



AGENDA
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
6:15 pm TUESDAY JULY 12, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, John Tidbury

Staff: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services

<u>Page</u>		<u>Time:</u>	
	A. CALL TO ORDER		
	B. APPROVAL OF AGENDA		
	Motion required	1.	2.
	C. DELEGATION		
	1. Jolie White, Vancouver Island North re: Regional Tourism Project.		
	D. STAFF REPORTS		
	No Staff Reports.		
	E. NEW BUSINESS		
1	1. Review of public participation on standing and select committees of Council.		
	• Recommendation from Parks & Recreation Review Committee meeting of May 18, 2016		
2	• Recommendation from Regular Council Meeting of May 24, 2016		
3	• <i>Community Charter</i> S.141,142 & 143		
	F. ADJOURNMENT		
	Motion required	1.	2. Time:

2016-106
REFERENCE
LETTER FOR KEDC
NOMINATION RE:
2016 BC
ABORIGINAL
BUSINESS AWARDS

Moved/Seconded/Carried
THAT Council write a reference letter for k'awat'si Economic Development Corporation to outline economic and community benefits in Port Hardy and North Island for nomination as Community-Owned Business of the Year Award for 2016 BC Aboriginal Business awards.

Councillor Hemphill returned to the meeting at 7:19pm

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relation Committee meeting held May 10, 2016 was received for information.
2. Draft minutes of the Operational Services Committee meeting held May 16, 2016 was received for information.
3. Draft minutes of the Parks & Recreation Review Committee meeting held May 18, 2016 was received for information.

The Parks & Recreation Review Committee recommends to Council:
THAT a Committee of the Whole meeting be scheduled to discuss public participation in both standing and select committees.

2016-107
COW MEETING FOR
DISCUSSION OF
PUBLIC
PARTICIPATION ON
COMMITTEES

Moved/Seconded/Carried
THAT Council schedule a Committee of the Whole meeting to discuss public participation in both standing and select committees.



J. STAFF REPORTS

1. Adrian Maas, Director of Finance (May 12/16) re: Statement of Financial Information (SOFI)

2016-108
2015 STATEMENT
OF FINANCIAL
INFORMATION
APPROVED

Moved/Seconded/Carried
THAT Council approve the 2015 Statement of Financial Information (SOFI) as prepared by staff.

2. Adrian Maas, Director of Finance (May 18/16) re: Financial Support for Sport Competitors – Council Policy CP2.18.

2016-109
A MCCORQUODALE
\$500 PER CP2.18 &
PINS & FLAG

Moved/Seconded/Carried
THAT Council approve, as per Policy CP2.18, a grant of \$500 to Abigail McCorquodale, in support of her attending the Canadian Inter-Provincial Championship as one of three Scotdance British Columbia representatives AND THAT Council provide 100 District pins and a District flag to take to the event.

3. Heather Nelson-Smith, Director of Corporate Services (May 16/16) re: 2016 Regional District and Hospital Council appointments.

COMMUNITY
ENERGY PLAN

2. Community Energy Action Plan

There was discussion over the need to have a Community Energy Plan and what has been done so far for the District. CAO McCarrick reported that while the District does not have an official Community Energy Plan we are working towards carbon neutrality and we prepare our reporting to the province using the Smart Tool. We can also provide an up to date comparison year over year for the different areas of the District and the usage.

Councilor Robertson will be getting in touch with David Dubois from the Mayors Climate Action Leadership Council to find out more information and report back to the committee.

F. CORRESPONDENCE

None in agenda package.

G. NEW BUSINESS

BALLFIELD
REVIEW

1. Lees & Associates Storey's Beach Ballfields Review Meeting Notes
May 5, 2016 at 1:00 pm
May 5, 2016 at 7:00 pm

Councilor's Robertson and Dugas reported that it would have been good if there was more participation, however it was good input that was received. Sean Mercer reported that the test holes have been dug and sent to the consultants.

The report is not final yet and the recommendations will be made on what the process will be for the outfields and if any new equipment will have to be considered.

2. H. Nelson-Smith Director of Corporate Services re: Adding Committee members.

H. Nelson-Smith reported on the letter from Stephen Ralph requesting to become part of the Parks and Recreation Committee. There was discussion over the Community Charter requirements and the current terms of reference for the committee, which only allow for Council representation.

PRCC
2016-015
STANDING AND
SELECT
COMMITTEES

Moved/Seconded/Carried

THAT the Parks & Recreation Review Committee recommends to Council that a Committee of the Whole meeting be scheduled to discuss public participation in both standing and select committees.



ADDENDUM

3. Foreshore and Parks Bylaw

ADDENDUM
FORESHORE
AND PARKS
BYLAW

Councilor Robertson reported that he had received a complaint about someone moving logs to allow for access onto Storey's Beach. There seems to be some confusion as to whose responsibility it is to enforce the regulations. Staff was asked to look into the responsibilities including actual jurisdictional areas and what are the best practices.

Division 4 – Committees, Commissions and Other Bodies

Standing committees of council

- 141** (1) The mayor must establish standing committees for matters the mayor considers would be better dealt with by committee and must appoint persons to those committees.
- (2) At least half of the members of a standing committee must be council members.
- (3) Subject to subsection (2), persons who are not council members may be appointed to a standing committee.

Select committees of council

- 142** (1) A council may establish and appoint a select committee to consider or inquire into any matter and to report its findings and opinion to the council.
- (2) At least one member of a select committee must be a council member.
- (3) Subject to subsection (2), persons who are not council members may be appointed to a select committee.

Municipal commissions

- 143** (1) A council may establish and appoint a commission to do one or more of the following:
- (a) operate services;
 - (b) undertake operation and enforcement in relation to the council's exercise of its authority to regulate, prohibit and impose requirements;
 - (c) manage property and licences held by the municipality.