



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
OCTOBER 25, 2016  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Deputy Mayor Dennis Dugas; Councillors, Rick Marcotte, Fred Robertson (via telephone), and John Tidbury

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Leslie Driemel, Recording Secretary

**REGRETS:** Mayor Hank Bood, Councillor Pat Corbett-Labatt, Adrian Maas, Director of Financial Services, Heather Nelson-Smith, Director of Corporate Services

**MEDIA:** North Island Gazette      **MEMBERS OF THE PUBLIC:** 3

**A. CALL TO ORDER**

Deputy Mayor Dugas called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of October 25, 2016 be accepted as presented.

**C. ADOPTION OF MINUTES**

1. Minutes of the Special Council meeting held October 11, 2016.

**Moved/Seconded/Carried**

THAT the minutes of the Special Council meeting held October 11, 2016 be accepted as presented.

2. Minutes of the Public Hearing held October 11, 2016.

**Moved/Seconded/Carried**

THAT the Minutes of the Public Hearing held October 11, 2016 be accepted as presented.

3. Minutes of the Regular Council meeting held October 11, 2016.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held October 11, 2016 be accepted as presented.

**D. DELEGATIONS**

1. RCMP Staff Sgt Wes Olsen re: Quarterly Report to Council (July-September, 2016)

Deputy Mayor Dugas welcomed Staff Sgt Wes Olsen to the meeting and introductions were made to Council and staff present.

2016-193  
AGENDA  
ACCEPTED AS  
PRESENTED

2016-194  
SPECIALCOUNCIL  
MEETING MINUTES  
OCT 11/16  
ACCEPTED

2016-195  
PUBLIC HEARING  
MINUTES OCT 11/16  
ACCEPTED

2016-196  
REGULAR COUNCIL  
MEETING MINUTES  
OCT 11/16  
ACCEPTED

RCMP QUARTERLY  
REPORT

RCMP QUARTERLY  
REPORT

Staff Sgt. Olsen gave an overview of his employment and postings with the RCMP over the past 26 years and advised he likes working in smaller communities and is happy to be in Port Hardy. It was commented that as he has only been in the position here for a few weeks he is still getting acquainted with the detachment, the detachment service area and the community.

The Staff Sergeant provided an overview of the RCMP activities for the third quarter of 2016. The review included statistics and updates on objectives for:

- Reducing alcohol abuse/intoxication in public areas.
- Traffic safety.
- First Nations and youth relations.
- Crime reduction.

Staff Sgt. Olsen and Council discussed:

- Staffing levels at the detachment.
- Missing person reports.
- Consultation in the community for policing priorities in the new year.

**E. ACTION ITEMS**

1. Council action items were received for information.

**F. CORRESPONDENCE**

1. Kevin McGhee, Port Hardy Canadian Rangers (Oct.11/16) re: Recruitment event and request to land a helicopter within town area.

Kevin McGhee, present in the audience, discussed with Council the need for Port Hardy Canadian Rangers to recruit new members in order to continue to be a viable organization. They are looking for ways to let the community know what the Rangers do and what participation could be like. The group wishes to land a helicopter within the town area and have a number of possible sites in mind. Before proceeding further with the project they would like Council's permission for the helicopter landing.

Council members and Mr. McGhee discussed possible sites including SD 85 properties, Park Drive Ballfield, Carrot Park, Thunderbird Mall and North Island Mall.

2016-197  
CANADIAN  
RANGERS RE  
HELICOPTER  
LANDING

**Moved/Seconded/Carried**

THAT Council approves the request from the Port Hardy Canadian Rangers to land a helicopter within the District of Port Hardy providing all provincial and federal government aviation regulations are followed.

2. Dennis Flannigan, President Royal Canadian Legion Br #237 (Oct.20/16) re: Road closure for Remembrance Day Parade.

2016-198  
R C LEGION  
REMEMBRANCE  
DAY PARADE  
REQUESTS  
APPROVED

**Moved/Seconded/Carried**

THAT Council approves the request from the Royal Canadian Legion Branch 237;

- to hold a November 11<sup>th</sup> Remembrance Day parade from the Chamber of Commerce Building parking lot at the intersection of Market St. and Hastings Street to Carrot Park,
- to provide traffic cones at the double wide parking spot as reserve parking for the ambulance service,
- to fly the Legion flag at the Cenotaph from November 4<sup>th</sup> to 14<sup>th</sup>,
- to post notice for the Remembrance Day Parade on the District's recreation notice board.

## G. NEW BUSINESS

### 1. Council Policy CP2.20, Applying for Tax Deductible Receipts.

Allison McCarrick, CAO advised Council that the District is eligible to give tax deduction receipts for donations but to date there has been no policy in place to for the issuing of such receipts. The donation from Marine Harvest of \$250,000 towards the multiplex project made staff aware of the need for such a policy.

#### **Moved/Seconded/Carried**

THAT Council Policy CP2.20, Applying for Tax Deductible Receipts be approved as presented.

### 2. Copy of DRAFT letter to Greg Fletcher, CAO, Regional District of Mt. Waddington from Heather Nelson-Smith, Director of Corporate Services re: Council support for the North Island Forest Industry Attraction, Training and Retention Strategy – BC Rural Dividend Application.

Councillor Tidbury inquired if there was any funding from the District required and Allison McCarrick, CAO advised there was no funding request made with the request for a letter of support.

#### **Moved/Seconded/Carried**

THAT the District of Port Hardy support the Regional District of Mount Waddington's application to the BC Rural Dividend Fund for the North Island Forest Industry Attraction, Training and Retention Strategy project.

## H. COUNCIL REPORTS

Deputy Mayor Dennis Dugas, Councillors Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Councillors present commented on the good turnout for the multiplex referendum vote on October 22, 2016 and that the 77% in favor of the project shows clear community support.

## I. COMMITTEE REPORTS

1. Draft minutes of the Tourism Advisory Committee meeting held October 6, 2016 were received as information.
2. Draft minutes of the two Port Hardy Accommodation Provider MRDT Application Review and Information meetings held October 18, 2016 were received as information.

Councillor Marcotte requested the minutes for the two Port Hardy Accommodation Provider MRDT Application Review and Information meetings held October 18, 2016 be corrected to show him absent for the 2:00 pm meeting and present for the evening meeting.

3. Draft Minutes of the Operational Services Committee meeting held October 17, 2016 were received as information.

Councillor Marcotte requested the Minutes of the Operational Services Committee meeting held October 17, 2016 be corrected to show him present.

2016-199  
COUNCIL POLICY  
CP2.20, APPLYING  
FOR TAX  
DEDUCTIBLE  
RECEIPTS

2016-200  
SUPPORT RDMW  
APPLICATION TO  
BC RURAL  
DIVIDEND FUND

4. Draft minutes of the Parks & Recreation Review Committee meeting held October 18, 2016 were received as information.
5. Notes of the District of Port Hardy Bear Smart Committee meeting held September 15, 2016 were received as information.

#### J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services (Oct 4/16) re: Changes to Committees of Council and Deputy Mayor Schedule.

#### **Moved/Seconded/Carried**

THAT the Deputy Mayor Schedule for the remainder of Council's Term be changed to:

|                                |                             |
|--------------------------------|-----------------------------|
| December 1, 2016-July 31, 2017 | Councillor Dennis Dugas     |
| August 1, 2017-March 31, 2018  | Councillor Fred Robertson   |
| April 1, 2018-December 4, 2018 | Councillor Leightan Wishart |

THAT the Chair of the First Nations Relations Committee be: Councillor Robertson AND THAT: Councillor Wishart is added as a committee member to the First Nations Relations Committee.  
AND FURTHER THAT: Councillor Wishart be added to the following external organizations: Port Hardy Heritage Society (museum) and the Port Hardy Twinning Society.

#### K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1052-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013, (9190 Granville St.). For Adoption

#### **Moved/Seconded/Carried**

THAT Bylaw 1052-2016 A Bylaw to Amend Zoning Bylaw No. 1010-2013 (9190 Granville St.) be adopted.

2. Bylaw 1053-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013, (8755 Hastings St. For Adoption

#### **Moved/Seconded/Carried**

THAT Bylaw 1053-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8755 Hastings St.) be adopted.

3. Bylaw 1054-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8775 & 8765 & 7215 Hastings St.). For Adoption

#### **Moved/Seconded/Carried**

THAT Bylaw 1054-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8775 & 8765 & 7215 Hastings St.) be adopted.

4. Bylaw 1055-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8740 Main St.). For Adoption.

#### **Moved/Seconded/Carried**

THAT Bylaw 1055-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8740 Main St.) be adopted.

5. Bylaw 1059-2016, A Bylaw to Amend Unsightly Premises Bylaw 10-2008. For First, Second and Third Reading.

2016-201  
DEPUTY MAYOR  
SCHEDULE /  
COMMITTEE  
APPOINTMENTS

2016-202  
BL 1052-2016  
AMEND ZONING  
BYLAW 1010-2013  
(9190 GRANVILLE  
ST.) ADOPTED

2016-203  
BYL 1053-2016  
AMEND ZONING  
BYLAW 1010-2013  
(8755 HASTINGS  
ST.) ADOPTED

2016-204  
BYL 1054-2016  
AMEND ZONING  
BYLAW 1010-2013  
8775 & 8765 & 7215  
HASTING ST.)  
ADOPTED

2016-205  
BYL 1055-2016  
AMEND ZONING  
BYLAW 1010-2013  
(8740 MAIN ST.)  
ADOPTED

Councillor Robertson commented that as there are only four council members present at this meeting there should only be First and Second Reading of Bylaw 1059-2016, A Bylaw to Amend Unsightly Premises Bylaw 10-2008.

Councillor Tidbury advised that the wording amendment to the bylaw has been discussed and agreed to at Operational Services Committee meetings as well as at recent Council meetings and that it should now go ahead.

2016-206  
BYL 1059-2016  
AMEND BY 10-2008  
UNSIGHTLY  
PREMISES FOR 1<sup>ST</sup>,  
2<sup>ND</sup> & 3<sup>RD</sup> READING

**Moved/Seconded/Defeated**

THAT Bylaw1059-2016, A Bylaw to Amend Unsightly Premises Bylaw 10-2008 receive First, Second and Third Reading.

2016-207  
BYL 1059-2016  
AMEND BY 10-2008  
UNSIGHTLY  
PREMISES FOR 1<sup>ST</sup>,  
& 2<sup>ND</sup> READING

**Moved/Seconded/Carried**

**Opposed: Councillor Tidbury**

THAT Bylaw1059-2016, A Bylaw to Amend Unsightly Premises Bylaw 10-2008 receive First and Second Reading

**L. PENDING BYLAWS**

Bylaw 1051-2016, Port Hardy Multiplex Loan Authorization Bylaw.  
Bylaw 1058-2016, Port Hardy Municipal Regional District Tax Bylaw (Hotel Tax)

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

2016-208  
ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 8:18pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
DEPUTY MAYOR

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