



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
SEPTEMBER 13, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services, Adrian Maas, Director of Financial Services, Leslie Driemel

REGRETS: None

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 4

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of September 13, 2016 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Regular Council meeting held August 9, 2016.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held August 9, 2016 be accepted as presented.

D. DELEGATIONS

1. Jon Paquin, Conservation Officer re: Introduction to Council.

Mr. Paquin introduced himself to Council, gave a short review of his work history with the Conservation Officer Service and advised he grew up in Campbell River and is aware of the conservation concerns of the North and Central areas of Vancouver Island.

Mayor Bood and Council welcomed Mr. Paquin to Port Hardy.

2. Tami and Ken Kernachan re: Lack of Essential Laboratory Services at Port Hardy Hospital.

Tami Kernachan gave a review of recent times the Port Hardy Hospital Medical Laboratory (the "Lab") has been closed to patients requiring medical laboratory services. Hospital staff have advised her that there have been staffing shortages. Ms Kernachan has calls into Island Health regarding her concerns and has not yet received any return calls.

2016-158
AGENDA
ACCEPTED AS
PRESENTED

2016-159
REGULAR COUNCIL
MEETING MINUTES
AUG 9/16
ACCEPTED

Ms. Kernachan circulated a copy of a notice to patients that was posted at the Lab advising that there may be longer wait times on weekends, requested patience and encouraged people to come for lab tests on weekdays.

Ms. Kernhachan voiced concerns that many people cannot get to the Lab for tests during weekdays without taking time off work and that having a fully staffed medical Lab during the weekend is an important part of essential health services in the community. Ms. Kernachan asked that Council request Island Health address these issues.

Councillor Corbett-Labatt advised she will bring the concerns to an upcoming Mt. Waddington Regional District Health Board meeting. Councillor Corbett-Labatt further commented that headway has been made with Island Health in regards to bringing physicians to the area and that they are aware of other staffing shortages.

E. ACTION ITEMS

1. Council action items were received for information.
2. Staff Report from H. Nelson-Smith, Dir. Corporate Services (Sept.8/16) re: Reconsideration of Motion #2016-151.

Mayor Bood advised he has received comments and input from the public regarding Motion 2016-151 *“THAT Council amend the unsightly premises bylaw to include the following provision 'no out of control grass and weeds (must be under 20 cm high) and no dead landscaping AND add in the definition of brush to the bylaw. An exemption - District Park property designated as meadowed areas will be excluded from this provision.’”* and requested Council reconsider the motion.

2016-160
RECONSIDERATION
OF MOTION #2016-
151

Moved/Seconded/Carried

THAT Council reconsider Motion #2016-151

Council discussion on the wording for amending the unsightly premises bylaw included:

- The wording as a tool to use for enforcement, if needed, for unkempt properties.
- Extenuating circumstances as to why people may not be able to upkeep their yards.
- Not wanting District staff or public out measuring lawns to ensure they comply.
- Wild landscaping as a choice.
- Gentrification of neighbourhoods.
- Current bylaw wording and enforcement does not include long grasses on properties.
- Municipal responsibility and private property rights.
- Possibility of overreaching of future municipal bylaws such as specifying house colour and roofing choices of private property owners.
- Referring the wording back to the Operational Services Committee for further review.

Moved/Seconded/Carried

THAT Council refer the amendment of the Unsightly Premises Bylaw regarding added wording concerning the accumulation of grass not attended to on private property and out of control grass and weeds to the Operational Services Committee for further review.

2016-161
REFER
AMENDMENT TO
UNSIGHTLY
PREMISES TO OP
SCVS

F. CORRESPONDENCE

1. Hon. Peter Fassbender, Minister of Community, Sport and Cultural Development (Aug 10/16) re: Assessing and taxing properties – single use such as Nav Canada and BC Ferries, was received for information.

2016-162
SUPPORT FOR
SACRED WOLF
FRIENDSHIP CTR
GRANT
APPLICATION

2. Letter from H. Nelson-Smith, Director of Corporate Services to Prince George Nechako Employment and Training Association (Aug. 22/16 re: Support for Sacred Wolf Friendship Centre application for grant funding. Council support obtained via email, formal resolution required.

Moved/Seconded /Carried

THAT the District of Port Hardy support the Sacred Wolf Friendship Center application for grant funding to the 2016 BC Rural & Remote Homelessness Partnering Strategy.

3. Amber Mitchell, Central Upper Island Community Council Representative, Community Living British Columbia (Aug.26/16) re: Request to proclaim October 2016 as Community Living Month in Port Hardy. Sponsored by Councillor Corbett-Labatt.

Councillor Tidbury commented that, while he agrees with the aims of this organization quite often when proclamations are requested there is no local community action undertaken that raises awareness of the proclamation.

2016-163
PROCLAIM
OCTOBER 2016 AS
COMMUNITY LIVING
MONTH IN PORT
HARDY.

Moved/Seconded/Carried

THAT the District of Port Hardy Proclaim October 2016 as *Community Living Month in Port Hardy*.

4. Leslie Driemel, Chair Port Hardy Twinning Society (Sept.6/16) re: Request for support and update on a delegation from Numata, October 4-8, 2016.

2016-164
TWINNING SOCIETY
SUPPORT FOR OCT
2016 NUMATA
DELEGATION

Moved/Seconded/Carried

THAT Council approve as presented the request for support by the Port Hardy Twinning Society for the welcome of the delegation from Numata.

G. NEW BUSINESS

Mayor Bood called up Councillor Jessie Hemphill to the head table and presented her with flowers and a gift. Mayor Bood thanked Councillor Hemphill for her service to the community and for bringing youth, enthusiasm, awareness of First Nations cultural issues and a female perspective to the Council table.

PRESENTATION TO
COUNCILLOR
JESSIE HEMPHILL

Councillor Hemphill thanked Council members for their support and further commented that she was proud to be a member of Council and never felt that age, gender or heritage was a disadvantage during her time on Council.

Council members individually thanked Councillor Hemphill for her hard work and dedication to Port Hardy.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Tourism Advisory Committee
 1. Minutes of the Tourism Advisory Committee meeting held July 28, 2016 were received for information.
 2. Minutes of the Tourism Advisory Committee meeting held August 11, 2016 were received for information.

3. Minutes of the Tourism Advisory Committee meeting held August 25, 2016 were received for information.

2. First Nations Relations Committee

1. Draft minutes of the meeting held August 9, 2016 were received for information.

3. Committee of the Whole

Recommendations from the meeting held August 9, 2016.

a. Re: Port Hardy Seagate Pier Inspection Report

That staff be directed to include the costing contained in Staff Report from Allison McCarrick, CAO dated July 11, 2016 regarding the Seagate Pier Inspection in the 2017-2021 Financial Plan finance meeting discussions for further review.

Moved/Seconded/Carried

THAT Council directs staff to include the costing contained in Staff Report from Allison McCarrick, CAO dated July 11, 2016 regarding the Seagate Pier Inspection in the 2017-2021 Financial Plan finance meeting discussions for further review.

b. Re: Shutters for Port Hardy Museum

That Option 3, electric shutters for the museum windows be implemented, only after another incident occurs to see if the other security measures have worked.

Moved/Seconded/Carried

THAT Council approve, Option 3, electric shutters for the Port Hardy Museum windows, AND THAT it be implemented, only after another incident occurs to see if the other security measures have worked.

4. Finance Committee

1. Minutes of the Finance Committee Meeting held August 9, 2016 were received for information.

2. Draft Minutes of the Finance Committee meeting held September 7, 2016 were received for information.

Recommendations:

a. That funding for a Tourism Profile in the amount of \$800 (plus GST) be approved with funds coming from the Hotel Tax Deferred revenue account.

Moved/Seconded/Carried

THAT Council approve funding for a Tourism Profile in the amount of \$800 (plus GST) with funds coming from the Hotel Tax Deferred revenue account.

b. That funding for administrative requirements for Municipal Regional District Tax (MRDT) application and process form part of the MRDT budget annually.

Moved/Seconded/Carried

THAT Council approve funding for administrative requirements for Municipal Regional District Tax (MRDT) application and process as part of the annual MRDT budget annually.

c. That a replacement for Unit 41, 2005 Ford F350, be funded from the equipment replacement reserve at a cost not to exceed \$30,000 plus tax.

Moved/Seconded/Carried

THAT Council approve a replacement for Unit 41, 2005 Ford F350, be funded from the equipment replacement reserve at a cost not to exceed \$30,000 plus tax.

2016-165
SEAGATE PIER
COSTS TO FINANCE
MEETING
DISCUSSIONS

2016-166
MUSEUM
SHUTTERS

2016-167
TOURISM PROFILE
FUNDING OF \$800
APPROVED

2016-168
MRDT
ADMINISTRATION
COSTS FROM
MRDT ANNUAL
BUDGET

2016-169
REPLACE UNIT 41
COSTS NOT
EXCEED \$30,000

6. Parks & Recreation Review Committee
 1. Draft minutes of the meeting held August 17, 2016 were received for information.

J. STAFF REPORTS

1. Accounts payable for August 2016 was received for information.
2. Adrian Maas, Director of Finance (Aug. 31/16) re: Certification of Alternative Approval Process Results – Fire Truck Debt Authorization

Moved/Seconded/Carried

That the report from the Director of Finance, dated August 31, 2016, regarding Certification of Alternative Approval Process Results - Fire Truck Debt Authorization be received;
AND FURTHER that a liability under Section 175 of the *Community Charter* be authorized to purchase a Fire Truck in an amount not exceeding One Million One Hundred Thousand Dollars (\$1,100,000.00) with provisions for renewal with proof of accepted alternative public approval.

K. CURRENT BYLAWS AND RESOLUTIONS

Heather Nelson-Smith, Director of Corporate Services reviewed mapping and zoning changes of all the rezoning applications on the agenda.

1. Report from Heather Nelson-Smith, Dir. Corporate Services (Sept.2/16) re: Rezoning Application (9190 Granville St.) was received for information.
 - a. Bylaw 1052-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (9190 Granville Street). For First Reading and direction to proceed with a Public Hearing.

Moved/Seconded/Carried

THAT Bylaw 1052-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 receive First Reading and proceed to a Public Hearing

2. Report from Heather Nelson-Smith, Dir. Corporate Services (Sept.2/16) re: Rezoning Application (Hastings St.) was received for information.
 - a. Bylaw 1053-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8755 Hastings St.) For First Reading and direction to proceed with a Public Hearing.

Moved/Seconded/Carried

THAT Bylaw 1053-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 receive First Reading and proceed to a Public Hearing.

- b. Bylaw 1054-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8765, 8775 & 7215 Hastings St.) For First Reading and direction to hold a Public Hearing.

Moved/Seconded/Carried

THAT Bylaw 1054-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013) receive First Reading and proceed to a Public Hearing.

3. Report from Heather Nelson-Smith, Dir. Corporate Services (Sept.2/16) re: Rezoning Application (8740 Main St.) was received for information.

2016-170
FIRE TRUCK DEBT
AUTHORIZATION

2016-171
BL 1052-2016
AMEND ZONING
BYLAW 1010-2013
(9190 GRANVILLE
ST.) & PUBLIC
HEARING

2016-172
BYL 1053-2016
AMEND ZONING
BYLAW 1010-2013
(8755 HASTINGS
ST.) 1ST READING &
PUBLIC HEARING

2016-173
BYL 1054-2016
AMEND ZONING
BYLAW 1010-2013
8775 & 8765 & 7215
HASTING ST.) 1ST
READING & PUBLIC
HEARING

2016-174
BYL 1055-2016
AMEND ZONING
BYLAW 1010-2013
(8740 MAIN ST.) 1ST
READING & PUBLIC
HEARING

Bylaw 1055-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (8740 Main St.). For First Reading and direction to proceed with a Public Hearing.

Moved/Seconded/Carried

THAT Bylaw 1055-2016, A Bylaw to Amend Zoning Bylaw No. 1010-2013 receive First Reading and proceed to a Public Hearing.

4. Bylaw 1056-2016, A Bylaw to Exempt Certain Properties from Taxation for the Years 2017, 2018 and 2019 for First, Second and Third Reading.

2016-175
EXEMPTION FROM
TAXATION 2017-
2019 1ST, 2ND/ 3RD
READING

Moved/Seconded/Carried

THAT Bylaw 1056-2016, A Bylaw to Exempt Certain Properties from Taxation for the Years 2017, 2018 and 2019 receive First, Second and Third Reading.

5. Bylaw 1057-2016, A Bylaw for District of Port Hardy User Rates and Fees For 2017. For First, Second and Third Reading.

2016-176
BL 1057-2016 USER
RATES & FEES FOR
2017 1ST, 2ND/ 3RD
READING

Moved/Seconded/Carried

THAT Bylaw 1057-2016, A Bylaw for District of Port Hardy User Rates and Fees for 2017 receive First, Second and Third Reading.

L. PENDING BYLAWS

Bylaw 1051-2016, Port Hardy Multiplex Loan Authorization Bylaw.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2016-177
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:17pm

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR