



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM, TUESDAY, FEBRUARY 28, 2017 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson,
John Tidbury, Leightan Wishart

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director Corporate Services
Abbas Farahbakhsh, Director Operational Services
Adrian Maas, Director of Finance
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY, FEBRUARY 28, 2017
Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1	1. Minutes of the Special Council meeting held February 14, 2017.	
	Motion required	1. 2.
	2. Minutes of the Regular Council meeting held February 14, 2017.	
2-6	Motion required	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
7-10	1. Staff Sgt. Wes Olsen re: RCMP quarterly report October – December 2016.	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
11	1. Council Action items. For information.	
	F. CORRESPONDENCE	
12	1. Marie Hunt, Health Director, Kwakiutl Health Centre (Feb 14/17) re: Thank you for support for Women's Memorial March. For information.	
13	2. Comox Valley Echo news report (Feb 22/17) re: Campbell River Council bans pay parking at new hospital. For information.	
14	3. Island Cost Economic Trust News Release (Feb.22/17) re: \$10 Million Investment from Province Revitalizes ICET. For information.	
15-16	4. Order of the Lieutenant Governor in Council (Feb 17/17) re: Approval of Municipal and Regional District Tax (MRDT). For information.	
	G. NEW BUSINESS	
	No New Business in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal Reports from Council members.	
	I. COMMITTEE REPORTS	
17-19	1. Draft minutes of the Tourism Advisory Committee meeting held February 9, 2017. For information.	
20-21	2. Draft minutes of the First Nations Relations Committee meeting held February 14, 2017. For information.	
22-24	3. Draft minutes of the Parks & Recreation Committee meeting held February 15, 2017. For information.	
25-27	4. Draft minutes of the Operational Services Committee meeting held February 20, 2017. For information.	

J. STAFF REPORTS

No staff reports.

K. CURRENT BYLAWS AND RESOLUTIONS

- 28-29 1. Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment.
For Adoption.

Motion required

1. 2.

L. PENDING BYLAWS

1. Bylaw1062 -2017 Tax Rate for 2017.

M. INFORMATION AND ANNOUNCEMENTS

March 8 Committee: Tourism Advisory, 2:00 pm Council Chambers
March 14 Committee: First Nations Relations 3:00 pm Council Chambers
Regular Council meeting, 7:00 pm Council Chambers
March 15 Committee: Parks & Recreation Review 3:00 pm Council Chambers
March 12-18 Tsunami Preparedness Week
March 16 Gwa'sala-'Nakwax'xw First Nations Tsunami Warning Siren Test 10:00 am
March 20 Committee: Operational Services 3:00 pm Council Chambers
March 27 Committee: Emergency Planning Noon, Firehall #1
March 27-29 Aboriginal Business Match
March 28 Regular Council meeting, 7:00 pm Council Chambers

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required

1. 2. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
TUESDAY FEBRUARY 14, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Dennis Dugas, Pat Corbett-Labatt, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services; Abbas Farahbakhsh, Director of Operational Services

REGRETS: Councillor Leightan Wishart

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:30pm

B. APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried

THAT the agenda for the Special Meeting of Council February 14, 2017 be adopted as presented.

SC2017-010
AGENDA
ACCEPTED AS
PRESENTED

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to *Community Charter*.

SECTION 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

Moved/Seconded/Carried

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(j).

SC2017-011
CLOSE
MEETING TO
PUBLIC
COMMUNITY
CHARTER
SEC90(1) (j)

D. ADJOURNMENT

Moved

THAT the Special Meeting of Council adjourn. 6:49pm

SC2017 -012
ADJOURNMENT

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
FEBRUARY 14, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Dennis Dugas, Pat Corbett-Labatt, Rick Marcotte, Fred Robertson, John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

REGRETS: Councillor Leightan Wishart

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 3

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:08 pm. Mayor Bood acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Late Item – D. Delegation: Mike Kelly re: Scott Islands.

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of February 14, 2017 be accepted as amended.

2017-020
AGENDA
ACCEPTED AS
AMENDED

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held January 24, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held January 24, 2017 be accepted.

2017-021
SPECIAL COUNCIL
MEETING JAN 24/17
ACCEPTED

2. Minutes of the Regular Council meeting held January 24, 2017.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held January 24, 2017 be accepted.

2017-022
REGULAR COUNCIL
MEETING MINUTES
JAN 24/17
ACCEPTED

D. DELEGATIONS

1. Schell Nickerson, Fire Chief, Port Hardy Fire Rescue re: Quarterly report to Council October – December 2016.

Fire Chief Nickerson reviewed the Port Hardy Fire Rescue 4th Quarter Report for 2016. Activities reviewed included:

- Number and type of emergency calls.
- Training.
- Membership.
- Public Education.
- Community Involvement.
- Member's hours.
- False Alarm calls.

FIRE CHIEF
QUARTERLY
REPORT OCT-DEC
2016

Council was advised that membership is down, 27 at Firehall #1, most it has been is 35 and Firehall #2 has 1 active member and 3 on leave.

2. Heidi Zealand re: Appointment as District of Port Hardy Canada 150 Community Leader

Mayor Bood and Council members thanked Ms Zealand for taking on the appointment as the District of Port Hardy Canada 150 Community Leader and be the face of Canada 150 activities in our community.

Late Item:

ACTION ITEMS

3. Mike Kelly re: Proposed changes to Scott Islands Marine Protected Area.

Mr. Kelly discussed with Council possible upcoming changes to the Scott Islands Marine Protected Area into a Proposed Marine National Wildlife Area. Discussion included:

- History of the Scott Islands Marine Protected Area.
- Ecology of water and islands in the area.
- Current restrictions in the area.
- Importance of area to North Island commercial, recreational and sports fishing and associated commercial activities.
- Need to protect the diverse environment found there and still have sustainable commercial activity.
- Review of non-government organizations' involvement and letter writing campaigns.
- Status of review process currently between Gazette I and Gazette II stages.
- Sustainable fishery harvest possible in the area. Closed fishery will put strain on other areas.
- Federal Government goals to protect five per cent of marine and coastal areas by 2017 and ten per cent by 2020.
- Next steps, deadlines and who to contact at the Federal Government level.

2017-023
LETTER TO
FEDERAL
MINISTERS RE:
PROPOSED
CHANGES TO THE
SCOTT ISLANDS
MPA

Moved/Seconded/Carried

THAT Council act on the information provided by Mike Kelly and write to the Federal Minister of Environment, Transportation and Fisheries expressing concerns regarding the proposed changes to the Scott Islands Marine Protected Area into a Proposed Marine National Wildlife Area.

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. BC Recreation and Parks Association. BC Family Day Event Grant application approved was received for information.

Council thanked staff for making the application and having the facility open on an important holiday.

G. NEW BUSINESS

No New Business

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Operational Services Committee meeting held January 23, 2017 was received for information.
2. Draft minutes of the Emergency Planning Committee meeting held January 30, 2017 was received for information.

J. STAFF REPORTS

1. Accounts Payable – January 2017 was received for information.
2. A. Maas, Director of Finance (Jan.31/17) re: Grant in Aid – Port Hardy Youth Soccer Club.

2017-024
DEFER TO 2018 GIA
APPLCATION BY
PH YOUTH SOCCER

Moved/Seconded/Defeated

THAT Council defer the Port Hardy Youth Soccer Club Grant in Aid application to the 2018 budget year.

Council discussed the request by Port Hardy Youth Soccer Club for a Grant in Aid of \$5,000 per year for five years. Discussion included:

- Recreational services as a mandate of municipal governments.
- Council policy, process and deadlines for grant in aid requests.
- Review of request by Port Hardy Youth Soccer for District of Port Hardy and School District 85 for field improvements.
- Review of costs to repair irrigation system at PHSS.
- Cost of water to irrigate fields at PHSS.
- District subsidy and support of other youth programs in the area.
- Youth soccer as a growing recreational activity for youth.
- Need for improvements to all soccer fields in the area.
- School District 85 support for improvements to PHSS fields.
- Future volunteer efforts by Port Hardy Youth Soccer to maintain the fields.
- The need for Council review to all Grant in Aid applications at one time.
- Depleting the balance of the 2017 Grant in Aid fund.
- Lack of financial information in the Port Hardy Youth Soccer Grant in Aid application.
- Another late Grant in Aid application in the meeting agenda.
- Amending the current District of Port Hardy current Financial Plan.

2017-025
VARY G.I.A POLICY:
\$3,500 FOR PH
YOUTH SOCCER

Moved/Seconded/Defeated

THAT Council vary the Grant in Aid Policy and grant Port Hardy Youth Soccer a \$3,500 Grant in Aid using prior years surplus funds.

2017-026
LATE G.I.A \$2,000
PH YOUTH SOCCER

Moved/Seconded/

THAT Council consider a late \$2,000 Grant in Aid for Port Hardy Youth Soccer for the 2017 year AND THAT Port Hardy Youth Soccer to submit Grant in Aid application September 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7.

2017-027
AMEND MOTION
2017-026

Moved/Seconded

THAT the previous motion be amended to:
THAT Council increase the 2017 Late Grant in Aid budget to \$4,000 and grant Port Hardy Youth Soccer a \$3,000 late Grant in Aid for 2017.

The amendment to the motion was adopted

The main motion, as amended, was adopted with the Final Wording of Motion #2017-026 as:

FINAL WORDING OF
MOTION 2017-026

THAT Council increase the 2017 Late Grant in Aid budget to \$4,000 and grant Port Hardy Youth Soccer a \$3,000 late Grant in Aid for 2017 AND THAT Port Hardy Youth Soccer to submit Grant in Aid application September 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7.

3. A. Maas, Director of Finance (Jan.31/17) re: Grant in Aid North Island Crisis and Counselling.

2017-028
LATE G.I.A. \$480 TO
N.I. CRISIS CENTER

Moved/Seconded/Carried

THAT Council approve the issuance of 10 punch cards to North Island Crisis and Counselling Centre Society at a cost of \$480.

Staff was directed to advise North Island Crisis and Counselling Centre Society to submit Grant in Aid application in September of 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7.

4. Heather Nelson-Smith, Director of Corporate Services (Feb 7/17) re: AVICC Resolutions 2017.

Heather Nelson-Smith discussed with Council the request for staff to review resolutions for the following topics:

- Fire truck and emergency equipment cost sharing. Draft resolution presented.
- Extraordinary resolution regarding UBCM bylaw revision; deadline is June 30, 2017.
- Community Forest review of Annual Allowable Cut. Council has been previously provided with information regarding this item. No resolution at this time.

2017-029
2017 AVICC
RESOLUTION

Moved/Seconded/Carried

THAT Council put forth the following resolution to the Association for Vancouver Island Coastal Communities for consideration at the 2017 Annual General Meeting:

WHEREAS *Communities are required to provide essential services including fire safety;*
AND WHEREAS *the cost of emergency vehicles and equipment for fire safety are costly;*
AND WHEREAS *grants for emergency equipment have all but disappeared since the early 2000's;*

AND WHEREAS *small communities are required to fund 100% of emergency equipment through taxation;*

THEREFORE BE IT RESOLVED THAT *the Association for Vancouver Island Coastal Communities and the Union of British Columbia Municipalities request the Province of British Columbia to create grants for emergency vehicles and equipment and make them available to Municipalities and Regional Districts with populations less than 100,000 at a cost share of no less than 50%.*

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1061-2017 Annual Five Year Financial Plan for 2017-2021. For Adoption.

2017-030
BYLAW 1061-2017
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1061-2017 Annual Five Year Financial Plan for 2017-2021 be adopted.

2. A. Maas, Director of Finance (Feb.2/17) re: User Rates & Fees Amendment Bylaw was received for information.

Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No.1063-2017. For First, Second and Third Reading.

2017-031
BYLAW 1063-2017,
DISTRICT OF PORT
HARDY 2017 USER
RATES AND FEES
AMENDMENT
BYLAW 1ST, 2ND, 3RD
READING

Moved/Seconded/Carried

THAT Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No.1063-2017 receive First, Second and Third Reading.

L. PENDING BYLAWS

Amend 2017 User Rates & Fees Bylaw 1057-2016 (to amend Harbour fees).

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2017-032
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:32pm

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR

Port Hardy Detachment Total Files October 1, 2016 to December 31, 2016	991
Assaults Common or Trespassing = 34 Assault w/weapon or CBH= 6	40
Sexual Assaults / Sexual Interference	5
Intoxicated in Public	48
Breach of Peace	34
Cause Disturbance	60
Mischief Under \$5,000.00 = 23 Mischief Over \$5,000.00= 1	24
Bail Violations	23
Bylaw - Noise	25
False/Abandoned 911	44
Break & Enter - Business	2
Break & Enter Residence	5
Theft from Motor Vehicle under \$5000	2
Theft from Motor Vehicle over \$5000	0
Theft - Shoplifting Under \$5000	6
Missing Persons = 6 Missing Person High Risk = 60	66
Unspecified Assistance	45
False Alarms	33
Mental Health Act	4
Cocaine trafficking = 0 Cocaine possession = 0	0
Marijuana trafficking = 0 Marijuana possession= 7	7
Road Checks	4

Violation Tickets Moving = 35 Violation Tickets Non-Moving = 3	38
Traffic Notice Written Warnings	1
Impaired Driving	10
IRP = 24 Hour	2
IRP = 3 Day	1
IRP = 7 Day	0
IRP = 30 Day	0
IRP = 90 Day	9
Motor Vehicle Incident – Fatal	0
Motor Vehicle Incident – Injury	1
Motor Vehicle Incident – Over \$1,000.00	9
Street Checks	7
Prisoners Held	146
JJP Hearings	
Detentions from JJP Hearings	

Port Hardy Detachment Total Files January 1, 2016 – December 31, 2016	4042 Files
Assaults Common / Trespassing = 123 Assault w/weapon or CBH= 26	149
Sexual Assaults / Sexual Interference	12
Intoxicated in Public	293
Breach of Peace	76
Cause Disturbance	201
Mischief Under \$5,000.00 = 128 Mischief Over \$5,000.00= 1	129
Bail Violations	125
Bylaw - Noise	79
False/Abandoned 911	184
Break & Enter - Business	22
Break & Enter Residence	20
Theft from Motor Vehicle under \$5000	33
Theft from Motor Vehicle over \$5000	1
Theft - Shoplifting Under \$5000	26
Missing Persons = 21 Missing Person High Risk = 159	180
Unspecified Assistance	168
False Alarms	100
Mental Health Act	11
Cocaine trafficking = 0 Cocaine possession = 5	5
Marijuana trafficking = 2 Marijuana possession= 19	21
Road Checks	15

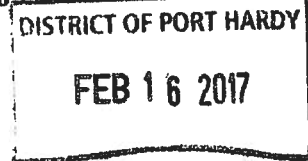
Violation Tickets Moving = 128 Violation Tickets Non-Moving = 14	142
Traffic Notice Written Warnings	5
Impaired Driving	41
IRP = 24 Hour	4
IRP = 3 Day	4
IRP = 7 Day	0
IRP = 30 Day	1
IRP = 90 Day	36
Motor Vehicle Incident – Fatal	0
Motor Vehicle Incident – Injury	9
Motor Vehicle Incident – Over \$1,000.00	27
Street Checks	101
Prisoners Held	731
JJP Hearings	
Detentions from JJP Hearings	

ITEM	ACTION REGULAR MEETING FEBRUARY 14, 2017	WHO	STATUS /COMMENTS
Scott Islands – Proposed changes to Scott Island Marine Protected Area	Approved: Write to the Federal Min of Environment, Transportation and Fisheries expressing concerns regarding the proposed changes -Staff to draft letter for Mayor to Ministers as directed.	AMc	Done
PH Youth Soccer – Grant in Aid application	Approved: Increase the 2017 Late Grant in Aid budget to \$4,000 and grant Port Hardy Youth Soccer a \$3,000 late Grant in Aid for 2017 and advise PH Soccer to submit a Grant in Aid application September 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7. -Issue cheque /advise PH Youth Soccer of GIA policy	AM	Done
North Island Crisis and Counselling Grant in Aid application.	Approved: the issuance of 10 punch cards to North Island Crisis and Counselling Centre Society at a cost of \$480. - Advise NICC of approval and to apply in September 2017 for the 2018 budget year as per Policy CP2.7 - And arrange for punch cards	AM MD	Done Done
AVICC Resolutions 2017	Approved: Resolution to AVICC for emergency vehicles approved as presented -Submit resolution to AVICC	HN-S	Done
ITEM	ACTION REGULAR MEETING JANUARY 24, 2017	WHO	STATUS /COMMENTS
Island Health (Jan 12/17) re: Recommendations- Local Gov't Smoke –Free Bylaws.	Council requested staff to review the recommendations with the District's current bylaw and revise the bylaw for review by Council.	HN-S	
ITEM	ACTION REGULAR MEETING DEC 13, 2016	WHO	STATUS /COMMENTS
Emergency Planning Committee Nov.28/16 Recommendations to Council: Purchase and installation of tsunami warning sirens	Council directed staff to research and report back into the probability or likelihood of a tsunami event in the Port Hardy area and investigate siren purchase costs.	SM	
ITEM	ACTION REGULAR MEETING NOV 8 2016	WHO	STATUS /COMMENTS
Hydro outage – can power can be rerouted from the windfarm to supply power to Port Hardy during outages.	Invite Hydro rep to meeting	AMc	Feb 20/17 - 3 rd Request sent
Tourism Advisory Committee -MRDT application	Approved as presented. Application submitted	AM	Application approved. Feb 17/17
ITEM	ACTION COUNCIL MEETING May 10 2016	WHO	STATUS /COMMENTS
First Nations Relations Committee May 10/16 Recommendation: THAT Council provide in kind services to install two signs donated by M. Child for Stink Creek Park and Harbour Trail near Seaplane Base THAT Council investigate supplying a plaque that identifies the artist THAT it be in two languages.	Approved: - Arrange for signs / installation/plaque -Investigate interpretive signs	AF/ SM AF AMc	In progress In progress In progress
ITEM	ACTION COUNCIL MEETING NOVEMBER 24, 2015	WHO	STATUS /COMMENTS
Operational Services Committee Nov 19/15: Recommendation: <i>proceed with recommendations from the Broken Window report</i>	Approved: as recommended: -Jan 12/16 Letters sent to property owners regarding their properties - no replies have been received back - next step staff to bring back a report for Council regarding authorizing remedial action and the cost of such action being charged back to the property owner's tax account. - Staff report to come to future Council meeting.	HN-S / Mun Insp	Ongoing



KWAKIUTL HEALTH CENTRE

97 TSAKIS WAY, FORT RUPERT RESERVE
P.O. BOX 1440, PORT HARDY, B.C. VON 2P0
TEL: (250) 949-6625 FAX: (250)902-2246



February 14, 2017

District of Port Hardy
PO Box 68
Port Hardy, BC
VON 2P0

Dear Board Members:

Re: Women's Memorial March Tuesday Feb. 14, 2017

We would like to take this opportunity to say Gilakas'la for your support for the Women's Memorial March. Your support is very much a part of this march, and we appreciate Councillor Pat Corbatt-Labatt's remarks and participation.

We joined other cities across the nation who stood in unity to support, remember and honour the lives of all missing and murdered Aboriginal women and girls. The Downtown Eastside Women's Memorial March held its 27th annual event this year. These gathering have been instrumental in creating awareness about the missing and murdered women who have lost their lives across the country, which have resulted in the federal government's national inquiry. Status of Women Minister, Patricia A. Hajdu suggests the number of women reported may be as high as 4,000 (<http://www.cbc.ca/news/politics/mmiw-4000-hajdu-1.3450237>); this number far exceeds the RCMP's number of 164 missing and 1017 homicides.

This event, hosted by the Kwakiutl, Quatsino and Gwa'sala 'Nakwaxda'xw First Nations, and Sacred Wolf Friendship Centre will be an annual one and we count on your continued support.

Gilakas'la

Marie Hunt
Health Director

Campbell River council bans pay parking at new hospital

February 21, 2017 · 2:46 PM

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by **Kristen Douglas - Campbell**

River Mirror

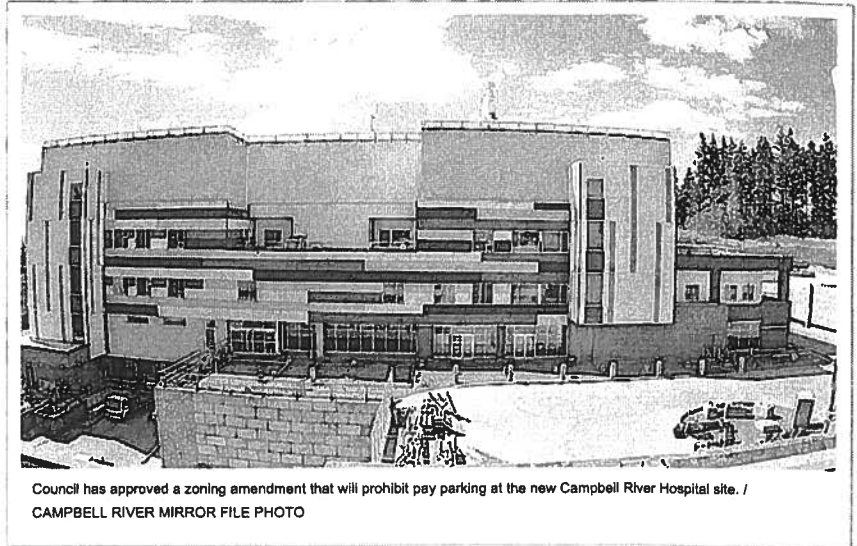
There will be no pay parking at the new Campbell River Hospital if the city gets its way.

Council, at its Monday meeting, voted unanimously to adopt a bylaw amendment that prohibits parking fees on any land zoned Public Areas One – a designation that is applied to the new hospital site.

The decision elicited a round of applause from members of the Campbell River Citizens for Quality Healthcare group who were present in council chambers Monday night.

"I knew you wouldn't be able to resist," Mayor Andy Adams said.

The group has been fighting against pay parking since Island Health announced in 2015 its intention to charge for parking at new hospitals in both Campbell River and the Comox Valley.



Council has approved a zoning amendment that will prohibit pay parking at the new Campbell River Hospital site. / CAMPBELL RIVER MIRROR FILE PHOTO

The healthcare group has even questioned the legality of charging for parking, citing the Canada Health Act which states that the Act exists to "...facilitate reasonable access to health services without financial or other barriers."

The group claimed that parking fees are a financial barrier and therefore violate the Canada Health Act. The region's hospital board, which is comprised of elected officials from the Comox Valley and Strathcona regional districts, agreed that pay parking would be a detriment to North Islanders and backed the pursuit of a pay parking ban.

On Monday, Campbell River council followed through after previously giving first two readings and holding a public hearing on the zoning amendment which will prohibit parking fees on not only the new hospital site but other Public Area One zones throughout the city which include all schools, churches, the Sportsplex, museum, Robron Park, RCMP station, Strathcona Gardens, most city parks and other health, social and educational uses.

Mayor Adams credited Coun. Larry Samson for moving the issue forward.

"I want to thank Councillor Samson for his due diligence and for keeping on top of this particular item," Adams said. "So, Councillor Samson, on behalf of council, thank you."

It was Samson who first raised the possibility of local government stopping the implementation of hospital parking through a zoning bylaw, similar to what the municipality of Delta had already done.

The city then received legal advice in drawing up the zoning amendment, Despite that, city staff has warned council that it could still be appealed.

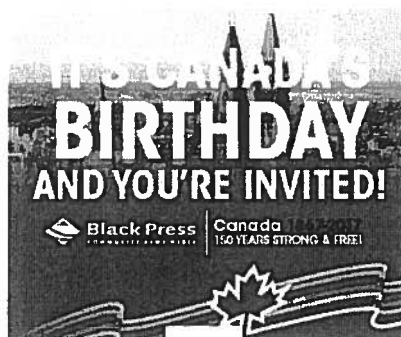
"Enforcement of the zoning bylaw parking provisions may result in a legal challenge," Kevin Brooks, the city's development services supervisor, told council last month. "It is estimated that this could cost the city \$20,000 or greater in legal fees."

Island Health said it intended to charge for hospital parking in order to pay for parking lot management, maintenance and security instead of diverting money for patient care towards those services. The new \$274.5 million, 95-bed Campbell River Hospital is expected to open this fall next to the existing building.

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Share (<http://www.addthis.com/bookmark.php>)



\$10M INVESTMENT FROM PROVINCE REVITALIZES ICET

Wednesday, February 22, 2017

COURTENAY – A \$10-million injection of funding from the Province of British Columbia into the Island Coastal Economic Trust (ICET), announced last week, ensures that the community-led organization will continue to invest in economic diversification across the Island and Coastal region.

“On behalf of our Board, Advisory Committees and the people in the ICET region who are reaping the benefits of a strengthened, more-resilient economy, I want to thank the Province of British Columbia for their commitment to our success,” said ICET Chair Phil Kent. “This funding means that our work can continue, ensuring strong economic opportunities for the next generation.”

ICET was created in 2006 with \$50-million from the Province of BC, with a mandate to undertake activities to rebuild economies struggling with downturns in traditional resource industries.

The Trust model, developed and pioneered here in BC, is a community-led approach to economic investment decision making. Over the past 10 years ICET has supported communities, First Nations and other stakeholders with investments in much needed ‘economic infrastructure’. Using innovative matching funding mechanisms, based on community vitality and resource dependency, the original \$50M has leveraged more than a quarter-billion dollars of new investments throughout the Island and Coastal region.

“With a broad range of investments including major infrastructure projects such as the Nanaimo Airport expansion, harbour upgrades to support shellfish aquaculture and marine tourism, industry specific initiatives in emerging sectors such as Film, Creative Industries and Technology and the development of unique community based tourism attractors, ICET’s model has been locally-driven, regionally focused, and highly effective,” Kent explained.

ICET-funded tourism projects in small and remote communities, such as the Wild Pacific Trail, the North Coast Trail, the Ucluelet Aquarium and the Sunshine Coast Trail are now known globally as premier tourism destinations, bringing a huge economic boost to the often-remote access points. Tourism and industry related investments in First Nations communities throughout the region are also helping to support the vitality and sustainability of remote communities and driving growth in emerging sectors such as Aboriginal tourism.

“The evolution of partnerships with First Nations communities is perhaps one of the proudest achievements of the past 10 years,” said Kent. “The spirit of reconciliation is palpable when we look at the outcomes of cooperative work between communities, businesses, and First Nations in our region.”

In addition to economic infrastructure investments, ICET also supports its stakeholders with funding to assist with ‘economic development readiness’ - strategic planning, regional collaboration, investment attraction, and more.

“The outcome of the region’s work is a renewed, reinvigorated economy, with more than 2600 long-term jobs and 2500 short-term construction jobs created over the past 10 years,” Kent said. “This \$10-million top-up from the Province of B.C. enables us to build on this foundation, and we are grateful for their belief in our work and our communities.”

More information about the Province of BC announcement can be found at:
<https://news.gov.bc.ca/releases/2017JTST0024-000344>.

About the Island Coastal Economic Trust

Created by the Province of BC in 2006, the Island Coastal Economic Trust is celebrating its tenth year of investment in economic diversification, planning and regional revitalization.

ICET is independently governed by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials, MLAs and appointees from the Island and Coast. This exceptional team of leaders collaborate to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved more than \$49 million for over 170 economic infrastructure and economic development readiness projects. ICET investments have leveraged over \$270 million in investment into the region creating more than 2500 construction phase jobs and 2600 long term permanent jobs.

A full overview of ICET can be found at www.islandcoastaltrust.ca.

-end-

PROVINCE OF BRITISH COLUMBIA
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 052, Approved and Ordered February 17, 2017


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the Designated Accommodation Area Tax Regulation, B.C. Reg. 93/2013, is amended,

- (a) effective April 1, 2017, as set out in the attached Appendix 1,
- (b) effective June 1, 2017, as set out in the attached Appendix 2, and
- (c) effective July 1, 2017, as set out in the attached Appendix 3.

DEPOSITED
February 20, 2017
B.C. REG. 41/2017


Minister of Finance


Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Provincial Sales Tax Act, S.B.C. 2012, c. 35, s. 240

Other: OIC 127/2013

January 26, 2017

2/R/1203/2016/12

APPENDIX 1

- 1 Schedule 1 of the Designated Accommodation Area Tax Regulation, B.C. Reg. 93/2013, is amended by repealing item 9 and substituting the following:

Item	Column 1 Designated Accommodation Area	Column 2 Designated Recipient	Column 3 Rate of Tax	Column 4 Repeal Date
9	City of Kimberley	City of Kimberley	2%	April 1, 2022

- 2 Schedule 3 is amended by adding the following section:

Kimberley

- 8 The City of Kimberley may spend the money paid to it for convention centre marketing.

APPENDIX 2

- 1 Schedule 1 of the Designated Accommodation Area Tax Regulation, B.C. Reg. 93/2013, is amended by adding the following:

Item	Column 1 Designated Accommodation Area	Column 2 Designated Recipient	Column 3 Rate of Tax	Column 4 Repeal Date
19.1	City of Salmon Arm	City of Salmon Arm	2%	June 1, 2022

APPENDIX 3

- 1 Schedule 1 of the Designated Accommodation Area Tax Regulation, B.C. Reg. 93/2013, is amended by repealing items 7, 8, 15, 25 and 35 and substituting the following:

Item	Column 1 Designated Accommodation Area	Column 2 Designated Recipient	Column 3 Rate of Tax	Column 4 Repeal Date
7	City of Kamloops	City of Kamloops	3%	July 1, 2022
8	City of Kelowna	City of Kelowna	3%	July 1, 2022
15	City of Prince George	City of Prince George	3%	July 1, 2022
25	District of Port Hardy	District of Port Hardy	3%	July 1, 2022
35	Town of Smithers	Town of Smithers	3%	



**MINUTES OF THE
DISTRICT OF PORT HARDY
TOURISM ADVISORY COMMITTEE MEETING
FEBRUARY 9, 2017 2:00pm
MUNICIPAL HALL, 7360 COLUMBIA STREET**

PRESENT: Donna Gault (Chair), Councillor Dennis Dugas, District of Port Hardy; Councillor Rick Marcotte, District of Port Hardy; Elizabeth Aman-Hume, Executive Director, Chamber of Commerce; Louisa Bates, Visitor Information Centre; Gaby Wickstrom, Vancouver Island North Tourism

Staff: Adrian Maas, Director of Financial Services; Allison McCarrick, CAO; Leslie Driemel, Recording Secretary

Also Present: Councillor John Tidbury

Regrets: Mike Kelly, Tides and Tales/Codfather Charters, Tourism Stakeholder rep; Joli White, Tourism Coordinator, Vancouver Island North Tourism

A. CALL TO ORDER

Chair Donna Gault called the meeting to order.

Time: 2:03pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda of the Tourism Advisory Committee meeting February 9, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Tourism Advisory Committee meeting held October 27, 2016

Moved/Seconded/Carried

THAT the Minutes of the Tourism Advisory Committee meeting held October 27, 2016 be accepted as presented.

2. Minutes of the Accommodation Provider Municipal and Regional District Tax Application Review Information Meeting, 2:00 pm October 18, 2016.

D. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review of Action items

A. Maas reviewed the MRDT Application process to date and advised he has called the Ministry regarding the status of the application but has not had a response.

<u>Item</u>	<u>Date</u>
Council approval of application	November 8
Council Bylaw Readings	November 8 for 1 st , 2 nd and 3 rd Readings
Council Bylaw Approval	November 22
MRDT Application Submission	November 23 - left November 24 waiting for response

2. 2017 Budget

The 2017 Budget will be amended to reflect Council's approval.

TAC-2017-001
APPROVAL OF
AGENDA

TAC-2016-002
MINUTES OCTOBER
27/16 APPROVED AS
PRESENTED

DRAFT

3. Tactical Plan

The plan is to be emailed to Committee members to review and ensure tactics presented are still the intent of Committee, confirm and continue to move forward with implementation

a) Social Media Engagement with stakeholders and community.

Louisa Bates reviewed the activities, posts etc on social media. Engagement is through FaceBook and Instagram with 22,000+ views. She is contacting Destination BC on how to engage the stakeholders. There is a need to contact stakeholders and advise that they can contribute. The Committee discussed local stakeholders and their level of training in accessing social media.

Gaby Wickstrom advised the Vancouver Island North Tourism spring launch is May 4th at Kwa'lilas Hotel. It was suggested that the regional tourism meeting have an information session on sharing social media.

Donna Gault suggested that an executive summary of the minutes be emailed to stakeholders rather than the full minutes of the Tourism Advisory Committee.

b) Discuss additional online marketing opportunities

Louisa Bates requested confirmation on adding additional opportunities as they arise. The Committee advised that if they are within the tactical plan and within budget, then additional online marketing opportunities can proceed.

4. ORV Tourism – Donna Gault

Donna advised the ORV Tourism proponent is meeting with V. I. North Regional Tourism in March. Discussion may include walking paths vs atv vehicles trails and concerns about trails that cross regional and municipal boundaries.

5. 2016 Financial Reporting and Annual Performance Review status.

Adrian Maas advised the balance to December 31, 2016 is \$84.59

DRAFT

A MRDT requirement is the written part of the 2016 V. I. North Tourism performance report – April 30 deadline. Adrian Maas will email a copy of last year's report to Gaby Wickstrom and she will work with Jolie White to produce a 2016 report.

Donna Gault commented that hotel numbers will change in 2017, i.e gain the Kwa'lilas Hotel, the cabins at Sunny Sanctuary and Sockeye Cabins.

6) 2017 Stakeholder Engagement Session - set date, prepare discussion points to present to stakeholders.

The Committee discussion on the Stakeholder engagement session included:

- The need for stakeholders to share social media content and the use of a regional contractor as a contact person to get partnerships and share costs
- 2016 project review
- social media marketing opportunities
- 2017 tactical plan
- Possible buy in opportunities
- Number of sessions
- Paper and online survey
- Include incentive to attend

The 2017 Stakeholder Engagement Session is scheduled for Wednesday April 5th 2017 at 2:00 pm at the Visitor Center Board Room.

7) Pre-schedule PHTAC meetings for 2017.

It was agreed the upcoming schedule would be:

- Committee meeting: March 8 from 2-4 pm in Council Chambers
- Stakeholder Engagement Session: April 5th at 2:00 pm in Visitor Center Board room
- Committee meeting: May 3rd at 2:00 pm in Council Chambers.
- Future meetings to be decided at the May 3rd meeting

E. NEW BUSINESS

No new business

F. CORRESPONDENCE

None in agenda package.

DRAFT

G. ROUNDTABLE

- Donna Gault: Airport Inn is slowly sending in CBRE data and a request for regional data may be put forward.
- Louisa Bates: Visitor Info Center is coming into a busy season, Ocean Day, Canada Day 150 Celebrations, a Destination BC Fam Tour scheduled for June 2017. Looking to extract 2016 visitor profile information for V.I. North Tourism and will write it into the annual performance for 2016.
- Elizabeth Aman-Hume: Chamber of Commerce is hosting Chamber Lunch Wednesday, February 15th 11:45am-1:00pm with Mayor Hank Bood as guest speaker.
- Gaby Wickstrom, VINT: North Island area is being designated a whale heritage site and a website is being developed; a trail app and desktop app for all trails is being done, GPS data needed. VINT is working with NISS and PHSS tourism classes and Western Forest Products.
- Councillor John Tidbury advised that Western Forest Products is unveiling its updated road map Feb 23rd at the V.I. North Woodlands Advisory Committee meeting.

H. NEXT MEETING DATE – Committee meeting: March 8 from 2-4 pm in Council Chambers and Stakeholder Engagement Session: April 5th at 2:00 pm in Visitor Center Board room

ADJOURNMENT

Moved/Seconded/Carried

THAT we adjourn

Time 4:00pm

TAC-2017-002
ADJOURNMENT



**MINUTES OF THE
DISTRICT OF PORT HARDY
FIRST NATIONS RELATIONS COMMITTEE MEETING
4:00PM TUESDAY, FEBRUARY 14, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL, 7360 COLUMBIA STREET**

Committee Members: Councillors Pat Corbett-Labatt (Chair), Rick Marcotte

Also Attending: Councillor Dennis Dugas – for Councillor Wishart

Regrets: Councillor Leightan Wishart

Staff: Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

A. CALL TO ORDER

Councillor Pat Corbett-Labatt called the meeting to order at 4:00 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the First Nations Relations Committee meeting of February 14, 2017 be accepted as presented.

FNRC
2017-003
AGENDA FEB
14/17
ACCEPTED

C. ADOPTION OF MINUTES

Minutes of the First Nations Relations Committee meeting held January 10, 2017.

Moved/Seconded/Carried

THAT the minutes of the First Nations Relations Committee meeting held January 10, 2017 be accepted as presented.

FNRC
2017-004
MINUTES OF
JAN 10/17
ACCEPTED

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review and Update of Action Items

Action items were reviewed and updated

The Committee discussed who to contact at local First Nations if no response is received to the letters of invitation to the Canada 150 mural unveiling. Councillor Corbett-Labatt and Allison McCarrick will make contact in the future as needed.

ACTION ITEM
REVIEW

F. CORRESPONDENCE

No Correspondence

G. NEW BUSINESS

1. Truth and Reconciliation Commission of Canada: Calls to Action

DRAFT

Councillor Corbett-Labatt and the Committee reviewed Calls to Action pertaining to municipal governments, namely numbers 3, 23, 40, 43, 47, 57, 64, 77, and 87. Many of the items are not within District's jurisdiction to make change.

Item #64 "provide an education on comparative religious studies with a segment on Aboriginal spiritual believes and practices developed in collaboration with Aboriginal Elders."

It was suggested Avalon School and Rainbow Daycare as recipients of District of Port Hardy permissive exemptions from taxation, be contacted to see if they provide education as detailed in #64 above.

H. COUNCIL / COMMITTEE REPORTS

Pat Corbett-Labatt commented that the new North Island Eagle Newspaper had a good article on the Canada 150 mural project.

I. NEXT MEETING DATE: March 14 2017 3:00 pm

Upcoming Meeting Dates: April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12.

J. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 4:38 pm

FNRC
2017-005
ADJOURNMENT

DRAFT



**MINUTES
DISTRICT OF PORT HARDY
PARKS & RECREATION REVIEW COMMITTEE MEETING
HELD WEDNESDAY FEBRUARY 15, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

Committee Members: Councillors: Fred Robertson, (Chair) John Tidbury

Also Present: Councillor Dennis Dugas (for Councillor Wishart)

Staff: Allison McCarrick, CAO; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services, Sean Mercer, Manager of Operations and Community Services; Leslie Driemel, Recording Secretary

Regrets: Councillor Leightan Wishart

A. CALL TO ORDER

Councillor Robertson called the meeting to order at 3:02pm.

B. APPROVAL OF AGENDA

Councillor Robertson requested additions to the agenda:

Action Items: Fort Rupert Trail Update

New Business: Kayak launch – request for free parking, Reciprocal Agreement with School District 85, Pickle Ball, Ball Tournaments / Camping at Storey's Beach.

Moved/Seconded/Carried

THAT the February 15, 2017 agenda be adopted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Parks & Recreation Review Committee meeting held January 18, 2017.

Moved/Seconded/Carried

THAT the minutes of the Parks & Recreation Review Committee meeting held January 18, 2017 be accepted.

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review of Action Items

Youth Soccer Grant in Aid

The Committee discussed the Council decision regarding the awarding of the Grant in Aid to Port Hardy Youth Soccer and requested that the organization be made aware of the details in Council's motion.

Late Item: Reciprocal Use of Facilities with School District 85

The Committee discussed the current agreement which has been in place for decades and requested it be brought forward to the next meeting.

PRCC
2017-004
ADOPTION OF
AGENDA FEB
15/17 AS
AMENDED

PRCC
2017-005
MINUTES JAN
18/17
ACCEPTED

REVIEW OF
ACTION ITEMS

PH YOUTH
SOCCER GRANT
IN AID

SD 85
RECIPROCAL
USE
AGREEMENT

DRAFT

FORT RUPERT
TRAIL

Fort Rupert Trail

Allison McCarrick advised WFP has agreed to contribute up to \$10,000 in manpower & supplies. Details of the contribution are to be determined and ongoing discussions will continue. The Committee further discussed:

- Signage – template for Regional signage to be coming from the RDMW, but not any actual signs. District will provide signage when template received.
- Labour and maintenance budgets for the trail.
- Kilometre markers – the style of markers as well as supply and installation and their primary use as emergency reference points.

CAPITAL
REVIEW LIST

2. Capital Review List

The Committee discussed future funding that may be available from the Community Forest for recreational projects. Upcoming recreation capital projects and other facility concerns were reviewed. It was agreed that the Committee would review past recreational wish lists as well as bring forward new projects and ideas. It was commented that new projects and facilities also adds to future labour and maintenance budgets.

F. CORRESPONDENCE

No Correspondence.

G. NEW BUSINESS

1. Quatse Marsh Update

QUATSE MARSH
UPDATE

Sean Mercer updated the Committee on the Ducks Unlimited project at Quatse River Marsh area. They are requesting District permission to use the old Goodspeed Road dyke trail for relocating of rock materials. Concerns regarding the watermain location and road sloughing in the area were discussed. It was suggested Ducks Unlimited be contacted to leave a supply of rip rap on the side of the road for future road repair by the District.

Councillor Robertson voiced concerns on whether Ducks Unlimited have consulted with local First Nations. He commented there was no Kwakiutl First Nation representation at the Fort Rupert Trail sign unveiling and he was concerned they had not been consulted on this project.

Councillor Robertson voiced concerns that the Kwakiutl First Nation may, as the project involves District land, come back on the District if they were not consulted.

Allison McCarrick advised that projects that are done through the Ministry of Environment approvals process are mandated to consult with local First Nations.

Councillor Dugas asked if Fisheries and Oceans approvals have been provided to the District. Allison McCarrick advised that Ducks Unlimited can be asked to provide assurances. Abbas Farahbakhsh advised the District is an added insured for \$5 million on the project.

It was commented that Ducks Unlimited has experience and expertise in these types of projects and that it is believed all processes, permits and regulations are obtained and followed.

DRAFT

SKATE BOARD
PARK

2. Skate Board Park Information.

The Committee reviewed the skate board park information in the agenda package. A general discussion was held on the costs of skate parks. Councillor Robertson commented that there needs to be more certainty on the multiplex project before proceeding with new skate board park plans.

KAYAKERS &
FREE PARKING

LATE ITEMS:

• **Kayakers request for free parking**

The Committee discussed the request from kayakers to have free overnight parking at Bear Cove Recreation Site while they are out on excursions. They were advised of free and paid long term parking facilities available in the District.

CAMPING AT
BALL
TOURNAMENTS

• **Ball Tournaments / Camping at Storey's Beach**

The Committee discussed the increase in camping at Storey's Beach during summer ball tournaments. The current Parks & Beaches bylaw does not allow camping in District parks without obtaining prior permission. The Committee requested staff contact local ball tournament organizers and request they apply to the District for permission to camp prior to any events.

PICKLE BALL &
SHUFFLEBOARD

• **Pickle Ball**

The Committee discussed the growing popularity of pickle ball as a recreational activity and whether the tennis courts could be relined with a pickle ball court. Councillor Tidbury advised that the seniors are also interested in having an indoor shuffleboard court in the community.

The Committee requested staff research pickle ball and shuffleboard court layouts as well as equipment costs.

H. NOTICE OF MEETING: 3:00 pm Wednesday March 15, , 2017
Upcoming meeting dates: April 19, May 17, June 21, July 19, August 23, September 20, October 18, November 15, December 20.

I. ADJOURNMENT

PRCC
2017-006
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 4:05 pm

DRAFT



**MINUTES OF THE DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE MEETING
HELD FEBRUARY 20, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Committee members: Councillors Dennis Dugas, Rick Marcotte and John Tidbury (Chair);

ALSO PRESENT: Allison McCarrick, CAO; Abbas Farahbakhsh, Director Operational Services; Heather Nelson-Smith, Director of Corporate Services; and Sean Mercer, Operations Manager; Leslie Driemel, Recording Secretary

REGRETS: None

A. CALL TO ORDER

Councillor Tidbury called the meeting to order at 3:00pm.

B. APPROVAL OF AGENDA

Councillor Marcotte requested Handicap parking be added under Business Arising.

Moved/Seconded/Carried

THAT the agenda for the Operational Services Committee meeting of February 20, 2017 be accepted as amended.

C. MINUTES

1. Minutes of the Operational Services Committee meeting held January 23, 2017.

Moved/Seconded/Carried

THAT the minutes of the Operational Services Committee meeting held January 23, 2017, be accepted.

D. DELEGATIONS

No delegations

E. BUSINESS ARISING / UNFINISHED BUSINESS

1. Review and Update of Action Items

Handicap Parking

Councillor Marcotte advised he has had discussion with Eddy Lagrosse regarding signage for handicapped parking at the apartment.

Abbas Farahbakhsh advised discussions have been held with the apartment manager regarding loading zone and handicapped parking signs. The apartment manager advised handicapped parking is not required at this time.

The Committee was advised that the building is currently grandfathered for parking requirements. If any major renovation or change in occupancy numbers is done then meeting any new building code regulations would be required.

OP SCVS
2017-004
AGENDA FEB 20/17
ACCEPTED AS
AMENDED

OP SCVS
2017-005
MINUTES JAN 23 /17
ACCEPTED

ACTION ITEMS

DRAFT

Sidewalk Policy:

Discussion included:

- Sidewalk clearing policies from various municipalities
- Clearing sidewalks in public areas vs residential
- An option of seniors paying a fee for sidewalk clearing by District employees. A concern raised was that if a fee is paid, then work has to be done and manpower becomes an issue.

Abbas Farahbakhsh to present a draft policy for the March Committee meeting.

Parade Routes

Discussion included:

- Manpower required on day of event
- Develop a parade permit application that outlines specific requirements
- Timeline for applications
- Advertising that a permit is required

Abbas Farahbakhsh to present a draft parade application form for the April Committee meeting.

Dog Park

Allison McCarrick advised this is now with the Parks & Recreation Review Committee and will be deleted from the action items.

Watershed Working Group

Abbas Farahbakhsh advised he has had discussions with Island Health regarding a Watershed Protection Plan. The current plan will be reviewed and a simpler plan will be drawn up that will include risks in the watershed and possible remedies. A draft will be available mid March and the draft plan will be reviewed by the Watershed Working Group.

Rotary Park

Sean Mercer advised the project is still in progress and fence posts are being prepared for treatment and installation.

Generator at Municipal Hall

Councillor Tidbury advised the generator will be checked monthly by Port Hardy Fire Rescue. This item will be removed from action items.

Land Exchange with Kwakiutl First Nation re: Fort Rupert Lift Station

Allison McCarrick advised she will discuss this project with Abbas Farahbakhsh and Sean Mercer and develop a full report on this item.

2. Capital Items List/Operations Updates

The list of capital items was reviewed and updated. It was noted that the museum project is finished and that a RFQ has been issued for the Seagate Pier Building Update.

3. Copy of letter from A. McCarrick, CAO to Tony Platen, EMCON Services (Jan 24/17) re: Ministry of Transportation Highways in the Port Hardy area was received for information. Allison McCarrick advised there has been no reply from EMCON as yet.

F. CORRESPONDENCE

No correspondence.

G. NEW BUSINESS

No new business.

DRAFT

H. COUNCIL/COMMITTEE REPORTS

Allison McCarrick advised:

- Dave Wainright has been hired as the Maintenance Supervisor at Public Works.
- Renovation at RCMP building has begun
- Telus fibre update is in progress. The District may receive phone calls from citizens regarding the contractor cutting driveways for conduit installation.

Councillor Dugas requested an update on:

- Seaplane Base - and was advised that the property assessment report is expected shortly, an environmental review is scheduled for February 28 and a realtor appraisal will follow.
- Bear Cove Recreation Site Tourism Service – and was advised there was only one submission from the previous contractor. They are requesting the same terms as before and the term will be for a 2 year contract with a renewal option for another 2 years.
- Seagate Pier Building – and was advised that the RFQ is out with a closing date of February 28 and that the Coast Guard is looking for a one year contract.

I. NOTICE OF MEETING:

Next scheduled meeting: Monday March 20, 2017

Upcoming meeting dates: April 18, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 18

J. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 3:50pm

DRAFT

OP SCVS
2017-006
ADJOURNMENT



**DISTRICT OF PORT HARDY
BYLAW 1063-2017
A BYLAW FOR DISTRICT OF PORT HARDY
USER RATES AND FEES AMENDMENT FOR 2017**

WHEREAS the Council considers it desirable to amend fees for services provided by the Municipality;

The Council of the District of Port Hardy enacts as follows:

1. TITLE
 - (a) This bylaw may be cited for all purposes as the "District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No. 1063-2017".
2. ENACTMENT
 - (a) This bylaw is in effect on adoption.
3. SCHEDULES
 - (a) Schedule G of Bylaw 1057-2016 is hereby amended by deleting the following table

Bear Cove Recreation Site	Rates
Moorage - Charter Boat Operator	
Monthly/metre	\$ 17.62
All other moorage	
Daily/metre	\$ 2.34

and replacing it with the table below

Bear Cove Recreation Site	Rates
Moorage - Charter Boat Operator	
Monthly/metre	\$ 17.62
All other moorage	
Daily/metre	\$ 2.34
Weekly/metre	\$ 13.14

- (b) Schedules A, B, and D are hereby amended by amending the phrase:

"Seniors Discount

Property owners who are Seniors shall receive a discount on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the *Home Owner Grant Act*."

Wherever it appears to include: "On application, with proof of age, discounts shall be permitted retroactively for the previous billing period and if applicable for the previous calendar year only if previously paid by the due date."

- (c) Schedule A is hereby amended by adding to section 4 Quarterly Rates the following

39	For each Metered Service outside District of Port Hardy boundaries a charge which is the greater of the flat unit fee based on unit type OR \$1.22 per Cubic Meter (M3)	Greater of \$ Flat rate OR \$1.22 /m3
----	---	---------------------------------------

(d) Schedule J is hereby amended by deleting the phrase in section 4 a) "A re-inspection fee where more than two inspections are necessary."

and replacing it with "A re-inspection fee where more than two fire or building inspections are necessary."

Read a First time on the 14th day of February, 2017.

Read a Second time on the 14th day of February, 2017.

Read a Third time on the 14th day of February, 2017.

Adopted on the ____ day of _____ 2017.

Director of Corporate Services

Mayor

Certified a true copy of
Bylaw No.1063-2017 as adopted.
Director of Corporate Services