



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM, TUESDAY, DECEMBER 8, 2015 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,
Fred Robertson, John Tidbury

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director of Corporate Services
Abbas Farahbakhsh, Director of Operational Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
 AGENDA FOR THE REGULAR COUNCIL MEETING
 7:00 PM TUESDAY, DECEMBER 8, 2015
 Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1-5	1. Minutes of the Regular Council meeting held November 24, 2015.	
	Motion required	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
6-9	1. Justin Reusch and Tianna Reusch re: Request for sponsorship of Port Hardy Volleyball Club to enable use of Port Hardy Secondary School gym under the <i>Reciprocal Use of Facilities Agreement</i> with School District No. 85.	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
10-13	1. Council Action items. For information.	
	F. CORRESPONDENCE	
14	1. Copy of letter from A. McCarrick, CAO to Alison Mitchell, VIHA (Nov 27/15) re: Traffic flow at Health Care Centre in Port Hardy. For information.	
15-16	2. L. Lupini, Executive Vice President, Provincial Health Services Authority and BC Emergency Health Services and Dr. Brendan Carr, President and CEO Island Health Authority, (Dec.1/15) re: District of Port Hardy selected as a prototype community for <i>Community Parmedicine Initiative</i> . For information	
17-18	3. Wounded Warriors Canada Posters. For information.	
	G. NEW BUSINESS	
	None in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal reports from Council members.	
	I. COMMITTEE REPORTS	
19-21	1. Draft minutes of the Parks & Recreation Review Committee meeting of November 19, 2015. For information. (Recommendation previously on November 24, 2015 Council agenda.)	
22-24	2. Minutes of the Finance Committee meeting held November 17, 2015. For information.	
	J. STAFF REPORTS	
25-27	1. Accounts Payable for November 2016. For information.	
28	2. Heather Nelson-Smith, Director of Corporate Services (Nov 12/15) re: 2016 Council Appointments.	
	Motion / direction	1. 2.
	K. CURRENT BYLAWS AND RESOLUTIONS	
	No current bylaws.	

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

December 9 Heritage Society, 7:00 pm, Council Chambers

December 16 Committee: Parks & Recreation Review Committee, 3:00 pm, Council Chambers
Committee: Operational Services Committee, 3:00 pm, Council Chambers

December 24-28 Municipal Hall closed for Christmas

December 31-Jan 1 Municipal Hall closed for New Years

January 12 Regular Council Meeting, 7:00 pm, Council Chambers

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required

1.

2.

Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
NOVEMBER 24, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt (via telephone) Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson (via telephone) and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer, Heather Nelson-Smith, Director of Corporate Services and Abbas Farahbakhsh, Director of Operational Services

REGRETS: None

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm.

B. APPROVAL OF AGENDA

Heather Nelson-Smith, Director of Corporate Services advised of a Late Item addition to the agenda: Notice of an In-Camera meeting, to follow the Regular meeting of Council November 24, 2015 per Community Charter Section 90-1-A *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of November 10, 2015 be adopted as amended.

2015-201
AGENDA ADOPTED
AS AMENDED

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held November 9, 2015.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held November 9, 2015 be accepted as presented.

2015-202
COW MINUTES NOV
9/15 APPROVED AS
PRESENTED

2. Minutes of the Special Council Meeting held meeting held November 10, 2015

Moved/Seconded/Carried

THAT the minutes of the Special Council Meeting held November 10, 2015 be accepted as presented.

2015-203
SPECIAL COUNCIL
MEETING MINUTES
NOV 10/15 2015
APPROVED AS
PRESENTED

3. Minutes of the Regular Council meeting held November 10, 2015.

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held November 10, 2015 be accepted as presented.

2015-204
REGULAR COUNCIL
MEETING MINUTES
NOV 10/15 2015
APPROVED AS
PRESENTED

D. DELEGATIONS

No delegations

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received for information.

Councillor Corbett-Labatt requested an update on the Council motion of August 11, 2015 regarding a letter to be written to Island Health requesting a traffic study on all access to their properties adjacent to and including the Primary Health Care Center.

Allison McCarrick, CAO advised that she is not aware if a letter has yet been written but that she has a phone call in to Allison Mitchell of Island Health requesting an update on of the issue.

Councillor Dennis Dugas request an update on the October 27, 2015 Council motion directing staff to prepare a Request for Quotation for Mitigation of Ballfield #2 at Beaver Harbour Park, as has been reported in the North Island Gazette.

Abbas Farahbakhsh, Director of Operational Services advised the he and Sean Mercer, Operations Manager have reviewed the condition of the ballfields. A professional opinion and proposal for the work to be done needs to be obtained. There is no one in the District with in-house expertise in this field to prepare a proper RFQ for Ballfield #2. There is budget allocated for a review and when this is completed the recommendations can be reviewed and work can commence on ballfield #2.

F. CORRESPONDENCE

1. Barbara Price, President, AVICC (Nov 10/15) re: Resolutions Notice / Request for Submissions / Call for Nominations for AVICC Executive was received for information.

Councillor Robertson requested an update on the resolution to AVICC/UBCM regarding two tier BC Hydro rates.

Mayor Bood gave a brief overview of the resolution process at the UBCM annual general meetings and advised that the resolution regarding two tier BC Hydro rates was part of a resolution block that was passed at the 2015 UBCM Convention.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held November 10, 2015 were received for information.

Councillor Jessie Hemphill request 2 the draft minutes First Nations Relations

ACTION ITEM
REVIEW

COUNCIL
REPORTS

Committee meeting held November 10, 2015 be corrected to show she did return to the meeting.

Councillor Hemphill cited a possible conflict of interest and left the Council meeting.
Time: 7:20 pm

The First Nations Relations Committee recommends:

“THAT Council approve offering a contract to Kathi Camilleri for \$1,250 per day (inclusive of all fees and charges) for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop costs.”

Moved/Seconded/Carried

THAT Council approve offering a contract to Kathi Camilleri for \$1,250 per day (inclusive of all fees and charges) for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop cost.

Allison McCarrick, CAO advised that this will be included in 2016 budget discussions.

Councillor Hemphill rejoined the meeting.

Time: 7:25 pm

2. Draft minutes of the Operational Services Committee meeting held November 19, 2015 was received information.

The Operational Services Committee Recommends:

“That Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov.3/15) namely:

*Recommendation for 8755 Granville Street - Old Bank – Empty Building Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues. Our bylaw states that if the owner fails to do so the District may remedy the issue at the owner’s expense and apply the amount to the taxes.
AND*

Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering.”

Moved/Seconded/Carried

That Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov.3/15) namely:

Recommendation for 8755 Granville Street - Old Bank – Empty Building Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues.

Our bylaw states that if the owner fails to do so the District may remedy the issue at

2015-205
K.CAMILERRI
CONTRACT FOR
FIRST NATION
CULTURAL
EDUCATION

2015-206
BROKEN WINDOW
REPORT RE: 8755
GRANVILLE
STREET & VACANT
PROPERTIES

the owner's expense and apply the amount to the taxes.

AND

Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering.

3. Parks & Recreation Review Committee meeting of November 19, 2015 – draft minutes of the meeting to be on next Council agenda.

The Parks & Recreation Review Committee Recommends:

"That Council directs staff to investigate updating of the of the skateboard park facility."

2015-207
SKATEBOARD
PARK FACILITY

Moved/Seconded/Carried

THAT Council directs staff to investigate updating of the of the skateboard park facility.

J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services (Nov 9/15) re: 2016 Council Meeting Dates.

The Director reviewed the criteria, as per Council Procedure Bylaw 03-2009 and Community Charter Section 127, regarding the setting and posting of Council meeting dates.

2015-208
2016 COUNCIL
MEETING DATES

Moved/Seconded/Carried

THAT Council approves the following regular Council meeting dates for 2016:

January 12	January 26
February 9	February 23
March 8	March 22
April 12	April 26
May 10	May 24
June 14	June 28
July 12	July 26- cancelled for summer beak
August 9	August 23 - cancelled for summer break
September 13	September 27 – cancelled for UBCM Convention
October 11	October 25
November 8	November 22
December 13	December 27- cancelled for Christmas break

K. CURRENT BYLAWS AND RESOLUTIONS

No bylaws.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

Late Item: Notice of an In-Camera meeting, to follow the Regular meeting of Council November 24, 2015 per Community Charter Section 90-1-A *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

O. ADJOURNMENT

Moved/Seconded/Carried

Time: 7:25pm

THAT the meeting be adjourned and resume in camera under *Community Charter S. 90-1(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR

2015-209
ADJOURNMENT IN
CAMERA SECTION
90-1-(A)

DISTRICT OF PORT HARDY
DEC - 3 2015

Port Hardy Volleyball Club

December 2, 2015

District of Port Hardy
7360 Columbia Street
Port Hardy BC, V0N 2P0

To all District of Port Hardy Council Members,

On behalf of the youth volleyball players in Port Hardy, we are requesting sponsorship from the District of Port Hardy to use the PHSS Gym under the Reciprocal Use of Facilities Agreement. In particular the current PHSS Girls Junior/Senior Volleyball team would like the opportunity to continue playing after the school season has ended (DEC). They have been practicing twice a week Tuesdays and Thursdays from 4:30-6:30pm. In order for them to continue this healthy enjoyable activity which is very much needed in our small community, we need help in the form of donated gym time. As this continuation of volleyball is not part of the school season we will be registering a team, a coach and each of the players with Volleyball BC under the Port Hardy Volleyball Club. This will enable the team to continue playing games and tournaments with other kids at an equal skill level. As well, each player registered will then be insured through Volleyball BC. The costs to register a team, a coach and players can be quite expensive and we have discovered that many of the kids that wish to be on the team would not be able to cover costs if we don't get this gym time donated under the Reciprocal Use of Facilities Agreement and therefore, the whole team would fold up. The cost to rent the gym from the school district is just too much. In addition, we are asking for any assistance in start-up costs for the team. This would include any donation towards equipment such as team jerseys and volleyballs. The girls are going to be fundraising to help cover some of the costs of tournament fees and travel but we would really appreciate any support our District could offer.

This Volleyball team will give our local youth something to strive towards, and better themselves. It teaches them to work together and builds teamwork skills. It gives them comradery and helps them feel like they are a part of something, not alone or singled out. It keeps them active, healthy and of course it makes them plain old happy. It keeps them out of trouble and as statistics have shown, kids in sports do better across the board from higher grades to lower teen pregnancies and less drug or alcohol use.

Please help us give this opportunity to Port Hardy's young girls so they can continue doing something they love.

Sincerely,



Justin Reusch
Coach

LETTER OF AGREEMENT
RE. RECIPROCAL USE OF FACILITIES

BETWEEN

SCHOOL DISTRICT NO. 85 (Vancouver Island North)
P.O. Box 90, Port Hardy, B.C. V0N 2P0
hereinafter called the Board

AND

DISTRICT OF PORT HARDY (Recreation Department)
P.O. Box 68, Port Hardy, B.C. V0N 2P0
hereinafter called the District

WHEREAS a purpose of the District is to operate and maintain recreation facilities for recreation purposes, and to organize and administer public recreation programs; and

WHEREAS the Board has adopted a policy of making school buildings and grounds available for community recreation purposes, provided there is no conflict with the operation of school activities; and

WHEREAS it is the mutual wish of the District and the Board to use their facilities for the maximum benefit of the community; and

WHEREAS the maximum use of these facilities should result in the most efficient and economical provision of public recreation and school programs;

NOW therefore this Agreement establishes the reciprocal use of facilities between the Board and the District as follows:

1. The District shall assign the Board a block of ice time totaling ten hours per week at no charge during the period October 1 to March 31 of each school year and between the hours of 9:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:00 p.m. Each school will prepare a schedule of ice time for submission to the Director of Community Services no later than the third week of September of any year.
2. The use of rental skates at the Port Hardy Civic Arena will be at the rental rate according to the District of Port Hardy Bylaw Fees and Charges. The use of the Port Hardy Aquatic Centre will be at the rental rate according to the District of Port Hardy Bylaw Fees and Charges.
3. The Board will ensure students are properly supervised while at the Port Hardy Civic Arena.

Letter Of Agreement
Reciprocal Use Of Facilities
Page 2

4. The Board shall assign the District a block of time totaling ten hours per week at no charge for gymnasium or multi-purpose room usage at any of Eagle View, Robert Scott or Fort Rupert Elementary Schools or Port Hardy Secondary School during the period October to March 31 of each school year and between the hours of 5:00 p.m. to 10:00 p.m.
5. The District may sponsor certain individuals or organizations and their activities for the recreational use of schools under this Agreement. Any individual or group that the District does not wish to sponsor may apply to the Board outside of this Agreement for a facility rental.
6. Groups sponsored by the District will arrange times for school facility usage with the Board. The District will advise the Board of the amount of time each group is allocated. Usage of school facilities is subject to the priority listing as outlined in the Board policy on community use of school facilities.
7. All sponsored individuals or groups who arrange use of school facilities are responsible for being aware of all policies and regulations relating to usage and rental of school facilities.
8. All sponsored individuals or groups shall take full responsibility for supervision of the specific activity and provide a responsible adult for supervision. The Board and the District reserve the right to evaluate the activities and the adequacy of supervision of individuals or groups at any time.
9. The Board and the District will give as much notice as possible to each other if a facility cannot be made available for use, as provided for in this Agreement. It is understood that notice may not be possible if a facility is not available for health or safety reasons.
10. The Board and the District are only responsible for costs related to the operation of their own facilities.
11. The cost of repairing property damage arising out of any misuse of the facilities shall be paid by the individual or group responsible.
12. Individuals or organizations that are sponsored are not permitted to charge a fee to users beyond that needed for insurance, supplies or equipment. Usage of the facilities for business purposes is not permitted and sponsored individuals or groups are expected to use volunteers.

13. The Board shall maintain user group liability insurance that includes the Board and the District as Additional Insureds. The Board and the District will maintain comprehensive general liability insurance to cover the use of the property of the other.
14. The District shall indemnify and hold harmless the Board and its employees, servants, agents and contractors from any and all claims excepting negligence of the Board, resulting from the use and occupation of the Board's property. The Board shall immediately upon receiving notice of any suit brought against it, deliver to the District full particulars of the suit and the District shall render all reasonable assistance requested by the Board in the defense of the suit.
15. The Board shall indemnify and hold harmless the District and its employees, servants, agents and contractors from any and all claims excepting negligence of the District, resulting from the use and occupation of the District's property. The District shall immediately upon receiving notice of any suit brought against it, deliver to the Board full particulars of the suit and the Board shall render all reasonable assistance requested by the District in the defense of the suit.
16. This Agreement shall come into effect on October 1, 1997 and shall continue in effect unless either party gives sixty days notice to terminate the Agreement. If such notice is given, a meeting between representatives of the District and Board shall be held within thirty days to discuss the matter. The terms and conditions of this Agreement shall be reviewed whenever necessary.

Signed this 21st day of May, 1997



District of Port Hardy



District of Port Hardy



School District No. 85
(Vancouver Island North)



School District No. 85
(Vancouver Island North)

ITEM	ACTION REGULAR COUNCIL MEETING –Nov 24, 2015	WHO	STATUS /COMMENTS
<p>The First Nations Relations Committee draft minutes of Nov 10/15 Recommendation: "THAT Council approve offering a contract to Kathi Camilleri for \$1,250 per day (inclusive of all fees and charges) for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop costs."</p> <p>Operational Services Committee First Nations Relations Committee draft minutes of Nov 19/15: Recommendation: "That Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov. 3/15) namely: Recommendation for 8755 Granville Street - Old Bank - Empty Building - Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues. Our bylaw states that if the owner fails to do so the District may remedy the issue at the owner's expense and apply the amount to the taxes.</p> <p>AND</p> <p>Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering.</p> <p>-proceed as directed.</p>	<p>Approved as recommended: THAT Council approve offering a contract to Kathi Camilleri for \$1,250 per day (inclusive of all fees and charges) for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop cost.</p> <p>-arrange contract for 2016</p> <p>-Funding arrangement to budget for 2016</p> <p>-research grant funding sources</p>	<p>HN-S AM HN-S</p>	<p>Project sent to Finance discussion. Approved by Kathi, await final approval for \$5,000 budget total</p>
<p>Operational Services Committee First Nations Relations Committee draft minutes of Nov 19/15: Recommendation: "That Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov. 3/15) namely: Recommendation for 8755 Granville Street - Old Bank - Empty Building - Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues. Our bylaw states that if the owner fails to do so the District may remedy the issue at the owner's expense and apply the amount to the taxes.</p> <p>AND</p> <p>Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering."</p>	<p>Approved as recommended: THAT Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov. 3/15) namely: Recommendation for 8755 Granville Street - Old Bank - Empty Building - Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues. Our bylaw states that if the owner fails to do so the District may remedy the issue at the owner's expense and apply the amount to the taxes.</p> <p>AND</p> <p>Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering.</p> <p>-proceed as directed.</p>	<p>HN-S DJ</p>	<p>In progress</p>

ITEM	ACTION REGULAR COUNCIL MEETING –Nov 24, 2015	WHO	STATUS /COMMENTS
<p>Parks & Recreation Review Committee meeting of November 19, 2015 – draft minutes of the meeting to be on next Council agenda. Recommendation: "That Council directs staff to investigate updating of the of the skateboard park facility."</p> <p>Director of Corporate Services (Nov 9/15) re: 2016 Council Meeting Dates. Regular Council meeting dates for 2016: January 12 January 26 February 9 February 23 March 8 March 22 April 12 April 26 May 10 May 24 June 14 June 28 July 12 July 26- cancelled for summer break August 9 August 23 - cancelled for summer break September 13 August 23 - cancelled for summer break summer break September 13 September 27 – cancelled for UBCM Convention October 11 October 25 November 8 November 22 December 13 October 25 November 8 November 22 December 13 December 27- cancelled for Christmas break Christmas break</p>	<p>Approved as recommended: THAT Council directs staff to investigate updating of the of the skateboard park facility.</p> <p>Approved as recommended: THAT Council approves the following regular Council meeting dates for 2016: January 12 January 26 February 9 February 23 March 8 March 22 April 12 April 26 May 10 May 24 June 14 June 28 July 12 July 26- cancelled for summer break August 9 August 23 - cancelled for summer break September 13 September 27 – cancelled for UBCM Convention October 11 October 25 November 8 November 22 December 13 December 27- cancelled for Christmas break -Post, circulate / advertise as required</p>	<p>HN-S</p> <p>HN-S</p>	<p>In progress</p> <p>Done</p>
<p>ITEM</p> <p>Heather Nelson-Smith, Dir. Corporate Services (Nov.2/15) re: zoning</p>	<p>ACTION REGULAR COUNCIL MEETING –Nov 10, 2015</p> <p>Approved as recommended: THAT staff be directed to amend the zoning regulation to allow for the change in the wording to include the following: <i>Those properties located in the residential 1 and residential 2 zones that no longer permit manufactured homes be authorized to make alterations to their buildings, permitting that the alterations or additions conform to the current zoning, and follow all building code regulations.</i> AND THAT Council and staff review the current Zoning regulation to see what other items may need to be amended to ensure that all amendments are included in the process. AND THAT until the zoning amendment has been adopted, staff be permitted to allow building permit applications that conform to the direction of Council.</p>	<p>HN-S</p>	<p>In Progress</p>

ITEM	ACTION REGULAR COUNCIL MEETING –Oct 27 2015	WHO	STATUS /COMMENTS
<p>First Nations Relations Comm Oct 13/15 Recommendation to Council: Canada 150 Program grant application for First Nations Carving</p> <p>Parks & Rec Review Comm Oct 14/15. Recommendations to Council: a. "That Council directs staff to develop possible sources of funding that include costs for: a) rebuild of pool, b) expansion of the recreation complex c) use of bio-fuels at the complex." b. "That Council directs staff to prepare a Request for Quotation for Mitigation of Ballfield #2 at Beaver Harbour Park." c. "That Council directs staff to remove the fencing and fill the fenced curling pond area situated beside the curling rink."</p>	<p>Approved as recommended: THAT Council supports application, final application to be submitted to Council -Committee to prepare application</p> <p>Approved as recommended: a. THAT Council directs staff to develop possible sources of funding that include costs for: a) rebuild of pool b) expansion of the recreation complex and c) use of bio-fuels at the complex. b. THAT Council directs staff to prepare a Request for Quotation for Mitigation of Ballfield #2 at Beaver Harbour Park. c. THAT Council directs staff to remove the fencing and fill the fenced curling pond area situated beside the curling rink.</p>	<p>HNS</p> <p>AM</p> <p>SM</p> <p>SM</p>	<p>Dir. Corporate Services preparing the application for January meeting.</p> <p>In progress</p>
<p>Kains Lake</p> <p>Rainbow Crosswalk</p>	<p>ACTION REGULAR COUNCIL MEETING –Oct 13 2015</p> <p>Approved as recommended: THAT The short and long term recommendations in the Bathymetric analysis and preliminary lake level modelling for the District of Port Hardy Kains Lake Water Supply report be accepted and implemented, - Staff to start the review of recommendations and associated costs and bring forward to Council.</p> <p>Approved as recommended: THAT Council consideration be given to establishing a rainbow crosswalk with a suggested location at the intersection of Granville and Rupert Streets -Staff to advise Council of costs, preferred locations etc. for rainbow sidewalk</p>	<p>WHO</p> <p>AM/SM/JJ</p> <p>AM/SM</p>	<p>STATUS /COMMENTS</p> <p>In progress</p> <p>In progress</p> <p>Recommendation to Finance Committee for budget.</p>
<p>ITEM</p> <p>2. Draft Minutes Operational Services Comm Meeting, July 16/15. Recommendations to Council: "THAT Council requests Island Health to do a traffic study on all access points to their properties adjacent to and including the Primary Health Care Center."</p>	<p>ACTION REGULAR COUNCIL MEETING - August 11, 2015</p> <p>Approved as recommended: THAT Council requests Island Health to do a traffic study on all access points to their properties adjacent to and including the Primary Health Care Center. - Write letter as directed.</p>	<p>WHO</p> <p>AM</p>	<p>STATUS /COMMENTS</p> <p>Done: Letter has been sent</p>

ITEM	ACTION REGULAR COUNCIL MEETING – July 14, 2015	WHO	STATUS /COMMENTS
<p>Parks & Rec Review Committee June 16/15. The Committee recommends to Council: "THAT Council approves removal of overhead lighting (cross members and lights) at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015, pending receiving a quote from the District's electrical contractor."</p>	<p>Approved as recommended: THAT Council approves removal of overhead lighting (cross members and lights) at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015, pending receiving a quote from the District's electrical contractor. -Proceed as directed</p>	<p>SM</p>	<p>Underway, awaiting Hydro truck</p>
<p>ITEM</p> <p>Establishment of Personnel Committee a) Standing or Select Committee b) Scope / Terms of Reference c) Hiring Policy</p>	<p>ACTION COMMITTEE OF WHOLE MEETING – June 23/15</p> <p>Council Motion: THAT Council establishes a standing committee for personnel matters AND THAT staff investigates various options for doing so. -Investigate committee options as directed</p>	<p>AM</p>	<p>STATUS /COMMENTS</p> <p>In progress</p>
<p>ITEM</p> <p>Op Scvs Committee meeting held June 18, 2015. Recommendations to Council: a. "THAT Council approves replacing the Fort Rupert Lift Station electrical kiosk with an aluminum box b. "THAT Council directs staff to prepare a bylaw for Council review to amend District of Port Hardy Water Conservation Bylaw No. 06-2005 to amend Stage 1, 2 and 3 Outdoor Water Use</p>	<p>ACTION REGULAR COUNCIL MEETING – June 23/15</p> <p>Approved as recommended: THAT Council approves replacing the Fort Rupert Lift Station electrical kiosk with an aluminum box, at an estimated cost of \$1,800 as per Safety Authority directive ELOP-226651-014. - Proceed with repairs as directed Approved as recommended: b. THAT Council directs staff to prepare a bylaw for Council review to amend District of Port Hardy Water Conservation Bylaw No. 06-2005 as recommended -Prepare amending bylaw as directed.</p>	<p>SM/JJ HN-S</p>	<p>STATUS /COMMENTS</p> <p>Repairs done to existing kiosk to satisfy Safety Authority requirements In progress</p>
<p>ITEM</p> <p>1. Operational Services Committee, Jan.22/15 b. THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.</p>	<p>ACTION REGULAR COUNCIL MEETING – JAN. 26, 2015</p> <p>Approved as recommended: THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion. -Staff and the Harbour Manager work with the charter group to develop an agreement as directed.</p>	<p>WHO HN-S</p>	<p>STATUS /COMMENTS</p> <p>Provincial lease requirements being reviewed</p>



District of Port Hardy

7360 Columbia Street ♦ PO Box 68
Port Hardy BC V0N 2P0 Canada
Telephone: (250) 949-6665 ♦ Fax (250) 949-7433
Email: general@porthardy.ca ♦ www.porthardy.ca



November 27, 2015

Alison Mitchell
Vancouver Island Health Authority
2750 Kingcome Place
Port McNeill, BC
V0N 2R0

Dear Alison,

Thank you for our telephone conversation on Friday, November 27th. It was a pleasure and beneficial to make contact with one another.

Further to touching briefly on the traffic flow at the Health Care Centre in Port Hardy, the District would kindly make a request that Vancouver Island Health complete a traffic study for the access in and out of the Health Centre parking area as it relates to traffic flow.

Health and safety of the residents of Port Hardy are a top priority for Council and we are thankful that they are also for the Vancouver Island Health Authority.

Sincerely,

Allison McCarrick,
Chief Administrative Officer

COPY

December 1, 2015

Hank Bood
Mayor, District of Port Hardy

hbood@porthardy.ca

Dear Mayor Bood:

We are pleased to advise that BC Emergency Health Services (BCEHS) and Island Health have selected the District of Port Hardy as one of the prototype communities for British Columbia's first Community Paramedicine Initiative. The other communities selected in Island Health are Cortes Island, Tofino and Ucluelet.

Community paramedicine is a new addition to the primary care team that will, in rural communities, strengthen the primary care system. The program objectives are to:

1. Contribute to the stabilization of paramedic staffing in rural and remote communities by introducing community paramedics with the ability to augment additional shifts in emergency response capabilities.
2. Bridge health service delivery gaps in the community, identified in collaboration with local primary care teams, consistent with the paramedics' scope of practice.

BCEHS is working closely with the Ministry of Health, the province's Health Authorities, the Ambulance Paramedics of BC (Local 873), the First Nations Health Authority and others to implement this initiative, which will see at least 80 new full-time equivalents (FTEs) hired to support community paramedicine programs in rural and remote communities over the next few years.

The initiative is being implemented in a phased approach. Phase One began in April of this year with Chetwynd, Fort St. James and Hazelton selected as prototype communities in Northern Health, and Creston and Princeton selected in Interior Health in August. This rolling start provides the opportunity to focus attention on one Health Authority at a time, and enables community paramedics to develop contacts needed in each community to ensure they will be well-integrated members of the established health care teams.


During Phase One, paramedic unit chiefs will be working with the Health Authority and local health care providers to define the scope of services required and develop a local service plan. Based on the experiences and lessons learned in Phase One, community paramedicine program components will be developed, and the initiative expanded into other communities beginning early next year.

Should you have any question about the Community Paramedicine Initiative in your community, please contact Alison Mitchell, Director for Strathcona and Mount Waddington, Island Health, at Alison.Mitchell@viha.ca or 250.956.4461; or Mike Aubie, District Manager for BCEHS, at Mike.Aubie@bcehs.ca or 250-286-0783.

Sincerely,



Linda M. Lupini
Executive Vice President
Provincial Health Services Authority
And BC Emergency Health Services



Dr. Brendan Carr
President and CEO
Island Health Authority

cc: Rick Davidge, Chief Administrative Officer, District of Port Hardy
Dr. Jeff Beselt, Executive Medical Director, Integrated Health Services, Island Health
Jodi Jensen, Chief Operating Officer, BCEHS
Nancy Kotani, Executive Director, Strategic Planning and Implementation, BCEHS
Rita Jervis, Project Director, Community Paramedicine Initiative, BCEHS
Rick Mowles, Area Director, Northern Region, BCEHS
Lance Stephenson, Area Director, Coastal Districts, BCEHS
Marie Duperreault, Director, Port Alberni/West Coast Community, Island Health
Alison Mitchell, Director, Strathcona and Mount Waddington, Island Health
Mike Aubie, District Manager, BCEHS

Wounded Warriors Canada

For more information please visit:

<http://www.woundedwarriors.ca/>

Wounded Warriors Canada is a non-profit charity that provides additional programs and treatment modalities to Canadian veterans suffering from PTSD and other mental health issues.

Wounded Warriors Canada helps Canadian veterans by providing programs such as Couples Overcoming PTSD Everyday (COPE) and The Big Battlefield Ride and The CanPraxis Equine Program.

Post Traumatic Stress Disorder.

PTSD is defined as “a mental health condition that’s triggered by a terrifying event — either experiencing it or witnessing it.”

It is a clinically recognized and treatable condition, often saddled with unfortunate stereotypes throughout society.

Many Canadian military servicemen and women bear the physical and mental scars of their experiences, often long after they have hung up their uniforms.

PTSD exists in all segments of society, including Police, Fire and Ambulance personnel. Through understanding and treatment, we strive to change the stigma attached to PTSD and mental health in general.

Together, we can change lives.

Wounded Warrior Run BC –2016

The Wounded Warrior Run BC is a charity run that traverses the length of Vancouver Island each year to raise public awareness and financial support for Wounded Warriors Canada.



On Sunday, February 22nd, 2016 a team of runners will begin a relay run in Port Hardy that ends in Victoria on February 28th after seven days and 600 km of challenging terrain and weather.

Save the Dates

Kickoff Event - 5 February 2016

Relay Run - 22 to 28 February 2016

We need your help!

For more information or to make a donation please visit:

<http://woundedwarriorruncbc.com>

Proceeds go directly to Wounded Warriors Canada. The Wounded Warrior Run team looks forward to meeting you as stops are scheduled in most island communities.



**MINUTES OF THE DISTRICT OF PORT HARDY
PARKS & RECREATION REVIEW COMMITTEE MEETING
HELD NOVEMBER 19, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Councillors Rick Marcotte, Fred Robertson and John Tidbury (Chair)

ALSO PRESENT: Councillor Dennis Dugas, Allison McCarrick – CAO, Abbas Farahbakhsh, Director of Operational Services, Sean Mercer - Operations Manager and Leslie Driemel Recording Secretary

REGRETS: None

A. CALL TO ORDER

Chair John Tidbury called the meeting to order.

Time: 3:00pm

B. APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

DRAFT

C. ADOPTION OF MINUTES

1. Minutes of the meeting held October 15, 2015.

Councillor Marcotte requested the minutes of October 15, 2015 be approved as presented.

Moved/Seconded/Carried
THAT the minutes of the meeting held October 15, 2015 be approved as presented.

D. DELEGATIONS

Stephen Ralph re: Skateboard Park Upgrades

Stephen Ralph circulated a printed presentation and gave a brief history of the skateboard park and its activities from 1997 to 2007. The Committee was advised that the current park has design and construction issues. Ramps are too big for beginner boarders, the site is unappealing and uncomfortable for spectators and the site is underutilized by the community. An improved park could be used by many users with different skill levels. Skateboarding is an excellent physical activity for kids, is relatively inexpensive and can be an individual or team/group activity. Skateboarding brings youth of all ages together in sharing tricks, techniques and experience.

Mr. Ralph advised the current park was planned and developed without a lot of knowledge of what a proper park should have. He recommended a professional skateboard park designer and an experienced skateboard park builder be utilized. A rough estimate of costs would be \$150,000

PRCC
2015-041
AGENDA
APPROVED AS
PRESENTED

PRCC
2015-042
MINUTES OCT
15 /15
APPROVED AS
AMENDED

There are plans underway to start a skateboard club at Port Hardy Secondary and this will raise interest in skateboarding in general. Mr. Ralph advised he is also going to bring the project presentation to the Port Hardy Rotary Club.

Councillor Robertson advised the Committee needs more information such as specific plans for a site and the costs it would entail.

There is currently no skateboard society in place to move the project along. Mr. Ralph advised he is hoping the District will take on the project as part of a community recreation infrastructure program.

Mr. Ralph advised Heather Nelson-Smith was instrumental in the completion of the skateboard park in Alert Bay and would be a great asset to the District in helping with the project.

The Committee agreed to table further to the next meeting.

PRCC
2015-042
SKATEBOARD
PARK FACILITY

Moved/Seconded/Carried

The Parks and Recreation Committee recommends that Council direct staff to investigate updating of the skateboard park facility.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review of Action Items - Action items were reviewed for information.

2. Ballfields

Abbas Farahbakhsh, Director of Operational Services and Sean Mercer, Operations manager discussed with the Committee the need for improvements at the Beaver Harbour Park Ballfields, as well as the state of the portable and permanent washrooms. It was suggested that if the permanent washrooms were refurbished that some of the portable washrooms could be removed.

Allison McCarrick, CAO advised that funds for allocated for ballfield improvements was from North Island Community Forest dividends and can be carried over to 2016.

Councillor Robertson suggested a complete review of the condition of the ballfields be done in the New Year. It was suggested that Gerry Little and Mike Balcke could do a ballfield review and once the report is complete, the District could move ahead with improvements.

Councillor Marcotte advised it has been agreed to start improvements on ballfield #2.

F CORRESPONDENCE

1. Email from Mike Coulter, Campbell River ATV Club re: new ORV friendly Pye Mountain Recreation Site, to be brought forward to the next meeting.

DRAFT

G. NEW BUSINESS

3:30 pm Committee tour of arena, pool and civic center

H. ROUND TABLE DISCUSSION

No round table discussion

I. NEXT MEETING DATE: 3:00pm.Wednesday December 16, 2015

J. ADJOURNMENT

PRCC
2015-043
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time:3:38pm

DRAFT



**MINUTES OF THE DISTRICT OF PORT HARDY
FINANCE COMMITTEE MEETING
NOVEMBER 17, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury, Pat Corbett-Labatt (by conference call)

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer
Lisa Nicholson, Financial Accountant
Abbas Farahbakhsh, Director of Operational Services

REGRETS: Councillor Jessie Hemphill

MEMBERS OF THE PUBLIC: one (1)

CALL TO ORDER

Mayor Bood called the meeting to order at 5 p.m.

**REVIEW OF THE RECREATION FACILITIES 5-YEAR PLAN
PRESENTATION BY VERN BRAUN, RECREATION FACILITY FOREMAN**

- Recreation interior/exterior lighting upgrade is complete.
- Hot tub leak is an issue - needs to be addressed soon.
- Pool re-grout patch - hasn't been done in quite some time.
- Re-keying of building - locks/deadbolts are worn and becoming harder to operate.
- Chiller - 17 years old, report from Accent Refrigeration, its lifespan is expired, each chiller is built-to-order so would require 8-10 weeks lead time, cost is high if it "goes", there would be damages, also lost revenue would be an issue, it's possible to reclaim heat lost from the chiller to heat other areas of the Recreation Centre.
- Man Lift – required because currently unable to reach all spots on the ceiling.
- Rental skates – they're old, many are over 15 years old, comments have been received from the public that the skates are uncomfortable to wear.
- Concrete pad for the condenser – safety issue, would provide a level surface for ladders, this could fall under the Operations budget, could be a walkway or a permanent ladder/step with a guard to keep people away from it.
- Storage Shed – chemicals should be kept separate from the general storage.

REVIEW OF THE ARENA AND POOL DRAFT BUDGET
DISCUSSION WITH VERN BRAUN, RECREATION FACILITY FOREMAN

- 2015 Arena electricity expense is high – the arena opened 3 weeks early in the Fall and was open an extra week for the Provincials Tournament in the Spring; climate change tends to benefit the pool with lower heating costs (no marked electricity cost increase for 2015) but negatively affects the arena which incurs higher cooling costs.
- 2015 Pool R&M labour and R&M contracted services expenses are high – pump problems.
- 2015 Pool labour and paid leaves expenses are high – providing more programming leads to increased labour costs, Director of Finance will review with pool supervisor.
- Pool and arena staff development – it varies year to year based on staff turnover and an inability to provide in-house lifeguard training.

RECREATION AND CULTURE DRAFT BUDGET REVIEW

- Manager of Community Services position will be discussed at Strategic Planning meetings.
- Port Hardy's 50th Birthday – suggestion/discussion regarding the possibility of a dinner, inviting past Mayors and Councillors to attend; to be discussed further at Strategic Planning meetings.
- Library VIRL requisition – 0.2% increase, low.

GRANT IN AID – FEE FOR SERVICE REVIEW

Community Spirit Award

Moved/Seconded/Carried

THAT \$1,000 be added to the 2016 Financial Plan for the Community Spirit Award.

Late Grant in Aid

Moved/Seconded/Carried

THAT \$2,000 be added to the 2016 Financial Plan for late grant in aids.

Halloween Fireworks

Moved/Seconded/Carried

THAT \$1,000 be added to the 2016 Financial Plan for Halloween Fireworks.

- Event is well-attended.
- They have never obtained a burning permit for the associated bonfire.
- Fire Dept. has requested that the Fireworks regulations/bylaw be reviewed.
- Fireworks Bylaw will be reviewed by the Director of Corporate Services.

Hardy Bay Seniors Society

Moved/Seconded/Carried

THAT \$8,000 be added to the 2016 Financial Plan for the Hardy Bay Seniors Society.

- The building incurs excessive heating/Hydro costs,
- There are plans for a renovation of the on-site suite in order to generate revenue.

Filomi Days Committee

Moved/Seconded/Carried

THAT \$15,000 be added to the 2016 Financial Plan for Filomi Days Committee/Port Hardy's Birthday.

- The Committee wants to bring in significant/special entertainment for this occasion.

Visitors Centre/Chamber

Moved/Seconded/Carried

THAT the grant in aid application from the Visitors Centre/Chamber be tabled.

- A 5 year term has been requested.
- All other grant in aids will be up for renewal after 2016.
- Advisable to keep all together for renewal at the same time.

With no further business, the meeting was adjourned at 6:45 p.m.

The next Finance Committee meeting is scheduled for Tuesday November 24th
3:00 p.m. to 4:30 p.m.

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 Version: 010003-L58.69.00
 User ID: Lisa

District of Port Hardy
 AP Cheque Listing
 Cheque # From 006545 To 006666(Cheques Only)

From xPrint
 Date: 03/12/15
 Time: 12:27:29

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
006545	5/11/2015	02514	Alsco	178.48	
006546	5/11/2015	00829	ANA'S HARDY CLEAN	2,571.74	
006547	5/11/2015	01836	ARIES SECURITY LTD.	4,048.80	
006548	5/11/2015	00047	B.C. HYDRO	34,227.97	
006549	5/11/2015	02355	Campbell River Garden Centre	1,099.31	
006550	5/11/2015	02468	Canwest Propane	40.62	
006551	5/11/2015	02882	Catalys Lubricants Inc.	58.43	
006552	5/11/2015	00281	CHEVRON CANADA LTD.	1,874.63	
006553	5/11/2015	01433	COMOX PACIFIC EXPRESS LTD.	313.43	
006555	5/11/2015	01476	DOR-TEC SECURITY LTD.	138.30	
006556	5/11/2015	01838	Duraglas Composites	3,545.50	
006557	5/11/2015	00058	GUILLEVIN INTERNATIONAL CO.	620.39	
006558	5/11/2015	02960	Hach Sales & Service Canada LP	2,709.28	
006559	5/11/2015	02208	Hawkins, Bob	693.75	
006560	5/11/2015	00065	K & K ELECTRIC LTD.	280.39	
006561	5/11/2015	00695	LINDE CANADA LIMITED C3199	11.99	
006562	5/11/2015	03059	Maxxam Analytics	652.05	
006563	5/11/2015	01777	MCCARRICK,ALLISON	35.00	
006564	5/11/2015	00328	MERCER, SEAN	35.00	
006565	5/11/2015	00033	NAPA AUTO PARTS/PORT HARDY AUTO PARTS	66.02	
006566	5/11/2015	03135	Nelson-Smith, Heather	532.57	
006567	5/11/2015	01014	NICKERSON, SCHELL	35.00	
006568	5/11/2015	02749	Orach Enterprises Ltd.	1,110.22	
006569	5/11/2015	00217	ORKIN CANADA CORPORATION	78.75	
006570	5/11/2015	00203	Port Hardy & Dist. Chamber of Commerce	13,240.25	
006571	5/11/2015	00406	PORT HARDY FIREFIGHTERS ASSOCIATION	4,296.25	
006572	5/11/2015	00264	PORT HARDY HERITAGE SOCIETY	11,443.25	
006573	5/11/2015	00769	Praxair Distribution	865.20	
006574	5/11/2015	00080	PUROLATOR INC.	31.15	
006575	5/11/2015	00107	RECEIVER GENERAL FOR CANADA	18,859.30	
006576	5/11/2015	00187	REGIONAL DISTRICT OF MT WADDINGTON	10,563.80	
006577	5/11/2015	03092	Seaway Ventures Ltd.	11,642.52	
006578	5/11/2015	00113	STRYKER ELECTRONICS LTD.	168.00	
006579	5/11/2015	00088	Swiftsure Petroleum Distributors Ltd	48.78	
006580	5/11/2015	01769	SWYRICH CORPORATION	1,854.62	
006581	5/11/2015	01773	UNIVAR CANADA LTD.	3,683.86	
006582	5/11/2015	00644	VAN KAM FREIGHTWAYS LTD.	309.22	
006583	5/11/2015	00201	Vancouver Island Regional Library	36,452.00	
006584	5/11/2015	01026	VIMAR EQUIPMENT LTD.	104.15	
006585	5/11/2015	02850	VWR International Co.	5,819.42	
006586	5/11/2015	02837	Waterhouse Environmental Services Corp.	6,115.20	

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District of Port Hardy
 AP Cheque Listing
 Cheque # From 006545 To 006666(Cheques Only)

From xPrint
 Date: 03/12/15
 Time: 12:27:29

006587	5/11/2015	00164	Xerox Canada Ltd.	399.16
006588	13/11/15	00044	ACKLANDS - GRAINGER INC.	686.94
006589	13/11/15	00437	ACME SUPPLIES LTD.	667.82
006590	13/11/15	00046	ANDREW SHERET LTD.	560.93
006591	13/11/15	00073	BLACK PRESS GROUP LTD.	317.74
006592	13/11/15	02468	Canwest Propane	27.86
006593	13/11/15	02882	Catalys Lubricants Inc.	62.20
006594	13/11/15	00281	CHEVRON CANADA LTD.	1,076.81
006595	13/11/15	01724	CHYNA SEA VENTURES LTD.	210.00
006596	13/11/15	02762	Clartech Industries Inc.	2,025.43
006597	13/11/15	02140	DOUG LLOYD CONTRACTING	282.45
006598	13/11/15	00887	DUPLISKATE JONAH LTD.	124.11
006599	13/11/15	00099	FOX'S DISPOSAL SERVICES LTD.	13,047.94
006600	13/11/15	01980	HETHERINGTON INDUSTRIES LTD.	157.50
006601	13/11/15	00063	HOME HARDWARE BUILDING CENTRE	279.92
006602	13/11/15	01324	ICOMPASS TECHNOLOGIES INC.	488.25
006603	13/11/15	01875	ISLAND ADVANTAGE DISTRIBUTORS	623.42
006604	13/11/15	00065	K & K ELECTRIC LTD.	10,916.66
006605	13/11/15	02459	LGN Trucking & Courier	13.63
006606	13/11/15	01419	MURDY & MCALLISTER	1,342.38
006607	13/11/15	00033	NAPA AUTO PARTS/PORT HARDY AUTO PARTS	793.50
006608	13/11/15	01014	NICKERSON, SCHELL	440.00
006609	13/11/15	01645	NORTH ISLAND COMMUNICATIONS INC.	258.51
006610	13/11/15	00027	NORTH ISLAND VETERINARY HOSPITAL	68.20
006611	13/11/15	02749	Orach Enterprises Ltd.	1,998.28
006612	13/11/15	03139	PBX Engineering Ltd.	6,220.46
006613	13/11/15	00253	Shaw Cable	133.20
006614	13/11/15	02486	Trapeze Communications Incorporated	409.50
006615	13/11/15	03148	Westport Welding & Fabrication	106.40
006616	13/11/15	00164	Xerox Canada Ltd.	5.74
006617	19/11/15	01884	Ace Hardware	112.10
006618	19/11/15	00044	ACKLANDS - GRAINGER INC.	1,433.10
006619	19/11/15	00046	ANDREW SHERET LTD.	761.26
006620	19/11/15	00096	ASTROGRAPHIC INDUSTRIES LTD.	6,734.40
006621	19/11/15	01531	BJARNASON, SUSAN	63.00
006622	19/11/15	02882	Catalys Lubricants Inc.	948.53
006623	19/11/15	00281	CHEVRON CANADA LTD.	2,202.50
006624	19/11/15	01433	COMOX PACIFIC EXPRESS LTD.	657.42
006625	19/11/15	02730	CUPE Local 401	731.62
006626	19/11/15	02670	Enercon Water Treatment Ltd	272.16
006627	19/11/15	03131	Farahbakhsh, Abbas	36.38
006628	19/11/15	00099	FOX'S DISPOSAL SERVICES LTD.	17,365.94
006629	19/11/15	00235	HARDY BAY MACHINE WORKS	319.37

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User ID: Lisa



District of Port Hardy
AP Cheque Listing
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From xPrint
Date: 03/12/15
Time: 12:27:29

006630	19/11/15	00194	INT'L UNION OPERATING ENGINEERS	926.29
006631	19/11/15	01875	ISLAND ADVANTAGE DISTRIBUTORS	70.01
006632	19/11/15	00065	K & K ELECTRIC LTD.	973.43
006633	19/11/15	03152	Le Fort, Roland	205.28
006634	19/11/15	02883	Lekker Food Distributors Ltd.	906.04
006635	19/11/15	00069	MACANDALE'S	52.91
006636	19/11/15	00626	MAINROAD MAINTENANCE PRODUCTS	8,640.85
006637	19/11/15	02598	Noratek Solutions Inc.	2,464.09
006638	19/11/15	02071	PACIFICUS BIOLOGICAL SERVICES LTD.	2,443.88
006639	19/11/15	00080	PUROLATOR INC.	56.93
006640	19/11/15	00107	RECEIVER GENERAL FOR CANADA	24,062.15
006641	19/11/15	00161	TELUS MOBILITY (BC)	942.99
006642	19/11/15	02850	VWR International Co.	1,265.65
006643	19/11/15	02837	Waterhouse Environmental Services Corp.	21,156.25
006644	25/11/15	00044	ACKLANDS - GRAINGER INC.	2,582.26
006645	25/11/15	01805	BUSY B'S DISTRIBUTING	142.08
006646	25/11/15	02468	Canwest Propane	4,228.65
006647	25/11/15	01299	CAPILANO UNIVERSITY	954.04
006648	25/11/15	00281	CHEVRON CANADA LTD.	851.36
006649	25/11/15	00054	DAVE LANDON MOTORS LTD.	56.84
006650	25/11/15	02140	DOUG LLOYD CONTRACTING	150.15
006651	25/11/15	02851	Eagle Harbour Holdings Ltd	325.50
006652	25/11/15	00233	FINNING (CANADA)	104.98
006653	25/11/15	01860	GREYHOUND COURIER EXPRESS	23.84
006654	25/11/15	00058	GUILLEVIN INTERNATIONAL CO.	3,726.35
006655	25/11/15	00052	HARDY BUILDERS' SUPPLY	27.52
006656	25/11/15	01980	HETHERINGTON INDUSTRIES LTD.	91.35
006657	25/11/15	00065	K & K ELECTRIC LTD.	49.43
006658	25/11/15	00014	MINISTER OF FINANCE	3,465.00
006659	25/11/15	00013	PACIFIC BLUE CROSS	9,331.22
006660	25/11/15	00080	PUROLATOR INC.	504.79
006661	25/11/15	00187	REGIONAL DISTRICT OF MT WADDINGTON	5,092.04
006662	25/11/15	02100	ROCKY MOUNTAIN PHOENIX	898.31
006663	25/11/15	03145	Strategic Natural Resource Consultants	2,031.75
006664	25/11/15	00113	STRYKER ELECTRONICS LTD.	252.00
006665	25/11/15	00011	Tidbury, John	79.54
006666	25/11/15	03144	Tolmie, Brad	242.82

Total: 355,215.88

End of report



DISTRICT OF PORT HARDY
STAFF REPORT



DATE: November 12, 2015 **FILE:** 0360, 0510 & 0540
TO: Allison McCarrick, Chief Administrative Officer
FROM: Heather Nelson-Smith, Director of Corporate Services
RE: 2016 COUNCIL APPOINTMENTS

PURPOSE

Each year, Council considers appointments to various internal and external committees and agencies for the coming year and endorses the appointments by resolution.

BACKGROUND

After consultation with Council members, Mayor Bood has provided staff with his recommendations for appointments to the Regional District of Mount Waddington Board of Directors, Regional District of Mount Waddington Hospital Board and Vancouver Island Regional Library Board of Trustees.

RECOMMENDATION

THAT Council endorses the following external appointments for 2016:

Director - Regional District of Mount Waddington Board of Directors (4 votes):
 Mayor Bood – Alternate, Councillor Corbett-Labatt

Director - Regional District of Mount Waddington Board of Directors (3 votes):
 Councillor Dugas – Alternate, Councillor Tidbury

Director Regional District of Mount Waddington Hospital Board (4 votes):
 Mayor Bood – Alternate, Councillor Corbett-Labatt

Director – Regional District of Mount Waddington Hospital Board (3 votes):
 Councillor Dugas – Alternate, Councillor Tidbury

Trustee - Vancouver Island Regional Library Board of Trustees:
 Councillor Hemphill – Alternate, Councillor Robertson

Respectfully submitted,

Heather Nelson-Smith
 Director of Corporate Services

I agree with the recommendation.

Allison McCarrick
 Chief Administrative Officer