



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM, TUESDAY, JULY 12, 2016 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Hank Bood

Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,
Fred Robertson, John Tidbury

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director Corporate Services
Abbas Farahbakhsh, Director Operational Services
Adrian Maas, Director of Finance
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY, JULY 12, 2016
Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1-3	1. Minutes of the Committee of the Whole meeting held June 28, 2016.	
	Motion required	1. 2.
4-8	2. Minutes of the Regular Council meeting held June 28, 2016.	
	Motion required	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	No delegations	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
9-10	1. Council Action items. For information.	
	F. CORRESPONDENCE	
11	1. Debbie Perkovich, Filomi Days Committee (July 4/16) re: Request for District support for Filomi Days events.	
	Motion / direction	1. 2.
12	2. Hon. Melanie Joly, P.C., M.P. Minister of Canadian Heritage (June 27/16) re: Notice of Award of Canada 150 Fund grant of \$38,650 for Local First Nations History Murals.	
13-19	3. Debra Oakman, CPA, CMA, Chief Administrative Officer Comox Strathcona Regional Hospital District (June 27/16) re: Parking at new Campbell River and Comox Valley hospital Sites and District of Port Hardy support for a tax requisition to cover costs of operating a parking facility at the hospitals (full report with appendices previously circulated).	
	Motion / direction	1. 2.
20-21	4. Laurel Ross, Acting Commission Secretary, British Columbia Utilities Commission (July 7/16) re: BC Hydro and Power Authority and FortisBC Inc – Residential Block Rate Report to the Government of British Columbia, request for support in communicating public notice to residents within Port Hardy.	
	Motion / direction	1. 2.
22-28	5. Email from J. Warshawsky, (July 7/16) re: UBCM Resolution – Maintaining Quality BC Highways. For information.	
	G. NEW BUSINESS	
	1. Verbal Report: A. Maas, Director of Financial Services re: Appointment to Tourism Advisory Committee "That Council appoint _____ to the Tourism Advisory Committee".	
	Motion / direction	1. 2.
	H. COUNCIL REPORTS	
	1. <u>Verbal Reports from Council members.</u>	

I. COMMITTEE REPORTS

- 29-31 1. Draft minutes of the Tourism Advisory Committee meeting held June 30, 2016. For information
2. Operational Services Committee – Verbal report from the meeting held July 11, 2016 re: Letter from Greg Fletcher, Administrator, Regional District of Mount Waddington (July 4/16) re: Proposed Changes to Bus Stops in the District of Port Hardy
- 32-33 Greg Fletcher, Administrator, Regional District of Mount Waddington (July 4/16) re: Proposed Changes to Bus Stops in the District of Port Hardy

Motion / direction 1. 2.

J. STAFF REPORTS

- 34-35 1. Accounts payable for June 2016. For information.
- 36-43 2. Adrian Maas, Director of Finance (June 29/16) re: Regional Forest Sector Attraction, Training and Retention Strategy.
- 44-45 3. Schell Nickerson, Fire Chief (July 8/16) re: Replacement of Fire Hall #1 Front Line Fire Engine

Motion / direction 1. 2.

- 46-53 4. Adrian Maas, Director of Finance (June 30/16) re: Alternative Approval Process – Fire Truck.

Motion / direction 1. 2.

- 54-57 5. Heather Nelson-Smith, Director of Corporate Services (July 6/16) re: Application for Development Variance Permit – 5835 Hardy Bay Road DVP-05-2016

Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

- 58 1. Bylaw 1051-2016, Port Hardy Multiplex Loan Authorization Bylaw. For First, Second and Third Reading.

Motion required 1. 2.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

- July 14 Committee: Tourism Advisory 2:00pm, Council Chambers
July 20 Committee: Tourism Advisory MRDT presentation to hoteliers 1:00, Council Chambers
Committee: Parks & Recreation Review, 3:00pm, Council Chambers
July 25 Port Hardy Twinning Society, 7:00pm Council Chambers
July 28 Committee: Occupational Health & Safety 8:30 am, Council Chambers
Committee: Tourism Advisory 2:00pm, Council Chambers
August 9 Committee: First Nation Relations 4:00pm Council Chambers
Regular Council meeting 7:00 pm, Council Chambers

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required 1. 2. Time:



**MINUTES
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
TUESDAY JUNE 28, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Dennis Dugas, Pat Corbett-Labatt, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director Financial Services Abbas Farahbakhsh, Director Operational Services, Leslie Driemel, Recording Secretary

REGRETS: Councillor Jessie Hemphill

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:35 pm

B. APPROVAL OF AGENDA

Mayor Bood requested an addendum to the agenda under:

E. NEW BUSINESS Councillor Fred Robertson re: North Island Coordinated Workforce Strategy; DRAFT Regional Forest Sector Attraction, Training and Retention Strategy.

Moved/Seconded/Carried

THAT the agenda for the Committee of the Whole June 14, 2016 be accepted as amended.

C. DELEGATION

1. Greg Fletcher, Administrator, Regional District of Mount Waddington re: Presentation regarding RDMW Electoral Areas Boundary Options.

Mr. Fletcher reviewed the history of the review, options for realignment and timeline for completion of the review in order to be ready for the next election.

The presentation points included:

What revised Electoral Areas boundaries will do:

- Provide better population balance (RDMW letters patent was based on a 450 person population minimum)
- Provide better balance for assessment
- Encourage First Nation participation
- Minimize financial impacts from service boundary issues
- Maintain urban-rural balance
- Have Board consensus to proceed

Population and Assessment

- Current population and assessment by area
- Population and assessment trends from 1966-2011

COW 2016-024
APPROVAL OF
AGENDA AS
AMENDED

Options and mapping changes were reviewed:

- Option 1: Re-align Area B to Include Quatsino Sound Communities of Coal Harbour, Quatsino and Quatsino First Nation; Area C to be reduced to Tsulquate, Fort Rupert and Hyde Creek.
- Option 2: As per Option 1 AND to transfer the unincorporated portions of Cormorant Island from Area A to Area D.
- Option 3: Expand Area B as Per Option 1 and 2; Transfer Hyde Creek & Area C portion of Arena Service Area to Area D; Create new EA on Cormorant Island, from Area A.
- Option 4: Expand Area B as Per Option 1 and 2; Transfer Hyde Creek & Area C portion of Arena Service Area to Area D.

Local Services

- No Impact on local or region wide services.
- Transit Service area would be preserved at existing B-C boundary.

Preferred Board Option

- Option 2 Enlarged Area B, Reduced Area C, move Cormorant Island to Area D.
 - Coal Harbour, Quatsino and Quatsino First Nation to Area B:
 - Area C includes, Tsulquate, Fort Rupert, the current participating area of arena service
 - Area A loses Cormorant Island First Nation area to Area D

Timeline

- May 2015 beginning of process to articulate reason for change
- December 2018 for amended bylaw adoption.

Councillor Marcotte requested the transit route include summer runs to the golf course in order to have more youth participation. He commented that the Regional District helps funds Seven Hills Golf Club and that it would be in their best interest to provide transportation to the site encourage youth participating now and in the future.

Councillor Robertson commented that the boundaries should be kept to the next election, make the changes part of an election issue. Mr. Fletcher advised that then the boundary changes would not be in effect until the 2022 election year.

D. STAFF REPORTS

No Staff Reports.

Mayor Bood requested the Committee of the Whole meeting adjourn to reconvene after the Regular Council Meeting

ADJOURN TO RECONVENE:

TIME: 6:56pm

MOVED/SECONDED/CARRIED

THAT the Committee of the Whole meeting reconvene

TIME: 7:50pm

E. NEW BUSINESS

ADDENDUM

Councillor Fred Robertson re: North Island Coordinated Workforce Strategy; DRAFT Regional Forest Sector Attraction, Training and Retention Strategy.

COW 2016-25
RECONVENE

Councillor Robertson reviewed the history of the North Island Coordinated Workforce Strategy, its partners and the focus on a forestry sector workforce attraction, training and retention strategy. A facilitator, Mr. Kerry Jochen from Human Capital Strategies, has been working with the group to develop a widely scoped attraction and training strategy with the aim of securing funding under the Rural Dividend program for the October intake date. A proposed part of the plan is a forestry enhancement center. Councillor Robertson had reviewed the 2015 District of Port Hardy Annual report and suggested that this program goes in the direction set by Council to work with the forestry sector.

Council was advised that funding for development of the proposal is coming from:

Regional District of Mount Waddington:	\$10,000
Western Forest Products:	\$ 5,000
Community Futures:	\$ 5,000
Port McNeill:	\$10,000

Councillor Robertson requested the District of Port Hardy support the project by way of a \$10,000 contribution.

Council comments included:

- That a seedling nursery be part of the proposal in order to provide jobs / experience here rather than purchase seedlings from down island.
- The information presented did not include a budget or detailed financial information.
- The request for funding and proposal be included in upcoming 2017 budget discussions.
- Budget discussion of the project at the Regional District Board meeting.
- What is the availability of \$10,000 from the District's 2016 budget.
- The need for a more comprehensive report.

Councillor Robertson advised that the application to the Rural Dividend Fund is being done for the intake date of October 2016.

Moved/Seconded/Carried

THAT The Committee of the Whole recommends that Council request staff to prepare a report for Council's review on the request for funding of the North Island Coordinated Workforce Strategy: Regional Forest Sector Attraction, Training and Retention Strategy.

COW 2016-026
RECOMMENDATION FOR
STAFF REPORT

F. ADJOURNMENT

THAT the Committee of the Whole adjourns.

Time: 8:01 pm

CORRECT

APPROVED

COW 2016-027
ADJOURNMENT

DIRECTOR
OF CORPORATE SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JUNE 28, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services, Adrian Maas, Director of Financial Services, Leslie Driemel, Recording Secretary

REGRETS: Councillor Jessie Hemphill

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** Three

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Mayor Bood advised of two addendum to the agenda:

D. DELEGATIONS: 2. Russ Hellberg N.I. 101 Squadron and Don Ford, Royal Canadian Legion re: Update on Cenotaph Refurbishment project.

G: NEW BUSINESS: 3. Resolution to UBCM re: Non-Treaty First Nations Participation in UBCM.

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of June 28, 2016 be accepted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Special Meeting of Council held June 14, 2016.

Moved/Seconded/Carried

THAT the minutes of the Special Meeting of Council held June 14, 2016 be accepted as presented.

2. Minutes of the Committee of the Whole meeting held June 14, 2016.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held June 14, 2016 be accepted as presented.

3. Minutes of the Regular Council meeting held June 14, 2016.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held June 14, 2016 be accepted as presented.

2016-125
AGENDA
ACCEPTED AS
AMENDED

2016-126
SPECIAL MEETING
MINUTES JUNE
14/16 ACCEPTED

2016-127
COMMITTEE OF
THE WHOLE
MINUTES JUNE
14/16 ACCEPTED

2016-128
REGULAR COUNCIL
MEETING JUNE
14/16 ACCEPTED

D. DELEGATIONS

1. Tami Kernachan re: Unsightly premises bylaw and how unsightly accumulation of grass and weeds on private property is not covered in the District Unsightly Premises Bylaw.

DELEGATION
T. KERNACHAN RE:
UNSIGHTLY
PREMISES BYLAW

Ms Kernachan distributed handouts of her presentation to Council and discussed her concerns regarding:

- A growing number of unoccupied and unsightly properties in the community with long grass and weeds on the properties.
- Long grass as fuel for fires.
- Lowering of property values.
- Beautification of the town has been voiced as Council priority.
- Invasive and noxious weeds in the community – orange hawkweed and knotweed as two examples.

Ms Kernachan discussed the need for added wording to the Unsightly Premises Bylaw regarding the accumulation of grass not attended to on private property. It was suggested Council add the following excerpt from the City of Vancouver bylaw to the District Unsightly Premises bylaw:

Every owner or occupier of a parcel of real property shall keep the same cleared of weeds, brush, trees or other growth, with a reasonable standard of that prevailing in the neighborhood.

Council members thanked Ms Kernachan for her presentation and agreed that she has raised good points for their consideration. Allison McCarrick, CAO advised that the District is undertaking a Wildfire Protection Plan that is looking at District properties and may provide suggestions to Crown and private land owners for wildfire protection strategies.

Ms Kernachan requested she be kept informed of Council action on her request.

ADDENDUM:

2. Russ Hellberg N.I. 101 Squadron and Don Ford, Royal Canadian Legion re: Update on Cenotaph Refurbishment project

DELEGATION
R. HELLBERG RE:
CENOTAPH
RESTORATION
PROJECT

Mr. Hellberg advised the grant from Veterans Affairs, Canada Cenotaph / Monument Restoration Program has been approved, and when signed copies of the agreement are received the project can begin. The presentation included:

- Review of the cenotaph project and grant applications
- Review of approved amount, funding shortfall and plans to fundraise
- Plans for fundraiser to make up difference
- Timeline for construction and dedication scheduled for November 11, 2016
- Signage for the project

Council members thanked Mr. Hellberg and Mr. Ford for their dedication and determination over the past few years that has enabled the project to come together.

E. ACTION ITEMS

ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Candy Nomeland, (June 22/16) re: Thank you for support for Go Fly A Kite Day was received for information.
2. Rachel Blaney, MP, North Island-Powell River (June 14/16) re: Opportunity to share photos of community was received for information.
3. Al Richmond, President UBCM (June 16/16) re: Provincial response to District of Port Hardy resolution at the 2015 UBCM Convention regarding Rural Two Tier Hydro Rates was received for information.

Councillor Robertson requested further Council follow up and action to the BC Utilities Commission on this resolution.

Councillor Marcotte advised that the BC Utilities Commission is reviewing the tiered rates and that this is a good step in the right direction.

4. Jonathan X. Cote, Mayor City of New Westminster (June 24/16) re: Support for resolution by New Westminster City Council to UBCM regarding tenant evictions through renovations.

G. NEW BUSINESS

1. Allison McCarrick, CAO re: Adoption of 2015 Annual Report, (separate handout) as per Sec.98 of the Community Charter.

Council members thanked Allison McCarrick, CAO and staff for the good job done on the 2015 District of Port Hardy Annual Report.

Moved/Seconded/Carried

THAT Council accept the District of Port Hardy 2015 Annual Report as presented.

2. District of Port Hardy In Camera Release of Information was received for information.

ADDENDUM

3. Resolution to UBCM re: Non-Treaty First Nations Participation in UBCM

Heather Nelson-Smith, Director of Corporate Services reviewed for Council the history of the First Nations Relations Committee recommendation and Council support of a request to UBCM for Non-Treaty First Nations Participation in the UBCM. No response has been received from UBCM to the May 20, 2016 letter and Councillor Hemphill would like a resolution put forward to the UBCM for consideration at the September 2016 Annual General Meeting. The deadline for resolutions is June 30, 2016. Council was advised that Councillor Hemphill will speak to the resolution at the UBCM Convention.

MOVED/SECONDED/CARRIED

THAT Council request UBCM consideration of the following resolution at the 2016 UBCM Annual General Meeting and Convention:

2016-129
2015 DPH ANNUAL
REPORT
ACCEPTED

2016-130
RESOLUTION TO
UBCM 2016
CONVENTION RE:
NON-TREATY FIRST
NATIONS
PARTICIPATION IN
UBCM

NON TREATY FIRST NATION PARTICIPATION IN UNION OF BRITISH COLUMBIA MUNICIPALITIES

WHEREAS the Union of British Columbia Municipalities recognized and receives membership from Treaty First Nations Governments in BC;

AND WHEREAS non-treaty First Nations Governments should be recognized the same as Treaty First Nations, Municipalities and Regional Districts when it comes to the Union of British Columbia Municipalities;

NOW THEREFORE BE IT RESOLVED that the membership of the Union of British Columbia Municipalities formally recognizes the ability for all First Nations Governments to join as delegates and subsequently **THAT** all First Nations Governments be provided with an invitation to endorse the recommendation to participate in the Union of British Columbia Municipalities

COUNCIL REPORTS

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Parks & Recreation Review Committee meeting held June 15, 2016 as received for information.
2. Draft minutes of the Tourism Advisory Committee Meeting held June 16, 2016 was received for information.

The Tourism Advisory Committee recommends:
THAT Council approve the Tourism Advisory Committee Terms of Reference, as amended.

Moved/Seconded/Carried

THAT Council approve the Tourism Advisory Committee Terms of Reference, as amended.

3. Draft minutes of the Operational Services Committee meeting held June 20, 2016 was received for information.

J. STAFF REPORTS

No Staff Reports

K. CURRENT BYLAWS AND RESOLUTIONS

No current bylaws and resolutions.

L. PENDING BYLAWS

No pending bylaws.

2016-131
TOURISM
ADVISORY
COMMITTEE TERMS
OF REFERENCE
ACCEPTED

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2016-132
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:44pm

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

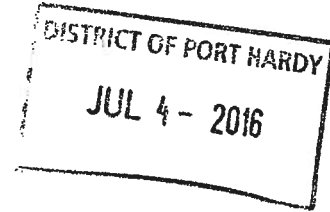
MAYOR

ITEM	ACTION COMMITTEE OF THE WHOLE MEETING June 28, 2016	WHO	STATUS /COMMENTS
ADDENDUM Councillor Fred Robertson re: North Island Coordinated Workforce Strategy; DRAFT Regional Forest Sector Attraction, Training and Retention Strategy.	The Committee of the Whole recommends that Council request staff to prepare a report for Council's review on the request for funding of the North Island Coordinated Workforce Strategy: Regional Forest Sector Attraction, Training and Retention Strategy. - Staff to prepare a report as directed.	AM	Agenda Item under staff reports
ITEM	ACTION REGULAR MEETING June 28, 2016	WHO	STATUS /COMMENTS
Tami Kernachan re: Unsightly premises bylaw and how unsightly accumulation of grass and weeds on private property is not covered in the District Unsightly Premises Bylaw.	Ms Kernachan requested she be kept informed of Council action on her request. -advise Ms Kernachan on council action on request	HN-S	
ADDENDUM Resolution to UBCM re: Non-Treaty First Nations Participation in UBCM	Approved: Resolution to UBCM approved as presented. - resolution to UBCM by June 30 for 2016 convention.	HN-S	Done
ITEM	ACTION COUNCIL MEETING June 14 2016	WHO	STATUS /COMMENTS
Adrian Maas, Director of Finance (June 8/16) re: Financial Support for Sport Competitors – Council Policy CP2.18	Approved: THAT Council approve granting the amount of \$100 to each of the applicants mentioned in the Director of Finance report dated June 8, 2016 namely, Kaleigh Harris, Mady Harris, Kirsten Clair and Georgia Walkus, together with the loan of a large flag for the event. -Issue cheques -Arrange for loan of flag - Staff to review Policy CP2.18	AM AMc HN-S	Done Done In progress
ITEM	ACTION COUNCIL MEETING MAY 24 2016	WHO	STATUS /COMMENTS
Draft minutes of the Parks & Rec Review Comm May 18/16 Recommendation: THAT a C.O.W. meeting be scheduled to discuss public participation in both standing and select committees.	Approved: -Schedule C.O.W. as directed	HN-S	Scheduled for C.O.W on July 12 th
ITEM	ACTION COUNCIL MEETING May 10 2016	WHO	STATUS /COMMENTS
First Nations Relations Committee May 10, 2016 Recommendations to Council: a. THAT Council provide in kind services to install two signs donated by Merv Child for locations at Stink Creek Park and along the Harbour Trail near the Seaplane Base AND THAT Council investigate supplying a plaque that identifies the artist AND THAT it be in two languages. b. THAT Council organize an unveiling ceremony at each site with joint participation from Kwakiutl First Nation, District Council and the artist. The unveiling ceremony be on National Aboriginal Day June 21/16,	Approved:: - Arrange for signs / installation/plaque -Investigate interpretive signs b. Approved: -Arrange unveiling of signs for June 21/16 -Invite Kwakiutl Band Council	AF/SM AF AMc HN-S	In progress In progress In progress In progress

and that the District do something to recognize National Aboriginal Day.			
Recommendations from COW May 10/16: THAT Council approve Application to the BC Rural Dividend Program for the Seagate Pier Revitalization project	a. Approved: BC Rural Dividend Fund Program application - to be pursued by staff as directed.	A Mc	Application submitted
Abbas Farahbakhsh, Dir Op Scvs re: Op Scvs Utility Dept Department Staffing.	Approved: THAT Council authorizes staff to proceed with the hiring of an additional full time utility operator. - Proceed with hiring process	AF	In progress
ITEM	ACTION COUNCIL MEETING FEBRUARY 23,2016	WHO	STATUS /COMMENTS
Heather Nelson-Smith, Director of Corporate Services (Feb.5/16) re: Hazardous Condition Property, 8775 Granville Street Port Hardy	Approved: as recommended -Proceed as directed.	HN-S	In progress
ITEM	ACTION COUNCIL MEETING NOVEMBER 24, 2015	WHO	STATUS /COMMENTS
The First Nations Relations Committee draft minutes of Nov 10/15 Recommendation: for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop costs.	Approved: as recommended: -arrange contract for 2016 -Funding arrangement to budget for 2016	HN-S HN-S	Workshop dates October 3 & 4 2016
Operational Services Committee draft minutes of Nov 19/15: Recommendation: <i>That Council proceed with the recommendations from the Broken Window report</i>	Approved: as recommended: - Jan 12/16 Letters have been sent to property owners regarding their properties - no replies have been received back - next step staff to bring back a report for Council regarding authorizing remedial action and the cost of such action being charged back to the property owner's tax account. - Staff report to come to future Council meeting.	HN-S / Mun Insp	Will be done with municipal inspector
ITEM	ACTION COUNCIL MEETING – NOVEMBER 24, 2015	WHO	STATUS /COMMENTS
Parks & Recreation Review Committee meeting of Nov. 19/15 5 Recommendation <i>"That Council directs staff to investigate updating of the of the skateboard park facility."</i>	Approved: as recommended: THAT Council directs staff to investigate updating of the of the skateboard park facility.	AMc	MIA BC Risk Management Report to next Parks & Rec Review Committee
ITEM	ACTION COUNCIL MEETING JULY 14, 2015	WHO	STATUS /COMMENTS
Parks & Rec Review Committee June 16/15. Recommendation: THAT Council approves removal of cross members and lights at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015	Approved: as recommended:	SM	Underway, <u>April 26/16</u> awaiting Hydro truck

**FILOMI DAYS 2016
JULY 4, 2016**

Mayor and Council
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0



Dear Mayor and Council:

On behalf of the Filomi Days Society I would like to make the following requests regarding Filomi Days:

- A road closure on Market St., from the corner of Hastings to the Corner of Hwy 19 Friday, July 15 at 3:30 pm until Sunday night after the fireworks
- A road closure from Thunderbird Mall, Granville Street onto Market Street at Dave Landon Motors to the Tsulquate Park Parking Lot, on Saturday, July 16 from 11:00 am to 1:00 pm – for the annual Lions Club Filomi Days Parade Route
- A road closure on Main Street from Rupert to Market St. Sunday, July 17 from 9:30 to 1:00 pm – for the Soapbox Derby

I also request the following items:

- The use of Rotary – Carrot Park for the three days along with water and power connections
- Additional Porta Potties for the site – 4-6 Porta Potties
- The use of 2 Large Blue Garbage bins and pick up service
- The use of more garbage cans for the sidewalk and roadway
- Plastic Gloves
- Garbage Pickers
- Barricades for the parade route
- A notice on the recreation sign
- That the fireworks be allowed to be discharged

We are looking forward to an exciting weekend and especially the celebration of our District's 50th Anniversary. We greatly appreciate the extra help and equipment that the District provides to the weekend event.

Sincerely,

Debbie Perkovich
Filomi Days Committee Chairperson

Minister
of Canadian Heritage



Ministre
du Patrimoine canadien

Ottawa, Canada K1A 0M5

Mrs. Heather Nelson-Smith
Director of Corporate Services
District of Port Hardy
Post Office Box 68
Port Hardy, British Columbia
V0N 2P0

JUN 27 2016

Title of Project: Local First Nations History Murals

Dear Mrs. Nelson-Smith:

It is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$38,650 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program – Canada 150 Fund. This funding will be allocated over two government fiscal years 2016-2018 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives will be in contact with you in the near future to review the terms and conditions related to this funding.

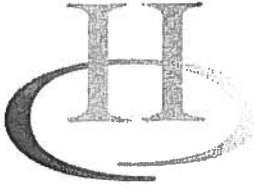
In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

The Honourable Mélanie Joly, P.C., M.P.

Canada

COMOX STRATHCONA
REGIONAL HOSPITAL DISTRICT



File: NIHP

June 27, 2016

Sent via email: alli@porthardy.ca

Ms. Allison McCarrick
Chief Administrative Officer
District of Port Hardy
PO Box 68
Port Hardy, BC V0N 2P0

Dear Ms. McCarrick:

Re: Parking at the new Campbell River and Comox Valley hospital sites

The Comox Strathcona Regional Hospital District approved a motion at its June 16, 2016 board meeting that other regional districts, municipalities and stakeholders within the catch basin for both the Campbell River and Comox Valley hospitals be approached to enquire if there is an appetite to participate in a tax requisition to cover the cost of operating a free parking facility at both the new Campbell River and Comox Valley hospital sites.

As way of background material, please find attached the staff report dated May 18, 2016 that was considered by the board at its June 16, 2016 meeting.

Some patients will be travelling far distances to the hospitals and in many cases patients have mobility issues. The CSRHD board debated the issue of patients potentially bearing the burden of paying for parking when in need of medical care. The CSRHD board also recognized that patients rely heavily on family members for support and when faced with medical issues of loved ones, paying for parking becomes a concern. Other impacts in the surrounding community may also arise as parking spaces that are meant for businesses and/or institutions may be used by 'hospital users' in an effort to avoid the cost of paying for parking.

As the hospitals project is nearing completion in the next two years, kindly advise if the District of Port Hardy would be willing to support a tax requisition to cover the cost of operating a parking facility at both the new Campbell River and Comox Valley hospital sites.

For your information, the chair of the Comox Strathcona Regional Hospital District board has offered to attend board meetings of the adjacent regional hospital districts of Mount Waddington and Powell River to speak to the above noted matter.

Sincerely,

D. Oakman

Debra Oakman, CPA, CMA
Chief Administrative Officer

cc: Dr. Brendan Carr, President & Chief Executive Officer, Island Health
Majit Sidhu, Assistant Deputy Minister of Health

Enclosure: Staff report dated May 18, 2016

COMOX STRATHCONA
REGIONAL HOSPITAL DISTRICT



Staff Report

DATE: May 18, 2016

FILE: H-MP-NIHP

TO: Chair and directors
Regional Hospital District board

FROM: Debra Oakman, CPA, CMA
Chief Administrative Officer

**RE: Option Analysis – no user pay parking system at the North Island Hospitals
(one hospital – two campus model: Campbell River and Comox Valley)**

Purpose

To report back to the board with the results of staff's option analysis research with regard to a no user pay parking system at the North Island hospitals (one hospital – two campus model: Campbell River and Comox Valley).

Policy analysis

Provincial Legislation

The following excerpt from the *Hospital District Act* highlights the eligible purposes for regional hospital districts.

Hospital District Act – Part 3 – Division 1 – 20 - Purposes

20(1) The purposes of a regional hospital district are the following:

- (a) to establish, acquire, construct, reconstruct, enlarge, operate and maintain hospitals and hospital facilities;
- (b) to grant aid for the establishment, acquisition, reconstruction, enlargement, operation and maintenance of hospitals and hospital facilities;

Local Government Policy

The Comox Strathcona Regional Hospital board (CSRHD) adopted a financial planning policy to guide its decisions with regard to local taxation contributions for hospitals and named hospital facilities (appendix A). The 2011 policy requires amending to reflect the 2016 board direction to increase grants to named hospital facilities from \$2,500.00 to \$5,000.00 per year. Should the CSRHD board determine to enter into an agreement with the Vancouver Island Health Authority (VIHA) to make an annual grant contribution towards operating and maintenance costs for a 'no-user pay' parking system, the financial planning policy would require updating.

AT the February 11, 2016 board meeting the following motion was adopted:

“THAT staff be directed to meet with Island Health to provide the Comox Strathcona Regional Hospital District board with options to provide free parking at the Campbell River and the Comox Valley hospitals and that staff bring a report to the June 16, 2016 CSRHD board meeting.”

At the September 17, 2015 board meeting the following motions were adopted:

“THAT the Comox Strathcona Regional Hospital District write to Island Health to request that all on-site parking at our new hospitals sites be provided "free of charge" to patients and family members, thereby allowing patients and visitors throughout our very large geographic service area to have easy and open access to our hospitals and would enhance positive health outcomes for the people of our service area.”

“THAT Island Health be invited to a future Comox Strathcona Regional Hospital District board meeting to present information on and hold a discussion regarding the proposed paid parking model at the new hospital sites.”

VIHA provided a response letter dated October 22, 2015 (appendix B) and Mr. Joe Murphy, vice president, planning and operations support, attended the CSRHD board meeting on November 15th, 2015 to present additional information (appendix C).

Executive summary

With regards to the option analysis research conducted for a ‘no-user’ pay parking system at the North Island hospitals, staff reviewed the information provided from VIHA, letters to and from the Minister of Health as well as The Corporation of Delta (Delta) zoning amendment bylaw regarding prohibition of pay parking at hospital facilities. In addition, staff met with Joe Murphy, VIHA vice president, planning and operations support, to review additional information provided and had a follow-up meeting with both Mr. Manjit Sidhu, Ministry of Health (MoH) assistant deputy minister, corporate and finance and Mr. Murphy on May 2, 2016. This research has been carefully considered and staff have identified some options for board discussion. The major concern from a long-term sustainable MoH operations perspective is the need for the estimated parking revenue of between \$900k to \$1M to offset the costs of the operations and maintenance of the North Island hospitals facilities.

It is clear that any option the CSRHD board wants to advance will need to consider funding impacts on health care if user pay parking is eliminated, as this would result in VIHA diverting health care funds to meet the annual facility maintenance and operations costs of approximately \$8.9M.

Both VIHA and the MoH recommend the CSRHD board consider supporting the ‘user pay parking system’ to partially fund the annual operations and maintenance costs of the North Island hospital facilities recognizing that Minister Lake’s letter dated April 4, 2016 identifies several exemptions, a system for financial hardship, emergency parking and parking permit in-hospital system.

Any other option would require a commitment from local government to provide a grant for assistance to offset the loss of revenue from the user pay parking system.

Four options have been identified for board discussion.

Recommendation from the chief administrative officer:

None – Report presents findings from research and options as requested by the board.

Respectfully:

D. Oakman

Debra Oakman, CPA, CMA
Chief Administrative Officer

History/background factors

The CSRHD has funded 40 per cent of the capital cost of the North Island hospitals that serve the catchment area of Mount Waddington and Powell River regional hospital districts. There has been no funding contributions from these two other North Island hospital districts towards the Campbell River and Comox Valley \$600M capital hospitals project.

The Mayor of The District of Port Hardy has requested the Minister of Health to implement free parking at the Campbell River hospital facility (appendix F). MoH is clear on the provincial practice with regard to user pay parking at hospital facilities (MoH's response to Mayor of Port Hardy's correspondence included in appendix F). VIHA is clear on their intent to implement pay parking at all VIHA hospital facilities (attached letter from Mr. Joe Murphy (appendix G).

The parking fee rates are anticipated to be the lower of the Nanaimo Regional General Hospital and the Capital Regional Hospital (Royal Jubilee). The Nanaimo Regional Hospital District and the Capital Regional Hospital District do not contribute funding towards reducing or eliminating parking fees. Parking fees are established in most hospitals in BC.

The City of Campbell River has directed staff to research how Delta regulated no cost parking at the hospital located within their municipality. Staff's preliminary research indicates that Delta introduced a zoning bylaw amendment in 2004 that prohibits the charging for parking at hospitals. It should be noted that the 2004 staff report indicates that pay parking may be appropriate where there has been an expenditure of capital funds for multi-level parking structure; this is not the case in Delta.

The CSRHD financial planning policy supports funding contributions towards acute care hospitals and hospital facilities capital projects and equipment. The *Hospital District Act* supports CSRHDs grant-in-aid towards operating and maintenance of hospitals and named facilities.

Options

Options analysis with regard to 'user pay' and 'no-user pay' parking system:

1. The Comox Strathcona, Mt Waddington and Powell River regional hospital districts could consider a cost sharing agreement with VIHA to provide \$1M in annual funding for the purposes of implementing 'no-user' pay parking at the North Island hospitals, the agreement could be reviewed every five years.
2. The Strathcona Regional District and the Comox Valley Regional District could independently consider establishing a community health care service and enter into individual agreements with VIHA to fund specific regional interests such as a 'no user pay parking system at the hospital in the region.
3. Municipalities could consider establishing regulations for a no user pay parking system within their jurisdictions.
4. Support the MoH and VIHA user pay parking system at hospitals recognizing that the policy includes several exemptions.

In summary, option one identifies the three primary regional hospital district catchment areas that the North Island hospitals serve and acknowledges the pay parking concerns raised by the Mayor of Port Hardy and the resolution presented by the Village of Tahsis at the Association of Vancouver Island and Coastal Communities (AVICC) with regard to unique demographic needs of the North Island area (AVICC resolution that was not endorsed appendix H).

Option two identifies an alternative for regional districts to consider specific funding of community health needs within their region. This alternative provides flexibility for regional areas to determine individual priorities and how best to apply tax collected.

Option three may provide for individual municipalities to consider regulating pay parking through zoning. To staffs knowledge there are no municipalities on the island that have zoning in place that prohibits the implementation of user pay parking. The City of Campbell River is investigating this option.

Option four is preferred by MoH and VIHA as it directly offsets the annual costs of facility maintenance and operations and includes exemptions

Other factors to consider include:

- Implementation difficulty, eg: additional administration, VIHA has identified that implementing any partial type of system eg: 'no-user' pay for patients and 'user' pay for staff will only create an additional administrative burden such as increased staff cost to monitor and enforce.
- Sustainable funding source for hospital maintenance and operations.

Financial factors

VIHA has identified that annual revenue from user pay parking is estimated between \$900,000 and \$1M dollars. The MoH and VIHA have implemented user pay parking across the island health service areas and have confirmed (appendix G) the revenue from user pay parking is required to fund facility maintenance and repairs. Staff have been advised that the annual facilities maintenance cost to maintain and operate the North Island hospitals is approximately \$8.9M.

Should the North Island wish to provide a local tax revenue grant for operating and maintenance of the North Island hospitals, a formal letter would be required requesting VIHA to enter into an agreement to provide a grant for assistance for hospitals operating and maintenance in exchange for establishing a no-user pay parking system.

Parking stall analysis:

Staff have prepared 'parking revenue estimates' (appendix I) based on parking space information provided by VIHA and estimates of parking revenue to assist the board with their discussions on whether to pursue a no-user pay parking system grant agreement.

Joe Murphy, vice president, planning and operations support, Island Health, has reviewed staff's parking revenue estimates (appendix I) and has advised that Island Health anticipates "no greater than 80% compliance in the parking program by 2019 year end and as such we estimate "gross" revenues between \$900,000 and \$1,200,000 annually depending on fluctuating compliance, specifically in the first two years of operations. Our calculations also suggest "net" revenues no greater than \$850,000 compared to your calculations of \$1,000,000. Therefore our assumption is that your estimates assume 100% compliance in the parking program."

Mr. Murphy further advised that Island Health has "yet to determine the exact parking rates at each location. That said we are committed, as previously communicated, to providing the lowest of the rates at either St. Josephs or Nanaimo hospital. At this time our estimates reflect our lived experience at NRGH based on our standard of 70% Staff and 30% Public parking stall split. Our estimates also do not currently include ancillary expenses such as Island Health's

contribution to BC Transit Propass, which at the moment is \$17.50 per period or \$455 per year per employee enrolled.”

Local tax levy analysis:

Staff have prepared ‘CSRHD requisition calculation for raising \$1M through taxation’ (appendix J) to assist the board with their discussion on whether to pursue funding a no-user pay parking system.

CSRHD financial analysis:

The CSRHD taxation revenue is currently applied to fund the long-term borrowing (10 years) for the North Island hospital facilities. In addition there is an annual allocation of \$1.8M for capital projects and equipment. With the new hospitals being commissioned in fall 2017, there is the potential of allocating up to \$1M of this annual funding towards the operating and maintenance of the north island hospital facilities in exchange for VIHA to implement a no-user pay parking system.

Legal factors

The CSRHD financial planning policy supports funding contributions towards acute care hospitals and hospital facilities capital projects and equipment. The *Hospital District Act* supports CSRHD’s grant-in-aid towards operating and maintenance of hospitals and named facilities.

The CSRHD board financial planning policy would require an amendment in order to reflect the expanded funding role from capital equipment and projects to include operating and maintenance of hospitals and named hospital facilities.

2016/17 Hospitals and Named Facilities	2018 Hospitals and Named Facilities
Campbell River and District General Hospital	North Island Hospitals – one hospital – two campus model: ✓ Campbell River Hospital ✓ Comox Valley Hospital
St Joseph’s General Hospital	
Cumberland Regional Hospital Laundry	Cumberland Regional Hospital Laundry
Cortes Health Centre	Cortes Health Centre
Gold River Health Clinic	Gold River Health Clinic
Kyuquot Health Centre	Kyuquot Health Centre
Tahsis Health Centre	Tahsis Health Centre
Zeballos Health Centre	Zeballos Health Centre
Sayward Health Centre	Sayward Health Centre

Sustainability implications

Should the CSRHD board determine to ask VIHA to consider entering into an agreement for a no-user pay parking system, the agreement should include an annual reporting of parking analysis with a review of the agreement in a three to five year period.

Intergovernmental factors

The request by the Village of Tahsis to AVICC for a special resolution regarding free parking at the new North Island hospitals was not supported by the membership. Additional hospital pay parking research is provided for information as appendix K.

Interdepartmental involvement

The CVRD administration and financial department staff provide support services to the CSRHD.

Citizen/public relations

Pay parking at hospital facilities is of interest to the public, it is unclear whether the tax payers of the CSRHD support local tax revenue being diverted from hospital capital equipment and projects towards hospital operating and maintenance costs with the objective of requesting VIHA to implement a system of no-user pay parking system. The CSRHD board could consider a referendum on the matter.

Prepared by:

D. Oakman

Debra Oakman
Chief Administrative Officer

Attachments:

- Appendix A – CSRHD Financial Planning, Policy, 2011
- Appendix B – Correspondence from VIHA to CSRHD dated October 22, 2015 in response to CSRHD correspondence dated September 28, 2015
- Appendix C – Presentation from VIHA to November 15, 2015 CSRHD board meeting
- Appendix D – Correspondence from Ministry of Health to MLA, North Island dated November 26, 2015 in response to MLA's letter to Vancouver Island Health Authority dated September 30, 2015
- Appendix E – Correspondence from Ministry of Health dated April 4, 2016 in response to SRD letter dated January 19, 2016
- Appendix F – Correspondence from Ministry of Health dated April 4, 2016 in response to District of Port Hardy letter dated January 14, 2016
- Appendix G – Correspondence from Island VIHA to CSRHD dated March 24, 2016
- Appendix H – Resolution considered and defeated at AVICC 2016 conference
- Appendix I – Parking revenue estimates
- Appendix J – CSRHD requisition calculation for raising \$1,000,000 through taxation
- Appendix K – Hospital pay parking research



**British Columbia
Utilities Commission**

Laurel Ross
Acting Commission Secretary

Commission.Secretary@bcuc.com
Website: www.bcuc.com

Sixth Floor, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
TEL: (604) 660-4700
BC Toll Free: 1-800-663-1385
FAX: (604) 660-1102

Log No. 50648

VIA EMAIL

general@porthardy.ca

July 7, 2016

District of Port Hardy
PO Box 68
7360 Columbia Street
Port Hardy, BC V0N 2P0

Dear Sir or Madam:

Re: British Columbia Hydro and Power Authority and FortisBC Inc.
Residential Inclining Block Rate Report to the Government of British Columbia

The BC Minister of Energy and Mines has asked the British Columbia Utilities Commission (Commission) to report to the Government of BC concerning the impact of British Columbia Hydro and Power Authority (BC Hydro) and FortisBC Inc.'s (FortisBC) residential inclining block electricity rates (often referred to as the Residential Conservation Rate or RCR) on customers without access to natural gas. As part of this reporting process, the Minister has asked the Commission to gather information from residential electricity customers in regions not served by natural gas regarding the following items:

- the impacts of the residential inclining block electricity rates; and
- customers' awareness of ways to mitigate any impacts.

The Commission will be issuing the enclosed public notice to various regional newspapers to advertise the opportunity for residential electricity customers in regions not served by natural gas to provide letters of comment to the Commission on this matter.

We are also asking for your support in communicating the contents of the enclosed public notice to residents within Port Hardy. Possible ways for you to distribute the public notice to these residents include:

- post on your website;
- discuss at any public meetings, as appropriate; and/or
- post in public spaces such as the library, city hall, or recreation centre.

Please respond to the Commission, if possible, indicating what measures Port Hardy pursued to distribute the public notice on or before Monday, August 15, 2016.

More information about the process is available on the Commission's website at the following link: <http://www.bcuc.com/ApplicationView.aspx?ApplicationId=506>. If you require further information please contact Alison Thorson, Director – Policy, Planning and Customer Relations at 1-800-663-1385 or Commission.Secretary@bcuc.com. Thank you in advance for your participation in this public consultation process.

Yours truly,

Laurel Ross
BM/kbb
Enclosure

PF/BCUC/MEM RIB Rate Report/GC/Request for Comments from Ratepayers



Request for Comments on Residential Inclining Block Electricity Rates

The BC Minister of Energy and Mines has asked the British Columbia Utilities Commission (Commission) to report to the Government of BC on the impact of British Columbia Hydro and Power Authority (BC Hydro) and FortisBC Inc.'s (FortisBC) residential inclining block electricity rates (often referred to as the Residential Conservation Rate or RCR) on customers in regions without access to natural gas.

If you are a residential electricity customer of BC Hydro or FortisBC without access to natural gas, the Commission is seeking your comments on:

- the impacts you have experienced or identified from the residential inclining block electricity rates; and
- your awareness of ways to mitigate any impacts.

Please provide your comments using the Commission's Letter of Comment Form found online at <http://www.bcuc.com/Register-Letter-of-Comment.aspx>. All comments must be received in writing. Please send your written comments by email or mail to the Commission Secretary on or before **Monday, August 15, 2016** at:

Email: Commission.Secretary@bcuc.com

Mail: Ms. Laurel Ross
Acting Commission Secretary
BC Utilities Commission
Sixth Floor, 900 Howe Street
Vancouver, BC V6Z 2N3

By providing a letter of comment in this process, you agree to your comments being placed on the public record and posted on the Commission's website. All letters of comment are placed on the public record, posted on the Commission's website and provided to the Panel and all participants in the proceeding.

All of the documents related to this matter are available on the Commission's website at:
<http://www.bcuc.com/ApplicationView.aspx?ApplicationId=506>

For more information please contact the Commission using the contact information above or by phone at 1-800-663-1385.

Leslie Driemel

From: Joe Warshawsky
Sent: July-07-16 1:54 PM
To: general@porthardy.ca
Subject: Fwd: UBCM Resolution - Maintaining Quality BC Highways
Attachments: Highways presentation2016.pptx; Highways Protection Resolution.pdf

The attached resolution and presentation will be an introduction for the resolution that passed at the All Kootenay Boundaries and Local Governments (AKBLG) convention in Kimberley earlier this year. The resolution was submitted by the City of Fernie and was special because of its economic effects both regional and provincial through out the province of B.C. If there are any questions or concerns I can be contacted at joewarshawsky@gmail.com I am presently located in Nanaimo and would be happy to meet with you and/or your council to discuss what we have learnt going through the process.

COMPONENT 10 HIGHWAYS CAMPAIGN:

HIGHWAYS MAINTENANCE RESOLUTION: March 10, 2016

WHEREAS providing safe and well-maintained highways, roads and bridges is the responsibility of the Province of British Columbia;

AND WHEREAS the Province of British Columbia has privatized the maintenance of BC's highways, roads and bridges;

AND WHEREAS the request for proposals is open to the current companies that hold contracts and new bidders who are under no obligation to retain the current contractors' professional, skilled, and trained employees or maintain successorship rights;

AND WHEREAS loss of jobs in local communities will have negative impacts on those economies;

THEREFORE BE IT RESOLVED that the provincial government retain these skilled jobs by awarding maintenance contracts for highways, roads and bridges to companies that will maintain the employment and successorship rights which will benefit local economies.



How Your Regional Economy is affected by Highway Maintenance



Resolution

- Politically neutral
- First presented and passed at the City of Fernie
- Sent to the AKBLG as a special resolution due of economic affect
- 100 % support of delegates, final vote 95 to 2 allowing it to go to the UBCM
- Intent is to have successorship included into tender documents

Successorship

- Successorship was a resolve from a grievance of employees terminated from the public service in 1988 due to privatization of highways
- Employees and their collective agreements then followed new contractors
- 2002 Gov't reduced costs and employees and put employers and workers on notice that successorship may end
- 2016 the first time in BC history a tender was issued without successorship or retention of employees

Successorship

- A new concept to retain local professional experienced employees
- Pre-negotiations started with 2 BC roadbuilders
- A 7 year agreement with labour piece assisted the existing employer to be successful

What we have learned

- Negotiations taught us how the new tenders might affect the local economies and businesses
- Reduction of 9 regular employees without benefits translates into lost revenue of \$540,000.00 annually or \$3,780,000.00 over 7 years
- Bidders comprised of 4 roadbuilders, 1 Spanish company & 1 South Asian company

Successorship--What has Occured

- In the Kootenays, the existing 7 yards for a 12 month period is being reduced to 3 yards for 12 months
- 4 communities will now have fewer local jobs and money spent in those communities
- Yard reductions means centralization of services similar to health care and education

Successorship--What will occur

- In severe storm situations, communities may feel obligated to assist in clearing local roads, which in turn, could become a line item in local budgets
- By not having successorship, rural roadways, often affected by severe weather conditions, will be affected by decreased service, which, in turn, is an issue for emergency medical transport and health care appointments for residents in those rural areas.

Inform and Educate

- The economic loss of millions of dollars in lost wages in the East Kootenay region cannot be reversed.
- The intent is to inform and educate other local governments in BC how successorship will affect their local economies and for local governments to lobby for successorship in the highways maintenance sector
- These jobs are steady and not affected by the markets
- The need for good safe roads is the common thread connecting us all

What can we do now?

- **Please support this resolution at the UBCM in Victoria September 2016**



**MINUTES OF THE
DISTRICT OF PORT HARDY
TOURISM ADVISORY COMMITTEE MEETING
JUNE 30, 2016 2:00pm
MUNICIPAL HALL, 7360 COLUMBIA STREET**

PRESENT: Councillor Dennis Dugas, District of Port Hardy; Councillor Rick Marcotte, District of Port Hardy;; Louisa Bates, Visitor Information Centre, Donna Gault (Chair), Tourism Port Hardy; Joli White, Tourism Coordinator, Vancouver Island North Tourism

Staff: Allison McCarrick, CAO; Adrian Maas, Director of Financial Services, Leslie Driemel, Recording Secretary

DRAFT

Regrets: Carly Pereboom Manager, Chamber of Commerce

A. CALL TO ORDER

Donna Gault called the meeting to order.

Time: 2:00 pm

B. APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried

THAT the agenda of the Tourism Advisory Committee meeting June 30, 2016 be approved as presented.

TAC-2016-003
AGENDA JUNE
30/16 ACCEPTED
AS PRESENTED.

C. ADOPTION OF MINUTES

1. Minutes of the Tourism Advisory Committee meeting held June 16, 2016

Moved/Seconded/Carried

THAT the Minutes of the Tourism Advisory Committee meeting held June 16, 2016 be accepted as presented.

TAC-2016-004
MINUTES JUNE 16
ACCEPTED AS
PRESENTED

D. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Terms of Reference – Final

Moved/Seconded/Carried

THAT the Tourism Advisory Committee Terms of Reference be accepted as presented.

TAC-2016-005
TERMS OF
REFERENCE
ACCEPTED

2. Draft Roles and Responsibilities - Draft document

The Committee reviewed the Tourism Advisory Committee Roles and Responsibilities as drafted by Adrian Maas, Director of Finance.

Moved/Seconded/Carried

THAT the Tourism Advisory Committee Roles and Responsibilities as drafted by Adrian Maas, Director of Finance be accepted as presented.

TAC-2016-006
ROLES &
RESPONSIBILITIES
ACCEPTED AS
PRESENTED

E. NEW BUSINESS

a) Information Session for Hoteliers

The Committee reviewed information required for the hotelier information session including:

- determining number of units for each accommodation provider.

- definition of 'accommodation unit' as it pertains to hostel type accommodation.
- number of hotel properties is 14, need 8 to get 51% approval for increase in MRDT to 3%.
- updating all contact information for accommodation providers. Donna Gault will update list.
- Jolie and Louisa to prepare a power point presentation that will:
 - outline the big picture
 - provide tourism marketing information
 - what the 3% increase will provide, accent the positive and the benefits
 - provide regional and local tourism marketing highlights
 - prepare a short 3 question survey to hoteliers re: marketing
 - advise what MRDT funding does for tourism marketing and what the guidelines are for the spending of the collected funds
 - advise that 3% not just hotel marketing but overall tourism, more tourism better for hotels
- possible follow up session if hoteliers want one.

DRAFT

b) 5 year Strategic Plan - 1 year tactical plan.

Louisa advised the process is ongoing, reviewing strategic plan areas to amend for MRDT application. Jolie advised cooperative advertising with stakeholders is looked for by Destination BC as a way to leverage advertising dollars

c) Timeframes

July 1-4	Donna to ask Chamber of Commerce to email out ad for Tourism Advisory Committee position and to advise general tourism stakeholders of the July 20 th presentation. Wording to be reviewed by A. Maas
July 14	Email hotels with survey questions, invitation and rsvp request Committee meeting: draft powerpoint presentation for Committee review
July 20	Presentation to hoteliers 1:30 and 6:30 pm.
July 27	Feedback and follow up
July 28	Committee meeting
August 1-15	Get hotelier signatures
September 30	Deadline for application submission

F. CORRESPONDENCE

No correspondence in agenda package

G. ROUNDTABLE - Status Update Comments from

a) Tourism Port Hardy - Donna Gault

Reported on hotel and room counts, will provide further updates at upcoming meeting

b) Visitor Information Center - Louisa Bates

Signs that will provide tourism information for after hours are going on the building
Canada Day plans are proceeding

c) Chamber of Commerce - Carly Pereboom
No report

d) Regional District VINTAC - Joli White
Ongoing planning/ design of the hotelier presentation will be undertaken

e) Others

DRAFT

I. NEXT MEETING DATE: Thursday July 14, 2016 at 2:00 pm in Council Chambers

J. ADJOURN

Time:

TAC-2016-007
ADJOURNMENT

Moved/Seconded/Carried
THAT we adjourn

Time: 3:00 pm



Regional District of Mount Waddington

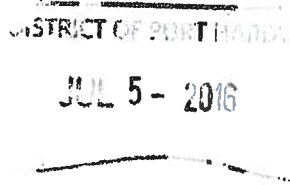
PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: www.rdmw.bc.ca Email: info@rdmw.bc.ca

File No.: 8562.02

July 4, 2016



Allison McCarrick
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0

Dear Allison:

RE: PROPOSED CHANGES TO BUS STOPS IN THE DISTRICT OF PORT HARDY

On May 27th the Mount Waddington Regional Transportation Advisory Committee recommended that several changes be made to bus stop locations in the District of Port Hardy:

- A new bus stop be added on Park Drive, opposite the Tsulquate River Bridge
- A new bus stop be added on Park drive, opposite Carnarvon Road
- A bus stop near the Port Hardy Hospital be removed
- A bus stop be added on Hardy Bay Road between the Glen Lyon Hotel and the Quarterdeck Inn.

An attached map shows the approximate location of these proposed changes. If these changes are agreeable in principle, Regional Transit Coordinator Mary Mavis (956-3151) will provide you with suitable bus signs and work with your staff to determine more precise suitable locations.

Thank-you for considering this request.

Yours Truly,


Greg Fletcher
Administrator

Cc: Mary Mavis, Regional Transit Coordinator
Encl.







INCORPORATED JUNE 13, 1966

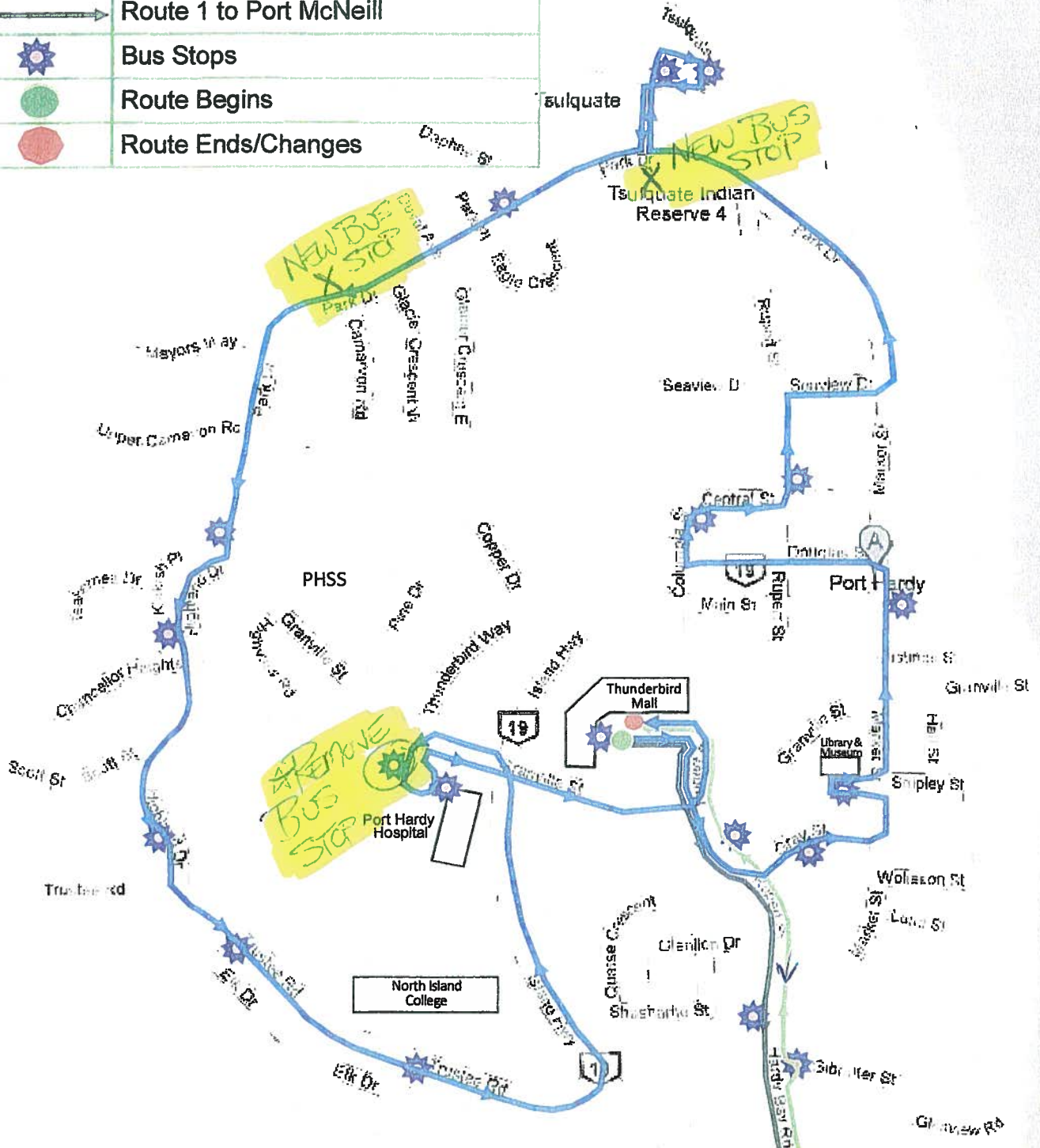
MUNICIPALITIES: ALERT BAY, PORT ALICE, PORT HARDY, PORT MCNEILL
ELECTORAL AREAS: "A" (SOINTULA); "B" (HOLBERG, WINTER HARBOUR); "C" (QUATSINO, COAL HARBOUR, HYDE CREEK); "D" (WOSS, TELEGRAPH COVE)



Port Hardy Local - Route 11

DISTRICT OF PORT HARDY
JUL 5 - 2010

	Port Hardy Local
	Route 2 from Port McNeill
	Route 1 to Port McNeill
	Bus Stops
	Route Begins
	Route Ends/Changes



©2009 Google - Map data ©2009 Tele Atlas - Terms of Use

Prepared by: Liette Patterson, RDMW-August 5 2010

A NEW BUS STOP BETWEEN THE GLEN LYON HOTEL AND THE QUARTERDECK INN ON HARDY BAY RD. on east side of road.

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
007476	03/06/2016	00735	A.C.E. COURIER SERVICES	101.75	
007477	03/06/2016	01375	ADT SECURITY SERVICES CA	88.89	
007478	03/06/2016	02514	AlSCO	178.48	
007479	03/06/2016	00829	ANA'S HARDY CLEAN	2,303.99	
007480	03/06/2016	00046	ANDREW SHERET LTD	1,504.97	
007481	03/06/2016	02798	Armsreach Printing & Gra	1,042.94	
007482	03/06/2016	00047	B.C. HYDRO	33,607.03	
007483	03/06/2016	01145	BLACK CAT REPAIRS	124.99	
007484	03/06/2016	03221	Camcor Diving Services	4,572.75	
007485	03/06/2016	00018	CANADIAN RED CROSS SOCIE	444.29	
007486	03/06/2016	00281	CHEVRON CANADA LTD.	3,101.28	
007487	03/06/2016	02822	Corix Water Products LP	311.90	
007488	03/06/2016	01476	DOR-TEC SECURITY LTD.	138.30	
007489	03/06/2016	00099	FOX'S DISPOSAL SERVICES	7,009.11	
007490	03/06/2016	02860	Grove-Crossman Equipment	2,735.04	
007491	03/06/2016	00235	HARDY BAY MACHINE WORKS	232.97	
007492	03/06/2016	01980	HETHERINGTON INDUSTRIES	173.25	
007493	03/06/2016	00065	K & K ELECTRIC LTD.	1,668.20	
007494	03/06/2016	00695	LINDE CANADA LIMITED C31	12.32	
007495	03/06/2016	02007	MARSHALL WELDING AND FAB	86.81	
007496	03/06/2016	00328	MERCER, SEAN	35.00	
007497	03/06/2016	01014	NICKERSON, SCHELL	75.00	
007498	03/06/2016	00013	PACIFIC BLUE CROSS	9,610.85	
007499	03/06/2016	00769	Praxair Distribution	891.16	
007500	03/06/2016	00107	RECEIVER GENERAL FOR CAN	27,240.10	
007501	03/06/2016	00253	Shaw Cable	134.74	
007502	03/06/2016	00160	TELUS	4,718.65	
007503	03/06/2016	00011	Tidbury, John	38.54	
007504	16/06/2016	00735	A.C.E. COURIER SERVICES	41.59	
007505	16/06/2016	00437	ACME SUPPLIES LTD.	212.25	
007506	16/06/2016	02514	AlSCO	267.72	
007507	16/06/2016	00046	ANDREW SHERET LTD	125.89	
007508	16/06/2016	01836	ARIES SECURITY LTD.	4,059.30	
007509	16/06/2016	00097	BAZETT LAND SURVEYING IN	11,550.00	
007510	16/06/2016	01615	BOOD, HANK	39.81	
007511	16/06/2016	01805	BUSY B'S DISTRIBUTING	149.83	
007512	16/06/2016	02468	Canwest Propane	1,427.28	
007513	16/06/2016	02399	CaseWare International I	322.88	
007514	16/06/2016	00281	CHEVRON CANADA LTD.	1,443.87	
007515	16/06/2016	01433	COMOX PACIFIC EXPRESS LT	205.37	
007516	16/06/2016	02822	Corix Water Products LP	649.60	
007517	16/06/2016	00054	DAVE LANDON MOTORS LTD.	16.27	
007518	16/06/2016	00218	DB PERKS AND ASSOCIATES	132.84	
007519	16/06/2016	02181	DELLO, KERRY	897.24	
007520	16/06/2016	01982	DIGITAL POSTAGE ON CALL	1,575.00	
007521	16/06/2016	00099	FOX'S DISPOSAL SERVICES	13,038.55	
007522	16/06/2016	02860	Grove-Crossman Equipment	9,229.69	
007523	16/06/2016	00052	HARDY BUILDERS' SUPPLY	373.97	
007524	16/06/2016	00063	HOME HARDWARE BUILDING C	1,558.31	
007525	16/06/2016	00194	INT'L UNION OPERATING EN	500.00	
007526	16/06/2016	01875	ISLAND ADVANTAGE DISTRIB	213.97	
007527	16/06/2016	00065	K & K ELECTRIC LTD.	8,335.20	
007528	16/06/2016	03228	Ken Houghton Contracting	200.00	
007529	16/06/2016	00069	MACANDALE'S	405.71	
007530	16/06/2016	02007	MARSHALL WELDING AND FAB	535.65	
007531	16/06/2016	03059	Maxxam Analytics	1,295.18	
007532	16/06/2016	01777	MCCARRICK, ALLISON	681.85	
007533	16/06/2016	03223	Minister of Finance	211.00	
007534	16/06/2016	01419	MURDY & MCALLISTER	3,558.82	
007535	16/06/2016	00033	NAPA AUTO PARTS/N.I. IND	654.62	
007536	16/06/2016	02397	Nelson Roofing & Sheet M	21,491.40	
007537	16/06/2016	03135	Nelson-Smith, Heather	541.25	
007538	16/06/2016	01014	NICKERSON, SCHELL	74.00	
007539	16/06/2016	00342	NORTH ISLAND COLLEGE	190.62	
007540	16/06/2016	01645	NORTH ISLAND COMMUNICATI	245.91	
007541	16/06/2016	00075	O.K. TIRE STORE (PORT HA	98.45	
007542	16/06/2016	02749	Orach Enterprises Ltd.	1,353.87	
007543	16/06/2016	02071	PACIFICUS BIOLOGICAL SER	2,195.34	
007544	16/06/2016	00203	Port Hardy & Dist. Chamb	293.32	
007545	16/06/2016	02766	PROFIRE EMERGENCY EQUIPM	5,485.12	
007546	16/06/2016	00080	PUROLATOR INC.	435.21	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
007547	16/06/2016	00107	RECEIVER GENERAL FOR CAN	23,918.63	
007548	16/06/2016	00187	REGIONAL DISTRICT OF MT	6,769.98	
007549	16/06/2016	00187	REGIONAL DISTRICT OF MT	1,326.02	
007550	16/06/2016	03229	Salken, Robbyn	200.00	
007551	16/06/2016	03092	Seaway Ventures Ltd.	11,658.18	
007552	16/06/2016	03227	Smith, Dorothy	610.99	
007553	16/06/2016	00113	STRYKER ELECTRONICS LTD.	112.00	
007554	16/06/2016	02923	The Flag Shop - Victoria	2,000.26	
007555	16/06/2016	00089	THE HOBBY NOOK	405.49	
007556	16/06/2016	00150	THE SOURCE	3,512.28	
007557	16/06/2016	00485	TRAN SIGN (1999) LTD.	3,149.56	
007558	16/06/2016	00644	VAN KAM FREIGHTWAYS LTD.	133.99	
007559	16/06/2016	02067	Vancouver Island Economi	525.00	
007560	16/06/2016	00164	Xerox Canada Ltd.	2,531.50	
007561	24/06/2016	00735	A.C.E. COURIER SERVICES	37.09	
007562	24/06/2016	00044	ACKLANDS - GRAINGER INC.	619.85	
007563	24/06/2016	02514	Aisco	89.24	
007564	24/06/2016	00046	ANDREW SHERET LTD	1,986.82	
007565	24/06/2016	00073	BLACK PRESS GROUP LTD.	1,653.99	
007566	24/06/2016	03226	Blake Pearson	716.63	
007567	24/06/2016	00580	BRITISH COLUMBIA SAFETY	1,023.00	
007568	24/06/2016	01805	BUSY B'S DISTRIBUTING	324.90	
007569	24/06/2016	03235	C-Force Marine	2,269.23	
007570	24/06/2016	03233	Clair, Jim	100.00	
007571	24/06/2016	02386	Connect Hearing Services	543.90	
007572	24/06/2016	02140	DOUG LLOYD CONTRACTING	259.35	
007573	24/06/2016	00098	DUNCAN ELECTRIC MOTOR LT	1,305.88	
007574	24/06/2016	03231	E. Lees & Associates Con	3,776.45	
007575	24/06/2016	00099	FOX'S DISPOSAL SERVICES	4,233.98	
007576	24/06/2016	03234	Harris, Scott	200.00	
007577	24/06/2016	00065	K & K ELECTRIC LTD.	5,806.18	
007578	24/06/2016	00069	MACANDALE'S	258.20	
007579	24/06/2016	02007	MARSHALL WELDING AND FAB	1,103.77	
007580	24/06/2016	01187	MCELHANNEY CONSULTING SE	4,938.41	
007581	24/06/2016	00033	NAPA AUTO PARTS/N.I. IND	525.63	
007582	24/06/2016	03135	Nelson-Smith, Heather	129.30	
007583	24/06/2016	02749	Orach Enterprises Ltd.	3,596.92	
007584	24/06/2016	00013	PACIFIC BLUE CROSS	9,349.22	
007585	24/06/2016	00080	PUROLATOR INC.	27.93	
007586	24/06/2016	03183	R.F. Binnie & Associates	1,857.98	
007587	24/06/2016	01990	ROAD RANGER FREIGHT/0702	18.48	
007588	24/06/2016	00272	ROLLINS MACHINERY LIMITE	151.56	
007589	24/06/2016	00088	Swiftsure Petroleum Dist	52.69	
007590	24/06/2016	00160	TELUS	4,738.83	
007591	24/06/2016	00161	TELUS MOBILITY (BC)	1,019.96	
007592	24/06/2016	00011	Tidbury, John	77.08	
007593	24/06/2016	00644	VAN KAM FREIGHTWAYS LTD.	75.37	
007594	24/06/2016	02272	WAJAX EQUIPMENT	35.85	
007595	24/06/2016	03232	Walkus, Georgia	100.00	
007596	24/06/2016	03230	Wells, Gary	200.00	

Total: 308,554.60

*** End of Report ***



DISTRICT OF PORT HARDY

STAFF REPORT



DATE: June 29, 2016
TO: Mayor and Councillors
FROM: Adrian Maas, Director of Finance
RE: Regional Forest Sector Attraction, Training and Retention Strategy

PURPOSE

To update Council on item referred to staff.

ANALYSIS

The Project Terms of Reference were presented to Committee of the whole by Councillor Robertson on June 28th and the matter was referred to staff to investigate, gather information and report back.

Staff made some detailed inquiries of the Regional District Staff on the morning of June 29th and received a response back fairly quickly which is replicated below.

"We have completed our funding and retained a consultant for this project. Thank you for your interest

Pat English"

FINANCIAL IMPLICATIONS

There are no financial implications, and it appears no further action is required at this time.

STAFF RECOMMENDATION

"THAT the update report on Regional Forest Sector Attraction, Training and Retention be received"

Respectfully submitted,

I agree with the recommendation.

Signed

Adrian Maas
Director of Finance

Signed

Allison McCarrick
Chief Administrative Officer

Adrian Maas

From: penglish [penglish@rdmw.bc.ca]
Sent: Wednesday, June 29, 2016 10:50 AM
To: Adrian Maas
Cc: penglish@rdmw.bc.ca; Greg Fletcher; David Mitchell
Subject: Re: Regional Forest Sector Attraction - Training and Retention Strategy

Hi Adrian

We have completed our fundong and retained a consultant for this project. Thank you for your interest

Pat English

Sent from Samsung Mobile

----- Original message -----

From: Adrian Maas <amaas@porthardy.ca>
Date: 06-29-2016 9:11 AM (GMT-08:00)
To: penglish@rdmw.bc.ca
Subject: Regional Forest Sector Attraction - Training and Retention Strategy

Good morning Pat.

You may be aware that Councilor Robertson made a presentation to our Mayor and Council at a committee of the whole meeting last night regarding support for the above project, Specifically funding to develop an application for funding under the Rural Dividend Program. He provided the Project Terms of Reference and spoke to it.

This raised many questions which there were not answers to and the matter was referred to staff to gather information and report back to the next council meeting.

Some of the questions we have follow:

1. Is there an established budget? for the development of the application and or for the ongoing project.
2. If so may we have a copy?
3. Who is contributing to the budget and how much?

4. Has any funding by anyone been formally confirmed?
5. Is the Regional District contributing and from what source - General Administrative or planning costs which municipalities already share in?
6. Are Electoral areas contributing - if so how much by electoral area. (what we are seeking here is clarification that the Regional Districts Contribution is not from a source that POrt Hardy has already contributed to.
7. What other municipalities are contributing and has their contribution been formally confirmed and to what amount?
8. Are first nations participating? if so how and to what level?
9. Is the Private Sector contributing? If so, who, and how much is confirmed and committed?
10. Is the education sector contributing? In what manner and how committed are they and what form is their commitment taking?
11. The maximum grant amount of \$500,000 mentioned indicated a required financial commitment of \$320,000 - is this an annual amount? and how is it proposed to be shared?
12. Please indicate if any of the commitments above are related to the application process only and or to the ongoing commitment.

Of course any additional relevant background information you could provide that may assist our council in reviewing this matter would be greatly appreciated.

Thank you in advance for your time spent in responding to this.

Adrian Maas CPA, CGA

Director of Financial Services

District of Port Hardy

Ph. 250-949-6665 (225)

Fax 250-949-7433



Regional Forest Sector Attraction, Training and Retention Strategy

PROJECT TERMS OF REFERENCE

1. Background

The North Island Coordinated Workforce Strategy

Early discussions around the issue of attraction and retention date back to the 2010 "Coordinated Workforce Strategy" process and report. From work the **Workforce Planning and Action Committee (WPAC)** was developed and tasked with implementing key actions from the Coordinated Workforce Strategy. The vision of that strategy was the creation and implementation of:

...a regional action plan fully endorsed and implemented by local governments, Aboriginal organizations, education and service providers, employers, and residents. The Strategy is linked to the region's economic and social vision and plans. It addresses economic development and human resource challenges that would otherwise impede employment opportunities in healthy local businesses and industries.

Two of the core principles from *The North Island Coordinated Workforce Strategy* were:

- 1. Local communities, businesses, and employers are supported by plans, programs and services that assist with recruitment, retention, training and skills upgrading of employees and job-seekers that enable growth and diversification of the economy.*
- 2. The retention of residents on the North Island and the attraction of new migrants enhance community and industry growth, and contribute to a sustainable, diversified economy in the region.*

Finally the strategy identified four longer term goals:

- 1. A fully supported and implemented action plan for attraction, recruitment and retention of employees on the North Island led by local government, employers and service providers that is assessed annually against targeted outcomes.*
- 2. A comprehensive operational strategy to address the high unemployment among First Nations that is coordinated by First Nations representatives, employers and service providers which results in annual increases to First Nations labour force participation rates and employment.*
- 3. An effective, locally-based education and training system that is planned and coordinated to meet the needs of local industry, job seekers, students and workers by delivering relevant secondary, postsecondary education, training and skills upgrading to meet North Island requirements.*
- 4. A formal coordination and cooperation protocol among North Island communities, governments and First Nations that steers and measures the implementation of the North Island Coordinated Workforce Strategy.*

The challenge of this Strategy was that it aimed to address issues across all sectors on the North Island. The complexities of this task soon became overwhelming.

While there was a lot of good discussion in the ensuing 2 or 3 years, and some constructive activities came out of the implementation process, this broad and challenging mandate soon became directionless, and, over time, interest in the WPAC waned.

Vancouver Island North Woodlands Advisory Group

The Vancouver Island North Woodlands Advisory Group (VINWAG) and the Nimpkish Woodlands Advisory Group (NWAG) are both long-standing Western Forest Products community advisory body.

In the recent past, some of their discussions have been around skill shortages in the forest sector, brought on by a number of factors including an aging workforce and an inability to attract new and skilled workers to the North Island.

This discussion fits well with the mandate discussed above from the Workforce Planning and Action Committee and therefore it was agreed that the WPAC should be revitalized to assist with the development of an "attraction, training and retention strategy" specifically for the forest industry.

Forestry Sector Attraction and Retention Strategy Meeting – April 22, 2016

With facilitation from Kerry Jothen, Human Capital Strategies, a group of approximately 20 stakeholders met to discuss the development of a Forestry Sector Attraction, Training and Retention Strategy.

Outcomes from this meeting (attached) created the impetus for developing a widely scoped attraction and training strategy with the aim of securing funding under the Rural Dividend Program.

2. Purpose

The purpose of this project is to create a framework and plan for a Mt. Waddington Forest Sector attraction, training and retention strategy, which would form the basis of an application for funding under the Rural Dividend Program.

Objectives

The project objectives are to:

1. Develop a comprehensive Mt. Waddington forest sector workforce attraction, training and retention strategy, including:
 - o committed key stakeholders/partners
 - o an inventory of projected industry workforce needs
 - o integrated training and education programs
 - o profiles of our communities' assets and amenities
 - o other associated forest sector elements within the region (such as the Community Forest), and
 - o a marketing and communications strategy.

2. **Develop partnerships and leverage funding, resources and services among industry, training and education facilities, government, First Nation and community stakeholders.**
3. **Create links between existing and new attraction, training and retention initiatives in the region.**

The project will form the basis for an application for funding to the Rural Dividend Fund, in time for the October 31, 2016 intake.

3. Issues/Considerations for Development of the Strategy & Application

This is not an exhaustive list, additional issues and considerations will be developed at the outset of the project. Issues and considerations may include but not be limited to:

- Does the initiative need a physical "centre"? If so, where would that best be located?
- Factors affecting "attraction" include but also go beyond, those directly related to the forest industry itself. Factors like housing, connectivity and North Island life style must also be considered (i.e. "livable communities").
- The major players in the industry need to be consulted and they need to be engaged in the project from early development to ongoing maintenance.
- The Rural Dividend Fund requires a financial commitment from the partners of 40% (approximately \$320,000 based on a maximum \$500,000 RDF grant). This funding will need to be secured prior to application submission.
- Sustainability of workforce initiatives is an issue. The strategy needs to address this prior to the Rural Dividend Fund application completion.
- Communications and marketing is a critical success factor for the overall project.

Project Partners

The Regional District of Mt. Waddington is the lead organization and works with, local governments, forest industry companies, the School District, post secondary training and education institutions, First Nations, Chambers of Commerce and other strategic partners.

4. Deliverables

The project report and model will be the major input for the RDF application, and will include:

- 4.1. **A strong business case and model for a Mt. Waddington Forest Sector Attraction, Training and Retention strategy.**
- 4.2. **A ladderred and linked forest sector training model that incorporates already existing programs, including: SD 85's Forestry Academy, North Island College's Resource Worker program, and the Woss Field Training Centre. The training model needs to address partnerships, financial sustainability, and organization/governance.**
- 4.3. **A recommendation for location and delivery methods for training components.**

- 4.4. **Recommendations for how the Regional Community Forest can be used within the training model and to enhance the overall strategy.**
- 4.5. **A profile of the North Island's forest sector, including: employers, number of jobs, range of jobs in the sector, stability of the sector in the region, etc.**
- 4.6. **A profile of the North Island from a "livability" perspective.**
- 4.7. **A Regional marketing and communications strategy aimed at profiling the North Island, its Forest Industry and the Regional Forestry Attraction, Training and Retention Strategy.**
- 4.8. **A sustainable funding model for the workforce development strategy.**

6. Reporting

A Final Report detailing the Attraction, Retention and Training Strategy will be delivered by September 30, 2016.

7. Proposed Project Activities, Timeframe and Budget

Activities	Timeframe	Estimated Cost
Identify Project Steering Committee	June 1 – 15	
Develop a Strategic Framework for the initiative, including vision, mission, goals and objectives	June 1 – July 15	
Identify and get commitment from key project partners, including industry, training and First Nation partners	June 15 – July 15	
Secure a commitment for a post-secondary “pre-employment program” (life skills to employment skills) that would link the School District’s Forestry Academy program and the Field School (Woss) developed by Western Forest Products.	June 15 – Aug 15	
Identify and secure funding commitments for the project, including sustainable funding sources for ongoing training	July 15 – Aug 15	
Develop an industry and region profile to be used for marketing and investment purposes	September 1 – 15	
Develop the application for funding under the Rural Dividend Program	Sept 15 – Oct 15	



Port Hardy Fire Rescue
 8890 Central Street PO Box 68
 Port Hardy, BC V0N 2P0
 Cell 250-230-0705 Fax 250-949-6572
 porthardfire@hotmail.com



TO: Mayor and Council
FROM: Schell Nickerson, Fire Chief
SUBJECT: REPLACEMENT OF FIRE HALL #1 FRONT LINE FIRE ENGINE
DATE: July 8, 2016

BACKGROUND:

- Engine 10 has passed its front line service life as indicated with the Fire Underwriters Survey (FUS), Policy of Age Acceptance of Firefighting Apparatus.
- Inability to reach fourth floors and above with ground ladders dictates an undeniable need for an aerial ladder truck, as recommended in the 2014 Fire Service Review.
- Many added benefits associated with an aerial device, including an elevated water stream, elevated lighting, firefighter and civilian safety, firefighter efficiency and potential upgrading of the FUS grading of the District.
- Definition of a Quint - five, and refers to the five functions that a quint provides: pump, water tank, fire hose, aerial device, and ground ladders.
- Custom Cabs has many safety components that a business class cab has; working room within the cab with other firefighters with bulky bunker gear when putting on self-contained breathing apparatus (SCBA) and seatbelts.
- Safety air bag systems for all members in the cab.

The Fire Department has provided a comparison of the Quint only, the reason for this is that since this is a replacement of a front line fire engine and the addition of a ladder apparatus the District will receive all of the components in one truck required to replace a front line engine. Other ladder trucks are only that, a secondary apparatus that is specifically used for that purpose only.

Option 1 New Quint Engine	Option 2 Manufactured stock quint engine	Option 3 Used quint engine
<p style="text-align: center;"><u>Pros</u></p> <ul style="list-style-type: none"> - FUS 15 years of front line Service - FUS 10 years of second line service - Low borrowing cost - Get what is needed for the engine design 	<p style="text-align: center;"><u>Pros</u></p> <ul style="list-style-type: none"> - Potential cost savings - Could be delivered quicker 	<p style="text-align: center;"><u>Pros</u></p> <ul style="list-style-type: none"> - Cost savings higher - Shorter delivery time
<p style="text-align: center;"><u>Cons</u></p> <ul style="list-style-type: none"> - Higher purchase price - Longer delivery time 9-12 months 	<p style="text-align: center;"><u>Cons</u></p> <ul style="list-style-type: none"> - Limited to only those apparatuses on hand - Won't get all features needed for a front line fire engine. 	<p style="text-align: center;"><u>Cons</u></p> <ul style="list-style-type: none"> - Service life would be less - Would have 2 apparatuses requiring replacement at the same time in the short term future (10 years) - No warranty - Travel and time to inspect before purchase - May be a long time before the right engine is sourced

A new quint meets and exceeds the needs of the department including but not limited to:

- Custom cab and firefighting safety.
- Aerial device for firefighting and civilian safety.
- 2 apparatus in one unit.
- Full life cycle as stated in FUS- 25 years
- The RFP process would follow the District's policy; the department has been working on the RFP and are able to see the process to the end.

FIRE DEPARTMENT RECOMMENDATION:

THAT Council proceed with Option #1, replacement of front line fire engine #10 with a new Quint engine.

Respectfully submitted,

Schell Nickerson, Fire Chief



DISTRICT OF PORT HARDY

STAFF REPORT



DATE: June 30, 2016

TO: Mayor and Councillors

FROM: Adrian Maas, Director of Finance

RE: **Alternative Approval Process - Fire Truck**

PURPOSE

To seek approval to proceed with an Alternative Approval Process for purchase of a Fire Truck.

ANALYSIS

Alternative Approval Process is one method to obtain approval for the financing of the Fire Truck contemplated in the financial plan. Staff met with the Fire Department following the demonstration of a unit on June 15th. The Fire Department is nearly completed writing a Request for Quote (RFQ) and plans to issue that on July 15th, with a time for response of August 29th. After a review of submissions by the Fire Department and staff, a recommendation will be provided to Council by October 13th.

If we begin advertising the Alternative Approval process the week of July 20th with two weekly insertions and a 30 day period for elector response required, we could be in a position to borrow at the same time as we are in a position to make a recommendation to purchase, though borrowing will not be required immediately. Elector approval is key to proceeding and ensuring that funds are available to enable a RFQ response to be acted upon.

A draft elector response form and information sheet to be made available to the public when advertising begins is attached for councils information and approval.

FINANCIAL IMPLICATIONS

The financial implications are increased debt and payments as provided for in the financial plan.

STAFF RECOMMENDATION

"THAT Council approve proceeding with an Alternative Approval Process under section 175 of the Community Charter for the purchase of a Fire Truck as outlined in the Director of Finance June 30th report."

Respectfully submitted,


I agree with the recommendation.

Signed



Adrian Maas
Director of Finance

Signed



Allison McCarrick
Chief Administrative Officer



District of Port Hardy

7360 Columbia Street ♦ PO Box 68

Port Hardy BC V0N 2P0 Canada

Telephone: (250) 949-6665 ♦ Fax (250) 949-7433

Email: general@porthardy.ca ♦ www.porthardy.ca



ALTERNATIVE APPROVAL PROCESS – Municipal Finance Authority Loan Agreement (Fire Truck)

By completing this Elector Response Form, I **oppose** District of Port Hardy's intention to enter in to a Loan agreement with the Municipal Finance Authority (MFA) to borrow up to \$1,100,000 under section 175 of the Community Charter, for the purchase of a Fire Truck unless a vote is held.

FULL NAME OF ELECTOR: _____
(please print)

SIGNATURE OF ELECTOR: _____

RESIDENTIAL ADDRESS OF ELECTOR: _____

Choose one: (see page 2 for eligibility requirements)

_____ I am a resident elector

_____ I am a non-resident property elector who lives in another community but who owns property within the District of Port Hardy .

The deadline for submitting this elector form to the District of Port Hardy is
4:30 PM on Monday, August 29th, 2016

Electors may submit this form by hand delivery, by mail, fax or scanned email to:

Adrian Maas, Director of Finance
District of Port Hardy
7360 Columbia St.
PO Box 68
Port Hardy BC, V0N 2P0
250-949-6665/Fax 250-949-7433

Scanned Forms may be emailed to: amaas@porthardy.ca

(original forms with original signatures must be received, therefore the original of the faxed or scanned item must also be submitted by the deadline in order to be considered)

District of Port Hardy Municipal Council may proceed with entering into an agreement with MFA unless 278 electors sign and submit a completed copy of this **Elector Response Form** by the deadline of **Monday, August 29th, 2016 at 4:30 PM**. A person may not sign more than one elector response form in relation to this alternative approval process. Additional information can be found on the District of Port Hardy Website at www.porthardy.ca .



District of Port Hardy

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Port Hardy BC V0N 2P0 Canada

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Email: general@porthardy.ca ♦ www.porthardy.ca



Alternative Approval Process

Information for Residents

What is an Alternative Approval Process:

Sections 84 to 86 of the *Community Charter* gives Council an alternative option in seeking approval of the electors by referendum; the alternative approval process (AAP). The AAP is less costly and less time consuming than a referendum. If more than 10% of the estimated number of electors oppose a proposed bylaw, the bylaw may not proceed unless a referendum is held. More information may be found in the guide from the Ministry of Community Sport and Cultural Development '[Alternative Approval Process: A Guide for Local Governments in British Columbia](#)'

Section 94 of the *Community Charter* govern notice requirements while Section 175 makes provision for incurring liabilities under agreements which is different than incurring debenture debt under a bylaw.

What is being contemplated:

District of Port Hardy is contemplating purchasing a Fire Truck. In order for the District of Port Hardy to borrow this sum of money it is required by the *Community Charter* to obtain the approval of the electors. In an AAP, 10% of the qualified electors in a Municipality must make their opposition to the proposal/bylaw known, in writing, by completing an Electoral Response Form. The District of Port Hardy currently has an estimated 2,787 registered voters and therefore if 10% or greater (278) voters oppose the bylaw or agreement, the bylaw or agreement may not proceed further unless a referendum is held.

Who is eligible to participate in an AAP?

Any individual who qualifies as a resident, elector or non-resident property elector within the District of Port Hardy may participate in the matter. In this case, all eligible electors may vote.

Notice to residents regarding an AAP:

The Alternative Approval Process must be advertised in the local newspaper for two consecutive weeks and the deadline for receipt of an Elector Response Form must be at least 30 days after the second advertisement of the Notice.

Electors Response Forms

Electors that object to the Bylaw or agreement, being adopted must complete, sign and submit an [Elector Response Form](#) (available at the District Office and on the website www.porthardy.ca) to 7360 Columbia St. PO Box 68 Port Hardy BC V0N 2P0 by the deadline of 4:30 PM on **Monday, August 29th, 2016**. The [Elector Response Forms](#) are date stamped and held in the Office of the District of Port Hardy while the process is on-going. The number of responses is not generally made public during the



District of Port Hardy

7360 Columbia Street ♦ PO Box 68

Port Hardy BC V0N 2P0 Canada

Telephone: (250) 949-6665 ♦ Fax (250) 949-7433

Email: general@porthardy.ca ♦ www.porthardy.ca



process but a report respecting the results of the AAP 'Certification of Alternative Approval Process Results' is presented to Council after the deadline for Elector Response Forms.

Additional Information About Elector Eligibility

In order to sign an [Elector Response Form](#) in relation to the alternative approval process, a person must either be a resident elector or a non-resident property elector.

A **resident elector** is an individual who is entitled to sign an elector response form during an AAP by virtue of living within that jurisdiction. When signing an [elector response form](#), a resident elector must:

- be 18 years of age or older;
- be a Canadian citizen;
- have lived in British Columbia for at least six months;
- have lived in the jurisdiction (e.g. municipality or electoral area) for at least 30 days;
- live in the area defined for the AAP; and,
- not be disqualified under the Local Government Act, or any other enactment from voting in a local election, or be otherwise disqualified by law.

A **non-resident property elector** is an individual that does not live in a jurisdiction and who is entitled to sign an elector response form during an AAP by virtue of owning property in that jurisdiction. When signing an elector response form, a non-resident property elector must:

- be at least 18 years of age;
- be a Canadian citizen;
- have lived in British Columbia for at least six months;
- have owned property in the jurisdiction for at least 30 days;
- own property in the area defined for the AAP; and,
- not be disqualified under the Local Government Act, or any other enactment from voting in a local election, or be otherwise disqualified by law.

Note: Only one non-resident property elector may sign an [elector response form](#) per property, regardless of how many people own the property; and, that owner must have the written consent of a majority of the other property owner(s) to sign the response form on their behalf. Property owned in whole or in part by a corporation does not qualify under the non-resident property elector provisions.

[Electoral Response Forms](#) are available by clicking the blue coloured link or by requesting one from the District Office, in person, via email or telephone.

Additional Information:

More details and information are available by contacting the Director of Finance at 250-949-6665.

Frequently Asked Questions

Q. When a corporation owns all or part of a property, can an elector response form be submitted on behalf of the property owner(s) as either resident or non-resident property elector?



District of Port Hardy

7360 Columbia Street ♦ PO Box 68

Port Hardy BC V0N 2P0 Canada

Telephone: (250) 949-6665 ♦ Fax (250) 949-7433

Email: general@porthardy.ca ♦ www.porthardy.ca



A: No. Eligibility to submit elector response forms for an AAP parallels eligibility to vote in general local elections. There is no business or corporate vote in British Columbia, therefore when a corporation owns all or part of a property, even if it is in the minority or owns that property with an individual who is otherwise eligible to submit an elector response form, no one may submit an elector response form in relation to that property.

Q: Can local governments cancel the AAP while in process and proceed with an assent vote?

A: No. When a local government has initiated an AAP and decides part way through that an assent vote is more appropriate – such as in cases where the 10% threshold is reached early in the AAP – the local government must still complete the AAP. However, the local government may incorporate insight into public opinion obtained during the AAP into decision-making on whether to proceed to an assent vote.

Q: If 10% or more of electors sign a response form and the local government decides to proceed to an assent vote, is the local government required to seek Inspector of Municipalities (Inspector) approval for a bylaw again?

A: No. The local government is not required to seek Inspector approval again.

Q: Can an elector withdraw an AAP response form after it was submitted to the local government?

A: Yes. An elector can ask the Corporate Officer to return their response form or to have their name removed from the petition-style form prior to the AAP deadline. An elector can no longer withdraw their form or have their name removed from the petition-style form after the AAP deadline has passed.

Q: Can the number of responses received while the AAP is underway be released to the public?

A: Releasing this information could alter the outcome of the AAP, as electors may base their decision on the number of response forms already submitted and whether the 10% threshold has been met. The appropriate time to release the number of elector responses is after the deadline for submissions has passed and the Corporate Officer has certified the results.

Q: Who can access and/or review the elector response forms during or after the AAP?

A: Only the Corporate Officer, or their designate, can review and certify elector response forms during an AAP. The Corporate Officer is responsible for the safe-keeping of the elector response forms throughout, and after, the AAP. Local governments must retain elector response forms as per requirements established in the Freedom of Information and Protection of Privacy Act (FIPPA, Part 3) after the AAP has been completed.



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Q: When determining deadlines in relation to AAPs, are weekends and holidays counted?

A: Yes. All days are counted as per the *Interpretation Act*. Under the *Interpretation Act* rules for counting time, the day the second notice is published and the deadline date itself do not count as part of the 30 day minimum requirement. An AAP can therefore not be completed in less than 32 days. Alternative Approval Process: 22 Ministry of Community, Sport & Recreation Guide for Local Governments in British Columbia and Cultural Development

Q: Can elector response forms be submitted by electronic means?

A: Yes. Local governments can allow elector response forms to be submitted by electronic means, such as by fax or email. It is best to establish and set out any related requirements in a formal policy document. If local governments intend to accept electronic submissions in accordance with their policy, this information should be present on the elector response form. Local governments may also require that the original, hardcopy of forms sent electronically also be submitted.

Q: What are the alternative means of advertising for an AAP?

A: Local governments may undertake providing notice through alternative means if publication in a locally circulated newspaper is not practicable. Alternative means could include any type of notice that the council or regional district board believes will adequately reach the electorate, such as online advertising, open houses, direct mailing and/or public meetings.

Q: Are local governments allowed to spend taxpayers' money promoting the bylaw that is subject to an AAP?

A: Yes. Local governments may advertise and communicate information about the proposed bylaw including placing radio and newspaper ads, writing internet articles or posting notices throughout the community. Although information-sharing and advertising are permitted, councils and regional district boards would need to give consideration to the public perception of expending public funds and staff resources to promote a particular viewpoint during an AAP. Councils and regional district boards that engage in promotional activities that are seen as biased, will likely face questions from the public about whether or not the AAP process was fair.



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Q Is Inspector of Municipalities approval required for every Alternative Approval Process?

A: No only for those that contemplate long term borrowing or debenture debt. Incurring debt by way of agreement under section 175 of the Community Charter does not require Inspector of Municipalities approval.

Q: How long does a local government have to hold an AAP after receiving Inspector of Municipalities approval of a bylaw?

A: Local governments that have received Inspector of Municipalities approval may initiate the AAP at any time. However, an AAP cannot be held before a local government receives Inspector approval.

Q: How early can a local government begin advertising for an AAP?

A: Local governments must not publish the two required AAP notices until after Inspector of Municipalities approval has been granted. If the municipality is proceeding under section 175 of the community charter they may advertise at any time. A local government can provide general information to electors about an initiative under consideration in the AAP at any time.

Q: Can the 30-day period for receiving elector response forms be extended after the public notices have been published?

A: No. The 30-day period cannot be extended once the required notices have been published.

Q: Can signs, for or against, the AAP be posted in public places?

A: Yes. Local governments generally establish bylaws to regulate the size, placement, maintenance and removal of signs within the community. Any signs or posters used during an AAP must comply with the applicable local government bylaw. The Ministry of Transportation and Infrastructure (MoTI) regulates sign placement along provincial highways, medians, bridges and major roadways. Therefore, signs placed on MoTI property must comply with provincial regulations.



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Elector Response Opportunity Alternative Approval Process - Fire Truck Purchase

The District of Port Hardy is seeking to purchase a new Fire Truck. The financing of this Fire Truck will be by way of agreement under section 175 of the Community Charter to borrow from the Municipal Finance Authority up to \$1,100,000 with a five year renewable term with an amortization of approximately 12 years, interest rate will be variable and annual payments of principal and interest are budgeted to be approximately \$100,000 per year.

Eligible electors of the District of Port Hardy may register their opposition to the financing by way of Agreement under Section 175 of the Community Charter of a Fire Truck; intended to be purchased by the District of Port Hardy, by obtaining, signing and returning an Elector Response Form.

Elector Response forms and additional information are available at the District Office located at 7360 Columbia Street, by downloading a form from the Districts website at porthardy.ca or by requesting one from amaas@porthardy.ca, or by calling 250-949-6665.

Elector Response forms must be submitted in the form established, other forms of objection will not be considered.

Take notice that unless 10% (278) of registered electors file a notice of objection by 4:00 PM on Monday August 29th, 2016 that the District of Port Hardy may proceed.

This Notice given this XXnd day of July 2016 is the first of two notices

Draft Advertisement - To be advertised July 20th and July 27th insertions



DISTRICT OF PORT HARDY
STAFF REPORT



DATE: July 6, 2016

FILE: Land Administration / 3090 /
DVP-05-2016 DEMUTH 5835
HARDY BAY ROAD

TO: Allison McCarrick, Chief Administrative Officer

FROM: Heather Nelson-Smith, Director of Corporate and Development Services

RE: **APPLICATION FOR DEVELOPMENT VARIANCE PERMIT – 5835 HARDY BAY ROAD**

PURPOSE

To present Council with a request by Martin Demuth to vary the provisions of Zoning Bylaw No. 1010-2013 for the purposes of increasing the allowable height of the principle dwelling 7.6 metres (24.93 feet) to 9.45 metres (31 feet).

REGULATORY AUTHORITY

The *Local Government Act* (LGA) grants authority to local governments under section 922 (Development Variance Permits) of part 26 “Planning and Land Use Management” to issue a development variance permit that varies the provisions of a bylaw, provided the use or density of the land, a floodplain specification, or a phased development agreement under section 905.1 is not varied.

BACKGROUND

Application for Development Variance Permit which would have the effect of varying Zoning Bylaw No. 1010-2013 to:

- 1) Increase the allowable height of a principle dwelling 7.6 metres (24.93 feet) to 9.45 metres (31 feet) for the property located at 5835 Hardy Bay Road.

PUBLIC CONSULTATION

When processing an Application for Development Variance Permit, a notice is prepared and is mailed or hand delivered to the owners and occupiers of property within 50 metres of the property subject to the application (*Local Government Act* and *Development Application Procedures Bylaw*). In this case, notices were mailed to the owners of 6 properties.

STAFF RECOMMENDATION

Staff has prepared Development Variance Permit DVP-05-2016 shown on pages 4 and 5 for Council's consideration.

"THAT Council approves Development Variance Permit DVP-05-2016 to vary the provisions of section 6.3 (d) of Port Hardy Zoning Bylaw No. 1010-2013, to: allow for the increase of the maximum height for a principal dwelling from 7.6 metres (24.93 feet) to 9.45 metres (31 feet).

With respect to the property legally described as Lot A, Plan VIP85962, Section 30, Township 6 PID 027-728-226

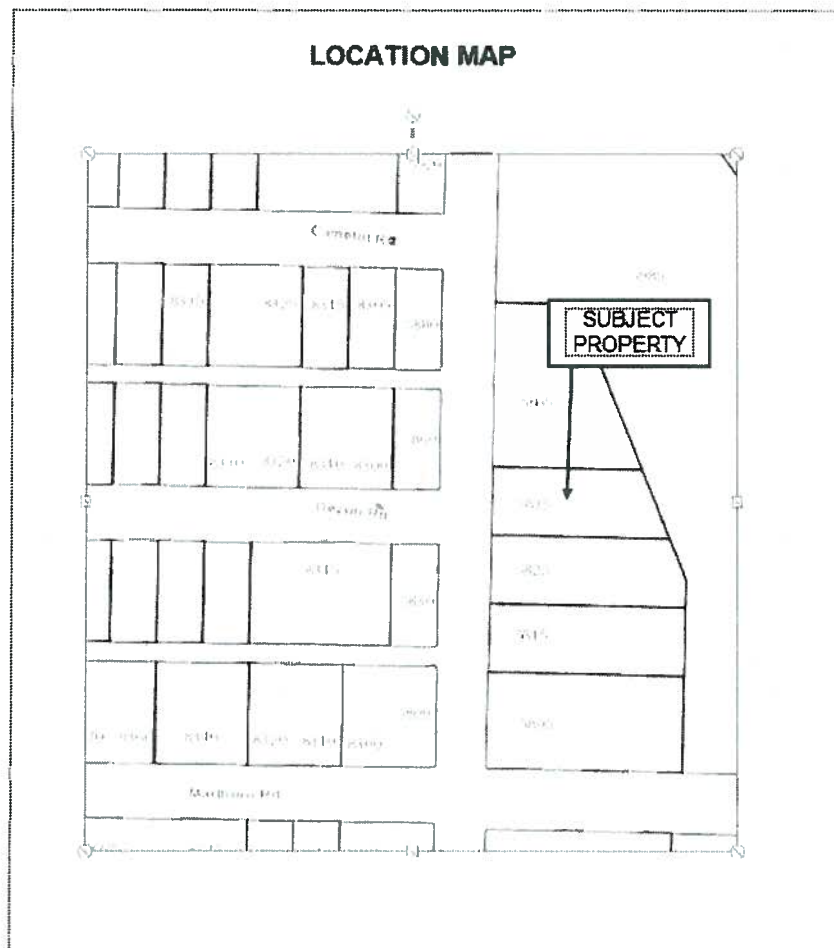
AND FURTHER THAT the Director of Corporate Services be authorized to execute the permit accordingly."

Respectfully submitted,

I agree with the recommendation.

Heather Nelson-Smith
Director of Corporate Services

Allison McCarrick, CAO





**DISTRICT OF PORT HARDY
DEVELOPMENT VARIANCE PERMIT
DVP-05-2016**

ISSUED TO: Martin Demuth

OF: 5835 Hardy Bay Road PO Box 557 Port Hardy, BC V0N 2P0

1) This Development Variance Permit (DVP-05-2016) is issued subject to compliance with all of the bylaws of the District of Port Hardy applicable thereto, except as specifically varied or supplemented by this Permit.

2) This Development Variance Permit applies to that land within the District of Port Hardy as described below:

Legal Description: *Lot A, Plan VIP85962, Section 30, Township 6 PID 027-728-226*
Parcel Identifier (PID): 027-728-226

3) The land described herein shall be developed strictly in accordance with the following terms and provisions of this Permit:

a) The development upon the land shall be carried out according to the specifications attached hereto as Schedule 'A' which forms part of this Permit;

b) This Development Variance Permit shall lapse if construction is not substantially commenced within two (2) years of the issue date of this Permit (see below). A lapsed permit cannot be renewed, therefore an application for a new development variance permit must be made and permit granted by Council in order to proceed.

CERTIFIED as DEVELOPMENT VARIANCE PERMIT DVP-05-2016 issued by resolution of the Council of the District of Port Hardy on July 12, 2016

Heather Nelson-Smith
Director of Corporate & Development Services

Certified on _____, 2016



**SCHEDULE 'A'
TO
DEVELOPMENT VARIANCE PERMIT
DVP-05-2016**

APPLICANTS: Martin Demuth

LEGAL DESCRIPTION OF LAND: Lot A, Plan VIP85962, Section 30, Township 6 PID 027-728-226

SPECIFICATIONS:

THAT WHEREAS pursuant to PART 6 – Residential zones, and in particular, section 6.3(d), requirements for principal building height, of District of Port Hardy Zoning Bylaw No. 1010-2013, height limit is 7.6 metres (24.93 feet)

AND WHEREAS the applicant, Martin Demuth has requested a variance to increase the allowable height of a principle dwelling 7.6 metres (24.93 feet) to 9.45 metres (31 feet) for the property located at 5835 Hardy Bay Road.

THEREFORE BY A RESOLUTION of the Council of the District of Port Hardy on July 12, 2016, the provisions of Port Hardy Zoning Bylaw No. 1010-2013, as they apply to the land are varied as follows:

"THAT Council approves Development Variance Permit DVP-05-2016 to vary the provisions of section 6.3 (d), of Port Hardy Zoning Bylaw No. 1010-2013, to:

Increase the allowable height of a principle dwelling 7.6 metres (24.93 feet) to 9.45 metres (31 feet) for the property located at 5835 Hardy Bay Road

With respect to the property legally described as Lot A, Plan VIP85962, Section 30, Township 6 PID 027-728-226

AND FURTHER THAT the Director of Corporate & Development Services be authorized to execute the permit accordingly."

I HEREBY CERTIFY this copy to be true and correct copy of Schedule 'A', being the specifications of Development Variance Permit DVP-05-2016.

Heather Nelson-Smith
Director of Corporate & Development Services

Certified on _____, 2016



**DISTRICT OF PORT HARDY
BYLAW 1051-2016**

PORT HARDY MULTIPLEX LOAN AUTHORIZATION BYLAW

WHEREAS it is deemed desirable to construct a new Aquatic Centre and upgrade the existing pool facility to accommodate the Port Hardy Multiplex;

AND WHEREAS the Council of the District of Port Hardy is permitted by the *Community Charter* to borrow money for capital purposes;

AND WHEREAS the Council of the District of Port Hardy wishes to partially fund the constructing of the Port Hardy Multiplex to a maximum of Six Million Dollars (\$6,000,000.00) from debt;

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the "**Port Hardy Multiplex Loan Authorization Bylaw 1051-2016**"
2. Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the constructing of a New Aquatic Facility and upgrade to the existing pool building to accommodate the Port Hardy Multiplex on the parcel legally described as *Lot A, Plan VIP72594, Section 36, Township 9 PID 025-098-152* to do all things necessary related thereto.
3. Council is hereby authorized to borrow upon the credit of the municipality a sum not exceeding Six Million Dollars (\$6,000,000.00) for the purpose of constructing the Port Hardy Multiplex, including all expenses incidental thereto.
4. The maximum term of which debentures may be issued to secure the debt created by this bylaw is thirty (30) years.

Read a first time on the 12th day of July, 2016.

Read a second time on 12th day of July, 2016.

Read a third time on the 12th day of July, 2016.

Approval of the Inspector of Municipalities Received this ____ day of _____, 20__.

Received Assent of the Electors 22nd day of October, 2016

Adopted this ____ day of _____, 20__.

DIRECTOR
OF CORPORATE SERVICES

MAYOR

Certified a true copy of
Bylaw No. 1051-2016 as adopted.

Director of Corporate Services