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**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
JUNE 9, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

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**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Jeff Long, Director of Corporate & Development Services  
Allison McCarrick, Director of Financial Services  
Leslie Driemel, Recording Secretary

**REGRETS:** Rick Davidge, Chief Administrative Officer

**MEDIA:** 1 (N.I. Gazette)      **MEMBERS OF THE PUBLIC:** 1

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**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**C. ADOPTION OF MINUTES**

1. The minutes of the Committee of the Whole meeting of Council held May 26,

Moved/Seconded/Carried  
THAT the minutes of the Committee of the Whole meeting of Council held May 26, 2015 be approved as presented.

2. Minutes of the Regular Meeting of Council held May 26, 2015.

Councillor Hemphill requested the minutes of the Regular Meeting of Council held May 26, 2015 as presented in the agenda package be amended:

1. From: Donna Lee  
To: Donna Ley
2. From: Councillor Hemphill suggested this would be a good opportunity to work with local First Nations in celebrating the 150 anniversary of Confederation and requested that this matter be referred to the First Nations Relations Committee for review and consideration.

To: Councillor Hemphill suggested this would be a good opportunity to work with local First Nations and requested that this matter be referred to the First Nations Relations Committee for review and consideration.

2015-103  
AGENDA  
APPROVED AS  
PRESENTED

2015-104  
COW MINUTES  
MAY 26, 2015  
APPROVED

2015-105  
REG COUNCIL  
MINUTES MAY  
12/15 APPROVED  
AS AMENDED

Moved/Seconded/Carried  
THAT the minutes of the Regular Meeting of Council held May 26, 2015 be approved as amended.

3. Minutes of the Special Meeting of Council held May 28, 2015.

2015-106  
SPECIAL MTG  
MINUTES MAY  
28/15 APPROVED

Moved/Seconded/Carried  
THAT the minutes of the Special Meeting of Council held May 28, 2015 be approved as presented.

#### **D. DELEGATIONS**

1. Bryce Casavant, Conservation Officer, Ministry of Environment re: Cougar/Human conflicts.

DELEGATION  
BRYCE  
CASAVANT,  
CONSERVATION  
OFFICER

Bryce Casavant thanked Council members for the opportunity to introduce himself and reviewed his history and background in the military, law enforcement and as a conservation officer. He advised that, unlike previous two year postings for these positions, his posting to the North Island will continue beyond the typical two year posting given his desire to reside on the North Island.

Mr. Casavant described his responsibilities which include law enforcement, wildlife issues, pollution and poaching. The numbers and types of files on the North Island for the fiscal year April 1, 2014 to April 1, 2015 included approximately 100 files on law enforcement and 100 files on wildlife conflict.

Councillor Robertson commented that at one time, there were two conservation officers on the North Island and asked if there will be second officer posted any time soon. Mr. Casavant advised that there were two officers at one time and then as a result of the reduction in the number of calls and files, one position was cancelled. While there has been a significant increase in more recent years, it is likely to take some time of consistent increased statistics before creation of a position for a second conservation officer would occur.

Mr. Casavant advised that his office is located in the Port McNeill RCMP detachment and he works closely with the RCMP on files that involve officer safety concerns. He commented that a second conservation officer position is needed in order to reduce policing services currently used for officer safety issues.

Councils members further discussed with Mr. Casavant concerns regarding

- wildlife/human contact and conflict
- high wolf and cougar populations on the North Island which result in a lack of deer as prey which in turn brings predators into communities
- poaching on the North Island
- statistics regarding black bear hunting
- possibility of future wolf culls
- interaction when encountering a cougar

Mayor Bood thanked Mr. Casavant for his very informative report.

#### **E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

ACTION ITEMS

1. Council action items were received for information.

2015-107  
ROBIN HUNT  
REQUEST FOR  
USE OF CARROT  
PARK, AND  
FACILITIES FOR  
ABORIGINAL  
WELLNESS DAY

2. Robin Hunt, Kwakiutl Band re: Request for date change of Aboriginal Wellness Day walk / run event to Sunday, June 28, 2014 and request to use Carrot Park for this new date and access to electricity and the bathrooms.

Moved/Seconded/Carried

THAT Council approves the request by Robin Hunt, Kwakiutl Band, regarding the use of Carrot Park and associated electrical and bathroom services for Aboriginal Wellness Day activities to be conducted on June 28, 2015.

3. Verbal Report from Allison McCarrick, Director of Financial Services re: Request to District of Port Hardy from Filomi Days Committee - Additional Porta Potties for Filomi Days Weekend. This matter was referred to staff by Council at its May 28, 2015 meeting for more information on the cost to the District.

Allison McCarrick, Director of Financial Services advised Council that provision of porta potty services for Filomi Days in 2014 was \$1,170 and that a quote for porta potty services for Filomi Days in 2015 was received at a cost of \$1,200.

2015-108  
FILOMI DAYS  
SOCIETY  
REQUEST RE  
PORTA POTTIES  
APPROVED

Moved/Seconded/Carried

THAT Council approves the request by the Filomi Days Committee that the District provide extra porta-potties for the Filomi Days weekend, AND FURTHER THAT staff make arrangements to provide six additional porta-potties at the quoted cost of \$1,200.00.

## F. CORRESPONDENCE

No correspondence.

## G. NEW BUSINESS

No new business.

## H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

## I. COMMITTEE REPORTS

1. Draft Minutes of the Parks and Recreation Committee meeting held May 19, 2015 was received for information.
2. Draft Minutes of the Community Consultative Committee meeting held May 19, 2015 was received for information.
3. Draft Minutes of the Operational Services Committee meeting held May 20, 2015 was received for information.

## J. STAFF REPORTS

1. Accounts Payable May 2015 was received for information
2. Verbal Report. Allison McCarrick, Director of Financial Services re: Regional District of Mount Waddington Knotweed Eradication Program

COUNCIL  
REPORTS

Allison McCarrick, Director of Financial Services advised the Regional District of Mount Waddington has requested \$10,000 in funding from the District of Port Hardy for the Knotweed Eradication Program. Ms McCarrick advised that funding from the District could be \$5,000 in cash and \$5,000 of in kind funding. The \$5,000 cash funding would come from the Operational Services budget and the in kind contribution would be District labour and equipment.

Mayor Bood advised that the Regional District of Mount Waddington is in agreement with the District providing \$5,000 in cash and \$5,000 in kind funding.

Councillor Robertson asked if the project going forward is dependent on the Regional District of Mount Waddington receiving grant funding. Mayor Bood advised that the project is dependent on the Regional District of Mount Waddington receiving grant funding.

Jeff Long, Director of Corporate and Development Services, displayed a preliminary map prepared by the RDMW showing locations of knotweed in Port Hardy.

Councillor Corbett-Labatt advised that there are more knotweed locations than shown on the map and inquired if the program will cover more areas as they are discovered.

Councillor Hemphill suggested putting the map online and having citizens report locations of knotweed in the community.

Jeff Long, Director of Corporate and Development Services, advised that the Regional District of Mount Waddington will be undertaking updated mapping with new locations as the knotweed eradication project progresses.

Councillor Marcotte commented he would like to have a public education program regarding knotweed in place in order that citizens don't cut and spread knotweed in the District.

2015-109  
\$5,000 CASH &  
\$5,000 IN KIND TO  
RDMW  
KNOTWEED  
ERADICATION  
PROGRAM

Moved/Seconded/Carried

THAT Council approves a contribution of \$5,000.00 plus an equivalent amount of in kind support to include personnel and equipment contributions, for use as part of the Knotweed Eradication Program being coordinated by the Regional District of Mount Waddington for Port Hardy and other North Island communities.

3. Allison McCarrick, Director of Financial Services (May 23/15) re: North Island Eagles, request for early ice.

Allison McCarrick, Director of Financial Services, reviewed the past history of early ice requests by the North Island Eagles for the arenas in Port Hardy and Port McNeill. The costs of early ice in were reviewed and Council was advised that Port McNeill provides early ice in with a surcharge on the youth rental costs which is higher than that being proposed by staff.

2015-110  
N.I. EAGLES  
EARLY ICE  
APPROVED WITH  
25% SURCHARGE  
FOR SEPT 5 & 6,  
2015

Moved/Seconded/Carried

THAT Council offers the North Island Eagles early ice in at the Don Cruickshank Memorial Arena commencing on September 5, 2015 with a 25% surcharge for the dates of September 5 and 6, 2015 only.

4. Verbal Report – Jeff Long, Director of Corporate & Development Services:  
Proposed Changes to Council Policy CP9.1 Special Occasion Liquor Licences

Jeff Long, Director of Corporate & Development Services, reviewed the current process for processing applications for Special Occasion Liquor Licenses as per Council Policy #CP9.1. He described the proposed amendment which would allow applications that relate to Special Occasion Liquor Licenses for the same events

and organizations which have previously been approved by the Community Consultative Committee, to be approved by the Corporate Officer without having to go back to the Community Consultative Committee year after year. This would help to expedite matters in a more timely fashion. Mr. Long presented a draft of Council Policy CP9.1 with the added wording to this effect.

Councillor Hemphill asked about applications that involve events whereby there had been an issue the year prior and questioned whether the proposed arrangement would satisfactorily address such circumstances. Mr. Long advised that the Corporate Officer is required to consult with the R.C.M.P. including matters relating to issues that need to be addressed with the applicants arising from past events. The applicant will also be required to have dialogue with the RCMP prior to conducting an event. He advised he is confident that the proper procedures are in place for dealing with applications for Special Occasion Liquor Licences in the proposed manner.

Moved/Seconded/Carried

2015-111  
AMEND COUNCIL  
POLICY #CP9.1

THAT Council approves an amendment to Council Policy #CP9.1 with respect to Special Occasion Liquor Licences, to address situations where an application has been submitted to the District that relates to an event that has been conducted in the past by the same organization, and for which a Special Occasion Liquor Licence was approved by the Community Consultative Committee, the application is not required to be considered by the Community Consultative Committee and instead, Council delegates its authority to the Corporate Officer or designate who may approve the Special Occasion Liquor Licence associated therewith.

#### K. CURRENT BYLAWS AND RESOLUTIONS

No current bylaws.

#### L. PENDING BYLAWS

1. District of Port Hardy Bylaw No 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013.

#### M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

#### N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

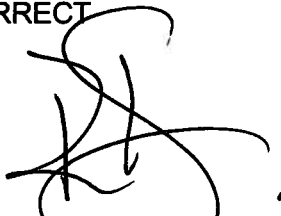
#### O. ADJOURNMENT

Moved  
THAT the meeting be adjourned.

Time: 7:50pm

CORRECT

APPROVED



CHIEF ADMINISTRATIVE OFFICER



MAYOR



2015-112  
ADJOURNMENT