



DISTRICT OF PORT HARDY

AGENDA

REGULAR COUNCIL MEETING

7:00 PM, TUESDAY, MAY 12, 2015

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,
Fred Robertson, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate and Development Services
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
 AGENDA FOR THE REGULAR COUNCIL MEETING
 7:00 PM, TUESDAY, MAY 12, 2015
 Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1-2	1. The minutes of the Committee of the Whole meeting held April 28, 2015.	
	Motion required.	1. 2.
3-6	2. The minutes of the Regular Council meeting held April 28, 2015.	
	Motion required.	1. 2.
7-8	3. The minutes of the Committee of the Whole meeting held May 4, 2015.	
	Motion required.	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	1. Jane Hutton, Curator/Director Port Hardy Museum, Archives & Gift Shop re: Review of 2014 activities and how the Museum can help the District of Port Hardy celebrate 50 th anniversary of incorporation in 2016. (Incorporation Date: May 5, 1966)	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
9-11	1. Council Action items. For information.	
	F. CORRESPONDENCE	
12-13	1. Lynette Tanaka, Visitor Services & Marketing Manager, Port Hardy and District Chamber of Commerce and Visitor Centre (April 27/15) re: Request the use of Carrot Park on Monday, June 8 th to celebrate Oceans Day.	
	Motion / direction	1. 2.
14	2. Valerie McPherson (May 7/15) re: Request for letter of reference letter for application for autistic service dog.	
	Motion / direction	1. 2.
	G. NEW BUSINESS	
	None in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal reports from Council members.	
	I. COMMITTEE REPORTS	
	1. Recommendation to Council from the Committee of the Whole meeting held May 4, 2015 re: District of Port Hardy 2014 Draft Financial Statements	
15-40	a. <i>"THAT Council approves the 2014 Draft Financial Statements as prepared by staff. "</i>	
	Motion / direction	1. 2.

- b. *“THAT Council directs staff to purchase the Village of Alert Bay's 2011 Freightliner dump truck and related accessories at a cost of \$85,000 plus provincial sales tax (\$10,200) in accordance with section 175 of the Community Charter, AND FURTHER THAT staff prepare and submit an application to the Municipal Financing Authority to finance this purchase over five years with no option to renew.”*

Motion / direction 1. 2.

J. STAFF REPORTS

- 41-43 1. Accounts payable for April 2015. For information.

K. CURRENT BYLAWS AND RESOLUTIONS

- 44 1. District of Port Hardy Bylaw No. 1041-2015, A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011. For First, Second and Third Readings.

Motion 1. 2.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

May 13 Heritage Society, 7:00pm, Council Chambers
May 18 Victoria Day – Municipal Hall closed
May 19 Committee: Parks & Recreation Review Committee, 3:30pm Council Chambers
May 21 Committee: Operational Services Committee, 3:00 pm, Council Chambers
May 26 Regular Council Meeting

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required 1. 2.
Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
APRIL 28, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate and Development Services

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:00pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. DELEGATIONS

1. James Costello, Community Liaison, and Grant Warkentin, Communications Officer, Cermaq Canada Ltd.

Mayor Bood introduced James Costello, Community Liaison, and Grant Warkentin, Communications Officer, with Cermaq Canada Ltd. Mr. Costello thanked Council for the opportunity to provide it with an overview of Cermaq Canada Ltd. as well as to discuss the importance of raising standards in salmon farming through certification procedures. This information was presented through a PowerPoint presentation titled "*Cermaq Canada: Raising Standards in Salmon Farming*" as summarized below:

Cermaq Canada Overview

- Production of 23,000 metric tonnes in 2014
- Facilities: 4 freshwater facilities (including 3 hatcheries and 1 brood stock site) and 27 sea based aquaculture sites
- 250+ employees
- One processing plant and one contracted processing plant
- Head office located in Campbell River, BC.
- Eight farm sites currently active in the North Island area are in the North Broughton Island, Broughton Island and Burdwood Island areas.

Raising Standards Through Certifications

- Reasons for certification
- History of Cermaq's certification achievements and what they mean
- How certifications work
- How certifications lead to sustainable growth

Cermaq Commitment to Transparency

COW 2015-007
APPROVAL OF
AGENDA

Mayor Bood thanked Mr. Costello, and Mr. Warkentin for their informative presentation and invited questions or comments from Council which are itemized as follows:

- Q. Does the Canadian Standards Associations have standards for the aquaculture Industry?
A. Do not know, but will investigate.
- Q. How many Cermaq employees that work in the North Island area north of Woss actually reside in this same area?
A. One.
- Q. What does Cermaq use for the treatment of sea lice?
A. Slice. The amount used is comparable to about the size of a breath mint for a whole fish farm.
- Q. Is Cermaq looking at alternatives to Slice?
A. Not at this time.
- C. Cermaq needs to be active in schools including those of the First Nations. The Company also needs to connect with people looking for work through job fairs and other hiring mechanisms.
- Q. Is Cermaq amenable to sponsoring not for profit initiatives in Port Hardy?
A. Yes it is.
- Q. Does Cermaq employ a strategy for reducing heavy metals in its farmed fish?
A. This is something that is more geared towards the feed production side of things. This having been said, the heavy metal levels are hardly detectable and below Health Canada standards.
- C. At the last presentation to Council about a year ago, it was mentioned that a dialogue had been establish with the Gwa'sala-'Nakwaxda'xw Nations, but this does not seem to be the case.
A. A meeting was conducted with the Chief, but could not provide a name.

Council encouraged Cermaq to look closely at partnering opportunities to create local benefits for First Nations and the North Island economy.

D. COUNCIL RISES

Moved
THAT the Committee of the Whole rise.

Time: 6:42 pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR

COW 2015-008
ADJOURNMENT



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
APRIL 28, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Rick Davidge, Chief Administrative Officer Councillor
Jeff Long, Director of Corporate & Development Services
Leslie Driemel, Recording Secretary

MEDIA: None **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting was called to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. ADOPTION OF MINUTES

1. The minutes of the Special Council meeting held April 14, 2015.

Moved/Seconded/Carried
THAT the minutes of the Special Council meeting held April 14, 2015 be approved as presented.

2. The minutes of the Regular Council meeting held April 14, 2015.

Moved/Seconded/Carried
THAT the minutes of the Regular Council meeting held April 14, 2015 be approved as presented.

D. DELEGATIONS

1. Schell Nickerson, Fire Chief, and Brent Borg, Deputy Fire Chief, Port Hardy Fire Rescue (PHFR) re: Quarterly Report to Council (January - March 2015).

Fire Chief Nickerson provided an overview of his report on PHFR activities for the first quarter of 2015 including: number and type of calls, training, membership, public education and community involvement.

Mayor Bood thanked Fire Chief Nickerson for taking the time to come to Council to present his quarterly report.

2015-063
APPROVE
AGENDA AS
PRESENTED

2015-064
SPECIAL
COUNCIL
MINUTES APRIL
14/15 APPROVED
AS PRESENTED

2015-065
REGULAR
COUNCIL
MINUTES APRIL
14/15 APPROVED
AS PRESENTED

PHFR RE:
QUARTERLY
REPORT TO
COUNCIL

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

No Correspondence.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

COUNCIL
REPORTS

Mayor Bood, Councillors Pat Corbett-Labatt, Denis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held Tuesday April 14, 2015 were received for information.

The First Nations Relations Committee recommends to Council:
“That Council directs staff to prepare a bylaw for its consideration, that has the effect of amending the Council Procedure Bylaw to include formal acknowledgment at the beginning of each regular Council meeting that the District is meeting on unceded Kwakiutl territory.”

2015-066
TABLE FNRC
RECOMMEND
ATION RE:
ACKNOWLEDGE
KWAKIUTL
TERRITORY

Moved/Seconded/Carried

THAT Council table to a future meeting, the First Nations Relations Committee recommendation *“That Council directs staff to prepare a bylaw for its consideration that has the effect of amending the Council Procedure Bylaw to include formal acknowledgment at the beginning of each regular Council meeting that the District is meeting on unceded Kwakiutl territory.”*

Councillor Robertson asked if there should be a date set to bring back the recommendation to Council.

Councillor Hemphill advised the recommendation should be discussed with the Kwakiutl First Nation prior to being brought forward again and that at this time no date has been set to meet with the Kwakiutl First Nation.

2. Draft minutes of the Operational Services Committee meeting held Thursday April 16, 2015 were received for information.

The Operational Services Committee recommends to Council:
a. *“THAT Council directs staff to proceed to negotiate with the Village of Alert Bay for the purchase of its 2011 dump truck.”*

2015-067
NEGOTIATE
PURCHASE OF
2011 DUMP
TRUCK FROM
ALERT BAY

Moved/Seconded/Carried

THAT Council directs staff to proceed to negotiate with the Village of Alert Bay for the purchase of its 2011 dump truck.

2015-068
IMPLEMENT TREE
RISK
ASSESSMENT
REPORT FOR
STOREYS BEACH
BEAVER
HARBOUR AND
STINK CREEK
AREA

- b. *“THAT Council directs staff to implement the Tree Risk Assessment Report prepared by Integra Forest Consulting Ltd. for the Storeys Beach, Beaver Harbour and Stink Creek areas, AND FURTHER THAT Council requests that staff undertake public notification with respect to same.”*

Moved/Seconded/Carried

THAT Council direct staff to implement the Tree Risk Assessment Report prepared by Integra Forest Consulting Ltd. for the Storeys Beach, Beaver Harbour and Stink Creek areas, AND FURTHER THAT Council requests that staff undertake public notification with respect to same.

- c. *“THAT Council authorizes Stantec Consulting Ltd. to proceed with implementation of its April 15, 2015 Condition Assessment and Budgetary Costing for Retrofit of the Airport Wastewater Treatment Plant proposal.”*

2015-069
AUTHORIZE
STANTEC
PROCEED WITH
CONDITION
ASSESSMENT AT
AWWTP

MOVED/SECONDED/CARRIED

THAT Council authorizes Stantec Consulting Ltd. to proceed with implementation of its April 15, 2015 Condition Assessment and Budgetary Costing for Retrofit of the Airport Wastewater Treatment Plant proposal.

3. Draft minutes of the Parks & Recreation Review Committee meeting held Tuesday April 21, 2015 were received for information.

The Parks & Recreation Review Committee recommends to Council:
“THAT Council approves the Aquatic Center Condition Assessment proposal prepared by Stantec.”

Councillor Dugas inquired if other companies who have previously done work at the Aquatic Center were contacted to provide quotes for conducting the assessment.

Rick Davidge, CAO, advised that as Stantec Consulting Ltd. was recently in the community undertaking work and in consideration of the District’s relationship with the company, that it was contacted to prepare the assessment proposal.

2015-070
AUTHORIZE
STANTEC
PROCEED WITH
CONDITION
ASSESSMENT AT
AQUATIC CENTER

MOVED/SECONDED/CARRIED

THAT Council authorizes Stantec Consulting Ltd. to proceed with implementation of its April 15, 2015 Aquatic Center Condition Assessment proposal.

J. STAFF REPORTS

1. Jeff Long, Director of Corporate & Development Services (Apr.22/15) re: British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook

Staff Recommendation:

“That Council directs staff to prepare a bylaw for its consideration, that has the effect of amending Fire Department Establishment and Procedures Bylaw No. 16-2011 to designate and authorize the fire service level for the District of Port Hardy as “Interior Operations” in accordance with the Province of British Columbia’s Structure Firefighters Competency and Training Playbook.”

Jeff Long reviewed information and regulations regarding new Provincial training standards and other requirements associated with the level of fire protection service provided in the community.

Councillor Robertson inquired what the current service level is for Port Hardy Fire Rescue.

Mayor Bood advised that Port Hardy Fire Rescue has operated at the same level as the 'Interior Operations' standard of service for many years and that this is a formal implementation of that standard.

2015-071
PREP BYLAW TO
DESIGNATE FIRE
SERVICE LEVEL
AS INTERIOR
OPERATIONS

MOVED/SECONDED/CARRIED

That Council directs staff to prepare a bylaw for its consideration, that has the effect of amending Fire Department Establishment and Procedures Bylaw No. 16-2011 to designate and authorize the fire service level for the District of Port Hardy as "Interior Operations" in accordance with the Province of British Columbia's Structure Firefighters Competency and Training Playbook.

K. CURRENT BYLAWS AND RESOLUTIONS

1. District of Port Hardy Bylaw No. 1037-2015, A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street. For Adoption.

2015-072
BYL1037-2015
RENAME
THUNDERBIRD
WAY SOUTH OF
GRANVILLE
ADOPTED.

MOVED/SECONDED/CARRIED

THAT District of Port Hardy Bylaw No. 1037-2015, A Bylaw to Rename the Portion of Thunderbird Way South of Granville Street is hereby adopted.

2. District of Port Hardy Bylaw No. 1040-2015, A Bylaw to Set the 2015 Annual Tax Rates. For Adoption.

2015-073
BYL 1040-2015
TO SET THE 2015
ANNUAL TAX
RATES ADOPTED

Moved/Seconded/Carried

THAT District of Port Hardy Annual Tax Rates Bylaw No. 1040-2015 is hereby adopted.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

2015-074
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:31pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
MAY 4, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

REGRETS: Councillors Pat Corbett-Labatt and Jessie Hemphill

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 4:00pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. DELEGATIONS

1. Cory Vanderhorst, CA, of MNP LLP (Auditors) re: MNP, LLP - Presentation of the 2014 Draft Financial Statements (attached) and District of Port Hardy Audit Findings Report (attached), via conference call.

Cory Vanderhorst advised it was a clean audit and any issues regarding North Island Community Forest have been resolved and their financial statements received. He thanked Allison McCarrick, Rick Davidge and District staff for their assistance during the audit. A short review of the 2014 Draft Financial Statements took place including:

- Consolidated Statement of Financial Position
- Consolidated Statement of Operations
- Consolidated Statement of Cash Flows

Mayor Bood thanked Mr. Vanderhorst for his informative review of the 2014 Draft Financial Statements and asked if Council members had any questions. No questions were forthcoming.

Mr. Vanderhorst reviewed the District of Port Hardy Audit Findings Report.

Mayor Bood asked Council members if they had any questions. No questions were forthcoming.

Recommendation:

THAT Council approves the 2014 Draft Financial Statements as prepared by staff.

COW 2015-009
APPROVAL OF
AGENDA

COW 2015-010
2014 DRAFT
FINANCIAL
STATEMENTS

THAT Council approves the 2014 Draft Financial Statements as prepared by staff.

D. STAFF REPORTS

1. Allison McCarrick, Director of Financial Services – Purchase of 2011 Freightliner Dump Truck from Alert Bay.

Recommendation:

THAT Council directs staff to purchase the Village of Alert Bay's 2011 Freightliner dump truck and related accessories at a cost of \$85,000 plus provincial sales tax (\$10,200) in accordance with section 175 of the Community Charter, AND FURTHER THAT staff prepare and submit an application to the Municipal Financing Authority to finance this purchase over five years with no option to renew.

A. McCarrick advised the financed purchase price of the 2011 Freightliner dump truck and related accessories would be approximately \$98,911 with payments of \$1,650 per month. The expected payout from ICBC for the damaged vehicle is approximately \$17,200.

Moved/Seconded/Carried

THAT Council directs staff to purchase the Village of Alert Bay's 2011 Freightliner dump truck and related accessories at a cost of \$85,000 plus provincial sales tax (\$10,200) in accordance with section 175 of the Community Charter, AND FURTHER THAT staff prepare and submit an application to the Municipal Financing Authority to finance this purchase over five years with no option to renew.

COW 2015-011
2011
FREIGHTLINER
DUMP TRUCK

D. ADJOURNMENT

Moved

THAT the Committee of the Whole adjourn. Time: 4:20 pm

COW 2015-012
ADJOURNMENT

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR

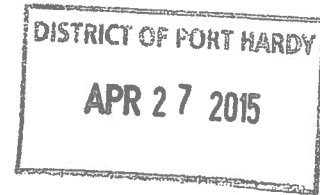
REGULAR COUNCIL MEETING - APRIL 14, 2015		WHO	STATUS /COMMENTS
ITEM	ACTION		
<p>COMMITTEE REPORTS</p> <p>1. Draft minutes of the First Nations Relations Committee meeting held Tuesday April 14, 2015 The Committee recommends to Council: "That Council direct staff to prepare a bylaw for its consideration, that has the effect of amending the Council Procedure Bylaw to include formal acknowledgment at the beginning of each regular Council meeting that the District is meeting on unceded Kwakiutl territory."</p> <p>2. Draft minutes of the Operational Services Committee meeting held Thursday April 16, 2015 The Committee recommends to Council: a. "THAT Council directs staff to proceed to negotiate with the Village of Alert Bay for the purchase of its 2011 dump truck."</p> <p>b. "THAT Council directs staff to implement the Tree Risk Assessment Report prepared by Integra Forest Consulting Ltd. for the Storeys Beach, Beaver Harbour and Stink Creek areas, AND FURTHER THAT Council requests that staff undertake public notification with respect to same."</p> <p>c. "THAT Council authorizes Stantec Consulting Ltd. to proceed with implementation of its April 15, 2015 Condition Assessment and Budgetary Costing for Retrofit of the Airport Wastewater Treatment Plant proposal."</p> <p>STAFF REPORTS</p> <p>1. Jeff Long, DC & Dev Svcs (Apr.22/15) re: B C Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook. Staff Recommendation: "That Council directs staff to prepare a bylaw for its consideration, that has the effect of amending Fire Department Establishment and Procedures</p>	<p>THAT Council table to a future meeting, the First Nations Relations Committee recommendation "That Council direct staff to prepare a bylaw for its consideration that has the effect of amending the Council Procedure Bylaw to include formal acknowledgment at the beginning of each regular Council meeting that the District is meeting on unceded Kwakiutl territory.</p> <p>a. THAT Council directs staff to proceed to negotiate with the Village of Alert Bay for the purchase of its 2011 dump truck. -Staff to proceed with negotiations for dump truck</p> <p>b. THAT Council directs staff to implement the Tree Risk Assessment Report prepared by Integra Forest Consulting Ltd. for the Storeys Beach, Beaver Harbour and Stink Creek areas, AND FURTHER THAT Council requests that staff undertake public notification with respect to same. - Staff to implement Tree Risk Assessment Report - Staff to undertake public notification</p> <p>c. THAT Council authorizes Stantec Consulting Ltd. to proceed with implementation of its April 15, 2015 Condition Assessment and Budgetary Costing for Retrofit of the Airport Wastewater Treatment Plant proposal. -Staff to advise Stantec Consulting</p> <p>THAT Council directs staff to prepare a bylaw for its consideration, that has the effect of amending Fire Department Establishment and Procedures Bylaw No. 16-</p>	<p>RD</p> <p>SM JL/SM</p> <p>RD</p>	<p>Motion tabled by Council no action required</p> <p>Agenda Item</p>

<p>Bylaw No. 16-2011 to designate and authorize the fire service level for the District of Port Hardy as "Interior Operations" in accordance with the Province of British Columbia's Structure Firefighters Competency and Training Playbook."</p>	<p>2011 to designate and authorize the fire service level for the District of Port Hardy as "Interior Operations" in accordance with the Province of British Columbia's Structure Firefighters Competency and Training Playbook. -Staff to prepare amending bylaw as directed</p>	<p>JL</p>	<p>Agenda Item</p>
<p>REGULAR COUNCIL MEETING - APRIL 14, 2015</p>			
<p>COMMITTEE REPORTS 1. Draft minutes of the Operational Services Committee meeting held March 19, 2015. Recommendation to Council: a. "THAT Council develop a Noxious Weed/Invasive Species Bylaw for consideration."</p>	<p>THAT Staff develop a Noxious Weed / Invasive Species bylaw for Council consideration</p>	<p>JL</p>	<p>In progress. Operational Services Committee to provide clarification</p>
<p>REGULAR COUNCIL MEETING - MARCH 24, 2015</p>			
<p>ACTION</p>			
<p>ITEM</p>	<p>OLD BUSINESS/BUSINESS ARISING Russ Hellberg, re Cenotaph project</p>	<p>WHO</p>	<p>STATUS /COMMENTS</p>
<p>COMMITTEE REPORTS Draft minutes of the Parks and Recreation Review Committee meeting held March 17, 2015. Recommendations to Council: a. "THAT that the District of Port Hardy representatives to the Regional District of Mount Waddington initiate a preliminary discussion and review of a regionally funded recreation model for all North Island recreation facilities."</p>	<p>THAT Council directs staff to work with Mr. Russ Hellberg of the Royal Canadian Legion Branch 237 to prepare and submit an application to the Department of Canadian Heritage's World War Commemorations Community Fund for the purpose of accessing funding to be used for the Port Hardy and First Nations War Memorial Cenotaph project, with a total budget of \$80,920 which includes a \$19,501 in-kind contribution from the District of Port Hardy.</p>	<p>JL</p>	<p>Application package prepared and submitted. Awaiting response.</p>
<p>b. "THAT Council proceed with a long term planning study of the pool and arena facilities."</p>	<p>a. THAT that the District of Port Hardy representatives to the Regional District of Mount Waddington initiate a preliminary discussion and review of a regionally funded recreation model for all North Island recreation facilities, as directed</p> <p>b. THAT Council proceed with a long term planning study of the pool and arena facilities.</p>	<p>Mayor Bood and C/ Dugas</p>	<p>Underway</p>
<p>- Staff to proceed with process to obtain a long term planning study of the pool and arena facilities as directed</p>	<p>- Staff to proceed with process to obtain a long term planning study of the pool and arena facilities as directed</p>	<p>RD</p>	<p>Underway</p>

REGULAR COUNCIL MEETING - MARCH 10, 2015		
ITEM	ACTION	STATUS /COMMENTS
COUNCIL REPORTS Councillor Marcotte requested:	THAT staff look into the District of Port Hardy developing a Senior's Charter. - Staff to research into Senior's Charters, as directed	JL In Progress
REGULAR COUNCIL MEETING - FEBRUARY 24, 2015		
ITEM	ACTION	STATUS /COMMENTS
COMMITTEE REPORTS Draft minutes of the Parks & Recreation Review Committee meeting held Feb. 17/15. Recommendations to Council: a. "The Parks and Recreation Review Committee recommends to Council that early budget approval of up to \$20,000 be allotted for Beaver Harbour Park outfield upgrades." b. "The Parks and Recreation Review Committee recommends to Council that the Beaver Harbour Park ball diamond #1 lights be assessed AND THAT if unsafe they be removed AND THAT a cost estimate to replace ball diamond #1 lights be prepared." ADDENDUM 2. Draft minutes of the Operational Services Committee meeting held Feb 19/15. Recommendation: b. "that the District of Port Hardy recognize and support National Public Works Week May 17-23, 2015 in Port Hardy."	THAT Council provides early budget approval of up to \$20,000 for Beaver Harbour Park outfield upgrades. - Staff to proceed to upgrade Beaver Harbour Park outfield, as directed THAT Beaver Harbour Park ball diamond #1 lights be assessed and a report brought back for Council consideration - Staff to assess lights at Beaver Harbour Park ball diamond #1 and report back to Council, as directed THAT the District of Port Hardy recognize and support <i>National Public Works Week May 17-23, 2015</i> in Port Hardy and issue a proclamation for the same. -Staff to organize events for Public Works Week May 17-23, 2015 in Port Hardy	RD/SM Work underway RD/SM Report Complete SM Underway
REGULAR COUNCIL MEETING - JANUARY 26, 2015		
Committee Reports 1. Operational Services Committee – Jan.22/15 b. THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.	THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion. -Staff and the Harbour Manager work with the charter group to develop an agreement as directed.	RD In progress

Subject: FW: Oceans Day 2015

From: Lynette Tanaka [mailto:manager@visitporthardy.com]
Sent: April-27-15 2:26 PM
To: ldriemel@porthardy.ca
Subject: Oceans Day 2015



District of Port Hardy

Attn: Honorable Mayor and Council

7360 Columbia St.

Box 68, Port Hardy, BC V0N 2P0

April 24, 2015

Honorable Mayor Hank Bood & Council,

World Oceans Day will be celebrated in Port Hardy on Monday, June 8, 2015. This is a time to educate youth and our community about the life-giving role of our oceans and the importance of keeping our community, beaches and water systems clear of debris and pollution. The Port Hardy & District Chamber of Commerce & Visitor Centre would like to request the use of the Carrot Park on Monday, June 8th, to celebrate Oceans Day. This location allows easy access for the entire community to enjoy the day's festivities.

This event is geared toward educating our children on the role of the ocean and what they can do to keep it clean. All Port Hardy schools and daycares are invited along with locals and visitors. The past 5 years have been a huge success with over 500 people attending shore walks, exploring touch tanks and participating in ocean related activities.

The activities will mostly be on the beach & in the immediate park area around the Visitor Centre. One water tank (with living ocean creatures) will be positioned close to Visitor Centre building, and will be supervised at all times by trained Marine Biologists from Pacificus Biological. After the event the ocean creatures will be released back to the ocean.

WHEN: Monday, June 8, 2015

TIME: 10 am – 3 pm

WHY: This will be the 6th Annual Oceans Day event that the Port Hardy Visitor Centre has hosted. This day is geared toward educating children on the role of the ocean and what they can do to keep it clean while engaging the community as a whole.

ACTIVITIES PLANNED

SHORE WALKS: 10 am – 3 pm

(3) 20 minute walks will be done by Marine Biologists from Pacificus Biological

CLEAN UP: 12:00 – 1:00pm

Community Beach and shore clean up

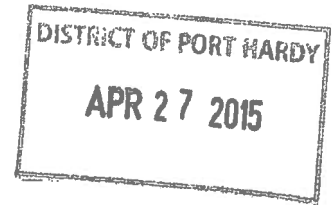
PARTICIPANTS: Archipelago Marine, Ministry of Forests, Living Oceans Society, Department of Fisheries and Oceans, Pacificus Biological, Mother Goose Literacy Bus, Quatse Salmon Centre, Environment Canada, CETUS, MERS. This is a growing event and we are waiting to hear from several other groups at this time.

TANKS: DFO is issuing a permit for creatures to be brought up into touch tanks for the day; this will be manned by Pacificus Biological employees.

We appreciate your consideration of this event and the requested use of park property, if you need any more information; please call the Visitor Centre at 949-7622.

Sincerely,

Lynette Tanaka | Visitor Services & Marketing Manager
Port Hardy Chamber of Commerce & Visitor Centre
t: 250.949.7622 | f: 250.949.6653 | Toll Free: 866.427.3901
manager@visitporthardy.com | www.visitporthardy.com
7250 Market St, PO Box 249, Port Hardy, British Columbia Canada V0N 2P0



From: Valerie [fairyflutters@hotmail.com]
Sent: May-07-15 1:32 PM
To: general@porthardy.ca
Subject: For the council agenda



To whom it my concern

I am asking this request to be added to the next council agenda please.

My name is Valerie McPherson (formally Lavallee) and I have resided in Port Hardy for most of my life since 1979. I met my husband Kevin six years ago when he was stationed here with the Canadian Coastguard as a rescue specialist. Together we have a beautiful two and a half year old son Ben.

A few months back my husband and I received the diagnosis that our Ben is autistic. One of the things we'd like to do for our Ben is to get him an autistic service dog to aid him in many various ways to cope with his condition. The program we are applying with is called National Service Dogs located in Cambridge Ontario.

These specially bred and trained dogs are matched with each autistic child to aid them with their individual special needs, like keeping them safe from traffic, water and other dangerous situations. They can offer comfort and ease when simple noises and rapid action can be overwhelming for the child and so much more. The benefits for Ben to have one of these dogs would benefit him and our family emensly.

One of the things required in my application is many reference letters from various community supports. What better support for Ben than from our town council. I'm hoping that our council could write a reference letter for us. Being that we are a close knit community I'm positive this service dog will be welcomed by the community with open arms. And I'm sure he or she would be a positive and happy member of the community.

I encourage you to look up National Service Dogs and see what a great and beneficial program this is for children with autism. Being that the program is completely run on donations I would also like to in the future discuss possible fundraising.

If anyone has any questions for me please contact me either at
250-902-7399

Or
fairyflutters@hotmail.com

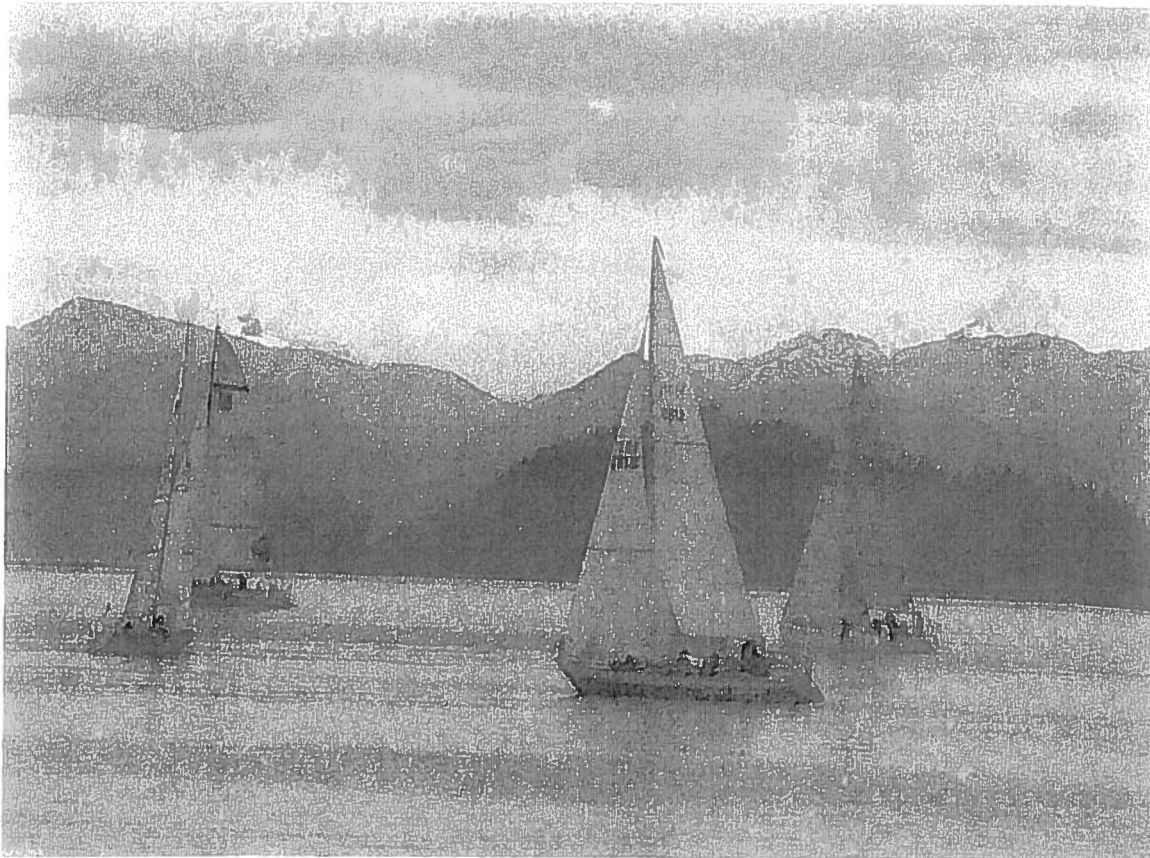
Thankyou for your time
Valerie McPherson

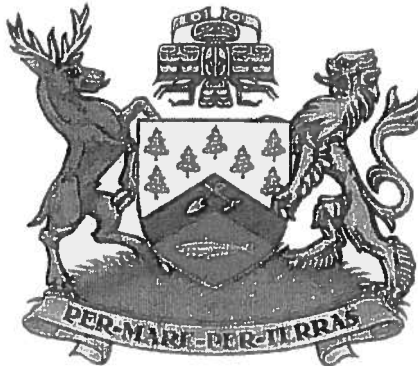
Sent from my Sony Xperia™ smartphone

District of Port Hardy

Consolidated Financial Statements

December 31, 2014





THE DISTRICT OF PORT HARDY

2014 ELECTED OFFICIALS

Mayor H. Bood

**Councillor P. Corbett-Labatt
Councillor J. Hemphill
Councillor D. Dugas**

**Councillor R. Marcotte
Councillor F. Robertson
Councillor J. Tidbury**

DISTRICT OFFICIALS

**Chief Administrative Officer
Director of Financial Services
Director of Corporate Services
Manager of Operations
Royal Canadian Mounted Police
Fire Chief**

**R. Davidge
A. McCarrick
J. Long
S. Mercer
Staff Sgt. Brownridge
S. Nickerson**

MUNICIPAL AUDITORS

MNP LLP

BANKERS

CIBC

The accompanying financial statements are the responsibility of management. To ensure their integrity, objectivity and reliability, the statements have been prepared in accordance with the recommendations of the Public Sector Accounting Board, which are generally accepted accounting principles for British Columbia municipalities and are outlined in (Note 1) to the Consolidated Statements. Some amounts on these statements are based on management's best estimates and careful judgment.

Management maintains a system of internal accounting controls to provide reasonable assurance that assets are safeguarded and that transactions are authorized, recorded and reported properly.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Council. The Council reviews external Audited Financial Statements annually.

The external auditors, MNP LLP, are appointed by Council to conduct an independent examination in accordance with Canadian auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the District's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to financial records and management of the District of Port Hardy.



A. McCarrick

Chief Financial Officer



Hank Bood

Mayor

District of Port Hardy

December 31, 2014

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Independent Auditors' Report

To the Mayor and Council of the District of Port Hardy:

We have audited the accompanying consolidated financial statements of the District of Port Hardy, which comprise the consolidated statement of financial position as at December 31, 2014 and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies, schedules and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2014, and the results of its operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Campbell River, British Columbia

May 4, 2015

MNP LLP

Chartered Accountants

District of Port Hardy
Consolidated Statement of Financial Position
As At December 31, 2014

	2014	2013
Financial Assets		
Cash and cash equivalents (Note 2)	\$ 3,610,933	\$ 3,113,570
Accounts receivable (Note 3)	1,585,629	1,962,298
Investment in Government business enterprises (Note 19)	211,877	237,572
Tax sale properties	13,509	27,725
Land held for resale	506	506
	<u>5,422,454</u>	<u>5,341,671</u>
Financial Liabilities		
Accounts payable and other liabilities (Note 4)	558,154	867,638
Tax sale properties deposits	7,765	33,856
Performance deposits and bonds (Note 5)	12,794	14,900
Deferred revenue (Note 6)	135,082	685,659
Capital leases (Note 8)	642,705	897,605
Capital borrowing (Note 21)	59,600	80,000
Long-term debt (Note 9)	684,287	895,066
	<u>2,100,387</u>	<u>3,474,724</u>
Net Financial Assets	<u>3,322,067</u>	<u>1,866,947</u>
Non-Financial Assets		
Tangible capital assets (Note 10)	39,731,026	41,009,780
Inventory	196,175	206,003
Prepays	68,687	59,449
	<u>39,995,888</u>	<u>41,275,232</u>
Accumulated Surplus (Schedule 3)	<u>\$ 43,317,955</u>	<u>\$ 43,142,179</u>

Commitments and contingencies (Note 16)

Approved by:



 A. McCarrick

Chief Financial Officer

The accompanying notes are an integral part of these financial statements.

District of Port Hardy
Consolidated Statement of Operations
For the Year Ended December 31, 2014

	2014	2014 Budget (Note 12)	2013
Revenue			
Taxes	\$ 2,366,928	\$ 2,376,788	\$ 2,295,127
Payments in lieu of taxes	166,292	163,330	163,888
Sewer user rates	1,027,703	1,170,000	1,025,846
Water user rates	1,222,983	1,397,000	1,195,605
Sale of services	1,252,528	786,404	1,124,837
Other revenue	477,479	314,384	387,983
Income from investment in Government business enterprises (Note 19)	174,305	-	291,870
Government transfers from other governments	1,116,914	607,017	1,239,437
	<u>7,805,132</u>	<u>6,814,923</u>	<u>7,724,593</u>
Expenses			
General government services	892,945	942,453	926,695
Transportation services	1,749,519	1,671,838	1,646,468
Protective services	442,703	437,784	457,279
Environmental health services	273,210	282,348	273,990
Recreation and culture	1,387,894	1,325,913	1,274,352
Community development	126,013	166,021	171,028
Water	1,422,665	1,288,067	1,559,189
Sewer	1,334,407	1,363,247	1,413,744
	<u>7,629,356</u>	<u>7,477,671</u>	<u>7,722,745</u>
Annual surplus	175,776	(662,748)	1,848
Accumulated surplus, beginning of year	43,142,179	43,142,179	43,140,331
Accumulated surplus, end of year	<u><u>\$ 43,317,955</u></u>	<u><u>\$42,479,431</u></u>	<u><u>\$ 43,142,179</u></u>

The accompanying notes are an integral part of these financial statements.

District of Port Hardy

Consolidated Statement of Changes in Net Financial Assets As At December 31, 2014

	2014	2014 Budget (Note 12)	2013
Annual surplus	\$ 175,776	\$ (662,748)	\$ 1,848
Acquisition of tangible capital assets	(597,438)	(805,000)	(1,507,743)
Amortization	1,820,611	1,650,000	1,782,876
Loss on disposal of tangible capital assets	19,140	-	13,365
Proceeds on sale of tangible capital assets	36,441	-	-
	1,278,754	845,000	288,498
Acquisition of prepaid expense	(68,687)	-	(59,449)
Acquisition of supplies inventory	9,828	-	(122,232)
Use of prepaid expense	59,449	-	18,693
	590	-	(162,988)
Change in net financial assets	1,455,120	182,252	127,358
Net financial assets, beginning of year	1,866,947	1,866,947	1,739,589
Net financial assets, end of year	\$ 3,322,067	\$ 2,049,199	\$ 1,866,947

The accompanying notes are an integral part of these financial statements:

District of Port Hardy
Consolidated Statement of Cash Flows
For the Year Ended December 31, 2014

	2014	2013
Cash Provided By (Used In)		
Operating Activities		
Annual Surplus	\$ 175,776	\$ 1,848
Increase (Decrease) in Non Financial Assets		
Amortization	1,820,611	1,782,876
Loss on disposal of assets	19,140	-
Trade-in of capital asset	(3,300)	-
Change in inventory	9,828	(122,232)
Change in prepaids	(9,238)	(40,756)
	<u>2,012,817</u>	<u>1,621,736</u>
(Increase) Decrease in Financial Assets and Liabilities		
Change in accounts receivable	376,669	1,483,359
Change in loan receivable	-	38,333
Change in accounts payable	(309,484)	103,481
Change in tax sale properties	14,216	(14,813)
Change in tax sale deposits	(26,091)	16,944
Change in performance deposits and bonds	(2,106)	4,900
Change in investment in Government business enterprises	25,695	(191,870)
Change in Actuarial	(44,197)	(36,090)
Change in deferred revenue	(550,577)	(207,298)
	<u>1,496,942</u>	<u>2,818,662</u>
Cash provided by operating transactions		
Capital Activities		
Acquisition of tangible capital assets	(523,316)	(1,392,913)
Proceeds on sale of tangible capital assets	36,441	-
	<u>(486,875)</u>	<u>(1,392,913)</u>
Financing Activities		
Capital lease repaid	(346,122)	(321,580)
Debenture debt repaid	(166,582)	(166,582)
Capital borrowing	-	100,000
	<u>(512,704)</u>	<u>(388,162)</u>
Net increase in cash and cash equivalents	497,363	1,037,607
Cash and cash equivalents at beginning of period	3,113,570	2,075,963
Cash and cash equivalents at end of period	<u>\$ 3,610,933</u>	<u>\$ 3,113,570</u>

Continued on next page

The accompanying notes are an integral part of these financial statements.

District of Port Hardy
Consolidated Statement of Cash Flows
For the Year Ended December 31, 2014

	<u>2014</u>	<u>2013</u>
Consolidated Statement of Cash Flows continued.		
Represented by		
Cash	\$ 586,871	\$ 394,338
Investments	3,024,062	2,719,232
	<u>\$ 3,610,933</u>	<u>\$ 3,113,570</u>
Supplemental information		
Interest paid	\$ 156,124	\$ 152,031
Interest received	\$ 53,721	\$ 48,262

The accompanying notes are an integral part of these financial statements.

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

The District of Port Hardy was incorporated in 1966 under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of local government services to the residents of the Municipality. These services include general government administration, bylaw enforcement, planning and land use, building inspection, fire protection, parks and recreation, water distribution and sewer collection, wastewater disposal, garbage and recycling services and road and street maintenance.

1. Significant Accounting Policies:

a) Basis of Presentation

The District of Port Hardy follows accounting principles accepted for British Columbia municipalities and applies these principles consistently. The consolidated financial statements have been prepared in accordance with Canadian public sector accounting standards as prescribed by the Public Sector Accounting Board (PSAB) of CPA Canada. The consolidated financial statements reflect the combined results and activities of the reporting entity which is comprised of the General, Water and Sewer, Operating, Capital and Reserve funds. Inter-fund transactions have been eliminated on consolidation.

b) Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transaction or events occurred. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services and user fee revenues are recognized when the service or product is rendered by the District. Development contributions are recorded as contributed tangible capital assets at their fair value on the date of contribution. Amounts received from non-government sources in advance of services being rendered are recorded as deferred revenue until the obligations that led to the collection of funds has been discharged. The District recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the District recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable. Other revenue is recorded when performance of services is complete, amounts are measurable, and collectibility is reasonably assured. Income from investment in Government business enterprises is recorded using the modified equity method, based on the District's portion of annual earnings from the government business enterprises for the year (see Note 19).

c) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, demand deposits and short-term highly liquid investments with original maturities of three months or less that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value.

d) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined by the weighted average method. Inventory held for resale which includes property and chattels is recorded as accrued property tax revenue, interest, penalties, cost of chattels and carrying costs less a provision for potential shortfall of proceeds from a sale or conversion. Inventory for resale is recorded at lower of cost or net realizable value as a financial asset. Inventory of supplies is recorded at the lower of cost or net realizable value as a non-financial asset.

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

1. Significant Accounting Policies Continued:

e) Leases

Leases, which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and related payments are charged to expenses as incurred.

f) Financial Instruments

The Municipality's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and other liabilities, performance deposit and bonds and long-term debt. It is management's opinion that the Municipality is not exposed to significant interest, currency or credit risk arising from these financial instruments.

g) Accrued Employee Benefits

Accrued employee benefits include an allowance for sick leave, vacation and severance benefits. These benefits are based on obligations as determined by collective agreements and contractual arrangements. Allowances for sick leave and vacation entitlement are recorded in the year in which they are earned. Severance benefits are recorded in the year in which they are earned. For union employees, 1 week is earned for each year of employment, to a maximum of 10 or 12 weeks depending on the union. Non-union employees earn severance in accordance with individual contracts or the BC labour standards. The severance banks are then multiplied by 10% for senior management and 2% for all other employees to estimate the potential for the District paying out severance.

h) Use of Estimates

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the period. Significant areas requiring estimates include the determination of collectability of accounts receivable, accrued payroll liabilities, tangible capital assets and provisions for contingencies. Accounts receivable are stated after evaluation of their collectability. Amortization is based on the estimated useful lives of tangible capital assets. Accrued employee benefits liabilities are estimated based on the anticipated wage rate increases, time value of money and expected average length of employment of District staff. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

1. Significant Accounting Policies Continued:

i) Tangible Capital Assets

Tangible capital assets are recorded at cost, net of disposals, write-downs and amortization. Tangible capital asset expenditures exceeding the thresholds per major category are capitalized. The average useful life is applied straight line to calculate amortization. Amortization is taken at one-half of the calculated amount in the year of acquisition and/or disposal.

	Average Useful Life
Land	Indefinite
Land Improvements	10-40 years
Buildings	20-80 years
Equipment	5-25 years
Engineering Structures	
Roads	10-60 years
Water	8-100 years
Sewer	8-100 years

Carrying costs directly attributable to the acquisition, construction or development activity are capitalized to the point in time the asset is substantially complete and ready for use. Contributed tangible capital assets are recorded at their fair value on the date of contribution. Assets under construction are not amortized until the asset is in use.

j) Recent Accounting Pronouncements

In June 2010, the Public Sector Accounting Board issued PS 3260 Liability for contaminated sites to establish recognition, measurement and disclosure standards for liabilities associated with the remediation of contaminated sites. The new section defines activities included in a liability for remediation, establishes when to recognize and how to measure a liability for remediation, and provides the related financial statement presentation and disclosure requirements. PS 3260 is effective for fiscal years beginning on or after April 1, 2014. The District has not yet determined the effect of the new section on its consolidated financial statements.

2. Cash and cash equivalents

	2014	2013
General revenue fund	<u>\$ 3,599,088</u>	<u>\$ 3,101,852</u>
Reserve accounts	11,845	11,718
	<u>\$ 3,610,933</u>	<u>\$ 3,113,570</u>

The above balances include Municipal Finance Authority money market account \$3,024,062 (2013 - \$2,719,233), carried at cost, which is also equal to market value.

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

3. Accounts Receivable

	2014	2013
Property taxes	\$ 624,788	\$ 652,054
Other Governments	313,378	587,183
Trade and other	912,971	974,237
	<u>1,851,137</u>	<u>2,213,474</u>
Less allowance for doubtful accounts	<u>(265,508)</u>	<u>(251,176)</u>
	<u>\$ 1,585,629</u>	<u>\$ 1,962,298</u>

4. Accounts Payable and other liabilities

	2014	2013
Other Governments	\$ 79,654	\$ 64,185
Accrued wages and benefits	255,225	289,435
Trade and other	223,275	514,018
	<u>\$ 558,154</u>	<u>\$ 867,638</u>

5. Performance deposits and bonds

	2014	2013
Performance deposits	\$ -	\$ 10,000
Other deposits	12,794	4,900
	<u>\$ 12,794</u>	<u>\$ 14,900</u>

6. Deferred Revenue

	2014	2013
Prepaid taxes	\$ 31,840	\$ 37,400
Prepaid fees and charges	50,888	51,616
Other deferred revenue	52,354	596,643
	<u>\$ 135,082</u>	<u>\$ 685,659</u>

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

7. Federal Gas Tax Funds

As of April 1, 2014, a change in the Gas Tax Agreement has resulted in the District's revisiting the accounting treatment relating to the receipt and expenditure of these funds. As a result, beginning in 2014, Gas Tax transfers will be recorded as revenues when received, then held in surplus, and no longer classified as deferred revenue.

	2014	2013
Opening balance of unspent funds	\$ 512,117	\$ 518,227
Add: Amount received during the year	214,358	204,000
Interest earned	5,644	5,367
Less: Amount spent on eligible projects	(197,094)	(215,477)
Closing balance of unspent funds	\$ 535,025	\$ 512,117

8. Capital Leases

The Municipality leases fire and rescue equipment and a water system under capital leases. The economic substance of the leases is that the Municipality is financing the acquisition of the assets through the leases and accordingly, they are recorded in the Municipality's tangible capital assets and liabilities. (Note 10)

Future minimum lease payments under the capital leases together with the balance of the obligations due:

2015	\$ 530,064
2016	52,181
2017	36,116
2018	24,885
2019	7,996
Total minimum lease payments	<u>651,242</u>
Less: amount representing interest	(8,537)
Obligations under capital lease	<u><u>\$ 642,705</u></u>

Total interest expense during the year was \$14,310 (2013 \$20,184) and interest rates were constant at 2.00% (2.00% in 2013).

District of Port Hardy
Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

9. Long-Term Debt

	Balance, Beginning of year	Additions	Principal repayments and actuarial recognized	Balance, end of year
Sewer Fund				
Long-term debt	\$ 895,066	\$ -	\$ (210,779)	\$ 684,287

The following represents the principal repayments over the next three years: The loan will be repaid in 2017.

2015	\$ 166,582
2016	166,582
2017	166,582
	<u>\$ 499,746</u>

This long-term debt is payable to the Municipal Finance Authority (MFA). The debt is repayable at \$166,582 plus interest (4.82%) per year.

10. Tangible Capital Assets (Schedule 2)

	2014	2013
Land and Improvements	\$ 4,908,534	\$ 4,999,105
Buildings	3,678,211	3,847,743
Furniture and Equipment	2,871	2,871
Vehicles and Machinery	1,387,813	1,484,688
Computer Hardware and Software	12,366	17,313
Engineering Structures		
Roads	12,977,943	13,243,444
Water	6,424,106	6,705,510
Sewer	10,339,182	10,709,106
	<u>\$ 39,731,026</u>	<u>\$ 41,009,780</u>

The cost of capital assets under construction in 2014 is \$NIL (\$NIL in 2013).

The net book value of leased assets in 2014 is \$1,406,023 (\$1,385,257 in 2013)

Tangible capital assets include land under the District's roads, which is disclosed at a nominal amount. Art and historic treasures are displayed at various District facilities and consist of painting, historical photographs, sculptures, carvings and other cultural artifacts. These items have not been included in tangible capital assets due to the inability of estimating future benefits associated with such property.

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

11. Pension Liability

The Municipality and its employees contribute to the Municipal Pension Plan (Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The Plan has about 182,000 active members and approximately 75,000 retired members. Active members include approximately 30 contributors from the District of Port Hardy.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1.370 billion funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The District of Port Hardy paid \$154,397 (2013-\$129,018) for employer contributions while employees contributed \$143,992 (2013-\$112,937) to the plan in fiscal 2014.

12. Budget Figures

The budget amounts presented throughout these financial statements are based on the Five Year Financial Plan bylaw adopted by Council on March 24, 2014, except in regard to budget amounts for amortization and tangible capital assets.

Annual surplus, as adopted March 24, 2014	0
Add:	
Aquisition of tangible capital assets	\$ 805,000
Debenture principal repayments	520,414
Less:	
Debenture debt issue	(80,000)
Interfund transfers	(1,908,162)
Annual deficit restated	\$ (662,748)

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

13. Collections for Other Governments

The District is required to collect taxes on behalf of and transfer these amounts to the governments and/or its agencies noted below. These sums are not included in the schedules to these statements.

	2014	2013
School District 85	\$ 1,427,213	\$ 1,398,361
Mount Waddington Regional District	388,020	446,749
Mount Waddington Regional Hospital District	142,860	147,572
B.C. Assessment Authority	28,687	28,320
Municipal Finance Authority	87	86
Provincial Government - Police Tax	176,518	171,839
Vancouver Island Regional Library	129,488	124,568
	<u>\$ 2,292,873</u>	<u>\$ 2,317,495</u>

14. Trust Funds

The District operates the cemetery and maintains a cemetery perpetual care fund in accordance with the Cremation, Interment and Funeral Services Act. The trust fund assets and liabilities are not included in the consolidated financial statements. At December 31, 2014, the balance of funds held in trust was \$29,753 (2013 - \$29,753).

The District operates the Fisherman's Wharf for the Department of Fisheries and Oceans and acts as project manager for the capital items constructed. The assets and liabilities of the operations are not included in the consolidated financial statements.

15. Payroll Benefits

Full-time permanent employees receive their full sick bank up to 60 days upon retirement or one third upon termination. There are no additional liabilities accrued for these amounts as they are included in the sick leave and vacation liability accounts. Specified officers of the District are entitled to severance benefits. This liability is recorded as the severance benefits are negotiated. The reported liability reflects the likelihood that employees will become eligible for this benefit.

Vacation liability at December 31, 2014 is \$31,379 (2013 - \$30,926).

Sick leave liability at December 31, 2014 is \$79,030 (2013 - \$96,493).

Severance liability at December 31, 2014 is \$46,051 (2013 - \$34,356).

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

16. Commitments and Contingencies

a) Municipal Insurance Association of British Columbia

The District is a subscribed member of the Municipal Insurance Association of British Columbia as provided by section 3.02 of the Insurance Act of the Province of British Columbia (the Exchange"). The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the District is assessed a premium and a specific deductible for claims is based on population. The obligation of the District with respect to the Exchange and/or contract and obligation entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several, not joint and several. The District irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.

b) Legal Actions

Each year the District is involved in certain legal actions. Financial implications of potential claims against the District, resulting from such litigation and not covered by insurance, are accrued to the extent that amounts can be reasonably estimated. Otherwise, such claims are recognized in the year in which a definitive obligation is determined.

c) Mount Waddington Regional District

The District is responsible, as a member of the Mount Waddington Regional District, for its portion of any operating deficits or long-term debt related function in which it participates.

d) Airport Wastewater Treatment Facility

The District's outfall at the airport wastewater facility has significant storm damage. The facility is currently operating within the effluent treatment parameters, but significant repairs are needed. The District is evaluating options and anticipates future costs between \$750,000 and \$1,000,000, depending on the planned course of action. The District is working with senior levels of government to formulate an action plan. As at December 31, 2014 no amounts have been accrued in these financial statements for anticipated future costs.

17. Deposit and Reserve - Municipal Finance Authority

The District issues certain of its debt instruments through the Municipal Finance Authority of British Columbia (the Authority). As a condition of these borrowings and as required by legislation, a debt reserve fund is to be established in the amount of one-half the average annual installment of principal and interest as set out in the agreement(s) entered into. The reserve is funded in part by cash, being the withholding of 1% of the total issue proceeds, and the remainder being funded by a demand note whereby the District may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature and are not reflected in the accounts of the District.

Details of the cash deposits on hand are:

	2014	2013
Sewer Fund		
Cash Deposits	\$ 25,610	\$ 24,889

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District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

18. Segmented Information

For management reporting purposes the District's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulation, restriction or limitations. District services are provided by departments and their activities are reported in the funds. Certain departments that have been separately disclosed in the segmented information on Schedule 1, along with the services they provide, are as follows:

Protection

Protection is comprised of the Volunteer Fire Department, the Emergency Preparedness coordinator, building inspection and bylaw enforcement.

Community Development

The Community development department provides economic development services. These services consist of downtown revitalization, grant proposals and new business and development.

Recreation & Culture

The Recreation and Culture department provides recreation and leisure services such as fitness and aquatic programs, the library and the museum.

Waste Management

This service is for the collection and disposal of solid waste and recycling program.

Public Works

The Public Works department delivers the municipal services related to maintenance of the roads, sidewalks, parks, open space, street lighting and storm drains.

General Government

Provide services related to corporate and legislative administration, governance, financial management, human resources and information technology.

Water

The water department is responsible for the water treatment plant and distribution system.

Sewer

The waste water department is responsible for the treatment and collection system for waste water.

For each reported segment, revenues and expenses represent amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The General Revenue Fund reports on municipal services that are funded by taxation. The taxes are apportioned to the fund services based on the net surplus.

District of Port Hardy

Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014

19. Investment in Government Business Enterprises

The investment in the North Island Community Forest Limited Partnership (NICFLP) is reported as a government business partnership and North Island Community Forest Ltd. (NICF LTD) as a government business enterprise. These businesses are accounted for using the modified equity method. Under this method, the government businesses' accounting principles are not adjusted to conform with those of the District and inter-corporate transactions are not eliminated.

As a government business partnership, the NICFLP is required to report under International Financial Reporting Standards (IFRS). In the prior and current year, the NICFLP financial statements were prepared under Canadian Accounting Standards for Private Enterprises (ASPE). Any difference between ASPE and IFRS would likely be insignificant.

	2014	2013
Summary of investment in Government Businesses		
NICFLP	\$ 206,807	\$ 234,245
NICF LTD.	5,070	3,327
	<u>211,877</u>	<u>237,572</u>
Summary of results of operations		
NICFLP	172,562	288,951
NICF LTD.	1,743	2,919
	<u>\$ 174,305</u>	<u>\$ 291,870</u>

The condensed supplementary financial information of the NICFLP is as follows:

	2014	2013
Financial Position		
Current and other assets	\$ 667,286	\$ 723,492
Current and other liabilities	31,608	10,729
Partners' capital	635,678	712,763
Results of operations		
Revenues	573,576	919,848
Expenses	50,660	44,239
Net surplus (loss)	<u>\$ 522,916</u>	<u>\$ 875,609</u>

During the year the District received a dividend from the NICFLP of \$200,000 (2013 - \$100,000).

20. Comparative Figures

Certain comparative figures have been reclassified to conform with the current year's presentation.

District of Port Hardy

**Notes to the Consolidated Financial Statements
For the Year Ended December 31, 2014**

21. Capital Borrowing

Short term financing is secured through the Municipal Finance Authority for capital initiatives approved under loan authorizations. Interest is calculated daily on a variable rate basis at a .5% spread on top of the CDOR rate. In 2014 the rate was 1.74%. Short term borrowing is replaced by long term debt periodically when balances and interest rates are considered inappropriate.

District of Port Hardy

Consolidated Schedule of Segmented Disclosure

For the Year Ended December 31, 2014

Schedule 1
(Note 18)

	General government services				Transportation services				Protective services				Environmental health services				Recreation and culture			
	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013		
Revenues																				
Taxes	\$ 2,366,928	\$ 2,295,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Payments in lieu of taxes	166,292	163,888	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sale of services	-	-	379,338	323,210	27,823	37,008	251,369	273,008	209,046	209,436	-	-	-	-	-	-	-	-	-	
Income from investment in Government business enterprises	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Government transfers from other governments	337,900	340,017	11,014	312,321	-	123,921	-	-	-	-	-	-	-	-	-	-	-	-	-	
Actuarial recognized	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other revenue	223,762	152,912	39,669	30,309	53,355	66,939	2,786	3,201	38,275	34,553	-	-	-	-	-	-	-	-	-	
	3,094,882	2,951,944	430,021	665,840	81,178	227,868	254,155	276,209	247,321	243,989	-	-	-	-	-	-	-	-	-	
Expenses																				
Salaries and benefits	695,585	727,551	472,236	440,388	114,402	123,260	17,020	20,596	644,778	605,698	-	-	-	-	-	-	-	-	-	
Goods and services	114,982	122,085	395,919	310,285	172,622	169,483	30,910	29,791	324,147	337,585	-	-	-	-	-	-	-	-	-	
Contracted services	40,494	34,735	236,058	260,063	74,502	78,284	225,280	223,803	141,268	80,889	-	-	-	-	-	-	-	-	-	
Interest	5,833	6,361	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Amortization	36,041	35,953	645,306	635,722	81,177	86,252	-	-	277,701	250,180	-	-	-	-	-	-	-	-	-	
	892,945	926,695	1,749,519	1,646,468	442,703	457,279	273,210	273,990	1,387,894	1,274,352	-	-	-	-	-	-	-	-	-	
Net Surplus (Deficit)	\$ 2,201,937	\$ 2,025,249	\$ (1,319,498)	\$ (980,628)	\$ (361,525)	\$ (229,411)	\$ (19,055)	\$ 2,219	\$ (1,140,573)	\$ (1,030,363)										

The accompanying notes are an integral part of these financial statements.

District of Port Hardy
Consolidated Schedule of Segmented Disclosure
For the Year Ended December 31, 2014

Schedule 1

	Community development		Water		Sewer		Consolidated		Consolidated	
	2014	2013	2014	2013	2014	2013	Actual	Budget	Actual	Budget
Revenues										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,366,928	\$ 2,376,788	\$ 2,295,127	\$ 2,296,415
Payments in lieu of taxes	-	-	-	-	-	-	166,292	163,330	163,888	160,930
Sale of services	-	-	1,468,783	1,329,463	1,166,855	1,174,163	3,503,214	3,353,404	3,346,288	3,211,231
Income from investment in Government business enterprises	174,305	291,870	-	-	-	-	174,305	-	291,870	-
Government transfers from other governments	768,000	446,834	-	-	-	16,344	1,116,914	607,017	1,239,437	1,474,520
Actualized recognized	-	-	-	-	44,197	36,090	44,197	-	36,090	-
Other revenue	32,305	31,401	16,636	18,850	26,494	13,728	433,282	314,394	351,883	306,307
	974,610	770,105	1,485,419	1,348,313	1,237,546	1,240,325	7,805,132	6,814,923	7,724,593	7,449,403
Expenses										
Salaries and benefits	14,430	56,906	389,409	114,761	242,720	60,191	2,590,580	2,600,000	2,149,351	2,150,000
Goods and services	29,942	28,459	586,191	215,504	373,914	187,925	2,028,637	2,100,000	1,401,127	1,350,000
Contracted services	81,641	85,663	80,633	863,904	153,528	610,209	1,033,404	970,802	2,237,360	2,212,668
Interest	-	-	9,694	13,179	140,597	132,490	156,124	156,869	152,030	138,170
Amortization	-	-	356,738	351,841	423,648	422,929	1,820,611	1,650,000	1,782,877	1,520,000
	126,013	171,028	1,422,665	1,559,189	1,394,407	1,413,744	7,629,356	7,477,671	7,722,745	7,370,838
Net Surplus (Deficit)	\$ 848,597	\$ 599,077	\$ 62,754	\$ (210,876)	\$ (96,861)	\$ (173,419)	\$ 175,776	\$ (662,748)	\$ 1,948	\$ 78,565

The accompanying notes are an integral part of these financial statements.

District of Port Hardy
Consolidated Statement of Tangible Capital Assets
For the Year Ended December 31, 2014

Schedule 2

	Costs				Accumulated Amortization						
	Add		Less		Add		Less				
	Opening Balance	Additions	Construction in progress	Disposals	Closing Balance	Opening Balance	Amortization	Accumulated Amortization on Disposals			
Land and Land Improvements	\$ 6,648,186	\$ 141,366	-	\$ (23,107)	\$ 6,766,445	\$ 1,649,081	\$ 208,830	\$ -	\$ 1,857,911	\$ 4,908,534	\$ 4,999,105
Buildings	9,774,892	63,392	-	-	9,838,284	5,927,149	232,924	-	6,160,073	3,678,211	3,847,743
Furniture and Equipment	397,093	-	-	-	397,093	394,222	-	-	394,222	2,871	2,871
Vehicles and Machinery	3,826,973	100,017	-	(82,378)	3,844,612	2,342,285	164,418	(49,904)	2,456,799	1,387,813	1,484,688
Computer Hardware and Software	159,982	-	-	-	159,982	142,669	4,947	-	147,616	12,366	17,313
Engineering Structures	24,452,506	163,606	-	-	24,616,112	11,209,062	429,107	-	11,638,169	12,977,943	13,243,444
Roads	13,087,858	75,334	-	-	13,163,192	6,382,348	356,738	-	6,739,086	6,424,106	6,705,510
Water	16,190,358	53,723	-	-	16,244,081	5,481,252	423,647	-	5,904,899	10,339,182	10,708,106
Sewer											
	\$ 74,537,848	\$ 597,438	\$ -	\$ (105,485)	\$ 75,029,801	\$ 33,528,068	\$ 1,820,611	\$ (49,904)	\$ 35,288,775	\$ 38,731,026	\$ 41,009,780

The accompanying notes are an integral part of these financial statements.

District of Port Hardy
Consolidated Statement of Accumulated Surplus
For the Year Ended December 31, 2014

Schedule 3

	2014	2013
Surplus		
Invested in tangible capital assets	\$ 38,348,734	\$ 39,137,109
Operating funds	3,603,958	2,677,108
	<u>41,952,692</u>	<u>41,814,217</u>
Reserves		
Buildings	137,462	135,984
Computers	20,746	20,523
Equipment replacement	207,028	204,802
General capital works	189,871	187,964
Park development	38,516	38,102
Recreation facilities	100,078	76,246
Sidewalks and roads	179,621	177,690
Tax sale	17,008	16,825
	<u>890,330</u>	<u>858,136</u>
Water Reserve Fund		
Water capital works	160,780	159,051
Sewer Reserve Fund		
Sewer capital works	314,153	310,775
	<u>1,365,263</u>	<u>1,327,962</u>
Accumulated Surplus, end of year	<u><u>\$ 43,317,955</u></u>	<u><u>\$ 43,142,179</u></u>

The accompanying notes are an integral part of these financial statements.

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
005597	02/04/2015	00735	A.C.E. COURIER SERVICES	28.50	
005598	02/04/2015	00044	ACKLANDS - GRAINGER INC.	21.05	
005599	02/04/2015	00437	ACME SUPPLIES LTD.	572.21	
005600	02/04/2015	02514	AlSCO	260.38	
005601	02/04/2015	00829	ANA'S HARDY CLEAN	2,303.96	
005602	02/04/2015	01058	APLIN & MARTIN CONSULTAN	882.00	
005603	02/04/2015	00047	B.C. HYDRO	63,095.08	
005604	02/04/2015	01760	BARTLE & GIBSON CO. LTD.	5,139.67	
005605	02/04/2015	02468	Canwest Propane	4,258.98	
005606	02/04/2015	00281	CHEVRON CANADA LTD.	862.02	
005607	02/04/2015	00054	DAVE LANDON MOTORS LTD.	232.03	
005608	02/04/2015	01982	DIGITAL POSTAGE ON CALL	1,575.00	
005609	02/04/2015	01476	DOR-TEC SECURITY LTD.	138.30	
005610	02/04/2015	00189	DUGAS, DENNIS	218.40	
005611	02/04/2015	00233	FINNING (CANADA)	133.67	
005612	02/04/2015	00099	FOX'S DISPOSAL SERVICES	1,083.09	
005613	02/04/2015	00052	HARDY BUILDERS' SUPPLY	98.79	
005614	02/04/2015	00063	HOME HARDWARE BUILDING C	60.31	
005615	02/04/2015	01875	ISLAND ADVANTAGE DISTRIB	1,265.60	
005616	02/04/2015	00271	LIFESAVING SOCIETY	53.65	
005617	02/04/2015	02510	Local Government Leaders	393.75	
005618	02/04/2015	02489	Marcotte, Rick	276.83	
005619	02/04/2015	03059	Maxxam Analytics	570.15	
005620	02/04/2015	00014	MINISTER OF FINANCE	3,177.00	
005621	02/04/2015	00304	MONK OFFICE	205.70	
005622	02/04/2015	00033	NAPA AUTO PARTS/PORT HAR	613.87	
005623	02/04/2015	00013	PACIFIC BLUE CROSS	7,992.01	
005624	02/04/2015	02071	PACIFICUS BIOLOGICAL SER	10,919.83	
005625	02/04/2015	00769	Praxair Distribution	865.20	
005626	02/04/2015	02337	Quatse Salmon Stewardshi	359.63	
005627	02/04/2015	02408	SPORTY BAR & GRILL	393.75	
005628	02/04/2015	00160	TELUS	72.43	
005629	02/04/2015	00485	TRAN SIGN (1999) LTD.	104.83	
005630	02/04/2015	01773	UNIVAR CANADA LTD.	3,610.60	
005631	02/04/2015	00644	VAN KAM FREIGHTWAYS LTD.	101.27	
005632	02/04/2015	01845	WHITE, JENNY	50.39	
005633	02/04/2015	01854	ZEE MEDICAL CANADA CORPO	234.95	
005634	09/04/2015	01184	AON REED STENHOUSE INC.	6,984.00	
005635	09/04/2015	01836	ARIES SECURITY LTD.	3,828.30	
005636	09/04/2015	00564	Armtec Limited Partnersh	15,664.01	
005637	09/04/2015	02013	BRAUN, WERNER	260.60	
005638	09/04/2015	01805	BUSY B'S DISTRIBUTING	126.83	
005639	09/04/2015	02468	Canwest Propane	74.78	
005640	09/04/2015	00281	CHEVRON CANADA LTD.	1,560.63	
005641	09/04/2015	00595	GRIER, W. PAUL	222.42	
005642	09/04/2015	00052	HARDY BUILDERS' SUPPLY	1,094.24	
005643	09/04/2015	03074	Integra Forest Consultin	1,814.40	
005644	09/04/2015	02878	Irwin Air Ltd	476.13	
005645	09/04/2015	02606	Island Communications Lt	713.44	
005646	09/04/2015	02230	Janke Services and Mini	1,241.63	
005647	09/04/2015	00703	JUSTICE INSTITUTE OF BC	40.00	
005648	09/04/2015	00253	Keta Cable	133.20	
005649	09/04/2015	00271	LIFESAVING SOCIETY	59.33	
005650	09/04/2015	02489	Marcotte, Rick	39.77	
005651	09/04/2015	01777	MCCARRICK,ALLISON	35.00	
005652	09/04/2015	00328	MERCER, SEAN	70.00	
005653	09/04/2015	01014	NICKERSON, SCHELL	35.00	
005654	09/04/2015	01645	NORTH ISLAND COMMUNICATI	244.02	
005655	09/04/2015	02749	Orach Enterprises Ltd.	3,573.78	
005656	09/04/2015	00264	PORT HARDY HERITAGE SOCI	95.87	
005657	09/04/2015	01807	PORT HARDY TWINNING SOCI	5,181.00	
005658	09/04/2015	00769	Praxair Distribution	80.90	
005659	09/04/2015	00080	PUROLATOR INC.	201.73	
005660	09/04/2015	03073	Smith Cameron Process So	4,315.36	
005661	09/04/2015	00011	Tidbury, John	38.13	
005662	09/04/2015	00485	TRAN SIGN (1999) LTD.	165.98	
005663	09/04/2015	01773	UNIVAR CANADA LTD.	11,219.78	
005664	09/04/2015	02837	Waterhouse Environmental	6,115.20	
005665	09/04/2015	00164	Xerox Canada Ltd.	443.35	
005666	16/04/2015	00735	A.C.E. COURIER SERVICES	34.84	
005667	16/04/2015	00044	ACKLANDS - GRAINGER INC.	127.37	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
005668	16/04/2015	00073	BLACK PRESS GROUP LTD.	1,286.91	
005669	16/04/2015	02468	Canwest Propane	2,698.88	
005670	16/04/2015	02882	Catalys Lubricants Inc.	94.74	
005671	16/04/2015	02181	DELLO, KERRY	76.80	
005672	16/04/2015	00099	FOX'S DISPOSAL SERVICES	13,244.31	
005673	16/04/2015	00273	JM'S MOBILE WELDING INC	13.44	
005674	16/04/2015	00065	K & K ELECTRIC LTD.	387.25	
005675	16/04/2015	02007	MARSHALL WELDING AND FAB	616.28	
005676	16/04/2015	00447	MNP	8,820.00	
005677	16/04/2015	01419	MURDY & MCALLISTER	1,645.46	
005678	16/04/2015	00033	NAPA AUTO PARTS/PORT HAR	269.37	
005679	16/04/2015	02002	Neopost	624.41	
005680	16/04/2015	00027	NORTH ISLAND VETERINARY	188.44	
005681	16/04/2015	00075	O.K. TIRE STORE (PORT HA	39.64	
005682	16/04/2015	00526	OPERATING ENGINEERS' BEN	89.55	
005683	16/04/2015	00363	PORT HARDY BULLDOZING LT	133.88	
005684	16/04/2015	02546	SCP Distributors Inc	2,716.74	
005685	16/04/2015	02289	Serving The American Rin	50.00	Yes
005686	16/04/2015	00113	STRYKER ELECTRONICS LTD.	190.35	
005687	16/04/2015	00161	TELUS MOBILITY (BC)	930.56	
005688	16/04/2015	00150	THE SOURCE	89.56	
005689	16/04/2015	02717	Tourism Association of V	115.40	
005690	16/04/2015	00644	VAN KAM FREIGHTWAYS LTD.	235.71	
005691	16/04/2015	03076	Van-Ed Equipment	576.85	
005692	16/04/2015	00855	Vancouver Island Health	250.00	
005693	16/04/2015	02850	VWR International Co.	706.45	
005694	16/04/2015	02837	Waterhouse Environmental	23,520.00	
005695	23/04/2015	00044	ACKLANDS - GRAINGER INC.	523.61	
005696	23/04/2015	00046	ANDREW SHERET LTD.	51.09	
005697	23/04/2015	02588	Boris Mobile Mechanic	560.00	
005698	23/04/2015	00281	CHEVRON CANADA LTD.	2,419.86	
005699	23/04/2015	02730	CUPE Local 401	562.84	
005700	23/04/2015	02140	DOUG LLOYD CONTRACTING	91.35	
005701	23/04/2015	00183	DRIEMEL, LESLIE	36.00	
005702	23/04/2015	00020	E.J. KLASSEN MOTORCADE L	225.75	
005703	23/04/2015	02831	Exova Canada Inc.	697.37	
005704	23/04/2015	01860	GREYHOUND COURIER EXPRES	75.90	
005705	23/04/2015	00052	HARDY BUILDERS' SUPPLY	123.13	
005706	23/04/2015	00194	INT'L UNION OPERATING EN	916.70	
005707	23/04/2015	00013	PACIFIC BLUE CROSS	7,991.32	
005708	23/04/2015	02337	Quatse Salmon Stewardshi	183.75	
005709	23/04/2015	00107	RECEIVER GENERAL FOR CAN	44,051.97	
005710	23/04/2015	02424	Team Aquatic Supplies Lt	378.75	
005711	23/04/2015	00855	Vancouver Island Health	325.00	
005712	30/04/2015	00195	A.V.I.C.C	492.46	
005713	30/04/2015	00044	ACKLANDS - GRAINGER INC.	110.37	
005714	30/04/2015	02514	AlSCO	339.28	
005715	30/04/2015	02693	BC One Call Limited	47.25	
005716	30/04/2015	02207	Blanchard Security	672.55	
005717	30/04/2015	02882	Catalys Lubricants Inc.	400.27	
005718	30/04/2015	00281	CHEVRON CANADA LTD.	907.33	
005719	30/04/2015	01901	DENNISON, MELINDA	78.17	
005720	30/04/2015	01860	GREYHOUND COURIER EXPRES	76.91	
005721	30/04/2015	00063	HOME HARDWARE BUILDING C	230.74	
005722	30/04/2015	01875	ISLAND ADVANTAGE DISTRIB	949.21	
005723	30/04/2015	00065	K & K ELECTRIC LTD.	3,940.32	
005724	30/04/2015	00069	MACANDALE'S	169.43	
005725	30/04/2015	02007	MARSHALL WELDING AND FAB	1,880.20	
005726	30/04/2015	03080	Mike Balcke Contracting	2,032.80	
005727	30/04/2015	00014	MINISTER OF FINANCE	2,745.00	
005728	30/04/2015	00304	MONK OFFICE	144.88	
005729	30/04/2015	02439	Mose, Richard	239.91	
005730	30/04/2015	00033	NAPA AUTO PARTS/PORT HAR	908.94	
005731	30/04/2015	02006	NORTH ISLAND TRACTOR	110.03	
005732	30/04/2015	02975	Paul's Plumbing & Gas	802.50	
005733	30/04/2015	02337	Quatse Salmon Stewardshi	144.38	
005734	30/04/2015	02965	Ramtech Environmental Pr	8,358.25	
005735	30/04/2015	00187	REGIONAL DISTRICT OF MT	10,429.84	
005736	30/04/2015	02935	Roper Greyell LLP	362.88	
005737	30/04/2015	00160	TELUS	4,765.49	
005738	30/04/2015	00011	Tidbury, John	38.13	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
005739	30/04/2015	00644	VAN KAM FREIGHTWAYS LTD.	137.98	
Total:				338,826.77	

*** End of Report ***





**DISTRICT OF PORT HARDY
BYLAW NO. 1041-2015**

A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 16-2011;

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1.1 This bylaw may be cited for all purposes as the "District of Port Hardy Fire Department Establishment and Procedures Bylaw Amendment Bylaw No. 1041-2015".

PART 2 AMENDMENTS

2.1 District of Port Hardy Fire Department Establishment and Procedures Bylaw No. 16-2011 is hereby amended as follows:

a) Section 5.1a) is hereby deleted and replaced with the following new section 5.1a):

Fire suppression subject to section 5.2 herein;

b) Section 5.2 is hereby added as follows:

In accordance with the standards prescribed in the Structure Firefighters Competency and Training Playbook by the Office of the Fire Commissioner of the Province of British, the firefighting service level for the District is hereby established as Interior Operations.

PART 3 SEVERABILITY

3.1 If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the day of , 2015.

Read a second time the day of , 2015.

Read a third time the day of , 2015.

Adopted on the day of , 2015.

Director of Corporate &
Development Services

Mayor