



DISTRICT OF PORT HARDY

AGENDA

REGULAR MEETING OF COUNCIL

7:00 PM

MONDAY, JUNE 9, 2014

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Deputy Mayor: Debbie Huddleston

Councillors: Janet Dorward, Jessie Hemphill, Rick Marcotte,
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm MONDAY, JUNE 9, 2014
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

1-5 C. ADOPTION OF MINUTES

1. The minutes of the Regular Council Meeting held May 26, 2014.

Motion required

1. 2.

D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL

None

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6-7

1. Council Action items. For information.
2. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Cost Sharing Arrangements with Aboriginal Affairs and Northern Development Canada with respect to Water Works for the Byng Road Water System Area:

THAT the District of Port Hardy agrees in principle to a cost-sharing arrangement with Aboriginal Affairs and Northern Development Canada and the Kwakiutl First Nation for the construction of a new water reservoir and related works to service the Byng Road Water System Area.

AND FURTHER, THAT final project cost-sharing amounts be based on a formula negotiated from the 2014 Proportionate Population Benefit Analysis.

Motion required

1. 2.

3. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment of Deputy Mayor from August 27, 2014 to October 4, 2014 inclusive, while Deputy Mayor Debbie Huddleston is away on vacation:

THAT Councillor John Tidbury is hereby appointed as Deputy Mayor to act in the place of the Mayor from August 27, 2014 to October 4, 2014 inclusive.

Motion required

1. 2.

4. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment of Director (4 votes) to the Board of Directors for the Regional District of Mount Waddington and Director (4 votes) to the Hospital Board of Directors for the Regional District of Mount Waddington.

THAT Councillor Janet Dorward is hereby appointed as Director (4 votes) to the Board of Directors for the Regional District of Mount Waddington, and Director (4 votes) to the Hospital Board of Directors for the Regional District of Mount Waddington.

Motion required

1. 2.

5. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment of Alternate Director (4 votes) to the Board of Directors for the Regional District of Mount Waddington and Alternate Director (4 votes) to the Hospital Board of Directors for the Regional District of Mount Waddington.

THAT Councillor Debbie Huddleston is hereby appointed as Alternate Director (4 votes) to the Board of Directors for the Regional District of Mount Waddington, and Alternate Director (4 votes) to the Hospital Board of Directors for the Regional District of Mount Waddington.

Motion required 1. 2.

6. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment to BC Ferries North & Central Coast Advisory Committee.

THAT Councillor John Tidbury is hereby appointed as District of Port Hardy Council representative to the BC Ferries North & Central Coast Advisory Committee.

Motion required 1. 2.

7. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment of Alternate to Vancouver Island Regional Library.

THAT Councillor Jessie Hemphill is hereby appointed as alternate to Councillor Nikki Shaw on the Vancouver Island Regional Library Board of Trustees.

Motion required 1. 2.

8. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment to Primary Health Care Local Working Group.

THAT Councillor Debbie Huddleston is hereby appointed as the District of Port Hardy Council representative to the Primary Health Care Local Working Group.

Motion required 1. 2.

9. Resolution from In-Camera Council Meeting of June 3, 2014 regarding Appointment to Scott Islands Advisory Group.

THAT Councillor Rick Marcotte is hereby appointed as the District of Port Hardy Council representative to the Scott Islands Advisory Group.

Motion required 1. 2.

F. CORRESPONDENCE

- 8 1. Hon. Shelly Glover, P.C., M.P. Minister of Canadian Heritage and Official Languages (May 22/14) re: *Celebrate Canada* Grant Approval. For information.
- 9-10 2. Copy of letter from Deb Walters, Mayor, City of Pitt Meadows (May 26/14) to Hon. Terry Lake, Minister of Health re: BC Emergency Health Services Resource Allocation Plan. For information.
3. Robin Hunt, Kwakiutl Health Centre, (June 4/14) re: Wellness Walk on Aboriginal Day, June 21, 2014. For information.
- 11-12 4. Tracey Sutton, Canada Day Event Organizer (June 4/14) re: Request for District support for Canada Day Celebrations. (Use of Carrot Park, flag pole, staff and barriers for blocking of Parade route -True Value to end of Carrot Park)

13 Motion / direction 1. 2.

G. NEW BUSINESS

None in agenda package.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

I. COMMITTEE REPORTS

- 14-16** 1. Draft minutes of the Downtown Revitalization Committee meeting held May 27, 2014. For information.
- 17-20** 2. Draft minutes of the Emergency Planning Committee meeting held May 27, 2014. For information.
- 21-24** 3. Draft minutes of the Community Consultative Committee meeting held June 2, 2014.

The Community Consultative Committee recommends to Council:
“THAT Council investigates with Island Health, the possibility of using Mayor Bev Parnham's namesake (e.g. Parnham Place) with respect to the naming of the new medical centre.”

Motion / direction 1. 2.

J. STAFF REPORTS

- 25-27** 1. Accounts Payable for May 2014. For information.

K. CURRENT BYLAWS AND RESOLUTIONS

1. District of Port Hardy Zoning Bylaw No. 1010-2013, A Bylaw to Regulate the Location and Use of Buildings and Structures and the Use of Land, Including the Surface of Water. For Adoption. (circulated under separate cover)

Motion required 1. 2.

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

June 10 Committee: Emergency Planning Working Group, 6:00 pm, Council Chambers
June 17 Committee: Emergency Planning Working Group, 6:00 pm, Council Chambers
June 18 Port Hardy Twinning Society, 7:00 pm, Council Chambers
June 19 Committee: Operational Services, 4:00 pm, Council Chambers
June 23 Regular Council Meeting, 7:00 pm, Council Chambers
June 24 Committee: Emergency Planning, Noon, Council Chambers
Committee: Emergency Planning Working Group, 6:00 pm, Council Chambers
June 25 Committee: Downtown Revitalization, 10:00 am, Council Chambers
June 26 Committee: Occupational Health & Safety, 8:30 am, Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera meeting scheduled at this time.

O. ADJOURNMENT

1. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL
MAY 26, 2014**

CALL TO ORDER: Deputy Mayor Jessie Hemphill

Time: 7:02 pm

PRESENT: Deputy Mayor Jessie Hemphill
Councillors: Janet Dorward, Debbie Huddleston, Rick Marcotte, Nikki Shaw,
John Tidbury

Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

Media: North Island Gazette
Members of the Public: 2

REGRETS: None

Deputy Mayor Hemphill requested that Council, staff and members of the public rise and observe a minute of silence in honour of Mayor Bev Parnham who passed away on Wednesday, May 21, 2014.

APPROVAL OF AGENDA

Deputy Mayor Hemphill advised of an addition to the agenda as item 1. under New Business: Appointment of Fire Chief.

2014-087
APPROVAL OF
AGENDA AS
AMENDED

Moved/Seconded/Carried
THAT the agenda be approved as amended.

ADOPTION OF MINUTES

1. The minutes of the Public Hearing held May 12, 2014.

2014-088
PUBLIC HEARNG
MINUTES MAY
12/14 APPROVED

Moved/Seconded/Carried
THAT The minutes of the Public Hearing held May 12, 2014 be approved as presented.

2. The minutes of the Regular Council Meeting held May 12, 2014.

2014-089
REG COUNCIL
MEETING MIN
MAY 12/14
APPROVED

Moved/Seconded/Carried
THAT the minutes of the Regular Council Meeting held May 12, 2014 be approved as presented.

DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Council action items were received as information.

CORRESPONDENCE

1. Candy Nomeland, Sandra Botel re: Request to use Carrot Park for Go Fly A Kite Day, June 14, 2014.

2014-090
CARROT PARK
FOR GO FLY A
KITE DAY JUNE
14/14 APPROVED

Moved/Seconded/Carried

THAT Council approves the request by Candy Nomeland and Sandra Botel to use Carrot Park on Friday, June 6, 2014, from 10:00am to 5:00pm to undertake the annual Go Fly a Kite Day event.

2. Hon. Judith Guichon, OBC, Lieutenant Governor of British Columbia (May 14/14) re: Thank you for hospitality during visit to Port Hardy, was received for information.

NEW BUSINESS

1. Addendum: Appointment of Fire Chief brought forward from the In-Camera meeting of May 26, 2014.

2014-091
APPT. OF FIRE
CHIEF S.
NICKERSON

Moved/Seconded/Carried

THAT Council hereby reappoints Schell Nickerson as Fire Chief for a three year term effective July 1, 2014, in accordance with section 4.1 of Fire Department Establishment and Procedures Bylaw 16-2011.

COUNCIL REPORTS

COUNCIL
REPORTS

Deputy Mayor Hemphill and Councillors Janet Dorward, Debbie Huddleston, Rick Marcotte, Nikki Shaw, and John Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

COMMITTEE REPORTS

DRAFT
SUSTAINABILITY
COMMITTEE
MINUTES
MAY 12/14

1. Draft Minutes of the Sustainability Committee meeting held May 12, 2014, was received for information.

The Sustainability Committee recommends to Council:

“THAT Council approves, subject to availability of funding, an expenditure of \$300-\$500 for prizes for a school poster contest for the purpose of educating and promoting the new recycling program in our community.”

Councillor Huddleston advised that due to time constraints and possible job action at the local schools the poster contest may not be run until September. Council members agreed that recycling education will be an ongoing project and that the poster contest could take place at any time.

2014-092
RECYCLING
POSTER
CONTEST
APPROVED

Moved/Seconded/Carried

THAT Council approves, subject to availability of funding, an expenditure of \$300-\$500 for prizes for a school poster contest for the purpose of educating and promoting the new recycling program in our community.

DRAFT
DOWNTOWN
REVITALIZATION
COMMITTEE
MINUTES MAY
13/14

2. Draft minutes of the Downtown Revitalization Committee meeting held May 13, 2014, was received for information.

The Downtown Revitalization Committee Recommends to Council:

“THAT Council direct staff to prepare and send a letter to be sent to the owners of all properties in the downtown revitalization area to request that civic address signage be posted in accordance with District of Port Hardy Bylaw No. 16-2005, AND FURTHER THAT property owners make ongoing efforts to keep clean and maintain their properties and boulevards in an attractive and safe manner which will help promote an attractive and healthy downtown.”

Council discussed increasing the number of properties and area to be included in the letter regarding civic addresses and maintenance of properties.

2014-093
LETTERS TO
PROPERTY
OWNERS IN
DOWNTOWN
REVITALIZATION
AREA

Moved/Seconded/Carried

THAT Staff prepare and send a letter to be sent to the owners of all properties in the downtown revitalization area to request that civic address signage be posted in accordance with District of Port Hardy Bylaw No. 16-2005, AND FURTHER THAT property owners make ongoing efforts to keep clean and maintain their properties and boulevards in an attractive and safe manner which will help promote an attractive and healthy downtown.

3. Draft minutes of the Operational Services Committee meeting held May 16, 2014, was received for information.

STAFF REPORTS

1. J. Long, Director of Corporate & Development Services (May 22/14) re: Legislative Requirements Associated with Need for By-Election.

Jeff Long, Director of Corporate & Development Services, reviewed the legislative requirements pertaining to the need for a by-election when a council position becomes vacant.

2014-094
BY-ELECTION
FOR MAYOR NOT
TO BE HELD

Moved/Seconded/Carried

THAT as a result of the passing of Mayor Bev Parnham on May 21, 2014, a by-election is not to be held due to compliance with the requirements of section 37(3) of the *Local Government Act* and in particular, the fact that a general election will be conducted on November 15, 2014.

2. J. Long, Director of Corporate & Development Services (May 22/14) re: 2014 Council Remuneration Review.

Jeff Long, Director of Corporate & Development Services, reviewed the Council remuneration Review process as per Bylaw No. 17-2011.

Council discussed the Committee member selection process and Mr. Long advised that staff has approached the Committee members that served in 2011, namely Hank Bood, Paul Grier, and Don Smyth, each of who have agreed to serve on the Council Remuneration Committee for the 2014 Council Remuneration Review. Mr. Long advised that the Committee member selection process is not defined in Council Remuneration Bylaw 17-2011 other than that the members shall be residents of the District. This could be reviewed in future and changes made to the Bylaw.

2014-095
FORMATION OF
COUNCIL
REMUNERATION
COMMITTEE

Moved/Seconded/Carried

THAT Council directs staff to proceed with formation of the Council Remuneration Committee for the purposes of conducting the 2014 Council Remuneration Review, AND FURTHER THAT once the Committee has been confirmed, that staff provide it with the necessary background / research information to assist the Committee in conducting its review.

BYLAWS

1. District of Port Hardy Bylaw No. 1026-2014 A Bylaw to Amend District of Port Hardy 2014 User Rates and Fees Bylaw No. 1016-2013 for Adoption

2014-096
BYL 1026-2014
AMEND 2014
USER RATES &
FEES

Moved/Seconded/Carried

THAT District of Port Hardy 2014 User Rates and Fees Amendment Bylaw No. 1026-2014, be adopted.

2. District of Port Hardy Official Community Plan Bylaw Amendment Bylaw No. 1025-2014, A Bylaw to Amend Official Community Plan Bylaw No.15-2011 to Expand the Exemptions Related to the Requirement for Development Permits, and to Change the Land Use Designation of Property in the Vicinity of Holberg Road. For Second and Third Readings.

Jeff Long, Director of Corporate & Development Services, advised Council that as part of the process associated with processing Bylaw No. 1026-2014, staff undertook to review and consider the Bylaw in the context of the applicable waste management plans (liquid and solid wastes) and financial plan which is a requirement of the Local Government Act. Mr. Long advised that there would be negligible association or impact in this regard.

2014-097
BYL 1025-2014
OCP AMEND 2ND
& 3RD READINGS

Moved/Seconded/Carried

THAT District of Port Hardy Official Community Plan Bylaw Amendment Bylaw No. 1025-2014, A Bylaw to Amend Official Community Plan Bylaw No. 15-2011 to Expand the Exemptions Related to the Requirement for Development Permits, and to Change the Land Use Designation of Property in the Vicinity of Holberg Road, receive Second and Third Readings.

3. District of Port Hardy Official Community Plan Bylaw Amendment Bylaw No. 1025-2014, A Bylaw to Amend Official Community Plan Bylaw No. 15-2011 to Expand the Exemptions Related to the Requirement for Development Permits, and to Change the Land Use Designation of Property in the Vicinity of Holberg Road. For Adoption

2014-098
BYL 1025-2014
OCP AMEND
ADOPTED

Moved/Seconded/Carried

THAT District of Port Hardy Official Community Plan Bylaw Amendment Bylaw No. 1025-2014, A Bylaw to Amend Official Community Plan Bylaw No. 15-2011 to Expand the Exemptions Related to the Requirement for Development Permits, and to Change the Land Use Designation of Property in the Vicinity of Holberg Road, be adopted.

4. District of Port Hardy Zoning Bylaw No. 1010-2013, A Bylaw to Regulate the Location and Use of Buildings and Structures and the Use of Land, Including the Surface of Water. For Second and Third readings.

2014-099
BYL 1010-2013
ZONING 2ND & 3RD
READINGS

Moved/Seconded/Carried

THAT District of Port Hardy Zoning Bylaw No. 1010-2013, A Bylaw to Regulate the Location and Use of Buildings and Structures and the Use of Land, Including the Surface of Water, receives Second and Third readings.

ADJOURNMENT

2014-100
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time:7:28 pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

DEPUTY MAYOR

REGULAR COUNCIL MEETING May 26, 2014			
Candy Nomeland, Sandra Botel re: Request to use Carrot Park for Go Fly A Kite Day, June 14, 2014.	Council approves the request by Candy Nomeland and Sandra Botel to use Carrot Park for Go Fly A Kite Day, June 14, 2014. Advise	JL	Done
Addendum: Brought forward from the In-Camera meeting of May 26, 2014, Appointment of Fire Chief.	Council reappoints Schell Nickerson as Fire Chief for a three year term effective July 1, 2014. Advise Fire Chief	JL	Done
Draft Sustainability Committee minutes May 12/14 and recommendation to Council: "THAT Council approves, subject to availability of funding, an expenditure of \$300-\$500 for prizes for a school poster contest for the purpose of educating and promoting the new recycling program in our community.	Recommendation approved as presented. C/ Huddleston to proceed with poster contest	C/DH	
Draft Downtown Revitalization Committee Minutes May 13/14 and recommendation to Council: "THAT Council direct staff to prepare and send a letter to be sent to the owners of all properties in the downtown revitalization area to request that civic address signage be posted in accordance with District of Port Hardy Bylaw No. 16-2005, AND FURTHER THAT property owners make ongoing efforts to keep clean and maintain their properties and boulevards in an attractive and safe manner which will help promote an attractive and healthy downtown."	Recommendation approved as presented. Staff to prepare and send letter as directed.	JL	Done
DCS re: 2014 Council Remuneration Review. Staff recommendation: Staff to proceed with formation of the Council Remuneration Committee for the purposes of conducting the 2014 Council Remuneration Review, AND FURTHER THAT once the Committee has been confirmed, that staff provide it with the necessary background / research information to assist the Committee in conducting its review.	Staff to proceed with formation of the Council Remuneration Committee for the purposes of conducting the 2014 Council Remuneration Review, AND FURTHER THAT once the Committee has been confirmed, that staff provide it with the necessary background / research information to assist the Committee in conducting its review. Proceed with Council Remuneration Committee	JL	Done

	REGULAR COUNCIL MEETING February 11, 2014		
C/Tidbury re: Wolves and CO office response	Staff to contact the local Conservation Officer regarding wolf sightings and advise on their response to the calls	RD	Waiting for Conservation Officer
Deputy Mayor Hemphill re: Kwakiutl band logging protest & request to distribute information	District of Port Hardy to send a letter to the Kwakiutl Band and request a meeting to discuss and understand the issues regarding the recent Kwakiutl Band logging protest.	RD	Underway
	REGULAR COUNCIL MEETING December 10, 2013		
Airport Wastewater Treatment Plant	Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant -Advise MOE -Investigate funding partners	TK	Postponed by Min. of Environment due to internal reorganization. May 1/14
	REGULAR COUNCIL MEETING November 12, 2013		
ITEM	ACTION	WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013	Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014.	D.Pratt Harbour Manager	Developing Tender
Aquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.	Approved -Proceed with marking two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Rec Center	TK	Done
	REGULAR COUNCIL MEETING May 7, 2013		
ITEM	ACTION	WHO	STATUS /COMMENTS
Interpretive signage at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW	PS	Ongoing: Working with Downtown Revitalization Committee and C/Hemphill on final concepts
	REGULAR COUNCIL MEETING April 9, 2013		
ITEM	ACTION	WHO	STATUS /COMMENTS
Cenotaph Project	Prepare grant application. Bring to Council for further consideration	PS	Delayed due to sudden cancellation of funding program by federal government

5

Minister of Canadian Heritage
and Official Languages

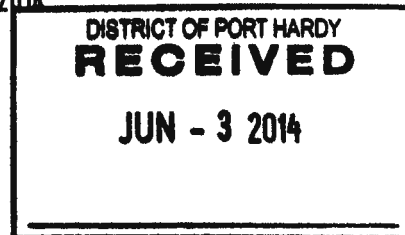


Ministre du Patrimoine canadien
et des Langues officielles

Ottawa, Canada K1A 0M5

MAY 22 2014

Mrs. Patricia Smedley
Economic and Community Development Coordinator
DISTRICT OF PORT HARDY
Post Office Box 68
Port Hardy, British Columbia
V0N 2P0



Dear Mrs. Smedley:

I would like to inform you that I have approved a grant in the amount of \$2,000 for your organization's project under the Celebrate Canada Program.

A cheque will be sent to you under separate cover. Funds must only be used for the eligible activities indicated in your application.

In disbursing these funds, I am confident that you and your organization will encourage Canadians to celebrate their symbols, values, heritage and cultural diversity. Every effort should be made to ensure that the Canadian flag is displayed proudly during your events.

In receiving funding from the Celebrate Canada Program, you agree to acknowledge support from the Department of Canadian Heritage in English and French, as well as implement the Official Languages measures indicated in your funding application.

Please note that any payment is subject to the appropriation of funds by Parliament and to the budget levels of the Program.

Following the completion of your activity, you are required to complete a Final Activity Report, which can be found at www.pch.gc.ca under Celebrate Canada. Once completed, the form must be sent to your Canadian Heritage Regional Office no later than August 31, 2014.

I congratulate your organization on its project and extend my best wishes for the success of your celebrations.

Sincerely,

The Honourable Shelly Glover, P.C., M.P.



City of Pitt Meadows

OFFICE OF THE MAYOR



May 26, 2014

Honourable Terry Lake
Minister of Health
Room 337, Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Lake,

Re: BCEHS Resource Allocation Plan

Recent changes within the British Columbia Emergency Health Services and BC Ambulance Service have highlighted a systemic and long-standing shortfall in the number of BC Ambulance resources province-wide. There is a critical shortage of both ambulances and trained paramedics to staff them.

The Resource Allocation Plan (RAP) modifications instituted in fall 2013 have impacted the citizens of BC. However, it is only the most recent example of the Province trying to extract more work out of an exceedingly saturated system. Local Government has for too long propped up the inadequate resource levels of BC Ambulance through use of local first responder resources; primarily firefighters. While it is recognized and applauded that emergency (Code 3) response times have improved, it is also a fact that times for ambulances to attend to other less critical patients have lengthened, sometimes to entirely unacceptable periods of time. This "give and take" type of methodology does not serve the citizens appropriately.

It is a fact that BC Ambulance resource levels have not been enhanced to meet the rapid growth in call volume since the late 1990's. It is also a fact that ongoing ambulance delays at hospitals are further lengthening ambulance response times to citizens. The hospital wait issue has existed for over 20 years with very little change and it is not going away.

Paramedics, dispatchers, BC Ambulance management and virtually every other citizen in the Province explicitly recognize the problem – we need more paramedics and ambulances on the road immediately. It is incumbent on the Province to meet the expectations of their Legislation to provide effective and efficient ambulance services to the citizens of BC. The BC Ambulance is not meeting that mandate in any reasonable fashion.

The solution is not to rely upon first responders or to facilitate local government doing more. The Province has tried many “fixes” to improve ambulance response capability for many years with no success. The RAP is only the latest example. It is time to put health care first and properly fund and resource the BC Ambulance Service as a critical public safety agency.

Yours truly,


Deb Walters
Mayor

cc: Doug Bing, MLA
UBCM Member Municipalities

Leslie Driemel

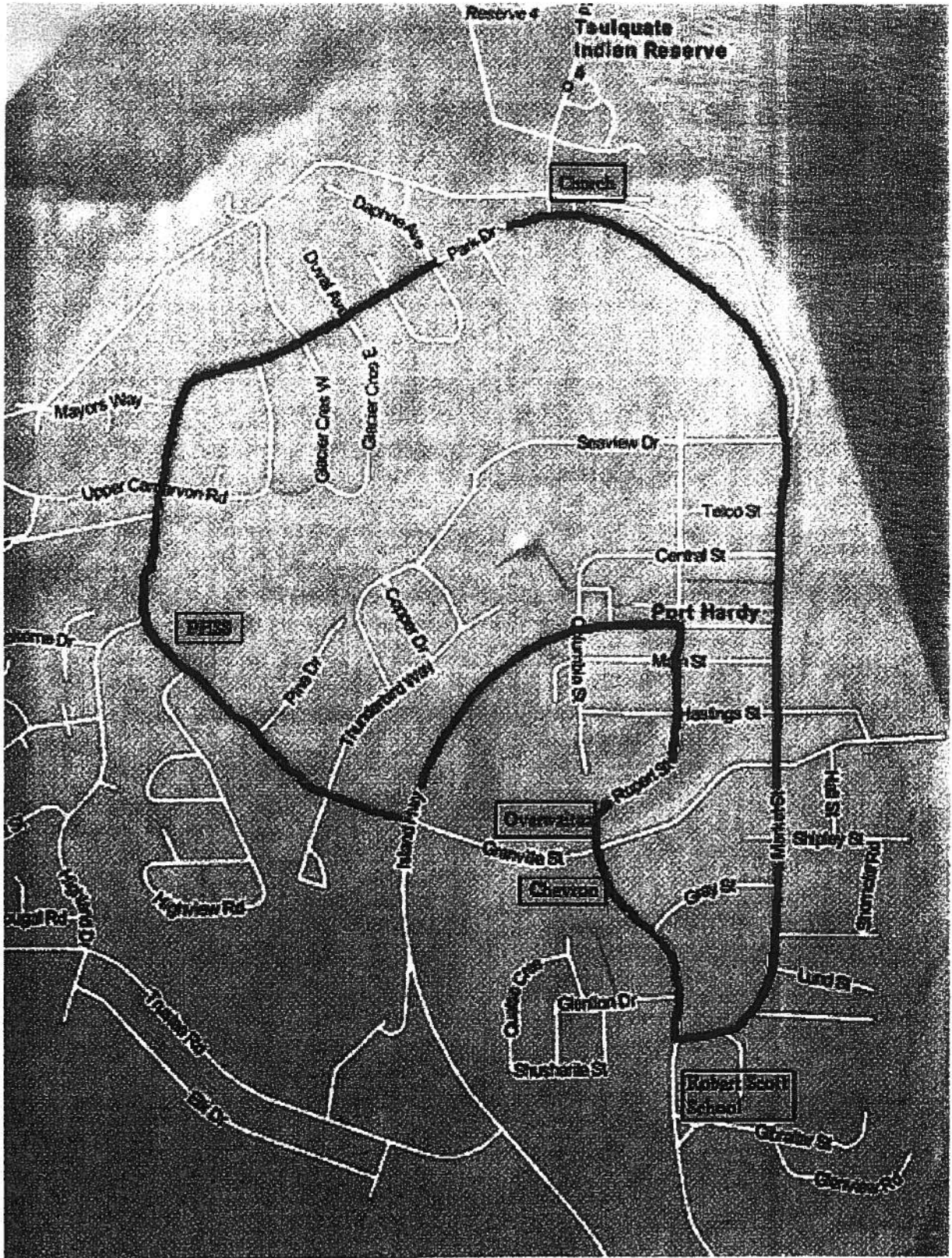
From: Robin Hunt [hcn-nurse@kwakiutl.bc.ca]
Sent: June-04-14 11:37 AM
To: general@porthardy.ca
Subject: RE: Aboriginal Day

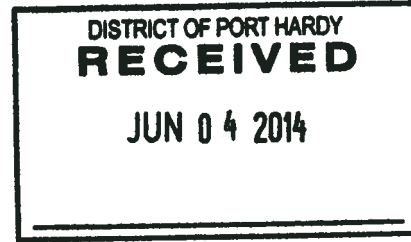
Sorry, I just wanted to change something on the previous note. Our walk/run will likely be over at 1100 or 1130.
Robin

From: Robin Hunt [mailto:hcn-nurse@kwakiutl.bc.ca]
Sent: June-04-14 11:26 AM
To: 'general@porthardy.ca'
Subject: Aboriginal Day

JUNE 21
↓

Hi there, my name is Robin Hunt. I work at the Kwakiutl Health Centre in Fort Rupert. For Aboriginal Day this year, we will be organizing and Wellness Walk 5 and 10 km. We will be starting at Sacred Wolf Friendship Centre and using Stephanie Nelson's route that she uses for the Suicide Awareness walk/run. We will be starting the walk/run at 9 am, and likely finished by 1130 am. I can be reached at 250-949-6625 ext. 229 if you have any questions.





June 4 2014

District of Port Hardy

Dear Mayor and Council

Canada Day is fast approaching , I was hoping that again this year we would be able to host the Celebrations' at Carrot Park, as last year was very successful with record number of people able to attend, and because of the convince location I was able to attract additional volunteers, if this is alright we would need the use of the flag pole, for the raising of the flag, and also we would need part of Market Street blocked off for the Parade, The Parade would start at True Value and go to the end of Carrot Park, so we would need barriers setup and potentially Public Staff workers to set up the barriers and help ensure public safety.

I thank you in advance and look forward to hearing from you.

Yours truly,

Tracey Sutton
Canada Day



**MINUTES
DISTRICT OF PORT HARDY
DOWNTOWN REVITALIZATION COMMITTEE
MEETING OF MAY 27, 2014 AT 10:00 AM
MUNICIPAL HALL, 7360 COLUMBIA STREET**

Call to Order: Chair, Janet Dorward Time: 10:02 am

Members Present: Councillor Janet Dorward
Councillor Rick Marcotte
Carly Pereboom - Chamber of Commerce

Staff Present: Trevor Kushner, Operational Services Director
Jeff Long, Corporate & Development Services Director
Patti Smedley, Economic & Community Development Coordinator

Regrets: Sandra Masales, Chamber of Commerce / Rotary
James Emerson, Chamber of Commerce
Jan Armbrust
Tara McCart, Chamber of Commerce
Lyn Barton
Cindy Milligan
Rick Davidge, CAO

APPROVAL OF
AGENDA

A. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

B. DELEGATION

No delegation

C. MINUTES

Adoption of the Minutes for the meeting held on May 13, 2014.

Moved/Seconded/Carried
THAT the minutes for the meeting held May 13, 2014 be adopted as presented.

D. BUSINESS ARISING/ UNFINISHED BUSINESS

Town Clock Electrical Outlet Update

Trevor Kushner, Director of Operational Services updated the Committee on the possibility of installing a plug-in at the Town Clock. Mr. Kushner advised that it is very doable with a cost of \$1200-\$1500. He also advised that this work can be done in conjunction with other upgrades to the surrounding area. He will provide more specific budget and timeline information at the next meeting.

MAY 13/14
MINUTES
ADOPTED

UPDATE
ON
ELECTRICAL
OUTLET

DRAFT

BANNERS /
BANNER
CONTEST

T. Kushner said that he appreciated the feedback he had on the proposed banner designs. The signs have been ordered and will arrive in two weeks to coincide with the summer season. There will be an additional opportunity for discussion around banners / decorations for the Christmas season. A general group discussion was held around the possibility of involving the schools or local artists societies in a banner contest for artwork needed for Christmas banners. T. Kushner also said that the winter banners would need to be printed versus painted to withstand winter weather. He suggested that decorations and/or banners be on display from mid-November to mid-January annually. C. Pereboom discussed how Vancouver decorates their light posts with plastic wrapping to resemble candy canes. The Committee liked this idea, but agreed that further input is required.

ACTION: Invite Angie Clance, who coordinates the Santa Claus Parade to come to the next Downtown Revitalization meeting to provide her input on decorations / banners for the holiday season.

CARROT
PARK
SIGNAGE

A general discussion was held around the request from the Chamber of Commerce for additional funding needed to complete the Carrot Park signage project. The group reviewed what had been spent to date, as well as cost responsibilities per the original agreement as outlined at the Chamber of Commerce's initial presentation to Council on Nov. 13, 2012. A consensus was reached to invite Chamber of Commerce representatives to come as a delegation to Council to discuss the proposed budget to complete the project. Sign orientation and location were also discussed, as was the anticipated "life" of the signage. C. Pereboom clarified on placement and T. Kushner advised that the signs should last 5-7 years. P. Smedley added that D. Pratt will ensure that signs identified for placement at Bear Cove are completed.

10:32 a.m. J. Long joined the meeting.

LETTER TO
PROPERTY
OWNERS

J. Long asked the Chair to add a discussion item to the meeting agenda. The Chair agreed and J. Long displayed the draft of the letter to property owners in the downtown core, requesting that civic address signage be posted in accordance with District of Port Hardy Bylaw No. 16-2005, and that property owners make ongoing efforts to maintain their properties and boulevards in an attractive and safe manner. The Committee approved the copy and thanked J. Long for his input. District staff are currently putting together the mailing list.

10:39 a.m. J. Long left the meeting.

E. CORRESPONDENCE

None

F. STAFF REPORTS

None

G. NEW BUSINESS

None

DRAFT

H. NEXT MEETING DATE

The next meeting date is scheduled for June 24, 2014, at 10 am

I. ADJOURNMENT

Moved/Seconded/Carried

That the meeting be adjourned.

Time: 10:48 am

DRAFT



**MINUTES
DISTRICT OF PORT HARDY
EMERGENCY PLANNING COMMITTEE MEETING OF
MAY 27, 2014 AT 12 NOON
MUNICIPAL HALL, 7360 COLUMBIA STREET**

-
- CALL TO ORDER:** Chair Mike McCulley, DPH Emergency Coordinator Time: 12:00 pm
- PRESENT:** Jeff Long - DPH Director of Corporate & Development Services; Rick Marcotte - Councillor, District of Port Hardy; Bob Swain - Emergency Program Coordinator, Gwa'sala-'Nakwaxda'xw Nations; John Tidbury - Councillor, District of Port Hardy, Brenda McCorquodale – Fisheries & Oceans, Robbie Jai - Unit Chief, BC Ambulance Service; Leslie Driemel - DPH Confidential Secretary
- REGRETS:** Brett Sinden - Port Hardy RCMP; Norma Hemphill - Co Director, Emergency Social Services; Richard Hemphill - Director, Emergency Social Services; Eric Bergsma - Environmental Health Officer, Island Health; Karla Broadfoot - Gwa'sala-'Nakwaxda'xw Nations; Bob Hawkins; Schell Nickerson - Fire Chief, Port Hardy Fire Rescue Department; Brent Borg - Deputy Fire Chief, Port Hardy Fire Rescue Department; Jamie Keamo - Paramedic, BC Ambulance Service; Gord Brownridge - RCMP Detachment Commander; Norman Champagne - Band Manager, Kawkiutl Band; Casey Larochelle - Economic Development Manager, Kwakiutl Band; Gloria Le Gal - RDMW Emergency Program Coordinator; Alison Mitchell - Vancouver Island Health Authority
-

A. APPROVAL OF AGENDA

Bob Swain requested an addition under New Business Item 2) as follows:
BC Hydro Community Safety Award: Emergency Management Training Grant.

Moved/Seconded/Carried
THAT the agenda be approved as amended.

B. ADOPTION OF MINUTES

Minutes of the meeting held April 29, 2014.

It was requested that references to the date of the Vancouver Island Emergency Preparedness Workshop, May 25-27, 2014 be corrected to April 25-27, 2014.

Moved/Seconded/Carried
THAT the minutes of the Emergency Planning Committee meeting held April 29, 2014 be approved as amended.

C. DELEGATIONS

None

D. CORRESPONDENCE

None

EPC-11-2014
APPROVAL OF
AGENDA AS
AMENDED

EPC-12-2014
APPROVAL OF
APR 29 /14
MINUTES AS
AMENDED

DRAFT

E. BUSINESS ARISING / UNFINISHED BUSINESS

- 1) Emergency Preparedness Week North Island Gazette Special Advertising Feature – Any Feedback?

EMERGENCY
PREPAREDNESS
WEEK

Mike McCulley reported on the Emergency Preparedness Week promotion in the North Island Gazette and on the messages posted to the District of Port Hardy Facebook page and website during that week, May 4 – 10, 2014. The information presented on the websites was on general preparedness, tsunami preparedness and wildfire preparedness. Jeff Long explained that the Gazette prepares the promotion as an advertising opportunity for local business at which people can obtain items for their emergency kits. He indicated that local governments like Port Hardy help to sponsor the promotion to create awareness about emergency preparedness and the importance of it.

- 2) Outcome of May 13th Meeting to Review EOC Activation and Related Protocols – Mike McCulley

EMERGENCY
PLAN UPDATE

Mike McCulley advised there was a good turnout for the meeting to review EOC activation and related protocols on the evening of May 13th with five EPC members and two District councilors attending. The group agreed to focus on five priorities as follows:

- 1) Emergency Operations Centre structure; initiation and response (call out procedures);
- 2) Emergency declaration procedure re: Bylaw 17-2007;
- 3) Incident Command roles and responsibilities for individuals;
- 4) Internal / public communication plan and protocols; and,
- 5) Training requirements.

Types of emergencies were reviewed and prioritized with three identified as critical emergencies:

- 1) Large building fire;
- 2) Earthquake; and,
- 3) Flood (weather)

Each type will have three levels of emergency and tangible procedures will be developed for each level. Other emergencies identified included: tsunami, power outage, plane/cruise ship incident, town isolation, chemical spill (propane / fuel) water shortage, wildfire, and pandemic.

Command roles are to be reviewed and clarified during the review process.

Mike McCulley suggested the working group continue to meet each Tuesday evening in June from 6:00 – 8:00 pm. (June 3, 10, 17, 24). After one month most of the items will be covered off and a report can be prepared.

Moved/Seconded/Carried

THAT the Emergency Planning Committee hereby forms the Emergency Planning Working Group, which will be made up of those EPC members that wish to participate and will meet on an informal basis for the purposes of undertaking work associated with the review and update of the District of Port Hardy Emergency Plan.

EPC-13-2014
EMERGENCY
PLANNING
WORKING
GROUP

DRAFT

The Committee discussed bringing in professionals/consultants at some point in the future to review the updated Emergency Plan, either in person, by Skype or telephone conference call.

F. NEW BUSINESS

- 1) Report on presentation by Peter Anderson of Simon Fraser University – Councillor John Tidbury

Councillor Tidbury reported on a recent presentation given by Peter Anderson, an associate professor of Simon Fraser University, currently doing research in telecommunication and broadcasting policy; technology; communication to mitigate disasters/emergency communication. Mr. Anderson is currently updating the 2006 publication, "BC Tsunami Warning Methods, a Tool Kit for Community Planning." Councillor Tidbury advised Mr. Anderson was a very good speaker and gave an excellent presentation on communications during emergencies. It was suggested Mr. Anderson be contacted and asked that if he is to travel to the area again, that he be invited to attend an Emergency Planning Committee meeting.

The Committee discussed the issue of overloading of communication lines (phone/internet) during emergencies and the need to establish alternatives. Jeff Long spoke about research he has undertaken with Telus and advised that it has a service called Telus Link that enables mobile phones to talk with each other much like two way radios. This service requires that it be activated on participating phones and that associated software be setup on them. He will look into this in more detail as a communications option.

- 2) BC Hydro Community Safety Award: Emergency Management Training

The Committee discussed this grant program which is geared at providing emergency training to first responders, volunteers and employees in communities to assist in increasing response capability. Bob Swain advised that if the District applies for and is successful in obtaining the grant, that he may be able, if needed, to arrange participants. The grant outline was reviewed:

- Award: of up to \$2,000 to eligible communities to receive specialized emergency management training provided by the Justice Institute of British Columbia.
- Eligibility: Municipalities, Regional Districts and First Nations communities throughout the province of British Columbia with first responders and EOC personnel requiring training are invited to apply.
- Training: can be provided in your community, online, or at a JIBC campus. Individual students can take part in scheduled online and classroom-based courses. Additionally, Municipalities, Regional Districts and First Nations can arrange to have a course hosted in their community.
- Courses: CMD120 – Incident Command System Level 200
 CMD130 – Incident Command System Level 300
 CMD140 – Incident Command System Level 400
 EOC120 – Emergency Operations Centre Essentials
- Application Deadlines: May 31, 2014 August 31, 2014 November 30, 2014
- Jeff Long suggested that training needs be assessed as part of the Emergency Planning Working Group's review which will identify participants in the EOC, etc.

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3) Update on Situation with Passing of Mayor Parnham

At the request of Mike McCulley, Jeff Long updated the Committee on the by-election matters and reported that, as per the requirements of the *Local Government Act* and the fact that there will be a general election conducted on November 15, 2014, Council, at the meeting of May 26, 2014 resolved that a by-election is not to be held. The Deputy Mayor assumes the roles and responsibilities of the Mayor until the general election is held.

G. NEXT MEETING DATE

June 24, 2014 at 12 noon, Municipal Hall, 7360 Columbia Street, Port Hardy.

ADJOURNMENT

EPC-14-2014
ADJOURNMENT

THAT the meeting be adjourned.

Time: 1:00pm

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**MINUTES
DISTRICT OF PORT HARDY
COMMUNITY CONSULTATIVE COMMITTEE
MEETING OF JUNE 2, 2014 AT 6:00PM
MUNICIPAL HALL, 7360 COLUMBIA STREET**

CALL TO ORDER: Chair Rob Tucker Time: 6:00 pm

PRESENT: Donna Gault, Councillor Jessie Hemphill, Eddy Lagrosse, Councillor Rick Marcotte, Gord Patterson,

REGRETS: Pat Corbett-Labatt, Cathy Poje

ALSO PRESENT: Staff: Jeff Long, Director of Corporate & Development Services
Members of the Public: 2 (Mark Bennett and John Tidbury)

APPROVAL OF AGENDA

Chair Tucker advised that he would like to add an item under New Business related to the possibility of naming the new medical centre being constructed by Island Health using the namesake of Mayor Bev Parnham. Eddy Lagrosse asked that the issue of scooters being used on public roads also be included as a New Business item.

Moved/Seconded/Carried
THAT the agenda be approved as amended.

ADOPTION OF MINUTES

Minutes of the meeting held July 15, 2013

Moved/Seconded/Carried
THAT the minutes of the Community Consultative Committee meeting held July 15, 2013 be approved as presented.

DELEGATIONS

None

BUSINESS ARISING / UNFINISHED BUSINESS

None

CORRESPONDENCE

a. Email from Mark Jones, May 24, 2014 Re: Resignation as CCC Member

Jeff Long advised that there was a mistake on the agenda in relation to this item as it referred to Mark Tupper when this should have read Mark Jones. He also advised that since the agenda was prepared, that he has made contact with Lyn Barton who has moved from the area and has now tendered her resignation as a

CCC-01-2014
APPROVAL OF AGENDA
AS AMENDED

CCC-02-2014
CCC MINUTES JULY 15,
2013 APPROVED

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Committee member.

STAFF REPORTS

- a. Staff Report from Jeff Long, Director of Community & Development Services (May 29, 2014) Re: Application for Special Occasion Liquor Licence by Port Hardy Lions Club for Beer Garden at FILOMI Days

Chair Tucker introduced the application by the Port Hardy Lions Club. He noted that the issue of the proposed extension of the hours of operation over and above last year's application, appears to have been resolved given that the two additional hours relates to time to be used for clean up and not attendance by, and service of alcohol to, patrons. In this regard, the insurance coverage requirement for the duration of the entire event from set up to clean up, is the key factor.

Chair Tucker indicated that beer garden event in 2013 appeared to be well run based on his observations, and this sentiment was echoed by the RCMP in its comments that are referenced in the staff report. Chair Tucker asked if anyone had any observations or comments about last year's event and if there was anything additional that should be addressed as part of this year's event? Hearing none, Chair Tucker asked if the Committee was prepared to issue the Special Occasion Liquor Licence as recommended in the staff report.

CCC-03-2014
APPROVAL OF SPECIAL
OCCASION LIQUOR
LICENCE TO LIONS
CLUB FOR BEER
GARDEN IN CARROT
PARK FOR FILOMI
DAYS

Moved/Seconded/Carried

"THAT the Community Consultative Committee approves the issuance of a Special Occasion Liquor Licence to the Port Hardy Lions Club for operation of a beer garden in Carrot Park on July 19 and 20, 2014, subject to the following conditions:

- 1) *That the Port Hardy Lions Club obtains an approved Special Occasion Licence from the Liquor Distribution Branch on or before July 18, 2014 with respect to the proposed beer garden event, and that the Port Hardy Lions Club adhere to any and all conditions and requirements associated with said Licence. The Port Hardy Lions Club must provide the District of Port Hardy with a copy of the Special Occasion Licence issued by the Liquor Distribution Branch before 4:00pm on July 18, 2014.*
- 2) *The Port Hardy Lions Club must obtain liability insurance in the amount of \$3,000,000 (three million dollars) per occurrence with said insurance covering the fact that liquor is being served to the public, and the District of Port Hardy must be named as an additional insured. This insurance coverage must be valid for the entire duration (from set up to cleanup) associated with the beer garden event. Proof of this insurance must be provided to the District of Port Hardy before 4:00pm on July 18, 2014.*
- 3) *The Port Hardy Lions Club shall implement a Designated Driver Program as per Council Policy CP9.3 and said Program shall be made available during the operating hours of the beer garden event (noon until 8:00pm on both July 19th and 20th). The Designated Driver Program is intended to advise the public to plan alternative means of transportation (other than driving under the influence) after drinking alcohol. Promotional material may be available through the Insurance Corporation of British Columbia, Drinking Driving Counter Attack programs, RCMP Detachment, the internet, etc. The Designated Driver Program shall consist of no less than the following:*

- a) *A Designated Driver Program announcement must be made to the assembled guests on a regular basis encouraging the use of a designated driver or alternate transportation to and from the event.*
 - b) *Designated Driver Program information posted prominently at each station where alcohol is served.*
 - c) *Designated Driver Program reminders at each table where guests are seated.*
- 4) *The beer garden shall occupy only that designated area shown in the Application for Special Occasion Liquor Licence as submitted to the District of Port Hardy. This designated area is located at northern end of Carrot Park adjacent to the south side McLennan property at 7375 Market Street, and shall not exceed an area of 465 square metres (5,000 square feet).*
 - 5) *The perimeter of the beer garden designated area referred to in 4) above shall be fenced such as to not allow access to and from the beer garden area except through a main controlled entrance. The fence shall be a minimum of four feet in height.*
 - 6) *The beer garden shall only be open from noon until 8:00pm on July 19 and on July 20, 2014. Alcohol may only be served until 7:30pm and members of the public must be removed from the beer garden designated area by 8:00pm on both days. Activities associated with setup, removal and cleanup of the beer garden may be undertaken by members of the Port Hardy Lions Club between 8:00am and 10:00 pm on both days.*
 - 7) *An adequate number of persons must be present to provide security by staffing the beer garden designated area during the times and on the dates referred to in 6) above, to prevent minors and intoxicated persons from entering the beer garden area.*
 - 8) *Only paper or plastic cups may be used (no glass or cans).*
 - 9) *Adequate refuse containers must be made available to avoid the distribution of refuse throughout Carrot Park. Refuse shall be removed from Carrot Park and distributed in a responsible manner.*
 - 10) *No alcohol is to be provided to minors or intoxicated persons, both of which shall not be permitted to enter the beer garden designated area.*
 - 11) *Two pieces of identification (one being photo) must be provided by persons that want to enter the beer garden for inspection by staff for anyone that appears to be under 25 years of age. Anyone under the age of 19 shall not be permitted to enter the beer garden designated area.*
 - 12) *People cannot leave the fenced area of the beer garden designated area with any alcohol that has not been consumed in advance.*
 - 13) *At least one staff person serving must be in possession of a valid Serving It Right certificate at any given time while alcohol is being served.*
 - 14) *The Port Hardy Lions Club shall pay a deposit of \$1,000 to the District of Port Hardy before 4:00pm on July 18, 2014 to guarantee that all refuse will be properly removed from and no damage has occurred to Carrot Park. This*

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deposit will be returned after July 20, 2014 when the Port Hardy Lions Club contacts the District to advise that the refuse has been removed from and that there has been no damage to Carrot Park as a result of the beer garden, and the District, after conducting an inspection, is satisfied to this effect. Should the District not be satisfied, the District may use all or a portion of the deposit to rectify the refuse and/or damage problem(s).

NEW BUSINESS

a. Possibility of Using Mayor Bev Parnham's Namesake in Naming of New Medical Centre

Chair Tucker suggested that it would be great if the new Medical Centre being constructed by Island Health could adopt the namesake of Mayor Bev Parnham. He reminded the Committee how Mayor Parnham had been instrumental in working to improve the medical services for the community and it would be a very fitting gesture to honour Port Hardy's Mayor in this manner.

Councillor Rick Marcotte advised that this is something that the District has discussed and is working towards. He acknowledged that the family would have to approve any such arrangement.

Moved/Seconded/Carried

That Council investigates with Island Health, the possibility of using Mayor Bev Parnham's namesake (e.g. Parnham Place) with respect to the naming of the new medical centre.

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b. Use of Scooters on Public Roads

Eddy Lagrosse advised that he wonders about the status of matters associated with the use of scooters on public roads. In this regard, scooter usage has increased quite a bit in recent years and it is not clear as to how they fit into the regulatory scheme for use on public roads. Councillor Jessie Hemphill advised that the Union of British Columbia Municipalities considered the issue of scooter usage and due to lack of interest, nothing further was undertaken. Staff was asked to look into the matter in more detail by contacting the RCMP.

NEXT MEETING DATE

As required by referral from the District.

ADJOURNMENT

Moved

THAT that meeting be adjourned.

Time: 6:24 pm

CCC-04-2014 NAMING
OF MEDICAL CENTRE

CCC-05-2014
ADJOURNMENT

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003908	01/05/2014	00437	ACME SUPPLIES LTD.	158.13	
003909	01/05/2014	02514	AlSCO	517.16	
003910	01/05/2014	02693	BC One Call Limited	63.95	
003911	01/05/2014	01145	BLACK CAT REPAIRS	109.47	
003912	01/05/2014	01805	BUSY B'S DISTRIBUTING	148.10	
003913	01/05/2014	00018	CANADIAN RED CROSS SOCIE	175.89	
003914	01/05/2014	02468	Canwest Propane	3,417.06	
003915	01/05/2014	00281	CHEVRON CANADA LTD.	1,160.03	
003916	01/05/2014	02730	CUPE Local 401	516.15	
003917	01/05/2014	00218	DB PERKS AND ASSOCIATES	149.84	
003918	01/05/2014	01982	DIGITAL POSTAGE ON CALL	1,050.00	
003919	01/05/2014	00183	DRIEMEL, LESLIE	43.00	
003920	01/05/2014	00233	FINNING (CANADA)	1,191.11	
003921	01/05/2014	00099	FOX'S DISPOSAL SERVICES	202.80	
003922	01/05/2014	02417	Frontline Fire Departmen	1,207.50	
003923	01/05/2014	02916	GE Intelligent Platforms	6,137.72	
003924	01/05/2014	01860	GREYHOUND COURIER EXPRES	45.26	
003925	01/05/2014	00052	HARDY BUILDERS' SUPPLY	1,779.51	
003926	01/05/2014	02914	Harvey Gorsline Company	421.05	
003927	01/05/2014	00063	HOME HARDWARE BUILDING C	300.87	
003928	01/05/2014	00194	INT'L UNION OPERATING EN	1,163.23	
003929	01/05/2014	02915	Interior Instrument Tech	11,287.50	
003930	01/05/2014	01875	ISLAND ADVANTAGE DISTRIB	85.01	
003931	01/05/2014	00703	JUSTICE INSTITUTE OF BC	1,120.00	
003932	01/05/2014	00065	K & K ELECTRIC LTD.	27,141.06	
003933	01/05/2014	02445	LogoWest Promotional Pro	358.56	
003934	01/05/2014	02642	Long, Jeff	134.35	
003935	01/05/2014	02917	Minar, Krista	51.86	
003936	01/05/2014	00014	MINISTER OF FINANCE	3,111.75	
003937	01/05/2014	02913	Morton, Cole	412.30	
003938	01/05/2014	01419	MURDY & MCALLISTER	3,067.88	
003939	01/05/2014	00033	NAPA AUTO PARTS/PORT HAR	195.62	
003940	01/05/2014	01559	NORTH ISLAND LABORATORIE	468.83	
003941	01/05/2014	00075	O.K. TIRE STORE (PORT HA	44.80	
003942	01/05/2014	00013	PACIFIC BLUE CROSS	8,948.80	
003943	01/05/2014	00769	Praxair Distribution	840.00	
003944	01/05/2014	02337	Quatse Salmon Stewardshi	204.75	
003945	01/05/2014	00107	RECEIVER GENERAL FOR CAN	23,329.98	
003946	01/05/2014	00187	REGIONAL DISTRICT OF MT	301.89	
003947	01/05/2014	02408	SPORTY BAR & GRILL	1,060.21	
003948	01/05/2014	00160	TELUS	3,193.16	
003949	01/05/2014	00161	TELUS MOBILITY (BC)	1,137.62	
003950	01/05/2014	02306	Terry E. Duncan	1,118.54	
003951	01/05/2014	02235	Top Island Traffic Servi	315.00	
003952	01/05/2014	01934	WIGGINS ADJUSTMENTS LTD.	361.75	
003953	08/05/2014	00044	ACKLANDS - GRAINGER INC.	359.51	
003954	08/05/2014	00437	ACME SUPPLIES LTD.	432.45	
003955	08/05/2014	02904	ACS - Armbrust Computer	65.00	
003956	08/05/2014	00829	ANA'S HARDY CLEAN	2,217.89	
003957	08/05/2014	02317	Annette's Mobile Hearing	540.75	
003958	08/05/2014	01836	ARIES SECURITY LTD.	3,386.25	
003959	08/05/2014	00047	B.C. HYDRO	52,092.47	
003960	08/05/2014	02918	B.C. Hydro	267.75	
003961	08/05/2014	02295	BCFTOA	1,349.00	
003962	08/05/2014	01805	BUSY B'S DISTRIBUTING	203.18	
003963	08/05/2014	00018	CANADIAN RED CROSS SOCIE	175.89	Yes
003964	08/05/2014	02339	Canadian Tire	1,392.33	
003965	08/05/2014	00281	CHEVRON CANADA LTD.	1,071.79	
003966	08/05/2014	01901	DENNISON, MELINDA	293.28	
003967	08/05/2014	01476	DOR-TEC SECURITY LTD.	115.25	
003968	08/05/2014	02140	DOUG LLOYD CONTRACTING	91.35	
003969	08/05/2014	00098	DUNCAN ELECTRIC MOTOR LT	6,765.28	
003970	08/05/2014	00020	E.J. KLASSEN MOTORCADE L	1,368.23	
003971	08/05/2014	02831	Exova Canada Inc.	677.06	
003972	08/05/2014	02557	Frontline Glass Solution	223.90	
003973	08/05/2014	02920	Hollands, Corrie	32.00	
003974	08/05/2014	00063	HOME HARDWARE BUILDING C	330.64	
003975	08/05/2014	02746	Huddlestan, Deborah	78.72	
003976	08/05/2014	00391	ISLAND BUSINESS PRINT GR	920.64	
003977	08/05/2014	02889	Janse, Hans	32.00	
003978	08/05/2014	00273	JM'S MOBILE WELDING INC	1,863.68	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003979	08/05/2014	00065	K & K ELECTRIC LTD.	4,531.73	
003980	08/05/2014	00253	Keta Cable	133.20	
003981	08/05/2014	02600	Kushner, Trevor	149.76	
003982	08/05/2014	00069	MACANDALE'S	476.30	
003983	08/05/2014	02489	Marcotte, Rick	373.24	
003984	08/05/2014	01777	MCCARRICK,ALLISON	35.00	
003985	08/05/2014	02342	Medteq Solutions CA Ltd.	189.00	
003986	08/05/2014	00447	MNP	15,435.00	
003987	08/05/2014	01014	NICKERSON, SCHELL	35.00	
003988	08/05/2014	02555	Nomeland, Candace	250.00	
003989	08/05/2014	02598	Noratek	896.00	
003990	08/05/2014	01645	NORTH ISLAND COMMUNICATI	241.50	
003991	08/05/2014	01559	NORTH ISLAND LABORATORIE	204.75	
003992	08/05/2014	00027	NORTH ISLAND VETERINARY	237.04	
003993	08/05/2014	00217	ORKIN CANADA CORPORATION	72.45	
003994	08/05/2014	00175	PARNHAM, BEV	49.00	
003995	08/05/2014	00080	PUROLATOR INC.	1,959.71	
003996	08/05/2014	00107	RECEIVER GENERAL FOR CAN	24,457.54	
003997	08/05/2014	00113	STRYKER ELECTRONICS LTD.	117.55	
003998	08/05/2014	02923	The Flag Shop - Victoria	1,507.10	
003999	08/05/2014	00011	Tidbury, John	232.87	
004000	08/05/2014	02850	VWR International Co.	3,275.24	
004001	08/05/2014	00164	Xerox Canada Ltd.	844.39	
004002	12/05/2014	00275	Davidge, Rick	759.42	
004003	14/05/2014	00044	ACKLANDS - GRAINGER INC.	114.86	
004004	14/05/2014	00073	BLACK PRESS GROUP LTD.	1,127.57	
004005	14/05/2014	02013	BRAUN, WERNER	497.70	
004006	14/05/2014	00281	CHEVRON CANADA LTD.	1,670.61	
004007	14/05/2014	02711	Cox, Daniel	150.00	
004008	14/05/2014	00099	FOX'S DISPOSAL SERVICES	11,483.72	
004009	14/05/2014	02557	Frontline Glass Solution	525.08	
004010	14/05/2014	02921	GDM Technical Services I	1,008.73	
004011	14/05/2014	01860	GREYHOUND COURIER EXPRES	45.89	
004012	14/05/2014	02894	Hamilton, Jamie	209.40	
004013	14/05/2014	00052	HARDY BUILDERS' SUPPLY	376.69	
004014	14/05/2014	01747	INGENIOUS SOFTWARE	1,013.60	
004015	14/05/2014	00273	JM'S MOBILE WELDING INC	156.80	
004016	14/05/2014	02796	Jones, Daniel	315.55	
004017	14/05/2014	00703	JUSTICE INSTITUTE OF BC	20.00	
004018	14/05/2014	00065	K & K ELECTRIC LTD.	2,205.00	
004019	14/05/2014	01777	MCCARRICK,ALLISON	681.47	
004020	14/05/2014	02662	McCulley, Michael	680.25	
004021	14/05/2014	02749	Orach Enterprises Ltd.	1,119.04	
004022	14/05/2014	02071	PACIFICUS BIOLOGICAL SER	10,919.83	
004023	14/05/2014	02926	Patskovski, Maria	32.00	
004024	14/05/2014	00203	Port Hardy & Dist. Chamb	13,109.25	
004025	14/05/2014	00406	PORT HARDY FIREFIGHTERS	4,253.75	
004026	14/05/2014	00264	PORT HARDY HERITAGE SOCI	11,330.00	
004027	14/05/2014	00082	QUICKSCRIBE SERVICES LTD	30.45	
004028	14/05/2014	02234	Sutherland Armbrust	455.00	
004029	14/05/2014	02924	Topknot Timber Co. Ltd.	17,325.00	
004030	14/05/2014	02644	Vancouver Island Fire Fi	400.00	
004031	14/05/2014	00201	Vancouver Island Regiona	32,372.00	
004032	14/05/2014	00329	WALSH, ROD	209.40	
004033	14/05/2014	02927	Wiggins, Luke	89.14	
004034	23/05/2014	00735	A.C.E. COURIER SERVICES	124.39	
004035	23/05/2014	00195	A.V.I.C.C	488.31	
004036	23/05/2014	00044	ACKLANDS - GRAINGER INC.	1,289.91	
004037	23/05/2014	01375	ADT SECURITY SERVICES CA	85.05	
004038	23/05/2014	00046	ANDREW SHERET LTD.	194.94	
004039	23/05/2014	01805	BUSY B'S DISTRIBUTING	39.74	
004040	23/05/2014	02468	Canwest Propane	2,172.81	
004041	23/05/2014	00281	CHEVRON CANADA LTD.	1,042.38	
004042	23/05/2014	01433	COMOX PACIFIC EXPRESS LT	86.48	
004043	23/05/2014	02730	CUPE Local 401	432.93	
004044	23/05/2014	01901	DENNISON, MELINDA	92.35	
004045	23/05/2014	02140	DOUG LLOYD CONTRACTING	112.35	
004046	23/05/2014	02437	FireWise Consulting Ltd.	8,751.75	
004047	23/05/2014	00099	FOX'S DISPOSAL SERVICES	5,774.70	
004048	23/05/2014	02557	Frontline Glass Solution	377.15	
004049	23/05/2014	02928	Handlers Used Equipment	628.95	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
004050	23/05/2014	02890	Hecate Integrated Resour	2,960.69	
004051	23/05/2014	00194	INT'L UNION OPERATING EN	1,222.19	
004052	23/05/2014	00065	K & K ELECTRIC LTD.	2,098.67	
004053	23/05/2014	02600	Kushner, Trevor	167.04	
004054	23/05/2014	00069	MACANDALE'S	196.72	
004055	23/05/2014	00585	Minister of Finance	118.61	
004056	23/05/2014	01759	MINISTER OF FINANCE	640.00	
004057	23/05/2014	01759	MINISTER OF FINANCE	530.00	
004058	23/05/2014	01419	MURDY & MCALLISTER	780.54	
004059	23/05/2014	00033	NAPA AUTO PARTS/PORT HAR	105.75	
004060	23/05/2014	01559	NORTH ISLAND LABORATORIE	479.86	
004061	23/05/2014	00363	PORT HARDY BULLDOZING LT	4,105.50	
004062	23/05/2014	00107	RECEIVER GENERAL FOR CAN	21,921.92	
004063	23/05/2014	02929	ResourceWorld	945.00	
004064	23/05/2014	02203	STANTEC CONSULTING LTD.	1,858.21	
004065	23/05/2014	00161	TELUS MOBILITY (BC)	1,476.94	
004066	23/05/2014	02306	Terry E. Duncan	2,943.17	
004067	23/05/2014	01884	Tru Hardware	108.36	
004068	23/05/2014	02837	Waterhouse Environmental	29,518.72	
004069	23/05/2014	01854	ZEE MEDICAL CANADA CORPO	92.34	
004070	28/05/2014	00044	ACKLANDS - GRAINGER INC.	189.05	
004071	28/05/2014	00018	CANADIAN RED CROSS SOCIE	285.13	
004072	28/05/2014	00275	Davidge, Rick	783.77	
004073	28/05/2014	00099	FOX'S DISPOSAL SERVICES	5,624.07	
004074	28/05/2014	00052	HARDY BUILDERS' SUPPLY	671.72	
004075	28/05/2014	02499	Hemphill Jessie	39.36	
004076	28/05/2014	00063	HOME HARDWARE BUILDING C	267.18	
004077	28/05/2014	02197	LANDON COLLISION AND TOW	73.50	
004078	28/05/2014	00271	LIFESAVING SOCIETY	162.00	
004079	28/05/2014	02177	THE FIRE SHOP	1,006.63	
Total:				457,876.85	

*** End of Report ***