



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
AUGUST 9, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services, Adrian Maas, Director of Financial Services, Leslie Driemel

REGRETS: None

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of August 9, 2016 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held July 12, 2016.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole Meeting of Council held July 12, 2016 be accepted as presented.

2. Minutes of the Regular Council meeting held July 12, 2016.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held July 12, 2016 be accepted as presented.

D. DELEGATIONS

1. Cpl Stu Foster (Acting Staff Sgt) re: RCMP Quarterly report.

Cpl Stu Foster provided an overview of the RCMP activities for the first quarter of 2016. The review included statistics and updates on objectives for:

- Reducing alcohol abuse/intoxication in public areas.
- Traffic safety.
- First Nations and youth relations.
- Crime reduction.

Cpl Stu Foster and Council discussed:

- Staff Sgt Brownridge's replacement will be Wes Olsen and will be introducing the new Staff Sgt to Council when he arrives.

2016-148
AGENDA
ACCEPTED AS
PRESENTED

2016-149
C.O.W. MEETING
MINUTES JULY
12/16 ACCEPTED

2016-150
REGULAR COUNCIL
MEETING JULY
12/16 ACCEPTED

- Break-ins at the museum and the break-ins occurring around town, Cpl Foster will be communicating with the businesses about the measures that can be taken to mitigate the break-ins.

E. ACTION ITEMS

1. Council action items were received for information.
2. Copy of letter from Allison McCarrick, CAO to Debra Oakman, CAO Comox Strathcona Regional Hospital District (July 14/16) re: Parking at the new Campbell River and Comox Valley Hospital Sites, was received for information.

F. CORRESPONDENCE

1. Andrew Ashford, Port McNeill Logger Sports Society (July 7/16) re: Thank you for support of Port McNeill Logger Sports was received as information.
2. Small Community Grants re: 2016 Traffic Fine Revenue \$524,747 was received as information.
3. Abigail McCorquodale re: Thank you for support for Scotdance Canada Championship series was received as information.
4. Christy Clark, Premier, (July 20/16) re: Thank you for letter asking for an amendment to the BC Assessment Act was received as information.

G. NEW BUSINESS

No New Business

H. COUNCIL REPORTS

Mayor Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Operational Services Committee meeting held July 11, 2016 was received as information.

Committee Recommendation

“that Council amend the unsightly premises bylaw to include the following provision 'no out of control grass and weeds (must be under 20 cm high) and no dead landscaping AND add in the definition of brush to the bylaw. An exemption - District Park property designated as meadowed areas will be excluded from this provision.”

Councillor Hemphill expressed her deep concern over imposing the amendment to the bylaw and the over legislation. Councillor Robertson agreed with the concern.

Moved/Seconded/Carried

THAT Council amend the unsightly premises bylaw to include the following provision 'no out of control grass and weeds (must be under 20 cm high) and no dead landscaping AND add in the definition of brush to the bylaw. An exemption - District Park property designated as meadowed areas will be excluded from this provision.

Councillor Hemphill and Robertson opposed the motion.

2. Draft minutes of the Tourism Advisory Committee meeting held July 14, 2016 AND July 20, 2016 was received as information
3. Draft minutes of the Parks & Recreation Review Committee meeting held July 20, 2016 was received as information

Committee Recommendation:

“that Council approve, in the 2016 budget year, the repairs to the skate board park identified in the April 2016 Risk Control Survey report to the District of Port Hardy.”

2016-152
REPAIRS TO THE
SKATEBOARD
PARK TO 2017
BUDGET

Moved/Seconded/Carried

THAT the Skateboard Park repairs be forwarded to budget for the 2017 year.

J. STAFF REPORTS

1. Accounts payable for July 2016 was received for information.
2. Adrian Maas, Director of Financial Services (July 12/16) re: Council Policy CP2.18 Financial Support for Sport Competitors.

2016-153
AMEND POLICY
CP2.18

Moved/Seconded/Carried

THAT Council amend policy CP2.18 Financial Support for Sport Competitors Policy as presented in the Director of Finance Report dated July 12, 2016.

3. Adrian Maas, Director of Financial Services (July 18/16) re: Purchase Card Policy CP2.4.

2016-154
AMEND POLICY
CP2.4

Moved/Seconded/Carried

THAT Council amends policy CP2.4 Purchase Card Policy to include the Mechanic position.

4. Adrian Mass, Director of Financial Services (July 22/16) re: Municipal Finance Authority – Lease Conversions / Payout

2016-155
AUTHORIZE
PAYOUT LEASES

Moved/Seconded/Carried

THAT Council authorizes early payout of Leases as identified in the Director of Finance July 22, 2016 report where funds are sufficient.

5. Heather Nelson-Smith, Director of Corporate Services (August 3/16) re: Chief Election Officer and Deputy Chief Election Officer Appointments.

2016-156
APPOINTMENT OF
ELECTION
OFFICERS

Moved/Seconded/Carried

THAT pursuant to the Local Government Act, Heather Nelson-Smith is hereby appointed Chief Election Officer for conducting the 2016 by election and assent voting opportunity with the power to appoint other election officials as required for the administration and conduct of the 2016 by election and assent voting opportunity;
AND FURTHER THAT Susan Bjarnason is hereby appointed Deputy Chief Election Officer for the 2016 by election and assent voting opportunity.

K. CURRENT BYLAWS AND RESOLUTIONS

L. PENDING BYLAWS

Bylaw 1051-2016, Port Hardy Multiplex Loan Authorization Bylaw.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:45PM

2016-157
ADJOURNMENT

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR