



DISTRICT OF PORT HARDY

AGENDA

REGULAR COUNCIL MEETING

7:00 PM, TUESDAY, APRIL 14, 2015

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,
Fred Robertson, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate and Development Services
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
 AGENDA FOR THE REGULAR COUNCIL MEETING
 7:00 PM TUESDAY, APRIL 14, 2015
 Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1-4	1. The minutes of the Committee of the Whole meeting held March 23, 2015.	
	Motion required.	1. 2.
5	2. The minutes of the Special Council Meeting held March 24, 2015.	
	Motion required.	1. 2.
6-9	3. The minutes of the Regular Council meeting held March 24, 2015.	
	Motion required.	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	1. Pat Corbett-Labatt, Past President and Lionel Gunson, Port Hardy Twinning Society re: Presentation of Port Hardy Twinning Society 2014 Year End Report.	
10-13	2. Staff Sgt. Gord Brownridge, RCMP re: Quarterly Report to Council (January – March 2015)	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
14-16	1. Council Action items. For information.	
	F. CORRESPONDENCE	
	No Correspondence.	
	G. NEW BUSINESS	
	None in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal reports from Council members.	
	I. COMMITTEE REPORTS	
17-21	1. Draft minutes of the Operational Services Committee meeting held March 19, 2015. For information. Recommendation to Council The Operational Services Committee recommends to Council: <i>"THAT Council develop a Noxious Weed/Invasive Species Bylaw for consideration."</i>	
	Motion / direction	1. 2.

- 22-27 2. Draft minutes of the First Nations Relations Committee meeting held March 24, 2014. For information.
Recommendation to Council
THAT Council approve the Mandate of the First Nations Relations Committee as presented.

Motion / direction 1. 2.

J. STAFF REPORTS

- 28-30 1. Accounts Payable March 2015. For information.

K. CURRENT BYLAWS AND RESOLUTIONS

- 31-34 1. District of Port Hardy Bylaw No.1039-2015, A Bylaw to Adopt the Annual Five-Year Financial Plan for the Period 2015-2019. For Adoption

Motion required 1. 2.

- 35-36 2. District of Port Hardy Bylaw No 1040-2015
a. A. McCarrick, Director of Financial Services re: District of Port Hardy Annual Tax Rates Bylaw 1040-2015.

Staff Recommendation: "THAT Council gives First, Second and Third Readings to the District of Port Hardy Annual Tax Rates Bylaw 1040-2015."

- 37-39 b. District of Port Hardy Bylaw No 1040-2015. For First, Second and Third Reading.

Motion required 1. 2.

L. PENDING BYLAWS

1. District of Port Hardy Bylaw No. 1037-2015, A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street. (April 28, 2014 Council Agenda item, for adoption).

M. INFORMATION AND ANNOUNCEMENTS

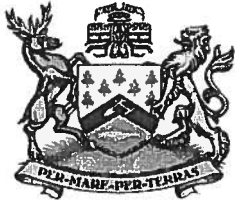
April 15 Heritage Society, 7:00 pm Council Chambers
April 16 Committee: Operational Services 3:00 pm Council Chambers
April 17 Council: Strategic Planning 9:00am-3:00pm Quatse Stewardship Center
April 28 Regular Council Meeting, 7:00pm, Council Chambers

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required 1. 2.
Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
MARCH 23, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate and Development Services
Allison McCarrick, Director of Financial Services
Sean Mercer, Operations Manager

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 3:00pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. DELEGATIONS

1. Jon Bell and Al Ghanam, Stantec re: Update on District projects:

Mayor Bood introduced Jon Bell and Al Ghanam from Stantec Engineering. Mr. Bell thanked Council for the opportunity to provide an overview of past, recent and upcoming / potential projects and they proceeded to present this information through a PowerPoint presentation they had prepared titled "*Stantec's Experience with the District of Port Hardy's Engineering Projects*", as outlined below:

PREVIOUS PROJECTS IN PORT HARDY

Tsulquate Wastewater Treatment Plant - 2007

This project consisted of upgrading the existing extended aeration plant from 1,500 m³ to 6,150 m³ with the addition of a new SBR plant, new headworks (rated for 11,200 m³) and upgrading the effluent pump station. The work for this project also included the installation of an UV disinfectant system, emergency genset and other mechanical and electrical upgrades. *Construction Value \$2.4M.*

Tsulquate Marine Outfall

Stantec designed a 550 mm diameter, over 900 m long, HDPE outfall pipe for the Tsulquate Wastewater Treatment Plant. The outfall was required to discharge 240 L/s into the marine environment at a depth of 35 m below mean sea level. Approximately 500 m of the outfall alignment had to cross a gently sloping intertidal zone, which serves as a traditional first nations site for collecting shellfish. Stantec composed and submitted the regulatory approvals package. *Construction Value*

COW 2015-005
APPROVAL OF
AGENDA

\$900,000.

Trustee Lift Station- 2010

Stantec provided consulting engineering services for the design and construction of a new frp vertical valve chamber, process mechanical, kiosk / controls, new upper concrete wet well, existing wet well base improvements including metal thickness confirmation and coating. *Construction Value \$529,000.*

Central Street Lift Station- 2010

Stantec provided consulting engineering services for the design and construction of a new frp lift station, vertical valve chamber, process mechanical, gen set, kiosk / controls, step-up transformer, and decommissioning of existing lift station. *Construction Value \$489,000.*

Park Drive Pressure Reducing Valve and Waterline - 2010

Stantec assisted Port Hardy with the design of approximately 80m of new 200 dia watermain, new fire hydrant, and siting a new PRV at the intersection of Park Drive and Park Place. Engineering services provided by Stantec included the preparation preliminary design and detailed drawings, and tender documentation for the PRV and watermain. *Construction Value \$110,000.*

Highway 19 Pressure Reducing Valve – 2011

Stantec provided consulting engineering services for the design and construction management of the Highway 19 PRV installation in Port Hardy. The scope of work included final detail design drawings for the new PRV and location, coordination of construction with the District and record drawings. *Construction Value \$150,000.*

Storeys Beach Bridge Waterline and Crossings - 2011

Storeys Beach waterline included the design, tender, and construction management of 280 meters of watermain including two bridge crossings. The existing crossings were no longer to be direct bury below the creeks forcing the crossings above ground across the new bridgework. *Construction Value \$80,000.*

East Side Bay Forcemain – Sanitary Sewer System – 2011

This project included the conceptual design, detailed design, and construction of a 100 mm (4") HDPE sanitary forcemain connecting the Bear Cove/Jensen Cove pump station and across the bay to the existing Port Hardy sewer system at Central Street. Stantec coordinated cost sharing with BC Ferries and the District. *Construction Value \$982,000.*

Hastings Street Water and Waste Water Service Replacement - 2012

Hastings Street WWW was bedded on a slope in excess of 40% and the existing bedding material was moving down the slope. The moving material had exposed sections of the existing sanitary and water lines and was pulling apart the services at crucial pipe joints. The scope of Stantec's consulting engineering services provided to this project to review the previous designs and provide redesign to the water and sanitary profiles / alignments, and an opinion of probable cost including slope stability measures. Tender services, construction administration and record drawings were provided. *Construction Value \$120,000.*

RECENT PROJECTS IN PORT HARDY 2013-2014

Water Storage Tank Analysis and Recommendations Report – 2014

The District of Port Hardy requested that Stantec Consulting Ltd. review the

existing (older) above ground potable water tank located at the Water Treatment Plant (WTP) in Port Hardy. The older tank appeared to be failing and we completed a civil and structural assessment to identify if replacement of the tank immediate or should be included in the long term capital planning.

Goletas Heights Pump Station Check Valve Repair - 2014

The District of Port Hardy requested our assistance with providing options for alleviating pumping issues associated with the opening and closing of the anti-siphon check valve located beside the Central Street Lift station. Stantec reviewed the asbuilt drawings of the pump station and found the pumps are likely undersized, we continue to coordinate solutions with the District of Port Hardy and Engineered Pumps (pump supplier).

Water Treatment Facility Crane Analysis – 2014

Stantec reviewed the existing steel crane located at the Water Treatment Facility in Port Hardy. The rated capacity of the crane was originally 1,360 kg; however, modifications to the crane had been made at some time after the crane was originally installed.

Record drawings for the crane were not available; therefore, Stantec reviewed the capacity of the crane based on site measurements of the steel components and found that the load limits of the crane could still be used without any further reductions. Re-painting of all steel components was recommended to ensure that permanent damage is not done to the steel structure.

Kains Lake Dam Inspection and Sluice Valve Assessment - 2014

Stantec performed a review of the existing concrete dam at Kains Lake located south west of Port Hardy for structural integrity and repair / replacement of the existing diversion sluice gates. The existing Dam was built in 1975 and underwent significant repairs in 1992. Two existing upstream diversion sluice gates were also reviewed and recommended for replacement.

2015 UPCOMING / POTENTIAL WORK

Sewer, Drain and Water Infrastructure Mapping

The District of Port Hardy would like to incorporate their municipal services into GIS mapping similar to the adjacent communities of Port Alice and Port McNeill. The task is proposed as three options:

1. Option 1 – Survey the town's infrastructure using GPS survey instrumentation and binding the data to the appropriate coordinate system for the Region of Northern Vancouver Island. Once the survey data is acquired, update the cadastral to the proper rotation and cross reference the data with the service plates provided by the District.
2. Option 2 - Manually reference each District plate, while maintaining the apparent cadastral rotation, and utilize desktop data entry for generating the map. This option will have a higher level of drafting effort as there will be some discrepancies between plates and time will be required to best guess which one is correct. We would assemble an asset inventory of the sewer, drain and water infrastructure including a summary of invert information for the underground sewer and drain. Option 2 will provide an ACAD map with services and an asset inventory excel spread sheet.

3. Option 3 - Is a simpler version of option 2 with the same manual reference of each District plate, while maintaining the apparent cadastral rotation, and utilizes desktop data entry for generating the map. The deliverable for option 3 will be an ACAD map of the districts system including sewer, drain, and water infrastructure topographically only.

Liquid Waste Management Plan Stage 3 Amendment and Process

The District of Port Hardy has requested our assistance with amending the current approved liquid waste management plan including coordination with the Technical Committee, Advisory Committee, Ministry of Environment and the District of Port Hardy. Summarizing the above work program we divide our scope of work into the following itinerary:

1. Review of the existing liquid waste management plan and kick-off meeting in Port Hardy.
2. Proceed with the work scope identified within our supplementing proposal "Conceptual Design for Diversion of the Airport WWTP Flow to Tsulquate WWTP" including:
 - I. Confirm existing and future flows,
 - II. Concept design options for sanitary sewer transmission,
 - III. Conceptual Design Options for Tsulquate WWTP Upgrades,
3. Preparation of the draft Stage 3 Summary Report including proposed amendments to the existing liquid waste management plan.
4. Public Consultation and Advisory Committee - Meeting.
5. Incorporation of comments to the Draft Stage 3 Summary Report from the public consultation and advisory committee meetings.
6. Local government meeting to finalize the Stage 3 report for submission.
7. Submission of the revised report and amended liquid waste management plan to the Minister for approval.

There are options and subsequent components for dealing with the issues associated with the Airport WWTP. These were reviewed in detail as part of the presentation.

Recommended priorities for upcoming projects include:

- 1) Airport WWTP;
- 2) PRV along Byng Road at Fort Rupert Road; and,
- 3) Fort Rupert Lift Station

Mayor Bood thanked Mr. Bell and Mr. Ghanam for their informative presentation.

D. COUNCIL RISES

Moved
THAT the Committee of the Whole rise.

Time: 4:00 pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
MARCH 24, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte Fred Robertson and John Tidbury

ALSO PRESENT: Jeff Long, Director of Corporate & Development Services

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:31pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

SC2015 -007
APPROVAL OF AGENDA
AS PRESENTED

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to *Community Charter* section 90(1)(f) law enforcement: Fire Services Act and enforcement of fire inspection matters.

Moved/Seconded/Carried
THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(f) law enforcement: Fire Services Act and enforcement of fire inspection matters.

SC2015 -008
CLOSE MEETING TO
THE PUBLIC CC
SECTIONs 90(1)(f)

D. ADJOURNMENT

Moved
THAT the Special Meeting of Council adjourn. Time: 6:41pm

SC2015 -009
ADJOURNMENT

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
MARCH 24, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

REGRETS: Rick Davidge, Chief Administrative Officer Councillor

MEDIA: N.I. Gazette **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting was called to order at 7:00pm. He advised that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. ADOPTION OF MINUTES

1. The minutes of the Special Council Meeting held March 10, 2015.

Moved/Seconded/Carried
THAT the minutes of the Special Council Meeting held March 10, 2015 be approved as presented.

2. The minutes of the Regular Council meeting held March 10, 2015.

Moved/Seconded/Carried
THAT the minutes of the Regular Council meeting held March 10, 2015 be approved as presented.

D. DELEGATIONS

No delegations

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Russ Hellberg - Royal Canadian Legion Branch 237 re: Update on the Cenotaph reconstruction project.

Mayor Bood introduced Mr. Russ Hellberg and advised Council that he has been working with the District on a project to refurbish the cenotaph in Carrot Park for the last couple of years. Mr. Hellberg thanked Council for the opportunity to update it on

2015-046
APPROVE
AGENDA AS
PRESENTED

2015-047
SPECIAL
MEETING
MINUTES MAR.
10/15 APPROVED
AS PRESENTED

2015-048
REGULAR
MEETING
MINUTES MAR.
10/15 APPROVED
AS PRESENTED

RUSS HELLBERG
RE: CENOTAPH
RECONSTRUC-
TION PROJECT

the status of the project. He reviewed the history of the Cenotaph project and advised that a new grant program has been recently announced by the Department of Canadian Heritage, with an application deadline of April 2, 2015. The aim of the grant program is to enhance Canadian's awareness, knowledge and understanding of the importance of the First and Second World Wars and their significance in the shaping of Canada, its identity and institutions. The new application for grant funding is titled "Port Hardy and First Nations War Memorial Cenotaph". Mr. Hellberg advised that the 2013 Community War Memorial Program application is the basis of the new submission with the same overall budget of \$80,920. He commented that there is a chance the Ministry will fund 100%, but this is not likely.

The project budget was reviewed and Council was advised the District portion is \$19,501 as in-kind funding with other partners contributing \$10,000 cash and \$10,950 in-kind funding. The applications partners are the District of Port Hardy, Calvin Hunt (a hereditary chief and carver), Royal Canadian Legion Branch 237, 101 Squadron RCAFA and Port Hardy Ranger Patrol.

Mr. Hellberg advised that he and Jeff Long, Director of Corporate and Development Services, have already been working on the application in order to have it ready by the submission date. He requested Council approve submission of the application and appoint Jeff Long, Director of Corporate and Development Services as signing authority for the District of Port Hardy with respect to the project.

2015-049
PORT HARDY &
FIRST NATIONS
WAR MEMORIAL
CENOTAPH
PROJECT

Moved/Seconded/Carried

THAT Council directs staff to work with Mr. Russ Hellberg of the Royal Canadian Legion Branch 237 to prepare and submit an application to the Department of Canadian Heritage's World War Commemorations Community Fund for the purpose of accessing funding to be used for the Port Hardy and First Nations War Memorial Cenotaph project, with a total budget of \$80,920 which includes a \$19,501 in-kind contribution from the District of Port Hardy.

ACTION ITEMS

2. Council action items were received for information.

F. CORRESPONDENCE

1. Kaaren Lewis, Assistant Deputy Minister, Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour (Mar.10/15) re: Information on "Starting a Restaurant in BC" online resource was received as information.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

Councillor Corbett-Labatt commented on the success of the Bantam Tier 3 Provincial Hockey Championships recently held in Port Hardy and requested a letter of congratulations be sent to the organizers. Mayor Bood requested staff to prepare a letter of congratulations to the organizers of the Bantam Tier 3 Provincial Hockey Championships.

COUNCIL
REPORTS

I. COMMITTEE REPORTS

1. Draft minutes of the Parks and Recreation Review Committee meeting held March 17, 2015 was received as information.

Recommendations to Council:

- a. *THAT that the District of Port Hardy representatives to the Regional District of Mount Waddington initiate a preliminary discussion and review of a regionally funded recreation model for all North Island recreation facilities.*

Councillor Tidbury commented that the Parks & Recreation Review Committee has discussed the fact that local recreational facilities are used by many North Island residents and that there are fewer local taxpayers to cover the costs of operating the facilities. A regional model would spread the costs over all users.

Moved/Seconded/Carried

THAT that the District of Port Hardy representatives to the Regional District of Mount Waddington initiate a preliminary discussion and review of a regionally funded recreation model for all North Island recreation facilities.

- b. *THAT Council proceed with a long term planning study of the pool and arena facilities.*

Councillor Tidbury commented that the Parks & Recreation Review Committee has discussed the need for up to date reports on the community's aging recreational facilities in order to move forward with recreational planning.

Moved/Seconded/Carried

THAT Council proceed with a long term planning study of the pool and arena facilities.

J. STAFF REPORTS

No Staff Reports.

K. CURRENT BYLAWS AND RESOLUTIONS

1. District of Port Hardy Bylaw No.1039-2015, A Bylaw to Adopt the Annual Five-Year Financial Plan for the Period 2015-2019. For First, Second and Third Readings.

Moved/Seconded/Carried

THAT District of Port Hardy Bylaw No.1039-2015, A Bylaw to Adopt the Annual Five-Year Financial Plan for the Period 2015-2019, receives First, Second and Third Readings.

L. PENDING BYLAWS

1. District of Port Hardy Bylaw 1037-2015 A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street. (April 28, 2014 Council Agenda item, for adoption).

2015-050
DPH REPS TO
RDMW TO
INITIATE
DISCUSSION RE:
REGIONAL
RECREATION
MODEL

2015-051
PROCEED WITH
LONG TERM
PLANNING STUDY
OF POOL & ARENA
FACILITIES

2015-052
BYL 1039-2015
5 YEAR
FINANCIAL PLAN
2015-2019 FOR 1ST
2ND AND 3RD
READINGS

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

2015-053
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:36pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy
7355 Columbia Street, P.O. Box 86
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Hardy District Mayor and Council
7360 Columbia Street P.O. Box 68
Port Hardy, BC
V0N 2R0

Date

April 2015

Mayor and Council
District of Port Hardy

RE: 4'th Quarter (Jan 1 – Mar 31) 2015 RCMP Report

For this fiscal year the Port Hardy RCMP Detachment will focus on the Strategic Priorities of Alcohol Abuse/Intoxication in Public, Traffic Safety, Crime Reduction with an emphasis on the illegal drug trade and maintaining a presence in our First Nations Communities, particularly in relation to youth.

In keeping with our strategic priorities, we are consistently working to:

Objective # 1 Alcohol Abuse/Intoxication in Public

Reduce the number of intoxicated people in public areas:

We have now completed the 4'th quarter for this fiscal year and we have managed to maintain a lower number of public intoxication files as compared to what they were before this initiative began. The final calls for service over this past year were 302, which translates to an additional 4% decrease over the previous year's success.

Cst BRENNAN continues to identify and work with as many community partners as possible to move this initiative forward and place the emphasis on treatment as opposed to incarceration. In March of this year we met with a Judge who is new to the area, along with Crown, Mental Health and representation from the First Nations Community. Options for moving forward and hopefully building on previous successes were discussed.

Objective # 2 is Traffic

Continue efforts to reduce reportable collisions and traffic related offences by maintaining a presence/enforcement on our Highways and in school zones:

During this quarter, the Port Hardy RCMP wrote a total of 23 violations tickets for various MVA infractions. Also, a total of 8 Notice and Orders / Warnings were written and 7 impaired driving road blocks were conducted.

The Port Hardy RCMP conducted a total of 4 Impaired Driving investigations and 7 others that resulted in driving suspensions of anywhere from 24 hours to 7 days.

As well, the Port Hardy RCMP conducted 10 Motor Vehicle Collision investigations. Of those collisions, 7 were over \$1000.00 in damages while 3 involved injuries.

Objective #3: First Nations

Enhance Relationships with Youth in First Nations Communities:

The Student of The Month (SOTMO) program remains implemented at all First Nations schools in the Port Hardy area. In addition to presenting the student of the month with a certificate and a small prize, members deliver short question and answer type presentations to the entire school covering topics such as bike safety, bullying, Halloween safety etc. Members continue to meet with the principals to discuss how things at the schools are going in general.

As mentioned in the past, this program continues to strengthen relations with police and youth in first Nation's communities. The students are excited to see police when they attend, or come across them in the community. As a result of this program, FNP members conduct at least 1 school presentation per month at all First Nations schools, and follow up by speaking with the principals.

This quarter Cst BEZAIRE was invited to help chaperone a group of grade three First Nations students on an overnight field trip to Quadra Island. Not sure who had more fun, the kids or Cst BEZAIRE.

Cst BEZAIRE is continuing his work in developing a Restorative Justice Program that includes the entire community of Port Hardy.

Objective #4: Crime Reduction

Disruption of the local illicit drug trade:

This year's APP initiative to disrupt the local illicit drug trade in Port Hardy identified three initiatives that would be measured.

The first initiative was to increase the number of street checks from 4 to 6 per month. This quarter there were 34 street checks done, far exceeding the goal of 18. These checks lead to intelligence gathering opportunities, breach charges and warrant executions. The tally for yearend was 100.

The second initiative was to increase the average monthly curfew checks of prolific offenders by five. This quarter there was a total of 105 curfew checks conducted, again, far exceeding the set goal. The tally for yearend was 450 curfew checks.

The abundance of street and curfew checks meant that offenders on conditions were constantly monitored to ensure they were abiding by those conditions. This was evidenced by the fact that our Breach of Probation charges increased by 104% over the previous year.

The final initiative was to conduct three school talks specifically directed at the dangers of drug use. This was accomplished this last quarter, in addition to a number of contacts at various schools in the community.

Overall I am very happy that we managed to meet and often exceed the goals identified in this plan. I look forward to the challenge of next year's plan.

Gord Brownridge (S/Sgt)
Detachment Commander
Port Hardy

File Type	Jan 1st, 2014 – Mar 31st, 2014	Jan 1st, 2015 - Mar 31st, 2015
Assaults / including with bodily harm	20	16
<i>Sexual Assaults</i>	2	4
Intoxicated in Public	69	52
Breach of Peace	21	22
Cause Disturbance	22	28
Mischief	41	41
Bail Violations	28	30
Bylaw - Noise	14	18
False/Abandoned 911	29	26
Break & Enter - Business	5	4
Break & Enter Residence	6	3
Theft from Motor Vehicle under \$5000	13	2
Theft from Motor Vehicle over \$5000	1	0
Theft - Shoplifting Under \$5000	4	3
Missing Persons	28	3
Unspecified Assistance	1	1
False Alarms	24	18
Impaired Driving	9	4
Mental Health Act	0	0
Cocaine trafficking / possession	2	1
Marijuana trafficking / possession	9	4
Prisoners Held	176	163
JJP Hearings	17	20
Detentions from JJP Hearings	12	15
TOTAL	821	768

REGULAR COUNCIL MEETING MARCH 24, 2015			
ITEM	ACTION	WHO	STATUS /COMMENTS
Russ Hellberg, re Cenotaph project	<p>THAT Council directs staff to work with Mr. Russ Hellberg of the Royal Canadian Legion Branch 237 to prepare and submit an application to the Department of Canadian Heritage's World War Commemorations Community Fund for the purpose of accessing funding to be used for the Port Hardy and First Nations War Memorial Cenotaph project, with a total budget of \$80,920 which includes a \$19,501 in-kind contribution from the District of Port Hardy.</p> <p>Staff to work with Mr. Russ Hellberg of the Royal Canadian Legion Branch 237 to prepare and submit application as directed.</p>	JL	In Progress
<p>Councillor Corbett-Labatt commented on the success of the Bantam Tier 3 Provincial Hockey Championships recently held in Port Hardy and requested a letter of congratulations be sent to the organizers.</p> <p>Draft minutes of the Parks and Recreation Review Committee meeting held March 17, 2015. Recommendations to Council:</p> <p>a. " THAT that the District of Port Hardy representatives to the Regional District of Mount Waddington initiate a preliminary discussion and review of a regionally funded recreation model for all North Island recreation facilities."</p> <p>b. " THAT Council proceed with a long term planning study of the pool and arena facilities."</p>	<p>Mayor Bood and C/ Dugas</p> <p>Write letter for Mayor's signature as directed</p> <p>THAT that the District of Port Hardy representatives to the Regional District of Mount Waddington initiate a preliminary discussion and review of a regionally funded recreation model for all North Island recreation facilities, as directed</p> <p>THAT Council proceed with a long term planning study of the pool and arena facilities.</p> <p>Staff to proceed with process to obtain a long term planning study of the pool and arena facilities as directed</p>	LD	Done
		RD	Underway

REGULAR COUNCIL MEETING MARCH 10, 2015			
ITEM	ACTION	WHO	STATUS /COMMENTS
CORRESPONDENCE 1. Brad Woodside, President, FCM – Mayor of Fredericton (Feb.25/15) re: Invitation to participate in 2015 Membership survey was received for information.	Mayor Bood advised that, when it is available, he will complete the "FCM Membership Survey 2015: Your Opinion Matters!" referred to in the letter.	Mayor	Done
COUNCIL REPORTS Councillor Marcotte requested:	That staff look into the District of Port Hardy developing a Senior's Charter.	JL	In Progress
STAFF REPORTS A. McCarrick, Director of Financial Services (Mar.4/15) District of North Saanich – NavCanada Assessment Appeal.	Staff to research into Senior's Charters, as directed Councillor Hemphill requested that, if Council support for the District of North Saanich NavCanada Assessment Appeal is approved, that discussion on financial participation requested in the letter go to budget discussions. THAT Council supports District of North Saanich in regards to the BC Assessment appeal of the BC Supreme Court judgement in favour of NavCanada.	AM	Done
	Write letter of support as directed by Council	AM	Done
ITEM	REGULAR COUNCIL MEETING FEBRUARY 24, 2015 ACTION	WHO	STATUS /COMMENTS
COMMITTEE REPORTS Draft minutes of the Parks & Recreation Review Committee meeting held Feb. 17/15. Recommendations to Council: a. "The Parks and Recreation Review Committee recommends to Council that early budget approval of up to \$20,000 be allotted for Beaver Harbour Park outfield upgrades." b. "The Parks and Recreation Review Committee recommends to Council that the Beaver Harbour Park ball diamond #1 lights be assessed AND THAT if unsafe they be removed AND THAT a cost estimate to replace ball diamond #1 lights be prepared."	THAT Council provides early budget approval of up to \$20,000 for Beaver Harbour Park outfield upgrades. Staff to proceed to upgrade Beaver Harbour Park outfield, as directed THAT Beaver Harbour Park ball diamond #1 lights be assessed and a report brought back for Council consideration Staff to assess lights at Beaver Harbour Park ball diamond #1 and report back to Council, as directed	RD/SM RD/SM	Work underway Report Pending

<p>ADDENDUM 2. Draft minutes of the Operational Services Committee meeting held Feb 19/15. b. "The Operational Services Committee recommends to Council that the District of Port Hardy recognize and support National Public Works Week May 17-23, 2015 in Port Hardy."</p>		<p>SM</p>	<p>Underway</p>
<p>BYLAWS District of Port Hardy Bylaw 1037-2015 A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street. For First, Second and Third Readings</p>	<p>Moved/Seconded/Carried THAT District of Port Hardy Bylaw 1037-2015, A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street, receives first, second and third readings. Bring to April 28^h Council mtg. Send letters to property owners to advise of the pending street name change and advance warning of civic address changes that would take effect upon adoption of the Bylaw.</p>	<p>JL</p>	<p>Letters sent to property owners, tenants and required authorities.</p>
<p style="text-align: center;">REGULAR COUNCIL MEETING JANUARY 26, 2015</p>			
<p>Committee Reports 1. Operational Services Committee -- Jan.22/15 b. THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.</p>	<p>Moved/Seconded/Carried THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion.</p>	<p>RD</p>	<p>In progress</p>



**MINUTES OF DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE
MEETING HELD MARCH 19, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Councillors Dennis Dugas, Rick Marcotte (Chair) and John Tidbury

ALSO PRESENT: Rick Davidge, Chief Administrative Officer

MEMBERS OF THE PUBLIC: 2

A. CALL TO ORDER

Chair Rick Marcotte called the meeting to order.

Time: 3:00pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda be approved as presented.

DRAFT

C. DELEGATION

Jim Henschke and Nita Klatt – ‘The Bait Shack’ and site caretakers re: Bear Cove Boat Ramp 2015 summer season

Mr. Henschke and Ms Klatt presented a handout to the Committee with nine recommendations for the 2015 season. This handout had been previously reviewed by the Committee in October of 2014.

1. Signage

Parking signage - better signage for the road and parking lot with visible “No Overnight Parking” signs - these are needed as people launch their boats and are gone for up to two weeks at a time. This makes the parking situation very difficult.

Speed limit signs or ‘dead slow’ signs on breakwater are recommended. Rick Davidge, CAO will research regulations regarding speed limit signs.

2. Rules of Launch and Signage – Development of rules of launch and parking lot use are needed, as well as signage for same. Currently there no signage indicating what should be done. Proper signage and printed pamphlets will help the caretakers with this issue.

3. Tie up wharf - extend the tie up wharf at the boat launch. There is no place to park a boat once it has been launched especially at low tide.

4. Resurfacing of the boat launch - this is needed as it gets extremely slippery during the algae bloom in the months of May/June/July. Resurfacing with rough grating would help as long as the launch is pressure washed every ten to fourteen days.

OP SCVS
2015-013
AGENDA
APPROVED

JIM HENSCHKE
AND NITA KLATT
'THE BAIT SHACK'
AND SITE
CARETAKERS RE:
BEAR COVE

SPEED LIMIT
SIGNS

HARBOUR
MANAGER:
DEVELOP RULES
FOR BEAR COVE
BOAT RAMP

RESEARCH AN
ECO-FRIENDLY
ALGAE
DETRERANT

Rick Davidge, CAO advised that funding for grating is in the budget.

The Committee requested Sean Mercer to research an eco-friendly solution to spray on the ramp to keep algae at bay.

5. Extend the metal breakwater and swell concerns when there is a NW wind as it will often create a six foot swell shaking the Bait Shack and wharf as well as any boats parked at the wharf. Cost is approximately \$10,000 and will be brought to the next Council budget meeting.

Rick Davidge, CAO advised D. Pratt of Pacificus has discussed wind issues with Chevron and the Coast guard.

DRAFT

6. Repair water leaks on docks and drainage concerns.

DRAINAGE TO BE
HANDLED BY
CARETAKERS

Sean Mercer will arrange for the water to be turned on and will check for leaks. Sean Mercer advised the drainage issue is due to soil building up in the runoff water and needs to be blasted out occasionally. J. Henschke advised they would do this maintenance as needed.

7. Moorage - plans for longer term moorage should be made as soon as possible. Currently there is room for 20-25 boats with the boats to be no longer than 26 feet.

BEAR COVE
MOORAGE
COSTS TO BE
DEVELOPED

The Committee members discussed with Ms Klatt and Mr. Henschke discussed various scenarios for reserved moorage. Rates similar to that of Port McNeill were discussed, being in the \$20/night range and allow one week only for reserved moorage. If more moorage time was requested it would be on an availability basis only and the vessel may have to be moved from one space to another.

Increased moorage costs at a local private moorage facility were reviewed and discussion took place as to which moorage facilities charter boat operators would utilize.

8. Parking - more parking is definitely needed. The Committee discussed whether free boat launch still a requirement of the grants received for the development of the facility.

Mr. Henschke advised the Bait Shack will be onsite in mid-June. Chair Rick Marcotte thanked Ms Klatt and Mr. Henschke for attending the meeting and providing their input.

Rick Davidge, CAO advised that Bear Cove Recreation Site is a District facility and can be managed as the District wishes. Fishermans Wharf and the Seine floats are part of the agreement with Small Craft Harbours and must be managed within that agreement.

D. MINUTES

1. Minutes of the Operational Services Committee meeting held February 19 2015.

OP SCVS
2015-014
MINUTES FEB 19
/15 APPROVED

Moved/Seconded/Carried
THAT the minutes of the Operational Services Committee meeting held February 22, 2015 be approved as presented.

E. BUSINESS ARISING / UNFINISHED BUSINESS

Action Items were received for information.

ACTION ITEM
REVIEW

Fishermans Wharf re: Reserved moorage for charter boat operators. The Committee discussed rates charged by Port McNeill which is operated partly Small Craft Harbours and partly by the town.

Post Office area re: sidewalk. Sean Mercer, Operations Manger advised one estimate of \$1,000 has been received. There are a construction standard to be met which makes the cost higher. He will obtain other quotes.

Park Drive Ball Park: re: fencing. Still awaiting pricing

Cenotaph re: rehabilitation project. Russ Hellberg has advised that Heritage Canada has announced new grant funding.

G. CORRESPONDENCE

DRAFT

No correspondence.

I. NEW BUSINESS

1. Watershed Discussion

WATERSHED
WORKING
GROUP: CAO TO
ARRANGE JUNE
MEETING

The Committee discussed the former Watershed Working Group and how to continue to move it forward. Rick Davidge, CAO suggested and it was agreed to arrange a June meeting with the Watershed Working Group.

2. Granville Street / Beverly Parnham Way traffic flow.

TABLE TO THE
NEXT MEETING
GRANVILLE
STREET /
BEVERLY
PARNHAM WAY
TRAFFIC FLOW.

Councillor Tidbury brought forward for discussion purposes issues and concerns regarding traffic flow patterns at the Granville Street / Bev Parnham Way access to the Seniors Center, Primary Care and ambulance buildings. Various solutions were discussed.

The Committee agreed to table discussion to the next meeting.

2. Noxious Weeds – Bylaw 10-2008 Unsightly premises

NOXIOUS WEEDS

Chair R. Marcotte and Councillor J. Tidbury reported on information obtained at a meeting at the Regional District of Mount Waddington regarding noxious weeds. The Regional District is going forward with a noxious weed removal in Coal Harbour with funding from gas tax money.

Discussion also included: ways and means of dealing with noxious weed problems on District and private properties, public education, training of public works staff in eradication techniques and contracting out eradication work.

INVASIVE
SPECIES
PRESENTATION
FOR PW STAFF

It was suggested that a public education meeting/forum be held.

Sean Mercer, Operations Manager requested Mike Desrocher of the the North Island Invasive Species Partnership give a presentation on noxious weeds to the Public Works crews.

The Committee agreed that invasive species in the District it is a serious issue and that long term solutions are needed.

DRAFT

OP SCVS
2015-015
RECOMMENDATI
ON TO COUNCIL
RE NOXIOUS
WEED BYLAW

Moved/Seconded/Carried

The Operational Services Committee recommends to Council:

"THAT Council develop a Noxious Weed/Invasive Species Bylaw for consideration."

The Committee directed staff to look at utilizing gas tax funding for a noxious weed eradication program.

4. Seawall lights

The Committee discussed lighting requirements along the seawall including; lighting pattern requirements, vandalism issues, pros and cons of bollards vs. light poles. Approximately 30 installations are required and the downtown light standards cost approximately \$2,100 each. The project could be budgeted to be done over 1-3 years if necessary.

SEAWALL
LIGHTING
REVIEW LUMCA
LIGHTING
OPTIONS ONLINE

Rick Davidge, CAO and the Committee reviewed the Lumca Company website (www.lunca.com) and the Committee some of the bollard and pole styles available. It was agreed that overhead lighting would be preferable to bollards, primarily because of heavy vandalism issues along the seawall. There is \$30,000 allotted in the budget. R. Davidge, CAO will circulate the website address to the Committee for further review of styles

Sean Mercer, Operations Manager commented that the Seagate Pier lights could be replaced as well, in order to match the new seawall lighting.

5. Beaver Harbour Area

BEAVER
HARBOUR ROAD
NO PARKING
SIGNS

a. No Parking Signs

Councillor Tidbury advised that there are no longer any 'No Parking' signs along Beaver Harbour Road across from Fort Rupert School.

Sean Mercer, Operations Manager will check on the roadway signage.

DANGER TREES /
ARBORIST AT
STOREY'S BEACH

b. Storey's Beach danger trees

Councillor Dugas asked if an arborist was scheduled soon to review danger trees along Storey's Beach Road. Sean Mercer, Operations Manager advised one is scheduled to review 1.7 km along the road way on March 25th.

6. Staffing at Operational Services

Rick Davidge, CAO updated the Committee on the Officer Administrator and Director of Operational and Engineer Services positions at Operational Services,

J. NEXT MEETING: April 16, 2015 at 3:00pm

Upcoming Meeting dates: May 21, June 18, July 16, August 20, September 17,
October 15, November 19, December 17

OP SCVS
2015-016
ADJOURNMENT

K. ADJOURNMENT:

THAT we adjourn

Time: 4:30 pm

DRAFT



**MINUTES OF THE DISTRICT OF PORT HARDY
FIRST NATIONS RELATIONS COMMITTEE
MARCH 24, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill (Chair),
Fred Robertson

ALSO PRESENT: Jeff Long, Director of Corporate and Development Services
Leslie Driemel, Recording Secretary

MEDIA: None **MEMBERS OF THE PUBLIC:** Councillors Tidbury and Marcotte (5:55pm)

A. CALL TO ORDER

Chair Jessie Hemphill called the meeting to order at 5:33pm.

B. APPROVAL OF AGENDA

Councillor Robertson requested an addendum to the agenda under New Business as follows:

3. Discussion on North Island Trails

Moved/Seconded/Carried
THAT the agenda be approved as amended.

DRAFT

C. ADOPTION OF MINUTES

1. Minutes of the meeting held February 24, 2015.

Councillor Corbett-Labatt requested the draft minutes be amended as follows:

From: Councillor Pat-Corbett Labatt reported on discussions with Merv and Tom Child regarding new signage for Beaver Harbour Park that would have wording in English and Kwakiutl languages. Councillor Corbett-Labatt advised she has looked at the current sign and that it is in need of upgrading.

Chair Hemphill advised there has been no prior discussion of the project at Council. Councillor Corbett-Labatt will bring forward a report to Council regarding the sign.

To: *Councillor Pat-Corbett Labatt reported on discussions with Merv Child regarding new signage for Beaver Harbour Park that would have wording in English and Kwakiutl languages. Councillor Corbett-Labatt advised she has looked at the current sign and confirmed that it is in need of upgrading.*

FNRC 2015-006
AGENDA APPROVED
AS AMENDED

Chair Hemphill advised there has been no prior discussion of the project at Council. Councillor Corbett-Labatt will bring forward a report to Council regarding the signage.

Councillor Robertson requested the draft minutes be amended as follows:

From: Councillor Fred Robertson advised the Parks and Recreation Review Committee have been looking at the work needed to be done at the ball fields at Beaver Harbour Park. He has talked to Dave Deans regarding ways to address the short and long term needs of the fields. It was suggested Dave Deans talk to Ross Hunt Sr. at the Kwakiutl Band and ask permission to talk to the local First Nations about putting funds toward improvements.

To: *Councillor Fred Robertson advised the Parks and Recreation Review Committee have been looking at the work needed to be done at the ball fields at Beaver Harbour Park. He has talked to Dave Deans regarding ways to address the short and long term needs of the fields. It was suggested Dave Deans talk to Ross Hunt Jr. regarding collaboration with local First Nations regarding improvements to the ball fields*

Moved/Seconded/Carried

THAT the minutes of the First Nations Relations Committee meeting held February 24 2015 be approved as amended.

FNRC 2015-007
MINUTES OF MEETING
HELD FEB 24/15
APPROVED

D. DELEGATIONS

No delegations.

DRAFT

E. CORRESPONDENCE

None

F. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Action Item Review.

The Committee requested staff amend the Action Item Review to include the wording changes in the amended minutes of the February 24, 2015 meeting.

2. Draft Mandate of the First Nations Relations Committee (Standing Committee of Council).

The Committee discussed the mandate presented by Jeff Long, Director of Corporate and Development Services. It was questioned whether in its current form, the mandate would allow for additional membership on the Committee. The Director advised that the First Nations Relations Committee is a Standing Committee of Council and appointments to standing committees are at the Mayor's discretion as per the Community Charter. Typically, the Mayor will bring forward his recommendations related to Standing Committees for Council ratification. While the Committee does not have the power to appoint members, it can make recommendations for appointment of members. The Committee can invite and seek input from local government, First Nations and others on a regular and

DRAFT MANDATE OF
THE FIRST NATIONS
RELATIONS
COMMITTEE

FNRC 2015-008
RECOMMEND COUNCIL
APPROVE FNRC
MANDATE AS
PRESENTED

ongoing basis as part of its mandate. This can include attendance at meetings in a non member capacity.

Moved/Seconded/Carried

The First Nations Relations Committee recommends to Council that it approve the Mandate of the First Nations Relations Committee as follows:

1. ESTABLISHMENT

The District of Port Hardy First Nations Relations Committee, hereinafter referred to as the "Committee", was established as a Standing Committee of Council by Council of the District of Port Hardy on January 13, 2015.

2. PURPOSE

The mandate of the Committee is to:

- a) assist Council in becoming more knowledgeable about local First Nations culture;
- b) seek means to improve communications and foster, maintain and strengthen relationships with local First Nations;
- c) work with local First Nations to implement the North Island Regional Protocol Agreement (March 17, 2010); and,
- d) research matters that are referred to it by Council and assist by providing recommendations to Council on such matters;

3. AUTHORITY

3.1 The Committee does not have delegated approval authority from Council.

3.2 The Committee may seek input from local governments, First Nations and other agencies and organizations to assist it in fulfilling its mandate.

3. Kwakiutl Signage - Update

Councillor Corbett-Labatt advised she has met with Merv Child and viewed the signs and that they are complete and ready to install. She commented that the signs are very well done and further advised the project was made possible due to an arts grant. Due to storage constraints, Mr. Child would appreciate the ability to install the signs at the earliest convenience.

Councillor Dugas advised that one sign for the Commuter Trail has already been installed at the Beaver Harbour Road trail entrance.

The Committee discussed process associated with the Kwakiutl signage and ultimately, its consideration by Council. Jeff Long advised that if timing is a concern, Committee recommendations are often brought forward for Council's consideration as part of the draft Committee meeting minutes that are included on the Council meeting agenda.

Moved/Seconded/Carried

THAT Chair Jessie Hemphill invite Tom and Merv Child to come to the next First Nations Relations Committee meeting to review the signs and details related to signage locations / installation.

4. Discussion on Community to Community Forum (First Nations Cultural Orientation) taking place on Wednesday, March 25th from 9:00am to 1:00pm at the Quatse Stewardship Centre.

DRAFT

FNRC 2015-009
KWAKIUTL SIGNAGE
INVITE TOM & MERV
CHILD TO NEXT FNRC
MEETING

Chair Hemphill reviewed the original plan for the Community to Community Forum and advised the Committee that Janet Hanuse has had to revise her presentation as further consultation with First Nation elders regarding sensitive content needs to be undertaken. The agenda will now include opening remarks, round table discussion, a presentation from Janet Hanuse regarding the work done at the Sacred Wolf Society, the showing of a film on the displacement of the Gwa'sala and 'Nakwaxda'xw ' Nations and then lunch. A more detailed First Nation historical review will be done at a later date.

The Committee was advised that the letter to local First Nation Chief Councillors regarding the implementation of the committee and advising of the Community to Community Forum on March 25th went out in the mail. Chair Hemphill apologized to the Committee for the late action on this item.

G. NEW BUSINESS

1. First Nation Property Tax, Services and Economic Development in British Columbia. For Discussion, was received as information.

The Chair asked Committee members to review the information in the report First Nation Property Tax, Services and Economic Development in British Columbia and submit any comments to the Province by April 3, 2015.

2. Review of Handouts from meeting of February 24, 2015.

DRAFT

REVIEW OF HANDOUTS
FROM MEETING OF
FEBRUARY 24, 2015

- Terms of Reference for the Community Consultative Committee
- The Alert Bay Accord
- Memorandum of Understanding between the Province of BC, UBCM and Local Government Participation in the New Relationship with First Nations
- The North Island Regional Protocol Agreement (Mount Waddington Region)

The Committee agreed that the handouts were good information that can be utilized for further understanding of First Nations relations. It was agreed by consensus to table discussion on the handouts to a future meeting.

3. Addendum: Discussion on North Island Trails

Councillor Robertson advised that he recently attended a meeting organized by Pat English of the Regional District of Mount Waddington to discuss the marketing and development of trails on the North Island. He commented that the attendees were a diverse group with varying agendas and that it was made clear that consultation with First Nations on any further trail development would be necessary.

H. ROUNDTABLE DISCUSSION

Chair Hemphill suggested the Committee members brainstorm at the next meeting on topics to bring to future discussions with District and First Nations government to government meetings e.g. trails, tax structure, recreation etc.

Councillor Dugas commented that the development of a Municipal Type Servicing Agreement (MTSA) with local First Nations has been on the Operational Services Committee action item list for some time. The Committee asked Mr. Long about the status of the MTSA with the Gwa'sala-'Nakwaxda'xw ' Nations. Jeff Long advised

that Trevor Kushner had been working with CAO Rick Davidge and the last he heard was that the CAO will be meeting with Leo Lawson who is the staff person for capital projects at Gwa'sala-'Nakwaxda'xw . The Committee requested the Rick Davidge, CAO provide an update on the MTSA with Gwa'sala-'Nakwaxda'xw ' .

Councillor Corbett-Labatt advised that the North Island College is undergoing staff restructuring at its Port Hardy campus given that Greg Batt has left his position. The new position will be effective June 1, 2015 and is titled Director of Aboriginal Education, Mount Waddington Region.

I. NEXT MEETING DATE

Prior to the regular Council meeting on April 14, 2015 with the time to be determined.

J. ADJOURNMENT

FNRC 2015-008
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 6:25pm

DRAFT



**MANDATE
OF THE
FIRST NATIONS RELATIONS COMMITTEE
(Standing Committee of Council)**



1. ESTABLISHMENT

The District of Port Hardy First Nations Relations Committee, hereinafter referred to as the "Committee", was established as a Standing Committee of Council by Council of the District of Port Hardy on January 13, 2015.

2. PURPOSE

The mandate of the Committee is to:

- a) assist Council in becoming more knowledgeable about local First Nations culture;
- b) seek means to improve communications and foster, maintain and strengthen relationships with local First Nations;
- c) work with local First Nations to implement the North Island Regional Protocol Agreement (March 17, 2010); and,
- d) research matters that are referred to it by Council and assist by providing recommendations to Council on such matters;

3. AUTHORITY


- 3.1 The Committee does not have delegated approval authority from Council.
- 3.2 The Committee may seek input from local governments, First Nations and other agencies and organizations to assist it in fulfilling its mandate.

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
005448	05/03/2015	03068	0781937 BC Ltd	367.50	
005449	05/03/2015	00044	ACKLANDS - GRAINGER INC.	918.24	
005450	05/03/2015	02514	AlSCO	381.28	
005451	05/03/2015	00829	ANA'S HARDY CLEAN	2,205.00	
005452	05/03/2015	01836	ARIES SECURITY LTD.	4,136.25	
005453	05/03/2015	00047	B.C. HYDRO	39,384.12	
005454	05/03/2015	01805	BUSY B'S DISTRIBUTING	7.92	
005455	05/03/2015	00018	CANADIAN RED CROSS SOCIE	124.09	
005456	05/03/2015	02468	Canwest Propane	5,672.75	
005457	05/03/2015	00281	CHEVRON CANADA LTD.	2,045.36	
005458	05/03/2015	01433	COMOX PACIFIC EXPRESS LT	357.12	
005459	05/03/2015	02110	DARLING, CORTNEY	475.30	
005460	05/03/2015	02994	Darnell-Gagnon, David	136.64	
005461	05/03/2015	01476	DOR-TEC SECURITY LTD.	138.30	
005462	05/03/2015	02539	Hemphill, Norma	39.77	
005463	05/03/2015	01875	ISLAND ADVANTAGE DISTRIB	162.56	
005464	05/03/2015	01322	J C ELECTRIC	84.00	
005465	05/03/2015	00065	K & K ELECTRIC LTD.	226.80	
005466	05/03/2015	00253	Keta Cable	133.20	
005467	05/03/2015	02871	Kilpatrick Testing	472.50	
005468	05/03/2015	00069	MACANDALE'S	135.12	
005469	05/03/2015	03059	Maxxam Analytics	204.75	
005470	05/03/2015	00328	MERCER, SEAN	35.00	
005471	05/03/2015	00014	MINISTER OF FINANCE	3,033.00	
005472	05/03/2015	00447	MNP	1,653.75	
005473	05/03/2015	00033	NAPA AUTO PARTS/PORT HAR	75.90	
005474	05/03/2015	00027	NORTH ISLAND VETERINARY	457.67	
005475	05/03/2015	00217	ORKIN CANADA CORPORATION	78.75	
005476	05/03/2015	02071	PACIFICUS BIOLOGICAL SER	10,919.83	
005477	05/03/2015	00810	Plumbing Officials Assoc	80.00	
005478	05/03/2015	00769	Praxair Distribution	865.20	
005479	05/03/2015	00710	Receiver General for Can	1,185.00	
005480	05/03/2015	00187	REGIONAL DISTRICT OF MT	2,467.87	
005481	05/03/2015	02546	SCP Distributors Inc	29.37	
005482	05/03/2015	02349	Silver King Ventures Ltd	462.00	
005483	05/03/2015	00160	TELUS	72.43	
005484	05/03/2015	00089	THE HOBBY NOOK	50.40	
005485	05/03/2015	00011	Tidbury, John	79.54	
005486	05/03/2015	00477	U.B.C.M.	2,785.16	
005487	05/03/2015	00329	WALSH, ROD	910.30	
005488	05/03/2015	02837	Waterhouse Environmental	6,115.20	
005489	05/03/2015	00164	Xerox Canada Ltd.	2,065.50	
005490	05/03/2015	03041	Zone West Enterprises Lt	1,059.52	
005491	12/03/2015	00735	A.C.E. COURIER SERVICES	180.22	
005492	12/03/2015	00195	A.V.I.C.C	1,219.05	
005493	12/03/2015	00044	ACKLANDS - GRAINGER INC.	276.51	
005494	12/03/2015	01375	ADT SECURITY SERVICES CA	85.05	
005495	12/03/2015	00073	BLACK PRESS GROUP LTD.	113.87	
005496	12/03/2015	02854	Bowlina Boat Moving Ltd.	315.00	
005497	12/03/2015	00302	BUILDING OFFICIALS' ASSO	420.00	
005498	12/03/2015	01805	BUSY B'S DISTRIBUTING	286.94	
005499	12/03/2015	02468	Canwest Propane	35.58	
005500	12/03/2015	02882	Catalys Lubricants Inc.	320.06	
005501	12/03/2015	00281	CHEVRON CANADA LTD.	1,361.28	
005502	12/03/2015	02822	Corix Water Products LP	871.50	
005503	12/03/2015	01900	Cousins, Robert	104.07	
005504	12/03/2015	02817	Cummins Western Canada	344.58	
005505	12/03/2015	00054	DAVE LANDON MOTORS LTD.	579.45	
005506	12/03/2015	03069	Dobra Design	2,884.00	
005507	12/03/2015	02140	DOUG LLOYD CONTRACTING	63.00	
005508	12/03/2015	00099	FOX'S DISPOSAL SERVICES	12,907.29	
005509	12/03/2015	03038	Gary Moser Consulting In	5,520.78	
005510	12/03/2015	01860	GREYHOUND COURIER EXPRES	61.60	
005511	12/03/2015	01980	HETHERINGTON INDUSTRIES	378.00	
005512	12/03/2015	00063	HOME HARDWARE BUILDING C	192.86	
005513	12/03/2015	02936	J.D. PETROLEUM LTD.	292.45	
005514	12/03/2015	01777	MCCARRICK,ALLISON	509.17	Yes
005515	12/03/2015	00638	MINISTER OF FINANCE	525.00	
005516	12/03/2015	02754	Minister of Finance	211.05	
005517	12/03/2015	00304	MONK OFFICE	230.14	
005518	12/03/2015	00033	NAPA AUTO PARTS/PORT HAR	293.18	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
005519	12/03/2015	01645	NORTH ISLAND COMMUNICATI	266.07	
005520	12/03/2015	02749	Orach Enterprises Ltd.	3,122.86	
005521	12/03/2015	02202	Planet Clean	40.09	
005522	12/03/2015	00080	PUROLATOR INC.	35.50	
005523	12/03/2015	00107	RECEIVER GENERAL FOR CAN	24,623.47	
005524	12/03/2015	02174	RECYCLING COUNCIL OF BC	175.00	
005525	12/03/2015	02546	SCP Distributors Inc	263.39	
005526	12/03/2015	00150	THE SOURCE	2,075.97	
005527	12/03/2015	01884	Tru Hardware	9.91	
005528	12/03/2015	00164	Xerox Canada Ltd.	398.29	
005529	19/03/2015	00044	ACKLANDS - GRAINGER INC.	275.23	
005530	19/03/2015	02514	Alsco	169.63	
005531	19/03/2015	00302	BUILDING OFFICIALS' ASSO	634.20	
005532	19/03/2015	00018	CANADIAN RED CROSS SOCIE	237.60	
005533	19/03/2015	00281	CHEVRON CANADA LTD.	548.01	
005534	19/03/2015	01433	COMOX PACIFIC EXPRESS LT	290.87	
005535	19/03/2015	03033	Corbett-Labatt, Pat	118.40	
005536	19/03/2015	02817	Cummins Western Canada	340.91	
005537	19/03/2015	01476	DOR-TEC SECURITY LTD.	275.63	
005538	19/03/2015	03071	Dry Island Restorations	1,963.50	
005539	19/03/2015	00020	E.J. KLASSEN MOTORCADE L	110.63	
005540	19/03/2015	00099	FOX'S DISPOSAL SERVICES	6,762.88	
005541	19/03/2015	00052	HARDY BUILDERS' SUPPLY	357.32	
005542	19/03/2015	02499	Hemphill Jessie	307.38	
005543	19/03/2015	01524	JOHN BROOKS COMPANY LTD.	1,050.48	
005544	19/03/2015	00065	K & K ELECTRIC LTD.	626.63	
005545	19/03/2015	00695	LINDE CANADA LIMITED C31	491.27	
005546	19/03/2015	01777	MCCARRICK,ALLISON	35.00	
005547	19/03/2015	01419	MURDY & MCALLISTER	1,029.43	
005548	19/03/2015	01014	NICKERSON, SCHELL	35.00	
005549	19/03/2015	00075	O.K. TIRE STORE (PORT HA	106.90	
005550	19/03/2015	02023	OLNEY, CHRIS	207.90	
005551	19/03/2015	02202	Planet Clean	53.62	
005552	19/03/2015	00363	PORT HARDY BULLDOZING LT	105.00	
005553	19/03/2015	00769	Praxair Distribution	13,865.25	
005554	19/03/2015	00351	PROMAG ENVIRO SYSTEMS LT	1,002.29	
005555	19/03/2015	00187	REGIONAL DISTRICT OF MT	6,073.77	
005556	19/03/2015	00088	Swiftsure Petroleum Dist	35.00	
005557	19/03/2015	00161	TELUS MOBILITY (BC)	991.45	
005558	19/03/2015	02850	VWR International Co.	230.23	
005559	19/03/2015	02837	Waterhouse Environmental	6,115.20	
005560	19/03/2015	03033	Corbett-Labatt, Pat	16.35	
005561	26/03/2015	02904	ACS - Armbrust Computer	390.00	
005562	26/03/2015	00046	ANDREW SHERET LTD.	1,384.18	
005563	26/03/2015	02798	Armsreach Printing & Gra	982.78	
005564	26/03/2015	02338	Bongarde Holdings Inc.	1,113.28	
005565	26/03/2015	01615	BOOD, HANK	478.50	
005566	26/03/2015	00281	CHEVRON CANADA LTD.	1,970.52	
005567	26/03/2015	01433	COMOX PACIFIC EXPRESS LT	197.88	
005568	26/03/2015	02730	CUPE Local 401	693.62	
005569	26/03/2015	02140	DOUG LLOYD CONTRACTING	109.20	
005570	26/03/2015	02557	Frontline Glass Solution	39.39	
005571	26/03/2015	01860	GREYHOUND COURIER EXPRES	61.10	
005572	26/03/2015	02043	HARNISH SALES AGENCY	1,120.00	
005573	26/03/2015	00063	HOME HARDWARE BUILDING C	137.54	
005574	26/03/2015	02069	IMMEDIATE IMAGES INC.	103.95	
005575	26/03/2015	01747	INGENIOUS SOFTWARE	504.00	
005576	26/03/2015	00194	INT'L UNION OPERATING EN	984.76	
005577	26/03/2015	02878	Irwin Air Ltd	252.00	
005578	26/03/2015	01875	ISLAND ADVANTAGE DISTRIB	105.45	
005579	26/03/2015	00065	K & K ELECTRIC LTD.	1,321.88	
005580	26/03/2015	00069	MACANDALE'S	76.33	
005581	26/03/2015	02007	MARSHALL WELDING AND FAB	649.60	
005582	26/03/2015	00033	NAPA AUTO PARTS/PORT HAR	125.53	
005583	26/03/2015	00122	Northcall Communications	73.92	
005584	26/03/2015	00217	ORKIN CANADA CORPORATION	78.75	
005585	26/03/2015	01251	PETRO CANADA	218.39	
005586	26/03/2015	00080	PUROLATOR INC.	32.28	
005587	26/03/2015	00107	RECEIVER GENERAL FOR CAN	22,206.53	
005588	26/03/2015	00187	REGIONAL DISTRICT OF MT	1,670.66	
005589	26/03/2015	02100	ROCKY MOUNTAIN PHOENIX	887.32	

<u>Cheque #</u>	<u>Pay Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Paid Amount</u>	<u>Void</u>
005590	26/03/2015	02935	Roper Greyell LLP	226.80	
005591	26/03/2015	00160	TELUS	4,587.62	
005592	26/03/2015	00089	THE HOBBY NOOK	285.60	
005593	26/03/2015	00644	VAN KAM FREIGHTWAYS LTD.	143.12	
005594	26/03/2015	02644	Vancouver Island Fire Fi	92.00	
005595	26/03/2015	02690	Volunteer Firefighters A	186.00	
005596	26/03/2015	03041	Zone West Enterprises Lt	143.36	
Total:				241,469.82	

*** End of Report ***





DISTRICT OF PORT HARDY

BYLAW 1039 - 2015

A Bylaw to Adopt the Annual Five-Year Financial Plan for the period 2015 - 2019

WHEREAS the Council of the District of Port Hardy deems it expedient to prepare the Five-Year Financial Plan;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled ENACTS as follows:

1. Title

This Bylaw may be cited for all purposes as "District of Port Hardy Financial Plan 2015 – 2019 Bylaw No. 1039-2015".

2. Schedules

1. Schedule "A" attached to and forming part of this bylaw is hereby declared to be the 2015 Disclosure of Revenue Objectives and Policies as per Section 165(3.1) of the *Community Charter*.
2. Schedule "B" attached to and forming part of this bylaw is hereby declared to be the Financial Plan of the District of Port Hardy for the years 2015-2019.

3. Repeal

1. District of Port Hardy Financial Plan 2014 – 2018 Bylaw No. 1023-2014 is hereby repealed.

Read a first time on the 24th day of March, 2015.

Read a second time the on the 24th day of March, 2015.

Read a third time on the 24th day of March, 2015.

Adopted by the Municipal Council on the day of , 2015.

Director of Corporate
& Development Services

Mayor

Certified to be a true copy of
District of Port Hardy Financial Plan 2015 – 2019
Bylaw No. 1039-2015

Director of Corporate Services
& Development Services

Schedule A - Bylaw 1039-2015

2015 Revenue Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the District of Port Hardy is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
2. The distribution of property taxes among the property classes.
3. The use of permissive tax exemptions.

Funding Sources

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property Taxes	35.7%	\$2,737,516
Sale of Services	10.3%	793,250
Sewer Rates	15.3%	1,170,220
Water Rates	18.0%	1,383,140
Revenue from own sources	3.7%	283,170
Unconditional Gov't Grants	6.2%	475,000
Capital Grants	1.8%	138,000
Reserves and Surplus	9.0%	693,000
Debt	0.0%	0
Total	100%	\$7,673,296

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2015. The total revenue has been adjusted for non-cash entries in the financial plan. The amount for amortization in 2015 is \$1,650,000; this is not taxed for and is therefore not included in Table 1.

The largest portion of planned revenue is user fees and charges. Services that can be measured and charged on a user-pay basis include water, wastewater, waste management, building permits, recreation, administration and the wharves. User fees apportion the value of the service to those who use it. User fees do not cover all of the costs for the related service.

Property taxes are the next major source of revenue. As a revenue source, property taxation offers a stable and reliable source of revenue for services where the rates are not enough to fund the service. These services include fire protection, general administration, bylaw enforcement, infrastructure maintenance, streets and roads, recreation and culture, economic development and planning.

The District will continue to review all user fees and charges to ensure they adequately meet the capital and operational costs of the service provided.

Schedule A - Bylaw 1039-2015

Distribution of Property Taxes

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Taxation	Dollar Value
Residential	55.4%	\$1,427,128
Utilities	1.3%	32,169
Light Industry	3.8%	98,964
Business and Other	38.9%	1,000,953
Managed Forest	.5%	12,790
Recreation/Non-profit	0.1%	1,932
Total	100%	\$2,573,936

Table 2 provides the distribution of property taxes among the property classes. The residential class provides the main portion of tax revenue. The residential class is also the largest percentage of the total assessment and consumes the majority of the District services.

All new additions to the property class are removed from the calculation, the percentage increase is applied over the net assessment, and the new rates determined are then applied to the new growth.

Council will continue to assess the multiples used in the tax rate calculation and adjust them as necessary to promote continued growth in the business and industry sector.

Permissive Tax Exemptions

Tax exemptions must demonstrate a benefit to the community and residents of the District by enhancing the quality of life (economically, socially and culturally). The goals, policies and principles of the organization must not be inconsistent or conflict with those of the District. Organizations receiving permissive tax exemptions must be registered non-profit societies and cannot be for commercial or private gain.

Table 3: Permissive Tax Exemptions

Permissive Tax Exemptions	General Taxes Foregone
District owned properties managed by not-for-profit groups	10,830
Not-for-profit organizations	70,319
Churches	34,379
Total	\$ 115,528

Schedule B - Bylaw 1039-2015

	2015	2016	2017	2018	2019
Revenue					
Municipal property taxes	2,573,936	2,625,414	2,677,923	2,731,481	2,786,111
Payments in lieu of taxes	163,580	165,262	166,961	168,679	170,414
Sale of services	793,250	809,116	825,298	841,804	858,640
Sewer user rates	1,170,220	1,193,625	1,217,497	1,241,847	1,266,684
Water user rates	1,383,140	1,410,803	1,439,019	1,467,799	1,497,155
Revenue from own sources	283,170	288,244	293,415	298,687	304,060
Unconditional transfers other governments	475,000	475,000	475,000	475,000	475,000
Conditional transfers other governments	138,000	2,400,000	2,975,000	1,925,000	3,550,000
Contributions from developers	-	-	-	-	-
Transfers from reserves & other funds	2,343,000	2,281,000	2,297,500	1,996,500	1,927,000
Debenture debt	-	775,000	125,000	175,000	-
	<u>9,323,296</u>	<u>12,423,464</u>	<u>12,492,613</u>	<u>11,321,797</u>	<u>12,835,064</u>
Expenditures					
General government services	941,689	962,462	981,612	1,007,896	1,021,067
Protective services	395,575	401,956	409,995	418,195	426,559
Transportation services	1,132,865	1,155,521	1,178,630	1,202,202	1,226,245
Environmental & public health services	283,326	288,993	294,772	300,668	306,682
Economic & development services	116,189	118,513	120,883	123,301	125,767
Parks, recreation & cultural services	1,256,700	1,281,329	1,306,696	1,332,570	1,358,961
Wastewater services	812,087	828,329	844,895	861,793	879,029
Water services	970,754	989,537	1,009,327	1,029,513	1,050,103
Debt charges	133,940	115,353	116,196	5,400	5,200
Debt principal repayments	640,200	290,006	277,013	74,901	64,501
Transfers to reserves & other funds	158,971	535,465	555,094	868,858	893,950
Amortization	1,650,000	1,650,000	1,650,000	1,650,000	1,650,000
Capital expenditures	831,000	3,806,000	3,747,500	2,446,500	3,827,000
	<u>9,323,296</u>	<u>12,423,464</u>	<u>12,492,613</u>	<u>11,321,797</u>	<u>12,835,064</u>



**DISTRICT OF PORT HARDY
STAFF REPORT**

TO: Mayor and Council
FROM: Allison McCarrick, DFS
SUBJECT: District of Port Hardy Annual Tax Rates Bylaw 1040-2015
DATE: April 7, 2015

Purpose

To establish the District of Port Hardy's tax rates for 2015.

Background Summary

Schedule A on page 3 of bylaw 1040-2015:

Column A – the General Municipal rate is calculated to generate tax revenue that equals the dollar amount established and adopted in the District of Port Hardy's 2015-2019 Financial Plan Bylaw 1039-2015.

Column B – the Vancouver Island Regional Library rate is calculated on a levy imposed by the VIRL. The levy for 2015 is \$145,808. The levy for 2014 was \$129,488.

Column C – the Regional District rate is calculated on a levy imposed by the Regional District of Mount Waddington. The levy for 2015 is \$360,181. The levy for 2014 was \$378,617.

Column D – the Regional Hospital District rate is calculated on the levy imposed by the Mount Waddington Regional Hospital District. The levy for 2015 is \$130,652. The levy for 2014 was \$141,242.

Financial Implications

	Property	General Municipal	V.I.R.L	Regional District	Regional Hospital District	
%	\$ increase or decrease per \$1,000 of assessed value					\$ Total
2.35%	Residential	0.15	0.04	(0.01)	(0.01)	0.15
1.54%	Utilities	0.55	0.26	(0.05)	(0.05)	0.71
5.42%	Light Industrial	1.47	0.22	(0.05)	(0.05)	1.60
7.18%	Business	1.31	0.17	(0.03)	(0.04)	1.41
4.89%	Managed Forest	1.83	0.32	(0.04)	(0.04)	2.06
2.35%	Recreation/Non-Profit	0.15	0.04	(0.01)	(0.01)	0.15

Summary

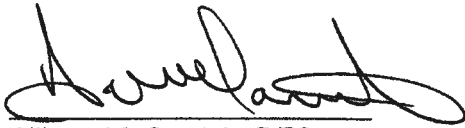
Property tax assessments in total have decreased by \$14,726,144 from 2014. The majority of the impact is due to large reduction in the residential assessments.

Utility class properties have a provincially capped rate and therefore the balance of the burden is shared amongst the remaining classes.

Staff Recommendation:

"THAT Council gives 1st, 2nd, and 3rd readings to the District of Port Hardy Annual Tax Rates Bylaw 1040-2015"

Respectfully submitted,



Allison McCarrick, DFS



DISTRICT OF PORT HARDY

BYLAW NO. 1040- 2015

A Bylaw to Set the 2015 Annual Tax Rates

WHEREAS the Council shall, pursuant to Section 197 of the *Community Charter*, in each year, adopt a bylaw to impose rates on all taxable land and improvements according to their assessed value to provide the money required for purposes specified in the *Community Charter*.

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. Title

This Bylaw may be cited as the "District of Port Hardy Annual Tax Rates Bylaw No. 1040-2015".

2. Definition

"Collector" means the person duly appointed as such from time to time by Council, and includes all persons appointed or designated by the Collector to act on her behalf.

3. Tax Rates for General Municipal Purposes

Tax rates for all lawful general purposes, as shown in column 'A' of Schedule 'A' attached hereto and forming a part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value as shown on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2015.

4. Tax Rates for the Vancouver Island Regional Library

Tax rates for the payment of the Vancouver Island Regional Library requisition, as shown in column 'B' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2015.

5. Tax Rates for the Regional District of Mount Waddington

Tax rates for the payment of the Regional District of Mount Waddington requisition, as shown in column 'C' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided under Section 26 of the *Hospital District Act* and as shown upon the Real Property Tax Roll for the District of Port Hardy for 2015.

6. Tax Rate for the Regional District of Mount Waddington Hospital District

Tax rates for the payment of the Mount Waddington Regional Hospital District requisition, as shown in column 'D' of Schedule 'A' attached hereto and forming part of this Bylaw are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided by Section 26 of the *Hospital District Act* and according to their assessed value as shown upon the Real Property Tax Roll for the District of Port Hardy for 2015.

7. Rates and Taxes Payable

The rates and taxes named under this Bylaw shall be levied, raised and collected for the purposes stated, and shall be payable by 4:30 p.m., July 2, 2015 to the Collector at the Municipal Hall, Port Hardy, BC.

8. Penalties

Upon the 3rd day of July, 2015, or as soon thereafter as is practicable, the Collector shall add to the unpaid balance of the current year's taxes, in respect of each parcel of land and improvement as shown upon the Real Property Tax Roll of the District for 2015:

Ten (10) percent of the amount unpaid as of the 2nd day of July, 2015.

9. Supplementary Tax Rolls

- (a) Upon receipt of a Supplementary Tax Roll from B.C. Assessment, the Collector shall levy taxes in accordance with the rates specified in Schedule 'A' of this Bylaw according to the taxable values as shown on the Supplementary Tax Rolls.
- (b) Where Supplementary Tax Notices are sent before the 1st day of June 2015, penalties shall be added as set out in Section 8 of this Bylaw.
- (c) Where Supplementary Tax Notices are sent after the 1st day of June, 2015, ten (10) percent shall be added on any amount unpaid after thirty (30) days.

Read a first time on the day of April, 2015.

Read a second time on the day of April, 2015.

Read a third time on the day of April, 2015.

Adopted by the Municipal Council on the day of April, 2015.

Director of Corporate
& Development Services

Mayor

Certified to be a true copy of
District of Port Hardy Bylaw No. 1040-2015
Annual Tax Rate Bylaw for the Year 2015

Director of Corporate Services
& Development Services

District of Port Hardy
 Schedule "A" of
 Bylaw No. 1040-2015

Class	Property	A	B	C	D
		General Municipal	Vancouver Island Regional Library	Regional District	Regional Hospital District
1	Residential	5.193976	0.311896	0.873477	0.316845
2	Utilities	39.993613	2.401598	3.057171	1.108958
5	Light Industrial	25.450481	1.528290	2.969823	1.077273
6	Business	17.088179	1.026138	2.140020	0.776270
7	Managed Forest	38.227660	2.295554	2.620432	0.950535
8	Recreation/Non-Profit	<u>5.193976</u>	<u>0.311896</u>	<u>0.873477</u>	<u>0.316845</u>
		131.147885	7.875372	12.534400	4.546726