



DISTRICT OF PORT HARDY

AGENDA

REGULAR COUNCIL MEETING

7:00 PM, TUESDAY, AUGUST 11, 2015

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte,
Fred Robertson, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM, TUESDAY, AUGUST 11, 2015
Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1-2	1. Minutes of the Special Council Meeting held July 14, 2015.	
	Motion required.	1. 2.
3-8	2. Minutes of the Regular Council Meeting held July 14,, 2015.	
	Motion required.	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
9-13	1. S/Sgt. Gord Brownridge, RCMP re: Quarterly Report (April, May June 2015).	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
14-16	1. Council Action items. For information.	
	F. CORRESPONDENCE	
17	1. Glen Catarata, CD, Patrol 21C, Fourth Canadian Ranger Patrol Group (July 31/15) re: request to place a large storage container, between Port Hardy Fire Department and Skate Park.	
	Motion / direction	1. 2.
18	2. Tourism Vancouver Island Email from Lana Cheong, Corporate Services Manager (Aug.5/15) re: Request for support for Vancouver Island Trails Strategy Phase 2.	
19-20	Dave Petryk, President & CEO, Tourism Vancouver Island (Aug.6/15) re: Backgrounder on Vancouver Island Trails Strategy – Phase 2	
	Motion / direction	1. 2.
	G. NEW BUSINESS	
	None in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal reports from Council members.	
	I. COMMITTEE REPORTS	
21-23	1. Draft Minutes of the District of Port Hardy Parks & Recreation Review Committee meeting, July 15, 2015. For information.	
24-26	2. Draft Minutes of the District of Port Hardy Operational Services Committee Meeting, July 16, 2015.	
	The Operational Services Committee recommends to Council:	
	a. <i>THAT, as a result of yard waste service misuse, Council directs staff to investigate options for providing the yard waste service and facility.</i>	
	Motion / direction	1. 2.

- b. THAT Council requests Island Health to do a traffic study on all access points to their properties adjacent to and including the Primary Health Care Center.*

Motion / direction

1.

2.

J. STAFF REPORTS

No staff reports.

K. CURRENT BYLAWS AND RESOLUTIONS

No bylaws

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

September 8 Regular Council Meeting 7:00 pm, Council Chambers

September 9 Committee: Parks & Recreation Review, 3:00pm Council Chambers
Heritage Society 7:00 pm, Council Chambers

September 10 Committee: Operational Services 3:00pm, Council Chambers

September 21- 25 UBCM Convention, Vancouver BC

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required

1.

2.

Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
JULY 14, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Allison McCarrick, Director of Financial Services

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:25pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to Community Charter:
 - a. Section 90(1)(c) Labour Relations: Update on Union Negotiations - Operational Services Employees.
 - b. Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 1) Director of Operations position, and 2) Director of Corporate & Development Services position.

Moved/Seconded/Carried
THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(c) Labour Relations: Update on Union Negotiations - Operational Services Employees, and Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 1) Director of Operations position and 2) Director of Corporate & Development Services position.

SC2015 -024
AGENDA
APPROVED AS
PRESENTED

D. ADJOURNMENT

SC2015 -024
ADJOURNMENT

Moved
THAT the Special Meeting of Council adjourn.

Time: 8:45pm

CORRECT

APPROVED

CHIEF ADMINISTRATIVE OFFICER

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JULY 14, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

REGRETS: Rick Davidge, Chief Administrative Officer

MEDIA: 1 (N.I. Gazette) **MEMBERS OF THE PUBLIC:** 6

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Mayor Bood advised of addenda to the agenda:

F. CORRESPONDENCE

4. Althea Vermaas, Executive Director, NI Crisis and Counselling Centre Society (July 6/15) re: Update on transferring Crisis Line service to Vancouver Island Crisis Society. For information.
5. Andrea Clifford, Director, Business Development, Geoscience BC (July 7/15) re: Update on Northern Vancouver Island Exploration Geoscience Project. For information.

Moved/Seconded/Carried
THAT the agenda be approved as amended.

C. ADOPTION OF MINUTES

1. The minutes of the Special Council Meeting of Council held June 23, 2015.

Moved/Seconded/Carried
THAT the minutes of the Special Council Meeting of Council held June 23, 2015 be approved as presented.

2. The minutes of the Committee of the Whole meeting held June 23, 2015.

Moved/Seconded/Carried
THAT the minutes of the Committee of the Whole meeting held June 23, 2015 be approved as presented.

3. The minutes of the Public Hearing held June 23, 2015.

Moved/Seconded/Carried
THAT the minutes of the Public Hearing held June 23, 2015 be approved as presented.

2015-131
AGENDA
APPROVED AS
AMENDED

2015-132
SPECIAL COUNCIL
MEETING MINUTES
JUNE 23, 2015
APPROVED

2015-133
CoW COUNCIL
MEETING MINUTES
JUNE 23, 2015
APPROVED

2015-134
PUBLIC HEARING
MINUTES JUNE 23,
2015 APPROVED

2015-135
REGULAR COUNCIL
MINUTES JUNE 23,
2015 APPROVED

4. Minutes of the Regular Meeting of Council held June 23, 2015.

Moved/Seconded/Carried

THAT the minutes of the Regular Meeting of Council held June 23, 2015 be approved as presented.

D. DELEGATIONS

1. Kristina Fedorak, Emily Heavenor, Cove Apparel Company and Krista Minar re: Implementing a beach volleyball court for our community to use, beside Rotary Park (beach side).

Krista Minar spoke on behalf of the delegation and reviewed the information provided in the agenda package regarding implementing a beach volleyball court in the community. The preferred location would be at Rotary Park on the beach side or alternatively at Storeys Beach. Ms Minar commented that this project will help develop an active and fit lifestyle in the community by providing another inexpensive source of physical activity suitable for many age groups. Council was advised the proponents would like to work in partnership with the District on the project: they would provide the equipment and the District would supply the materials, provide installation and maintain the site. The goal is to have a site for volleyball leagues, host tournaments and as well as other public uses.

Council discussion with the proponents included:

- Costs of the project - would depend on the level of construction (basic or more complex)
- Use of the site – volleyball court primarily for two summer months, after that a big sand box
- Maintenance and liability issues for the District of Port Hardy – items buried in the sand and cleaning sand pit
- Use of portable volleyball pits
- Timeline to have project in place - too late for 2015, work towards spring / summer of 2016.

Moved/Seconded/Carried

THAT the request to consider implementing a beach volleyball court for our community to use, beside Rotary Park (beach side) be referred to the Parks & Recreation Review Committee.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Lorraine Logan, President, Council of Senior Citizens' Organizations of BC (June 29/15) re: Request to Proclaim October 1, 2015 'International Day of Older Persons' and display Canadian version of International Day of Older Persons flag on October 1, 2015 (\$85 purchase from Universal Promotions. *(Note: Proclamation request sponsored by Councillor Corbett-Labatt, per Council Policy CP1.2)*

2015-136
VOLLEYBALL
COURT TO PARKS
& REC REVIEW
COMM

ACTION ITEMS

2015-137
OCTOBER 1, 2015
'INTERNATIONAL
DAY OF OLDER
PERSONS' /
PURCHASE FLAG

Moved/Seconded/Carried

THAT October 1, 2015 be proclaimed 'International Day of Older Persons' in Port Hardy AND THAT the District of Port Hardy purchase and display the Canadian version of the International Day of Older Persons flag on October 1, 2015.

2. Councillor Sav Dhaliwal, President, UBCM (June 23/15) re: 2015 UBCM Resolutions" Rural Two Tier Hydro Rates, Sponsored by Regional District of Mount Waddington and the District of Port Hardy was received for information.
3. Copy of letter to Claire Trevena, MLA from Hon. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations was received for information.

Moved

THAT Council arrange a meeting with Hon. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations to discuss the state of the forest industry on the North Island and N. I. Community Forest objectives.

Mayor Bood advised that North Island Mayors have discussed meeting with Minister Thomson and that they have been advised the Minister plans to be in the area in August and they will arrange to meet with him at that time.

Motion withdrawn

Addendum

4. Althea Vermaas, Executive Director, NI Crisis and Counselling Centre Society (July 6/15) re: Update on transferring Crisis Line service to Vancouver Island Crisis Society was received for information.
5. Andrea Clifford, Director, Business Development, Geoscience BC (July 7/15) re: Update on Northern Vancouver Island Exploration Geoscience Project was received for information.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

Council members commended all the hard work and efforts done by the BC Wildfire Services, Port Hardy Fire Rescue, RCMP, Emergency Services and municipal staff during the recent Tsulquate River (V90270) Wild Fire event.

Councillor Tidbury commented that May 5, 2016 is the 50th year anniversary of the District of Port Hardy and recommended Council consider forming a planning committee as well as budget considerations for the event.

I. COMMITTEE REPORTS

1. From the draft minutes of the Parks and Recreation Review Committee of June 16, 2015. Brought forward from June 23, 2015 Council meeting: The Committee recommends to Council:

“THAT Council approves removal of overhead lighting (cross members and lights) at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015, pending receiving a quote from the District’s electrical contractor.”

2015-138
OVERHEAD
LIGHTING AT
BEAVER HARBOUR
PARK BALLFIELD #1

Moved/Seconded/Carried

THAT Council approve removal of overhead lighting (cross members and lights) at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015, pending receiving a quote from the District’s electrical contractor.

J. STAFF REPORTS

1. Accounts Payable for the month of June, 2015 was received for information
2. Seniors Charter: Draft Council Policy CP12.4

2015-139
SENIORS CHARTER
COUNCIL POLICY
CP12.4 APPROVED

Moved/Seconded/Carried

THAT Council Policy CP12.4 be approved as presented namely:

The District of Port Hardy hereby entrenches its commitment to improve the quality of life for its senior citizens by implementing the principles of age friendly communities, and in this regard, recognizes the:

- 1) Valuable contributions that its Senior Citizens make to the community;
- 2) Specific challenges and life-changes associated with aging, and the ensuing needs of its Senior Citizens;
- 3) Need to consider its seniors as part of the District's initiatives associated with land use planning, transportation planning and the provision and development of community facilities and parks;
- 4) Importance of programs and initiatives that promote the health and well-being of seniors;
- 5) Significance of recreational activities programs and social gathering spaces for its seniors; and,
- 6) Value of maintaining and enhancing quality educational opportunities and learning for persons of all ages and at all stages of life.

The District of Port Hardy will consider each of these principles as part of its decision making processes that may affect its Senior Citizens, and will endeavour to include them in a future version of its Official Community Plan.

K. CURRENT BYLAWS AND RESOLUTIONS

1. A) District of Port Hardy Bylaw No. 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013. For Third Reading and Adoption.

Mayor Bood reviewed the options regarding District of Port Hardy Bylaw No. 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013 as:

- a. Council could give third reading and adopt the bylaw as originally presented; or

- b) Council could choose to rescind Second Reading of District of Port Hardy Bylaw No. 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013 for 6143 Bronze Road and legally described as Lot A, Section 21, Township 6, Rupert District, Plan 40592 (PID 000-206-652) and change the conditions of use in 12.5 (c) to:

- (2) *With respect to Animal Kennel use and in particular, the breeding of dogs:*
- (a) *no more than three female dogs may be kept on a parcel for breeding purposes;*
 - (b) *the breeding dogs can only be of American Bully and/or French Bulldog breeds and must be registered as such; and,*
 - (c) *there shall be a maximum of two litters of pups per year per parcel.*

Council discussion included:

- the need, if any, to amend the changes from the original bylaw
- changes in 12.5(c) (2) addresses the guidelines for the specific property
- support for a boarding kennel on the north island
- the hobby kennel is for the proponents home, boarding kennel is for the property and that there is no plan for a commercial breeding kennel
- distinctions between American Bully breed and pit bull breed
- references to *Animal Kennel* in the current animal control bylaw

Allison McCarrick, Director of Finance advised that the bylaw before Council is a zoning amendment bylaw and that there will be a need to address changes to the animal control bylaw to bring the two bylaws into agreement.

2015-140
RESCIND 2nd
READING BYL 1042-
2015

Moved/Seconded/Carried

THAT Council rescind Second Reading of District of Port Hardy Bylaw 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013

2015-141
BYL 1042-2015
AMENDED

Moved/Seconded/Carried

THAT Council hereby amends District of Port Hardy Zoning Bylaw Amendment Bylaw No. 1042-2015 to include the following condition of use in section 12.5(c):

- (2) *With respect to Animal Kennel use and in particular, the breeding of dogs:*
- (a) *no more than three female dogs may be kept on a parcel for breeding purposes;*
 - (b) *the breeding dogs can only be of American Bully and/or French Bulldog breeds and must be registered as such; and,*
 - (c) *there shall be a maximum of two litters of pups per year per parcel.*

2015-142
BYL. 1042-2015 2ND
AND 3RD READING
AND ADOPTED

Moved/Seconded/Carried

THAT District of Port Hardy Zoning Bylaw Amendment Bylaw No. 1042-2015 receives Second Reading, Third Reading, and Adoption.

2. District of Port Hardy Bylaw No 1043-2015, A Bylaw to Amend Garbage and Recycling Bylaw No. 1027-2014. For adoption.

2015-143
BYLAW NO 1043-
2015, AMEND
GARBAGE AND
RECYCLING BYL
1027-2014
ADOPTED

Moved/Seconded/Carried

THAT District of Port Hardy Bylaw No. 1043-2015, A Bylaw to Amend Garbage and Recycling Bylaw No. 1027-2014 be adopted.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

2015-144
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:50pm

CORRECT

APPROVED

CHIEF ADMINISTRATIVE OFFICER

MAYOR



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy
7355 Columbia Street, P.O. Box 86
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Hardy District Mayor and Council
7360 Columbia Street P.O. Box 68
Port Hardy, BC
V0N 2R0

Date

July 2015

Mayor and Council
District of Port Hardy

RE: 1st Quarter (April 1 – June 30) 2015 RCMP Report

For this fiscal year the Port Hardy RCMP Detachment will focus on the Strategic Priorities of Alcohol Abuse/Intoxication in Public, Traffic Safety with an emphasis on school/playground zones, Crime Reduction with a particular focus on property crime and enhancing relationships with youth in our First Nations Communities.

In keeping with our strategic priorities, we are consistently working to:

Objective # 1 Alcohol Abuse/Intoxication in Public

Reduce the number of intoxicated people in public areas:

In the first quarter of this fiscal year we have re-evaluated our most chronic and at risk Social Offenders. Identified individuals have been served/re-served letters advising them of their status and making them aware of any Mental Health services available to them. Court packages for identified Social Offenders have been updated as well as the victim impact letter from the Port Hardy Mayor.

Regular meetings with partner agencies continue while new and innovative strategies are considered and if appropriate, implemented. An example of this was recently evident when Cst. BRENNAN met with members of Port Hardy Council and shared his strategy based on the "Broken Window Theory". Cst. BRENNAN's proposal was embraced and acted upon by Council.

Objective # 2 is Traffic Safety

Increased enforcement and visibility in school and playground zones, particularly in relation to distracted driving offences:

On 2015-04-20 as a part of an initiative to promote safe driving, the Port Hardy RCMP partnered with ICBC to educate new drivers on the dangers and reality of operating a motor vehicle. Grade 11 and 12 students were visited by an ICBC guest speaker at Port Hardy Secondary school where these important issues were discussed.

The Port Hardy RCMP participated in a national impaired driving campaign on the date of 2015-05-16. A component of this involved 2 RCMP traffic check stops in combination with an educational component in the form of the below media release:

“On May 16th Port Hardy and Port Alice RCMP will take part in an Impaired Driving Initiative. Police Officers will be out in full force to target impaired drivers by actively patrolling the roads and highways. Drivers found under the influence of drugs or alcohol will face penalties including Criminal Code charges, Immediate Roadside Prohibitions, Vehicle Impoundments, and fines. The number of impaired drivers removed from our streets is alarming. Driving while under the influence of alcohol or drugs is a serious concern and a tragedy waiting to happen. “Road safety is a priority for our detachment and the RCMP will continue enforcement efforts to ensure our roadways are safe for all users said Staff Sergeant Gord Brownridge”. If you are planning on drinking, do not drive, have a plan, choose a designated driver or spend the night. Police encourage the public to continue to call and report instances of suspected impaired driving in order to make our streets safer.

Between 2015-05-19 and 2015-05-22, members of the North Island Integrated Road Safety Unit (IRSU), conducted enforcement in previously identified high crash locations in and around Port Hardy. Commercial Vehicle Safety, Private Vehicle Inspection and Seat Belt usage were the focus of enforcement. In addition, four members from the North Island IRSU attended the area and conducted moving and stationary speed enforcement. Some of the results from the efforts of the IRSU are noted below:

Vehicle impound: 2; Notice and Order: 2; Non Hazardous: 3; Electronic Device: 2; Seatbelts: 25; Child Restraint: 1; Speed: 19; Commercial: 1

Port Hardy RCMP will continue to conduct traffic enforcement in the detachment area as it has been identified as a priority by the Mayor and Council, as well as the RCMP.

Objective #3: First Nations

Enhance Relationships with Youth in First Nations Communities:

As part of Port Hardy RCMP's First Nations Policing priorities (youth, and Presence in aboriginal communities), Cst BRENNAN developed a 'Student Of The Month' (SOTMO) initiative that began in early 2014. The initiative in context is small; however, has had a very positive effect on police and aboriginal youth relations. This effort has been recognized by Chief and Council as well as the students and their families. The program is approaching the end of its second year, and will continue at all three First Nations schools for the third year.

The concept of the initiative is as follows; the elementary school principals and teachers get together each month to identify a student who has stood out in a positive way. A date is then arranged for FNP members to attend the school (typically in an assembly), and present the student with a personalized RCMP SOTMO certificate and a prize, such as an FNP blanket, toque, or water bottle. Member(s) at the assembly take the opportunity to talk about safety topics to the rest of the students, and hand out smaller prizes such as stickers for answering questions correctly. The student of the month then gets a photograph taken with an FNP member while holding their certificate. The photo is later forwarded to the school for display.

The Port Hardy FNP section serves 3 reserves including Fort Rupert, Quatsino and Gwasala-Nakwaxdaxw, all of which have their own elementary school. The students and staff at all three schools have displayed much enthusiasm regarding this initiative and have expressed excitement for its continuation.

This small but meaningful program has greatly assisted in the development of strong relations between aboriginal youth and the police, consistent with detachment, Community and provincial priorities. The program recognizes students for their great work in school, and provides them with something to be proud of.

In addition to the SOTMO program, FNP members have engaged in activities such as bike rodeos and teaching Judo to a gym class. Although difficult to measure, this program and related activities have helped to create a foundation of positive relations between youth and police.

Objective #4: Crime Reduction

Work to reduce property crime:

This past quarter saw increased calls for service from citizens who had been victimized by thieves breaking into their vehicles. Investigators identified some commonalities in the thefts, one of them being unlocked vehicle doors and items of value left in plain view. As a result, a media release was put in the North Island Gazette (2015-05-05) informing the community of the thefts while also reminding them to lock vehicle doors and to remove valuables from their vehicle.

Members continue to be proactive, informing the public on how they can reduce the risk of becoming a victim of Property Crime. In recent theft of property files, members have educated victims on ways they can prevent these occurrences in the future.

Neighborhood patrols and street checks have been conducted more frequently during both day and night shifts. A neighborhood vehicle check will be initiated in the next quarter. Police will be targeting vehicles parked on the street and in parking lots, checking to see if they are locked-unlocked and if there are valuables visible inside. Police will make the owners aware when they find situations that promote victimization.

If you have any questions, please feel free to contact me at your convenience.

Best Regards,

Gord Brownridge (S/Sgt)
Detachment Commander
Port Hardy

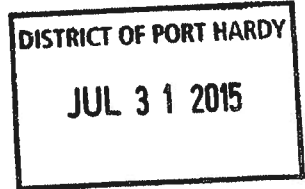
File Type	April 1st, 2014 – June 30th, 2014	April 1st, 2015 - June 30th, 2015
Assaults / including with bodily harm	37	28
Sexual Assaults	3	1
Intoxicated in Public	98	89
Breach of Peace	16	38
Cause Disturbance	35	27
Mischief	37	48
Bail Violations	32	45
Bylaw - Noise	25	21
False/Abandoned 911	23	31
Break & Enter - Business	4	5
Break & Enter Residence	4	3
Theft from Motor Vehicle under \$5000	3	9
Theft from Motor Vehicle over \$5000	0	0
Theft - Shoplifting Under \$5000	4	6
Missing Persons	12	32
Unspecified Assistance	2	5
False Alarms	18	19
Impaired Driving	11	4
Mental Health Act	0	2
Cocaine trafficking / possession	1	0
Marijuana trafficking / possession	11	3
Prisoners Held	253	211
JJP Hearings	28	19
Detentions from JJP Hearings	19	14
TOTAL	922	1063

ITEM	ACTION COMMITTEE OF THE WHOLE COUNCIL MEETING – July 14, 2015	WHO	STATUS /COMMENTS
<p>Establishment of Personnel Committee</p> <ul style="list-style-type: none"> a) Standing or Select Committee b) Scope / Terms of Reference c) Hiring Policy 	<p>Moved/Seconded/Carried THAT Council establishes a standing committee for personnel matters AND THAT staff investigates various options for doing so.</p> <p>Moved/Seconded/Carried THAT Council establishes the Management Personnel Committee as a Select Committee of Council for the purpose of conducting interviews and making recommendation to Council related to the District's management positions, AND THAT Mayor Bood, Councillor Marcotte, the Chief Administrative Officer, and the Director of Financial Services are hereby appointed as members of that Committee AND THAT Councillor John Tidbury be appointed as an alternate to Councillor</p>	<p>RD</p> <p>RD/CM/ AM</p>	<p>Done</p>
<p>ITEM</p>	<p>ACTION REGULAR COUNCIL MEETING – July 14, 2015</p>	<p>WHO</p>	<p>STATUS /COMMENTS</p>
<p>Kristina Fedorak, Emily Heavener, Cove Apparel Company and Krista Minar re: Implementing a beach volleyball court for our community to use, beside Rotary Park (beach side).</p>	<p>Referred to the Parks & Recreation Review Committee.</p>	<p>LD</p>	<p>Done</p>
<p>1. Council of Senior Citizens' Organizations of BC (June 29/15) re: Request to Proclaim October 1, 2015 'International Day of Older Persons' and display International Day of Older Persons flag on October 1, 2015</p>	<p>So proclaimed. Issue Proclamation</p> <p>Purchase flag and display as requested</p>	<p>LD SM</p>	<p>Done</p>
<p>Parks and Recreation Review Committee June 16/15. Brought forward from June 23/15 Council meeting: The Committee recommends to Council: "THAT Council approves removal of overhead lighting (cross members and lights) at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015, pending receiving a quote from the District's electrical contractor."</p>	<p>THAT Council approves removal of overhead lighting (cross members and lights) at Beaver Harbour Park Ballfield #1, as per the Safety Authority Inspection report dated 06/10/2015, pending receiving a quote from the District's electrical contractor.</p> <p>-Proceed as directed</p>	<p>SM</p>	

ITEM	ACTION REGULAR COUNCIL MEETING – June 23 2015	WHO	STATUS /COMMENTS
<p>Draft minutes of the Operational Services Committee meeting held June 18, 2015. Recommendations to Council: a. "THAT Council approves replacing the Fort Rupert Lift Station electrical kiosk with an aluminum box</p>	<p>a. THAT Council approves replacing the Fort Rupert Lift Station electrical kiosk with an aluminum box, at an estimated cost of \$1,800 as per Safety Authority directive ELOP-226651-014. - proceed as directed</p>	<p>SM/JJ</p>	<p>In progress</p>
<p>b. "THAT Council directs staff to prepare a bylaw for Council review to amend District of Port Hardy Water Conservation Bylaw No. 06-2005 to amend Stage 1, 2 and 3 Outdoor Water Use Restriction changes as follows: Stage 1: Even number houses Monday, Wednesday and Saturday Odd number houses Tuesday, Thursday and Sunday 5:00am – 9:00am and 7:00pm – 10:00pm Stage 2: Even number houses Monday Odd number houses Thursday No surface washing (Driveways, buildings etc.) Stage 3: No lawn watering, pool filling, vehicle washing, no hand watering. -prepare amending bylaw as directed.</p>	<p>b. THAT Council directs staff to prepare a bylaw for Council review to amend District of Port Hardy Water Conservation Bylaw No. 06-2005 to amend Stage 1, 2 and 3 Outdoor Water Use Restriction changes as follows: Stage 1: Even number houses Monday, Wednesday and Saturday Odd number houses Tuesday, Thursday and Sunday 5:00am – 9:00am and 7:00pm – 10:00pm Stage 2: Even number houses Monday Odd number houses Thursday No surface washing (Driveways, buildings etc.) Stage 3: No lawn watering, pool filling, vehicle washing, no hand watering. -prepare amending bylaw as directed.</p>	<p>RD</p>	<p>In progress</p>
<p>ITEM</p>	<p>ACTION REGULAR COUNCIL MEETING – June 9 2015</p>	<p>WHO</p>	<p>STATUS /COMMENTS</p>
<p>Verbal Report. Allison McCarrick, Director of Financial Services re: Regional District of Mount Waddington Knotweed Eradication Program</p>	<p>THAT Council approves a contribution of \$5,000.00 plus an equivalent amount of in kind support to include staff and machinery contributions, for use as part of the Knotweed Eradication Program being coordinated by the Regional District of Mount Waddington for Port Hardy and other North Island communities. -Issue cheque when required</p>	<p>AM</p>	<p>In progress</p>
<p>ITEM</p>	<p>ACTION REGULAR COUNCIL MEETING – MAY 12, 2015</p>	<p>WHO</p>	<p>STATUS /COMMENTS</p>
<p>Draft minutes of the First Nations Relations Committee meeting May 12, 2015. The First Nations Relations Committee recommends to Council: a. "THAT Council directs staff to apply to UBCM / First Nations Summit for a Community to Kwakiutl First Nation AND THAT the application be completed and submitted before the application intake deadline of June 10, 2015." b. "THAT Council requests the Regional District of Mount Waddington apply for a regional Community to Community Forum, for the next application intake deadline in the fall of 2015."</p>	<p>a. THAT Council directs staff to apply to the UBCM / First Nations Summit for a Community to Community Forum with the Kwakiutl First Nation before the deadline of June 10, 2015. - C/Hemphill to prepare application - C/Hemphill to obtain letter of support from the Kwakiutl First Nation to include in the application package. - Jeff Long to compile package and submit to UBCM b. THAT Council requests that Mayor Bood and Councilor Dugas, as the District of Port Hardy representatives on the Regional District of Mount Waddington Board of Directors, request the Regional District apply for a Regional Community to Community Forum grant for the next application intake deadline for the fall of 2015.</p>	<p>CJH CJH JL MHB / CDD</p>	<p>Done Letter forthcoming and to be forwarded to UBCM Done</p>

ITEM	ACTION REGULAR COUNCIL MEETING - MAR.24, 2015	WHO	STATUS /COMMENTS
Cenotaph project	- Application submitted to Department of Canadian Heritage.	JL	Awaiting response
ITEM	ACTION REGULAR COUNCIL MEETING – FEB. 24, 2015	WHO	STATUS /COMMENTS
Draft minutes of the Parks & Recreation Review Committee held Feb. 17/15. Recommendations to Council: a. "The Parks and Recreation Review Committee recommends to Council that early budget approval of up to \$20,000 be allotted for Beaver Harbour Park outfield upgrades."	a. THAT Council provides early budget approval of up to \$20,000 for Beaver Harbour Park outfield upgrades. - Staff to proceed to upgrade Beaver Harbour Park outfield, as directed	RD/SM	Work underway
ITEM	ACTION REGULAR COUNCIL MEETING – JAN. 26, 2015	WHO	STATUS /COMMENTS
1. Operational Services Committee – Jan.22/15 b. THAT the Operational Services Committee requests that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for discussion.	b. THAT staff and the Harbour Manager work with the charter group to develop an agreement that can be brought back to Council for discussion. -Staff and the Harbour Manager work with the charter group to develop an agreement as directed.	RD	In progress

Fourth Canadian Ranger Patrol Group



31 July, 2150

To: Councillor Rick Marcotte,

On behalf of the Canadian Rangers, I am look for a suitable location to put a large storage container (8 1/2 x 20 foot Sea Can) . The Port Hardy Patrol is entitled to a storage unit , that would be provided by the military for our stores and equipment.

We would be grateful if a small piece of land or space could be donated for the container. We have several places picked but we believe that the area between the Port Hardy Fire Department and Skate Park would be ideal. Also I am aware that the PHFD is looking into a spot at or near the same area which would be secured by a fence.

It would give the Rangers a more central gathering point, closer to the EOC which would give us a quicker response time in times of emergency. If the container were closer to the green belt it would be out of the way but still be easily accessible and would be relatively secure considering the location. No fuel or ammunition would be store in this location.

If the District of Port Hardy sees this as viable, we would appreciate a written letter of consent to the Fourth Canadian Ranger Patrol Group (4 CRPG) allowing use of the land.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Catarata". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Glen Catarata, CD
Patrol 2IC
250 230 1787
catarata@telus.net

From: Lana Cheong (Kingston) [<mailto:Lana@tourismvi.ca>]
Sent: August-05-15 1:17 PM
To: rickd@porthardy.ca
Subject: Vancouver Island Trails Strategy - Phase 2, letter of support request

Dear Rick,

Attached, please find a backgrounder on the Phase 2 Trails Strategy and how Tourism Vancouver Island is proceeding with this project. We are seeking letters of support in order to obtain funding from Island Coastal Economic Trust through their Economic Development Readiness Program.

If you have any questions, please feel free to contact me.

Sincerely,

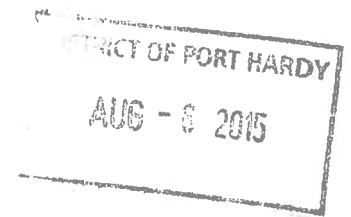
Lana

Lana Cheong
Corporate Services Manager
Phone: 250-740-1213

Tourism Vancouver Island
501 - 65 Front Street
Nanaimo, BC V9R 5H9

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Phone: 250-754-3500 Fax: 250-754-3599
Corporate Website: www.tourismvi.ca Consumer Website: www.seevancouverisland.com

Rick Davidge, Chief Administrative Officer
District of Port Hardy
Via email: rickd@porthardy.ca

Dear Rick:

RE: Vancouver Island Trails Strategy – Phase 2 BACKGROUNDER

Moving forward from the completed Phase 1 Inventory, in which 235 trails and their attributes were catalogued, the following provides background information on how Tourism Vancouver Island is proceeding with Phase 2 – Strategy Development.

The project is intended to provide a framework and clear direction for moving forward in growing the inventory and sustainable use of the Vancouver Island and Sunshine Coast trails network. The Trails Strategy will be designed to improve and increase trails and trail usage within the regions, thereby increasing the awareness of trails as an economic generator and social contributor through outdoor recreational tourism activities. Longer term goals include enhancing and further utilizing the current trails network, expanding the trails inventory, and potentially facilitating the development of future trails for future generations to enjoy.

Phase 2 will build on the findings of the inventory and will stimulate investment by producing a well-defined strategic plan leading to greater investment, alignment and collaboration within the economic development and tourism communities in the Vancouver Island and Sunshine Coast regions. Tourism Vancouver Island will manage the process to access the trails opportunities engaging with agencies and stakeholder groups involved thereby developing strategies for future trail development, management, marketing and promotion. The results of this project will create a legacy in trails management that will be replicated by other jurisdictions in BC and abroad. Phase 2 of the Trails Project would see interpretation of the inventory developed in Phase 1 and development of strategies around the inventory. These strategies may include, but are not limited to, approaches for: product market match; consistent mapping, trail rating, signage and interpretation; best practices; consistent, unified and relevant messaging; effective marketing tactics; applications for future development and expansion; and more.

General activities within Phase 2 include:

- Analyzing data in the trails inventory to Identify gaps and inconsistencies including, but not limited to, attributes, signage, developmental stages, and access;
- Identify limitations and opportunities with private land owners, First Nations, and government agencies;
- Identify strategies to improve the quality and standards of trails appealing to visitors and residents;
- Identify issues of liability and risk management;
- Identify potential 'shared approaches' to trails development where tourism is embedded in a more comprehensive way;

- Identify the 'product market match' opportunities to align target market expectations and motivations;
- Develop trail profiles for each target market to evaluate and identify the trails with the greatest appeal to each target market;
- Identify and develop strategies for marketing and promotion;
- Identify revenue sources, funding mechanisms and potential partnerships for future strategic implementation;
- Outline an implementation plan.

Project Deliverables:

The project is intended to provide a framework and clear direction for moving forward in growing the inventory and sustainable use of the Vancouver Island trails network. The Trails Strategy is designed to improve and increase trails and trail usage within the regions, thereby increasing the awareness of trails as an economic generator and social contributor through outdoor recreational tourism activities. Longer term goals include enhancing and further utilizing the current trails network, expanding the trails inventory, and facilitating the development of future trails for future generations to enjoy. Tourism Vancouver Island will support the economic development community in developing strategies for improved alignment amongst agencies through their common use of messaging that supports a Vancouver Island and Sunshine Coast brand.

The Vancouver Island Trails Strategy is aimed at accomplishing the following objectives:

- Increase the awareness of trail use in the Vancouver Island region that contributes to economic and social growth;
- Increase the investment of government agencies in support of tourism and trails development;
- Increase the investment of tourism stakeholders in trails development and marketing ;
- Increase the investment of economic development agencies in promoting the amenities and lifestyles of the region through trail use and enjoyment;
- Increase the alignment and collaboration of agencies with the capacity to attract visitation, investment, workforce and relocation to the region using the outdoor recreational opportunities as attractants ;
- Increase visitation to the region by providing a one-stop-shop for visitors to seek comprehensive trail-use information;
- Establish a trail network system, as a destination benefit for residents and visitors, which focuses on the sustainable use and protection of natural areas and green spaces;
- Establish an initiative or process that is replicable for the province, country or abroad;
- Produce an exportable product for Canada.

This project is currently in the review process for funding through the Economic Development Readiness Program administered through Island Coastal Economic Trust (ICET). We are seeking your assistance by providing a letter of support for this project by August 14, 2015. A draft sample has been provided below for your convenience.

Sincerely,



Dave Petryk
President & CEO



**MINUTES OF THE DISTRICT OF PORT HARDY
PARKS & RECREATION REVIEW COMMITTEE MEETING
HELD JULY 16, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Councillors Rick Marcotte, Fred Robertson and John Tidbury (Chair)
ALSO PRESENT: Rick Davidge - Chief Administrative Officer, Leslie Driemel – Recording Secretary
REGRETS: Sean Mercer – Operations Manager

A. CALL TO ORDER

Chair Rick Marcotte called the meeting to order.

Time: 3:30pm

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

PRCC
2015-028

Moved/Seconded/Carried
THAT the agenda be approved as presented

C. ADOPTION OF MINUTES

1. Minutes of the meeting held June 18, 2015.

PRCC
2015-029
MINUTES JUNE
18/15
APPROVED

Moved/Seconded/Carried
THAT the minutes of the meeting held June 18, 2015 be approved as presented.

D. DELEGATIONS

No delegations.

E. CORRESPONDENCE

No correspondence.

F. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review of Action Items
2. Chair Tidbury re: Terms of Reference
Terms of Reference for current District committees circulated to the Committee members July 8, 2015.

Councilor Robertson advised he has reviewed the draft Terms of Reference and offered some wording changes. He will revise the draft and circulate it to staff to forward onto the Committee members.

DRAFT

G. NEW BUSINESS

No new business

H. ROUND TABLE DISCUSSION

Aquatic Center

Rick Davidge, CAO advised the Committee that the Aquatic Center Assessment being undertaken by Stantec will have a draft available in the next 1-2 weeks. The next step would be determined by whether the Aquatic Center is a viable facility or not, budget costs for any improvements at the Center and the impact those costs will have on budgets for other facilities in the District.

Recreational Programming

Rick Davidge, CAO advised the Committee he has had discussions with Krista Minar regarding developing recreational programs both as a District employee and as a possible business venture. Discussions are still preliminary and any District recreational programming would have to go through the 2016 budget process.

The Committee discussed the need, once the Aquatic Center Assessment is completed, to determine the future of the recreation facility.

Playfields Assessment

The Committee discussed the District playfields and the need for an overall assessment. A phased approach to maintain the ballfields on an ongoing basis is needed.

Councillor Robertson suggested the First Nations Relations Committee contact the Kwakiutl Band and asks them to participate and provide ideas and suggestions for the future of Beaver Harbour ball fields and Storey's Beach parks.

Volleyball Court

The Committee discussed the recent proposal to Council for a permanent outdoor volley ball court and preferred locations for such. Council has referred this item to the Parks & Recreation Review Committee and it will be an agenda item for the next meeting.

Chair Tidbury would like information on the courts in Parksville and Courtenay and will take pictures of those facilities for the next meeting.

Direction was given to staff to inquire at Parksville and Courtenay for information regarding installation and annual maintenance costs on their volleyball courts.

Sub Committee

The Committee discussed moving forward with a sub-committee in order to get public input regarding parks and recreation in the community. Discussion included:

- Adding citizens interested in recreation in the community to the

DRAFT

Community Consultative Committee

- Expanding the Parks & Recreation Review Committee by three to balance Council members and public members.
- Importance of including representatives for young people and people with young families as well as seniors.
- Rick Davidge advised there is a need to determine the needs and wants for the parks and green spaces in order to give some guidelines to the company providing an assessment to see if those needs and wants can be met.
- Suggestions of use included tennis court at Storeys Beach, ground shuffle board, stationary exercise areas, pickle ball
- Facilities at the new Kwakiutl school were discussed.

Councillor Marcotte commented that the budget total for all facilities will be an important budget decision. He suggested; the District contact the Regional District of Mt. Waddington to help with the pool, adding breakout rooms to the civic center for groups and recreational type businesses and a new home for the seniors.

Rick Davidge advised the next step would be determined by whether the Aquatic Center is a viable facility or not, budget costs for any improvements at the Center and the impact those costs will have on budgets for other facilities in the District. Rick suggested that in the September meeting the Committee lay out a schedule to invite user groups to come and provide their point of view for recreational services and facilities in the District. After that is done a consultant has a base of information to work with.

I. NEXT MEETING DATE: Chair Tidbury advised the next meeting date will be Wednesday September 9, 2015 3:00pm.

J. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time:4:15pm

PRCC
2015-030
ADJOURNMENT

DRAFT



**MINUTES OF THE DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE MEETING
HELD JULY 16, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Councillors Dennis Dugas, Rick Marcotte (Chair) and John Tidbury

ALSO PRESENT: Rick Davidge - Chief Administrative Officer, Sean Mercer – Operations Manager, Leslie Driemel – Recording Secretary

REGRETS: None

A. CALL TO ORDER

Chair Rick Marcotte called the meeting to order.

Time: 3:00pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. DELEGATIONS

No delegations

D. MINUTES

1. Minutes of the Operational Services Committee meeting held June 18, 2015.

Moved/Seconded/Carried
THAT the minutes of the Operational Services Committee meeting held June 1, 2015 be approved as presented.

E. BUSINESS ARISING / UNFINISHED BUSINESS

1. Review and Update of Action Items

-RCMP 'Broken Window' Report: reports have been circulated to staff, CAO advised the new Corporate Officer will be taking on this task.

- Tree Risk Assessment: CAO advised the project will proceed once funding sources are identified and approved by Council.

- Sidewalk and handicap accessibility to apartments across from Port Hardy Secondary School. Sean Mercer advised he and Bill Collings reviewed the site and advised that there is no easy fix. It will have to be referred to budget as a capital project.

-Sinkhole at Peel Street and Beaver Harbour Road. Sean Mercer advised this is on the Operational Services schedule for August.

- First Nations signage – on hold pending receiving information regarding sign location and installation requirements

DRAFT

OP SCVS
2015-037
AGENDA
APPROVED AS
AMENDED

OP SCVS
2015-038
MINUTES JUNE
18/15 APPROVED
AS PRESENTED

2. Yard Waste Service: Discussion tabled from June 18, 2015 meeting.

The Committee discussed various options for the yard waste service located at the Operational Services Yard. Discussion included:

- Commercial vs residential users
- Installing video surveillance
- Proper signage at site – it was confirmed the correct information posted.
- Close the yard waste site and service completely
- Keep site open and manage as best as possible
- Reverse the site so access is from Operational Services roadway side
- Move the site inside the Operational Services yard – which would result in no weekend access
- Contract out the yard waste service
- Inform and educate the public on proper site use and advise that if misuse continues the site could close.
- Closing of site would result in increased dumping in off road areas throughout the District and Regional District

OP SCVS
2015-039
YARD WASTE
FACILITY AND
SERVICES

Moved/Seconded/Carried

The Operational Services Committee recommends to Council:

THAT, as a result of yard waste service misuse, Council directs staff to investigate options for providing the yard waste service and facility.

3. Councillor Dennis Dugas re: Parking issue at the new primary health care centre / Seniors Centre, stop sign required. Input and suggestions on ways to improve the traffic patterns in the area are requested.

The Committee discussed concerns raised by Hardy Bay Seniors, BC Ambulance Service and Island Health regarding the traffic flow patterns at the Port Hardy Health Center. The traffic pattern and current locations of stop signs in the area was reviewed.

OP SCVS
2015-040
PRIMARY
HEALTH CARE
CENTER TRAFFIC
PATTERNS

Moved/Seconded/Carried

The Operational Services Committee recommends to Council:

THAT Council requests Island Health to do a traffic study on all access points to their properties adjacent to and including the Primary Health Care Center.

F. CORRESPONDENCE

No Correspondence

G. NEW BUSINESS

1. Bylaw No 16-2007, A Bylaw to Regulate Traffic Within the Boundaries of the District of Port Hardy.

The Committee reviewed sections in the Traffic Regulation Bylaw pertinent to parking commercial, rv trailers and boats on District roadways.

Rick Davidge, CAO advised that the bylaw enforcement process is complaint driven and that if citizens have concerns regarding parking on roadways the procedure would be to come in and fill out a bylaw complaint form and then the municipal bylaw enforcement officer would investigate.

DRAFT

H. ROUND TABLE DISCUSSION

The Committee discussed:

- amending the current District Water Conservation bylaw; Rick Davidge, CAO advised that it is in progress
- Water levels at Kains Lake dam: data recorder equipment is being ordered to provide water level data
- Alternate water sources such as wells and Georgie Lake

I. NEXT MEETING: August 20, 2015 at 3:00pm

Upcoming Meeting dates:, September 17, October 15, November 19, December 17

J. ADJOURNMENT

Moved

THAT the meeting be adjourned. Time: 3:35pm

OP SCVS
2015-041
ADJOURNMENT

DRAFT