



## **DISTRICT OF PORT HARDY**

# **AGENDA**

## **REGULAR COUNCIL MEETING**

### **7:00 PM, TUESDAY, FEBRUARY 10, 2015**

#### **MUNICIPAL HALL COUNCIL CHAMBERS**

#### **7360 COLUMBIA STREET**

**Mayor:** Hank Bood  
**Councillors:** Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,  
Fred Robertson, John Tidbury

**Staff:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services  
Allison McCarrick, Director of Financial Services  
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR COUNCIL MEETING  
7:00 PM TUESDAY, FEBRUARY 10, 2015  
Council Chambers - Municipal Hall**

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<u>Page</u>		Time:
	<b>A. CALL TO ORDER</b>	
	<b>B. APPROVAL OF AGENDA AS PRESENTED (or amended)</b>	
	Motion required	1.          2.
	<b>C. ADOPTION OF MINUTES</b>	
1-4	1. The minutes of the Committee of the Whole meeting held January 26, 2015.	
	Motion required	1.          2.
5-9	2. The minutes of the Regular Council meeting held January 26, 2015.	
	Motion required	1.          2.
	<b>D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL</b>	
	No delegations.	
	<b>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</b>	
10-11	1. Council Action items. For information.	
	<b>F. CORRESPONDENCE</b>	
12	1. Sabrina Dent, Chair North Island Relay For Life Committee (Jan 22/15) re: Request for exemption from Noise Bylaw 949 for Relay for Life May 23, 2015 at Port Hardy Secondary School.	
	<i>Note: Bylaw 949 District of Port Hardy Noise Bylaw: Section 6 GRANT OF SPECIAL EXEMPTION: "Notwithstanding anything contained in this bylaw, any person may make application to Council to be granted a temporary exemption from any of the provisions of this bylaw and any exemption may be made by way of a resolution of Council and such resolution may contain such terms and conditions as Council sees fit".</i>	
	Motion / direction	1.          2.
13-14	2. Stewart Hawthorn, Grieg Seafood BC Ltd. (Dec.23/14) re: Greig Seafood BC Ltd. Public Notification of and Invitation to Provide Comments on Aquaculture Applications.	
	Motion / direction	1.          2.
	<b>G. NEW BUSINESS</b>	
	None in agenda package.	
	<b>H. COUNCIL REPORTS</b>	
	1. Verbal reports from Council members.	

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**I. COMMITTEE REPORTS**

- 15-16 1. Draft minutes of the First Nations Relations Committee meeting held January 26, 2015. For information.
- 17-18 2. Draft minutes of the Parks & Recreation Review Committee meeting held February 3, 2015. For information.

**J. STAFF REPORTS**

- 19-21 1. January 1, 2015 Accounts payable. For information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

- 22-23 1. District of Port Hardy Bylaw 1038-2015, A Bylaw to Amend District of Port Hardy Emergency Program Bylaw 17-2007. For First, Second and Third Reading.

Motion required 1. 2.

**L. PENDING BYLAWS**

District of Port Hardy Street Naming Bylaw No. 1037-2015

**M. INFORMATION AND ANNOUNCEMENTS**

February 11 Council & Senior Staff: Cultural Orientation 9:00am, Council Chambers  
Port Hardy Heritage Society, 7:00pm, Council Chambers

February 17 Committee: Parks & Recreation Review 1:45pm, Council Chambers

February 19 Council: Committee-of-the-Whole Meeting, 1:30pm, Council Chambers  
Committee: Operational Services 4:00pm, Council Chambers

February 24 Committee: Emergency Planning, 12 noon, Council Chambers  
Regular Council Meeting, 7:00pm, Council Chambers

February 26 Committee: Occupational Health & Safety, 8:30am, Council Chambers

**N. NOTICE OF IN CAMERA MEETING**

No in camera meeting scheduled at this time.

**O. ADJOURNMENT**

Motion required 1. 2.  
Time:



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**MINUTES OF THE DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING  
JANUARY 26, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

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**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** 6

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**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 6:00 pm

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**C. DELEGATIONS**

1. Angela Smith, Executive Director, Port Hardy & District Chamber of Commerce and Visitor Information Center re: Presentation of Visitor Information Centre Strategic Plan, 2016-2019.

Angela Smith provided an overview of the Port Hardy Visitor Information Centre Strategic Plan for 2016-2019 and Infrastructure Upgrade Plan for 2015, with the assistance of a PowerPoint presentation.

The 4-Year Strategic Plan for the Port Hardy Visitor Information Centre has been developed to work with organized industry partners, community groups, and stakeholders to enhance the level of visitor engagement in Port Hardy, maximize the length of visitor stays, capitalize on visitor expenditures and enhance the global perception of our town and its resources.

The Strategic Plan is not based on new, radical, high-risk or high-cost ideas, but rather it is built using the guidelines and community support tools available to us as a community for the development of our local industry. There are measured, accessible steps already defined by organizations such as the Canadian Tourism Commission, Destination BC, Aboriginal Tourism BC, Destination Marketing Accreditation International and more for communities such as Port Hardy to engage in tourism and hospitality market development. For ease of reference, a number of these documents are provided as appendices to the plan.

The Port Hardy Visitor Centre has restructured its staffing, leveraging the power of the partnership with the Port Hardy Chamber of Commerce to support the creation of a second full time administrative position. With further support, it has

COW 2015-001  
APPROVAL OF  
AGENDA

the means to greatly streamline and improve the level of visitor services available in the District of Port Hardy and the PH VIC stands to positively impact tourism economic growth over both the short and long term.

#### Marketing

- Market existing Port Hardy experiences, businesses, and activities through increased media presence and creation of polished marketing packages
- Base the creation of all new marketing initiatives on the marketing requirements of the Canadian Tourism Commission to ensure long term continuity of messaging
- Assist businesses in understanding British Columbian and Canadian market-ready parameters, and assist them in engaging in the global travel trade market
- Obtain Certified Travel Counselor Training for VIC staff to develop packages and travel itineraries for Port Hardy
- Refine the distribution of existing print marketing material to focus on specific markets
- Eliminate redundancies in local marketing efforts to maximize the return on our community's investment.

#### Community & Organizational Development

- Develop partnerships with First Nations businesses to bolster economic development and reflect the values of the community
- Engage with the BC Jobs Plan program to understand and benefit from the commitment of the Government of BC's new BC Jobs Plan initiatives in relation to tourism
- Provide leadership in the tourism field, identifying opportunities for development and providing work plans for identified initiatives
- Community relations - bridging the gap in industries and providing education to all stakeholders about the benefits and contributions of each unique sector to our community
- Retain in-house staff that has the capacity to achieve high level goals through enhanced organizational development and training opportunities

#### Facility Upgrades for 2014 / 2015

- Enhance the existing centre to reflect the values of the community and our environment – create a comprehensive Port Hardy Interpretive Centre
- Work towards green sustainability and cost reductions in our operations
- Engage the community and maximize year-round use of the facilities
- Increase visitation by creation of educational documents that support tourist and community learning about our local environment, activities and services.

In addition to this, Ms. Smith also provided information on the mission statement and goals and objectives as outlined in the Strategic Plan, as well as leadership and foresight, organizational development destination product development, research and date management, wilderness tourism market development, marketing communications, community relations, and financial resources and budgeting.

Ms. Smith concluded her presentation by advising that the Chamber of Commerce is requesting that the District of Port Hardy provide a contribution towards the Visitor Information Centre upgrades.

Council thanked Ms. Smith for her presentation.

2. Pat English, Manager of Economic Development, Regional District of Mount Waddington re: Report on Strategic Sectors

Pat English provided an overview of the Strategic Sector's Actions Plans with the assistance of a PowerPoint presentation. He explained that the outcome of this project is to improve the chances of success for key economic sectors in the region. Actions could be policy changes, programs, actions or any other number of things that can be advanced by local government. The 'long list' of action ideas generated during public consultation was narrowed to a shorter list based on available resources (time, funding) and priorities. The full list of actions is available in the Study Appendix, with the highest priority actions being:

Small Business

Local purchasing (B2B) program - Support business to business in North island, especially small businesses in their efforts to supply goods and services to anchor industries (i.e., forestry and aquaculture). A first step would be to meet with small and large businesses to discuss their barriers to local purchasing, establishing a networking or purchasing event, etc.

Support NIC and small business coordination - Coordinate between North Island College and businesses to ensure that course types/times/costs/class sizes meet the needs of employers.

Support CFMW and small business coordination - Coordinate between Community Futures and businesses to ensure that the format and content of services meet local needs.

Tourism

Support VINT - Continue to fund Vancouver Island North Tourism, potentially helping them increase capacity to conduct additional research and outreach.

Support trail improvements - Upgrade trails and related signage.

Hospitality training - Support hospitality training and education across the North Island (including to businesses that are not primarily tourism oriented, but nevertheless interact with visitors).

Event marketing - Support an increase in the number and visibility of festivals, particularly those that focus on visitors rather than locals (e.g. Alert Bay 360), and on existing tourism assets. For example, trail running events, biking, triathlon, cultural events (museum tours, etc.).

Learning

Support Workforce Planning and Action Committee - Continue participation in, and support of, the Workforce Planning and Action Committee with NIC, industry, School District 85, Community Futures and others as they implement the actions in the North Island Coordinated Workforce Strategy. Use this as a venue for evaluating ongoing training and education needs.

Learning tourism - Create a strategy for 'learning tourism' development and promotion for the North Island. Learn from the experiences of existing and planned offerings in other regions, such as the Banff Centre, Tofino Tla-o-qui-aht Higher

Learning Initiative, Hollyhock, and others.

Lobbying - Joint lobbying efforts between RDMW, local industries and NIC, advocating for more funding from government for industry-related skills enhancement and development programs.

Annual trade show - Help develop and promote an annual workforce trade/education show.

All Sector

High speed internet - Continue pursuing high speed internet, and keep the community up to date on progress.

Data Measurement - Develop a data collection and reporting mechanism to provide a timely and appropriate measurement of economic activity across strategic sectors.

Regional collaboration mechanism - Decide upon and implement a structure for regional collaboration on economic development.

Workforce development - Workforce recruitment and training opportunities.

Workforce/ resident attraction - Coordinate with other local governments to promote the region to potential residents.

Mr. English noted that with respect to the Community Forest, the benefits associated with it were not well publicized and there could be advantages in doing so. In addition, he advised that there is room for additional allocation to the Community Forest project.

With respect to the Marine Action Plans, Councillor Marcotte noted that it would be beneficial if local restaurateurs could obtain access to fresh local seafood. As it stands, the licencing process to do so is prohibitive and seafood is shipped down Island and to the Lower Mainland for processing, purchased and then shipped back again. This does not make sense when it is available locally.

Mayor Bood thanked Mr. English for his presentation.

**D. COUNCIL RISES**

Moved  
THAT the Committee of the Whole rise.

Time: 7:00 pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES

\_\_\_\_\_  
MAYOR

COW 2014-11  
ADJOURNMENT



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
JANUARY 26, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** 3

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:05 pm

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

2015-010  
APPROVAL OF  
AGENDA

**C. ADOPTION OF MINUTES**

1. The minutes of the Regular Council Meeting held January 13, 2015.

Moved/Seconded/Carried  
THAT the minutes of the Regular Council Meeting January 13, 2015 be approved as presented.

2015-011  
REGULAR  
MEETING  
MINUTES JAN  
13/15 APPROVED

**D. DELEGATIONS**

1. Staff Sgt. Gord Brownridge, RCMP re: Quarterly Report to Council (October – December 2014)

Staff Sgt. Gord Brownridge provided an overview of his RCMP report on the last quarter of 2014 that was included in the agenda package. He also mentioned that the RCMP is working on revitalizing the restorative justice program.

Councillor Corbett-Labatt indicated that distracted driving is a serious problem which requires more attention. With respect to the RCMP's First Nations youth program, she asked about RCMP attendance at Port Hardy Secondary School which has a number First Nations Students and Staff Sgt. Brownridge clarified that the RCMP program is active there too.

Mayor Bood thanked Staff Sgt. Brownridge for taking the time to come to Council to present his quarterly report.



2. Fire Chief Schell Nickerson, Port Hardy Fire Rescue re: Quarterly Report to Council (October – December 2014)

Fire Chief Nickerson provided an overview of his report on PHFRD activities for the last quarter of 2014 that was included in the agenda package. Councilor Robertson asked whether the maintenance of membership was an issue for the PHFRD given the signage posted on Byng Road. Fire Chief Nickerson advised that it is generally not a problem overall however, this is an effort to promote membership that can respond locally to serve Fire Hall No. 2 on Beaver Harbour Road which currently has less than the 10 members preferred by the Fire Underwriters Survey.

Mayor Bood thanked Fire Chief Nickerson for taking the time to come to Council to present his quarterly report.

### **E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

#### **ACTION ITEMS**

1. Council action items were received for information.
2. Request by the Tri Port Minor Hockey Association on December 31, 2014 re: contributions from the District of Port Hardy for use of the Civic Center, as well as associated banquet services at a cost of \$652.50, for the banquet to be conducted as part of the March 2015 BC Hockey Bantam Tier 3 Tournament, as discussed at the January 13<sup>th</sup> regular Council meeting.

TRI PORT MINOR  
HOCKEY  
REQUEST FOR  
DONATION

Councilor Tidbury advised that the Port Hardy Lions Club has made arrangements to donate the requested items to the Tri Port Minor Hockey Association for this event. As a result, Council discussed the merits of other donation options including cash and an in-kind contribution, such as ice time, in the context of its policies. Council acknowledged the amount of effort that goes into orchestrating an event of this magnitude and the benefits of having many visitors come to Port Hardy to participate and thanked the organizers and volunteers.

2015-012  
APPROVE  
GRANT-IN-AID TO  
TRI PORT MINOR  
HOCKEY ASSOC

#### **Moved/Seconded/Carried**

That the District of Port Hardy donate \$1,000 to the Tri Port Minor Hockey Association as a contribution toward the March 2015 BC Hockey Bantam Tier 3 Tournament event by way of grant-in-aid.

3. Request by Port Hardy Legion and 101 Squadron with respect to the Wounded Warrior Run BC 2015 event to appoint a Councillor to participate on the organizing committee, post a link on the District website and advertise the event on the recreation sign, as discussed at the January 13<sup>th</sup> regular Council meeting.

2015-013  
APPROVE  
REQUESTS BY  
LEGION -  
WOUNDED  
WARRIORS RUN

#### **Moved/Seconded/Carried**

That with respect to the requests by the Port Hardy Legion and 101 Squadron regarding the Wounded Warrior Run BC 2015 event as presented and discussed at the regular Council meeting on January 13, 2015, Council hereby appoints Councillor Rick Marcotte to participate on the organizing committee, and directs staff to post a link on the District website and advertise the event on the recreation sign.

4. Draft resolution prepared by CAO R. Davidge and Administrator G. Fletcher (RDMW) as per Council's request at its January 13, 2015 regular Council meeting pertaining to BC Hydro's residential electrical power rates.

2015-014  
AMEND DRAFT  
RESOLUTION –  
UBCM – PUBLIC  
UTILITIES COMM

Moved/Seconded

THAT Council endorses the Draft Resolution wherein the UBCM would request the BC Utilities Commission to review the BC Hydro residential electrical tariff structure and increase the amount of kilowatt hours that qualify for the lower rate in all areas that do not have natural gas service.

Councillor Hemphill advised of the UBCM guidelines for resolutions that state that 'whereas' statements should be limited to two per resolution. J. Long advised that the first two and second two whereas statements could be amalgamated to comply.

2015-015  
ADOPT AMENDED  
RESOLUTION –  
UBCM – PUBLIC  
UTILITIES COMM

Moved/Seconded/Carried

THAT the Draft Resolution be amended to reduce it two 'whereas' statements.

Moved/Seconded/Carried

THAT Council endorses the Draft Resolution, as amended, wherein the UBCM would request the BC Utilities Commission to review the BC Hydro residential electrical tariff structure and increase the amount of kilowatt hours that qualify for the lower rate in all areas that do not have natural gas service.

Staff advised that the amended resolution would be forwarded to Mr. Fletcher for submission.

## F. CORRESPONDENCE

1. Al Richmond, Chair, Healthy Communities Committee (Jan.12/15)  
Community Poverty Reduction Strategy Forum.

Council discussed the Community Poverty Reduction Strategy Stakeholder Forum to be conducted on March 27, 2015. The Healthy Communities Committee and Ministry of Children and Family Development are requesting that two to three representatives from Port Hardy attend. It was noted that the letter indicates that some funding is available to accommodate representation at the event.

Councillor Hemphill noted that she could attend the event in Richmond which is only a short distance for her from Nanaimo.

Council requested staff obtain clarification regarding the nature of the Forum and its applicability to Port Hardy, as well as the extent of the availability of funding for it.

2. Linda Tynan, President, CivicInfo BC and CAO, Village of Nakusp (Jan. 6/15)  
CivicInfo BC Membership Renewal for 2015.

Council asked staff about CivicInfo and the cost of the membership. R. Davidge provided Council with examples of the activities that CivicInfo undertakes that are beneficial to its member local governments. J. Long advised the membership fee is \$300.

2015-016  
RENEW  
CIVICINFO  
MEMBERSHIP

Moved/Seconded/Carried

THAT staff renew the District of Port Hardy's membership for 2015 in the CivicInfo Society.

3. Dallas W. Smith, President, Nanwakolas Council (Jan.16/15)  
Nanwakolas Council First Nations Employment and Training Strategy Project – Phase 1.

FIRST NATIONS  
EMPLOYMENT  
AND TRAINING  
STRATEGY  
PROJECT

Council asked staff to contact Kerry Jothen to determine how Port Hardy could participate / contribute.

### G. NEW BUSINESS

No new business.

### H. COUNCIL REPORTS

COUNCIL  
REPORTS

Mayor Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook. Councilor Hemphill advised Council that a cultural orientation meeting is being arranged for the morning of February 11<sup>th</sup> at the Gwa'sala-'Nakwaxda'xw Friendship Centre.

### I. COMMITTEE REPORTS

- 1) Draft minutes of the Operational Services Committee meeting held January 22, 2015 was received for information.

Recommendations to Council:

- a) *“THAT the Operational Services Committee requests that Council to send a letter to the Kwakiutl Band to provide it with an update on the school development study.”*

2015-017  
LETTER TO  
KWAKIUTL –  
WAGALUS  
SCHOOL

Moved/Seconded/Carried

THAT staff prepares and sends a letter to the Kwakiutl Band to provide it with an update on the Wagalus School development study.

- b) *“THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.”*

2015-018  
AGREEMENT  
WITH CHARTER  
GROUP

Moved/Seconded/Carried

THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion.

### J. STAFF REPORTS

No staff reports.

### K. CURRENT BYLAWS AND RESOLUTIONS

None

**L. PENDING BYLAWS**

District of Port Hardy Street Naming Bylaw No. 1037-2015

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No in camera meeting scheduled at this time.

**O. ADJOURNMENT**

2015-019  
ADJOURNMENT

Moved  
THAT the meeting be adjourned.

Time: 7:59 pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES

\_\_\_\_\_  
MAYOR

**REGULAR COUNCIL MEETING  
JANUARY 26, 2015**

ITEM	ACTION	WHO	STATUS /COMMENTS
<p><b>Delegations</b> 1. Staff Sgt. Gord Brownridge, RCMP re: Quarterly Report to Council (October – December 2014)</p>	<p>Received as information. No action required.</p>		
<p>2. Fire Chief Schell Nickerson, Port Hardy Fire Rescue re: Quarterly Report to Council (October – December 2014)</p>	<p>Received as information. No action required.</p>		
<p><b>Business Arising</b> 1. Council action items</p>	<p>Received as information. No action required.</p>	<p>JL AM</p>	<p>Advise Tri Port Minor Hockey – DONE Make arrangements for payment of donation - DONE</p>
<p>2. Request by the Tri Port Minor Hockey Association on December 31, 2014 re: contributions from the District of Port Hardy for use of the Civic Center, as well as associated banquet services at a cost of \$652.50, for the banquet to be conducted as part of the March 2015 BC Hockey Bantam Tier 3 Tournament, as discussed at the January 13th regular Council meeting.</p>	<p>Moved/Seconded/Carried That the District of Port Hardy donate \$1,000 to the Tri Port Minor Hockey Association as a contribution toward the March 2015 BC Hockey Bantam Tier 3 Tournament event by way of grant-in-aid.</p>	<p>JL AM</p>	<p>Advise Port Hardy Legion &amp; 101 Squadron - DONE Post on DPH website – DONE Post on recreation sign - DONE</p>
<p>3. Request by Port Hardy Legion and 101 Squadron with respect to the Wounded Warrior Run BC 2015 event to appoint a Councillor to participate on the organizing committee, post a link on the District website and advertise the event on the recreation sign, as discussed at the January 13th regular Council meeting.</p>	<p>Moved/Seconded/Carried That with respect to the requests by the Port Hardy Legion and 101 Squadron regarding the Wounded Warrior Run BC 2015 event as presented and discussed at the regular Council meeting on January 13, 2015, Council hereby appoints Councillor Rick Marcotte to participate on the organizing committee, and directs staff to post a link on the District website and advertise the event on the recreation sign.</p>	<p>JL JL/SB VB</p>	<p>Advise Port Hardy Legion &amp; 101 Squadron - DONE Post on recreation sign - DONE Forward revised resolution to RDMW - DONE</p>
<p>4. Draft resolution prepared by CAO R. Davidge and Administrator G. Fletcher (RDMW) as per Council's request at its January 13, 2015 regular Council meeting pertaining to BC Hydro's residential electrical power rates.</p>	<p>Moved/Seconded/Carried THAT Council endorses the Draft Resolution, as amended, wherein the UBCM would request the BC Utilities Commission to review the BC Hydro residential electrical tariff structure and increase the amount of kilowatt hours that qualify for the lower rate in all areas that do not have natural gas service.</p>	<p>JL</p>	<p>Forward revised resolution to RDMW - DONE</p>
<p><b>Correspondence</b> 1. Al Richmond, Chair, Healthy Communities Committee (Jan. 12/15)</p>	<p>Council requested staff obtain clarification regarding the nature of the Forum and its applicability to Port Hardy, as well as the extent of the availability of funding for it.</p>	<p>RD</p>	<p>Travel is funded for three</p>

<p>2. Linda Tynan, President, CivicInfo BC and CAO, Village of Nakusp (Jan. 6/15)</p> <p>3. Dallas W. Smith, President, Nanwakolas Council (Jan. 16/15), Nanwakolas Council First Nations Employment and Training Strategy Project – Phase 1.</p>	<p>Moved/Seconded/Carried THAT staff renew the District of Port Hardy's membership for 2015 in the CivicInfo Society.</p> <p>Council asked staff to contact Kerry Jothen to determine how Port Hardy could participate / contribute.</p>	<p>AM</p> <p>RD</p>	<p>Done</p> <p>In progress</p>
<p><b>Committee Reports</b></p> <p>1. Operational Services Committee – Jan.22/15</p> <p>a. THAT the Operational Services Committee requests that Council to send a letter to the Kwakiutl Band to provide it with an update on the school development study.</p> <p>b. THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.</p>	<p>Moved/Seconded/Carried THAT staff prepares and sends a letter to the Kwakiutl Band to provide it with an update on the Wagalus School development study.</p> <p>Moved/Seconded/Carried THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion.</p>	<p>RD</p> <p>RD</p>	<p>Letter sent.</p> <p>In progress</p>
<p><b>REGULAR COUNCIL MEETING</b> <b>JANUARY 13, 2014</b></p>			
<p><b>ITEM</b></p>	<p><b>ACTION</b></p>	<p><b>WHO</b></p>	<p><b>STATUS /COMMENTS</b></p>
<p><b>Staff Reports</b></p> <p>1. J. Long, Director of Corporate &amp; Development Services (Jan 5/15) re: Proposed Renaming of Portion of Thunderbird Way in Honour of Past Mayor Bev Parnham.</p>	<p>Council requested that staff poll its members by email as to the preferred name and include it in proposed Street Naming Bylaw No. 1037-2015, and to schedule the Bylaw for consideration of three readings.</p>	<p>JL / RD</p>	<p>RD consulting with family after which JL will proceed to conduct poll and process bylaw.</p>
<p><b>REGULAR COUNCIL MEETING</b> <b>OCTOBER 14, 2014</b></p>			
<p><b>ITEM</b></p>	<p><b>ACTION</b></p>	<p><b>WHO</b></p>	<p><b>STATUS /COMMENTS</b></p>
<p>Minutes October 7, 2014. Recommendation: "THAT Council considers negotiating a right of first refusal with the owners of 7395 Market St, 7385 Market St. and 7375 Market St. for the purpose of adding to the waterfront park area."</p>	<p>b)THAT Council directs staff to undertake the work necessary to try and obtain first rights of refusal with the owners of the properties addressed as 7375, 7385 and 7395 Market Street for the purpose of potentially purchasing these properties in future, and adding them to the District's waterfront park area.</p> <ul style="list-style-type: none"> <li>Contact property owners as requested</li> </ul>	<p>JL</p>	<p>Agenda Item – In Camera (section 90.(e) of Community Charter)</p>

## Leslie Driemel

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**From:** Sabrina Dent [sabrina.dent@scotiabank.com]  
**Sent:** January-22-15 3:45 PM  
**To:** general@porthardy.ca  
**Subject:** 2015 Relay for Life Exemption Request for May 23rd/2015

Good afternoon, I am the Chair for the North Island Relay for Life Committee. I would like to request an exemption from Noise Bylaw 949 for the duration of our Relay.

We are holding our Relay for Life on May 23rd/2015 at the Port Hardy High School Track, from 6pm until midnight. As a committee, we will be delivering letters to the surrounding neighbourhoods, to notify them of our event and we will do everything within our power to mitigate the noise.

With your permission, I will also contact Jack Griffiths, at the works yard, to provide traffic barriers to block the fire lane behind the school.

Thank you for your time and I look forward to your response.

Sincerely, Sabrina Dent

**Sabrina Dent**  
Manager of Customer Service

**Scotiabank |Port Hardy Branch**  
7070 Market Street, Port Hardy, British Columbia, Canada, V0N2P0

T 1.250.949.6389 Ext. 4400 F 1.250.949.6415

[sabrina.dent@scotiabank.com](mailto:sabrina.dent@scotiabank.com)

[scotiabank.com](http://scotiabank.com)

Scotiabank is a business name used by The Bank of Nova Scotia



## **Public Notification of Applications for Salmon Aquaculture Tenures and Fisheries Licenses Grieg Seafood BC Ltd. Applies to Convert Two Existing Shellfish Tenures in Clio Channel**

### **New Site Applications: Public Update #1**

December 23<sup>rd</sup> 2014

Campbell River, BC—Grieg Seafood BC Ltd. is pleased to announce that on December 18<sup>th</sup> 2014 the Province of British Columbia publically notified two new finfish aquaculture site applications by its numbered company 0917228 BC Ltd. The formal notification marks the official start of the public consultation process encouraging public engagement and comment. A public consultation meeting will be held in Port McNeill on February 9, 2015.

If successful, the farm tenure and fisheries license applications will result in an investment of CDN \$20-million towards building new farm infrastructure in the Clio Channel area where the farms will be located. This will bring the total number of farms in this area to three and will result in the creation of at least seven new jobs directly on the farms as well as increased economic impact for local contractors and service industries in the north and mid-island area.

These farms will also support jobs on Quadra Island where Grieg processes its fish, and with local trucking companies, which transport all of Grieg's fish to distribution sites in Vancouver from where they are then shipped to customers in Canada and the USA. These two new farms are projected to generate sales in excess of \$35-million beginning in 2017.

Grieg has partnered with the Tlowitsis First Nation in applying for these farms that are located in their traditional territory. The Nation has provided a formal letter of support for the conversion of existing shellfish tenures to allow for the farming of Atlantic salmon.

Grieg Seafood is committed to providing as much information as possible and has posted the full applications at: <http://www.griegseafood.no/english.aspx?pageld=147>.

The public can provide comments on the applications directly through these links <http://arfd.gov.bc.ca/ApplicationPosting/viewpost.jsp?PostID=479998> and <http://arfd.gov.bc.ca/ApplicationPosting/viewpost.jsp?PostID=47999>

Grieg Seafood also welcomes comments directly by emailing: [clio.applications@griegseafood.com](mailto:clio.applications@griegseafood.com).



We will provide further updates on the formal public consultation meeting, scheduled for February 9, 2015 in Port McNeill in the coming weeks. The deadline for public comments is February 15, 2015.

**About Grieg Seafood BC Ltd.**

Grieg Seafood BC Ltd. is a salmon farming company established in 2000. In British Columbia Grieg farms approximately 14,000 metric tonnes of salmon annually, directly employs more than 100 people and has annual sales of approximately \$110M. Grieg's commercial activities support a wide range of supplier companies on Vancouver Island, the Sunshine Coast and beyond.

-30-

Contact:  
Stewart Hawthorn  
Grieg Seafood BC Ltd.  
T: 250-286-0838  
C: 250-202-8588



**MINUTES OF THE DISTRICT OF PORT HARDY  
FIRST NATIONS RELATIONS COMMITTEE  
JANUARY 26, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL**

**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill and Fred Robertson

**DRAFT**

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 1:00pm

Mayor Bood addressed the Committee to wish them success in their endeavours and the setting of their Terms of Reference. The Mayor expressed the need for collaboration and its importance for our local communities. Relationship building and education could be good first steps as the Committee moves forward. Major initiatives should be referred to full Council.

**B. APPOINTMENT OF COMMITTEE CHAIR**

Moved/Seconded/Carried  
THAT Councillor Hemphill chair the Committee to commence proceedings then rotate the chair through the members.

FNRC  
2015-001  
APPOINTMENT OF  
CHAIR

**C. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as amended by adding item I. Roundtable Discussion to the agenda.

FNRC  
2015-002  
AGENDA APPROVED  
AS AMENDED

**D. ADOPTION OF MINUTES**

None

**DRAFT**

**E. DELEGATIONS**

None

**F. CORRESPONDENCE**

None

**G. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

1. Setting the Terms of Reference for the First Nations Relations Committee

The Committee discussed a variety of terms that could be included:

CAO TO PROVIDE  
DRAFT TERMS OF  
REFERENCE

- a. Key Words: Inclusive, respectful, open and flexible.
- b. Foster working relationships between Council to Council.
- c. Development of a declaration and further protocols with awareness and input from First Nations.
- d. Acknowledgement of First Nations territory at Council meetings and other important civic events.
- e. De-colonialization and viewpoints
- f. Membership potential from each of the local First Nations with quarterly meetings or as needed.

The Chief Administrative Officer was asked to provide a draft terms of reference.

## 2. Committee Resources

- a. Edmonton Protocol is a useful document

**DRAFT**

## I. ROUNDTABLE DISCUSSION

The Committee discussed potential projects and initiatives:

- Reconciliation Canada Tool Kit
- Examples of Declarations and Protocols Agreements (e.g. North Island Protocol, Alert Bay Protocol etc.).
- Dual Language on signs (information)
- Seagate Wharf and building
- Street lights from Seaview Trail to Park Drive
- Cultural orientation with Janet Hanuse tailored for Council, hosted at the friendship centre (tentative Feb 11, 2015) Councillor Hemphill to arrange.

## J. NEXT MEETING DATE

Next scheduled meeting pending cultural orientation.

## K. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 2:45 pm

FNRC  
2015-003  
ADJOURNMENT



**MINUTES OF THE DISTRICT OF PORT HARDY  
PARKS & RECREATION REVIEW COMMITTEE  
FEBRUARY 3, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL**

**PRESENT:** Mayor Hank Bood and Councillors Rick Marcotte, Fred Robertson, and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 1:30pm

Mayor Bood addressed the Committee and spoke to the scope of the services to be considered. The District's parks, playgrounds and trail facilities are very important to the quality of life in our community and region. They impact the quality of life for our young families and to our seniors, as well as all other segments of the population. Funding is always a challenge in these areas and infrastructure grants from senior governments are not always available. The Mayor wished the Committee success in reviewing this important municipal service.

**B. APPOINTMENT OF COMMITTEE CHAIR**

Moved/Seconded/Carried  
THAT Councillor John Tidbury be appointed Chair of the Parks & Recreation Review Committee.

**C. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**DRAFT**

**D. ADOPTION OF MINUTES**

None

**E. DELEGATIONS**

None

**F. CORRESPONDENCE**

None

**G. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

1. Setting the Terms of Reference for the Parks & Recreation Review Committee

P&R REVIEW COMM  
2015-001  
APPOINTMENT OF  
CHAIR

P&R REVIEW COMM  
2015-002  
AGENDA APPROVED

The Committee held a round table discussion on a variety of items working towards setting Terms of Reference. They included:

- Inventory of Parks and recreation amenities
- Consideration of methods to increase community and facility programs
- Communities in Bloom programs
- Playfields and their state of repair
- School District 85 and their facilities recreational uses. School District 85 contact: John Martin.
- Inventory of trails and regional trails i.e. Tex Lyon Trail and Shushartie Trail
- Mountain bike trails
- Energy projects at the facilities
- User contacts for playfields
- First Nations participation in recreation services
- Skateboard Park user group meeting
- Dugouts at playfields.
- Women's dressing rooms at arena

**DRAFT**

2. Committee Resources were reviewed including:

Pages 59 to 66 of the District of Port Hardy Official Community Plan

Past Studies:

- Port Hardy Swimming Pool Conditions and Options Report, March 2004
- Port Hardy Parks and Recreation Master Plan, February 1998
- Port Hardy Swimming Pool Retrofit/Renovation Study, March 1988
- Rehabilitation for the Municipal Pool and Addition of Amenities, Sept 1988

**I. NEXT MEETING DATE**

Next scheduled meeting February 17 at 1:45 pm.

**J. ADJOURNMENT**

The Committee left to tour the playfields.

Moved  
THAT the meeting be adjourned.

Time: 3:25pm

P&R REVIEW COMM  
2015-003  
ADJOURNMENT

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
005170	07/01/2015	00040	MINISTER OF FINANCE (SCH	79,560.36	
005171	08/01/2015	03053	Alfred, Andrew	200.00	
005172	08/01/2015	02514	Alsco	401.01	
005173	08/01/2015	01058	APLIN & MARTIN CONSULTAN	619.50	
005174	08/01/2015	01836	ARIES SECURITY LTD.	3,386.25	
005175	08/01/2015	02271	BAILEY WESTERN STAR TRUC	5,817.27	
005176	08/01/2015	00184	BC Assessment	444.68	
005177	08/01/2015	01145	BLACK CAT REPAIRS	2,074.34	
005178	08/01/2015	02468	Canwest Propane	67.14	
005179	08/01/2015	02948	CR Signs	770.11	
005180	08/01/2015	00054	DAVE LANDON MOTORS LTD.	1,232.91	
005181	08/01/2015	01982	DIGITAL POSTAGE ON CALL	1,575.00	
005182	08/01/2015	01860	GREYHOUND COURIER EXPRES	59.80	
005183	08/01/2015	01335	HARBOUR AUTHORITY ASSOCI	275.00	
005184	08/01/2015	00052	HARDY BUILDERS' SUPPLY	749.03	
005185	08/01/2015	02043	HARNISH SALES AGENCY	2,744.00	
005186	08/01/2015	03047	Houghton, Ken	200.00	
005187	08/01/2015	02069	IMMEDIATE IMAGES INC.	103.95	
005188	08/01/2015	03050	Island Truck & Auto Coll	609.50	
005189	08/01/2015	02897	Ittron Canada Inc.	1,476.46	
005190	08/01/2015	01524	JOHN BROOKS COMPANY LTD.	341.71	
005191	08/01/2015	00065	K & K ELECTRIC LTD.	3,911.09	
005192	08/01/2015	00253	Keta Cable	133.20	
005193	08/01/2015	03048	Kirkpatrick, Maureen	200.00	
005194	08/01/2015	03046	Landon, Todd	200.00	
005195	08/01/2015	00271	LIFESAVING SOCIETY	110.00	
005196	08/01/2015	00585	Minister of Finance	1,057.91	
005197	08/01/2015	00185	MUNICIPAL FINANCE AUTHOR	1.29	
005198	08/01/2015	00017	MUNICIPAL INSURANCE ASSO	147,706.00	
005199	08/01/2015	00033	NAPA AUTO PARTS/PORT HAR	614.41	
005200	08/01/2015	01645	NORTH ISLAND COMMUNICATI	42.21	
005201	08/01/2015	01367	NORTH ISLAND GAZETTE	249.95	
005202	08/01/2015	02071	PACIFICUS BIOLOGICAL SER	10,919.83	
005203	08/01/2015	02273	PRATT, DAVID	809.39	
005204	08/01/2015	00769	Praxair Distribution	865.20	
005205	08/01/2015	00080	PUROLATOR INC.	377.24	
005206	08/01/2015	00187	REGIONAL DISTRICT OF MT	15,441.27	
005207	08/01/2015	03051	Schaffers' Equipment, Tr	2,090.14	
005208	08/01/2015	02203	STANTEC CONSULTING LTD.	1,044.65	
005209	08/01/2015	00177	UPS CANADA LTD.	623.39	
005210	08/01/2015	02837	Waterhouse Environmental	5,998.72	
005211	08/01/2015	02018	Westkey Graphics	675.46	
005212	08/01/2015	00164	Xerox Canada Ltd.	639.33	
005213	12/01/2015	00047	B.C. HYDRO	43,721.16	
005214	15/01/2015	00735	A.C.E. COURIER SERVICES	37.79	
005215	15/01/2015	00073	BLACK PRESS GROUP LTD.	477.53	
005216	15/01/2015	01615	BOOD, HANK	527.75	
005217	15/01/2015	02468	Canwest Propane	2,776.80	
005218	15/01/2015	00281	CHEVRON CANADA LTD.	3,599.83	
005219	15/01/2015	01767	CIVICINFO BC	279.30	
005220	15/01/2015	03033	Corbett-Labatt, Pat	544.10	
005221	15/01/2015	00054	DAVE LANDON MOTORS LTD.	548.67	
005222	15/01/2015	01901	DENNISON, MELINDA	137.76	
005223	15/01/2015	00189	DUGAS, DENNIS	194.85	
005224	15/01/2015	00099	FOX'S DISPOSAL SERVICES	12,956.37	
005225	15/01/2015	00063	HOME HARDWARE BUILDING C	219.52	
005226	15/01/2015	00703	JUSTICE INSTITUTE OF BC	560.00	
005227	15/01/2015	02642	Long, Jeff	807.64	
005228	15/01/2015	01777	MCCARRICK,ALLISON	35.00	
005229	15/01/2015	00328	MERCER, SEAN	35.00	
005230	15/01/2015	02002	Neopost	624.41	
005231	15/01/2015	01014	NICKERSON, SCHELL	35.00	
005232	15/01/2015	01559	NORTH ISLAND LABORATORIE	131.25	
005233	15/01/2015	00027	NORTH ISLAND VETERINARY	418.05	
005234	15/01/2015	00122	Northcall Communications	113.91	
005235	15/01/2015	02749	Orach Enterprises Ltd.	3,300.01	
005236	15/01/2015	03055	Patricia's Stitches	30.00	
005237	15/01/2015	02303	Provident	5,791.72	
005238	15/01/2015	00080	PUROLATOR INC.	433.43	
005239	15/01/2015	00107	RECEIVER GENERAL FOR CAN	31,404.78	
005240	15/01/2015	01523	RECEIVER GENERAL FOR CAN	621.43	

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005241	15/01/2015	00187	REGIONAL DISTRICT OF MT	5,934.24	
005242	15/01/2015	03034	Robertson, Fred	527.75	
005243	15/01/2015	02546	SCP Distributors Inc	1,926.34	
005244	15/01/2015	00151	SOCAN	109.53	
005245	15/01/2015	03054	The Municipal Informatio	519.75	
005246	15/01/2015	00011	Tidbury, John	785.43	
005247	15/01/2015	01773	UNIVAR CANADA LTD.	3,978.33	
005248	15/01/2015	00164	Xerox Canada Ltd.	14.29	
005249	22/01/2015	00044	ACKLANDS - GRAINGER INC.	1,053.90	
005250	22/01/2015	02514	AlSCO	14.25	
005251	22/01/2015	00829	ANA'S HARDY CLEAN	63.00	
005252	22/01/2015	01145	BLACK CAT REPAIRS	356.70	
005253	22/01/2015	01615	BOOD, HANK	435.40	
005254	22/01/2015	01919	BRANDT TRACTOR LTD.	994.53	
005255	22/01/2015	01805	BUSY B'S DISTRIBUTING	98.33	
005256	22/01/2015	02468	Canwest Propane	1,690.83	
005257	22/01/2015	02882	Catalys Lubricants Inc.	998.87	
005258	22/01/2015	02828	Corix Control Solutions	1,016.15	
005259	22/01/2015	02869	Corix Water Systems Inc.	14,327.04	
005260	22/01/2015	02188	D.T. BLASTING LTD.	472.50	
005261	22/01/2015	01476	DOR-TEC SECURITY LTD.	596.82	
005262	22/01/2015	00020	E.J. KLASSEN MOTORCADE L	1,466.77	
005263	22/01/2015	00099	FOX'S DISPOSAL SERVICES	11,240.28	
005264	22/01/2015	02860	Grove-Crossman Equipment	1,155.64	
005265	22/01/2015	03058	Hardy Bay Flowers & Gift	200.00	
005266	22/01/2015	01875	ISLAND ADVANTAGE DISTRIB	313.45	
005267	22/01/2015	02925	Island Thunder Towing	598.50	
005268	22/01/2015	02796	Jones, Daniel	15.00	
005269	22/01/2015	00065	K & K ELECTRIC LTD.	374.32	
005270	22/01/2015	02883	Lekker Food Distributors	999.95	
005271	22/01/2015	00147	LGMA	897.75	
005272	22/01/2015	00304	MONK OFFICE	205.34	
005273	22/01/2015	01419	MURDY & MCALLISTER	2,796.96	
005274	22/01/2015	00033	NAPA AUTO PARTS/PORT HAR	327.33	
005275	22/01/2015	01645	NORTH ISLAND COMMUNICATI	241.50	
005276	22/01/2015	00526	OPERATING ENGINEERS' BEN	63.78	
005277	22/01/2015	03056	Outdoor Group Media (Pri	1,575.00	
005278	22/01/2015	02546	SCP Distributors Inc	2,961.44	
005279	22/01/2015	00088	Swiftsure Petroleum Dist	35.00	
005280	22/01/2015	00161	TELUS MOBILITY (BC)	1,074.02	
005281	22/01/2015	02717	Tourism Association of V	122.01	
005282	22/01/2015	01026	VIMAR EQUIPMENT LTD.	22,598.69	
005283	22/01/2015	02837	Waterhouse Environmental	23,520.00	
005284	29/01/2015	00437	ACME SUPPLIES LTD.	249.00	
005285	29/01/2015	02514	AlSCO	72.17	
005286	29/01/2015	02693	BC One Call Limited	23.10	
005287	29/01/2015	01145	BLACK CAT REPAIRS	1,748.59	
005288	29/01/2015	01919	BRANDT TRACTOR LTD.	131.87	
005289	29/01/2015	02468	Canwest Propane	47.06	
005290	29/01/2015	00281	CHEVRON CANADA LTD.	1,570.35	
005291	29/01/2015	01433	COMOX PACIFIC EXPRESS LT	75.50	
005292	29/01/2015	03060	Comox Valley Regional Di	34.13	
005293	29/01/2015	02828	Corix Control Solutions	104.06	
005294	29/01/2015	00275	Davidge, Rick	782.59	
005295	29/01/2015	00218	DB PERKS AND ASSOCIATES	37.07	
005296	29/01/2015	01901	DENNISON, MELINDA	349.91	
005297	29/01/2015	01476	DOR-TEC SECURITY LTD.	138.30	
005298	29/01/2015	02831	Exova Canada Inc.	697.37	
005299	29/01/2015	02557	Frontline Glass Solution	229.06	
005300	29/01/2015	01335	HARBOUR AUTHORITY ASSOCI	150.00	
005301	29/01/2015	00069	MACANDALE'S	888.11	
005302	29/01/2015	03059	Maxxam Analytics	52.50	
005303	29/01/2015	01559	NORTH ISLAND LABORATORIE	369.08	
005304	29/01/2015	00217	ORKIN CANADA CORPORATION	78.75	
005305	29/01/2015	00013	PACIFIC BLUE CROSS	8,584.33	
005306	29/01/2015	00203	Port Hardy & Dist. Chamb	1,601.25	
005307	29/01/2015	00080	PUROLATOR INC.	32.26	
005308	29/01/2015	02935	Roper Greyell LLP	181.85	
005309	29/01/2015	00160	TELUS	4,638.36	
005310	29/01/2015	01755	THARP, TIM	193.71	
005311	29/01/2015	02486	Trapeze Communications I	375.38	

<u>Cheque #</u>	<u>Pay Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Paid Amount</u>	<u>Void</u>
005312	29/01/2015	01884	Tru Hardware	83.94	
005313	29/01/2015	01773	UNIVAR CANADA LTD.	10,976.00	
Total:				549,974.12	



\*\*\* End of Report \*\*\*







## DISTRICT OF PORT HARDY

### BYLAW NO. 1038-2015

A Bylaw to Amend District of Port Hardy Emergency Program Bylaw No. 17-2007

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 17-2007;

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

#### **PART 1 CITATION**

1.1 This bylaw may be cited for all purposes as the "District of Port Hardy Emergency Program Bylaw Amendment Bylaw No. 1038-2015".

#### **PART 2 AMENDMENTS**

2.1 District of Port Hardy Emergency Program Bylaw No. 17-2007 is hereby amended as follows:

a) The definition "Deputy Emergency Coordinator" is hereby added to section 2.a) as follows:

*"Deputy Emergency Coordinator" means that person so appointed by the Emergency Coordinator to assist the Emergency Coordinator, including acting in the capacity of the Emergency Coordinator during an emergency situation wherein the Emergency Coordinator is not available to do so.*

a) The definition "Emergency Coordinator" is hereby deleted and replaced with the following new definition of "Emergency Coordinator" as follows:

*"Emergency Coordinator" means that person so appointed by Council to undertake the duties and responsibilities as outlined herein.*

b) Section 3.a) is hereby deleted and replaced with the following new section 3.a):

*The Council shall appoint an Emergency Coordinator and the Emergency Coordinator may in turn, appoint a Deputy Emergency Coordinator.*

c) Section 3.b) is hereby deleted and replaced with the following new section 3.b):

*There shall be an Emergency Planning Committee which shall meet not less than quarterly, with the Emergency Coordinator acting in the capacity of chairperson. The Emergency Planning Committee shall consist of:*

- i) Emergency Coordinator;*
- ii) Council representative;*
- iii) Emergency Operations Centre Director or designate;*
- iv) Emergency Social Services Coordinator; and,*
- v) Any other persons the Emergency Planning Committee may deem appropriate.*

d) Section 3.c) is hereby deleted and replaced with the following new section 3.c):

*There shall be a District of Port Hardy Emergency Plan approved by Council which shall provide the direction and framework to deal with the prevention, preparedness, response and recovery programs to cope with major emergencies and disasters. The Emergency Planning Committee may initiate reviews of all or part of the Emergency Plan and amendments thereto shall be approved by the Emergency Planning Committee.*

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e) Section 4.b)xii) is hereby deleted and replaced with the following new section 4.b)xii):

*in an emergency situation, initiate contact with the Provincial emergency program agency to obtain a task number related to said emergency situation.*

**PART 3 SEVERABILITY**

3.1 If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the                      day of    , 2014.

Read a first time the                      day of    , 2014.

Read a first time the                      day of    , 2014.

Adopted on the                      day of    , 2014.

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Director of Corporate &  
Development Services

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Mayor