rick Davidge, Chief Administrative Officer (CAO) Gord Wolden, Recreation Facility Foreman (RFF)

Call to Order: R. Davidge, CAO Time: 3:00 pm

R. Davidge, CAO gave an overview of the Climate Action Charter and the District of Port Hardy's commitment to reduce greenhouse gas emissions (GHG).

Gord Wolden, RFF explained a number of facility retrofits to reduce GHG emission and improve efficiencies with new technologies. He also reviewed the District's efforts in exploring biomass opportunities to heat local facilities.

The CAO asked the group their thoughts for goals and objectives for the committee. A roundtable discussion included:

- Acknowledging the potentially wide range of subjects within 'sustainability'
- What is within our power to affect sustainability and set our terms of reference
- Housing, affordability, density and subdivisions
- Street lighting and LED technology, dark skies
- · Council going digital where possible
- Electric cars, electrical public outlets, roundabouts, idle free
- · Efficient, effective recycling
- · Adding sustainability checklist to staff reports
- Public transportation effectiveness
- Community and downtown user friendly walking areas

The Committee discussed invitations and discussions with outside groups.

# Resource people:

Ione Brown Sustainability

Patrick Donaghy 7 Mile Landfill RDMW

**Grassroots Garden Society** 

# Action Items

- · Councillor Hemphill agreed to Chair future meetings
- Invite resource people based on availability
- · Draft Terms of Reference for the Committee

# Recommendation to Council

The Sustainability Committee recommends to Council that we distribute Council information digitally whenever possible and at the option of individual Councillors.

Adjournment Time: 4:30 am

30

# District of Port Hardy Ch

District of Port Hardy	
AP Cheque Listing	
Cheque # From 000170 To 000338(Cheques only)	

Page: 1 of 3 Date: 01/02/12 Time: 11:52:04

Cheque # Pay Date Vendor # Vendor Name	Paid Amount Voi	
	Tala / Wildani Tol	id
000170 05/01/2012 01821 ALL PRO JAN SER 83	8138 B 968.80	
000171 05/01/2012 00829 ANA'S HARDY CLEAN		
000172 05/01/2012 00042 APPLIED SCIENCE TI		
000173 05/01/2012 01836 ARIES SECURITY LTI 000174 05/01/2012 02458 Auto Parts Plus	· ·	
000174 05/01/2012 02458 Auto Parts Plus 000175 05/01/2012 00047 B.C. HYDRO	594.81 22,556.59	
000176 05/01/2012 00645 BCFTOA (BC FIRE TR		
000177 05/01/2012 02485 Boyko, Craig	100.00 Yes	s
000178 05/01/2012 01988 BRITISH COLUMBIA L	IFE AN 863.48	
000179 05/01/2012 00281 CHEVRON CANADA L	,-	
000180 05/01/2012 01926 Coastal Mountain Fuels		
000181 05/01/2012 02481 Commercial Truck Equi 000182 05/01/2012 01433 COMOX PACIFIC EXP	•	
000183 05/01/2012 00218 DB PERKS AND ASSO		
000184 05/01/2012 02492 Dr. Howard C. Lee	35.00	
000185 05/01/2012 01522 GE CAPITAL	124.24	
000186 05/01/2012 00060 GRAPHICS WEST	10.00	
000187 05/01/2012 01370 GRIFFITHS, JACK	626.46	
000188 05/01/2012 01335 HARBOUR AUTHORIT		
000189 05/01/2012 01167 JUST RITE PRECISIO 000190 05/01/2012 00065 K & K ELECTRIC LTD.		
000191 05/01/2012 00745 K.S. Sirens Inc.	236.99	
000192 05/01/2012 00014 MINISTER OF FINANC		
000193 05/01/2012 02487 Minister of Finance	52.55	
000194 05/01/2012 00040 MINISTER OF FINANC		
000195 05/01/2012 00304 MONK OFFICE	199.66	
000196 05/01/2012 01419 MURDY & MCALLISTE 000197 05/01/2012 01367 NORTH ISLAND GAZE	•	
000197 05/01/2012 01507 NORTH ISLAND GAZE		
000199 05/01/2012 02000 OUTLOOK LAND DES		
000200 05/01/2012 00013 PACIFIC BLUE CROS		
000201 05/01/2012 00175 PARNHAM, BEV	1,412.31	
000202 05/01/2012 00363 PORT HARDY BULLD		
000203 05/01/2012 00080 PUROLATOR INC. 000204 05/01/2012 00107 RECEIVER GENERAL	72.61 FOR CAN 16.552.90	
000204 05/01/2012 00107 RECEIVER GENERAL 000205 05/01/2012 01523 RECEIVER GENERAL		
000206 05/01/2012 02100 ROCKY MOUNTAIN P		
000207 05/01/2012 00166 SUPERIOR PROPANE		
000208 05/01/2012 00160 TELUS	2,658.01	
000209 05/01/2012 02486 Trapeze Communication	•	
000210 05/01/2012 00164 Xerox Canada Ltd. 000211 11/01/2012 00044 ACKLANDS - GRAING	2,073.11	
000211 11/01/2012 00044 ACKLANDS - GRAING 000212 11/01/2012 01836 ARIES SECURITY LTE		
000213 11/01/2012 01944 BC Crime Prevention As	•	
000214 11/01/2012 02013 BRAUN, WERNER	150.00	
000215 11/01/2012 00184 BC Assessment	480.77	
000216 11/01/2012 01291 CEMETERY AND CRE		
000217 11/01/2012 02060 CESSFORD, MAGGIE	185.00	
000218 11/01/2012 02498 Chester, Madison 000219 11/01/2012 01767 CIVICINFO BC	185.00 283.36	
000229 11/01/2012 01/07 CIVICINE BC 000220 11/01/2012 02056 CLIPPERTON, DEB	35.00	
000221 11/01/2012 01433 COMOX PACIFIC EXP		
000222 11/01/2012 01900 COUSINS,ROBERT	150.00	
000223 11/01/2012 02494 Crawford, Carter	185.00	
000224 11/01/2012 00275 DAVIDGE, RICK	539.92	
000225 11/01/2012 02181 DELLO, KERRY	185.00	
000226 11/01/2012 01901 DENNISON, MELINDA 000227 11/01/2012 02496 DesRochers, Alex	. 185.00 105.00	
000228 11/01/2012 01982 DIGITAL POSTAGE OF		
000229 11/01/2012 02488 Dorward, Janet	172.80	
000230 11/01/2012 01637 EPCOR UTILITIES INC	2. 15,500.63	
000231 11/01/2012 00158 FIRE CHIEFS' ASSOC		
000232 11/01/2012 00099 FOX'S DISPOSAL SER		
000233 11/01/2012 02495 Greenhorn, Shelby 000234 11/01/2012 00052 HARDY BUILDERS' SL	185.00	
000234 11/01/2012 00052 HARDY BUILDERS' SU 000235 11/01/2012 01396 HARDY LOCK AND KE		
000236 11/01/2012 01390 Hambill Jessie	539.92	
000237 11/01/2012 00063 HOME HARDWARE BI		
000238 11/01/2012 00273 JM'S MOBILE WELDIN		
000239 11/01/2012 01303 JOHNSON, PAM	185.00	

Report: M:\Live\ap\apchklsx.p Version: 010003-L58.67.00 User ID: Alli

pchklsx.p .67.00	District of Port Hardy AP Cheque Listing Cheque # From 000170 To 000338(Cheques only)	
·		

Page: 2 of 3 Date: 01/02/12 Time: 11:52:04

Cheque #	Pay Date	Vendor#	Vendor Name	Paid Amount	Void
000240	11/01/2012	02276	Junglas, Jeremiah	105.00	
000241	11/01/2012	00863	KASK GRAPHICS	416.64	
000242			Lasota, Brittanii	185.00	
000243			LE GAL, GLORIA	35.00	
000244			Marcotte, Rick	172.80	
000245 000246			MARSHALL WELDING AND FAB Minister of Finance	813.90 52.55	
000240			MINISTER OF FINANCE (SCH	20,015.45	
000247			MONK OFFICE	92.78	
	11/01/2012		MYERS, LEISHA	185.00	
000250			NICKERSON, SCHELL	35.00	
000251	11/01/2012	00342	NORTH ISLAND COLLEGE	295.00	
	11/01/2012		NORTH ISLAND DIVING	393.64	
	11/01/2012		NORTH ISLAND TRACTOR	261.61	
	11/01/2012		NORTH ISLAND VETERINARY	1,095.18	
	11/01/2012		Northland Chipper Sales	142.35	
	11/01/2012 11/01/2012		OLNEY, CHRIS PETTY CASH (OFFICE)	150.00 63.87	
	11/01/2012		Planet Clean	340.91	
	11/01/2012		Platzer, Tracy	105.00	
	11/01/2012		POLACEK, LUKAS Z.	175.00	
000261	11/01/2012		PORT HARDY BULLDOZING LT	7,450.59	
	11/01/2012		Provident	5,136.18	
	11/01/2012		REGIONAL DISTRICT OF MT	13,262.75	
	11/01/2012		Roberts, Gordon	185.00	
	11/01/2012		SHAW, NIKKI	172.80	
	11/01/2012 11/01/2012		Strait Shooter Photograp SUPERIOR PROPANE	19.04	
	11/01/2012		Tidbury, John	201.39 172.80	
	11/01/2012		TOWN TAXI	50.50	
	11/01/2012		TRAN SIGN (1999) LTD.	2,411.55	
	11/01/2012		Trevor Kushner Consultin	715.00	
000272	11/01/2012	01884	TRUE VALUE/CRAFTS'N MORE	32.75	
	11/01/2012		VISTA RADIO LTD./THE POR	188.16	
	11/01/2012		Wheeler, Linda	185.00	
	11/01/2012	01627	WOLDEN, GORDON	150.00	
	11/01/2012		Xerox Canada Ltd.	121.48	
	19/01/2012 19/01/2012	00044 00437	ACKLANDS - GRAINGER INC. ACME SUPPLIES LTD.	199.81 95.36	
	19/01/2012	02458	Auto Parts Plus	106.78	
	19/01/2012	00073	BLACK PRESS GROUP LTD.	492.68	
000281	19/01/2012	01839	CHEVRON (J.D.PETROLEUM L	1,023.59	Yes
	19/01/2012		CHEVRON CANADA LTD.	1,731.54	
	19/01/2012		COMOX PACIFIC EXPRESS LT	1,495.77	
	19/01/2012		CUPE LOCAL 2045	525.53	
	19/01/2012		DAVE LANDON MOTORS LTD.	28.47	
	19/01/2012 19/01/2012	01476 02140	DOR-TEC SECURITY LTD. DOUG LLOYD CONTRACTING	122.90 132.16	
	19/01/2012	01637	EPCOR UTILITIES INC.	192,420.11	
	19/01/2012	01985	Harbour Signs Ltd.	409.92	
	19/01/2012	00459	Hub Fire Engines & Equip	16,093.73	
000291	19/01/2012	01324	ICOMPASS TECHNOLOGIES IN	2,877.53	
	19/01/2012	01984	IDEAL DISTRIBUTORS LTD.	50.66	
	19/01/2012	00194	INT'L UNION OPERATING EN	488.33	
	19/01/2012	00065	K & K ELECTRIC LTD.	176.34	
	19/01/2012 19/01/2012	00253 00147	Keta Cable LGMA	146.49	
	19/01/2012	02459	LGN Trucking & Courier	175.00 11.03	
	19/01/2012	00585	Minister of Finance	1,057.91	
	19/01/2012	00638	MINISTER OF FINANCE	225.12	
000300	19/01/2012	00304	MONK OFFICE	205.37	
000301	19/01/2012	01645	NORTH ISLAND COMMUNICATI	295.23	
	19/01/2012	00175	PARNHAM, BEV	41.58	
	19/01/2012	00217	PCO SERVICES CORPORATION	131.04	
	19/01/2012	00267	PETTY CASH (POOL)	42.82	
	19/01/2012	00107	RECEIVER GENERAL FOR CAN	15,640.44	
	19/01/2012 19/01/2012	01523 00187	RECEIVER GENERAL FOR CAN REGIONAL DISTRICT OF MT	161.55 3,232.29	
	19/01/2012	00166	SUPERIOR PROPANE	57.53	
	19/01/2012	00161	TELUS MOBILITY (BC)	805.73	
			• •		



Report: M:\Live\ap\apchklsx.p Version: 010003-L58.67.00 User ID: Alli

Page: 3 of 3 Date: 01/02/12

Time: 11:52:04

District of Port Hardy AP Cheque Listing
Cheque # From 000170 To 000338(Cheques only)

Cheque#	Pay Date	Vendor#	Vendor Name	Paid Amount	Void
000310	19/01/2012	00053	TEMPLE CONSULTING GROUP	560.00	
000311	19/01/2012	00089	THE HOBBY NOOK	71.70	
000312	19/01/2012	02502	Tuff Marine Products Ltd	31,476.76	
000313	19/01/2012	00477	U.B.C.M.	2,839.73	
000314	19/01/2012	02104	VELOSO, RUI	25.00	
000315	24/01/2012	00110	BANK OF NOVA SCOTIA	164.55	
000316	24/01/2012	02485	Boyko, Craig	100.00	
000317	24/01/2012	02507	Bridger Gail	596.50	
000318	24/01/2012	00281	CHEVRON CANADA LTD.	1,298.58	
000319	24/01/2012	01926	Coastal Mountain Fuels (	749.17	
000320	24/01/2012	00218	DB PERKS AND ASSOCIATES	57.29	
000321	24/01/2012	01637	EPCOR UTILITIES INC.	10,173.14	
000322	24/01/2012	00099	FOX'S DISPOSAL SERVICES	4,893.61	
000323	24/01/2012	01522	GE CAPITAL	124.24	
000324	24/01/2012	00914	GFOA of BC	196.00	
000325	24/01/2012	00058	GUILLEVIN INTERNATIONAL	190.40	
000326	24/01/2012	00065	K & K ELECTRIC LTD.	232.59	
000327	24/01/2012	00147	LGMA	1,232.00	
000328	24/01/2012	00304	MONK OFFICE	430.08	
000329	24/01/2012	01419	MURDY & MCALLISTER	1,703.73	
000330	24/01/2012	02002	Neopost	282.91	
000331	24/01/2012	02212	NICHOLSON, LISA	555.10	
000332	24/01/2012	00217	PCO SERVICES CORPORATION	976.75	
000333	24/01/2012	00203	Port Hardy & Dist. Chamb	177.99	
000334	24/01/2012	02273	PRATT, DAVID	596.50	
000335	24/01/2012	02234	Sutherland Armbrust	130.00	
000336	24/01/2012	00053	TEMPLE CONSULTING GROUP	12,640.32	
000337	24/01/2012	00201	VANCOUVER ISLAND REGIONA	29,676.00	
000338	24/01/2012	01854	ZEE MEDICAL CANADA CORPO	129.51	
			Total:	637,499.65	

D. Clepperton



<sup>\*\*\*</sup> End of Report \*\*\*

# DISTRICT OF PORT HARDY BYLAW NO. 03-2012



A Bylaw to close a portion of Gibraltar Street in the District of Port Hardy and remove its dedication as highway

WHEREAS Gibraltar Street is a highway as defined in the *Community Charter* that is vested in the District of Port Hardy;

AND WHEREAS section 40 of the *Community Charter* authorizes the Council of the District of Port Hardy to close all or part of a highway that is vested in the municipality to traffic and to remove its dedication as highway;

AND WHEREAS the District of Port Hardy wishes to close part of Gibraltar Street to traffic and remove its dedication as highway.

NOW THEREFORE THE COUNCIL of the District of Port Hardy in open meeting assembled ENACTS AS FOLLOWS:

- 1. This Bylaw may be cited for all purposes as "Gibraltar Road Closing Bylaw 03-2012".
- 2. The parcel of land comprising a portion of highway known as Gibraltar Street, that comprises 770.5 square metres and is outlined in heavy black and shown and described on the Reference Plan, completed on September 29, 2011 by Harry Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as Schedule "A" (the "Parcel"), is hereby stopped up and closed to all types of traffic; and
- 3. The dedication as highway is removed from the Parcel.

First reading this 24th day of January, 2012.

Second reading this 24th day of January, 2012.

Third reading this 24<sup>th</sup> day of January, 2012.

Notice of proposed road closing posted and published in a newspaper in accordance with Section 94 of the *Community Charter*.

Opportunity for hearing this 24<sup>th</sup> day of January, 2012

Adopted this \_ day of \_, 2012.

Director of Corporate Services	Mayor
Approved this day of section 41(3) of the <i>Community Charter</i>	, 2012 in accordance with

