



**MINUTES OF DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE
MEETING HELD FEBRUARY 19, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Chair Rick Marcotte and Councillors Dennis Dugas and Rick Marcotte,

ALSO PRESENT: Rick Davidge, Chief Administrative Officer

MEMBERS OF THE PUBLIC: 3

A. CALL TO ORDER

Chair Rick Marcotte called the meeting to order.

Time: 3:30pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda be approved as presented.

C. DELEGATION

1. Mr. Mike Haffenden re: layout of public wharf and tidal grid.

Mr. Mike Haffenden spoke to the need of a tidal grid at Fisherman Wharf. He indicated some infrastructure from the old grid is still on site but needs upgrading. He indicated that, with the travel lift no longer available, Port Hardy needs something for local and transient fishers to use. Chair Marcotte and Rick Davidge, CAO spoke to the partnership with Small Craft Harbours and ownership and development issues for a grid.

It was agreed that staff will look into the matter with Small Craft Harbours and report back to the Committee.

2. Mr. Steve Legge, RPF, Practices Forester and Kathleen Crowhurst, Harvest Technician BC Timber Sales re: Proposed BC Timber Sales development of Cutblock PHhd977, within the Port Hardy Community Watershed

Mr. Steve Legge and Kathleen Crowhurst presented information on a cutblock located partially in the watershed area that they wish to develop under BC Timber Sales. The block has been carefully researched and developed for sale and would be managed under watershed regulations in the *Forest and Range Practices Act*.

Moved/Seconded/Carried

The Operational Services Committee recommends to Council that the proposed BC Timber Sale block PHhd977 proceed.

DRAFT

DRAFT

OP SCVS
2015-008
AGENDA
APPROVED

DELEGATION:
MR. MIKE
HAFFENDEN RE:
LAYOUT OF
PUBLIC WHARF

DELEGATION:
BC TIMBER
SALES RE
CUTBLOCK
PHhd977

OP SCVS
2015-009
BC TIMBER
SALES RE
CUTBLOCK
PHhd977
PROCEED

D. MINUTES

1. Minutes of the Operational Services Committee meeting held January 22, 2015.

OP SCVS
2015-010
MINUTES JAN
22/15 APPROVED

Moved/Seconded/Carried

THAT the minutes of the Operational Services Committee meeting held January 22, 2015 be approved as presented.

E. BUSINESS ARISING / UNFINISHED BUSINESS

Action Items were received for information.

DRAFT

G. CORRESPONDENCE

1. Deryk Lee, PWABC President re: Seeking support to recognize and promote National Public Works Week May 17-23, 2015 as National Public Works Week in Port Hardy.

OP SCVS
2015-011
NATIONAL
PUBLIC WORKS
WEEK MAY 17-23
2015

Moved/Seconded/Carried

The Operational Services Committee recommends to Council that the District of Port Hardy recognize and support National Public Works Week May 17-23, 2015 in Port Hardy.

H. STAFF REPORTS

The Committee and Rick Davidge, CAO discussed a number of items that are being addressed by staff under reports:

- 1) upgrades to SCADA system
- 2) confined space entry trailer and options
- 3) Utility vehicle fleet options

I. NEW BUSINESS

The Committee discussed the former Watershed Working Group and how to continue to move it forward. To be brought forward for discussion at the next meeting

J. NEXT MEETING: March 19, 2015 at 4:00pm

The Committee will meet at the Operational Services Yard with tours of facilities to be arranged.

Upcoming Meeting dates: April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, December 17

OP SCVS
2015-012
ADJOURNMENT

K. ADJOURNMENT:

THAT we adjourn

Time: 4:40 pm

DRAFT

File: 12290-20/Watershed

January 20, 2015

Rick Davidge
Chief Administrative Officer
District of Port Hardy
7360 Columbia Street
Box 68
Port Hardy, B.C.
V0N 2P0

RE: BC Timber Sales plan referral

Dear Sir;

The Port McNeill Timber Sales Office (BC Timber Sales Seaward Business Area) would like to invite the District of Port Hardy and the Tsulquate Watershed Stakeholders group for a meeting to review planned BC Timber Sales operations within the Port Hardy Community Watershed in the vicinity of the Tsulquate River.



BC Timber Sales is proposing the development of block PHhd977 which would include an estimated 15 hectares of forest harvesting and an estimated 1.5km. of road construction within the Port Hardy Community Watershed. The Seaward Forest Stewardship Plan commits our operations to conforming to the Government Objectives for water in Community Watersheds under the Forest and Range Practices Act, which includes ensuring that our operations are not materially affecting the quantity or the quality of water available from the community waterworks. We would like to discuss with the District of Port Hardy and with the Tsulquate Stakeholders how we can successfully develop block PHhd977 such that it will conform to the Government objective as well as our Forest Stewardship Plan commitment. The enclosed mapping illustrates the proposed location of cutblock PHhd977 and associated road access.

If you would like to confirm a date to meet with our office us to discuss our proposed activities and any concerns you may have please don't hesitate to contact our office at your convenience. I can be reached by phone at 250-956-5056, or by e-mail at Steve.Legge@gov.bc.ca.

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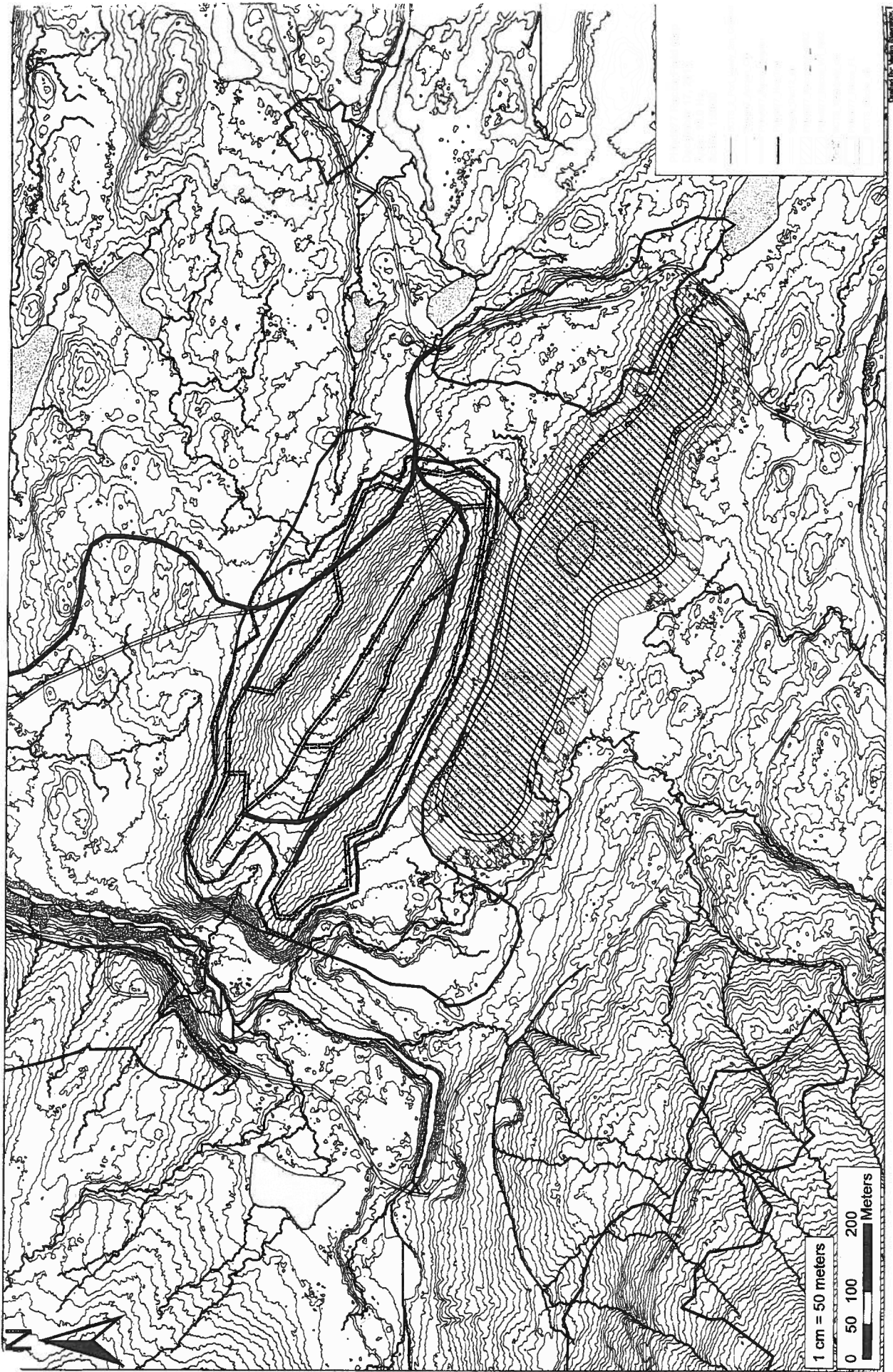
Sir

If you have any questions in the meantime feel free to contact our office at your convenience.

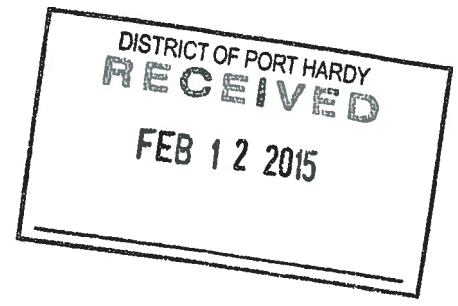
Yours truly,

Steve Legge, R.P.F., Practices Forester
Port McNeill Timber Sales Office

Enclosure(s): Port Hardy (N) Operational Map



D'SCUS AGSM.



February 2, 2015

Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers

Re: National Public Works Week, May 17-23, 2015 – "Community Begins Here"

The Public Works Association of British Columbia (PWABC) is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 17-23, 2015 as National Public Works Week in your community. This year's theme is "Community Begins Here".

National Public Works Week is observed each year during the third full week of May and this is the 55th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.pwabc.ca for information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 250.819.6290. Thank you for making a difference.

Please note that we have a new address and declarations should be forwarded to:

PWABC
#102 – 211 Columbia ST
Vancouver BC V6A 2R5

Yours truly,

Deryk Lee
PWABC President



#102 – 211 Columbia ST Vancouver BC V6A 2R5 1.877.356.0699
www.pwabc.ca



PROCLAMATION
"Community Begins Here"
PUBLIC WORKS WEEK
MAY 17-23, 2015

WHEREAS: *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of (Enter your city/municipality/town/etc name); and*

WHEREAS: *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

WHEREAS: *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

WHEREAS: *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

WHEREAS: *Public Works Week also recognizes the contributions of public works professionals.*

NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of **May 17-23, 2015, as **Public Works Week** in Enter your municipality.**

Dated this day of _____, 2014.

(Enter Mayor's Name), Mayor

DISTRICT OF PORT HARDY

POLICY MANUAL

COUNCIL POLICY
COUNCIL

PROCLAMATIONS

POLICY # CP1.2

Approved: February 24, 2009

Page 1 of 1

PREAMBLE

The Council for the District of Port Hardy receives a large number of proclamations from local, provincial and federal groups and organizations each year, requesting support from the Mayor in proclaiming or recognizing specific events, days, weeks or months.

Each year the number of proclamations increases and many are submitted from organizations who have no local or regional affiliation and whose requests are not always clearly presented or understood. Some requests for proclamations do not include a sample proclamation, requiring staff time to draft the proclamation.

POLICY

1. Council will consider requests for proclamations when they are supported by a local organization.
2. Requests for proclamations from organizations without a local sponsor may be considered if sponsored by a member of the District of Port Hardy Council.
3. The request for a proclamation must include a draft proclamation.

Resolution number 2009-040