



**DISTRICT OF PORT HARDY**

**AGENDA**

**REGULAR MEETING OF COUNCIL**

**7:00 PM**

**TUESDAY, APRIL 22, 2014**

**MUNICIPAL HALL COUNCIL CHAMBERS**

**7360 COLUMBIA STREET**

**Mayor:** Bev Parnham

**Councillors:** Janet Dorward, Jessie Hemphill, Debbie Huddleston,  
Rick Marcotte, Nikki Shaw, John Tidbury

**Staff:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Allison McCarrick, Director of Financial Services  
Trevor Kushner, Director of Operational Services  
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING  
7:00 pm TUESDAY APRIL 22, 2014  
Council Chambers - Municipal Hall**

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**A. CALL TO ORDER**

Time:

**B. APPROVAL OF AGENDA AS PRESENTED (or amended)**

Motion required

1. 2.

**C. ADOPTION OF MINUTES**

- 1-3** 1. The minutes of the Regular Council Meeting held April 7, 2014.

Motion required

1. 2.

- 4-6** 2. The minutes of the Committee of the Whole Meeting held April 14, 2014.

Motion required

1. 2.

**D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL**

- 7** 1. Russ Hellberg and Jim King re: Presentation to Mayor Parnham with the 101 (North Island) Squadron new challenge coin

- 8-12** 2. Staff Sgt. Gord Brownridge, re: RCMP quarterly report to Council

3. Fire Chief Schell Nickerson, re: Port Hardy Fire Rescue quarterly report to Council

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 13-14** 1. Council Action items. For information.

**F. CORRESPONDENCE**

- 15-16** 1. Carly Pereboom, Executive Director, Port Hardy & District chamber of Commerce (Apr.4/14) re: Request use of Carrot Park on Friday June 6<sup>th</sup> to celebrate Oceans Day.

Motion / direction

1. 2.

- 17-18** 2. Stephanie Nelson, Port Hardy Secondary School Connections Worker re: Request for approval for a 5K/10K Run Walk on Wednesday May 24, 2014 at 5:30 pm.

Motion / direction

1. 2.

- 19** 3. Email from Amy Morris, Policy and Outreach officer, BC SPCA (Apr.10/14) re: Request for letter of support for PetSmart Charities Spay / Neuter Program.

Motion / direction

1. 2.

**F. NEW BUSINESS**

None in agenda package.

**H. COUNCIL REPORTS**

1. Verbal reports from Council members.

**I. COMMITTEE REPORTS**

Recommendation from the Committee of the Whole meeting held March 14, 2014.

- 1) *THAT staff prepares a bylaw that has the effect of amending Official Community Plan Bylaw No. 15-2011 to:*
  - 1) *Provide more flexibility to the exemptions related to the requirements associated with the need to obtain Development Permits;*
  - 2) *Change the land use designation that applies to a portion of the District of Port Hardy property legally described as the Northwest ¼ of Section 25, Township 9, Rupert District, Except part in Plan 49088, as shown on Map 1 Land Use, from Rural Resource to Industrial; and,*
  - 3) *Delete any policy that requires the fire department to provide first medical response as part of its service delivery;*

*AND FURTHER THAT said Official Community Plan amendment bylaw be included on the April 22, 2014 Council agenda in such manner that Council would consider it for first reading prior to Council's consideration of District of Port Hardy Zoning Bylaw No. 1010-2013.*

Motion required 1. 2.

**J. STAFF REPORTS**

None

**K. CURRENT BYLAWS AND RESOLUTIONS**

- 20-22** 1. District of Port Hardy Annual Tax Rates Bylaw 1024-2014 for Adoption.

Motion required 1. 2.

- 23-25** 2. Official Community Plan Bylaw Amendment Bylaw No. 1025-2014. For First Reading.

Motion required 1. 2.

THAT Council directs staff to undertake preparations for advertising and conducting a public hearing with respect to Official Community Plan Bylaw Amendment Bylaw No. 1025-2014 at 5:30pm on Monday, May 12, 2014 at the District of Port Hardy Municipal Hall addressed as 7360 Columbia Street, Port Hardy, BC, in accordance with Section 890 and 892 of the Local Government Act.

Motion required 1. 2

3. District of Port Hardy Zoning Bylaw No. 1010-2013. For First Reading.  
(attached under separate cover)

Motion required 1. 2.

THAT Council directs staff to undertake preparations for advertising and conducting a public hearing with respect to District of Port Hardy Zoning Bylaw No. 1010-2013 at 5:30pm on Monday, May 12, 2014 at the District of Port Hardy Municipal Hall addressed as 7360 Columbia Street, Port Hardy, BC, in accordance with Section 890 of the Local Government Act.

Motion required 1. 2.

**L. PENDING BYLAWS**

None

**M. INFORMATION AND ANNOUNCEMENTS**

April 24 Committee: Occupational Health & Safety Committee 8:30 am, Council Chambers  
April 29 Committee: Emergency Planning Noon, Council Chambers  
May 12 Public Hearing Official Community Plan Bylaw Amendment Bylaw No. 1025-2014  
and District of Port Hardy Zoning Bylaw No. 1010-2013 5:30 pm, Council Chambers  
Regular Council Meeting, 7:00 pm Council Chambers

**N. NOTICE OF IN-CAMERA MEETING**

No In-Camera meeting scheduled at this time.

**O. ADJOURNMENT**

1.

Time:



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**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR MEETING OF COUNCIL  
APRIL 7, 2014**

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CALL TO ORDER: Mayor Bev Parnham

Time: 7:00 pm

PRESENT: Mayor Bev Parnham  
Councillors: Jessie Hemphill, Debbie Huddleston, Rick Marcotte, Nikki Shaw, John Tidbury (by telephone)

Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Allison McCarrick, Director of Financial Services  
Leslie Driemel, Recording Secretary

Media: N.I. Gazette  
Members of the Public: 4

REGRETS: Councillor Janet Dorward

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APPROVAL OF AGENDA

2014-056  
APPROVAL OF  
AGENDA AS  
PRESENTED

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

1. The minutes of the Regular Council Meeting held March 24, 2014.

2014-057  
REGULAR  
COUNCIL MEETING  
MINUTES MAR.  
24/14 APPROVED

Moved/Seconded/Carried  
THAT The minutes of the Regular Council Meeting held March 24, 2014 be approved as presented.

DELEGATIONS

DELEGATION  
R.HELLBERG AND  
OTHERS RE:  
ART CYCLES  
CANADA FOR  
WISHES

Russ Hellberg, Don Ford, Royal Canadian Legion and Carly Pereboom, Executive Director – Port Hardy & District Chamber of Commerce re: *Art Cycles Canada for Wishes* and accompanying correspondence:

- a. C. Pereboom, Executive Director, Port Hardy & District Chamber of Commerce (Apr.3/14) re: Invitation to welcome events for *Art Cycles Canada for Wishes*.
- b. Beth Brochu, Campaign Manager, Art Cycles Canada for Wishes (Apr.4/14) re: Opportunity to take a leading role in support of the Children's Wish Foundation of Canada: *Art Cycles Canada for Wishes*.

Russ Hellberg reviewed with Council, through a Powerpoint presentation, the *Art Cycles Canada for Wishes* project. Information included:

- Background of Art Brochu

- Primary Purpose – raise money for Children's Wish Foundation and to fund the cross Canada bike ride
- Secondary Purpose – give seminars promoting health and wellness to as many Veterans and Canadians as possible
- The trip – training, length of trip, average of 121.4 km per day
- Port Hardy schedule - from arrival on April 28 to departure May 1
- Request for District support - Presentation of a District flag, post notices on website and recreation sign, encourage participation by Port Hardy Fire Department and RCMP, have a Council representative at the Legion meet and greet, have a Council representative at the departure of the bike ride.

Mayor Parnham requested Council members attend the events is possible to show District support for the event. The Mayor requested the District receive a photo of Art's arrival in St. John, Newfoundland.

**Move/Seconded/Carried**

THAT the request for support for *Art Cycles Canada for Wishes* be approved as presented namely: Presentation of a District flag, post notices on website and recreation sign, encourage participation by Port Hardy Fire Department and RCMP, have a Council representative at the Legion Meet and Greet and have a Council representatives at the departure of the bike ride.

2014-058  
SUPPORT FOR  
ART CYCLES  
CANADA FOR  
WISHES

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Council action items were received as information.

ACTION ITEMS

**CORRESPONDENCE**

1. Basia Ruta, Auditor General for Local Government (Mar.21/14) re: Annual Service Plan for 2014/15 – 2016/1, was received for information.
2. Copy of letter from Heather Nelson-Smith, CAO Village of Alert Bay (Mar.27/14) to Hon. Peter Fassbender, Minister of Education re: School District #85 Trustees, was received for information.

**NEW BUSINESS**

None

**COUNCIL REPORTS**

1. Mayor Parnham, Councillors Jessie Hemphill, Debbie Huddleston, Rick Marcotte, Nikki Shaw, and John Tidbury (by telephone) gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

COUNCIL  
REPORTS

**COMMITTEE REPORTS**

1. Economic Development Committee. Draft minutes of the meeting held March 24, 2014. The Committee passed motions with the following recommendations to Council:

2014-059  
R. DAVIDGE CAO  
TO ATTEND LNG  
CONF MAY 21-23  
VANCOUVER BC

- a. THAT the Economic Development Committee recommends to Council that Rick Davidge, Chief Administrative Officer attend the LNG Conference – May 21-23, 2014, Vancouver BC.

Moved/Seconded/Carried  
THAT Rick Davidge, Chief Administrative Officer attend the LNG Conference – May 21-23, 2014, Vancouver BC.

- b. THAT the Economic Development Committee recommends to Council the draft report Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations dated March 2014 be forwarded to Member of Parliament, John Duncan through the Mayor.

2014-060  
SOLVING  
BROADBOARD  
BOTTLENECK TO  
J.DUNCAN, MP

Moved/Seconded/Carried  
THAT the report *Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations* dated March, 2014 be forwarded to Member of Parliament, John Duncan, through the Mayor.

- c. THAT the Economic Development Committee recommends to Council to accept the draft report Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations dated March 2014.

2014-061  
BROADBAND  
REPORT  
ACCEPTED

Moved/Seconded/Carried  
THAT Council accepts the report *Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations* dated March, 2014.

#### STAFF REPORTS

1. Accounts Payable for the month of March, 2014, was received for information.
2. Memo from T. Kushner, Director of Operational Services to Rick Davidge, Chief Administrative Officer re: Torii Gate location – Carrot Park.

2014-062  
TORII GATE SITE  
SELECTION  
APPROVED

Moved/Seconded/Carried  
THAT Council approves the Torii Gate location at the sidewalk walkway entrance to Carrot Park.

#### BYLAWS

1. Staff Report from Allison McCarrick, Director of Financial Services re: District of Port Hardy Annual Tax Rates Bylaw 1024-2014. For information.

District of Port Hardy Annual Tax Rates Bylaw 1024-2014. For First, Second and Third Readings.

2014-063  
BYL 1024-2014 TAX  
RATES BYLAW  
FOR 2014 - 1<sup>ST</sup>, 2<sup>ND</sup>  
3<sup>RD</sup> READINGS

Moved/Seconded/Carried  
THAT District of Port Hardy Annual Tax Rates Bylaw 1024-2014 receive First, Second and Third Readings.

#### ADJOURNMENT

2014-064  
ADJOURNMENT

Moved  
THAT the meeting be adjourned.

Time: 7:40 pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES 3

\_\_\_\_\_  
MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING OF COUNCIL  
APRIL 14, 2014**

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**CALL TO ORDER:** Chair Parnham Time: 4.13 pm

**PRESENT:** Chair Parnham  
Councillors: Jessie Hemphill, Debbie Huddleston, Rick Marcotte, Nikki Shaw,  
John Tidbury (entered meeting at 4:56 pm)

**ALSO PRESENT:** Jeff Long, Director of Corporate & Development Services  
Susan Bjarnason, Recording Secretary

**REGRETS:** Councillor Janet Dorward

Media: None  
Members of the Public: None

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COW 2014-03  
APPROVAL OF AGENDA  
AS PRESENTED

**APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**STAFF REPORTS**

1. J. Long, Director of Corporate & Development Services (Mar. 28/14) re:  
Comprehensive Zoning Bylaw Review / Draft District of Port Hardy Zoning  
Bylaw No. 1010-2013 (March 29, 2014)

Jeff Long, Director of Corporate & Development Services, reviewed the process associated with preparation of the proposed new comprehensive Zoning Bylaw. He advised that the Staff Report includes:

- a) the minutes of the Committee of the Whole meeting that was conducted on December 11, 2013 at which the Committee reviewed and discussed the first draft of Zoning Bylaw No. 1010-2013; and,
- b) Staff's notes on the public information meeting that was undertaken immediately after the December 11<sup>th</sup> Committee of the Whole meeting.

Since these meetings, staff has made additional changes to the text and map schedules to address a variety of matters, including comments that were raised at the December 11<sup>th</sup> Committee of the Whole and public information meetings. In this regard, Mr. Long firstly reviewed changes that have been made to the zoning maps (schedules).

Mr. Long advised of a the proposed change to a portion of the District property adjacent to Holberg Road which is legally described as the Northwest ¼ of Section 25, Township 9, Rupert District, Except Part in Plan 49088. The change relates to the applicable zoning category which would be revised from General Holdings: GH-



1 to Light Industrial: I-1 to provide some new industrial development opportunity in this area. Such a zoning change however, would not be consistent with the Official Community Plan (OCP) which would have to be amended such that the land use designation was changed from Rural Resource to Industrial. Mr. Long noted that based on prior experiences, staff had intended on preparing a bylaw that would have the effect of amending the OCP to provide greater flexibility insofar as the exemptions related to the requirements for Development Permits. Bringing forward an amending bylaw with respect to the OCP at this time would be timely in this regard. In addition to both of these matters, such a bylaw could deal with a matter which came up today in a meeting with the consultant conducting the Fire Service Review. In this meeting, it was pointed out by the consultant that the OCP includes a policy that encourages the provision of first medical response services as a natural progression of services offered by the Port Hardy Fire Rescue Department. Given the lack of support for such a transition, at least at this point in time, it may be best to remove such a policy from the OCP.

Moved/Seconded/Carried

THAT staff prepares a bylaw that has the effect of amending Official Community Plan Bylaw No. 15-2011 to:

- 1) Provide more flexibility to the exemptions related to the requirements associated with the need to obtain Development Permits;
- 2) Change the land use designation that applies to a portion of the District of Port Hardy property legally described as the Northwest ¼ of Section 25, Township 9, Rupert District, Except part in Plan 49088, as shown on Map 1 - Land Use, from Rural Resource to Industrial; and,
- 3) Delete any policy that requires the fire department to provide first medical response as part of its service delivery.

AND FURTHER THAT said Official Community Plan amendment bylaw be included on the April 22, 2014 Council agenda in such manner that Council would consider it for first reading prior to Council's consideration of District of Port Hardy Zoning Bylaw No. 1010-2013.

There was discussion regarding the O'Connor property (Lot A, Plan EPP1523) and his request to change the proposed zoning from P-1 to I-1. Mr. Long advised that staff has discussed this matter with Mr. O'Connor on two occasions and that Mr. O'Connor would attend the public hearing in support of the requested change. The Committee noted the history related to initiatives intended to implement a land swap and alternative access to the Port Hardy Bulldozing Ltd. property in relation to protection of the Quatse Estuary, a matter of interest to Ducks Unlimited and the Land Conservancy. Given it appears that these initiatives have been exhausted and that Mr. O'Connor has indicated a willingness to work with the District to achieve potential arrangements designed to promote further protection of the Estuary, the Committee directed staff to proceed to make the requested zoning change with respect to Mr. O'Connor's property.

In reviewing the regulations (text) associated with the Zoning Bylaw, several matters were discussed in the context of the Committee's previous meeting and in its review of the current draft. As a result, the Committee directed staff to revise the regulations to:

COW 2014-04  
STAFF TO PREPARE  
OCP AMENDMENT  
BYLAW

- a) allow a bed and breakfast to be undertaken in a carriage home dwelling and not restrict a bed and breakfast in situations where a carriage home dwelling or secondary suite is permitted;
- b) disallow use of a sandwich board sign in conjunction with a small scale urban agriculture use and instead, allow a fascia or freestanding sign in order to be consistent with existing sign bylaw regulations pertaining to sandwich board signs;
- c) allow urban hens in the R-3 Zone, but only in situations where the Manufactured Home Dwelling is on its own parcel;
- d) continue to allow mason bees in all zones, but remove the requirements related to the keeping of mason bees which unlike honey bees, do not reside in hives;
- e) require that a wind energy device (e.g. wind turbine) be located a minimum of 30 metres from any dwelling on an adjacent parcel; and,
- f) allow a major home occupation in the R-3: Manufactured Home Residential Zone on those parcels located in a subdivision development in which each Manufactured Home Dwelling is located on its own parcel.

Mr. Long outlined the timeline and associated steps involved in processing both the Official Community Plan amendment bylaw as well as District of Port Hardy Zoning Bylaw No. 1010-2013. Chair Parnham directed the Committee to the staff recommendations included on page 3 of the staff report. It was suggested that the public hearing proposed for May 12<sup>th</sup> start at 5:30pm instead of 5:00pm.

COW 2014-05  
FIRST READING TO  
BYLAW NO. 1010-2013

Moved/Seconded/Carried

THAT Council gives first reading to District of Port Hardy Zoning Bylaw No. 1010-2013, being a bylaw to prescribe zoning and related requirements for all lands in the District of Port Hardy.

COW 2014-06  
PREPARATIONS FOR  
PUBLIC HEARING –  
BYLAW NO. 1010-2013

Moved/Seconded/Carried

THAT Council directs staff to undertake preparations for advertising and conducting a public hearing with respect to District of Port Hardy Zoning Bylaw No. 1010-2013 at 5:30pm on Monday, May 12, 2014 at the District of Port Hardy Municipal Hall addressed as 7360 Columbia Street, Port Hardy, BC, in accordance with Section 890 and 892 of the Local Government Act.

Chair Parnham thanked Mr. Long for his report and presentation.

ADJOURNMENT

COW 2014-07  
ADJOURNMENT

Moved

THAT the Committee of the Whole Rise.

Time: 5:45 pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF CORPORATE &  
DEVELOPMENT SERVICES

\_\_\_\_\_  
MAYOR

# 101 North Island Squadron

## Challenge Coin



### Commemorating:

- Fifteen years of Service
- Winning Pac Gp "Wing of the Year, 2013"
- Winning National "Wing of the Year, 2013"
- Erecting monuments for the 13 fatal aircraft accidents on the North Island, Central Coast and Haida Gwaii



Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy  
7355 Columbia Street, P.O. Box 86  
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Hardy District Mayor and Council  
7360 Columbia Street P.O. Box 68  
Port Hardy, BC  
V0N 2R0

Date

April 2014

Mayor and Council  
District of Port Hardy

**RE: 4<sup>th</sup> Quarter (Jan 1 – Mar 31) 2014 RCMP Report**

The Port Hardy RCMP Detachment continues to focus on the Strategic Priorities of Substance Abuse, Traffic Safety, Crime Reduction and maintaining a presence in our First Nations Communities.

In keeping with our strategic priorities, we are consistently working to:

**Objective # 1 Substance Abuse/Drug Trafficking**

**Reduce the number of intoxicated people in public areas.**

During this quarter, members continued to conduct foot patrols of known areas frequented by people in violation of the Liquor Control and Licensing Act. Members continue to conduct regular Bar Walks in our licensed establishments.

Further, the Port Hardy RCMP began an initiative which focused on tackling the core problem of widespread substance abuse, particularly alcohol. This initiative went beyond the traditional enforcement only approach as it brought the offender together with a variety of agencies in an effort to develop and promote treatment options whenever possible. Some of these treatment options were available locally, while often they were only available outside the community. A partnership with the local Mental Health Unit and the Crown Counsel office meant the hurdle of not having local treatment options was often overcome. Whenever possible, arrangements were made to ensure that those in need received treatment, be it locally or otherwise.

RCMP GRC 2823 (2002-11)  
WPT



Targeting the root problem of alcoholism has been instrumental in addressing the very visible issue of public intoxication. By incorporating treatment options whenever possible, the hope is that any positive results will be evidenced both in the short and long term.

The overall results from this program produced a reduction of 23% in calls for service to deal with individuals who were intoxicated in public. This also helped to substantially lower the number of people lodged in cells over the course of the year.

The Port Hardy RCMP will continue their efforts with this initiative in the coming year. While it is unlikely the results will be as dramatic, the goal will be to maintain and build on the past years success as much as possible.

### **Objective # 2 is Traffic**

**Continue efforts to reduce reportable collisions and traffic related offences by maintaining a presence on our Highways and in school zones.**

During this quarter a total of 13 reportable motor vehicle collisions occurred in the Port Hardy area. There was 1 reportable collision in Port Alice. Comparing the locations of previous collisions, there still does not seem to be a significant pattern. Most reported collisions this quarter have been due to drivers not driving according to road conditions and environmental factors.

This quarter a number of check stops were conducted in various locations around the Port Hardy Detachment area. As there has still not been a specific spot identified that consistently produces traffic accidents, a random approach to enforcement seems to be producing positive contacts. Each check stop location produced violation tickets and notice and orders for various infractions.

There have been 9 impaired driving investigations this quarter, 6 criminal code investigations and the rest 3 day and 90 day Immediate Roadside Prohibitions.

We continue to work with our local media in an effort to educate the public with our own news releases and the 'Drive Smart BC' articles.

The total number of reportable collisions this year was 52, the same as the previous year. Fortunately, the majority of those collisions did not involve injuries and there were no fatalities.

We did not achieve our goal of a 10% reduction in reportable motor vehicle collisions. This coming year, traffic safety remains a priority which we intend to address with increased road checks and enforcement, in combination with the regular articles that will continue in the Gazette.

### **Objective #3: Maintain a presence in First Nations Communities**

**Attend Chief and Council meetings as invited. Work towards establishing Community Consultative Groups (CCG's) and the signing of at least one Letter of Expectation (LOE's).**

During this quarter, our First Nations Policing (FNP) members, with the Detachment Commander, continued to attend our First Nations Communities for official and unofficial meetings with Chief and Council/Band Managers.

We have exceeded our APP initiative goals for this year by establishing working CCG's with all three Bands, as well as establishing a confirmed Letter of Expectation with the Quatsino Nation. We feel confident that we have continued to build and strengthen our relationships with the local First Nations communities through our efforts and continued communication.

For the upcoming year we intend to continue with a First Nations specific initiative, this time focusing specifically on youth.

### **Objective #4: Crime Reduction**

**Reduce break and enters:**

**This fiscal year the Port Hardy RCMP will concentrate on attempting to lower calls for service specific to commercial and residential break and enters.**

Police continue to monitor curfews and conditions related to Community Sentence Orders as this is a key component of any crime reduction program.

In the last quarter of the 2013/2014 reporting session we have had a total of 5 break and enters to businesses. 3 were to the same local pub and are believed to have been committed by the same suspect/suspects. Investigation is ongoing, and advice has been shared with this business to assist them in improving their security.

In all of the above cases, members of the RCMP Forensic Identification Section (FIS) attended, or the scene was examined by trained Property Crime Examiners from our local detachment. Physical evidence was recovered and analyzed in an effort to link the probable suspects.

Of the 5 residential break and enters, 2 investigations were solved and resulted in charges as the victims supported police with the investigation, 2 were solved by police but the victims were not supportive in forwarding charges and 1 still remains to be solved.

Patrols and Curfew checks of known offenders on conditions have again been conducted relentlessly this quarter. This has assisted in increasing the level of solved cases, and has also contributed to some known offenders leaving the area.

The overall break and enter number this past year rose to 33 from 31 the previous year. Unfortunately, not the 10% reduction we were striving for. In the upcoming year, continued emphasis will be placed on curfew and street checks. In addition to this, members will continue to place a high priority on conducting thorough investigations, utilizing all tools and resources available to solve these crimes when they do occur.

Victim Services remains actively involved in many of our investigational files. Victim Services continues to work closely with the Crisis Center to ensure the best service delivery of resources.

If you have any questions, please feel free to contact me at your convenience.

Best Regards,

Gord Brownridge (S/Sgt)  
Detachment Commander  
Port Hardy

<b>File Type</b>	<b>Jan 1<sup>st</sup>, 2014 – Mar 31<sup>st</sup>, 2014</b>	<b>Jan 1<sup>st</sup>, 2013 - Mar 31<sup>st</sup>, 2013</b>
Assaults / including with bodily harm	20	31
<i>Sexual Assaults</i>	2	3
Intoxicated in Public	69	70
Breach of Peace	21	2
Cause Disturbance	22	18
Mischief	41	50
Bail Violations	28	20
Bylaw - Noise	14	23
False/Abandoned 911	29	27
Break & Enter - Business	5	1
Break & Enter Residence	6	4
Theft from Motor Vehicle under \$5000	13	3
Theft from Motor Vehicle over \$5000	1	0
Theft - Shoplifting Under \$5000	4	7
Missing Persons	28	2
Unspecified Assistance	1	2
False Alarms	24	26
Impaired Driving	9	7
Mental Health Act	0	0
Cocaine trafficking / possession	2	1
Marijuana trafficking / possession	9	4
Prisoners Held	176	200
JJP Hearings	17	36
Detentions from JJP Hearings	12	15
<b>TOTAL</b>	<b>821</b>	<b>807</b>



	<p><b>REGULAR COUNCIL MEETING</b> <b>April 7, 2014</b></p> <p>Presentation of a District flag, Bring flag to Hall Post notices on website Post notices on Recreation sign, Encourage participation by Port Hardy Fire Department and RCMP, Advise of events Have a Council representative at the Legion Meet and Greet and at the departure of the bike ride.</p>	<p>TK LD Recreation</p> <p>LD Council Members</p>	<p>Done Done Done</p>
<p>Economic Development Committee draft minutes of March 24/14 and three recommendations to Council</p>	<p>R.Davidge CAO to attend LNG Conf in Vancouver May 21-23, 2014. Register for conf</p> <p>Solving Broadband Bottleneck – Port Hardy Findings to John Duncan MP via Mayor Accept report Solving Broadband Bottleneck – Port Hardy Findings dated March 2014.</p>	<p>RD Mayor</p>	
<p>Hon. Todd Stone, Minister of Transportation &amp; Infrastructure re: BC Ferry Services</p>	<p><b>REGULAR COUNCIL MEETING</b> <b>March 11, 2014</b></p> <p>Write letter advising the District strongly feels there is an absence of vision in the management of BC Ferries and that the proposed ferry cuts affect not only coastal residents and businesses but also residents and businesses throughout the Province with copies be sent to Premier Christy Clark and to the tour operator who wrote a letter to the editor in the recent edition of the Gazette -Write letter as directed.</p>	<p>RD</p>	<p>In progress</p>
<p>C/Tidbury re: Wolves and CO office response</p>	<p><b>REGULAR COUNCIL MEETING</b> <b>February 11, 2014</b></p> <p>Staff to contact the local Conservation Officer regarding wolf sightings and advise on their response to the calls</p>	<p>RD</p>	<p>Underway</p>
<p>Deputy Mayor Hemphill re: Kwakiutl band logging protest &amp; request to distribute information</p>	<p>District of Port Hardy to send a letter to the Kwakiutl Band and request a meeting to discuss and understand the issues regarding the recent Kwakiutl Band logging protest.</p>	<p>RD</p>	<p>Underway</p>
<p>Airport WasteWater Treatment Plant</p>	<p><b>REGULAR COUNCIL MEETING</b> <b>December 10, 2013</b></p> <p>Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant -Advise MOE -Investigate funding partners</p>	<p>TK TK</p>	<p>Postponed by Min. of Environment due to internal reorganization. May 1/14</p>

ITEM	REGULAR COUNCIL MEETING November 12, 2013 ACTION	WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013	Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014.	D.Pratt Harbour Manager	Developing Tender
Aquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.	Approved two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Recreation Center -Proceed with marking of handicapped parking spaces as approved	TK	Signs ordered - install upon receiving Scheduled with weather permitting.
ITEM	REGULAR COUNCIL MEETING May 7, 2013 ACTION	WHO	STATUS /COMMENTS
Interpretive signage at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW	PS	Ongoing: Working with Committee and C/Hemphill on final concepts
ITEM	REGULAR COUNCIL MEETING April 9, 2013 ACTION	WHO	STATUS /COMMENTS
Cenotaph Project	Prepare grant application. Bring to Council for further consideration	PS	Delayed due to sudden cancellation of funding program by federal government



District of Port Hardy  
Attn: Honorable Mayor and Council  
7360 Columbia St.  
Box 68, Port Hardy, BC V0N 2P0

April 4, 2014

Honorable Mayor Bev Parnham & Council,

World Oceans Day will be celebrated in Port Hardy on Friday, June 6, 2014. This is a time to educate youth and our community about the life-giving role of our oceans and the importance of keeping our community, beaches and water systems clear of debris and pollution. The Port Hardy & District Chamber of Commerce & Visitor Centre would like to request the use of the Carrot Park on Friday, June 6th, to celebrate Oceans Day. This location allows easy access for the entire community to enjoy the day's festivities.

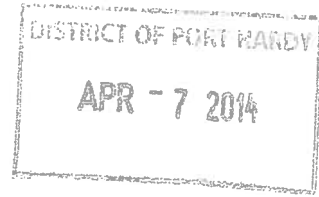
This event is geared toward educating our children on the role of the ocean and what they can do to keep it clean. All Port Hardy schools and daycares are invited along with locals and visitors. The past 5 years have been a huge success with over 500 people attending shore walks, exploring touch tanks and participating in ocean related activities. This year we have expanded this annual event, Marine Harvest will be hosting a Salmon BBQ and at Noon we will be doing a beach and shore clean up.

The activities will mostly be on the beach & in the immediate park area around the Visitor Centre. One water tank (with living ocean creatures) will be positioned close to Visitor Centre building, and will be supervised at all times by trained Marine Biologists from Pacificus Biological. After the event the ocean creatures will be released back to the ocean.

**WHEN:** Friday, June 6, 2014

**TIME:** 9:30am – 3pm

**WHY:** This will be the 6<sup>th</sup> Annual Oceans Day event that the Port Hardy Visitor Centre has hosted. This day is geared toward educating children on the role of the ocean and what they can do to keep it clean while engaging the community as a whole.



**ACTIVITIES PLANNED**

**SHORE WALKS:** 9:30am – 3pm  
(3) 20 minute walks will be done by Marine Biologists from Pacificus Biological

**CLEAN UP:** 12:00 – 1:00pm  
Community Beach and shore clean up

**FOOD:** Marine Harvest Salmon BBQ

**PARTICIPANTS:** Archipelago Marine, Ministry of Forests, Living Oceans Society, Department of Fisheries and Oceans, Pacificus Biological, Mother Goose Literacy Bus, Quatse Salmon Centre, Environment Canada as well as a Transient Whale Researcher from Victoria. This is a growing event and we are waiting to hear from several other groups at this time.

**TANKS:** DFO is issuing a permit for creatures to be brought up into touch tanks for the day; this will be manned by Pacificus Biological employees.

We appreciate your consideration of this event and the requested use of park property, if you need any more information; please call the Visitor Centre at 949-7622.

Sincerely,

A handwritten signature in black ink, appearing to be 'CP' or similar initials, written in a cursive style.

Carly Pereboom, Executive Director  
Port Hardy & District Chamber of Commerce  
P: 250.949.7622 F:250.949.6653



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## PORT HARDY SECONDARY SCHOOL

P.O. Box 27, Port Hardy, B.C. V0N 2P0  
Telephone (250) 949-7443 • Facsimile (250) 949-2671

RECEIVED

APR 16 2014

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Port Hardy Council  
Box 68  
Port Hardy, BC  
V0N 2P0

To Whom It May Concern,

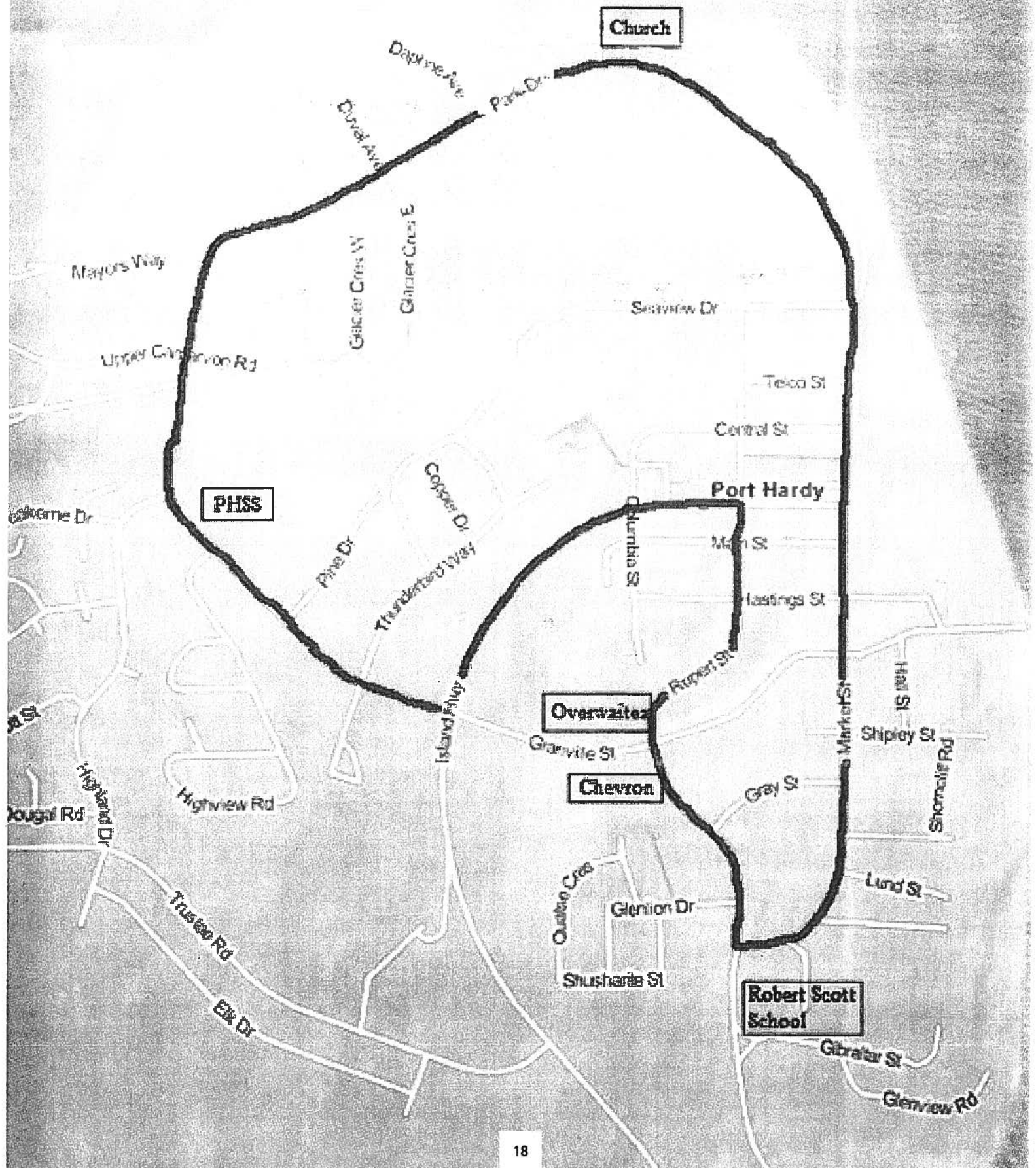
I'm writing this letter to request that you approve a local 5K/10K Run Walk event that will be held Wednesday, May 14, 2014 at 5:30pm. Based on last year's event, we will not need to request barriers or other services. Please find an attached 5k route that we did last year.

Last year's Run Walk program was a very successful event at Port Hardy Secondary School with over 100 participants. We are excited to have another event promoting healthy lifestyles and active living.

Thank you so very much for your approval for this wonderful initiative. If you have any questions or concerns please feel free to contact me at 250-949-7443 ext.3233 or my cell 250-230-8777.

Sincerely,

Stephanie Nelson  
Port Hardy Secondary School Connections Worker



## Leslie Driemel

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**From:** Amy Morris [amorris@sPCA.bc.ca]  
**Sent:** April-10-14 3:10 PM  
**To:** Jeff Long  
**Cc:** Mark Takhar; Graeme Wright - Regional Manager, Vancouver Island  
**Subject:** Follow-up re: 4/7/2014 Council Meeting  
**Attachments:** City of Campbell River Letter of Support.pdf

Hi Jeff,

It was great to be able to visit the District of Port Hardy to get a more complete picture of the situation for animals in the region.

As a follow-up, I wanted to reiterate my request for a letter of support for the grant program. I have attached a sample letter that we received from Campbell River for an application for the program. I would like to submit this application by May 1<sup>st</sup> and would very much appreciate to receive a digital copy of the letter before this date.

I would also be happy to follow up with staff in developing an action plan for introducing humane curriculum into schools in the area and/or a low-income spay/neuter program.

Kind regards,

Amy Morris  
Policy and Outreach Officer  
BCSPCA  
1245 East 7th Avenue  
Vancouver BC V5T 1R1  
direct: 604-647-5503  
1.800.665.1868 • [amorris@sPCA.bc.ca](mailto:amorris@sPCA.bc.ca) • [www.sPCA.bc.ca](http://www.sPCA.bc.ca)



## DISTRICT OF PORT HARDY

### BYLAW 1024- 2014

#### A Bylaw to Set the 2014 Annual Tax Rates

WHEREAS the Council shall, pursuant to Section 197 of the *Community Charter*, in each year, adopt a bylaw to impose rates on all taxable land and improvements according to their assessed value to provide the money required for purposes specified in the *Community Charter*.

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

#### 1. Title

This Bylaw may be cited as the "District of Port Hardy Annual Tax Rates Bylaw 1024-2014".

#### 2. Definition

"Collector" means the person duly appointed as such from time to time by Council, and includes all persons appointed or designated by the Collector to act on her behalf.

#### 3. Tax Rates for General Municipal Purposes

Tax rates for all lawful general purposes, as shown in column 'A' of Schedule 'A' attached hereto and forming a part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value as shown on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2014.

#### 4. Tax Rates for the Vancouver Island Regional Library

Tax rates for the payment of the Vancouver Island Regional Library requisition, as shown in column 'B' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2014.

#### 5. Tax Rates for the Regional District of Mount Waddington

Tax rates for the payment of the Regional District of Mount Waddington requisition, as shown in column 'C' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided under Section 26 of the *Hospital District Act* and as shown upon the Real Property Tax Roll for the District of Port Hardy for 2014.

#### 6. Tax Rate for the Regional District of Mount Waddington Hospital District

Tax rates for the payment of the Mount Waddington Regional Hospital District requisition, as shown in column 'D' of Schedule 'A' attached hereto and forming part of this Bylaw are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided by Section 26 of the *Hospital District Act* and according to their assessed value as shown upon the Real Property Tax Roll for the District of Port Hardy for 2014.



**7. Rates and Taxes Payable**

The rates and taxes named under this Bylaw shall be levied, raised and collected for the purposes stated, and shall be payable by 4:30 p.m., July 2, 2014 to the Collector at the Municipal Hall, Port Hardy, BC.

**8. Penalties**

Upon the 3<sup>rd</sup> day of July, 2014, or as soon thereafter as is practicable, the Collector shall add to the unpaid balance of the current year's taxes, in respect of each parcel of land and improvement as shown upon the Real Property Tax Roll of the District for 2014:

Ten (10) percent of the amount unpaid as of the 2<sup>nd</sup> day of July, 2014.

**9. Supplementary Tax Rolls**

(a) Upon receipt of a Supplementary Tax Roll from B.C. Assessment, the Collector shall levy taxes in accordance with the rates specified in Schedule 'A' of this Bylaw according to the taxable values as shown on the Supplementary Tax Rolls.

(b) Where Supplementary Tax Notices are sent before the 1<sup>st</sup> day of June 2014, penalties shall be added as set out in Section 8 of this Bylaw.

(c) Where Supplementary Tax Notices are sent after the 1<sup>st</sup> day of June, 2014, ten (10) percent shall be added on any amount unpaid after thirty (30) days.

Read a first time on the 7<sup>th</sup> day of April, 2014.

Read a second time on the 7<sup>th</sup> day of April, 2014.

Read a third time on the 7<sup>th</sup> day of April, 2014

Adopted by the Municipal Council on the     day of     , 2014

\_\_\_\_\_  
Director of Corporate  
& Development Services

\_\_\_\_\_  
Mayor

Certified to be a true copy of  
District of Port Hardy  
Annual Tax Rates Bylaw 1024-2014

\_\_\_\_\_  
Director of Corporate  
& Development Services

District of Port Hardy  
 Schedule "A" of  
 Bylaw No. 1024-2014

Class	Property	A	B	C	D
		General Municipal	Vancouver Island Regional Library	Regional District	Regional Hospital District
1	Residential	5.048858	0.274536	0.887749	0.331163
2	Utilities	39.444208	2.144810	3.107121	1.159072
5	Light Industrial	23.982079	1.304044	3.018346	1.125956
6	Business	15.777683	0.857924	2.174985	0.811350
7	Managed Forest	36.402270	1.979402	2.663246	0.993490
8	Recreation/Non-Profit	<u>5.048858</u>	<u>0.274536</u>	<u>0.887749</u>	<u>0.331163</u>
		125.703956	6.835252	12.739196	4.752194



## DISTRICT OF PORT HARDY

### BYLAW NO. 1025-2014

A Bylaw to Amend Official Community Plan Amendment Bylaw No. 15-2011 to Expand the Exemptions Related to the Requirement for Development Permits, and to Change the Land Use Designation of Property in the Vicinity of Holberg Road

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 15-2011;

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

#### **PART 1 CITATION**

1.1 This Bylaw shall be cited as "Official Community Plan Bylaw Amendment Bylaw No. 1025-2014".

#### **PART 2 TEXT AMENDMENTS**

2.1 Official Community Plan Bylaw No. 15-2011 is hereby amended as follows:

- a) Section 7.10.3 DEVELOPMENT PERMIT EXEMPTIONS is hereby deleted and replaced with the following new Section 7.10.3 DEVELOPMENT PERMIT EXEMPTIONS:

*"A Development Permit will not be required in situations where at least one of the following exemption criteria applies:*

- a) *Construction for the purposes of accommodating a carriage home dwelling, duplex dwelling, manufactured home dwelling, secondary suite dwelling or single family dwelling;*
- b) *Subdivisions creating four or fewer lots;*
- c) *The value of the proposed construction as it relates to the exterior of an existing building is less than \$100,000;*
- d) *Renovations or alterations to the interior of an existing building;*
- e) *An addition to an existing building where the value of construction is less than \$100,000;*
- f) *New buildings that are less than 100 square metres in gross floor area;*
- g) *Planting of native trees, shrubs or ground cover or the alteration of land for the purposes of slope and soil stabilization, habitat improvement, erosion control and beautification except;*
- h) *Structural alteration of legal or legal, non-conforming buildings and structures within the existing footprint;*
- i) *The use of land is for outdoor recreational purposes and does not include buildings and structures other than fencing or nets;*
- j) *An undertaking of the District of Port Hardy or its contractors or agents;*
- k) *Emergency procedures to prevent, control or reduce erosion or other immediate threats to life and property including:*
  - i) *Flood protection and erosion protection;*
  - ii) *Removal of hazard trees (as determined by a qualified professional);*
  - iii) *Clearing of an obstruction from a bridge, culvert or drainage flow; or,*
  - iv) *Repairs to bridges and safety fences."*

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**PART 3 MAP AMENDMENT**

3.1 Official Community Plan Bylaw No. 15-2011 is hereby amended as follows:

- a) MAP 1 LAND-USE of Appendix A – Mapping, is amended by changing the land use designation of a portion of the property which is legally described as Northwest ¼ of Section 25, Township 9, Rupert District, Except Part in Plan 49088, from Rural Resource to Industrial as shown on Schedule "A" which is attached to and forms part of this Bylaw.

**PART 4 SEVERABILITY**

4.1 If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

District of Port Hardy Official Community Plan Bylaw Amendment Bylaw No. 1025-2014 was given first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Notice of Public Hearing posted at the Municipal Hall and published in the North Island Gazette Newspaper on \_\_\_\_\_, 2014 and \_\_\_\_\_, 2014 in accordance with Sections 890 and 892 of the *Local Government Act*.

Public Hearing conducted on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

District of Port Hardy Official Community Plan Bylaw Amendment Bylaw No. 1025-2014 was given second and third readings and adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Corporate & Development Services

**Schedule "A" to District of Port Hardy Official Community Plan Bylaw  
Amendment Bylaw No. 1025-2014**

