



## **DISTRICT OF PORT HARDY**

# **AGENDA**

## **REGULAR COUNCIL MEETING**

### **7:00 PM, TUESDAY, FEBRUARY 24, 2015**

#### **MUNICIPAL HALL COUNCIL CHAMBERS**

#### **7360 COLUMBIA STREET**

**Mayor:** Hank Bood  
**Councillors:** Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,  
Fred Robertson, John Tidbury

**Staff:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services  
Allison McCarrick, Director of Financial Services  
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR COUNCIL MEETING  
7:00 PM TUESDAY, FEBRUARY 24, 2015  
Council Chambers - Municipal Hall**

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<u>Page</u>		Time:
	<b>A. CALL TO ORDER</b>	
	<b>B. APPROVAL OF AGENDA AS PRESENTED (or amended)</b>	
	Motion required	1.        2.
	<b>C. ADOPTION OF MINUTES</b>	
1	1. The minutes of the Special Council meeting held February 10, 2015.	
	Motion required	1.        2.
2-4	2. The minutes of the Regular Council meeting held February 10, 2015.	
	Motion required	1.        2.
5-18	3. The minutes of the Committee of the Whole meeting held February 19, 2015	
	Motion required	1.        2.
	<b>D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL</b>	
	No delegations.	
	<b>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</b>	
19-20	1. Council Action items. For information.	
	<b>F. CORRESPONDENCE</b>	
21-22	1. Kate Pinsonneault, Executive Director, North Island Early Child Development Society (Feb 1/15) re: request for conference sponsorship	
23	Council Policy CP2.7 Grants in Aid / Fee for Service. For information.	
	Motion /direction	1.        2.
24	2. Jack Davidson, President, B.C. Road Builders & Heavy Construction Association (Feb 3/15) re: Congratulations on election. For information.	
25-26	3. Copy of letter to Joe Natale, President & CEO, Telus from Claire Trevena, MLA (North Island) (Feb 3/15) re: internet connectivity cell coverage and pager service. For information.	
	<b>G. NEW BUSINESS</b>	
	None in agenda package.	
	<b>H. COUNCIL REPORTS</b>	
	1. Verbal reports from Council members.	

**I. COMMITTEE REPORTS**

- 27-28 1. Draft minutes of the Parks & Recreation Review Committee meeting held February 17, 2015. Recommendations to Council:

a. *"The Parks and Recreation Review Committee recommends to Council that early budget approval of up to \$20,000 be allotted for Beaver Harbour Park outfield upgrades."*

Motion /direction 1. 2.

b. *"The Parks and Recreation Review Committee recommends to Council that the Beaver Harbour Park ball diamond #3 lights be assessed AND THAT if unsafe they be removed AND THAT a cost estimate to replace ball diamond #3 lights be prepared."*

Motion /direction 1. 2.

**J. STAFF REPORTS**

None

**K. CURRENT BYLAWS AND RESOLUTIONS**

- 29-30 1. District of Port Hardy Bylaw 1038-2015, A Bylaw to Amend District of Port Hardy Emergency Program Bylaw 17-2007. For Adoption.

Motion required 1. 2.

- 31-32 2. District of Port Hardy Bylaw 1037-2015 A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street. For First, Second and Third Readings.

Motion required 1. 2.

**L. PENDING BYLAWS**

No pending bylaws.

**M. INFORMATION AND ANNOUNCEMENTS**

February 26 Committee: Occupational Health & Safety, 8:30am, Council Chambers  
March 3 Port Hardy Twinning Society, 7:00pm, Council Chambers  
March 10 Regular Council Meeting, 7:00pm, Council Chambers  
March 17 Parks & Recreation Review Committee 3:00pm, Council Chambers

**N. NOTICE OF IN CAMERA MEETING**

No in camera meeting scheduled at this time.

**O. ADJOURNMENT**

Motion required 1. 2.  
Time:



**MINUTES OF THE DISTRICT OF PORT HARDY  
SPECIAL COUNCIL MEETING  
FEBRUARY 10, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill Rick Marcotte Fred Robertson and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 6:30pm.

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

SC2015 -001  
APPROVAL OF AGENDA  
AS PRESENTED

**C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)**

Motion required as per section 92 of the Community Charter that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to Community Charter s. 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; Appointment of Emergency Coordinator.
2. Subject matter related Community Charter s. 90(1)(e) the acquisition, disposition or expropriation of land or improvements if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; Waterfront Park Expansion – Market Street Properties.

Moved/Seconded/Carried  
THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per sections 90(1)(a) and (e) to deal with subject matter related to an identifiable individual who holds or is being considered for a position as agent of the municipality, as well as the acquisition of land.

SC2015 -002  
CLOSE MEETING TO  
THE PUBLIC CC  
SECTIONs 90(1)(a) and  
(e)

**D. ADJOURNMENT**

Moved  
THAT the Special Meeting of Council adjourn.

Time: 6:43pm

SC2015 -003  
ADJOURNMENT

CORPORATE OFFICER  
& DEVELOPMENT SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
FEBRUARY 10, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services  
Allison McCarrick, Director of Financial Services  
Leslie Driemel, Recording Secretary

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** 3

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00 pm

**B. APPROVAL OF AGENDA**

2015-020  
APPROVAL OF  
AGENDA

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**C. ADOPTION OF MINUTES**

1. The minutes of the Committee of the Whole meeting held January 26, 2015.

2015-021  
COW MINUTES  
JAN 26/15  
APPROVED

Moved/Seconded/Carried  
THAT the minutes of the Committee of the Whole meeting held January 26, 2015 be approved as presented.

2. The minutes of the Regular Council meeting held January 26, 2015.

2015-022  
REGULAR  
MEETING  
MINUTES JAN  
26/15 APPROVED

Moved/Seconded/Carried  
THAT the minutes of the Regular Council meeting held January 26, 2015 be approved as presented.

**D. DELEGATIONS**

No delegations

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

ACTION ITEMS

1. Council action items were received for information.

**F. CORRESPONDENCE**

1. Sabrina Dent, Chair North Island Relay For Life Committee (Jan 22/15) re: Request for exemption from Noise Bylaw 949 for Relay for Life May 23, 2015 at Port Hardy Secondary School from 6:00pm until midnight.

2015-023  
RELAY FOR LIFE  
RE: EXEMPTION  
FROM NOISE  
BYALW 949

Council was advised by a notation in the agenda package regarding Bylaw 949 District of Port Hardy Noise Bylaw namely: Section 6 GRANT OF SPECIAL EXEMPTION: "Notwithstanding anything contained in this bylaw, any person may make application to Council to be granted a temporary exemption from any of the provisions of this bylaw and any exemption may be made by way of a resolution of Council and such resolution may contain such terms and conditions as Council sees fit".

Moved/Seconded/Carried

THAT the North Island Relay for Life Committee is hereby granted an exemption from Noise Regulation Bylaw 949 and is permitted the use of the District's traffic barriers, with respect to its 2015 Port Hardy Relay for Life event being conducted at the Port Hardy Secondary School track on May 23, 2015 from 6:00 pm until midnight.

2. Stewart Hawthorn, Grieg Seafood BC Ltd. (Dec.23/14) re: Grieg Seafood BC Ltd. Public Notification of and Invitation to Provide Comments on Aquaculture Applications.

Council discussed the public notification of and invitation to provide comments on two applications by Greig Seafood BC Ltd. with respect to proposed aquaculture operations in Clio Channel. Mayor Bood advised that Grieg Seafood would like a letter of support from the District of Port Hardy.

2015-024  
GREIG SEAFOOD  
BC LTD LETTER  
OF SUPPORT  
FOR CLIO  
CHANNEL  
AQUACULTURE  
SITES

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter of support for Greig Seafood BC Ltd. two new finfish aquaculture site applications in Clio Channel area where the farms will be located.

## **G. NEW BUSINESS**

No new business.

## **H. COUNCIL REPORTS**

Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

COUNCIL  
REPORTS

## **I. COMMITTEE REPORTS**

1. Draft minutes of the First Nations Relations Committee meeting held January 26, 2015 were received for information.

Councillor Hemphill provided an overview of the Committee meeting.

2. Draft minutes of the Parks & Recreation Review Committee meeting held February 3, 2015 were received for information.

Councilor Tidbury provided an overview of the Committee meeting.

## **J. STAFF REPORTS**

1. January 1, 2015 Accounts payable was received for information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. District of Port Hardy Bylaw 1038-2015, A Bylaw to Amend District of Port Hardy Emergency Program Bylaw 17-2007. For First, Second and Third Readings.

Councillor Pat Corbett-Labatt asked if it was normal practise to give first, second and third readings to bylaws at one time. Jeff Long, Director of Corporate and Development Services, advised that for most bylaws, the legislation allows for three readings to be conducted at one meeting with adoption to be considered at a subsequent meeting that is held at least one day later. Some types of bylaws must follow other procedures. An example is when it is subject to a public hearing, in which case, the bylaw can only be given up to two readings before the public hearing is conducted, after which, the bylaw can be given third reading and adopted.

2015-025  
BYL1038-2015 TO  
AMEND BL17-2007  
EMERGENCY  
PROGRAM.  
1<sup>ST</sup>, 2<sup>ND</sup> & 3<sup>RD</sup>  
READINGS

Moved/Seconded/Carried  
THAT District of Port Hardy Bylaw 1038-2015, A Bylaw to Amend District of Port Hardy Emergency Program Bylaw 17-2007 receive First, Second and Third Reading.

**L. PENDING BYLAWS**

District of Port Hardy Street Naming Bylaw No. 1037-2015

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No in camera meeting scheduled at this time.

**O. ADJOURNMENT**

2015-026  
ADJOURNMENT

Moved  
THAT the meeting be adjourned. Time: 7:22pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES

\_\_\_\_\_  
MAYOR



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**MINUTES OF THE DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING  
FEBRUARY 19, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

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**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services  
Allison McCarrick, Director of Financial Services  
Leslie Driemel, Recording Secretary

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

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**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 1:30 pm

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**C. DELEGATIONS**

1. Greg Fletcher, Administrator, Regional District of Mount Waddington (RDMW)  
re: services provided to Port Hardy by the RDMW

Mayor Bood introduced Greg Fletcher, Administrator for Regional District of Mount Waddington (RDMW). Mr. Fletcher used a power point presentation (attached to these minutes) to provide an overview of the services that the RDMW provides to the District of Port Hardy.

The review included information on:

- Board composition and area representation
- Regional services by population and assessment
- Regional and sub-regional service types and participation
- 2015 Port Hardy requisition
- RDMW regional services cost and Port Hardy's share of those costs

Mr. Fletcher conducted a review of each of the regional services including:

- Regional Hospital District;
- North Island 911 Corporation - 911 emergency call answering service;

Councillor Pat Corbett-Labatt asked if Telus could provide better cell service coverage between Port Hardy and Campbell River in those areas where cell service is not currently available, although in these same areas 911 coverage is available. Greg Fletcher advised Telus set up costs are high but that by sharing

COW 2015-003  
APPROVAL OF  
AGENDA



facilities it could be a possibility if the two corporations were willing to work together.

- Regional Emergency Planning;
- Regional Parks
- Regional Economic Development;

Mayor Bood commented that at the time he left the Mayor's office in 2006, the District did not participate in the regional economic or regional planning functions. He advised that the \$50,000 cost to participate in those functions should be reviewed by Council.

Councillor Marcotte commented he was surprised that Mayor Bood would be making comments regarding Port Hardy participation in these functions at this venue and suggested that any discussion on that topic be conducted at a future Council or strategic planning meeting.

Greg Fletcher advised that economic development initiatives are more successful when supported regionally. He advised that the downside to Port Hardy is that if there is no participation in a service, then Port Hardy does not have say in decisions in these areas that affect the region.

Council also discussed with Mr. Fletcher how regional economic development is benchmarked, how other areas are being affected by the closing of management offices in the forestry and aquaculture sectors, and other regional district economic development situations and models.

- Regional Planning;

Mr. Fletcher described the breakdown in regional versus rural planning services. He discussed the advantages of participating in regional planning, the region wide GIS System that is in place, collaboration with local First Nations and how planning works hand in hand with economic development to help leverage economic development goals and objectives.

Mayor Bood commented that the District has a small role in rural planning.

Jeff Long, Director of Corporate and Development Services, clarified the breakdown of the planning function, the costs associated with regional versus rural and the optionality associated with the services. In reference to the rural portion of the planning service, he asked Mr. Fletcher if it would be possible that in the RDMW's dealing with Crown land referrals perhaps those that reflect special interest for Port Hardy could also be forwarded to Port Hardy and that Port Hardy comments be included in the RDMW response back to the Province. Mr. Fletcher commented that Crown referrals are only sent to Port Hardy if the referral affects an area in proximity to Port Hardy.

- Solid Waste and Associated Carbon Credits;
- Transit

Mayor Bood opened the floor to questions from Council.

Councillor Marcotte asked if Namgis and other treaty negotiations and settlements in the RDMW will have an on regional services and cost sharing of these services.

Greg Fletcher advised that treaty / land settlements may have an impact on tax base. He cited the Kokish River hydroelectric project being on Crown land at present which is taxable for the RDMW, and if this land should become Namgis land as part of a settlement, it may no longer be part of the tax base and therefore, service costs would go up for other benefitting properties. In this discussion, Mr. Fletcher touched on participation in treaty talks. Councillor Robertson asked if the RDMW Board members that participate in such talks report back to their respective councils. Greg Fletcher advised and Mayor Bood corroborated, that treaty meetings are similar to in camera meetings and the Province requires that information discussed is not to be shared outside those meetings.

Councillor Robertson apologized for being late and asked how much attention is given to recreational planning in the RDMW. Mr. Fletcher advised very little and that anything that is undertaken is largely done off the side of staff's desks.

Given the arena arrangement in Port McNeill, Councillor Marcotte asked how the RDMW would feel about taking over the District's indoor pool and arena.

Mr. Fletcher advised that it is not so much a factor about what the RDMW feels, but rather what the RDMW taxpayers would feel about that.

Councilor Pat Corbett-Labatt advised that the Port Hardy pool is the only indoor pool on the North Island and it is used by all communities. She indicated the pool is in need of repairs and upgrades that are of financial significance to the District.

Mr. Fletcher advised that a pitch to take over the facilities would have to be made to the area directors and regional taxpayers and that a public process such as a counter-petition or referendum would be required. Mr. Fletcher advised that Mayor Parnham had started work on this initiative, particularly with local First Nations who could be key factor in the voting mechanism that is required to proceed.

Mayor Bood advised that in the past Port Hardy has been able to access funding from the Federal Government vis-à-vis the Department of Indian and Northern Affairs Canada.

Rick Davidge, Chief Administrative Officer, advised that the local First Nations have more resources today, but given the recreational facilities are located off reserves is an issue.

Mayor Bood thanked Mr. Fletcher for his informative presentation.

#### **D. COUNCIL RISES**

Moved

THAT the Committee of the Whole rise.

Time: 2:55pm

CORRECT

APPROVED


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DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES


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MAYOR

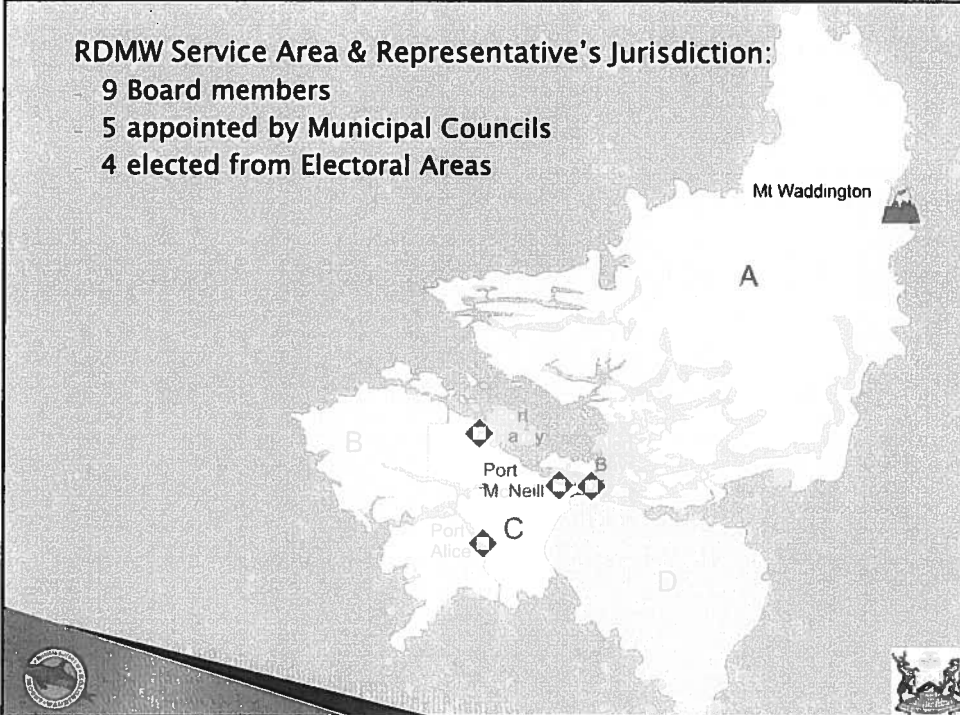
COW 2015-004  
ADJOURNMENT



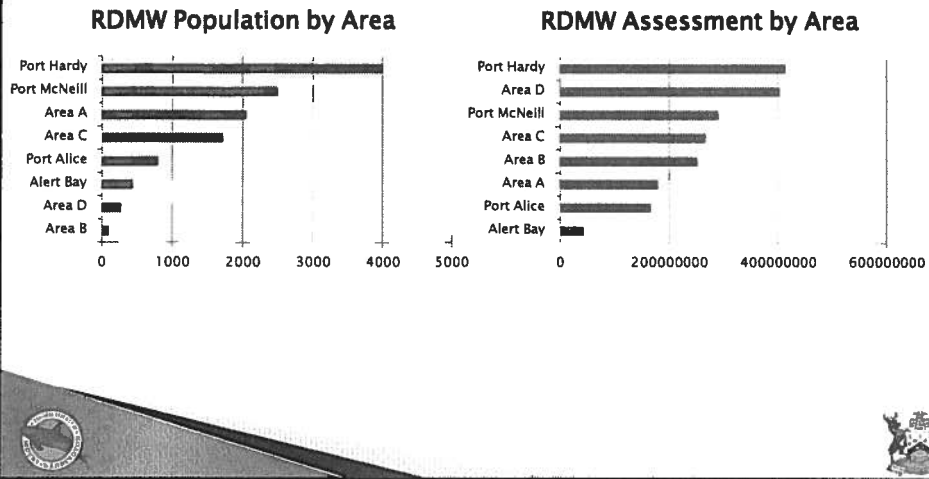
# Regional District of Mount Waddington Regional Services



**RDMW Service Area & Representative's Jurisdiction:**  
9 Board members  
5 appointed by Municipal Councils  
4 elected from Electoral Areas



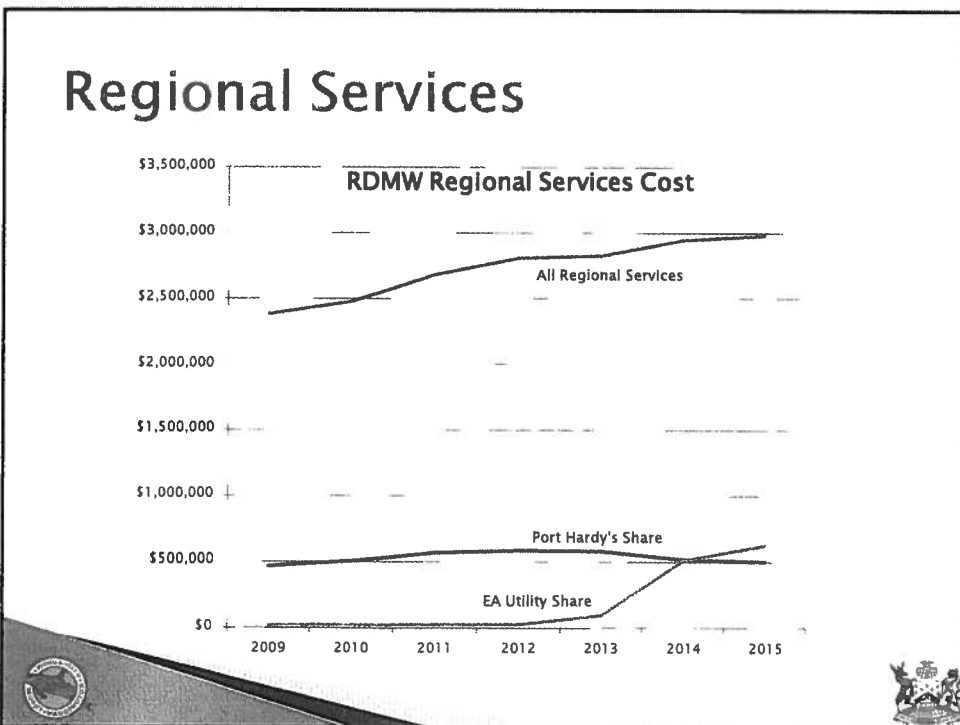
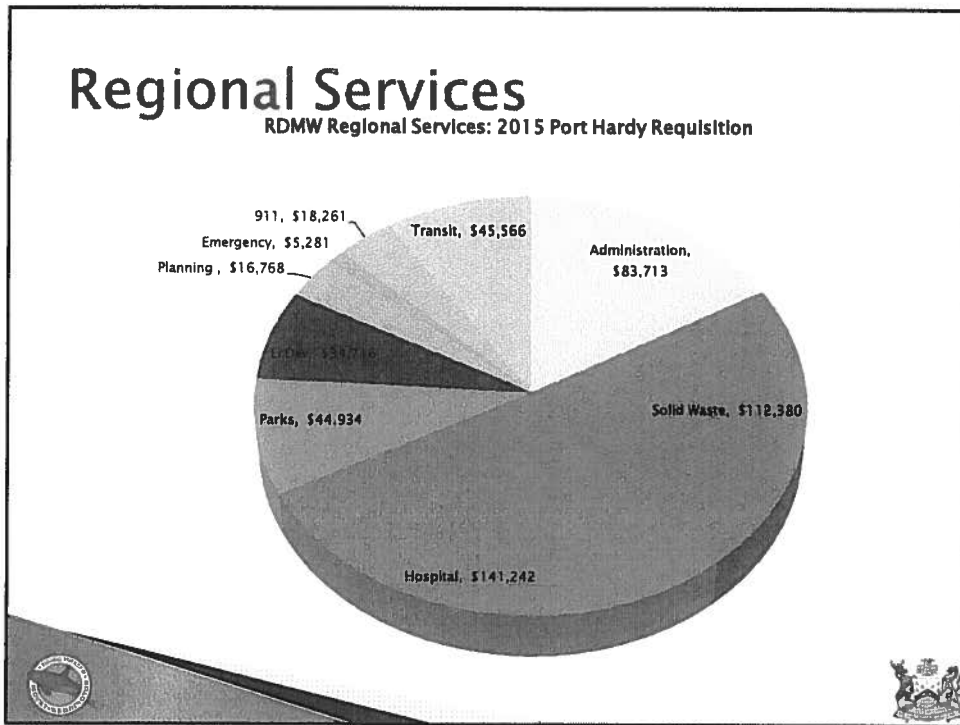
## Regional Services



## Regional Services

Port Hardy Participates in

- ▶ 7 Regional Services: Administration, Hospital Capital, 911 Corp, Parks, Regional Planning, Economic Development & Solid Waste
- ▶ 1 Sub Regional Services: Transit (6 of 8 areas participate together with 4 First Nations)



## **Regional Services: Regional Hospital District**

- ▶ Established in 1967
- ▶ Provides approx. 40% of capital costs for Hospitals & other health care facilities provided by VIHA, including new Port Hardy Primary Care Facility
- ▶ 2015 \$643,000 Cost Recovery from Local Government Property taxes (100%)
- ▶ Includes administrative support services for the Mount Waddington Community Health Network



## **Regional Services : 911 call Answering Service**

- ▶ 911 Corp Established in 1995
- ▶ Owned by 6 Regional Districts
- ▶ Provides emergency 911 call answering to entire RDMW, including all First Nations
- ▶ \$89,000 is RDMW share of Cost Recovery from Local Government Property taxes (100%)



## Regional Services : Regional Emergency Planning

- ▶ Established in 2005
- ▶ Includes 6 First Nations, 4 Municipalities & 4 Electoral Areas; participation by mutual aid agreement
- ▶ Regional Emergency Plan Coordination; includes cost of coordinator, training, exercises & meetings
- ▶ \$26,500 Cost Recovery from Local Government Property taxes (100%)
- ▶ Port Hardy is a participating voting member of NIREPC which meets 3 times per year



## Regional Services: Parks

- ▶ Established in 1972
- ▶ Maintains parks and recreation sites including campsites such as Link River and Bere Point and day use sites including Little Huson Caves
- ▶ Includes support for Mount Cain and the 7 Hills Golf Course
- ▶ Quatse River is run by contract
- ▶ 2015 \$249,000 Cost Recovery from Local Government Property taxes (100%)



## Regional Economic Development

- **Economic Development** was regionalized in 2006 to:
- Include North Island Tourism which provides tourism promotion & coordination for the entire North Island
- Supports the retention and attraction of working families within the Regional District through sustainable job creation.
- Increased regional development dialogue and partnerships between communities and First Nations through the North Island Regional Protocol Agreement.
- Education and training coordination addressing local labour market supply and demand, institutional inefficiencies and actively attracts new learners.
- A healthy, fairly assessed, regional tax base
- A healthy mixed economy of primary, secondary and tertiary industries that support a strong regional economy through diversity.



## Regional Economic Development

Some Recent Initiatives:



Strategic Sector Plan, 2015

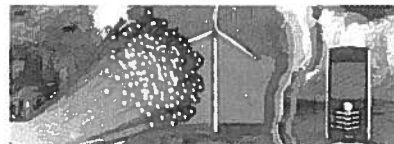
**NORTH ISLAND EMPLOYMENT**  
community partnership and success



Community  
Future

A North Island Coordinated Workforce Strategy:  
Supporting Economic and Employment Growth in the  
Mount Waddington Region

The case for improved telecommunications in the region.

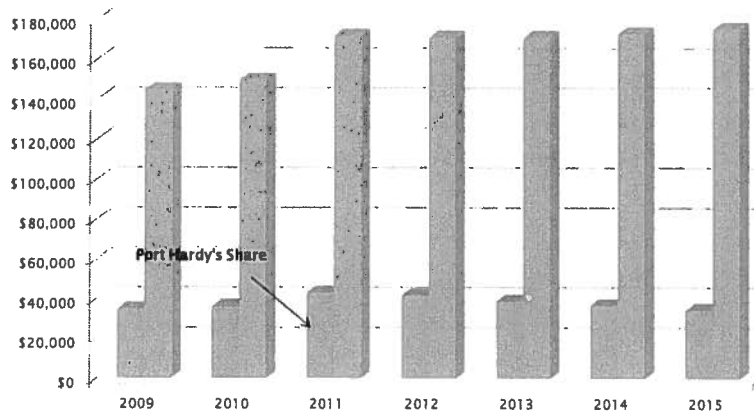


Telus investing \$10million in fibre





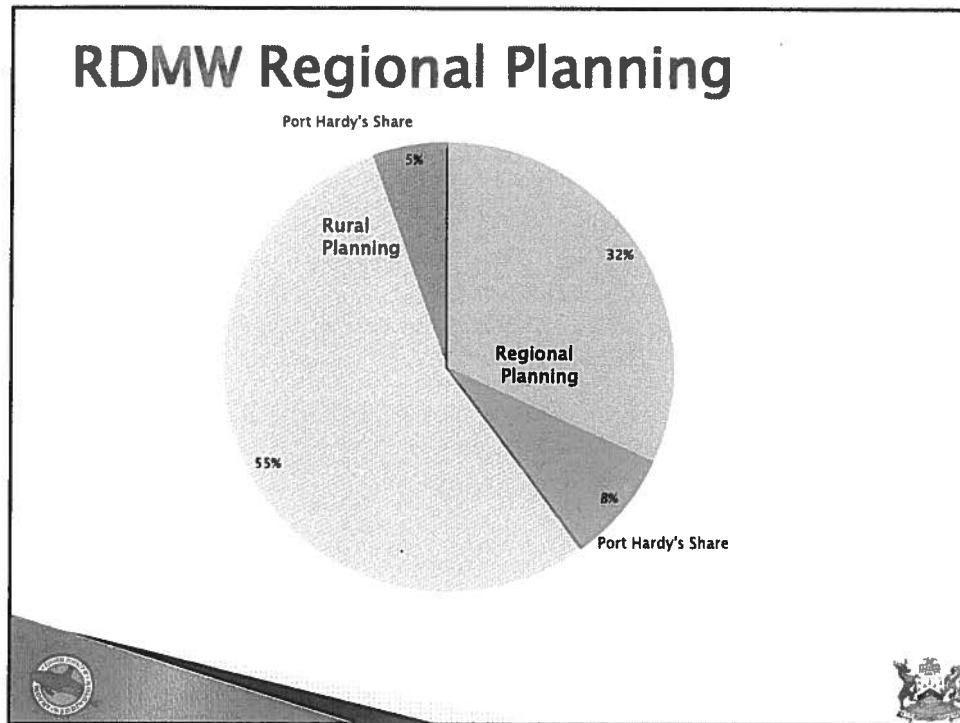
## Regional Economic Development: Tax Requisition for service



Total (Draft) Budget in 2015=\$367,000

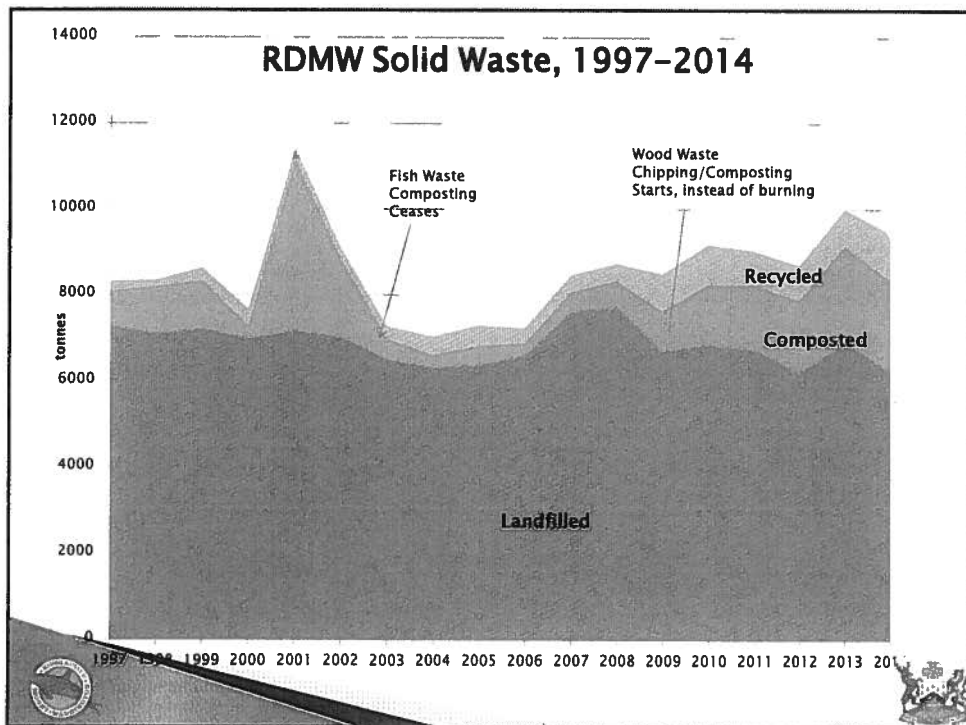
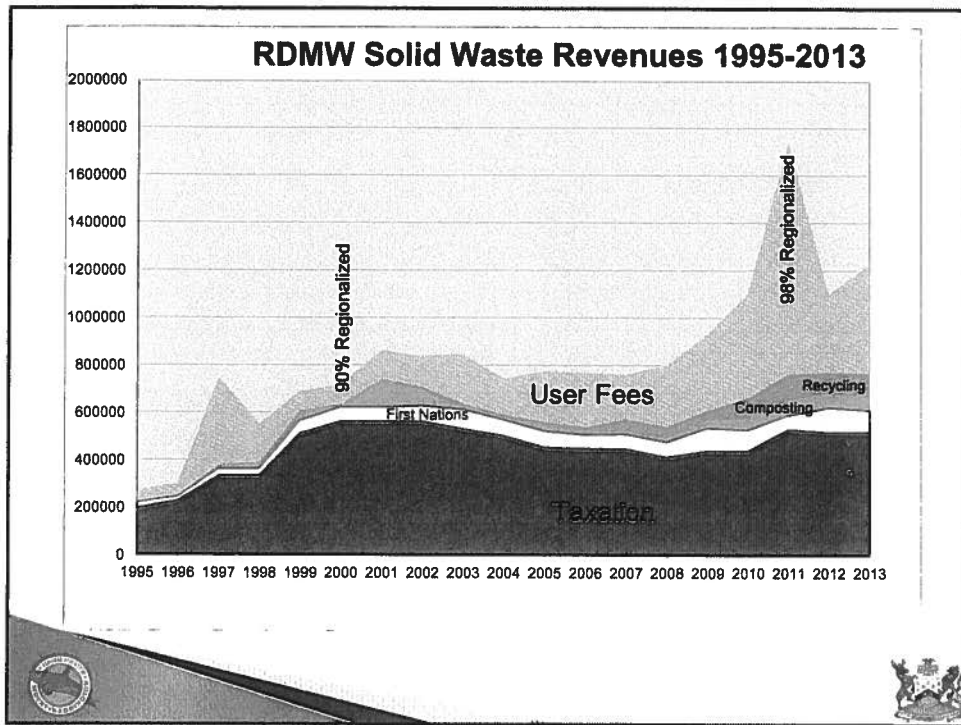
## RDMW Regional Planning

- ▶ Fully Regional in 2011 with Port Hardy joining full function; provides a vote for Electoral Area planning decisions (ie specific re-zonings)
- ▶ \$123,000 requisition in 2015
- ▶ Regional Plan Update underway
- ▶ Closely collaborates with EcDev to help to lever economic and other goals
- ▶ Provides and maintains Regional GIS System that is available to all Municipalities



## Regional Services : Solid Waste

- ▶ Established in 1995
- ▶ Includes 4 First Nations, 4 Municipalities & 4 Electoral Areas
- ▶ Solid Waste Disposal, Recycling depot & processing, bulk composting & carbon recovery
- ▶ Cost Recovery (2015) from user fees (25%), Local Government Property taxes (50%) First Nations per capita assessments (11%) & Recycling revenues (9%)
- ▶ Total Est 2015 Cost \$1,102,000



## Regional Services: Solid Waste Carbon Credits



- ▶ RDMW & Municipalities are signatories to Climate Action Charter (CAC) committing to carbon neutrality by 2012
- ▶ RDMW developed a bio-cover system using composted biosolids & woodwaste to reduce methane emissions from 7 Mile Landfill...eligible for carbon credits
- ▶ RDMW achieved carbon neutrality in 2012
- ▶ Credits distributed to service CAC signatories & reserved for First Nation service partners
- ▶ Port Hardy received 177 tonnes carbon credit in 2013

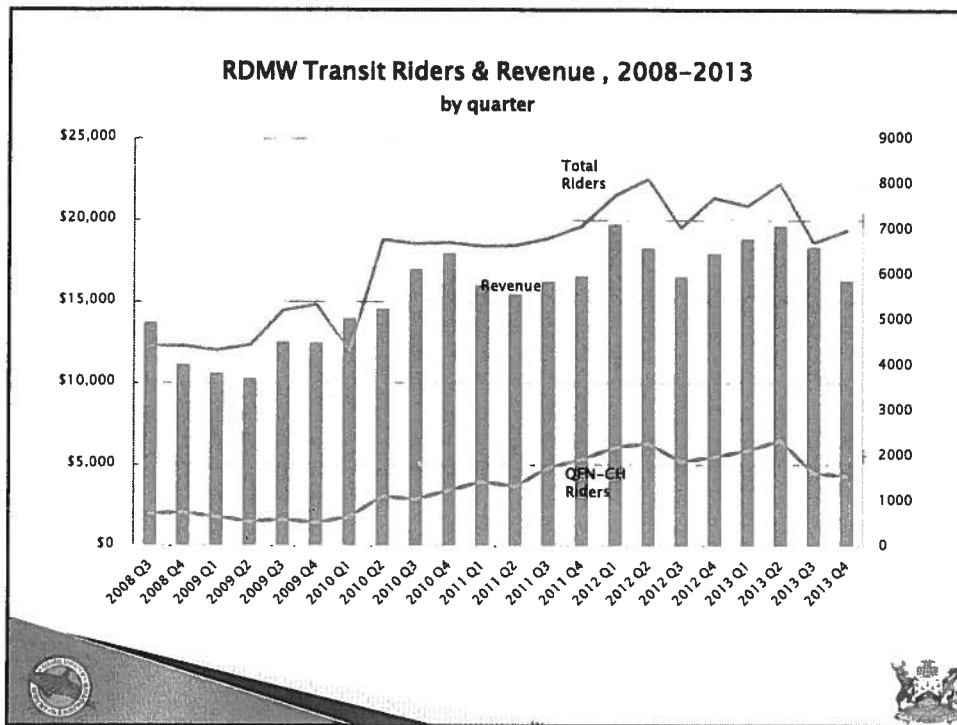


## Regional Services : Transit

Mount Waddington **TRANSIT**

- ▶ Established in 2008
- ▶ Includes 4 First Nations, 3 Municipalities & 3 Electoral Areas
- ▶ 6 day local and regional bus service plus door to door Volunteer Transportation Network service
- ▶ Cost Recovery from user fees (13%), BCTransit (41%) , Local Government Property taxes (38%) First Nations per capita assessments (8%)
- ▶ Total Budget \$286,000
- ▶ Contracted service (North Island Community Services)
- ▶ Port Hardy Directors or appointees are voting members in the Regional Transportation Advisory Committee, meets quarterly





REGULAR COUNCIL MEETING FEBRUARY 10, 2015			
ITEM	ACTION	WHO	STATUS /COMMENTS
<b>Delegations - None</b>			
<b>Business Arising</b> 1. Council action items	Received as information. No action required.		
<b>Correspondence</b> 1. Sabrina Dent, Chair North Island Relay For Life Committee (Jan 22/15) re: Request for exemption from Noise Bylaw 949 for Relay for Life May 23, 2015 at Port Hardy Secondary School from 6:00pm until midnight.	Moved/Seconded/Carried THAT the North Island Relay for Life Committee is hereby granted an exemption from Noise Regulation Bylaw 949 and is permitted the use of the District's traffic barriers, with respect to its 2015 Port Hardy Relay for Life event being conducted at the Port Hardy Secondary School track on May 23, 2015 from 6:00 pm until midnight.	JL	Advise S. Dent of approval and to contact Operational Services re: barriers – <b>Done</b>
2. Stewart Hawthorn, Grieg Seafood BC Ltd. (Dec.23/14) re: Greig Seafood BC Ltd. Public Notification of and Invitation to Provide Comments on Aquaculture Applications.	Moved/Seconded/Carried THAT the District of Port Hardy write a letter of support for Greig Seafood BC Ltd. two new finfish aquaculture site applications in Clio Channel area where the farms will be located.	RD	Write letter of support - <b>Done</b>
<b>Committee Reports</b> 1. Draft minutes of the First Nations Relations Committee meeting held Jan.26/15 2. Draft minutes of the Parks & Recreation Review Committee meeting held Feb 3/15	1. Received as information. No action required. 2. Received as information. No action required		
<b>Staff Reports</b> January 1, 2015 Accounts payable	Received as information. No action required.		
<b>Bylaws</b> 1. District of Port Hardy Bylaw 1038-2015, A Bylaw to Amend District of Port Hardy Emergency Program Bylaw 17-2007. For First, Second and Third Readings.	Moved/Seconded/Carried THAT District of Port Hardy Bylaw 1038-2015, A Bylaw to Amend District of Port Hardy Emergency Program Bylaw 17-2007 receive First, Second and Third Reading. Bring to Feb 24/15 Council meeting for Adoption	LD	Agenda item
REGULAR COUNCIL MEETING JANUARY 26, 2015			
<b>Committee Reports</b> 1. Operational Services Committee – Jan.22/15 b. THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.	Moved/Seconded/Carried THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion.	RD	In progress

REGULAR COUNCIL MEETING JANUARY 13, 2014			
ITEM	ACTION	WHO	STATUS /COMMENTS
<b>Staff Reports</b> 1. J. Long, Director of Corporate & Development Services (Jan 5/15) re: Proposed Renaming of Portion of Thunderbird Way in Honour of Past Mayor Bev Parnham.	Council requested that staff poll its members by email as to the preferred name and include it in proposed Street Naming Bylaw No. 1037-2015, and to schedule the Bylaw for consideration of three readings.	JL / RD	RD consulting with family after which JL will proceed to conduct poll and process bylaw. <b>Done – Bylaw Agenda item</b>

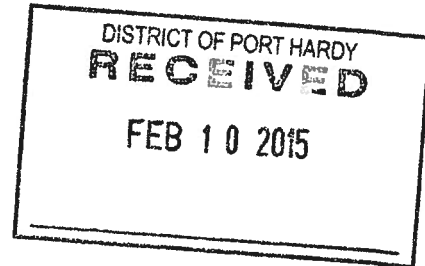
**North Island  
Early Child Development Society**

9350 Granville St.  
Box 42, Pt. Hardy, B.C. V0N 2P0  
Phone: 250-949-3031  
Fax: 250-949-3038  
Email: niecds@telus.net



February 1, 2015

District of Port Hardy  
Attn: Mayor and Council  
Box 68  
Port Hardy, BC  
V0N 2P0



Dear Sir/Madam:

The North Island Early Child Development Society has offered workshops on attachment by world renowned presenter, Kim Barthel, over the past five years. The response has been very positive with participants requesting more. Kim's workshops have focused on how attachment in the early years affects brain development in ways that can affect people throughout their lives. Last year's conference was attended by over 80 participants over the two days who came from all over BC. The variety of service providers who attended found the conference to be practical, insightful, and a wonderful way to network with other community service providers.

We are fortunate to be able to continue this important local training opportunity, which focuses on locally identified needs. This year's conference with Kim Barthel may be our biggest yet. We anticipate over 100 people will attend this year's conference entitled, "Secondary Attachments" is to be held on Friday May 15th and Saturday May 16th. The workshop on the 15th will focus on the theory and scientific evidence of secondary attachments. The second part of the workshop on the Saturday the 16th will focus on the how people working with children can help them develop regulation, relationships and reasoning skills through attachment. This workshop is geared towards teachers, Early Childhood Educators, Foster Parents, Counsellors, step parents, etc.

We are hoping you will consider being a sponsor for this year's conference.

I have enclosed a sponsorship invitation for your consideration. We look forward to this opportunity to partner with you in order to bring world class professional development to the North Island.

Please feel free to give me a call if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "K Pinsonneault". The signature is fluid and cursive.

Kate Pinsonneault  
Executive Director  
North Island Early Child Development Society



FEB 10 2015

# Sponsorship Opportunity

Two-day Conference in Pt. Hardy, BC  
 Friday May 15th and Saturday May 16, 2015

## Secondary Attachments

**This regional conference offers a rare opportunity for your organization to gain public recognition and build relationships with Charitable Societies, First Nations organizations, ministry staff and individuals committed to improving the lives of children and families.**

*Show them you care!*

*Please consider becoming a Platinum, Gold, Silver or Bronze sponsor!*

Sponsorship Level	Platinum	Gold	Silver	Bronze
Amount	\$1000	\$500	\$250	\$100
Press release highlighting all platinum sponsors	Yes			
Acknowledgement at Key-note sessions	Yes			
2 conference admissions (representatives or scholarships)	Yes			
1 conference admission (representative or scholarship)		Yes		
Recognition on Power Point at commencement and each break	Yes	Yes	Yes	
Logo and name on front of Program Booklet	Yes	Yes		
Logo and name on Conference banner and materials	Yes	Yes		
Large engraved brass donor leaf on NIECDS "Giving Tree"	Yes	Yes		
Small engraved brass donor leaf on NIECDS "Giving Tree"			Yes	Yes
Recognition on public cable TV station	Yes	Yes	Yes	
Logo and name on back of Program Book			Yes	
Recognition in all conference promotional materials and ads	Yes	Yes	Yes	
Acknowledgement on our website and Facebook page	Yes	Yes	Yes	Yes
Acknowledgement and thank-you in two newspapers	Yes	Yes	Yes	Yes
Tax deductible receipt	Yes	Yes	Yes	Yes

**CONFERENCE SYNOPSIS:** Internationally recognized Treatment OT and esteemed presenter, Dr. Kim Barthel, returns to offer another fantastic conference focused on Secondary Attachments. On Friday May 15th, Kim will focus on the theory and scientific evidence of secondary attachments. On Saturday May 16th, Kim will focus on the practical strategies that help children with attachment disorders.

*Thank you for becoming a sponsor! Please mail your cheque to:*

North Island Early Child Development Society  
 Box 42, Pt. Hardy, BC VON2P0  
 Please include a contact name, phone number and e-mail.  
 For more information, call 250-230-7424  
 or e-mail Kat <sup>22</sup> niecnds@telus.net

DISTRICT OF PORT HARDY

POLICY MANUAL

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COUNCIL POLICY  
FINANCE

FEE FOR SERVICE / HONORARIUMS / GRANTS-IN-AID

POLICY # CP2.7

Approved: July 10, 1996 Last Amended: June 12, 2007

Page 1 of 1

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- A. Council must in its annual budget allocate funds for disbursement to non-profit groups which would be evaluated on individual merit. The donation may be made in kind or cash.

District advertising of the grants-in-aid policy will be done in May and August for the next budget year.

Requests for grants-in-aid must be made in writing by the September 30<sup>th</sup> for consideration for the next budget year.

Requests will be reviewed upon submission. Individual merit and available funds will dictate Council's decision.

An application for a grant-in-aid will include the following:

- 1) Detail of how the assistance is to be used.
- 2) A recent financial audited statement.
- 3) Detail, if necessary, the use of fund being raised.

- B. Receipt of Late Grant in Aid Application

The Council may consider a late Grant in Aid application only if unallocated funds remain in the Grant-in-Aid Budget.

Requests will be forwarded to the Director of Financial Services for determination of available funding. If funding is available, the DFS will forward the application to Council for consideration.

- C. Requests for Discounts on User Rate Fees

The District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw.

Upon receipt of requests, staff will:

1. advise the organization requesting the discount of this policy; and
2. provide them with information on the District's Grant In Aid Policy

\*\*\*



**VISION**

The B.C. Road Builders & Heavy Construction Association is the recognized advocate for a balanced, safe transportation system and infrastructure development that sustains and promotes provincial economic growth.

**MISSION**

We communicate strong, clear industry positions and expectations to government at all levels.

We promote public awareness, innovative solutions to transportation issues and value to the public for tax dollars spent on infrastructure projects.

We provide training, safety awareness, support, fellowship, ethical leadership, and a strong voice for our members.

**B.C. ROAD BUILDERS & HEAVY CONSTRUCTION ASSOCIATION**

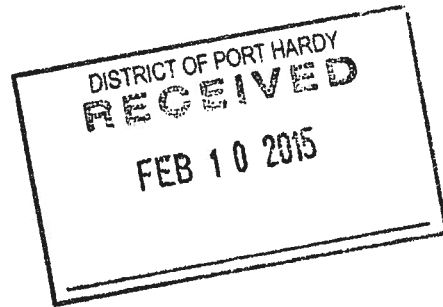
Suite 307, 8678 Greenall Ave.  
Burnaby, BC V5J 3M6

t 604 436 0220  
f 604 436 2627

info@roadbuilders.bc.ca  
www.roadbuilders.bc.ca

February 3, 2015

District of Port Hardy  
Box 68  
Port Hardy, BC  
V0N 2P0



Dear Mayor,

I wanted to take the opportunity to congratulate you and your council on being elected in this past November's municipal election.

The BC Road Builders and Heavy Construction Association is a non-profit organization that represents firms involved in asphalt and concrete manufacturing, grading, paving, utility construction, road and bridge building/maintenance, blasting, and the supply of related goods and services.

Our membership is made up of thousands of hard working men and women that are proud to keep people, goods, and services moving efficiently across the province. As you know, good transportation is the foundation of a strong economy – nothing moves until the roads, highways, and bridges are built.

To sustain our quality of life and generate the investment BC requires to maintain our collective prosperity, we must be competitive on a global level. Important considerations for key investors are municipal government factors such as taxation, regulation, security, and transportation. We would be pleased to work with you to address these important economic fundamentals.

British Columbia's competitiveness, productivity, and the need for increased investment in transportation infrastructure is explained on the enclosed handy bookmark.

If I can ever be of assistance to you/your team, please do not hesitate to be in touch.

Sincerely,

Jack W. Davidson  
President

Enclosure.

**Claire Trevena, MLA**  
(North Island)  
Victoria Office:  
Parliament Buildings  
Victoria BC V8V 1X4



**Province of  
British Columbia**  
Legislative Assembly

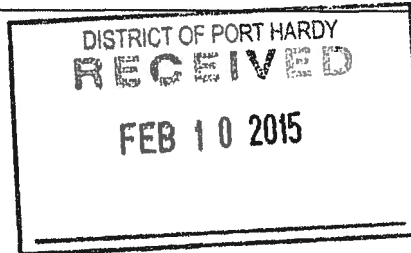
**Community Office:**  
908 Island Highway  
Campbell River BC V9W 2C3  
Telephone: 250 287-5100  
Facsimile: 250 287-5105  
Toll-Free: 1 866 387-5100



Claire Trevena, MLA  
(North Island)

3 February, 2015

Joe Natale  
President & CEO  
Telus Corporation  
25 York Street, Floor 30  
Toronto ON M5J 2V5



Dear Mr. Natale,

The North Island constituency, which I have represented for 10 years, relies strongly on Telus for much of its telephone, mobile and internet services. I am very aware of the investments being made, in conjunction with government, on fibre optic and cell services.

However there are still some very serious gaps which I would hope that you would assist me in addressing.

#### **Internet Connectivity**

As the President of a large telecommunications company, you are perhaps more aware than most of the need for high quality broadband coverage. It is as fundamental for community economic and social well being as electrification was years ago. While a new cable has been laid from Sayward to Port McNeill, other communities are still struggling: Port Alice continues to have a waiting list for service and Port Hardy's service is aching slow now and there is no guarantee for broadband level coverage when the new service starts. This hampers industrial and community development. It impacts the delivery of health and education. It is essential that these communities are not limited by their ability to access the internet.

Likewise the populations of Quadra and Cortes Islands have very patchy services. A few on Quadra receive Telus service; most rely on a cable company or satellite.

While much traffic is now done through smart phones and wireless technology, this is not the solution for a whole community.

#### **Cell Coverage**

The North Island is a rural constituency. The main urban centre is Campbell River but there is a density of population in other areas and there are many isolated roads.

.../2

The remote nature of the communities was perhaps highlighted a couple of weeks ago when there was a serious accident on Highway 19 between Woss and Sayward. A teen was trapped in a vehicle for several hours. The lack of cell coverage on the highway meant no-one who stopped to assist could call emergency services. It was only when a logging truck pulled over that a radio call was made.

There is no cell coverage for the 195km of Highway 19 between Campbell River and Port McNeill nor on the 90km of Highway 28 between Campbell River and Gold River. Other communities, including Tahsis and Zeballos, have neither connection on their roads or in their communities.

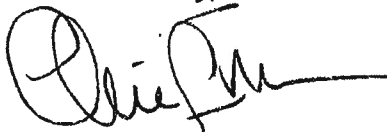
### **Pager Service**

Because of the lack of cell connection, emergency services in our communities still rely on pagers. I have learned through the media that Telus is considering ending its pager service. I would urge that this not be done; this is often the only way that our emergency responders, our volunteer firefighters and our paramedics can get their calls. The risk to public safety and community health with this loss would be huge.

BC is a rich and diverse province with huge opportunities, but there needs to be equity in the treatment of our communities. Technology is changing rapidly; people who work and live in rural communities have no less need for the speed and innovation, for reliability and safety, than those who live in large urban centres.

I would be very happy to meet with you to talk about strategies to ensure my constituents, and others living in rural communities, can get the connections they need to have their safety considered and to live productive lives.

Yours sincerely,



Claire Trevena, MLA  
North Island

cc: Hon. Amrik Virk, Minister of Technology, Innovation and Citizens' Services  
Mayor Berry, Village of Alert Bay  
Mayor Unger, Village of Gold River  
Mayor Allen, Village of Port Alice  
✗ Mayor Bood, District of Port Hardy  
Mayor Ackland, Town of Port McNeill  
Mayor Schooner, Village of Tahsis  
Mayor Cox, Village of Zeballos  
Chair Rushton, Mount Waddington Regional District  
Chair Abram, Strathcona Regional District  
George Heyman MLA Vancouver Fairview and opposition spokesperson



**MINUTES OF THE DISTRICT OF PORT HARDY  
PARKS & RECREATION REVIEW  
COMMITTEE MEETING  
FEBRUARY 17, 2015  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Chair John Tidbury and Councillors Rick Marcotte and Fred Robertson  
**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

PRRC  
2015-004  
AGENDA APPROVED

**A. CALL TO ORDER**

Chair John Tidbury called the meeting to order at 2:00pm

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
 THAT the agenda be approved as presented.

**DRAFT**

**C. ADOPTION OF MINUTES**

Minutes of the meeting held February 3, 2015

PRRC  
2015-005  
MINUTES FEB 3/15  
APPROVED

Moved/Seconded/Carried  
 THAT the minutes Parks & Recreation Review Committee meeting held February 3, 2015 be approved as presented.

**D. DELEGATIONS**

None

**E. CORRESPONDENCE**

None

**F. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

Action Items were reviewed for information.

Playfields

The Committee discussed playfields at Beaver Harbour Park and Ring Road (Park Drive) and priorities to upgrade at each site. It was agreed by consensus that upgrading the outfields at Beaver Harbour Park and replacing the dugouts at Ring Road ballfield are a high priority

PRRC  
2015-006  
RECOMMENDATION TO  
COUNCIL EARLY  
BUDGET APPROVAL  
FOR BHP OUTFIELD  
UPGRADES

Moved/Seconded/Carried

The Parks and Recreation Review Committee recommends to Council that early budget approval of up to \$20,000 be allotted for Beaver Harbour Park outfield upgrades.

PRRC  
2015-007  
BHP FILED #3 LIGHTS

Moved Seconded/Carried

The Parks and Recreation Review Committee recommends to Council that the Beaver Harbour Park ball diamond #3 lights be assessed AND THAT if unsafe they be removed AND THAT a cost estimate to replace ball diamond #3 lights be prepared.

#### Skateboard Park

The Committee discussed the condition of the skateboard park. Several home made jumps have begun to appear. The Municipal Inspector will be asked to check on safety aspects of the facility. It was reported that a new skateboard group is becoming organized.

### G. NEW BUSINESS

#### Shushartie to Port Hardy Trail

The Committee reviewed information on the Shushartie to Port Hardy Trail. Councillor Robertson provided information on discussion with Mr. Tom Cole from Richply who has led some of these types of projects. Mr. Cole will be invited to an upcoming meeting.

### H. ROUNDTABLE DISCUSSION

- The Committee had a discussion on regional and local recreation services, use of facilities and taxpayer services. The Committee would like to explore the issues further
- Green energy, biomass and energy other options were discussed. R. Davidge, CAO provided background information on the Districts biomass efforts to date and future biomass potential.

### I. NEXT MEETING DATE

Next scheduled meeting: March 17, 2015 at 3:00pm

**DRAFT**

### J. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 3:15pm

PRRC  
2015-008  
ADJOURNMENT



## DISTRICT OF PORT HARDY

### BYLAW NO. 1038-2015

A Bylaw to Amend District of Port Hardy Emergency Program Bylaw No. 17-2007

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 17-2007;

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

#### PART 1 CITATION

1.1 This bylaw may be cited for all purposes as the "District of Port Hardy Emergency Program Bylaw Amendment Bylaw No. 1038-2015".

#### PART 2 AMENDMENTS

2.1 District of Port Hardy Emergency Program Bylaw No. 17-2007 is hereby amended as follows:

a) The definition "Deputy Emergency Coordinator" is hereby added to section 2.a) as follows:

*"Deputy Emergency Coordinator" means that person so appointed by the Emergency Coordinator to assist the Emergency Coordinator, including acting in the capacity of the Emergency Coordinator during an emergency situation wherein the Emergency Coordinator is not available to do so.*

a) The definition "Emergency Coordinator" is hereby deleted and replaced with the following new definition of "Emergency Coordinator" as follows:

*"Emergency Coordinator" means that person so appointed by Council to undertake the duties and responsibilities as outlined herein.*

b) Section 3.a) is hereby deleted and replaced with the following new section 3.a):

*The Council shall appoint an Emergency Coordinator and the Emergency Coordinator may in turn, appoint a Deputy Emergency Coordinator.*

c) Section 3.b) is hereby deleted and replaced with the following new section 3.b):

*There shall be an Emergency Planning Committee which shall meet not less than quarterly, with the Emergency Coordinator acting in the capacity of chairperson. The Emergency Planning Committee shall consist of:*

- i) Emergency Coordinator;*
- ii) Council representative;*
- iii) Emergency Operations Centre Director or designate;*
- iv) Emergency Social Services Coordinator; and,*
- v) Any other persons the Emergency Planning Committee may deem appropriate.*

d) Section 3.c) is hereby deleted and replaced with the following new section 3.c):

*There shall be a District of Port Hardy Emergency Plan approved by Council which shall provide the direction and framework to deal with the prevention, preparedness, response and recovery programs to cope with major emergencies and disasters. The Emergency Planning Committee may initiate reviews of all or part of the Emergency Plan and amendments thereto shall be approved by the Emergency Planning Committee.*



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e) Section 4.b)xii) is hereby deleted and replaced with the following new section 4.b)xii):

*in an emergency situation, initiate contact with the Provincial emergency program agency to obtain a task number related to said emergency situation.*

**PART 3 SEVERABILITY**

3.1 If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the 10<sup>th</sup> day of February, 2015.

Read a second time the 10<sup>th</sup> day of February, 2015.

Read a third time the 10<sup>th</sup> day of February, 2015.

Adopted on the            day of            , 2015.

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Director of Corporate &  
Development Services

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Mayor



## DISTRICT OF PORT HARDY

### BYLAW NO. 1037-2015

#### A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street

**WHEREAS** the Council of the District of Port Hardy deems it appropriate to rename that portion of the street referred to as Thunderbird Way located on the south side of Granville Street;

**NOW THEREFORE**, the Council of the District of Port Hardy, in open meeting assembled, enacts as follows:

#### **PART 1 CITATION**

1.1 This Bylaw shall be cited as "District of Port Hardy Street Naming Bylaw No. 1037-2015".

#### **PART 2 APPLICATION**

2.1 That portion of road dedication shown as "ROAD" on Plan 28227 attached hereto as Schedule "A", and more particularly described as being located between Lot 1, Plan 24566 and Lot 3, Plan 25082 as shown thereon, and being 15.24 metres (50 feet) wide, and 94.488 metres (310 feet) long as measured along its westerly boundary and 94.372 metres (309.62 feet) long as measured along its easterly boundary, is hereby named "Beverley Parnham Way".

#### **PART 3 SEVERABILITY**

3.1 If any portion of this Bylaw is for any reason held invalid by the decision of a court of competent jurisdiction, then the invalid portion shall be severed from this Bylaw and such decision does not affect the validity of the remaining portion of this Bylaw.

Read a first, second and third time on the \_\_\_\_\_ of \_\_\_\_\_, 2015.

Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Director of Corporate &  
Development Services

\_\_\_\_\_  
Mayor

Certified a true copy of  
Bylaw No. 1037-2015 as adopted.

\_\_\_\_\_  
Director of Corporate & Development Services

