



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
MAY 10, 2016  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services, Adrian Maas, Director of Financial Services, Leslie Driemel, Recording Secretary

**REGRETS:** None

**MEDIA:** North Island Gazette      **MEMBERS OF THE PUBLIC:** 4

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

Councillor Hemphill requested an addition to the agenda under New Business: Recommendations to Council from the First Nations Relations Committee meeting held May 10, 2016.

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of May 10, 2016 be accepted as amended.

**C. ADOPTION OF MINUTES**

1. Minutes of the Committee of the Whole meeting held April 26, 2016.

**Moved/Seconded/Carried**

THAT the minutes of the Committee of the Whole meeting held April 26, 2016 be accepted as presented.

2. Minutes of the Regular Council meeting held April 26, 2016.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held April 26, 2016 be accepted as presented.

**D. DELEGATIONS**

1. John Bowman, President, North Island College and Caitlin Hartnett, Mt. Waddington Campus & Community Coordinator, re: Highlights of recent activities, focus and plans for Mount Waddington region and opportunities and challenges as a rural college.

Mr. Bowman advised Council of Plan 2020 which is the North Island College 2016-2020 Strategic Plan and reviewed strategic priorities including:

2016-085  
AGENDA  
ACCEPTED AS  
AMENDED

2016-086  
COMMITTEE OF  
THE WHOLE  
MINUTES APRIL  
26/16 ACCEPTED

2016-087  
REGULAR COUNCIL  
MEETING APRIL  
26/16 ACCEPTED

DELEGATION: JOHN  
BOWMAN,  
PRESIDENT NORTH  
ISLAND COLLEGE

- Student experience and success.
- High quality, relevant, responsive curriculum and programs.
- Access to learning and services across the region.
- Aboriginal education.
- International Education.
- People organization and culture.
- Resources investment sustainability active connections to community.
- College identity and brand.

Caitlin Hartnett discussed upcoming and future programming for North Island College, Mt Waddington region that include, among many others, Kwak'wala language, Human Services Certificate program, Adult Basic Education and community interest course.

Mr. Bowman gave a short review of the 40 year history of North Island College and how it has grown throughout the region. Mr. Bowman advised that Plan 2020 is good for North Island College and the Port Hardy Campus and they are excited to looking forward to moving to their new location in Port Hardy.

Mayor Bood and Council members thanked Mr. Bowman and Ms Hartnett for their informative presentation and for the educational opportunities the college brings to Port Hardy and the North Island.

2. Staff Sgt. Gord Brownridge, RCMP re: Quarterly Report to Council (January-March 2016).

Staff Sgt. Gord Brownridge provided an overview of the RCMP activities for the first quarter of 2016. The review included statistics and updates on objectives for:

- Reducing alcohol abuse/intoxication in public areas.
- Traffic safety.
- First Nations and youth relations.
- Crime reduction.

ACTION ITEMS

Staff Sgt Brownridge and Council discussed:

- Staffing levels at the detachment.
- Missing person reports.
- Information on *Crime Prevention Through Design*.
- Progress on the *Broken Window Report*.

## **E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Council action items were received for information.

## **F. CORRESPONDENCE**

1. Stephanie Smith, President, BC Government and Service Employees Union (Apr 14/16) re: Concerns about the sale of wine in grocery stores.

STAFF TO INQUIRE  
RE SAVE ON  
FOODS LIQUOR  
SALES

Council discussed the distance between Save On Foods supermarket and the Liquor Control Branch outlet Council directed staff to inquire about the intentions, if any, for Save On Foods to provide liquor sales.

### **Moved/Seconded/Carried**

THAT the letter from Stephanie Smith, President, BC Government and Service Employees Union (Apr 14/16) re: Concerns about the sale of wine in grocery stores be received and filed.

2016-088  
USE OF CARROT  
PARK ON JUNE 8<sup>TH</sup>  
FOR OCEANS DAY  
APPROVED

2. Louisa Bates, Visitor Services & Marketing Manager, Port Hardy Visitor Information Centre (April 26/16) re: Use of Carrot Park, June 8, 2016 10:00 am to 3:00 pm for World Oceans Day.

**Moved/Seconded/Carried**

THAT the request by Louisa Bates, Visitor Services & Marketing Manager, Port Hardy and District Chamber of Commerce and Visitor Centre for the use of Carrot Park on June 8, 2016 from 10:00 am to 3:00 pm for World Oceans Day be approved.

3. Linda M. Lupini, Executive Vice President, Provincial Health Services Authority and BC Emergency Health Services and Catherine Mackay, Executive Vice-President & Chief Operating Officer, Integrated Health Services, Island Health (May 3/16) re: Port Hardy as Prototype Community for Community Paramedicine Initiative was received for Information.

**G. NEW BUSINESS**

Councillor Hemphill and Councillor Pat Corbett-Labatt reviewed the discussion held at the First Nations Relations Committee meeting held May 10, 2016 meeting regarding conversations with Mervyn Child about donating of two carved signs to the District. There would be no archaeological study required for the placing of the signs at Stink Creek Park and along the Harbour Trail walkway near the Seaplane Base. There would need to be an in kind donation by the District for installation.

Council discussed installation requirements, support of First Nations art in the community, building relationships with local First Nations and the need to develop an overall plan for any future signage placements. It was suggested that Council visit Mervyn Child's studio to view the signs he has there.

Councillor Hemphill advised that the First Nations Relations Committee recommend to Council:

- a. THAT Council provide in kind services to install two signs donated by Mervyn Child for locations at Stink Creek Park and along the Harbour Trail near the Seaplane Base AND THAT staff investigate supplying a plaque that identifies the artist AND THAT it be in Kwak'wala and English.

**Moved/Seconded/Carried**

THAT Council provide in kind services to install two signs donated by Mervyn Child for locations at Stink Creek Park and along the Harbour Trail near the Seaplane Base AND THAT Council investigate supplying a plaque that identifies the artist AND THAT it be in Kwak'wala and English.

Councillor Hemphill advised that the First Nations Relations Committee recommend to Council:

- b. THAT Council organize an unveiling ceremony at each site with joint participation from Kwakiutl First Nation, District Council and the artist.

**Moved/Seconded/Carried**

THAT Council organize an unveiling ceremony at each site with joint participation from Kwakiutl First Nation, District Council and the artist.

Councillor Robertson suggested the unveiling ceremony be on National Aboriginal Day June 21, 2016 and that the District do something to recognize National Aboriginal Day.

Councillor Hemphill advised that the First Nations Relations Committee recommend

2016-089  
FIRST NATION  
SIGNAGE AT STINK  
CREEK PARK AND  
HARBOUR  
WALKWAY

2016-090  
SET UP UNVEILING  
EVENT FOR  
SIGNAGE

to Council:

- c. THAT Council tour Mervyn Child's studio at Fort Rupert as soon as possible to discuss his vision for signage plans in the community.

2016-091  
COUNCIL TO VISIT  
M. CHILD STUDIO

**Moved/Seconded/Carried**

THAT Council tour Mervyn Child's studio at Fort Rupert as soon as possible to discuss his vision for signage plans in the community.

Mayor Bood commented that the First Nations Relations Committee and the Operational Services Committee will discuss the project further. In the future other artists, such as Corinne Hunt, may offer work and cultural projects. Council should not favour one over the other.

**H. COUNCIL REPORTS**

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

**I. COMMITTEE REPORTS**

1. Recommendations from the Committee of the Whole meeting held April 26, 2016:

***Councillor Hemphill declared a conflict of interest as she is on the board of the KEDC which rents a portion of the pier in question and removed herself from the meeting at 8:26pm***

The Committee of the Whole recommends to Council:

- a. *THAT Council directs staff to pursue an application to the BC Rural Dividend Program for the Seagate Pier Revitalization project as a single applicant AND FURTHER THAT Council authorized a budget of up to 20% of the project costs provided by a combination of in-kind and financial contributions. The financial contribution will be withdrawn from the General Capital Reserve Fund.*

Councillor Dugas asked if a recently commissioned report on the wharf is available. Allison McCarrick, CAO advised that it should be available by May 24<sup>th</sup> and if so, will be included in the funding application.

2016-092  
STAFF TO PURSUE  
APPLICATION TO  
BC RURAL  
DIVIDEND  
PROGRAM

**Moved/Seconded/Carried**

THAT Council directs staff to pursue an application to the BC Rural Dividend Program for the Seagate Pier Revitalization project as a single applicant AND FURTHER THAT Council authorized a budget of up to 20% of the project costs provided by a combination of in-kind and financial contributions. The financial contribution will be withdrawn from the General Capital Reserve Fund.

***Councillor Hemphill returned to the meeting at 8:27pm***

***Councillor Robertson declared a conflict of interest due to his ownership of a sewer pump at Storey's Beach and removed himself from the meeting at 8:28pm.***

2016-093  
LOW PRESSURE  
PUMP USAGE  
AGREEMENT  
APPROVED AS  
AMENDED

- b. The Committee of the Whole recommends to Council:  
*THAT the Low Pressure Pump Usage agreement be approved with the following amendments; change the word rental to usage and the second line should include the word property in front of owner.*

**Moved/Seconded/Carried**

THAT the Low Pressure Pump Usage agreement be approved with the following amendments; change the word rental to usage and the second line should include the word property in front of owner.

**Councillor Robertson returned to the meeting at 8:29pm**

2. Recommendation from the Committee of the Whole meeting held May 10, 2016:  
a. The Committee of the Whole recommends to Council:  
*THAT Council approves the 2015 Draft Financial Statements as prepared by staff.*

2016-094  
APPROVAL OF  
DISTRICT OF PORT  
HARDY 2015  
FINANCIAL  
STATEMENTS

**Moved/Seconded/Carried**

THAT Council approves the 2015 District of Port Hardy Draft Financial Statements as prepared by staff.

**J. STAFF REPORTS**

1. Accounts payable for April 2016 was received for Information.  
2. Abbas Farahbakhsh, Director of Operational Services (Apr.27/16) re: Operational Services Utility Department Staffing.

Abbas Farahbakhsh, Director of Operational Services reviewed the report regarding Operational Service Utility Department staffing levels and the annual work schedule. Council was advised the department is currently down two employees.

Council members discussed:

- Hiring from within the current Operational Services Department.
- Hiring of a utilities person as approved during the strategic planning process.
- Educational and training requirements of the position in regards to hiring of trained or untrained applicants.
- The need for an overall Council discussion on staffing levels within the District.
- Number of years the utility department has been understaffed.

2016-095  
HIRING UTILITY  
OPERATOR  
APPROVED

**Moved/Seconded/Carried**

THAT Council authorizes staff to proceed with the hiring of an additional full time utility operator.

2016-096  
MOTION TO AMEND  
HIRING UTILITY  
OPERATOR  
DEFEATED

**Moved/Seconded/Defeated**

THAT the motion for Council to authorize staff to proceed with the hiring of an additional full time utility operator be amended to:  
*THAT Council to authorize staff to proceed with advertising for an additional full time utility operator AND THAT Council meet to discuss staffing levels of the District of Port Hardy within two weeks*

Councillor Dugas suggested amending the amendment to:  
*THAT Council to authorize staff to proceed with advertising internally for an additional fulltime utility operator.*

Allison McCarrick reviewed the need for a qualified operator for plant work and commented that Council should rely on the Director of Operations expertise and recommendations.

Council and staff discussed the cost and length of time to completely train a non-certified utility worker to a qualified operator level and supervision of under qualified staff at the utility plants by certified operators.

Abbas Farahbakhsh, Director of Operations reviewed the area and volume of infrastructure in Port Hardy and advised that Operational Services staffing levels are not at an optimum.

**The amendment was voted on and defeated.**

**The original motion was voted on and passed by Council**

COUNCIL TO MEET  
AND DISCUSS  
STAFFING LEVELS

Mayor Bood directed staff to set up a meeting for Council to discuss staffing levels at the District of Port Hardy.

#### **K. CURRENT BYLAWS AND RESOLUTIONS**

2016-097  
BYL 1050-2016  
WATER  
CONSERVATION  
ADOPTED

1. Bylaw 1050-2016, A Bylaw to Regulate Conservation of Water. For Adoption.

**Moved/Seconded/Carried**

THAT District of Port Hardy Bylaw 1050-2016, A Bylaw to Regulate Conservation of Water be adopted.

#### **L. PENDING BYLAWS**

No pending bylaws

#### **M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

#### **N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

#### **O. ADJOURNMENT**

2016-098  
ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 9:20 pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR