



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
FEBRUARY 9, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Deputy Mayor John Tidbury and Councillors Councillor Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, (via telephone) Rick Marcotte and Fred Robertson

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

REGRETS: Mayor Hank Bood

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 12

A. CALL TO ORDER

Deputy Mayor Tidbury called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Councillor Hemphill requested two additions to the agenda under New Business:

1. Review of draft letter to Kwakiutl First Nation Chief Dickie on behalf of the District of Port Hardy First Nations Relations Committee.
2. Port Hardy Museum, request for use of Mayor's Chain of Office for a temporary display at the museum.

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of February 9, 2016 be adopted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held January 26, 2016.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held January 26, 2016 be accepted as presented.

2. Minutes of the Regular Council meeting held January 26 2016.

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held January 26, 2016 be accepted as presented.

D. DELEGATIONS

1. Schell Nickerson, Fire Chief re: Update on Port Hardy Fire Rescue

Fire Chief Nickerson reviewed the Port Hardy Fire Rescue 4th Quarter Report for 2015. Activities reviewed included:

2016-024
AGENDA ADOPTED
AS AMENDED

2016-025
COMMITTEE OF
THE WHOLE
MINUTES JAN 26/16
ACCEPTED AS
PRESENTED

2016-026
REGULAR COUNCIL
MEETING MINUTES
JAN 26/16
ACCEPTED AS
PRESENTED

- Number and type of emergency calls
- Training
- Membership
- Public Education
- Community Involvement
- Members hours

Chief Nicholson acknowledged and thanked the Port Hardy Hospital Auxiliary for their continued support and donations of funds for training fees and duty jackets and Macandale Rentals for the donation of a rescue chainsaw. Council was advised the department has new website at www.porthardyfire.ca and a Facebook page.

2. Roger Briscoe, Operations Manager; Jon Flintoft, Senior Operations Planner, Kindry Mercer, Regional Engagement Coordinator - Western Forest Products re: Update on Western Forest Products North Island Forest Operations for 2016.

The presentation included information and discussion on:

- Overview of Western Forest Products including: facts and figures regarding number of employed, resources and business statistics.
- North Island Forest Operations: size, harvest area, impact on the local economy, number of employees, facilities, capacity and safety.
- CSA and ISO certifications.
- Community support through: education, giving & sponsorship, tours & community events, jobs training, apprenticeships and summer student employment.
- Goals – to develop a positive and mutually-beneficial relationship with the District of Port Hardy and open line of communication.

Council was advised of the Ministry of Forests, Lands and Natural Resource Operations Stakeholder Engagement Session for Marbled Murrelet and Northern Goshawk Recovery Strategy. The implementation of the strategy may have implications on logging on the North Island. Council was advised there is an engagement session Feb 24, 1-3 pm at the Ministry of Forests Lands and Natural Resource Operations in Port McNeill BC and further information will be forwarded to the District.

Deputy Mayor Tidbury thanked Mr. Briscoe, Mr. Flintoft and Ms Mercer for their informative presentation.

3. Leslie Dyck, Mount Waddington Community Foods Initiative Coordinator re: Update on progress and request for support with planH application regarding urban agriculture bylaw education.

The presentation included information and discussion on:

- Definition of food security as having healthy food available on a regular basis today, and into the future, and for everyone in our community to have the skills, the time and the tools to make healthy choices and nutritious meals.
- Three stages of a food security continuum as Stage 1, Short term relief strategies; Stage 2, Capacity building strategies, Stage 3, System redesign strategies.
- 2015 & 2016 goals were reviewed: Connecting with Island Wide Food Security Initiatives, Building cross cultural understanding, Professional development event for service providers and other food security stakeholders, Regional communication related to food security, North Island food system gathering, Development of a food security advisory committee.

- Healthy Community Capacity Building Fund – Round Three call for expressions of interest for Seed Stream and Grown Stream
- Education regarding the allowing of Urban Agriculture as permitted in the District of Port Hardy Zoning Bylaw

Ms Dyck requested Council support for a grant application for \$5,000 to Healthy Community Capacity Building Fund – Seed Stream funding program. Council was advised that a small ad hoc committee would prepare the grant application for District staff to review and requested the application be submitted under the District's name. The funding would be used for educational / panel sessions on urban hens, mason bees and developing a U drive map for local producers. Deadline for the grant application is February 28, 2016.

Councillor Dugas asked if there was any financial or in kind commitment required by the District. Councillor Corbett-Labatt advised that there is no direct financial support but that costs to the District would be in-kind contribution only.

Deputy Mayor Tidbury advised that Council can consider a motion to add the request for discussion under New Business.

Moved/Seconded/Carried Unanimously

THAT Council consider under New Business the request by Leslie Dyck, Mount Waddington Community Foods Initiative Coordinator for Council support for a grant application for \$5,000 to Healthy Community Capacity Building Fund – Seed Stream funding program.

4. Sarah Soltau and Alisa Moore, Port Hardy Youth Soccer re: Request that the District of Port Hardy waive the \$2 per child Registration Collection fee for collecting Port Hardy Youth Soccer Registration forms at the Recreation Center.

Sarah Soltau discussed with Council

- the number of youth soccer participants.
- equipment and other costs incurred by the Association.
- support for youth soccer by School District 85 by allowing use of school fields at no charge.
- the association as a volunteer group with limited manpower.
- youth and adult league registration fees.

Ms Soltau requested the District waive the \$2 per child Registration Collection fee for collecting Port Hardy Youth Soccer Registration forms at the Recreation Center.

Councillors discussed:

- District support of youth hockey with reduced ice rental fees.
- League registration fees.
- Encouraging youth participation and physical activities.
- A 2016 late grant in aid to offset the registration collection fees for this year.

Deputy Mayor Tidbury advised the request by Port Hardy Youth Soccer Association to waive the \$2 per child Registration Collection fee is on the agenda under staff reports and will be considered there.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received for information.

2016-027
REQUEST TO
CONSIDER MOUNT
WADDINGTON
COMMUNITY
FOODS INITIATIVE
GRANT
APPLICATION

Councillor Corbett-Labatt reminded Councillors of their acceptance of the invitation to take part in the Winter Wellness Community Challenge on February 12, 2016

F. CORRESPONDENCE

1. Email Abigail McCorquodale (Feb 4/16) re: Request for use of Port Hardy branding logo for Young Entrepreneur's Club project.

Councillor Dugas asked if there were any legal copyright concerns or issues. A. McCarrick, CAO advised staff has checked and there are no issues.

Moved/Seconded/Carried

THAT Council approve the request by Abigail McCorquodale for use of Port Hardy branding logo for Young Entrepreneur's Club project.

G. NEW BUSINESS

1. Review of draft letter to Kwakiutl First Nation Chief Dickie from the District of Port Hardy First Nations Relations Committee.

Councillor Hemphill reviewed the draft of the letter to Kwakiutl First Nation Chief Dickie and advised it has been reviewed and edited by the First Nations Relations Committee and staff. Council was advised Mayor Bood has sent his own letter to Chief Dickie and the Kwakiutl Band Council.

Moved/Seconded/Carried

THAT Council approve the letter to Kwakiutl First Nation Chief Dickie from Councillor Jessie Hemphill, Chair of the First Nations Relations Committee as presented.

2. Port Hardy Museum, request for use of Mayor's Chain of Office for a temporary display at the museum.

Councillor Hemphill advised the Port Hardy Museum is doing an exhibit on the 50th anniversary of Port Hardy and is requesting the use of the Mayor's Chain of Office for the exhibit from April 30 to September 30, 2016. The chain will be made available if required any time during that period.

Council member discussed concerns and issues of having the Chain of Office leaving the Municipal Hall. A. McCarrick, CAO advised it will be covered under District insurance and that staff will ensure it is kept in a locked and secure case at the museum.

Moved/Seconded/Carried

THAT Council approve the request by the Port Hardy Museum to borrow the Mayor's Chain of Office for a temporary display at the museum from April 30, to September 30, 2016.

3. Request by Leslie Dyck, Mount Waddington Community Foods Initiative Coordinator for Council support for a grant application for \$5,000 to Healthy Community Capacity Building Fund – Seed Stream funding program.

2016-028
A.MCCORQUODALE
USE OF BRANDING
LOGO FOR YOUNG
ENTREPRENEUR'S
CLUB PROJECT
APPROVED.

2016-029
LETTER TO
KWAKIUTL FIRST
NATION CHIEF
DICKIE FROM C/
HEMPHILL, CHAIR
FIRST NATIONS
RELATIONS COMM
APPROVED AS
PRESENTED

2016-030
PH MUSEUM
BORROW MAYOR'S
CHAIN OF OFFICE
APPROVED

2016-030
HEALTHY
COMMUNITY
CAPACITY
BUILDING FUND –
SEED STREAM
APPLICATION

Moved/Seconded/Carried

THAT Council direct staff to work with Leslie Dyck, Mount Waddington Community Foods Initiative Coordinator to review the grant application to Healthy Community Capacity Building Fund – Seed Stream for \$5,000 AND THAT staff submit the grant application under the District of Port Hardy name.

H. COUNCIL REPORTS

Deputy Mayor Tidbury, Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte and Fred Robertson reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Operational Services Committee meeting held January 21, 2016 was received for information.
2. Draft minutes of the Emergency Planning Committee meeting held January 25, 2016 was received for information.

J. STAFF REPORTS

1. January 2016 Accounts Payable was received for information.
2. Tabled from January 26, 2016 Council Meeting, Staff Report from Adrian Maas, Director of Finance (Jan 22/16) re: Youth Soccer Registration.

Council discussed the request from Port Hardy Youth Soccer Association that the District of Port Hardy waive the \$2 per child registration collection fee for collecting soccer registration forms at the Recreation Center. Discussion included:

- District Policy CP2.7, item C *the District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw.*
- District support of youth hockey through reduced ice rental fees, no District support for youth soccer.
- Future requests to waive registration collection fees from other organizations (hockey, baseball, slowpitch, t-ball, etc.).
- A grant in aid to Port Hardy Youth Soccer Association for the fee collection expense.
- The amendment to the User Rates and Fees Bylaw adding a reduced rate for senior's aquafit.
- Staff administration costs and financial liability.
- \$2.00 fee as an onerous extra fee to volunteer organizations.
- Council supporting and encouraging youth in physical activity.

Allison McCarrick, CAO advised Council of the following possible options in considering the request

- To withdraw the fee completely by an amendment to the User Rates and Fees Bylaw
- Continue with the status quo and continue to charge the registration collection fee
- Have Port Hardy Youth Soccer Association apply for a late grant in aid for 2016 and Council give early budget approval to the application.

2016-030
ADVISE PH YOUTH
SOCCER ASSOC
GRANT IN AID
POLICY.

Moved/Seconded/Carried

THAT Council direct staff to inform the Port Hardy Youth Soccer Association of the grant in aid policy as recommended by the Director of Finance.

Council directed staff to bring forward the broader topic of recreation fees to a future Committee of the Whole.

2. Heather Nelson-Smith, Director of Corporate Services (Feb /16) re:
Development Variance Permit – Gunson/Pritchard

2016-031
DVP-02-2016
APPROVED

Moved/Seconded/Carried

THAT Council approve the Development Variance Permit DVP-02-2016 to vary the provisions of section 3.17 of Port Hardy Zoning Bylaw No. 1010-2013, to: allow for the installation of a 1.82 meter fence in the front yard of 8700 Central Street.

With respect to the property legally described as Lot 2, Section 36, Plan 38066

2016-032
DCS TO EXECUTE
DVP-02-2016

Moved/Seconded/Carried

THAT Council authorizes the Director of Corporate Services to execute Development Variance Permit DVP-02-2016.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1046-2016 A Bylaw for District of Port Hardy User Rates and Fees Amendment For 2016. For First, Second and Third Reading

2016-033
BY 1046-2016
AMEND USER
RATES & FEES BYL
1044-2015

Moved/Seconded/Carried

THAT Bylaw 1046-2016 A Bylaw for District of Port Hardy User Rates and Fees Amendment for 2016 be adopted.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2016-034
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:40pm

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

DEPUTY MAYOR