



DISTRICT OF PORT HARDY

AGENDA

REGULAR COUNCIL MEETING

7:00 PM

TUESDAY, OCTOBER 28, 2014

MUNICIPAL HALL COUNCIL CHAMBERS
7360 COLUMBIA STREET

Deputy Mayor: Debbie Huddleston

Councillors: Janet Dorward, Jessie Hemphill, Rick Marcotte,
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Engineering & Operational Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY, OCTOBER 28, 2014
Council Chambers - Municipal Hall**

<u>Page</u>	A. CALL TO ORDER	Time:
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required	1. 2.
	C. ADOPTION OF MINUTES	
1-3	1. The minutes of the Committee of the Whole Meeting of Council held October 14, 2014.	
	Motion required	1. 2.
4-9	2. The minutes of the Regular Council Meeting October 14, 2014.	
	Motion required	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	1. Mr. George Kearey, Royal Canadian Legion, Branch 237 re: Presentation of First Poppy.	
10-13	2. S/Sgt Gord Brownridge, RCMP re: July-September 2014 Quarterly Report.	
14-15	3. Fire Chief Schell Nickerson, Port Hardy Fire Rescue, re: July-September 2014 Quarterly Report	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
16-18	1. Council Action items. For information.	
	F. CORRESPONDENCE	
19-21	1. Copy of letter to Select Standing Committee on Finance and Government Services from Sheila Malcolmson, Chair, Island Trust Council (Oct. 3/14) re: Priorities for Budget 2015 – BC Ferries. For information.	
22	2. Morgan Kennah, RPF, Manager, Sustainable Timberlands and Community Affairs, Island Timberlands (Oct.3/14) re: Island Timberlands 2014 Fire Hazard Abatement Program. For information.	
23-27	3. Doug McCorquodale, President, Fort Rupert Curling Club (Oct 14/14) re: Request for emergency funding.	
	Motion / direction	1. 2.
28-30	4. Doug McCorquodale, President, Fort Rupert Curling Club (Oct 14/14) re: Assistance with operational costs associated with the curling club facility.	
	Motion / direction	1. 2.
31-32	5. Natasha Rascanin, Assistant Deputy Minister, Programs – Transport Canada (Oct.14/14) re: Future of regional/local airports.	
	Motion / direction	1. 2.

G. NEW BUSINESS

None in agenda package.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

I. COMMITTEE REPORTS

33-37

1. Draft minutes of the Community Consultative Committee meeting held October 9, 2014. For information.

Recommendations to Council:

- a) *"THAT the Community Consultative Committee recommends to Council that Council Policy #CP9.1 be revised to limit the issuance of Special Occasion Liquor Licences to Societies registered with the British Columbia Corporate Registry."*

Motion / direction 1. 2.

- b) *"THAT the Community Consultative Committee recommends to Council that Council Policy #CP9.1 be revised to increase the required liability insurance from three million dollars to five million dollars per occurrence."*

Motion / direction 1. 2.

- c) *"THAT the Community Consultative Committee recommends to Council that Council name the trail which joins the Storeys Beach area and the Bear Cove Highway and is commonly referred to as the Commuter Trail, after Mayor Bev Parnham."*

Motion / direction 1. 2.

J. STAFF REPORTS

38-40

1. J. Long, Director of Corporate & Development Services (Oct.23/14) re: Council Meeting Agendas: In Camera and Question Period

Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

41

1. District of Port Hardy Bylaw No. 1034-2014, A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the Year 2015. For Adoption.

Motion required 1. 2.

42-70

2. District of Port Hardy Bylaw No. 1035-2014, A Bylaw for 2015 User Rates and Fees. For Adoption.

Motion required 1. 2.

- 71-75** 3. District of Port Hardy Bylaw No. 1036-2014, A Bylaw to Amend District of Port Hardy Sign Regulation Bylaw No. 08-2009. For Adoption.

Motion required

1.

2.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

October 30	Committee: Occupational Health & Safety, 8:30 am, Council Chambers
November 5	Municipal Election Advance Voting 8:00am to 8:00 pm, Council Chambers
November 11	Remembrance Day, Municipal Hall closed.
November 12	Budget Meeting 4:00pm to 6:00 pm, Council Chambers
November 13	Municipal Election Advance Voting 9:00am to 4:00pm, Council Chambers
November 14	Municipal Election Advance Voting 9:00am to 4:00pm, Council Chambers
November 15	Municipal Election General Voting 8:00am to 8:00 pm, Council Chambers
November 25	Committee: Emergency Planning, Noon, Council Chambers
	Budget Meeting 4:00pm to 6:00 pm, Council Chambers
	Regular Council Meeting, 7:00 pm, Council Chambers

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required

1.

2.

Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING OF COUNCIL
OCTOBER 14, 2014**

CALL TO ORDER: Deputy Mayor Debbie Huddleston

Time: 6:30 pm

PRESENT: Deputy Mayor Huddleston
Councillors Janet Dorward, Jessie Hemphill, Rick Marcotte, Nikki Shaw, John Tidbury

ALSO PRESENT: Jeff Long, Director of Corporate & Development Services
Susan Bjarnason, Recording Secretary

Media: 0

Members of the Public: 1

APPROVAL OF AGENDA

COW 2014-10
APPROVAL OF AGENDA
AS PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

DELEGATIONS

1. Angela Smith, Executive Director, Port Hardy & District Chamber of Commerce and Visitor Information Center re: Port Hardy Visitor Information Centre Strategic Plan, 2016-2019.

Executive Summary: Visitor Information Center Strategic Plan 2016-2019

Angela Smith provided an overview of the Port Hardy Visitor Information Centre Strategic Plan for 2016-2019 and Infrastructure Upgrade Plan for 2015, with the assistance of a PowerPoint presentation. She highlighted the primary points in an executive summary that was provided to Council as follows:

The 4-Year Strategic Plan for the Port Hardy Visitor Information Centre has been developed to work with organized industry partners, community groups, and stakeholders to enhance the level of visitor engagement in Port Hardy, maximize the length of visitor stays, capitalize on visitor expenditures and enhance the global perception of our town and its resources.

The Strategic Plan is not based on new, radical, high-risk or high-cost ideas, but rather it is built using the guidelines and community support tools available to us as a community for the development of our local industry. There are measured, accessible steps already defined by organizations such as the Canadian Tourism Commission, Destination BC, Aboriginal Tourism BC, Destination Marketing Accreditation International and more for communities such as Port Hardy to engage in tourism and hospitality market development. For ease of reference, a number of these documents are provided as appendices to the plan.

The Port Hardy Visitor Centre has restructured its staffing, leveraging the power of the partnership with the Port Hardy Chamber of Commerce to support the creation of a second full time administrative position. With further support, it has the means to greatly streamline and improve the level of visitor services available in the District of Port Hardy and the PH VIC stands to positively impact tourism economic growth over both the short and long term.

Marketing

- Market existing Port Hardy experiences, businesses, and activities through increased media presence and creation of polished marketing packages
- Base the creation of all new marketing initiatives on the marketing requirements of the Canadian Tourism Commission to ensure long term continuity of messaging
- Assist businesses in understanding British Columbian and Canadian market-ready parameters, and assist them in engaging in the global travel trade market
- Obtain Certified Travel Counselor Training for VIC staff to develop packages and travel itineraries for Port Hardy
- Refine the distribution of existing print marketing material to focus on specific markets
- Eliminate redundancies in local marketing efforts to maximize the return on our community's investment.

Community & Organizational Development

- Develop partnerships with First Nations businesses to bolster economic development and reflect the values of the community
- Engage with the BC Jobs Plan program to understand and benefit from the commitment of the Government of BC's new BC Jobs Plan initiatives in relation to tourism
- Provide leadership in the tourism field, identifying opportunities for development and providing work plans for identified initiatives
- Community relations – bridging the gap in industries and providing education to all stakeholders about the benefits and contributions of each unique sector to our community
- Retain in-house staff that has the capacity to achieve high level goals through enhanced organizational development and training opportunities

Facility Upgrades for 2014 / 2015

- Enhance the existing centre to reflect the values of the community and our environment – create a comprehensive Port Hardy Interpretive Centre
- Work towards green sustainability and cost reductions in our operations
- Engage the community and maximize year-round use of the facilities
- Increase visitation by creation of educational documents that support tourist and community learning about our local environment, activities and services.

In addition to this, Ms Smith also provided information on the mission statement and goals and objectives as outlined in the Strategic Plan, as well as leadership and foresight, organizational development destination product development,

research and date management, wilderness tourism market development, marketing communications, community relations, and financial resources and budgeting.

Councillor Marcotte requested clarification on funding sources aspart of the budgeting.

Councillor Hemphill thanked Ms Smith for the excellent work and suggested that another meeting be conducted in order to become fully familiar with and understand budgetary matters associated with implementation the Strategic Plan.

Deputy Mayor Huddlestan thanked Ms Smith and Chamber of Commerce staff members for their hard work. She acknowledged the high level of competence and ambition that staff has which will be of significant benefit to the community to help get the job done to broaden Port Hardy's tourism sector, and garner the benefits that will come with effort.

ADJOURNMENT

COW 2014-11
ADJOURNMENT

Moved
THAT the Committee of the Whole Rise. Time: 6:58 pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE &
DEVELOPMENT SERVICES

DEPUTY MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL
OCTOBER 14, 2014**

CALL TO ORDER: Deputy Mayor Debbie Huddleston

Time: 7:00 pm

PRESENT: Deputy Mayor Debbie Huddleston
Councillors Janet Dorward, Jessie Hemphill, Rick Marcotte, Nikki Shaw,
John Tidbury

Jeff Long, Director of Corporate & Development Services
Trevor Kushner, Director of Engineering & Operational Services
Susan Bjarnason, Recording Secretary

Media: North Island Gazette

Members of the Public: 3

REGRETS: Rick Davidge, Chief Administrative Officer
Allison McCarrick, Director of Financial Services

APPROVAL OF AGENDA

2014-170
APPROVAL OF
AGENDA AS
PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

1. The minutes of the Regular Council meeting held September 9, 2014.

2014-171
COUNCIL
MEETING
MINUTES SEPT
9/14 APPROVED

Moved/Seconded/Carried
THAT the minutes of the Regular Council Meeting held September 9, 2014 be
approved as presented.

DELEGATIONS

No delegations

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

Council action items were received as information.

CORRESPONDENCE

1. Rotary Clubs of Port Hardy and Port McNeill (Sept 17/14) re: Request for
Donation for 28th Annual Rotary Radio Auction, November 1 and 2, 2014.

Councillor Dorward advised she is a member of the Port Hardy Rotary Club and
chose to leave the meeting at 7:02pm.

2014-172
2014 ROTARY
AUCTION
DONATION

Moved/Seconded/Carried

THAT the request from the Rotary Clubs of Port Hardy and Port McNeill for a donation to the 28th Annual Rotary Radio Auction be approved and shall consist of the same items that were donated in 2013, namely two annual resident launch and parking passes, one recreation adult punch card, one recreation child punch card and one hour adult ice rental.

Councillor Dorward returned to the meeting at 7:03pm

2. Email from Hon. Stephanie Cadieux, Minister of Children and Family Development (Sept 30/14) re: October as Foster Family Month in British Columbia was received for information.

Council requested staff to include this information on the District website.

3. Angela Smith, Executive Director, Port Hardy & District Chamber of Commerce (Oct.8/14) re: Request for information for procedure and protocol for hanging a banner next to the highway in the vicinity of Trustee Road.

2014-173
CHAMBER OF
COMMERCE
BANNER

Moved/Seconded/Carried

THAT the request by the Port Hardy & District Chamber of Commerce to erect the "Hardy Holiday Weekend" banner on the District's Douglas Street property is approved.

2014-174
BANNER
PROCEDURE

Moved/Seconded/Carried

THAT staff draft a policy to deal with the requests for the hanging of banners on the District's property located on the east side of Douglas Street just north of Trustee Road, which has traditionally been used for banner hanging purposes.

NEW BUSINESS

None

COUNCIL REPORTS

COUNCIL
REPORTS

Deputy Mayor Huddleston thanked Councillors Janet Dorward, Jessie Hemphill, Rick Marcotte, Nikki Shaw and John Tidbury on their recent meetings and other activities they attended and undertook on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

COMMITTEE REPORTS

1. Emergency Planning Committee
Draft minutes of the Emergency Planning Committee meeting held September 30, 2014 was received for information.
2. Downtown Revitalization Committee
 - a) Minutes of the Downtown Revitalization Committee meeting held September 11, 2014 was received for information.

The Downtown Revitalization Committee recommends to Council:

"THAT there be free WiFi services established in the Downtown Revitalization Area, with the initial focus to be from the Seagate Wharf to Tsulquate Park."

2014-175
WIFI SERVICE

Moved/Seconded/Carried

THAT Council approves the provision of WiFi service in the Downtown Revitalization Area.

- b) Draft minutes of the meeting held October 7, 2014. For information.

The Downtown Revitalization Committee recommends to Council:

“THAT Council considers negotiating a right of first refusal with the owners of 7395 Market St, 7385 Market St. and 7375 Market St. for the purpose of adding to the waterfront park area.”

2014-176
RIGHT OF FIRST
REFUSAL

Moved/Seconded/Carried

THAT Council directs staff to undertake the work necessary to try and obtain first rights of refusal with the owners of the properties addressed as 7375, 7385 and 7395 Market Street for the purpose of potentially purchasing these properties in future, and adding them to the District's waterfront park area.

3. Finance Committee

- a) Minutes of the Finance Committee Meeting held September 9, 2014 was received for information.

The Finance Committee recommends to Council:

“THAT Council approves in principle the proposed metered water rate structure for 2015.”

- b) Minutes of the Finance Committee Meeting held September 30, 2014 was received for information.

The Finance Committee recommends to Council:

i. *“THAT Bylaw 1035-2014 User Rates and Fees for 2015 be prepared for First, Second and Third Reading.”*

ii. *“THAT Bylaw 1034-2014 Revenue Anticipation Borrowing be prepared for First, Second and Third Reading.”*

iii. *“THAT Council policies CP2.2, CP2.4, CP2.10 and Appendix A attached to CP2.1 and PC2.10 be amended as presented”.*

2014-177
BL 1034-2014
FOR
PREPARATION

Moved/Seconded/Carried

THAT Bylaw No. 1034-2014 Revenue Anticipation Borrowing be prepared by staff for consideration by Council.

2014-178
BL 1035-2014
FOR
PREPARATION

Moved/Seconded/Carried

THAT Bylaw No. 1035-2014 User Rates and Fees for 2015 be prepared by staff for consideration by Council.

4. Operational Services Committee

Draft Minutes of the Operational Services Committee meeting held September 11, 2014 was received for information.

The Operational Services Committee recommends to Council:

“THAT Council confirms the naming of streets as follows:

- i. That road dedicated by the registration of Plan 30320, which is located perpendicular to and west of Park Drive, is hereby named Upper Carnarvon Road; and,*
- ii. That road dedicated by the registration of Plan 27260, being located east of Park Drive and adjacent to lots 1 through 10 and 12 through 25, is hereby named Carnarvon Road.*
- iii. That road dedicated by the registration of plan 31987 is hereby named Carnarvon Place.”*

Moved/Seconded/Carried

THAT Council confirms the naming of streets as follows:

- i. That road dedicated by the registration of Plan 30320, which is located perpendicular to and west of Park Drive, is hereby named Upper Carnarvon Road; and,*
- ii. That road dedicated by the registration of Plan 27260, being located east of Park Drive and adjacent to lots 1 through 10 and 12 through 25, is hereby named Carnarvon Road.*
- iii. That road dedicated by the registration of plan 31987 is hereby named Carnarvon Place.*

2014-179
COUNCIL
CONFIRMS
STREET NAMES
UPPER
CARNARVON
ROAD,
CARNARVON
ROAD, AND
CARNARVON
PLACE

5. Sustainability Committee

Draft minutes of the Sustainability Committee meeting held September 9, 2014 was received for information.

STAFF REPORTS

1. Accounts Payable, September, 2014, was received for information.
2. A. McCarrick, Director of Finance (Sept. 18/14) re: Council Policy Changes CP2.2, CP2.4, CP2.10, Appendix A CP2.1 and CP210.

Moved/Seconded/Carried

THAT Council amends Policies CP2.2, CP2.4, CP2.10, Appendix A CP2.1 and CP210 as presented.

2014-180
AMEND COUNCIL
POLICIES CP2.2,
CP2.4, CP2.10,
APPENDIX A
CP2.1 AND CP210

BYLAWS

1. District of Port Hardy Bylaw No. 1032-2014, A Bylaw to Establish a Board of Variance and Procedures. For Adoption.

Moved/Seconded/Carried

THAT District of Port Hardy Bylaw No. 1032-2014, A Bylaw to Establish a Board of Variance and Procedures, is adopted.

2014-181
BL 1032-2014
BOARD OF
VARIANCE
ADOPTED

2. District of Port Hardy Bylaw No. 1033-2014, A Bylaw to Amend the Animal Care and Control Bylaw 11-2012. For Adoption.

2014-182
BL 1033-2014
AMEND BL 11-
2012 ANIMAL
CONTROL
ADOPTED

Moved/Seconded/Carried
THAT District of Port Hardy Bylaw No.1033-2014, A Bylaw to Amend the Animal Care and Control Bylaw 11-2012, is adopted.

3. Staff Report. A. McCarrick, Director of Finance (Sept.17/14) re: Bylaw 1034-2014, Revenue Anticipation Borrowing Bylaw for 2015. For information.

District of Port Hardy Bylaw 1034-2014, A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the year 2015. For First, Second and Third Readings.

2014-183
BL 1034-2014
REVENUE
ANTICIPATION
BORROWING 1ST
2ND AND 3RD
READINGS

Moved/Seconded/Carried
THAT Bylaw 1034-2014, Revenue Anticipation Borrowing Bylaw for 2015 receives First, Second and Third Readings.

4. District of Port Hardy Bylaw 1035-2014, A Bylaw for 2015 User Rates and Fees. For First, Second and Third Readings.

2014-184
BL 1035-2014
USER RATES &
FEES FOR 2015
1ST 2ND AND 3RD
READINGS

Moved/Seconded/Carried
THAT District of Port Hardy Bylaw 1035-2014, A Bylaw for 2015 User Rates and Fees receives First, Second and Third Readings.

5. District of Port Hardy Bylaw No. 1036-2014, A Bylaw to Amend District of Port Hardy Sign Regulation Bylaw No. 08-2009. For First, Second and Third Readings.

Jeff Long, Director of Corporate & Development Services, advised that staff has prepared this bylaw for the purpose of bringing Sign Regulation Bylaw No. 08-2009 into conformity with the Zoning Bylaw and to clarify that signs installed on District property or by the District are exempt.

2014-185
BL1036-2014 SIGN
REGULATIONS
1ST 2ND AND 3RD
READINGS

Moved/Seconded/Carried
THAT District of Port Hardy Bylaw 1036-2014, A Bylaw to Amend District of Port Hardy Sign Regulation Bylaw No. 08-2009 receives First, Second and Third Readings.

IN-CAMERA MEETING

Motion required to close the meeting to the public for the purposes of discussing:

- a) subject matter related to labour relations or other employee relations in accordance with section 90(1)(c)of the *Community Charter* – collective agreement negotiations with International Union of Operating Engineers (I.U.O.E.):

2014-186
ADJOURNMENT
OF REGULAR
MEETING OF
COUNCIL

Moved/Seconded/Carried
THAT the Regular meeting of Council be adjourned to conduct a closed meeting as per section 90 of the *Community Charter* for the purposes of discussing:

- a) subject matter related to labour relations or other employee relations in accordance with section 90(1)(c)of the *Community Charter* – collective agreement negotiations with International Union of Operating Engineers (I.U.O.E.):

Time: 7:35pm

2014-187
REGULAR
MEETING OF
COUNCIL
RECONVENED

Moved/Seconded/Carried
THAT the Regular meeting of Council be reconvened.

Time: 7:42pm

Council asked what could be done to allow in camera meetings to be conducted as part of the regular council meeting without having to have the public wait until the end of it for question period? Jeff Long, Director of Corporate & Development Services, indicated that the Council Procedure Bylaw establishes the agenda format and does not include the question period, which is something that has come about as an informal post meeting occurrence in more recent months with members of the public attending the meetings. Council expressed that it may be beneficial to have the question period as part of the regular Council meeting before the in-camera session. Mr. Long advised that staff could investigate the possibility of amending the Council Procedures Bylaw in a manner that seeks to include the public question period as part of the regular Council meeting agenda, with the in-camera coming after it.

2014-188
QUESTION
PERIOD -
COUNCIL
PROCEDURE
BYLAW

Moved/Seconded/Carried
THAT staff investigates the possibility of integrating question period into the regular Council meeting agenda such that it occurs just before the for the scheduled in-camera proceedings, as part of the Council Procedure Bylaw.

ADJOURNMENT

2014-189
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:44pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
DEVELOPMENT SERVICES

DEPUTY MAYOR



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy
7355 Columbia Street, P.O. Box 86
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Hardy District Mayor and Council
7360 Columbia Street P.O. Box 68
Port Hardy, BC
V0N 2R0

Date

April 2014

Mayor and Council
District of Port Hardy

RE: 2nd Quarter (July 1 – Sept 30) 2014 RCMP Report

For this fiscal year the Port Hardy RCMP Detachment will focus on the Strategic Priorities of Alcohol Abuse/Intoxication in Public, Traffic Safety, Crime Reduction with an emphasis on the illegal drug trade and maintaining a presence in our First Nations Communities.

In keeping with our strategic priorities, we are consistently working to:

Objective # 1 Alcohol Abuse/Intoxication in Public

Reduce the number of intoxicated people in public areas:

The numbers for this initiative continue to fluctuate, however, remain consistently lower than they were in years past.

During this past quarter, Cst BRENNAN and S/Sgt BROWNRIDGE conducted downtown foot patrols. During these patrols, they took the opportunity to drop in and remind many local businesses that the ultimate goal of this initiative is to get help for those in need as opposed to repeated incarceration.

Cst BRENNAN continues to review the current initiative in search of ways to improve and build upon the successes achieved to date. Recently he identified another potential partnership that should add value down the road.

While conducting patrols in the downtown area, members routinely check what have become known as common outdoor gathering and drinking sites for Social Offenders. The Offenders often set these sites up to have lawn chairs, benches and other amenities, all designed to make illegal drinking activities more comfortable. More often than not, these locations are on private property and/or connected to local businesses, making it difficult for police to deal with. Members continue to request that local business owners take it upon themselves to keep these areas clear of garbage and material that contribute to drinking in public and the resulting public intoxication.

Objective # 2 is Traffic

Continue efforts to reduce reportable collisions and traffic related offences by maintaining a presence/enforcement on our Highways and in school zones:

During this quarter, the Port Hardy RCMP wrote a total of 20 violations tickets for various MVA infractions. Also, a total of 38 Notice and Orders / Warnings were written and 3 impaired driving road blocks were conducted.

The Port Hardy RCMP conducted a total of 8 Impaired Driving investigations that resulted in either Provincial Statute charges or Criminal Code charges.

As well, the Port Hardy RCMP conducted 7 Motor Vehicle Collision investigations. Of those collisions, 3 were over \$1000.00 in damages while 4 were under \$1000.00. 1 of these collisions was the direct result of impaired driving which led to an investigation involving a blood demand.

Objective #3: First Nations

Enhance Relationships with Youth in First Nations Communities:

Over the summer months FNP members stopped countless youth practicing safe bike riding, wearing helmets, etc. These youth were then given stickers as a reward. During the final month of the Student of the Month (SOTMO) program for the 2013/2014 school year, a talk was given to Fort Rupert and Quatsino School about bike safety and reminded that police would be watching over the summer.

The SOTMO program has started again this September, and is now occurring at all 3 First Nations schools. In addition to presenting the student of the month with a certificate and small prize, members give a short question and answer type presentation to the whole school about specific topics including bike safety, bullying, Halloween safety etc. Members also meet with the principal and discuss how things at school are going. This

program ensures regular communication with students and administrators alike.

This quarter Members dropped off recruiting pamphlets to each band and encouraged them to identify anyone, including youth, who may be interested in the RCMP as a career.

This summer an abandon property and abandon vehicle initiative was completed as it was identified as a safety concern with youth playing in the houses and cars.

Objective #4: Crime Reduction

Disruption of the local illicit drug trade:

This past quarter, street checks and curfew checks remained on track with 20 street checks and 79 curfew checks being conducted. These checks are important as they help to ensure that court ordered conditions are being complied with. Now that school is back in session, Cst RICHARD will begin concentrating on school talks.

Over the past several months, local Members have been gathering intelligence with respect to the local illegal drug trade. In partnership with RCMP drug investigators from Island District, an intelligence-led project targeting drug trafficking in the northern region of Vancouver Island was conducted. This project resulted in 4 search warrants being executed and 8 people facing multiple criminal charges. In total, over \$35,000 in Canadian currency was seized, along with quantities of cocaine (crack cocaine), morphine, marihuana, pills believed to be Fentanyl, firearms, cell phones and other items commonly used in the trade of illegal drugs.

Projects of this nature take months to bring to fruition and the costs are high. That being said, this project was very successful and no doubt met the goal of disrupting the local drug trade.

Gord Brownridge (S/Sgt)
Detachment Commander
Port Hardy

File Type	July 1st, 2013 - Sept 30th, 2013	July 1st, 2014 - Sept 30th, 2014
Assaults / including with bodily harm	34	40
Sexual Assaults	1	5
Intoxicated in Public	88	91
Breach of Peace	13	23
Cause Disturbance	35	35
Mischief	47	32
Bail Violations	44	41
Bylaw - Noise	29	22
False/Abandoned 911	20	23
Break & Enter - Business	1	1
Break & Enter Residence	3	5
Theft from Motor Vehicle under \$5000	6	5
Theft from Motor Vehicle over \$5000	0	0
Theft - Shoplifting Under \$5000	3	0
Missing Persons	2	15
Unspecified Assistance	2	5
False Alarms	35	39
Impaired Driving	15	8
Mental Health Act	1	0
Cocaine trafficking / possession	0	4
Marijuana trafficking / possession	5	
Prisoners Held	217	266
JJP Hearings	32	33
Detentions from JJP Hearings	20	16
TOTAL	985	1094



Port Hardy Fire Rescue

Box 68
Port Hardy, B.C.
V0N 2P0
250-230-0705
Fax 250-949-6572
Fire Chief Schell Nickerson
porthardyfire@hotmail.com

October 28, 2014

Good evening Deputy Mayor Huddleston and Council, this is Port Hardy Fire Rescue 3rd quarterly report for 2014.

Calls

This quarter we had a total of 35 calls.

Campfire/Backyard 8	False Alarms 7	Assistance 5	Alarms Ringing 4	Brush Fire 3	Structural Fire 2
MVA 2	Mutual Aid 1	Investigation (fire) 1	HazMat 1	Contents Fire 1	

Training

There were 13 scheduled practices this quarter. We continued our training with the Certified Basic Firefighting Course. We were able to complete the Ventilation section and started the Hose, Streams and Appliances. In July we had 7 members attend practice with the Port McNeill Fire Department. In August, 12 new members were certified in Emergency Scene Traffic Control, we have half our department certified now. In September we had borrowed a custom made Maze system from the Port Alice Fire Department. We used this to train in SCBA search drills. Thanks goes out to Chief Don Rothmeier.

Membership

We had 1 member leave the department and 1 new member join. Currently 31 Members

Community Involvement

Started this quarter off with the Canada Day Parade, continued with Filomi Days Parade, Filomi Days Fireworks Display, Orca Fest Parade, and the Tour De Rock.

New

Pump testing was completed on Engine 10 and Engine 14.

A Flag Pole was installed at Fire Hall #1, what a great new look to our Fire Hall.

Would like to mention that the Port Hardy Volunteer Firefighters Association had purchased a Sparky the Dog costume. What a great addition to our Fire Prevention tools.

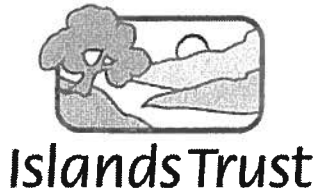


**Fire Chief
Schell Nickerson**

REGULAR COUNCIL MEETING OCTOBER 14, 2014		WHO	STATUS / COMMENTS
ITEM	ACTION		
Rotary Clubs of Port Hardy and Port McNeill (Sept 17/14) re: Request for Donation for 28th Annual Rotary Radio Auction, November 1 and 2, 2014.	<p>THAT the request from the Rotary Clubs of Port Hardy & Port McNeill for a donation to the 28th Annual Rotary Radio Auction be approved and shall consist of the same items that were donated in 2013, namely two annual resident launch and parking passes, one recreation adult punch card, one recreation child punch card and one hour adult ice rental</p> <p>Advise Rotary and compile donations ready for pickup</p>	AM	Done
Email from Hon. Stephanie Cadieux, Min. of Children & Family Development (Sept 30/14) re: October as Foster Family Month in British Columbia	<p>Was received for information.</p> <p>Council requested staff to include this information on the District website.</p>	LD	Done
Angela Smith, Executive Director, Port Hardy & District Chamber of Commerce (Oct.8/14) re: Request for information for procedure and protocol for hanging a banner next to the highway in the vicinity of Trustee Road.	<p>THAT the request by the Port Hardy & District Chamber of Commerce to erect the "Hardy Holiday Weekend" banner on the District's Douglas Street property is approved. Advise Chamber</p> <p>THAT staff draft a policy to deal with the requests for the hanging of banners on the District's property located on the east side of Douglas Street just north of Trustee Road, which has traditionally been used for banner hanging purposes.</p>	JL	Done
<u>Downtown Revitalization Committee</u> a) Minutes Sept. 11/14 Recommendation: "THAT there be free WiFi services established in the Downtown Revitalization Area, with the initial focus to be from the Seagate Wharf to Tsulquate Park." b) Minutes October 7, 2014. Recommendation: "THAT Council considers negotiating a right of first refusal with the owners of 7395 Market St, 7385 Market St.	<p>Staff to prepare policy for the hanging of banners on the District's property located on the east side of Douglas Street just north of Trustee Road, which has traditionally been used for banner hanging purposes</p> <p>THAT Council approves the provision of WiFi service in the Downtown Revitalization Area</p> <p>Add to broadband tender / RFP requirements</p> <p>THAT Council directs staff to undertake the work necessary to try and obtain first rights of refusal with the owners of the properties addressed as 7375,</p>	JL	In Progress
		RD	In Progress

<p>and 7375 Market St. for the purpose of adding to the waterfront park area."</p> <p><u>Finance Committee</u></p> <p>a) Minutes Sept. 9/14.</p> <p>Recommendation: "THAT Council approves in principle the proposed metered water rate structure for 2015."</p> <p>b) Minutes of the Finance Committee Meeting held September 30, 2014</p> <p>Recommendation:</p> <p>i. "THAT Bylaw 1035-2014 User Rates and Fees for 2015 be prepared for First, Second and Third Reading."</p> <p>ii. "THAT Bylaw 1034-2014 Revenue Anticipation Borrowing be prepared for First, Second and Third Reading."</p> <p>iii. "THAT Council policies CP2.2, CP2.4, CP2.10 and Appendix A attached to CP2.1 and PC2.10 be amended as presented".</p> <p>Staff Reports: A. McCarrick, Director of Finance (Sept. 18/14) re: Council Policy Changes CP2.2, CP2.4, CP2.10, Appendix A CP2.1 and CP210.</p> <p>Council asked what could be done to allow in camera meetings to be conducted as part of the regular council meeting without having to have the public wait until the end of it for question period?</p>	<p>7385 and 7395 Market Street for the purpose of potentially purchasing these properties in future, and adding them to the District's waterfront park area.</p> <p>Staff to undertake the work necessary to try and obtain first rights of refusal with the owners of the properties addressed as 7375, 7385 and 7395 Market Street for the purpose of potentially purchasing these properties in future, and adding them to the District's waterfront park area.</p> <p>a) Sept 9/14 was received for information.</p> <p>Recommendation was received for information.</p> <p>b) Finance Committee minutes Sept 30/14 was received for information.</p> <p>i. THAT Bylaw No. 1034-2014 Revenue Anticipation Borrowing be prepared by staff for consideration by Council. On Oct 14/14 agenda for 1st, 2nd, 3rd Reading.</p> <p>Bring to Oct 28/14 for Adoption</p> <p>ii THAT Bylaw No. 1035-2014 User Rates and Fees for 2015 be prepared by staff for consideration by Council. On Oct 14/14 agenda for 1st, 2nd, 3rd Reading</p> <p>Bring to Oct 28/14 for Adoption</p> <p>iii See staff reports</p> <p>THAT Council amends Policies CP2.2, CP2.4, CP2.10, Appendix A CP2.1 and CP210 as presented. Amend policies as directed and circulate</p> <p>THAT staff investigates the possibility of integrating a public question period into the regular Council meeting agenda such that it occurs just before the scheduled in-camera proceedings.</p> <p>Staff to prepare report to Council</p>	<p>JL</p>	<p>In Progress</p>
<p>Staff to prepare report to Council</p>	<p>Bring to Oct 28/14 for Adoption</p> <p>iii See staff reports</p> <p>THAT Council amends Policies CP2.2, CP2.4, CP2.10, Appendix A CP2.1 and CP210 as presented. Amend policies as directed and circulate</p> <p>THAT staff investigates the possibility of integrating a public question period into the regular Council meeting agenda such that it occurs just before the scheduled in-camera proceedings.</p> <p>Staff to prepare report to Council</p>	<p>LD</p> <p>LD</p>	<p>Adoption October 28, 2014 agenda item.</p> <p>Adoption October 28, 2014 agenda item.</p> <p>Done</p> <p>Agenda Item</p>

ITEM	REGULAR COUNCIL MEETING July 8, 2014 ACTION	WHO	STATUS /COMMENTS
<p>Draft minutes - Op Scvs Comm meeting held June 19/14. Recommendations to Council:</p> <p>a. <i>“ THAT the District denies the request for designated moorage at Fishermans Wharf for the 2014 season AND THAT the charter boat operators be invited to come to the Operational Services Committee in the fall to allow more time for discussion and to schedule any operational changes needed.”</i></p>	<p>Recommendation approved as presented. Contact charter boat operators and advise.</p>	<p>TK</p>	<p>Sending invitation to attend October Op Scvs Meeting</p>
<p>COMMITTEE REPORTS Draft Sustainability Committee minutes May 12/14 recommendations to Council: “THAT Council approves, subject to availability of funding, an expenditure of \$300-\$500 for prizes for a school poster contest for the purpose of educating and promoting the new recycling program.</p>	<p>REGULAR COUNCIL MEETING May 26, 2014</p> <p>Recommendation approved as presented. C/ Huddlestan to proceed with poster contest</p>	<p>C/H</p>	
<p>Airport WasteWater Treatment Plant</p>	<p>REGULAR COUNCIL MEETING December 10, 2013</p> <p>Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant -Advise MOE -Investigate funding partners</p>	<p>TK</p>	<p>Developing Stakeholder Committee</p>



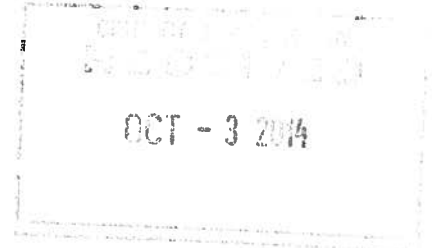
200 - 1627 Fort Street, Victoria, BC V8R 1H8
Telephone (250) 405-5151 Fax (250) 405-5155
Toll Free via Enquiry BC in Vancouver 660-2421. Elsewhere in BC 1.800.663.7867
Email information@islandstrust.bc.ca
Web www.islandstrust.bc.ca

October 3, 2014

File No. 0420-30

By online submission to: <https://www.leg.bc.ca/cmt/finance/submission.asp>

Select Standing Committee on Finance and Government Services
Room 224, Parliament Buildings
Victoria BC V8V 1X4



Dear Committee Members:

Re: Priorities for Budget 2015 – BC Ferries

Thank you for consulting about the 2015 provincial budget and fiscal policy. The Islands Trust Council requests that the Provincial government budget sufficient funding in 2015 and future years to:

- return BC Ferry fares to a level that would be in line with cost of living increases since enactment of the *Coastal Ferries Act* in 2003; and
- fund BC Ferries costs, including capital costs, at a level that will keep future fare increases in line with, or lower than, CPI while meeting essential transportation needs of ferry dependent communities.

Island communities have been hard hit by substantial cumulative fare increases. In 2015, the Provincial government will have a critical opportunity to re-stimulate BC's coastal economies when it re-negotiates the Coastal Ferry Contract with BC Ferries for performance term four (April 1, 2016 – March 31, 2020). We understand the Province will use this process to assess the amount of funding BC taxpayers will contribute to the coastal ferry system through the service fee it provides to BC Ferries.

The tipping point on fare affordability was reached several years ago. We were glad to hear Minister Stone acknowledge at the Union of BC Municipalities Convention in September that ferry fares are driving down ridership. We were also glad to hear the Minister promise to hold BC Ferries rate increases to the level of inflation starting in 2016. With fares scheduled to increase another 3.9% in April 2015, this investment will be too little, too late. It will not be enough to undo the cycle of dropping ridership in which our communities are caught.

We urge you to recommend that the Province budget enough funding to reduce BC Ferries fares. The alternative means forcing BC Ferries to continue to price themselves out of customers, or hollow-out their services which could further undermine ridership. Neither is good for British Columbia or our world-renowned coastal communities. As described recently in the Union of BC Municipalities report, *Boatswains to the Bollards: A Socioeconomic Impact Analysis of BC Ferries*, investment in BC Ferries is an investment in British Columbia's economy and its communities.

Minister Stone recently suggested that it would not be responsible for the Province of BC to ask British Columbia taxpayers to make up for past underfunding of BC Ferries. We disagree. If it is reasonable for provincial taxpayers to pay to replace aging highway infrastructure such as roads, bridges and tunnels, it is also reasonable to ask them to pay for the previously underfunded capital costs of the provincial ferry system. Funding for the ferry system is not a 'subsidy,' but a legitimate government contribution to essential provincial infrastructure.

.../2

Preserving Island communities, culture and environment

Bowen Denman Hornby Gabriola Galiano Gambier Lasqueti Mayne North Pender Salt Spring Saturna South Pender Thetis

It is not reasonable to expect ferry users and ferry-dependent communities to carry the costs of both operating and renewing infrastructure for what is clearly part of the provincial transportation system. Ferry users have put in \$5.6 billion (versus the Province's \$1.25 billion) over the past ten years, and users are already paying 100% of ferry operating costs through fares, reservation fees, retail and catering purchases. The fiscal pressures facing BC Ferries today result from chronic provincial underinvestment and require provincial re-investment.

This request is not new. In the *Islands Trust Council's December 2012 submission to the BC Coastal Ferries Consultation Engagement Process*, we suggested that by reinvesting in the minor routes to reduce fares and jumpstart ridership, the provincial government could help restore the economic and social health of ferry-dependent communities and the Province. We also suggested that fare reductions will need to be widely advertised and promoted. There have been many other creative ideas advanced by our communities, but at the end of the day, increasing ridership and sustaining service levels is the surest way to increase revenues.

Eleven years ago the Province affirmed the importance of affordable ferries to BC's economy:

- *"The primary intent of this bill is to ensure that our coastal ferry service can flourish and support our economy".*
- *"We all want the service to succeed; we all need it. It is fundamental to local economies; and is one of the most prominent symbols of our lifestyle here on the west coast...."*
- *"Most of all, BC wants BC Ferries to meet its potential, to sail on time, to have clean facilities, a good selection of food choices and friendly services and, of course, to remain affordable".*
- *"...this piece of legislation ...gives assurances to people as we move forward that their ferry service will be there for them. They will know what rates they're going to pay so they can make their plans. The industries that use the ferries will be better served."*
- *"I believe this will lead us into a time where we can look forward to more people travelling on the ferries instead of feeling like the ferries were a bottleneck to our economic growth and prosperity."*

Hon. Judith Reid, Minister of Transportation, on 2nd reading of *Coastal Ferry Act* Hansard,
March 24, 2003; 2003 Legislative Session, 4th Session, 37th Parliament

The promises made when the *Coastal Ferry Act* was introduced have not been fulfilled. It is time to acknowledge that in a coastal province, affordable ferry service is as necessary as affordable public transit or affordable highway systems in the land-based part of the province. Ferries are lifelines for coastal communities and businesses – as highways are in the rest of the province.

The Islands Trust is a federation of local government bodies representing 25,000 people living within the Islands Trust Area and another 10,000 non-resident property-owners. The Islands Trust is responsible for preserving and protecting the unique environment and amenities of the Islands Trust Area through planning and regulating land use, development management, education, cooperation with other agencies, and land conservation. The area covers the islands and waters between the British Columbia mainland and southern Vancouver Island. It includes 13 major and more than 450 smaller islands covering 5200 square kilometres. In its 2011-14 Strategic Plan the Islands Trust Council has prioritized advocating for fair ferry fares and service as a way of achieving our objective of enhanced community economic sustainability and security for our communities.

Select Standing Committee on Finance and Government Services
October 3, 2014
Page 3

Thank you for accepting Islands Trust Council's submission. We hope you will show leadership on this matter, which is of crucial importance to coastal communities, businesses and families.

Sincerely,



Sheila Malcolmson
Chair, Islands Trust Council
smalcolmson@islandstrust.bc.ca

cc: Trust Area MLAs: Gary Holman, Saanich North and the Islands
Don McRae, Comox Valley
Doug Routley, Nanaimo – North Cowichan
Nicholas Simons, Powell River – Sunshine Coast
Michelle Stilwell, Parksville – Qualicum
Jordan Sturdy, West Vancouver – Sea to Sky, and Parliamentary Secretary to
the Minister of Transportation and Infrastructure
The Honourable Christy Clark, Premier of British Columbia
The Honourable Todd Stone, Minister of Transportation and Infrastructure
Mike Corrigan, President and CEO, BC Ferry Services Inc.
BC Ferries Commissioner
Ferry Advisory Committee Chairs c/o Trustee Alison Morse
Coastal Regional District Chairs c/o Powell River Regional District Chair Colin Palmer
Association of Vancouver Island Coastal Communities members
Union of BC Municipalities Select Committee on BC Ferries
Bowen Island Municipal Council
Islands Trust Council

October 3, 2014

District of Port Hardy
C/o Chief Administration Officer

By email only: rickd@porthardy.ca

RE: Island Timberlands 2014 Fire Hazard Abatement Program

To Staff and District Council,

As we move into autumn, Island Timberlands looks to begin its forest fire hazard abatement program to reduce forest fuels around the community within our recently harvested areas. It is my goal to bring awareness to District Staff and Council on this subject matter as it is always of keen interest to our neighbors.

Island Timberlands is required under the provincial *Wildfire Act* and *Wildfire Regulation* to reduce forest fuel loading following forest harvesting activities. Forest fire abatement is often addressed through the burning of accumulated fibre left on site following forest harvest. Island Timberlands is acutely aware of our neighbors' concerns with the treatment of forest fuels by burning prepared piles, primarily with the smoke emissions generated. The management of smoke emissions is regulated under the *Open Burning Smoke Control Regulation* enabled by the *Environmental Management Act*. I can assure you Island Timberlands is doing what we can as a business to minimize the forest fuels we treat as waste in this manner by monetizing what is available through current available markets. For the forest fuels left on site requiring treatment, we will be working to minimize adverse air quality conditions from our activities by closely monitoring weather and conducting activities in an expedient and efficient manner when weather is deemed at its optimal.

Island Timberlands forest fuel hazard abatement program is set to commence within the next couple weeks. Once initiated, it may take a couple days to several weeks to complete based on local weather conditions.

We would like to advise staff, Council and the community at large to contact us if there are any questions regarding our activities over the upcoming weeks. Jimmie Hodgson is available at (250) 468-6838 or jhodgson@islandtimberlands.com.

Regards,



Morgan Kennah, RPF
Manager, Sustainable Timberlands and Community Affairs
Island Timberlands

cc. Clint Parker, Forest Protection Officer - North Island/Mid-Coast Fire Zone





Fort Rupert Curling Club
PO Box 672
Port Hardy, BC
V0N 2P0

October 14, 2014

Deputy Mayor and Council
District of Port Hardy
PO Box 68
Port Hardy, BC
V0N 2P0

Re: Request for Emergency Funding

Dear Deputy Mayor and Council:

The Fort Rupert Curling Club is submitting a request for emergency funding to address unforeseen costs associated with the facility.

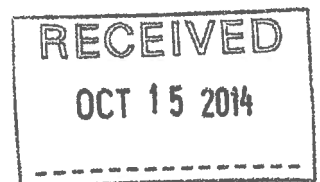
Upon start up of the cooling equipment this season a leak in the brine system was discovered. While originally quoted at a cost of less than \$1,500.00, the eventual bill from the refrigeration repair company totaled over \$3,700.00. The brine system is vital to the refrigeration plant operation, therefore once the technician was on-site immediate repairs were required in order to proceed with the start up. Unfortunately this did not leave the club executive time to discuss the matter with the District prior to undertaking the repairs.

The Fort Rupert Curling Club has increased its membership 35% compared to the previous year, so it was imperative to start the season on time with so many new members. The club has done its best in the past to cover most operational expenses, and as our lease states, be responsible for day to day maintenance of the club. A significant repair to the cooling system, however, is beyond our means to afford at this time.

The FRCC is requesting emergency funding for the amount of \$3,700.00 to cover the cost of the refrigeration repairs. The invoices are attached for your reference.

Sincerely,

Doug McCorquodale, President
Fort Rupert Curling Club





STRYKER ELECTRONICS LTD.

6710 HARDY BAY ROAD
 BOX 169
 PORT HARDY, B.C., V0N 2P0
 1-888-839-8022
 Phone: (250) 949-8022
 Fax: (250) 949-8077
 Toll Free: (888) 839-8022

Invoice

IN097650	
Date	Page
Sep 4, 2014	1

GST No. 131876336

Sold To:

FORT RUPERT CURLING CLUB
 P.O. BOX 672
 PORT HARDY, BC V0N 2P0

Ship To:

FORT RUPERT CURLING CLUB
 P.O. BOX 672
 PORT HARDY, BC V0N 2P0

Order No. 59084	PO Number	Customer No. FOR104-1	Salesperson GARTH	Terms Payable Upon Receipt	Ship Via
---------------------------	------------------	---------------------------------	-----------------------------	--------------------------------------	-----------------

Item Number	Description	Qty.	Price	Extended Price
518-9999	REFRIGERATION PARTS S40 4" PVC PIPE	4.00	0.00	74.56
518-9999	REFRIGERATION PARTS BUTTERFLY VALVE	1.00	0.00	202.49
518-9999	REFRIGERATION PARTS FLANGE GASKET	4.00	0.00	54.80
518-9999	REFRIGERATION PARTS S80 4" COUPLING	1.00	0.00	32.14
518-9999	REFRIGERATION PARTS 4" SLIP FLANGES	4.00	0.00	161.04
518-9999	REFRIGERATION PARTS GLUE	1.00	0.00	29.56
518-9999	REFRIGERATION PARTS PRIMER	1.00	0.00	27.28
518-9999	REFRIGERATION PARTS S80 4" COUPLING	1.00	0.00	32.14
994-1000	SHIPPING/FREIGHT FREIGHT CHARGES	1.00	0.00	68.00
899-8101	GH-LST 1HR. ONE HOUR LABOUR	9.00	100.00	900.00

Comments:	Subtotal	1,582.01
	GST	79.10
	PST	110.74
	Less payment	0.00
	Amount due	1,771.85

GOODS REMAIN PROPERTY OF THE VENDOR UNTIL PAID FOR IN FULL

1.5% interest per month (18% per annum)
 will be charged on overdue accounts.

STRYKER ELECTRONICS LTD.

6710 Hardy Bay Road, Box 169
 PORT HARDY, B.C. V0N 2P0
 Port Hardy (250) 949-8022 Fax (250) 949-8077
 Toll Free 1-888-839-8022
 E-mail: stryker@cablerocket.com

SERVICE ORDER / INVOICE

59084

TO Food Supermarket Club

TELEPHONE _____ DATE OF ORDER 9/16/14
 FAX _____ CUSTOMER'S ORDER NUMBER Sept 4/14
 ORDER TAKEN BY _____ DAY WORK CONTRACT EXTRA
 JOB NAME/NUMBER _____
 JOB LOCATION _____
 JOB TELEPHONE _____ STARTING DATE _____

QUANTITY	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
4'	S40 PVC 4" pipe	18 64	74 56	Pump line from
1	Butterfly Valve		20 79	cooling sink chiller
4	Flange gaskets	13 70	54 80	system - replaced
1	S80 4" coupling		32 14	broken flanges + valve
4	4" slip flanges	40 26	161 04	- welded pins + lock
1	put glue		29 56	checked - removed air
1	put primer		27 28	- mixed and added
1	S80 4" coupling		32 14	more pump

OTHER CHARGES	AMOUNT
Freight	68 00

TOTAL OTHER		LABOUR		
		HOURS	RATE	AMOUNT
68 00		Sept 4	2	100 00
		Sept 5	3 1/2	350 00
		Sept 8	3 1/2	350 00
			<u>9</u>	

DATE COMPLETED	TOTAL MATERIAL	614 31	TOTAL LABOUR	900 00
			TOTAL OTHER	68 00
			TOTAL MATERIAL	614 31

TERMS I hereby certify that the goods ordered/imported are to be used exclusively in the manufacture equipment or repair of bona fide commercial fishing vessel.

VESSEL REGISTRATION NUMBER _____

FISHER IDENTIFICATION NUMBER GOODS REMAIN THE PROPERTY OF THE VENDOR UNTIL PAID FOR IN FULL.

SIGNATURE	WORK ORDERED BY	PST	110 74
		TOTAL	1771 85

I hereby acknowledge the satisfactory completion of the above described work.

THANK YOU



STRYKER ELECTRONICS LTD.

6710 HARDY BAY ROAD
 BOX 169
 PORT HARDY, B.C., V0N 2P0
 1-888-839-8022
 Phone: (250) 949-8022
 Fax: (250) 949-8077
 Toll Free: (888) 839-8022

Invoice

IN097647	
Date Sep 15, 2014	Page 1

GST No. 131876336

Sold To:

FORT RUPERT CURLING CLUB
 P.O. BOX 672
 PORT HARDY, BC V0N 2P0

Ship To:

FORT RUPERT CURLING CLUB
 P.O. BOX 672
 PORT HARDY, BC V0N 2P0

Order No.	PO Number	Customer No.	Salesperson	Terms	Ship Via
58815		FOR104-1	GARTH	Payable Upon Receipt	

Item Number	Description	Qty.	Price	Extended Price
518-9999	REFRIGERATION PARTS H48 DRIER CORES	6.00	0.00	418.20
518-9999	REFRIGERATION PARTS POE OIL	2.00	0.00	330.00
518-0407	R407A R-407A REFRIGERANT 1 LB.	25.00	13.14	426.00
994-1000	SHIPPING/FREIGHT FREIGHT CHARGES	1.00	0.00	40.00
899-8101	GH-LST 1HR. ONE HOUR LABOUR	5.50	100.00	550.00

Comments:	Subtotal	1,764.20
	GST	88.21
	PST	123.49
	Less payment	0.00
	Amount due	1,975.90

GOODS REMAIN PROPERTY OF THE VENDOR UNTIL PAID FOR IN FULL 1.5% interest per month (18% per annum) will be charged on overdue accounts.

STRYKER ELECTRONICS LTD.

6710 Hardy Bay Road, Box 169
 PORT HARDY, B.C. V0N 2P0
 Port Hardy (250) 949-8022 Fax (250) 949-8077
 Toll Free 1-888-839-8022
 E-mail: stryker@cablerocket.com

SERVICE ORDER / INVOICE

58815

TO Ford Rupert Curleig Club

97647
 TELEPHONE _____ DATE OF ORDER Sept 15/14
 FAX _____ CUSTOMER'S ORDER NUMBER _____
 ORDER TAKEN BY _____
 DAY WORK CONTRACT EXTRA
 JOB NAME/NUMBER _____
 JOB LOCATION _____
 JOB TELEPHONE _____ STARTING DATE _____

QUANTITY	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
6	H48 drive cones	69.70	418.20	Pumped down systems
	Leak POIZ oil	165.00	330.00	changed drive cones
25 lbs	E-407 c refrigerant	17.04	426.00	changed oil - started plant - checked operation - added refrigerant - mix and added drive

OTHER CHARGES	AMOUNT
<u>Freight</u>	<u>40.00</u>
TOTAL OTHER	40.00

LABOUR	HOURS	RATE	AMOUNT
<u>Sept 15</u>	<u>5 1/2</u>	<u>100.00</u>	<u>550.00</u>
TOTAL LABOUR			550.00
TOTAL OTHER			40.00
TOTAL MATERIAL			1174.20
SUBTOTAL			1764.20
HST / GST			88.21
PST			123.49
TOTAL			1975.90

DATE COMPLETED _____ TOTAL MATERIAL 1174.20

TERMS I hereby certify that the goods ordered/imported are to be used exclusively in the manufacture of equipment or repair of bona fide commercial fishing vessel.
 VESSEL REGISTRAION NUMBER _____
 FISHER IDENTIFICATION NUMBER GOODS REMAIN THE PROPERTY OF THE VENDOR UNTIL PAID FOR IN FULL.

GST #R131876336
 WORK ORDERED BY _____
 SIGNATURE _____

I hereby acknowledge the satisfactory completion of the above described work.

THANK YOU



FORT RUPERT CURLING CLUB

October 14, 2014

Deputy Mayor and Council
District of Port Hardy
Box 68
Port Hardy, B.C.
V0N 2P0

Re: Assistance with operational costs associated with the curling club facility

Dear Deputy Mayor and Council,

The Fort Rupert Curling Club, by way of this correspondence, is requesting assistance with operational expenditures, in the amount of \$5,000.00, for the 2015 season.

Despite being an important winter recreational facility for Port Hardy, the Fort Rupert Curling Club has relied very little on regular District funding in the past. Currently, the District of Port Hardy allocates \$500.00 per year for staff assistance; there is no allocation for either operational costs or capital funding.

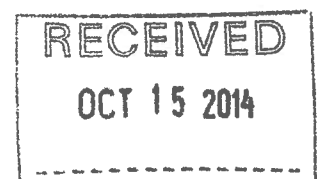
In recent years, participation in the club decreased when compared with historic levels. However, in advance of this season, the new executive made a concerted effort to increase membership. As a result, the membership has increased by 35%, and the facility is scheduled for use four days each week. In addition, the facility is used on the weekends for junior curling, bonspiels, and other events. Our two year goal is to have in excess of 120 active members at the club.

The costs associated with operating the facility increase each year. In particular, hydro costs to operate the ice plant and heat the facility exceed the membership revenue (see attached). With an increase in the number of nights that the club is operational this year, we anticipate hydro rates to increase yet again. Having an annual \$5,000.00 allocation from the District set aside each year will not completely cover these costs, but it will allow the FRCC to raise funding through other means to continue operating.

Please find attached a summary of last year's revenue and expenses. We appreciate your consideration on this matter and look forward to your response.

Sincerely,

Doug McCorquodale, President
Fort Rupert Curling Club



Fort Rupert Curling Club
Sept. 1, 2013 - Mar. 31, 2014 Operations

Actual Sept 1, 2013 to Mar 31, 2014

REVENUE

Membership Dues	7,415.00
Bar Sales	17,863.69
Bonspiel Mens	4,378.45
Bonspiel Mixed	1,163.71
Rental Revenues	3,389.74
TOTAL REVENUE	<u>\$34,210.59</u>

EXPENSES

Advertising and Promotion	145.71
Alarm Monitoring	345.95
Bad Debts	0.00
Bank Charges and Interest	269.00
BC Hydro	12,492.73
Curl BC Dues	900.00
Cost of Sales Bar	9,791.46
Clinics	0.00
Fuel	44.80
Insurance	1,616.00
Licences and Dues	250.00
Repairs and Maintenance	2,259.51
Supplies	109.47
Statellite	527.69
Telephone	886.18
Utilites	1,034.12
TOTAL EXPENSES	<u>\$30,672.62</u>

Total Revenues	\$34,210.59
Total Expenses	<u>\$30,672.62</u>
NET GROSS Y/E	\$3,537.97



Transport Canada

Transports Canada

Assistant Deputy Minister
Programs

Sous-ministre adjointe
Programmes

Phone / Téléphone 613-990-3001

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Place de Ville
Ottawa ON K1A 0N5

OCT 14 2014

Ms. Debbie Huddleston, Deputy Mayor
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0

Dear Ms. Huddleston:

The Government of Canada is committed to an efficient, safe, secure and environmentally responsible transportation system. In 1994, the federal government introduced its National Airports Policy (NAP), which put forward a vision for airports that would ensure a safe, secure, and viable national airports system that would serve Canada well into the future. The introduction of the NAP also initiated a significant shift in the federal government's approach to the management and ownership of airports in Canada. This Policy focused on moving the Government of Canada's role in airports from owner and operator towards landlord and regulator. Although the NAP was established in the early 1990s, the principles outlined in the strategy remain as relevant today as they did when they were first introduced.

Since the NAP was introduced, Transport Canada has successfully transferred ownership and/or operation of 128 sites to local interests. There are 18 airports, located in four provinces that remain under the sole responsibility of the federal government. In the summer 2013 you received a letter inviting you to participate in informal discussions with Transport Canada in order for my department to gain an understanding of the potential interest in these airports. As part of these informal discussions, departmental officials committed to keep stakeholders informed of the progress of these informal discussions as well as next steps.

I am writing to you today to advise that Transport Canada is now moving forward with additional discussions on the future of its remaining regional/local airports. A particular focus will be on those airports where interest has been expressed, including:

Penticton, British Columbia
Victoria Harbour Aerodrome, British Columbia
Port Hardy, British Columbia
Churchill, Manitoba
Sept-Iles, Québec
Schefferville, Québec
Wabush, Newfoundland and Labrador

Canada

OCT 22 2014

Over the next few weeks Transport Canada will engage in a dialogue and information sharing on these assets in order to ascertain the level of interest to acquire these airports and to determine the possible parameters of a new program in the future should there be a policy change and a process put in place to transfer these assets. I anticipate that this engagement process will conclude in the fall.

Yours sincerely,



Natasha Rascanin



**MINUTES
DISTRICT OF PORT HARDY
COMMUNITY CONSULTATIVE COMMITTEE
MEETING OF OCTOBER 9, 2014 AT 6:00PM
MUNICIPAL HALL, 7360 COLUMBIA STREET**

CALL TO ORDER: Chair Rob Tucker Time: 6:00 pm

PRESENT: Pat Corbett-Labatt, Bonnie Danyk, Donna Gault, Councillor Jessie Hemphill, Eddy Lagrosse, Gladys Latty, Councillor Rick Marcotte, Angela Smith, Rob Tucker

REGRETS: Gord Patterson

ALSO PRESENT: Staff: Jeff Long, Director of Corporate & Development Services
Members of the Public: 4 (Jennifer Smith and three members of the Port Hardy Wild hockey team)

CCC-10-2014
APPROVAL OF AGENDA

1. APPROVAL OF AGENDA
Moved/Seconded/Carried
THAT the agenda be approved as presented.

CCC-11-2014
CCC MINUTES JUNE 2,
2014 APPROVED

2. ADOPTION OF MINUTES
Minutes of the meeting held July 2, 2014
Moved/Seconded/Carried
THAT the minutes of the Community Consultative Committee meeting held July 2, 2014 be approved as presented.

3. DELEGATIONS

None

4. BUSINESS ARISING / UNFINISHED BUSINESS

None

5. CORRESPONDENCE

None

6. STAFF REPORTS

- a. Staff Report from Jeff Long, Director of Corporate & Development Services (October 9, 2014) Re: Application for Special Occasion Liquor Licence by Jennifer Smith of Port Hardy Wild

Chair Tucker introduced the application by Jennifer Smith and called upon Jeff Long who circulated the staff report to Committee members and provided an

overview of the application which relates to a proposed beer garden event to be conducted in the Don Cruickshank Memorial Arena on October 25th and 25th while a hockey tournament is taking place. Jennifer Smith introduced herself and provided the Committee with further details as to how she proposed to deal with the various logistics associated with the beer garden event. She also highlighted changes to the original application such as no longer requesting approval to conduct the beer garden event on Sunday, October 26th. She also advised that she would obtain liability insurance in the amount of twenty million dollars per occurrence. The proposed conditions outlined in the staff report were reviewed and there was discussion about a number of matters including the need for volunteers to have Serving it Right certification, the use of identification methods for the patrons, the number of volunteers and importance of security, the cordoning off of the beer garden area for security purposes, etc. It was determined as part of this discussion and agreed to by the Committee and applicant, that the proposed layout of the beer garden event be modified such that the northerly beer garden boundary be shifted northerly to the most northerly extent of that section of bleachers which is demarcated by the tunnel. Jeff Long advised the Committee that given the applicant in this case is an individual and not a not for profit society, that a condition has been added to require financial accountability for use of the profits from the beer garden event.

Moved/Seconded/Carried

"THAT the Community Consultative Committee approves the issuance of a Special Occasion Liquor Licence to Jennifer Smith for undertaking a beer garden event in the Don Cruickshank Memorial Arena on October 24 and 25, 2014, subject to the following conditions:

- 1) *That Jennifer Smith obtain an approved Special Occasion Licence from the Liquor Distribution Branch on or before October 23, 2014 with respect to the proposed beer garden event, and that Jennifer Smith adheres to any and all conditions and requirements associated with said Licence. Should any condition or requirement of the Special Occasion Licence issued by the Liquor Distribution Branch conflict with any of the conditions and requirements of the District of Port Hardy as outlined in this Special Occasion Liquor Licence approval, then the conditions and requirements of the Special Occasion Licence issued by the Liquor Distribution Branch shall prevail. Jennifer Smith must provide the District of Port Hardy with a copy of the approved Special Occasion Licence from the Liquor Distribution Branch before 4:00pm on October 23, 2014.*
- 2) *That Jennifer Smith obtains liability insurance coverage for the beer garden event in the amount of \$3,000,000 (three million dollars) per occurrence with said insurance covering the fact that liquor is being served to the public, and the District of Port Hardy must be named as an additional insured. This insurance coverage must be valid for the entire duration of the beer garden event including setup and cleanup activities associated with the event. Proof of this insurance must be provided to the District of Port Hardy on or before 4:00pm on October 23, 2014.*
- 3) *The serving of alcohol at the beer garden event shall only be undertaken during the following dates and times:*

*October 24: 6:00pm to 1:00am
October 25: 12:00pm to 9:30pm*

CCC-12-2014
APPROVAL OF SPECIAL
OCCASION LIQUOR
LICENCE - JENNIFER
SMITH OF PORT HARDY
WILD

Last call for the serving of alcohol shall be made no later than 30 minutes before closure each day.

- 4) That the activities associated with the beer garden event, including the selling of tickets, serving of alcohol and seating/standing areas for patrons to consume alcohol, be limited to the licensed area which is that area of the Don Cruickshank Memorial Arena highlighted in yellow on Jennifer Smith's Application for Special Occasion Liquor Licence as submitted to the District of Port Hardy on September 24, 2014, except that the northerly boundary of said area shall be revised such that it is shifted northerly to the most northerly extent of that section of bleachers which is demarcated by the tunnel.*
- 5) That Jennifer Smith implement a Designated Driver Program as per Council Policy CP9.3 and said Program shall be made available during the entire beer garden event. The Designated Driver Program is intended to advise the public to plan means of transportation (other than driving under the influence) after drinking alcohol. Promotional material may be available through the Insurance Corporation of British Columbia, Drinking Driving Counter Attack programs, RCMP Detachment, the internet, etc. The Designated Driver Program shall consist of no less than the following:
 - a) A Designated Driver Program announcement must be made to the assembled guests on a regular basis encouraging the use of a designated driver or alternate transportation to and from the event;*
 - b) Designated Driver Program information posted prominently where alcohol is served; and,*
 - c) Designated Driver Program reminders to be posted in the area where alcohol is served and guests are seated.**
- 6) An adequate number of persons must be present to staff the licenced area during the times and on the dates referred to in condition 3) above to act as security in order to prevent minors and intoxicated persons from entering the licenced area and to ensure adequate crowd control for the event. In addition, each of these security staff persons should be clearly demarcated to the attendees and each other by wearing high visibility vests or a similarly effective type of demarcation method.*
- 7) The maximum number of persons that may be present in the designated licenced area at any given time shall not exceed 150 persons. Given that the prescribed Occupancy Load for the Arena is 600 persons, should persons in the remaining areas of the Arena outside the licenced area exceed 450 persons, the number of people allowed in the licenced area shall be reduced accordingly such that the Occupancy Load is not exceeded .*
- 8) Only paper or plastic cups may be used (no glass).*
- 9) No alcohol is to be provided to minors or intoxicated persons, both of which shall not be permitted to enter the licenced area during the event;*
- 10) Two pieces of ID (one being photo) must be provided by patrons for inspection by staff for any patron that appears to be under 25 years of age. Anyone under the age of 19 shall not be permitted to enter the licenced area.*

- 11) People shall not be permitted to leave the licenced area with any alcohol that has not been consumed.
- 12) At least one staff person serving must be in possession of a valid Serving It Right certificate at any given time during the times and on the dates referred to in condition 3) above.
- 13) Jennifer Smith shall pay a security deposit of \$1,000 to the District of Port Hardy on or before 4:00pm on October 23, 2014, to guarantee that no damage has occurred to the arena building or District property on which the arena building is situated, as a result of the beer garden event. This security deposit will be returned to Jennifer Smith after October 26, 2014 when Jennifer Smith contacts the District to request return of the deposit and the District has inspected the arena premises and is satisfied that there has been no damage as a result of the beer garden event. Should damage have occurred, the District may use all or a portion of the security deposit to rectify the damage. Should the \$1,000 security deposit not be adequate to cover the cost of the damage, Jennifer Smith agrees to pay the cost of said damage.
- 14) That Jennifer Smith provide to the District, a full accounting of the profits of the beer garden event and how they are to be utilized to benefit women's hockey through their use by the Port Hardy Wild hockey team.

AND FURTHER, THAT failure to undertake any of the aforementioned conditions to the satisfaction of the District of Port Hardy may result in the revocation of this Special Occasion Liquor Licence."

7. NEW BUSINESS

- a. Restrict Special Occasion Liquor Licences to Organizations Registered with BC Registry

The Committee discussed limiting the issuance of Special Occasion Liquor Licences to organizations such that individuals would not be able to apply. The concern relates to allowing individuals to conduct events at which liquor is sold and how this income is then used. As an example, if anyone was allowed to apply as an individual to conduct a beer garden in the arena and pocket the proceeds from such an event, the District may see an increase in applications for this purpose, thereby potentially exposing itself to more liability without enjoying benefits for the greater community.

Moved/Seconded/Carried

"THAT the Community Consultative Committee recommends to Council that Council Policy #CP9.1 be revised to limit the issuance of Special Occasion Liquor Licences to Societies registered with the British Columbia Corporate Registry."

- b. Increase to Liability Insurance Amount for Special Occasion Liquor Licence Events

Given discussions related to the application by Jennifer Smith dealt with earlier by the Committee, the Committee would like to recommend that Council consider increasing the liability insurance amount for special occasion liquor licenses from three to five million dollars.

CCC-13-2014
RECOMMENDATION TO
LIMIT ISSUANCE OF
SPECIAL OCCASION
LIQUOR LICENCES

CCC-14-2014
RECOMMENDATION -
INCREASE LIABILITY
INSURANCE
REQUIREMENT

Moved/Seconded/Carried

"THAT the Community Consultative Committee recommends to Council that Council Policy CP#CP9.1 be revised to increase the required liability insurance from three million dollars to five million dollars per occurrence."

c. Name the Commuter Trail after Mayor Parnham

After being given an update by staff as to the response from Island Health denying the request to name the new medical clinic after Mayor Bev Parnham, the Committee suggested that the trail which joins the Storeys Beach area and the Bear Cove Highway (referred to as different names such as Commuter Trail, Fort Rupert Trail and Hardy Bay 4K) be named after Mayor Bev Parnham.

CCC-15-2014 NAMING
OF COMMUTER TRAIL
AFTER MAYOR BEV
PARNHAM

Moved/Seconded/Carried

"THAT the Community Consultative Committee recommends to Council that Council name the trail which joins the Storeys Beach area and the Bear Cove Highway and is commonly referred to as the Commuter Trail, be named after Mayor Bev Parnham."

8. NEXT MEETING DATE

As required by referral from the District.

9. ADJOURNMENT

CCC-16-2014
ADJOURNMENT

Moved

THAT that meeting be adjourned.

Time: 6:42 pm



DISTRICT OF PORT HARDY

STAFF REPORT



DATE: October 23, 2014 **FILE:** 0550 Council Meeting Agenda
Council Procedures Bylaw

TO: Rick Davidge, Chief Administrative Officer

FROM: Jeff Long, Director of Corporate & Development Services

RE: **COUNCIL MEETING AGENDAS: IN CAMERA AND QUESTION PERIOD**

PURPOSE

To report on options for dealing with in camera sessions and question period, as requested by Council at its meeting on October 14, 2014.

REGULATORY AUTHORITY

Both the Community Charter and District of Port Hardy Council Procedure Bylaw No. 03-2009 include regulations that govern matters pertaining to the agendas for Council meetings and procedures associated with them.

BACKGROUND

At its meeting on October 14, 2014, an in camera item was dealt with as part of item N. on the regular Council meeting agenda. In camera items are included on the agenda just before the regular Council meeting is adjourned. In recent months, a few members of the public have been attending Council meetings and Council has allowed the public to ask questions after the Council meeting has been adjourned. Given the fact that Council closed the meeting to the public to go in camera and deal with the in camera item, it was necessary to exclude members of the public from the Council chambers for approximately four minutes while the in camera meeting was undertaken. The public was then invited back into the Council chambers where the regular meeting was adjourned and Council allowed members of the public to ask questions. As a result, Council asked staff to look into this situation and suggest a way to avoid the need to have to remove the public from the meeting before closing the meeting if necessary. It was suggested that perhaps the question period could be placed on the agenda before any in camera proceedings.

ANALYSIS

The regular Council meeting agenda format is established by Council Procedure Bylaw No. 03-2009 and is shown on page 3 of this report. While item N. Notice of In Camera is included on the agenda in case it is necessary to conduct in camera business as part of a regular Council meeting, in past it has rarely been used as in camera meetings are typically conducted as part of a special Council meeting that occurs before the regular Council meeting. This has allowed in camera business to be dealt with in the early evening and thus, the regular Council meeting can end sooner than might otherwise be possible.

Given the minor time period required to deal with the in camera item, it was scheduled to be dealt with as part of the October 14th regular Council meeting agenda under item N. As a result, this required those members of the public in attendance to be excused from the meeting for four minutes. While it is uncommon to have members of the public in attendance at Council meetings, this can create some minor disruption should the occasion arise. There are two options that can be used to avoid future similar situations:

- 1) Deal with in camera matters as part of a special Council meeting that is conducted in advance of the regular Council meeting. This avoids having in camera items as part of the regular Council meeting agenda and therefore, the closure of the meeting to the public when people are in attendance. Item N. would remain as part of the regular Council meeting agenda just in case business arises at a regular Council meeting that requires discussion in camera; or,
- 2) Deal with in camera matters as part of a special Council meeting in advance of the regular Council meetings and amend the Council Procedure Bylaw to add a public question period before item N. of the regular Council meeting agenda, as well as inclusion of rules governing the public question period.

STAFF RECOMMENDATION

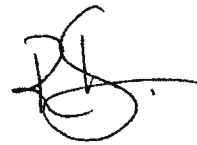
"THAT Council provides staff with its preferred option as outlined in points 1) and 2) herein such that an appropriate course of action can be implemented."

Respectfully submitted,



Jeff Long
Director of Corporate & Development Services

I agree with the recommendation.



Rick Davidge
Chief Administrative Officer

Council Meeting Agenda Format
As Per
Council Procedure Bylaw No. 03-2009

- A. Call to Order
- B. Approval of agenda;
- C. Adoption of minutes;
- D. Delegations and requests to address Council;
- E. Business Arising from the Minutes and Unfinished Business
- F. Correspondence
- G. New Business
- H. Council Reports
- I. Committee Reports
- J. Staff Reports
- K. Current Bylaws and Resolutions
- L. Pending Bylaws
- M. Information and Announcements
- N. Notice of In Camera Meeting
- O. Adjournment



**DISTRICT OF PORT HARDY
BYLAW NO. 1034-2014
REVENUE ANTICIPATION BORROWING BYLAW**

A Bylaw to provide for the borrowing of money in anticipation of revenue for the year 2015

WHEREAS the District of Port Hardy may not have sufficient money on hand to meet the current lawful expenditures of the Municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* that Council may, by bylaw, without the assent of the electors or the approval of the Inspector of Municipalities, borrow, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the Municipality provided that the total of the outstanding liabilities does not exceed the sum of:

- 1) The whole amount remaining unpaid of the taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year the amount of taxes during the current year for this purpose shall be deemed to be seventy-five per cent of the taxes levied for all purposes in the immediately preceding year; and,
- 2) The whole amount of any sums of money remaining due from other governments;

AND WHEREAS the total amount of liability that Council may incur is Three Million Six Hundred and Four Thousand and Five Hundred and Three Dollars (\$3,604,503) being 75% of the whole amount of the taxes levied for all purposes in 2014;

AND WHEREAS there are no liabilities outstanding under Section 177;

NOW THEREFORE the Council of the District of Port Hardy, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Bylaw No. 1034-2014 Revenue Anticipation Borrowing Bylaw for 2015".
2. The Council shall be and is hereby empowered and authorized to borrow upon the credit of the municipality, from the Municipal Finance Authority of British Columbia, an amount or amounts not exceeding the sum of Three Million Six Hundred and Four Thousand and Five Hundred and Three Dollars (\$3,604,503).
3. The form of obligation to be given as acknowledgment of the liability shall be a promissory note or notes bearing the corporate seal and signed by one of the Mayor or Council and one of the Director of Financial Services or the Chief Administrative Officer.
4. All unpaid taxes and the taxes of the current year when levied or so much thereof as may be necessary shall, when collected, be used to repay the money so borrowed.
5. Bylaw No. 1017-2013 – Revenue Anticipation Borrowing Bylaw for 2014 is hereby rescinded.

Read a first, second and third time on the 14th day of October, 2014.

Adopted on the day of, 2014.

Director of Corporate
& Development Services

Deputy Mayor



**DISTRICT OF PORT HARDY
BYLAW 1035-2014
A BYLAW FOR DISTRICT OF PORT HARDY
USER RATES AND FEES FOR 2015**

WHEREAS the Council considers it desirable to charge fees for services provided by the Municipality;

The Council of the District of Port Hardy enacts as follows:

1. TITLE

- (a) This bylaw may be cited for all purposes as the "District of Port Hardy 2015 User Rates and Fees Bylaw No. 1035-2014".

2. ENACTMENT

- (a) This bylaw is in effect January 1, 2015.
(b) District of Port Hardy Rates Bylaw 1016-2013 and all amendments are hereby repealed effective January 1, 2015.

3. SCHEDULES

- (a) Schedules A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q and R attached to and forming part of this bylaw are hereby adopted and are the rates charged for the District of Port Hardy user rates.

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Read a first time on the 14th of, 2014.

Read a second time on the 14th day of, 2014.

Read a third time on the 14th day of, 2014.

Adopted on the __ day of October, 2014.

Original signed by:

 Director of Corporate
 & Development Services

 Deputy Mayor

Certified a true copy of
Bylaw No. 1035-2014 as adopted.

 Director of Corporate
 & Development Services

SCHEDULE A - WATER RATES

1. Inspection, Connection, Turn Water On/Off Fees		
a) Any property owner who requires a turn on or off of service shall notify the District office 48 hours in advance except in the case of an emergency. There will be no charge for a turn on or off during regular working hours of 8:30 a.m. – 4:30 p.m.		
b) Any property owner who requires a turn on or off of service in the case of an emergency or outside of the regular working hours shall at the same time pay the fee for each turning on or off		\$ 75.00
c) Where installation of a water connection exists the fee for inspection of a standard 18mm (3/4") connection will be:		\$ 75.00
d) Application for any water service will be subject to:		
i. Initial application analysis fee (may be combined with sewer, storm sewer application analysis fee).		\$ 475.00
ii. Estimate fees shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk, cut/replacement, and boulevard work.		At cost
The estimate, provided by the District of Port Hardy, of the work to be completed must be paid prior to the start of the job. Any excess charges incurred will be billed or surplus fees paid will be refunded upon completion of the job and account reconciliation.		
2. Seniors Discount Property owners who are Seniors shall receive a discount on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the <i>Home Owners Grant Act</i> .		25%
3. Quarterly Rates The rates reflected in this schedule are based on a flat rate billing system, unless indicated.		Rate per Quarter
1	For each single residential dwelling unit	\$ 98.39
2	For each <i>metered</i> multi-family residence in excess of two (2) units the <i>greater</i> of: Level 1: (Multi-unit housing generally with individual unit entry - townhouse or similar) Level 2: (Multi-unit housing generally with one common building entrance - apartment or similar)	\$ 0.88 per cubic meter OR \$77.58 per unit \$73.79 per unit
3	For each office, shop or store	\$ 105.08
4	For each supermarket	\$ 228.32
5	For each bakery	\$ 105.08
6	For each restaurant	\$ 333.57
7	For each lunch room or delicatessen	\$ 143.16
8	For each soda fountain or hot dog stand	\$ 105.08
9	For each hotel/motel - per unit	\$ 18.44
10	For each lounge	\$ 277.85
11	For each beer parlour	\$ 342.02
12	For each Laundromat - per washer	\$ 31.92
13	For each non-profit organization and hall	\$ 105.08
14	For each athletic club	\$ 333.57
15	For each theatre	\$ 105.08
16	For each school - per classroom	\$ 98.53

SCHEDULE A - WATER RATES (continued)		
17	Light Industrial	
	5 employees or less	\$ 105.08
	6 - 15 employees	\$ 238.12
	16 - 30 employees	\$ 380.10
	Large water users	\$ 595.09
18	For each service station/garage	\$ 105.08
19	For each car wash	
	For 1st stall	\$ 217.57
	Each additional stall	\$ 64.98
20	For each non-residential metered user, a consumption charge of:(per cubic meter)	\$ 0.74/m ³
21	For each non-residential metered connection, a flat fee based on meter size: (per quarter)	
	5/8" and 3/4"	\$ 75.00
	1"	\$ 100.00
	1.5"	\$ 150.00
	2"	\$ 200.00
	4" and greater	\$ 400.00
22	For each marina	\$ 295.94
23	For each campground - per stall	\$ 8.09
24	Other users	\$ 105.89
25	Hydrant use - flat fee	\$ 136.62
	Hydrant use - water consumption charge per cubic meter	\$ 1.00/m ³
26	For each airport hangar	\$ 240.01
27	Underground sprinkling services over one acre for months of June, July & August - per sprinkler head	\$ 7.21
28	For each airport terminal building	\$ 469.64
29	Each wharf providing water to vessels	\$ 106.01
30	For each sawmill	\$ 240.01
31	For each drycleaner	\$ 240.01
32	Each car dealership with a non-commercial car wash stall	\$ 65.48
33	Seagate Pier large vessel meter	\$ 0.88/ m ³
34	Pool	\$ 319.82
35	Arena	\$ 223.29
36	Hospital - per bed	\$ 22.79
37	Fish Hatchery	\$ 89.19
38	Sani-station	\$ 89.19

4. Backflow Preventers

a)	Hose connection vacuum breaker	\$ 25.00
b)	Double check valve assembly (3/4 inch)	\$ 150.00
c)	Reduced pressure type assembly (3/4 inch)	\$ 200.00
d)	All other sizes at cost	at cost

5. Multi-Meter Rider - Where tiered water metered rates apply.
- a) **Applicable:** This Rider is available to those customers who have more than one water meter and water service supplying their water demand.
 - b) **Price:** This will consist of a discount generated by totaling all water meters annual consumption and treating the consumption as one, for purposes of calculating the metered water charge.
 - c) **Regulations:** To be eligible, customers must submit a request in writing. The District of Port Hardy reserves the right to accept or deny any request. The amount and duration of this Rider will be at the District's discretion. Only one Rider will be applied to any one customer at any time.
 - (i) All water meters must supply the same or adjoining building or non-adjoining buildings located on the same property (same legal description).
 - (ii) All water meters must be in account to the same customer.
 - (iii) Water meter bank installations associated with one water service will not be considered.
 - (iv) All water meters must be associated with a separate water service.

SCHEDULE B - SEWER RATES

<p>1. Rates - Inspection and Connection Fees Before any owner's sewer is connected to a sewer connection or public sewer, the owner of the lands requiring such connection or his agent shall make application to the office of the District, upon such form as provided from time to time, for a permit to connect the owner's sewer to the sewer connection or public sewer, and he shall pay to the District a sewer inspection/connection fee as follows:</p>		
<p>a) where installation of sewer connection exists, for standard 100 mm (4") connection an inspection/connection fee of:</p>		\$ 75.00
<p>b) Application for any sewer service will be subject to:</p> <p>i. Initial application analysis fee (may be combined with water, storm sewer application analysis fee).</p> <p>ii. Estimate fees shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk, cut/replacement, and boulevard work.</p> <p>The estimate, provided by the District of Port Hardy, of the work to be completed must be paid prior to the start of the job. Any excess charges incurred will be billed or surplus fees paid will be refunded upon completion of the job and account reconciliation.</p>		<p>\$475.00</p> <p>At cost</p>
<p>2. Seniors Discount Property owners who are Seniors shall receive a discount on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the <i>Home Owners Grant Act</i>.</p>		25%
<p>3 Re-Inspection Fee An inspection fee shall be paid to the District for each additional inspection required after the first inspection because of defective materials or workmanship.</p>		\$ 75.00
<p>4 Quarterly Rates - The rates reflected in this schedule are based on a flat rate billing system, unless indicated.</p>		Rate per quarter
1	For each residential dwelling unit	\$ 99.79
2	For each office, shop or store	\$ 110.01
3	For each supermarket	\$ 238.59
4	For each bakery	\$ 110.01
5	For each restaurant	\$ 349.63
6	For each lunch room or delicatessen	\$ 149.67
7	For each soda fountain or hot dog stand	\$ 110.01
8	For each hotel/motel - per unit	\$ 19.96
9	For each lounge	\$ 291.78
10	For each beer parlor	\$ 359.24
11	For each Laundromat - per washer	\$ 33.59
12	For each non-profit organization and hall	\$ 110.12
13	For each civic swimming pool	\$ 993.43
14	For each arena	\$ 698.17
15	For each athletic club	\$ 349.63
16	For each theatre	\$ 110.01
17	For each hospital - per bed	\$ 70.22
18	For each school - per classroom	\$ 99.49
19	Light Industrial	
	5 employees or less	\$ 110.01
	6 - 15 employees	\$ 250.14
	16 - 30 employees	\$ 399.20
	Large water users	\$ 658.82

SCHEDULE B - SEWER RATES
(continued)

		Rate per quarter
20	For each service station/garage	\$ 110.01
21	For each car wash	
	For 1st stall	\$ 182.04
	Each additional stall	\$ 57.00
22	For each cannery	\$ 669.35
23	For each marina	\$ 108.27
24	For each campground - per stall	\$ 8.55
25	Metered sewage per cubic meter	\$ 1.34
26	Other users	\$ 110.01
27	For each airport hangar	\$ 250.14
28	For each airport terminal building	\$ 620.11
29	Fish Hatchery	\$ 115.33
30	Sani Station	\$ 106.87
31	Tipping Fee for Trucked Waste \$ 0.16 per gallon. Saturday, Sunday and Statutory holiday discharges may be completed within regular operating hours with an additional \$ 75.00 callout charge.	-----

SCHEDULE C - STORM SEWER RATES

- 1) That at such time as the application is executed the applicant shall pay a connection fee in accordance with the fees listed below:

a) Inspection of connection:	\$ 75.00
b) Re-inspection of connection and each subsequent connection	\$ 75.00
c) Application for any storm sewer service will be subject to:	
i. Initial application analysis fee (may be combined with water, sewer application analysis fee).	\$475.00
ii. Estimate fees shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk, cut/replacement, and boulevard work.	At cost
The estimate, provided by the District of Port Hardy, of the work to be completed must be paid prior to the start of the job. Any excess charges incurred will be billed or surplus fees paid will be refunded upon completion of the job and account reconciliation.	

SCHEDULE D - GARBAGE COLLECTION RATES

Rates do not include applicable taxes

1. Garbage Rates	
The rates reflected in this schedule are based on a flat rate billing system, unless indicated. Residential dwelling unit - based on a maximum of two regulation garbage cans per pickup every two weeks and recycling pickup on the alternate week.	
	Rate Per Quarter
Residential dwelling unit	\$ 25.07
2. Recycling Rates	
Residential dwelling unit	\$ 12.36
3. Transfer Station - residential waste	
The following fees apply to the Transfer Station: (Rates per item)	(a) \$ 1.07 per garbage container or bag (b) \$ 21.41 per level pickup truck (c) \$ 5.36 per tire
4. Tag A Bag sticker	
The fee for tag-a-bag sticker will be (each)	\$ 2.00

Seniors Discount

Property owners who are Seniors shall receive a discount of twenty-five percent (25%) on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the *Home Owners Grant Act*.

SCHEDULE E - STATUTORY RATES

Rates do not include applicable taxes.

1.	List of Electors The fee per copy of a List of Electors shall be as noted, except where a candidate at an election is entitled to one free copy.	\$ 10.00
2.	Minutes of Council Proceedings As provided under Section 194(2) of the Community Charter the fee for copies of Minutes of Council proceedings shall be hereby established.	\$ 0.25 per page
3.	Copies of Bylaws Pursuant to Section 194 of the <i>Community Charter</i> the following charges shall apply for:	
	a) Zoning Bylaw (Text and Map 11" x 17")	\$ 35.00
	b) Zoning Bylaw (Text only)	\$ 15.00
	c) Official Community Plan Bylaw (Text & Maps 11"x17")	\$ 35.00
	d) Official Community Plan Bylaw (Text only)	\$ 15.00
	e) Copies of all other bylaws shall be provided for a fee of	\$ 0.25 per page
	f) Subdivision Bylaw	\$ 20.00
4.	Tax Certificate The collector shall provide tax certificates as provided under Section 249 of the <i>Community Charter</i> for the fee established.	\$ 25.00
5.	Request for Prior Years Taxes Levied	\$ 15.00
6.	Mortgage Company Listings	\$ 5.00 / folio
7.	Cost to issue a refund cheque	\$ 10.00
8.	Reports	
	a) Business License Print-out	
	On paper	\$ 30.00
	On electronic media	\$ 15.00
	b) Photocopies	
	8-1/2" x 11"	\$ 0.25 per page
	8-1/2" x 14"	\$ 0.25 per page
	11" x 17"	\$ 0.30 per page
	c) Maps (paper copies - standard wall size)	
	Zoning Map	\$ 30.00
	Boundary Map	\$ 30.00
	OCP or legal map	\$ 30.00
	Civic Street Map	\$ 30.00
	Courier for all maps (or cost if higher)	\$ 25.00
9.	NSF cheques returned	\$ 25.00
10.	Council and Committee-of-the-Whole agenda	\$ 0.25/page or \$10.00 /agenda
11.	Tree Cutting permits	
	1 - 10 trees	\$ 25.00
	11 - 20 trees	\$ 50.00
	21 or more trees	\$ 100.00
12.	Parks and Beach permit	
	Commercial rental fee	\$ 30.00 per day
	Clean up deposit	\$ 50.00
13.	Storage fees for impounded vehicles or vessels	
	Single vehicle or vessel six metres in length or less	Cost + 15%
	Single vehicle or vessel over six metres in length	Cost + 15%
	For a vehicle and trailer of any length	Cost + 15%

SCHEDULE E - STATUTORY RATES

(continued)

Rates do not include applicable taxes

14.	Permit to water new lawn outside permitted days	\$ 20.00
15.	Commemorative Items	
	(a) Bench, bronze plaque and installation	\$1800.00
	(b) Commemorative placing of tree or shrub and plaque (bronze plaque included)	\$ 600.00 plus tree /shrub
	(c) Other items (includes bronze plaque)	\$ 600.00 plus cost of item and concrete
16.	Search for information and records, other than Freedom of Information Request	
	(a) for locating or retrieving a record	\$ 7.50 per 1/4 hour
	(b) for producing a record manually	\$ 7.50 per 1/4 hour
	(c) for preparing a record for disclosure	\$ 7.50 per 1/4 hour
	(d) for shipping copies	actual costs of courier
	(e) for copying records	
	(f) photocopies and computer printouts	
	8.5" x 11", 8.5" x 14"	\$ 0.25 per page
	11" x 17"	\$ 0.30 per page
	(ii) electronic media	\$ 15.00
	(iii) Photographs	
	Scanning & emailing an 8" x 10"	\$ 10.00
	over 8" x 10"	\$ 10.00 & costs
	(iv) building plans	actual cost plus \$25.00 administration fee
	Deposit for any plans that require out of office printing	\$ 500.00
17.	Administration Cost for accounts sent to a collection agency. An administration fee of 33.3% will be added to the account balance of all accounts sent to a collection agency.	33.3%
18.	Land Title and Survey Authority record search	\$20.00
19.	Comfort letter - detailed property information	\$100.00

SCHEDULE F - BUSINESS LICENCE FEES

DEFINITION	BASIS OF FEE	FEE (per annum unless otherwise stated)
Category I - Commercial/Industrial Any business permitted in the zones designated in the Zoning Bylaw	Employing up to 3 persons	\$ 55.00
	Employing up to 8 persons	\$ 95.00
	Employing over 8 persons	\$ 165.00
Category II - Rental units/spaces Any building containing dwelling units in any zone	Up to 25 units	\$ 55.00
	26 – 50 units	\$ 95.00
	Over 50 units	\$ 165.00
Category III - Home Occupation Any business permitted in residential areas under the Zoning Bylaw	Per business	\$ 110.00
Category IV - Mobile Vending Any business permitted and regulated by Council	Per business	\$ 310.00
Category V - Miscellaneous Business Any business not based in a permanent building within the District of Port Hardy (other than Mobile Vending)	Per business	\$ 110.00
Any shopping mall for a blanket yearly licence for craft sales, trade shows, etc. held in the hallway of the mall, in lieu of individual business licences		\$ 110.00
Category VI – Marine Any vessel-based business operating from a Port Hardy marina, excluding commercial fishing boats.	Per business	\$ 110.00
Transfer fee	to those businesses making a change under section 8 of the Business License Bylaw	\$ 10.00

New Business licence fees will be pro-rated 50% after June 30 of each year.

SCHEDULE G - HARBOUR RATES

Rates do not include applicable taxes

1. Pump Out

- a) If in the opinion of the Wharf Manager or other duly authorized personnel a vessel requires pumping out, a pump may be placed on any vessel located at the Harbour Authority Floats in Port Hardy, B.C. without fear of liability or reproach.
- b) A minimum \$57.22 per day fee may be levied against the owner /operator should it be necessary to pump out a vessel with or without the owner's consent.

2. Rates

	Rate
Moorage - Commercial Fishing Vessel	
Daily/metre	\$ 0.43
Monthly/metre	\$ 5.33
Yearly/month/metre	\$ 4.58
All other Moorage	
Daily/metre	\$ 2.25
Monthly/metre	\$ 16.95
Yearly/month/metre	\$ 13.57
Moorage - Live aboard	
Prepaid monthly/metre	\$ 14.63
Prepaid yearly/month/metre	\$ 12.50
Annual service charge paid quarterly in advance	\$1,065.37
The annual service charge does not include moorage and hydro.	
Power	
Prepaid 15 amp service/day	\$ 3.43
Prepaid 30 amp service/day	\$ 4.98
Prepaid 50 amp service/day	\$ 9.96
Prepaid 15 amp service/month	\$ 56.42
Prepaid 30 amp service/month	\$ 87.07
Prepaid 50 amp service/month	\$ 174.14
Live aboard – Prepaid 15 amp service/month	\$ 116.05
Live aboard – Prepaid 30 amp service/month	\$ 145.04
Live aboard – Prepaid 50 amp service/month	\$ 290.08
Other Rates	
Sign space rental per calendar year	\$ 31.21
Overdue account interest charge per month in accordance with interest rates established under Section 11(3) of the Taxation (Rural Area) Act	
NSF Cheque	\$ 25.00
Pump out - actual labour/hour	\$ 57.22
Pump out - minimum	\$ 57.22
Sewer pump out	\$ 26.01

SCHEDULE G - HARBOUR RATES

(continued)

Rates do not include applicable taxes

SEAGATE PIER

	Rates
Moorage - Commercial Fishing Vessel	
Moorage/metre (after first 15 minutes, per 24-hour period)	\$ 1.40
Off-Loading Commercial Fishing Vessel	
On or off-loading - the greater of:	
Minimum billing	\$ 55.71
Per hour	\$ 41.23
Per pound (applicable to seafood products)	\$ 0.03
Clean-up Fee	
Per hour as required	\$ 54.10
Moorage - All vessels other than CFV	
Moorage/metre per 24-hour period * Or part thereof * Equivalent of Pleasure Craft daily rate at Small Craft Harbour floats	\$ 2.25

HARBOUR IMPROVEMENT

Applies to all Harbour Parking Areas

Rates include applicable taxes

	Rate
Launch Fees	
Non-commercial vessel, per day	\$ 5.20
Non-commercial vessel, (includes vehicle & trailer parking) Annual Resident Pass	\$ 83.25
Commercial fishing vessel, per launch or removal	\$ 10.40
Commercial fishing vessel, (includes vehicle & trailer parking) Annual Commercial Pass	\$ 130.05
Vehicle or trailer parking pass	
Daily	\$ 5.20
Weekly	\$ 15.60
Monthly	\$ 52.00
Vehicle and trailer parking pass	
Daily	\$ 10.40
Weekly	\$ 31.20
Monthly	\$ 104.05

SCHEDULE H - SEAPLANE BASE RATES

Rates do not include applicable taxes.

Fuel	
Av Gas.	Prevailing Market Rate
Jet A	Prevailing Market Rate
Docking	
Docking - aircraft under 9 metres.	\$ 10.65 (free with fuel purchase)
Docking - aircraft over 9 metres.	\$ 17.04
Overnight	\$ 17.04
Monthly	\$ 479.42
Passenger Tax	\$ 1.06
Terminal Tenant	As per individual lease
Vessel Moorage Rates	
Annual/metre	\$ 203.78
June 15 to September 15 /per metre	\$ 59.87
Off season/per metre.	\$ 29.51
Daily- per metre/day	\$ 3.02

SCHEDULE I - RECREATION RATES

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

General Recreation	Refundable Deposit	Rates Effective Aug. 1, 2014	Rates Effective Aug. 1, 2015
Rentals, per event			
Tables, each	\$20.00	\$ 5.00	\$ 5.10
Chairs, each	\$20.00	\$ 0.57	\$ 0.57
Pavilion, Beaver Harbour Park	\$20.00	\$ 10.48	\$ 10.67
Twoonie Skate		\$ 1.90	\$ 1.90
Special Event		\$ 4.76	\$ 4.76
Arena Rentals (Ice-in) - Arena rental per hour			
Youth groups (must consist of at least 80% youth)		\$ 62.57	\$ 63.80
Adult groups		\$ 102.67	\$ 104.71
Non Prime Time (Ice in) Arena Rental per hour Rental starting after 10 p.m. and ending before 6 a.m.		\$ 76.48	\$ 78.01
Arena Admission - Single Admission			
Child 0-12 months		Free	Free
Child 13 months-12 years		\$ 2.90	\$ 2.95
Senior 55 + years		\$ 2.90	\$ 2.95
Youth 13 -18 years		\$ 3.48	\$ 3.57
Adult 19 - 54 years.		\$ 4.57	\$ 4.67
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18		\$ 9.95	\$ 10.14
Punch Cards (11 admission passes)			
Child 13 months -12 years		\$ 29.38	\$ 29.99
Senior 55 + years		\$ 29.38	\$ 29.99
Youth 13-18 years		\$ 34.67	\$ 35.38
Adult 19 -54 years		\$ 45.10	\$ 46.00
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18		\$ 99.15	\$ 101.13
Miscellaneous Skate Fees			
Skate Rental		\$ 1.90	\$ 1.90
Skate aid		\$ 0.95	\$ Free
Skate sharpening		\$ 4.76	\$ 4.76

SCHEDULE I - RECREATION RATES

(continued)

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

Arena Dry Floor Rentals (Ice-out) - Arena rental per hour		Rates Effective Aug. 1, 2014	Rates Effective Aug. 1, 2015
Youth groups (must consist of at least 80% youth)- Arena surface only		\$ 40.67	\$ 41.47
Adult groups - Arena surface only		\$ 53.48	\$ 54.57
Commercial facility rental			
8:00 a.m. to 5:00 p.m.		\$ 720.57	\$ 735.00
8:00 a.m. to 12:00 midnight		\$ 982.19	\$ 1001.85
5:00 p.m. to 2:00 a.m.		\$ 720.57	\$ 735.00
Each additional hour		\$ 81.81	\$ 83.43
Non-profit group facility rental			
8:00 a.m. to 5:00 p.m.		\$ 578.29	\$ 589.86
8:00 a.m. to 12:00 midnight		\$ 867.71	\$ 885.09
5:00 p.m. to 2:00 a.m.		\$ 578.29	\$ 589.86
Each additional hour		\$ 65.76	\$ 67.10

SCHEDULE I - RECREATION RATES

(continued)

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

* GST Exempt

	Rates Effective Aug. 1, 2014	Rates Effective Aug. 1, 2015
Pool Rentals - per hour		
0-49 people	\$ 75.00	\$ 76.52
50 + people	\$ 125.00	\$ 127.52
Deck Time (45 minutes)	\$ 32.52	\$ 33.19
Single lane	\$ 17.86	\$ 18.24
Special Needs Pool rental	\$ 34.62	\$ 35.33
One-half pool, shared rental per hour	\$ 37.76	\$ 38.53
Pool Admission - Single Admission		
Infant 0 - 12 months	Free	Free
Child 13 months -12 years	\$ 2.90	\$ 2.95
Senior 55 + years	\$ 2.90	\$ 2.95
Youth 13 -18 years	\$ 3.48	\$ 3.57
Adult 19 - 54 years	\$ 4.57	\$ 4.67
Family- Immediate family to maximum of 2 parents and 4 children under the age of 18	\$ 9.95	\$ 10.14
Twoonie Swim	\$ 1.90	\$ 1.90
Special Event	\$ 4.76	\$ 4.76
Punch Cards (11 admission passes)		
Child 13 months - 12 years	\$ 29.38	\$ 29.99
Senior 55 + years	\$ 29.38	\$ 29.99
Youth 13-18 years	\$ 34.67	\$ 35.38
Adult 19-54 years	\$ 45.10	\$ 46.00
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18	\$ 99.14	\$ 101.13
Monthly Pool Pass Good for 30 Days		
Child/Senior	\$ 43.81	\$ 44.67
Youth	\$ 52.48	\$ 53.53
Adult	\$ 68.24	\$ 69.62
Family (Immediate family to maximum of 2 parents and 4 children under the age of 18)	\$ 160.48	\$ 163.67
Pool Lessons & Programs		
Red Cross Swimming Lessons		
* Parent & Tot levels 1-3 (includes one parent and one child)	\$ 50.60	\$ 51.60
* Preschool Levels 4-8	\$ 46.05	\$ 46.95
* Swim Kids Levels 1- 5 (10 ½ hr lessons)	\$ 34.80	\$ 35.50
* Swim Kids Levels 6-9 (10 / 45 minute lessons)	\$ 57.30	\$ 58.45
* Swim Kids Level 10 (medallion & certificate)	\$ 62.90	\$ 64.15
Aqua Adults Levels 1-3 (10 ½ hr lessons)	\$ 47.10	\$ 48.01
Badges & Stickers - each	\$ 2.14	\$ 2.18
* Special Needs (not School District) 10 - ½ hour lessons (one on one instruction)	\$ 57.30	\$ 58.45
* Special Needs Group Lesson (10 - ½ hour lessons)	\$ 34.85	\$ 35.55

SCHEDULE I - RECREATION RATES

(continued)

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

	Rates Effective Aug. 1, 2014	Rates Effective Aug. 1, 2015
Private Lessons -per half-hour		
* Children and youth – Individual	\$ 11.75	\$ 12.00
* Additional person	\$ 7.35	\$ 7.50
Adult – Individual	\$ 13.43	\$ 13.72
Additional person, each	\$ 10.24	\$ 10.42
School District classes - per hour		
* Up to 3 instructors	\$ 91.85	\$ 93.70
* Additional instructors, each	\$ 24.20	\$ 24.70
Swim Team – Monthly per person	\$ 30.38	\$ 31.00
*Tumble, Play, and Swim (Adult and Child)	\$ 71.25	\$ 72.70
*Tumble, Play, and Swim (Additional Child)	\$ 30.55	\$ 31.15
*Tumble, Play, and Swim drop in (Adult and Child)	\$ 7.85	\$ 8.00
*Tumble, Play, and Swim drop in (Additional Child)	\$ 3.05	\$ 3.10
Advanced Aquatic Courses		
Junior Lifeguard Club	\$ 92.90	\$ 94.75
Scuba Rangers	\$ 125.90	\$ 128.43
Bronze Cross	\$ 190.95	\$ 194.76
Bronze Cross Recertification.	\$ 81.91	\$ 83.57
Bronze Medallion/Senior Resuscitation	\$ 174.90	\$ 178.42
Bronze Medallion/Senior Resuscitation Recertification	\$ 54.57	\$ 55.67
National Lifeguard Standards Award	\$ 394.29	\$ 402.20
National Lifeguard Standards Award Recertification	\$ 109.14	\$ 111.32
Life Saving Camp (Bronze Medallion/Bronze Cross/Sr. Resuscitation)	\$ 278.19	\$ 283.76
Royal Lifesaving Instructor Award	\$ 299.57	\$ 305.57
Assistant Water Safety Instructor	\$ 272.29	\$ 277.78
Water Safety Instructor Recertification	\$ 91.00	\$ 92.80
Water Safety Instructor Award	\$ 327.38	\$ 333.91
B.O.A.T Certification - Manual	\$ 13.24	\$ 13.52
B.O.A.T. Certification - Exam	\$ 37.81	\$ 38.57
First Aid Programs		
CPR	\$ 61.29	\$ 62.54
CPR Recertification	\$ 50.29	\$ 51.29
Child Safe	\$ 66.86	\$ 68.19
Child Safe Recertification	\$ 55.57	\$ 56.66
Standard First Aid	\$ 136.48	\$ 139.24
Standard First Aid Recertification	\$ 55.57	\$ 56.66
Emergency First Aid	\$ 74.43	\$ 75.91
*Babysitter's Course – 8 hours 11-15 year old	\$ 58.30	\$ 59.45

*GST Exempt

SCHEDULE J - BUILDING BYLAW FEES AND DEPOSITS

1. Building Fees	
a) Value of construction up to \$1,000.00	\$ 75.00
b) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$1,000.00 but not exceeding \$100,000.00.	\$ 8.00
c) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$100,000.00 but not exceeding \$500,000.00.	\$ 5.50
d) For each additional \$1,000.00 of value of construction, or fraction thereof, exceeding \$500,000.00	\$ 4.00
e) For renewal of a permit where the value of the proposed construction is less than \$100,000	\$ 50.00
f) For renewal of a permit where the value of the construction is \$100,000 or more	\$ 50.00 plus \$1.00 per \$1,000, or fraction thereof, for construction value in excess of \$100,000
g) The fee for a permit to demolish or remove a building	\$ 100.00
h) The fee for a permit to authorize the moving of a building to a new site	50% fee for new construction
i) Solid fuel burning appliance, maximum 2 inspections	\$ 100.00
(1) Review of installation plans	\$ 50.00
j) The fee for permission to locate a mobile home, factory built building, or similar structure in a location, plus the fee based on the value of the work required to be done on the site, as set out in construction fees above	\$ 100.00 single wide \$ 150.00 double wide
k) The fee for inspection of a Bed & Breakfast operation	\$ 75.00
l) The fee for inspection following request of property owner to close a secondary suite	\$ 75.00
m) The fee for inspection of a Daycare operation	\$ 75.00
2. Plumbing Permits	
a) The charge for permits under this bylaw for plumbing fixtures shall be calculated as follows:	
i) minimum fee for any plumbing permit	\$ 75.00
ii) fee for installation of fixtures:	
a) first fixture	\$ 10.00
b) each additional fixture, per fixture	\$ 6.00
3. Refund of Fees	
a) An applicant for a Building, Building Moving, Demolition or Plumbing permit may obtain a refund of the Permit Fee when a permit is surrendered and cancelled on the following basis:	
i) Refund before any construction begins:	75% of permit fees
ii) Where construction or work has begun or an inspection has been made.	No refund
iii) No refund shall be made for less than	\$ 100.00
4. Re-inspection Charge	
a) A re-inspection fee where more than two inspections are necessary	\$ 75.00

SCHEDULE J - BUILDING BYLAW FEES AND DEPOSITS (continued)

5. Application or Permit Transfer Fee															
a) A transfer fee of <ul style="list-style-type: none"> i) Applies when a permit is outstanding with respect to a parcel of land and the registered ownership of the land is transferred. The new owner may apply for a revised building permit issued in the name of that owner upon payment of the transfer fee. ii) A revised building permit issued under Subsection a) i) shall be deemed to have been issued on the date of the original issuance of the permit and to take effect from that date. iii) Subsection a) i) does not apply when the building plans or the conditions of issuance for a building permit are proposed to be changed. A new building permit application and permit fee must be submitted to the Building Inspector and a new building permit obtained. 	\$ 50.00														
6. Permit Extension Fee															
An additional non-refundable permit extension fee applies when an extension is requested in writing by the owner.	\$ 50.00														
7. Letter Advising of Status of Property and Improvements	\$ 50.00 per hour														
8. Building File Review	\$ 50.00 per hour														
9. Fire Protection Equipment - Resubmission of plans	\$ 100.00 each submission														
10. Damage Deposits															
a) Demolition Permit <ul style="list-style-type: none"> i) Residential demolition ii) Commercial/industrial demolition 	\$1,000.00 \$4,000.00														
b) Building or Moving Permit	<table border="0"> <tr> <td colspan="2">Construction</td> </tr> <tr> <td style="text-align: left;"><u>Value (\$)</u></td> <td style="text-align: right;"><u>Deposit(\$)</u></td> </tr> <tr> <td>0 – 30,000</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>30,0001 – 80,000</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>80,001 – 200,000</td> <td style="text-align: right;">700.00</td> </tr> <tr> <td>200,001 – 2,000,000</td> <td style="text-align: right;">2,000.00</td> </tr> <tr> <td>2,000,001 and over</td> <td style="text-align: right;">4,000.00</td> </tr> </table>	Construction		<u>Value (\$)</u>	<u>Deposit(\$)</u>	0 – 30,000	200.00	30,0001 – 80,000	500.00	80,001 – 200,000	700.00	200,001 – 2,000,000	2,000.00	2,000,001 and over	4,000.00
Construction															
<u>Value (\$)</u>	<u>Deposit(\$)</u>														
0 – 30,000	200.00														
30,0001 – 80,000	500.00														
80,001 – 200,000	700.00														
200,001 – 2,000,000	2,000.00														
2,000,001 and over	4,000.00														
c) Refund of Damage Deposit – Where a damage deposit has been paid to the District with respect to a Building, Demolition or Moving Permit, the balance of said deposit shall be refunded after: <ul style="list-style-type: none"> i) An occupancy permit has been issued by the District with respect to the works that the Building or Moving Permit was issued; and, ii) The District has inspected adjacent highways, public utilities and District property which are found to be in a satisfactory condition. 															

SCHEDULE K - CEMETERY RATES

Rates do not include applicable taxes

	Care Fund (included)	Total Fee
Grave Space	\$ 100.00	\$ 400.00
Cremated Remains Size	\$ 30.00	\$ 120.00
Services - Opening and Closing grave for burials		
Monday- Friday 8:00 a.m. - 2:00 p.m.		\$ 565.00
Monday- Friday after 2:00 p.m.		\$ 770.00
Saturday, Sunday 8:00 a.m. - 2:00 p.m.		\$ 1,080.00
Statutory Holidays 8:00 a.m. - 2:00 p.m.		\$ 1,500.00
Services - Opening and Closing grave for Cremated Remains		
Monday- Friday 8:00 a.m. - 2:00 p.m.		\$ 155.00
Monday- Friday after 2:00 p.m.		\$ 360.00
Saturday, Sunday 8:00 a.m. - 2:00 p.m.		\$ 460.00
Statutory Holidays 8:00 a.m. - 2:00 p.m.		\$ 600.00
Services - Opening and Closing grave for Exhumation		
Monday - Friday 8:00 a.m. - 2:00 p.m.		\$ 620.00
Transfer of License		
		\$ 25.00
Installation of Memorials	\$ 30.00	\$ 120.00
Goods		
Grave Liners		\$ 325.00
Oversize Grave Liners		\$ 475.00
Cremation Vaults		\$ 130.00

SCHEDULE L - FREEDOM OF INFORMATION AND PRIVACY RATES

Rates do not include applicable taxes

Any person wishing to inspect or obtain copies of correspondence or other information, pursuant to the Freedom of Information Bylaw in force from time to time, shall pay to the District the fees and charges as set out in the Regulations to the *Freedom of Information and Protection of Privacy Act*, in force from time to time.

SCHEDULE M - BURNING PERMIT RATES

<p><i>Category A:</i> <i>Category A Open Fire</i> means an open fire that burns piled material no larger than 1 m in height and 1 m in diameter but does not include a campfire or recreational fire.</p>	<p>No charge</p>
<p><i>Category B:</i> <i>Category B Open Fire</i> means an open fire that burns piled material larger than 1 m in height and 1 m in diameter and may include land clearing waste.</p>	<p>\$ 25.00 (1-3 days)</p>

SCHEDULE N – ANIMAL CONTROL RATES

Annual license fee for spayed/neutered dog over eight (8) months old	\$ 15.00
Annual license fee for not spayed/neutered dog over eight (8) months old	\$ 50.00
Replacement tags	\$ 7.50
Impoundment - Dogs & Cats	
First impoundment (Plus Annual Dog Licence Fee if applicable)	\$ 50.00
Second impoundment	\$ 75.00
Third impoundment	\$ 100.00
Fourth impoundment and subsequent impoundment	\$ 125.00
Impoundment - Livestock - Large	
First impoundment	\$ 100.00
Second impoundment	\$ 125.00
Third impoundment	\$ 150.00
Fourth and subsequent impoundment	\$ 200.00
Miscellaneous	
Care and feeding fee per day for animals other than large livestock	\$ 25.00
Care and feeding fee per day for livestock	Cost plus 10% admin fee
Breeders Licence	\$ 100.00
Drop off Fee	
Drop off fee - per adult animal (non-resident)	\$ 50.00
Drop off fee - adult female with litter (non-resident)	\$ 50.00
Drop off fee (residents)	No charge
Adoption Fees - per animal	
Dogs (neutered by District)	
Under 22 pounds	\$ 245.00
22-44 pounds	\$ 260.00
Over 44 pounds	\$ 280.00
Dogs (spayed by District)	
Under 22 pounds	\$ 285.00
22-44 pounds	\$ 305.00
44-88 pounds	\$ 345.00
Over 88 pounds	\$ 390.00
Dogs over 1 year (spayed by District)	
Under 22 pounds	\$ 355.00
22-44 pounds	\$ 360.00
44-88 pounds	\$ 430.00
Over 88 pounds	\$ 500.00
Cats (spayed/neutered by District)	
Neuter	\$ 155.00
Spay	\$ 240.00
Pregnant spay	\$ 340.00
Cats/Dogs (spayed/neutered prior to impound)	\$ 50.00
Veterinary expenses	At cost
Drop off dog that has bitten within 14 days****Includes minimum 10 days care and feeding, administration costs to deal with Communicable Disease Nurse and euthanasia at end of term.	\$ 200.00
Quarantine	\$ 150.00

**SCHEDULE O - LIQUOR CONTROL AND LICENSING BRANCH
RATES FOR APPLICATIONS OF CAPACITY INCREASE**

For Inspections Necessary for Liquor Control and Licensing Branch Applications of Capacity Increase.	\$ 150.00
To calculate the occupant load to meet the requirements of the code for health and life safety (2 hours).	\$ 150.00

**SCHEDULE P - ZONING AND OFFICIAL COMMUNITY PLAN
BYLAW AMENDMENT RATES & VARIANCE APPLICATION RATES**

1. Any application for an amendment to the Official Community Plan and/or Zoning Bylaw shall, at the time of application, be accompanied with payment of the following fees:	
a) Amendment to the Zoning Bylaw or Official Community Plan	
Processing and inspection of application	\$ 750.00
For statutory public hearing advertising	\$ 500.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$ 200.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be reimbursed</i>	
b) Amendment to the Zoning Bylaw and Official Community Plan	
Processing and inspection of application	\$ 750.00
For statutory public hearing advertising	\$ 650.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$ 400.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be reimbursed</i>	
2. Any application for a Development Permit or a Development Variance Permit pursuant to this bylaw shall, at the time of application, be accompanied with payment of the following fees:	
Processing and inspection of application costs associated with the notice and the mailing or delivery of the notice	\$250.00 First and \$100.00 each Additional
plus Land Title and Survey Authority Fees	At cost
plus electronic filing costs	At cost
3. Any Board of Variance Application	\$ 250.00
4. Sign application, processing and inspection	\$ 75.00
5. Temporary Land Use Permit	\$1,000.00

SCHEDULE Q - SUBDIVISION APPLICATION RATES

Processing and inspection of application	\$ 600.00
Application fee: For 2 – 10 lots	\$ 175.00 per lot
For 11 or more lots	\$ 225.00 per lot
Mapping	\$ 400.00
Extension of preliminary approval	\$ 250.00
Amendment to a Strata Subdivision	\$ 250.00
Application for a strata conversion of a previously occupied building, per strata plan:	
Processing and inspection of application	\$ 600.00
Per unit/parcel	\$ 200.00*
*Up to 50% reimbursed if Council refuses strata and planning/engineering costs have not been incurred by the District.	
If the applicant wishes to submit a revised application within four weeks of the original submission, the fee for considering the revised application will be:	\$ 500.00
If the applicant wishes to submit a revised application after more than four weeks, but less than one year, from the date of the original submission the fee for each revised submission shall be:	fifty percent (50%) of the original submission fee
For a revised application submitted later than one year from the date of the original submission, the applicant must pay:	the same fees as for a new application

SCHEDULE R – VACANT PROPERTIES RATES

Initial investigation and inspection of property, including attendance by Inspector	Actual costs incurred for related labour, materials or equipment plus 20% administration costs
Inspection Contractor/Professional, including attendance by Inspector	Actual costs incurred plus 20% administration costs
Subsequent inspections	\$100 plus hourly departmental charge out rate
District work if owner defaults	Actual costs incurred for related labour, materials or equipment plus 20% administration costs



DISTRICT OF PORT HARDY

BYLAW NO. 1036-2014

A Bylaw to Amend the Sign Regulation Bylaw

WHEREAS the Council of the District of Port Hardy deems it expedient to amend District of Port Hardy Sign Regulation Bylaw No. 08-2009;

NOW THEREFORE, the Council of the District of Port Hardy, in open meeting assembled, enacts as follows:

PART 1 CITATION

1.1 This Bylaw shall be cited as "District of Port Hardy Sign Regulation Bylaw Amendment Bylaw No. 1036-2014".

PART 2 AMENDMENTS

2.1 District of Port Hardy Sign Regulation Bylaw No. 08-2009 is hereby amended as follows:

a) The definition "Zone" is hereby added as section 2.(x) as follows:

"Zones" means the corresponding zones into which the District of Port Hardy is divided in accordance with District of Port Hardy Zoning Bylaw No. 1010-2013."

b) Section 4(vi) is hereby deleted and replaced with the following new section 4(vi):

"any sign erected on land owned by or under the responsibility of the District of Port Hardy including, but not limited to, parks and highways, or any sign authorized by or erected by the District of Port Hardy, Regional District of Mount Waddington, Province of British Columbia or Government of Canada;"

c) "SIGN SCHEDULE B – REGULATIONS FOR SIGNS PERMITTED IN SPECIFIC ZONES", is hereby deleted and replaced with "SIGN SCHEDULE B – REGULATIONS FOR SIGNS PERMITTED IN SPECIFIC ZONES" attached to this Bylaw as SCHEDULE A.

PART 3 SEVERABILITY

3.1 If any portion of this Bylaw is for any reason held invalid by the decision of a court of competent jurisdiction, then the invalid portion shall be severed from this Bylaw and such decision does not affect the validity of the remaining portion of this Bylaw.

Read a first, second and third time on the 14th day of October, 2014.

Adopted on the day of , 2014.

Director of Corporate &
Development Services

Deputy Mayor

Certified a true copy of
Bylaw No. 1036-2014 as adopted.

Director of Corporate & Development Services

**SCHEDULE A
TO
DISTRICT OF PORT HARDY SIGN REGULATION BYLAW AMENDMENT BYLAW NO. 1036-2014**

**SIGN SCHEDULE B
REGULATIONS FOR SIGNS PERMITTED IN SPECIFIC ZONES**

Types of Signs Permitted in Specific Zones and Provisions

Zone	Canopy	Fascia	Free-standing	Projecting	Sandwich Board	Window
R-1: Single Detached Residential	X	One per parcel, max 0.56 m ²	One per parcel, max 0.56 m ² , max height 1.2 m	X	X	One per parcel, max 0.56 m ²
R-1s: Strata Residential	X	One per parcel, max 0.56 m ²	One per parcel, max 0.56 m ² , max height 1.2 m	X	X	One per parcel, max 0.56 m ²
R-2: Duplex Residential	X	One per parcel, max 0.56 m ²	One per parcel, max 0.56 m ² , max height 1.2 m	X	X	One per dwelling unit, max 0.56 m ²
R-3: Manufactured Home Residential	X	One per parcel, max 1.0 m ²	One per parcel, max height 2.7 m, max 1.0 m ²	X	X	One per dwelling unit, max 0.56 m ²
RM-1: Multiple Unit Residential	X	One per parcel, max 1.0 m ²	One per parcel, max height 2.7 m, max 1.0 m ²	X	X	One per dwelling unit, max 0.56 m ²
RR-1: Rural Residential	X	One per parcel, max 0.56 m ²	One per parcel, max 0.56 m ²	X	X	One per dwelling unit, max 0.56 m ²
C-1: General Commercial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
C-2: Service Commercial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater

C-3: Town Centre Commercial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
C-4: Commercial Animal Services	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
C-5: Tourist Commercial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
M-1: Marine Commercial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
M-2: Marine Industrial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
M-3: Marine Forest Industrial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
M-4: Seaplane Base	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
W-1: Waterfront	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater

I-1: Light Industrial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
I-2: Heavy Industrial	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
A-1: Airport	Any number, copy on max 25% of canopy area	Any number and size	Any number and size	Any number and size	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
P-1: Parks and Open Space	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
P-2: Institutional	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
GH-1: General Holdings	Any number, copy on max 25% of canopy area	One per bldg face, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
CD-1: Comprehensive Development 1	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater

CD-2: Comprehensive Development 2	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
CD-3: Comprehensive Development 3	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
CD-4 Comprehensive Development 4	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater
CD-5: Comprehensive Development 5	Any number, copy on max 25% of canopy area	One per business, max height 2.7 m	One per property, max height 5 m	One per business, max 0.4 m ²	One per business, max height 1.0 m, max width 0.6 m	One per business, max 1.0 m ² or 25% of the window area, whichever is greater