



## **DISTRICT OF PORT HARDY**

### **AGENDA**

### **REGULAR COUNCIL MEETING**

**7:00 PM, MONDAY, JANUARY 26, 2015**

**MUNICIPAL HALL COUNCIL CHAMBERS**

**7360 COLUMBIA STREET**

**Mayor:** Hank Bood

**Councillors:** Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill,  
Rick Marcotte, Fred Robertson, John Tidbury

**Staff:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Allison McCarrick, Director of Financial Services

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR COUNCIL MEETING  
7:00 PM TUESDAY, JANUARY 26, 2015  
Council Chambers - Municipal Hall**

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<u>Page</u>		Time:
	<b>A. CALL TO ORDER</b>	
	<b>B. APPROVAL OF AGENDA AS PRESENTED (or amended)</b>	
	Motion required	1.          2.
	<b>C. ADOPTION OF MINUTES</b>	
1-6	1. The minutes of the Regular Council January 13, 2015	
	Motion required	1.          2.
	<b>D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL</b>	
7-10	1. Staff Sgt. Gord Brownridge, RCMP re: Quarterly Report to Council (October – December 2014)	
11-12	2. Fire Chief Schell Nickerson, Port Hardy Fire Rescue re: Quarterly Report to Council (October – December 2014)	
	<b>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</b>	
13-14	1. Council Action items. For information.	
	2. Request by the Tri Port Minor Hockey Association on December 31, 2014 re: contributions from the District of Port Hardy for use of the Civic Center, as well as associated banquet services at a cost of \$652.50, for the banquet to be conducted as part of the March 2015 BC Hockey Bantam Tier 3 Tournament, as discussed at the January 13 <sup>th</sup> regular Council meeting.	
15-16	Note: Council Policy # CP2.7 related to grants-in-aid and Council Policy # CP2.18 with respect to financial support for sport competitors are attached for information.	
17	Bantam Tier 3 Tournament Playoff Schedule	
	Motion required	1.          2.
	3. Request by Port Hardy Legion and 101 Squadron with respect to the Wounded Warrior Run BC 2015 event to appoint a Councillor to participate on the organizing committee, post a link on the District website and advertise the event on the recreation sign, as discussed at the January 13 <sup>th</sup> regular Council meeting.	
	Motion required	1.          2.
18-24	4. Draft resolution prepared by CAO R. Davidge and Administrator G. Fletcher (RDMW) as per Council's request at its January 13, 2015 regular Council meeting pertaining to BC Hydro's residential electrical power rates.	
	Motion required	1.          2.
	<b>F. CORRESPONDENCE</b>	
25-26	1. Al Richmond, Chair, Healthy Communities Committee (Jan.12/15) Community Poverty Reduction Strategy Forum. For Information.	

- 27-28 2. Linda Tynan, President, CivicInfo BC and CAO, Village of Nakusp (Jan. 6/15)  
CivicInfo BC Membership Renewal for 2015.

Motion required

1. 2.

- 29-30 3. Dallas W. Smith, President, Nanwakolas Council (Jan.16/15)  
Nanwakolas Council First Nations Employment and Training Strategy Project – Phase 1.  
For Information.

**G. NEW BUSINESS**

None in agenda package.

**H. COUNCIL REPORTS**

1. Verbal reports from Council members.

**I. COMMITTEE REPORTS**

1. Operational Services Committee:

- 31-34 a. Draft minutes of the meeting conducted on Thursday, January 22, 2015 for information.

**J. STAFF REPORTS**

No staff reports.

**K. CURRENT BYLAWS AND RESOLUTIONS**

No current bylaws.

**L. PENDING BYLAWS**

District of Port Hardy Street Naming Bylaw No. 1037-2015

**M. INFORMATION AND ANNOUNCEMENTS**

January 29 Committee: Occupational Health & Safety, 8:30 am, Council Chambers  
February 9 BC Family Day, Municipal Hall Closed  
February 10 Regular Council Meeting, 7:00 pm, Council Chambers  
February 17 Committee-of-the-Whole Meeting, 2:00pm, Council Chambers  
February 24 Committee: Emergency Planning, 12 noon, Council Chambers  
February 24 Regular Council Meeting, 7:00pm, Council Chambers

**N. NOTICE OF IN CAMERA MEETING**

No in camera meeting scheduled at this time.

**O. ADJOURNMENT**

Motion required  
Time:

1. 2.



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**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR MEETING OF COUNCIL  
JANUARY 13, 2015**

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**PRESENT:** Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate and Development Services  
Allison McCarrick, Director of Financial Services

**MEDIA:** North Island Gazette

**MEMBERS OF THE PUBLIC:** 9

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**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00 pm

**B. APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

2015-001  
APPROVAL OF  
AGENDA

**C. ADOPTION OF MINUTES**

1. The minutes of the Regular Council Meeting held December 9, 2014.

Moved/Seconded/Carried  
THAT the minutes of the Regular Council Meeting held December 9, be approved as presented.

2015-002  
REGULAR  
MEETING  
MINUTES DEC  
9/14 APPROVED

2. The minutes of the Special Council Meeting held December 12, 2014.

Moved/Seconded/Carried  
THAT the minutes of the Special Council Meeting held December 12, 2014 be approved as presented.

2015-003  
SPECIAL  
COUNCIL MTG  
MINUTES DEC12  
/14 APPROVED

**D. DELEGATIONS**

1. Carol Texmo and Julie Nielsen, Tri Port Minor Hockey Association re: Bantam Tier 3 Provincial Hockey Championships in Port Hardy March 2015 Spring Break and request for contribution from the District of Port Hardy for use of Civic Center and associated banquet services.

Carol Texmo and Julie Nielson provided Council with a detailed overview of the March 2015 BC Hockey Bantam Tier 3 Tournament that it has been awarded to host by BC Hockey. They noted it is a large undertaking to organize and it is expected that the event will bring approximately 1,000 people to the community.

They explained that the idea is to conduct a banquet as part of the event at which participants would not be charged a fee and that the Association is requesting a donation of the use of the Civic Centre facility for the March 14<sup>th</sup> banquet (a \$250 value) and if possible, a donation of funds required to offset the approximate cost of \$652.50 for ancillary items associated with using the facility to conduct the banquet.

Council had some questions for the delegates about some of the details associated with the tournament and banquet. Council thanked the volunteers of the participatory organizations for their hard work and efforts to bring this event to reality and that it would be appropriate to bring the request forward at the subsequent regular Council meeting to be conducted on January 26<sup>th</sup>.

Moved/Seconded/Carried

THAT the request by the Tri Port Minor Hockey Association re: Contribution from the District of Port Hardy for use of Civic Center and cost of associated banquet services for the banquet to be conducted as part of the March 2015 BC Hockey Bantam Tier 3 Tournament, be discussed at the January 26<sup>th</sup> regular Council meeting.

2. Russ Hellberg - To brief Council on 2015 Wounded Warrior Run BC, to update Council on the Cenotaph project and advise of the 101 (North Island) Squadron projects for 2015.

Russ Hellberg and Don Ford provided a detailed overview of the Wounded Warriors Canada organization and the Wounded Warrior Run BC event to be conducted February 14 – 20, 2015 starting in Port Hardy and ending in Victoria. This event was undertaken in 2014 and was a great success in creating awareness and raising funds to support programs for dealing with post-traumatic stress disorder experienced by Canadian Forces members. They asked Council members to help support the event by attending the meet and greet at the Port Hardy Legion on February 14, 2015 at 7:00pm. At the event, the Mayor will be presented with the District of Port Hardy flag that was used in last year's event and signed by the participants. They also asked if Council members could make themselves available to attend the departure event on Sunday, February 15<sup>th</sup> at 6:00am at Carrot Park to cheer on the participants. They requested the District support the event by appointing a Councillor to participate on the organizing committee, make available a link on the District's webpage and advertise the event on the recreation sign. Councillor Marcotte volunteered to participate on the organizing committee.

Mr. Hellberg also provided Council with an update on the Cenotaph Project which involves rebuilding the cenotaph in Carrot park. He advised that the Federal funding program which would have been used to provide funding for the project has ran out of money and that he has been in contact with MP John Duncan who in turn, advises he will lobby his government to make new monies available to the program. Mr. Hellberg indicated it had been planned that the project would have been funded from four sources, namely the federal government, the District of Port Hardy, the Port Hardy Legion and in-kind contributions. He advised that the project is on hold pending the outcome of the 2015 federal budget.

Mr. Hellberg concluded his presentation by advising of the 101 Squadron projects scheduled for 2015, namely the Squadron Silent Auction at the Thunderbird Mall on April 25<sup>th</sup>, the dedication of Port Hardy Airport Plaque on September 19<sup>th</sup>,

2015-004 BRING  
TRIPORT MHA  
REQUEST TO  
JAN 26 COUNCIL

The Battle of Britain Parade and Tour de Rock on September 20<sup>th</sup>, as well as others such as scholarships, the Air Cadets and the Cenotaph Project.

Council thanked Mr. Hellberg for his informative presentation on these items and the Port Hardy Legion's and 101 Squadron's efforts to advance these great projects and causes.

Moved/Seconded/Carried

2015-005 BRING  
LEGION / 101  
SQUADRON  
REQUEST TO  
JAN 26 COUNCIL

THAT the request to assist the Port Hardy Legion and 101 Squadron with respect to the Wounded Warrior Run BC 2015 event by appointing a Councillor to participate on the organizing committee, posting a link on the District website and advertising the event on the recreation sign, be discussed at the January 26<sup>th</sup> regular Council meeting.

#### **E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

ACTION ITEMS

Council action items were received for information.

Council requested the format of the action item report be reformatted to provide more spacing for the action item descriptions.

#### **F. CORRESPONDENCE**

1. Robin Irving, Reservations and Communications Manager, Sail and Life Training Society (Dec.9/14) re: 2015 Bursary Offer.

Moved/Seconded/Carried

2015-006  
APPROVE SALTS  
BURSARY AGRMT

THAT The District of Port Hardy accept the bursary partnership agreement proposal from the Sail and Life Training Society dated December 9, 2014, AND FURTHER THAT the bursary information be forwarded to Port Hardy Secondary School for candidate selection AND THAT the cost of the bursary recipient's transportation to the training vessel departure point in Victoria be covered by the District of Port Hardy if necessary.

2. Dave Nelson (Dec.9/14) re: Appointment as director at large for North Island Community Forest for a 2 year term effective January 1, 2014.

Moved/Seconded/Carried

2015-007  
APPOINT DAVE  
NELSON AS  
DIRECTOR AT  
LARGE - NI  
COMMUNITY  
FOREST LTD.

THAT Council endorses the appointment of Mr. Dave Nelson as a director at large for North Island Community Forest Ltd. for a 2 year term effective January 1, 2014.

3. Iris Hesketh-Boles, Executive Coordinator, AVICC (Jan 5/15) re: Second Call – 2015 AVICC Resolutions and Nominations was received for information.

Council asked CAO Davidge to work with staff at the Regional District of Mount Waddington to develop a draft resolution to present to AVICC with respect to BC Hydro's residential electrical power rates.

4. Adrian Maas, Director of Finance, Vancouver Island Regional Library (Dec.21/14) re: Library Budget and Levy to Members was received for information.

5. News Release from Island Health (Dec. 22/14) re: Enhanced withdrawal management services for Mount Waddington was received for information.

#### **G. NEW BUSINESS**

No new business.

#### **H. COUNCIL REPORTS**

Mayor Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

#### **I. COMMITTEE REPORTS**

No Committee reports.

#### **J. STAFF REPORTS**

1. Accounts payable for December 2014 was received for information.
2. J. Long, Director of Corporate & Development Services (Jan 5/15) re: Proposed Renaming of Portion of Thunderbird Way in Honour of Past Mayor Bev Parnham.

Council requested that staff poll its members by email as to the preferred name and include it in proposed Street Naming Bylaw No. 1037-2015, and to schedule the Bylaw for consideration of three readings.

3. J. Long, Director of Corporate & Development Services (Jan 8/15) re: 2015 Committee Structure and Council Appointments.

Moved/Seconded/Carried

THAT Council endorses the following committee structure and Council appointments for 2015:

#### **STANDING COMMITTEES OF COUNCIL**

##### ***EXECUTIVE COMMITTEE***

*Mayor Bood, Chair*

*Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, John Tidbury*

*Staff: Chief Administrative Officer*

*2015 Meetings dates: To be announced*

##### ***FINANCE COMMITTEE – Budget, Financial Planning***

*Mayor Bood, Chair*

*Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, John Tidbury*

*Staff: Director of Finance, Chief Administrative Officer*

*2015 Meetings: Quarterly or as required*

2015-008  
2015  
COMMITTEES /  
COUNCIL  
APPOINTMENTS

**OPERATIONAL SERVICES COMMITTEE – Harbours, Parks, Public Works, Utilities**

**Councillors:** Rick Marcotte, Dennis Dugas, John Tidbury  
**Staff:** Chief Administrative Officer, Operations Manager  
**2015 Meetings:** To be announced

**FIRST NATIONS RELATIONS COMMITTEE – REVITALIZING RELATIONSHIPS**

**Councillors** Pat Corbett-Labatt, Jessie Hemphill, Dennis Dugas, Fred Robertson  
**Staff:** Chief Administrative Officer  
**2015 Meetings:** To be announced

**PARKS & RECREATION COMMITTEE – Service Review:**

**Councillors** Rick Marcotte, Fred Robertson, John Tidbury  
**Staff:** Chief Administrative Officer  
**2015 Meetings:** To be announced

**DISTRICT COMMITTEES**

**COMMUNITY CONSULTATIVE COMMITTEE**

**Councillors** Jessie Hemphill, Rick Marcotte  
**Staff:** Director of Corporate & Development Services  
**2015 Meetings:** To be announced

**EMERGENCY PLANNING COMMITTEE**

**Councillors** Rick Marcotte, John Tidbury  
**Staff:** Director of Corporate & Development Services, Emergency Coordinator  
**2015 Meetings:** Quarterly or as required

**PORT HARDY FIRE RESCUE DEPARTMENT**

**Councillor** Rick Marcotte  
**Staff Liaison –** Director of Corporate & Development Services

**POVERTY PILOT PROGRAM**

**Councillor** Pat Corbett-Labatt

**JOB FAIR COMMITTEE**

**Councillor** Fred Robertson

**EXTERNAL ORGANIZATIONS**

Mount Waddington Regional Transportation Committee	Councillor John Tidbury
Mount Waddington Health Network	Councillors Pat Corbett-Labatt, Fred Robertson
North Island Regional Emergency Planning Committee	Councillor John Tidbury
BC Ferries Northern Advisory	Mayor Hank Bood
Island Coastal Economic Trust	Mayor Hank Bood
Municipal Insurance Association - Voting Delegate	Mayor Hank Bood
Port Hardy Heritage Society (Museum)	Councillor Jessie Hemphill
Port Hardy Twinning Society	Councillor Jessie Hemphill



*Primary Health Care Local Working Group  
Scott Islands Advisory  
Hardy Bay Seniors Citizens Society  
Vancouver Island North Tourism (VINTAC)  
Vancouver Island North Woodlands  
Advisory Group (VINWAG)*

*Councillor Pat Corbett-Labatt  
Councillor Rick Marcotte  
Councillor Pat Corbett-Labatt  
Councillor Rick Marcotte  
Councillor John Tidbury*

**K. CURRENT BYLAWS AND RESOLUTIONS**

No Bylaws or resolutions.

**L. PENDING BYLAWS**

No pending bylaws.

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No in camera meeting scheduled at this time.

**O. ADJOURNMENT**

Moved  
THAT the meeting be adjourned.

Time: 7:47 pm

CORRECT

APPROVED

2015-009  
ADJOURNMENT

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DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES

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MAYOR



Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy  
7355 Columbia Street, P.O. Box 86  
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Hardy District Mayor and Council  
7360 Columbia Street P.O. Box 68  
Port Hardy, BC  
V0N 2R0

Date

April 2014

Mayor and Council  
District of Port Hardy

**RE: 3<sup>rd</sup> Quarter (Oct 1 – Dec 31) 2014 RCMP Report**

For this fiscal year the Port Hardy RCMP Detachment will focus on the Strategic Priorities of Alcohol Abuse/Intoxication in Public, Traffic Safety, Crime Reduction with an emphasis on the illegal drug trade and maintaining a presence in our First Nations Communities, particularly in relation to youth.

In keeping with our strategic priorities, we are consistently working to:

**Objective # 1 Alcohol Abuse/Intoxication in Public**

**Reduce the number of intoxicated people in public areas:**

We have now completed the 3<sup>rd</sup> quarter for this fiscal year and the number of public intoxication files remains consistently lower than they were before this initiative began. The year to date number for 2014 is 247, as compared to this same time period in 2012, which sat at 332.

Cst BRENNAN continues to identify and work with as many community partners as possible to move this initiative forward and place the emphasis on treatment as opposed to incarceration.

## **Objective # 2 is Traffic**

### **Continue efforts to reduce reportable collisions and traffic related offences by maintaining a presence/enforcement on our Highways and in school zones:**

During this quarter, the Port Hardy RCMP wrote a total of 9 violations tickets for various MVA infractions. Also, a total of 51 Notice and Orders / Warnings were written and 6 impaired driving road blocks were conducted.

The Port Hardy RCMP conducted a total of 8 Impaired Driving investigations that resulted in either Provincial Statute charges or Criminal Code charges.

As well, the Port Hardy RCMP conducted 16 Motor Vehicle Collision investigations. Of those collisions, 7 were over \$1000.00 in damages while 9 were under \$1000.00. Investigation revealed that 1 of these collisions was the direct result of impaired driving.

On December 11, 2014, The Port Hardy RCMP liaised with the North Island Gazette placing an ad in the local paper reminding the general public of the serious implications of drinking and driving during the holidays and that the local RCMP would be out in full force checking motorists and their sobriety.

## **Objective #3: First Nations**

### **Enhance Relationships with Youth in First Nations Communities:**

The Student of The Month (SOTMO) program has now been implemented at all First Nations schools in the Port Hardy area. In addition to presenting the student of the month with a certificate and a small prize, members deliver short question and answer type presentations to the entire school covering topics such as bike safety, bullying, Halloween safety etc. Members also meet with the principals to discuss how things at the schools are going in general.

As mentioned in the past, this program continues to strengthen relations with police and youth in First Nation's communities. The students are very excited to see police when they attend, or come across them in the community. As a result of this program, FNP members conduct at least 1 school presentation per month at all First Nations schools, and follow up by speaking with the principals.

Over the past quarter, FNP Members have attended several youth events including assemblies, school field trips (ice skating), and student/cultural presentations.

Cst BEZAIRE has made good progress in developing a Restorative Justice Program that includes the entire community of Port Hardy. To date, there have been 2 successful forums with more planned for the future.

#### **Objective #4: Crime Reduction**

##### **Disruption of the local illicit drug trade:**

This year's APP initiative to disrupt the local illicit drug trade in Port Hardy identified three areas that would be measured.

The first was to increase the number of street checks from 4 to 6 per month. This quarter there were 27 street checks done, far exceeding the goal of 18. These checks lead to intelligence gathering opportunities, breach charges and warrant executions.

The second initiative was to increase the average monthly curfew checks of prolific offenders by five. This quarter there was a total of 135 curfew checks conducted, again, far exceeding the set goal.

Many of those charged in the September 2014 undercover drug project were placed on nightly curfews. Checks are being done regularly on those individuals to ensure compliance with court ordered conditions.

The last area that will be addressed will be to conduct school talks in an effort to educate youth on the dangers of drug use. These school talks will be conducted between now and the end of the school year.

Gord Brownridge (S/Sgt)  
Detachment Commander  
Port Hardy

<b>File Type</b>	<b>OCT 1<sup>st</sup>, 2013 - Dec 31th, 2013</b>	<b>Oct 1<sup>st</sup>, 2014 - Dec 31th, 2014</b>
Assaults / including with bodily harm	25	29
Sexual Assaults	2	3
Intoxicated in Public	66	60
Breach of Peace	20	23
Cause Disturbance	32	27
Mischief	36	32
Bail Violations	25	29
Bylaw - Noise	26	14
False/Abandoned 911	25	29
Break & Enter - Business	2	4
Break & Enter Residence	6	10
Theft from Motor Vehicle under \$5000	3	10
Theft from Motor Vehicle over \$5000	0	0
Theft - Shoplifting Under \$5000	9	3
Missing Persons	7	5
Unspecified Assistance	8	4
False Alarms	20	22
Impaired Driving	17	6
Mental Health Act	2	2
Cocaine trafficking / possession	1	1
Marijuana trafficking / possession	7	2
Prisoners Held	162	182
JJP Hearings	23	26
Detentions from JJP Hearings	15	19
<b>TOTAL</b>	<b>873</b>	<b>802</b>



# Port Hardy Fire Rescue

Box 68  
8890 Central Street  
Port Hardy, B.C.  
V0N 2P0  
250-230-0705  
Fax 250-949-6572

[porthardyfire@hotmail.com](mailto:porthardyfire@hotmail.com)

January 19, 2015

Good evening Mayor Bood and Council, this is Port Hardy Fire Rescue 4<sup>th</sup> quarterly report for 2014.

## Calls

This quarter we had a total of 24 calls.

False Alarms 5  
MVA 6

Assistance 5  
Mutual Aid 1

Alarms Ringing 2  
Haz-Mat 1

Structural Fire 1  
Contents Fire 1

Chimney Fire 1  
Rescue 1

## Training

There were 11 scheduled practices this quarter. We finalized our training with the Certified Basic Firefighting Course right up to the end of December. We were able to have 14 more members complete their Basic Training. We are proud to say we have 21 members with their certification. The Port Hardy Hospital Auxiliary Society paid to send 5 members to the Viffa's Fall Training Weekend in Dashwood. As always a big thanks goes to them.

## Membership

We had 2 member leave the department and 2 new member join. Ending this quarter with 31 Members.

## Public Education

During Fire Prevention Week we held our annual Open House at Hall #1. This year we made a mock living room and demonstrate on how quick a cigaret in a couch would light the whole room on fire. Sparky the Dog was on hand and we handed out free hot dogs and hamburgers. We had 31 kids from the Quatsino First Nations School come and tour the Fire Hall. We talked fire safety (Stop, Drop and Roll) at the Fort Rupert First Nations Community Safety Fair.

We attended the women's center and gave them safety tips with working around the kitchen and stove.

## Community Involvement

Washed the outside windows and cleaned up the grounds of the Port Hardy Hospital Auxiliary's Building as with moving all their bazar items to and from the Thunderbird Mall.

Assisted with the fireworks at Storey's Beach and with the Pumpkin Walk.

Remembrance Day Ceremonies.

Escorted Santa to the mall and during the Santa Day Parade.

Helped deliver 60 hampers.

## New

The Port Hardy Hospital Auxiliary Society came forwards again this year and we were able to purchase 27 dress uniforms for our department at a price of \$16000.



Fire Chief  
Schell Nickerson

**REGULAR COUNCIL MEETING  
JANUARY 13, 2015**

ITEM	ACTION	WHO	STATUS /COMMENTS
<p><b>Delegations</b></p> <p>1. Texmo/Nielson – request for donation – use of Civic Centre plus cover cost of banquet services at a cost of \$652.50 to conduct banquet for Bantam Provincial Hockey Championships</p> <p>2. Hellberg/Ford – request that Council assist with Wounded Warrior Run BC 2015 event by appointing a Councillor to participate on the organizing committee, post a link on the District website and advertise the event</p>	<p>THAT the request by the Tri Port Minor Hockey Association re: Contribution from the District of Port Hardy for use of Civic Center and cost of associated banquet services for the banquet to be conducted as part of the March 2015 BC Hockey Bantam Tier 3 Tournament, be discussed at the January 26<sup>th</sup> regular Council meeting.</p> <p>Moved/Seconded/Carried</p> <p>THAT the request to assist the Port Hardy Legion and 101 Squadron with respect to the Wounded Warrior Run BC 2015 event by appointing a Councillor to participate on the organizing committee, posting a link on the District website and advertising the event on the recreation sign, be discussed at the January 26<sup>th</sup> regular Council meeting.</p>	<p>JL</p> <p>JL</p>	<p>Done - Agenda Item</p> <p>Done - Agenda Item</p>
<p><b>Correspondence</b></p> <p>1. Robin Irving, Reservations and Communications Manager, Sail and Life Training Society (Dec.9/14) re: 2015 Bursary Offer.</p> <p>2. Dave Nelson (Dec.9/14) re: Appointment as director at large for North Island Community Forest for a 2 year term effective January 1, 2014.</p> <p>3. Iris Hesketh-Boles, Executive Coordinator, AVICC (Jan 5/15) re: Second Call – 2015 AVICC Resolutions and Nominations</p>	<p>Moved/Seconded/Carried</p> <p>THAT The District of Port Hardy accept the bursary partnership agreement proposal from the Sail and Life Training Society dated December 9, 2014, AND FURTHER THAT the bursary information be forwarded to Port Hardy Secondary School for candidate selection AND THAT the cost of the bursary recipient's transportation to the training vessel departure point in Victoria be covered by the District of Port Hardy if necessary.</p> <p>Moved/Seconded/Carried</p> <p>THAT Council endorses the appointment of Mr. Dave Nelson as a director at large for North Island Community Forest Ltd. for a 2 year term effective January 1, 2014.</p> <p>Council asked the CAO to work with staff at the Regional District of Mount Waddington to develop a draft resolution to present to AVICC with respect to BC Hydro's residential electrical power rates.</p>	<p>JL</p> <p>JL</p> <p>RD</p>	<p>Done – Partnership Agreement forwarded to SALTS, PHSS has been advised of selection requirement</p> <p>Done – correspondence sent to D. Nelson and NI Community Forest Ltd. partners.</p> <p>In progress</p>



<b>Staff Reports</b>				
2. J. Long, Director of Corporate & Development Services (Jan 5/15) re: Proposed Renaming of Portion of Thunderbird Way in Honour of Past Mayor Bev Parnham.	Council requested that staff poll its members by email as to the preferred name and include it in proposed Street Naming Bylaw No. 1037-2015, and to schedule the Bylaw for consideration of three readings.	JL/ RD	RD consulting with family after which JL will proceed to conduct poll and process bylaw.	Done
3. J. Long, Director of Corporate & Development Services (Jan 8/15) re: 2015 Committee Structure and Council Appointments.	Given Council approval of appointments to committees and external agencies, advise Regional District of Mount Waddington of additional appointments.	JL		
<b>REGULAR COUNCIL MEETING OCTOBER 14, 2014</b>				
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>	
Minutes October 7, 2014. Recommendation: "THAT Council considers negotiating a right of first refusal with the owners of 7395 Market St, 7385 Market St. and 7375 Market St. for the purpose of adding to the waterfront park area."	b)THAT Council directs staff to undertake the work necessary to try and obtain first rights of refusal with the owners of the properties addressed as 7375, 7385 and 7395 Market Street for the purpose of potentially purchasing these properties in future, and adding them to the District's waterfront park area. • Contact property owners as requested	JL	Letters and draft agreements prepared and sent to property owners. Waiting for reply from one property owner.	
<b>REGULAR COUNCIL MEETING July 8, 2014</b>				
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>	
Draft minutes - Op Scvs Comm meeting held June 19/14. Recommendation to Council: "THAT the District denies the request for designated moorage at Fishermans Wharf for the 2014 season AND THAT the charter boat operators be invited to come to the Operational Services Committee in the fall to allow more time for discussion and to schedule any operational changes needed."	Recommendation approved as presented. • Contact charter boat operators and advise.	RD	Coming to January 22, 2015 Operational Services Committee meeting.	
<b>REGULAR COUNCIL MEETING December 10, 2013</b>				
Airport Waste Water Treatment Plant	Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant • Advise MOE - Investigate funding partners	RD	Developing Stakeholder Committee	

DISTRICT OF PORT HARDY

POLICY MANUAL

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COUNCIL POLICY  
FINANCE

FEE FOR SERVICE / HONORARIUMS / GRANTS-IN-AID

POLICY # CP2.7

Approved: July 10, 1996 Last Amended: June 12, 2007

Page 1 of 1

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- A. Council must in its annual budget allocate funds for disbursement to non-profit groups which would be evaluated on individual merit. The donation may be made in kind or cash.

District advertising of the grants-in-aid policy will be done in May and August for the next budget year.

Requests for grants-in-aid must be made in writing by the September 30<sup>th</sup> for consideration for the next budget year.

Requests will be reviewed upon submission. Individual merit and available funds will dictate Council's decision.

An application for a grant-in-aid will include the following:

- 1) Detail of how the assistance is to be used.
- 2) A recent financial audited statement.
- 3) Detail, if necessary, the use of fund being raised.

- B. Receipt of Late Grant in Aid Application

The Council may consider a late Grant in Aid application only if unallocated funds remain in the Grant-in-Aid Budget.

Requests will be forwarded to the Director of Financial Services for determination of available funding. If funding is available, the DFS will forward the application to Council for consideration.

- C. Requests for Discounts on User Rate Fees

The District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw.

Upon receipt of requests, staff will:

1. advise the organization requesting the discount of this policy; and
2. provide them with information on the District's Grant In Aid Policy

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DISTRICT OF PORT HARDY

POLICY MANUAL

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COUNCIL POLICY  
FINANCE

POLICY TO PROVIDE FINANCIAL  
SUPPORT FOR SPORT COMPETITORS

POLICY # CP2.18

Approved: September 8, 2009

Page 1 of 1

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**PREAMBLE**

This policy is set to determine the amount of financial support, if any, that should be given to local sports competitors who are competing at a provincial, inter-provincial or national level. Consideration may be given to either individuals or teams who may be competing. Council will take into account the number of members on a team and the financial support available to them through their sports' affiliation. It is recognized that, while costs are greater for a large team, they also have a benefit of numbers for fundraising purposes.

**POLICY**

Applicants

1. Applicants are to present Council with:
  - A letter noting all details of the event they will attend, the number of players and coaches attending and mode of transportation;
  - A statement of their proposed expenses and all financial assistance that is available to them;
  - Proposed fundraising; and
  - Portion of costs payable by individual.
2. Up to \$500 may be donated to the applicant, to be judged on the basis of need.
3. Souvenir pins may be given to each participant.
4. A large District flag may be loaned to the participants for display at the event.

District of Port Hardy

1. Requests will be forwarded to the Director of Financial Services (DFS) for determination of available funding. If funding is available, the DFS will forward the application to Council for consideration.
2. The DFS may establish a reserve account to fund these donations and payments to the fund will be included in the annual budget.

Resolution number 2009-175

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**B.C. Hockey Championships**  
**Playoff Schedule Template**  
**Nine Team Format - Bantam Tier 3**  
**Tri Port MHA - Port Hardy Arena**

Day	Game #	Start Time	Teams
Sun. Mar. 15	1	9:00 AM	A1 vs A3
Sun. Mar. 15	2	11:30 AM	B1 vs B3
Sun. Mar. 15	3	2:00 PM	A2 vs A4
Sun. Mar. 15	4	4:30 PM	B2 vs B4
Sun. Mar. 15		7:00 PM	Opening Ceremonies
Sun. Mar. 15	5	7:30 PM	B3 vs B5

Ice Rental  
Booking  
Time

9:00 AM

13.5 hrs

10:30 PM

Day	Game #	Start Time	Teams
Mon. Mar. 16	6	9:30 AM	B2 vs B1
Mon. Mar. 16	7	12:00 noon	A3 vs A2
Mon. Mar. 16	8	2:30 PM	B4 vs B5
Mon. Mar. 16	9	5:00 PM	A4 vs A1
Mon. Mar. 16	10	7:30 PM	B3 vs B2

9:30 AM

13.0 hrs

10:30 PM

Day	Game #	Start Time	Teams
Tues. Mar. 17	11	7:00 AM	B1 vs B4
Tues. Mar. 17	12	9:30 AM	B5 vs B2
Tues. Mar. 17	13	12:00 noon	A1 vs A2
Tues. Mar. 17	14	2:30 PM	A3 vs A4
Tues. Mar. 17	15	5:00 PM	B5 vs B1
Tues. Mar. 17	16	7:30 PM	B4 vs B3

7:00 AM

15.5 hrs

10:30 PM

Day	Game #	Start Time	Teams
Wed. Mar. 18	17	8:00 AM	1st Div. A vs 2nd Div. B
Wed. Mar. 18	18	11:00 AM	1st Div. B vs 2nd Div. A
Wed. Mar. 18	19	5:00 PM	Losers Division Finals
Wed. Mar. 18	20	8:00 PM	Winners Division Finals

8:00 AM

6.0 hrs

2:00 PM

5:00 PM

6.0 hrs

11:00 PM

**54.0 hrs**



## DISTRICT OF PORT HARDY MEMORANDUM

**TO:** Mayor and Council  
**FROM:** Rick Davidge, CAO  
**SUBJECT:** BC Hydro Tier Rates  
**DATE:** January 23, 2015

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Further to Council's request I have discussed this item with my colleague at the Mount Waddington Regional District. The attached Draft Resolution and background is well prepared by Mr. Fletcher. Although we note that there have been similar resolutions in the past we feel it is worthwhile to continue to bring attention to this matter.

## **Draft Resolution for AVICC**

*Submitted By RDMW & District of Port Hardy (January 16, 2015 version)*

*WHEREAS* BC Hydro has adopted a two tiered rate structure to encourage energy conservation with the lower rate threshold based on approximately 80% of the provincial average household consumption of electricity;

*AND WHEREAS* this average was weighted from the consumption patterns of two-thirds of BC households that use natural gas for their heating, hot water and cooking energy requirements;

*AND WHEREAS* BC hydro has reduced the upper price threshold from 1600 kilowatt hours to 1350 kilowatt hours for the bi-monthly billing period;

*AND WHEREAS* most households in rural and remote communities do not have access to natural gas and cannot reduce their consumption by conservation measures sufficiently to avoid the higher tiered rate;

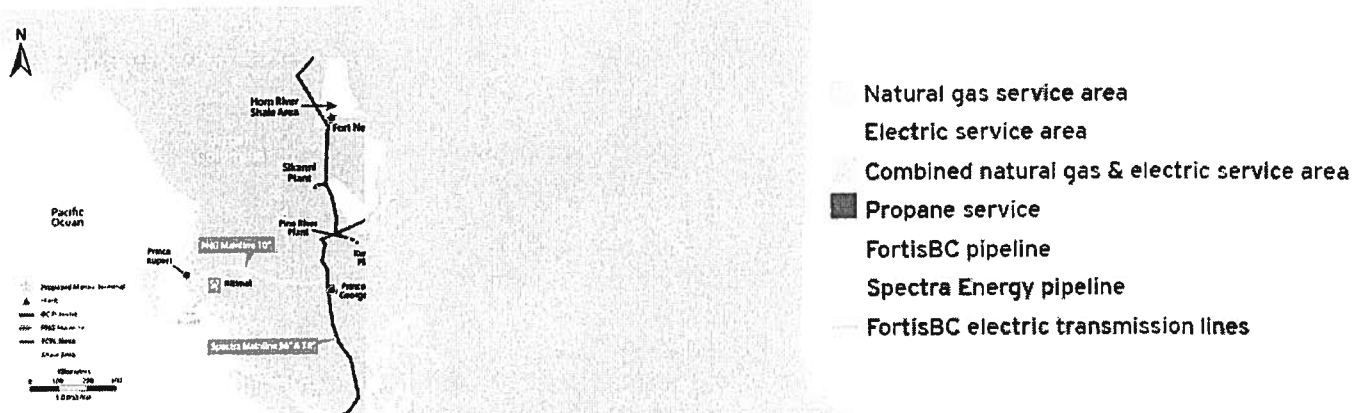
*THEREFORE BE IT RESOLVED* that UBCM request the BC Utilities Commission to review the electrical tariff structure and increase the amount of kilowatt-hours that qualify for the lower rate in all areas that do not have natural gas service.

## Background

In 2008, BC Hydro applied to the BC Utilities Commission (BCUC) to approve a two tiered rate increase that was intended to encourage energy conservation (*BC Hydro 2008 Residential Inclinig Block Application*). The submission was driven in part from the Provincial government's 2007 BC Energy Plan which mandated that 50% of BC Hydro's increment needs were to be from conservation by 2020. The application included extensive research into rate models that concluded that this would be the most effective to encourage energy conservation while remaining revenue neutral. All residential customers were to pay the new rate, except farms and residents of Bella Bella who would continue to pay a flat rate. BC Hydro stated that *"The design shields the vast majority of BC Hydro's residential customers from incremental, unacceptably large bill impacts, again under a reasonably wide range of cost of service and revenue requirement scenarios."* However, they also stated that about 334,000 customers with more than 14,500 kwh of annual consumption would be paying more than they would with flat rate structure. No analysis was undertaken to show where these customers lived, even though the tier levels were derived from an average usage calculated on the consumption patterns of all users, including the 70% who don't use electricity to heat their homes (primarily using natural gas).

Unfortunately, what the two tiered pricing did not consider that all their non-agricultural customers in rural and remote areas have no option to avoid the higher rate by utilizing natural gas for their heating, hot water and even cooking needs. While oil and propane are options for many rural residents, they are considerably more expensive than both gas and electricity. Wood is also a heating option for some rural residents but depends on a local dependable supply, often expensive structural modifications and may have an adverse impact on community air quality. The sponsors contend that the two tiered rate structure does not meet the BCUC requirement that rates must be *"fair, just and not unduly discriminatory"*, because the they discriminate against all non-farm residents living in primarily rural areas that have no natural gas service.

### BC Natural Gas Serviced Areas:



### **Previous UBCM Resolutions**

The resolutions below were adopted by UBCM in 2013 and focused on the impact of the rate increase on low income consumers as well as those not served by natural gas. It appears that the resolutions were ignored and, contrary to the Keremeos resolution request (C5), the threshold level for the 50% higher tier 2 rate (11.27cents per kwh) was dropped to 1350kwh per bi-monthly billing period.

### **2013 UBCM Resolutions:**

#### **B85 TIERED ELECTRICITY RATES Greenwood**

WHEREAS the British Columbia Utilities Commission, which regulates energy utility rates in the province of BC, has approved a tiered electricity rate structure so that within a two-month billing period one rate is charged for power usage up to 1,600 kWh, but a higher rate is levied on power usage over 1,600 kWh;

AND WHEREAS low-income residents of BC are specifically vulnerable to such a tiered rate structure because they often live in rental facilities, with limited resources or options to reduce electricity usage: THEREFORE BE IT RESOLVED that UBCM call on the provincial government to review the impact of a tiered electricity rate structure on low-income British Columbians, and amend the tiered rate structure to minimize the impact on those in our society who are less fortunate and have limited options to reduce their electricity usage.

*NOT PRESENTED TO THE ASSOCIATION OF KOOTENAY & BOUNDARY LOCAL GOVERNMENTS  
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION: **Endorse with Proposed Amendment***

*THEREFORE BE IT RESOLVED that UBCM call on the provincial government to review the impact of a tiered electricity rate structure on low-income British Columbians;*

***AND BE IT FURTHER RESOLVED that if the results of the review of the tiered rate structure reveal a negative impact, that amendments be made to minimize the effect for those less fortunate and those who have limited options to reduce their electricity usage (i.e. no access to natural gas).***

#### *UBCM RESOLUTIONS COMMITTEE COMMENTS:*

*The Resolutions Committee advises that the UBCM membership has not previously asked that the Province review the impact of a tiered electricity rate on low income citizens and amend the tiered structure to minimize the impact on those less fortunate who have limited options to reduce their electricity usage. The sponsor has identified that some citizens on low/fixed incomes do not have the financial capacity to undertake energy efficiency upgrades and may not have access to cheaper energy options such as natural gas to offset their electricity usage.*

*UBCM members have endorsed previous resolutions that have supported postage stamp, cost-based rates for electricity (1996-B7; 2001, 2002 and 2003 UBCM energy policy positions). In 2004, members endorsed resolution B87 which objected to BC Hydro's proposed increase in electricity rates. Prior to that, resolution 1992-B99 requested that BC Hydro be encouraged to promote electric heating at equitable rates in homes that are adequately insulated, especially in areas where natural gas service is not available. Members have also endorsed resolutions seeking programs/supports for seniors and low income citizens related to affordable housing, free bus passes, and social assistance programs (2005-B48; 2002-B69)*

*The Committee is proposing an amendment that would place the sponsor's request in a staged approach; if the tiered structure does reveal negative impacts on low income citizens, then the request for amendments be brought forward to address the negative impacts that are discovered as part of the review.*

*See also resolutions C7 and C8.*



**RESPONSE to B85: Ministry of Energy and Mines**

The BC Utilities Commission (BCUC) approved rate increases and a conservation rate structure for FortisBC's residential customers effective January 1, 2013. FortisBC's conservation rate consists of two block rates. A lower rate is applied to the first two-thirds of average consumption and a higher rate is applied to the remaining third. The higher rate on above-average consumption is designed to provide a price signal to encourage customers to use less electricity and make investments in energy efficiency.

BC Hydro has the same structure for its residential rates. The average customer will not pay more under this new rate structure. In fact, 75 percent of customers will see their bills stay the same or go down. However, larger homes and homes with electric space or water heaters or other amenities such as hot tubs or swimming pools may see higher bills.

While the Ministry is monitoring the impact of the conservation rate structure, FortisBC is a privately-owned utility and its rates are regulated by the BCUC.

**C8 RATE STRUCTURE FOR ELECTRICITY Keremeos**

WHEREAS the British Columbia Utilities Commission (BCUC) has recently required the electrical utility providers to introduce a two-step rate structure to encourage energy conservation;

AND WHEREAS many consumers rely on electricity as their main source of heat as they do not have access to natural gas;

AND WHEREAS many people on low or fixed incomes do not have the financial means to upgrade their homes to energy efficient standards to benefit from these rates;

AND WHEREAS the current rate structure presents a financial hardship to many consumers:

THEREFORE BE IT RESOLVED that UBCM ask the BC Utilities Commission to review the electrical tariff structure and increase the amount of kilowatt-hours that qualify for the lower rate.

*ENDORSED BY THE SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION*

*UBCM RESOLUTIONS COMMITTEE COMMENTS:*

*Refer to resolution B85.*

The two tiered rate applies to Fortis customers, as well:

## Opponents quickly dismiss FortisBC rate report

November 7, 2013 · 4:34 PM

0 Comments

FortisBC's new two-tier electricity rate is working as expected but drawing an undue share of criticism, the company said in a new report that's already been written off by one opponent.

"The group that is negatively affected is far smaller than is reflected by the publicity garnered by the rate," reads a portion of the report, which examines impacts of the so-called conservation rate and was filed last week with the B.C. Utilities Commission.

After receiving 150 customer complaints, the BCUC ordered FortisBC to study the effects of the new rate structure, which was implemented in July 2012 to decrease energy use.

Under the new system, which was mandated by the provincial regulator under direction from the B.C. government, the cost of electricity in a two-month billing period was reduced for all consumption under 1,600 kilowatt-hours, but increased for power used above that threshold.

"The results show that customers with electric heat and without access to natural gas have higher than average annual consumption which leads to a higher than average impact due to the implementation," the report concluded.

Nick Marty, who lives with his wife near Osoyoos and is one of many rural FortisBC customers for whom natural gas is not available, instead relies on electricity to run a heat pump.

His power bill for the two months ended mid-April 2012 was \$626.79 under the old flat rate. It rose to \$757.45 for the same period in 2013 with the new two-tier rate, despite the couple's usage actually declining by 89 kWh to 5,848.

"The impact is seasonal, right? In the middle of winter, I get clobbered," said Marty, who retired six years ago from the energy policy branch of Natural Resources Canada.

"Basically what it is, is a wealth redistribution rate. It's taking money from rural customers and in effect, recycling it back to city dwellers."

FortisBC's study assessed the bills of 97,000 residential customers and found that 70 per cent of them are paying less under the conservation rate.

It also determined that 8.2 per cent of customers saw an increase of between 10 and 20 per cent on their bills, and 0.4 per cent of ratepayers endured a spike of more than 20 per cent.

“The report didn’t bring anything new that we didn’t already know, that people who rely on electric heat only and the ones who don’t have the means to hook up to gas are the worst off,” said Keremeos Mayor Manfred Bauer, who’s been leading political opposition to the conservation rate.

He noted, however, that people who are hardest hit, like pensioners, are least able to afford the increase.

Prior to the report’s publication, politicians had called for an adjustment of the rate’s 1,600 kWh threshold, but FortisBC has indicated that’s easier said than done.

The problem lies in the BCUC’s requirement that the new rate be revenue neutral, that customer impacts fall within an approved range, and that it result in power conservation.

“To move the threshold up would mean we’d have to move one of the rates and that would then mean some customers are going to pay more,” said FortisBC spokesman Neal Pobran.

“If there are changes, there’s going to have to be some sort of trade-off between conservation encouragement and customers paying for this change.”

It’s unclear what the BCUC will do with the study.

“We have received the report and will begin its review in the near term,” Kristine Bienert, the BCUC’s acting director of customer relations, said in a statement.

“Until it has been reviewed, I am unable to comment on the commission’s next steps nor the timeline.”

All told, the conservation rate has saved between 23 million and 52 million kWh of electricity in its first year, the report estimated.

That’s enough to power up to 1,766 average Canadian homes for a year, according to Statistics Canada data.



January 12, 2015

VIA E-MAIL  
Ref: 220378

His Worship Mayor Hank Bood and Council  
District of Port Hardy  
7360 Columbia St  
Port Hardy BC V0N 2P0  
E-mail: [general@porthardy.ca](mailto:general@porthardy.ca)

Dear Mayor Bood and Council:

**Re: Community Poverty Reduction Strategy Stakeholder Forum**

Thank you for your continued participation in the Community Poverty Reduction Strategy. We are writing to you today to provide some background information for your new council members, and to invite your community to participate in an upcoming Forum to discuss the Strategy.

As you may know, this initiative was jointly announced in April 2012 by the Ministry of Children and Family Development (MCFD) and UBCM. With the understanding that there is no one-size-fits-all solution to poverty, UBCM recommended seven communities — Cranbrook, Kamloops, New Westminster, Port Hardy, Prince George, Stewart and Surrey — as pilot communities to reflect a mix of urban, rural and remote communities across British Columbia. MCFD hired family consultants to work collaboratively with community partners to build local teams, with the goals of identifying the key barriers families face, connecting families to the services they need, and creating community plans that innovatively work towards addressing the barriers.

In May 2014, we published a progress report on the Strategy, which details each community’s action plans, their unique concerns and priorities, and the supports provided to that community. The report can be found at: [www.mcf.gov.bc.ca/pdf/community\\_poverty\\_reduction.pdf](http://www.mcf.gov.bc.ca/pdf/community_poverty_reduction.pdf).

One of the recommendations from the report is to host a second Community Poverty Reduction Strategy Stakeholder Forum. We have booked March 27, 2015, for the event, and hope that two to three representatives from your community will be able to attend. Ideally, the representatives would be an elected official, a local government staff member and a community member. It will be an all-day event and will take place in Richmond, British Columbia. We will provide more information once the details have been finalized. If you are outside the Lower Mainland and require financial assistance to attend the event, please let us know as we have some funds to help cover travel and accommodation costs.

.../2

We are also asking Forum attendees to fill out the attached survey so we can better understand any concerns you may have with the Strategy and tailor the event to make the best use of your time and energy. Please send your responses to Marylyn Chiang, staff support for the Healthy Communities Committee, by Friday, January 23, 2015, at: [mchiang@ubcm.ca](mailto:mchiang@ubcm.ca) or by fax: 604 270-9116.

Thank you again for your participation in the Strategy. We value your continued input and recommendations for the next phase of this initiative. Should you have any questions, please feel free to contact Marylyn Chiang at 604 270-8226, ext. 110.

Sincerely,



Al Richmond  
Chair  
Healthy Communities Committee



Mark Sieben  
Deputy Minister  
Ministry of Children and Family Development

Enclosure

pc: Chief Administrative Officer  
Marylyn Chiang

January 6, 2015

Attention: Chief Administrative Officer

**Re: CivicInfo BC Membership Renewal, 2015**

Dear Colleagues,

Enclosed with this letter, please find your 2015 renewal notice for membership in the CivicInfo BC Society.

Thanks to your ongoing support, CivicInfo BC ([www.civicinfo.bc.ca](http://www.civicinfo.bc.ca)) continues to provide local governments with a wide range of heavily-used information services, including but not limited to:

- A comprehensive and current online directory of BC local governments and related agencies.
- A surveys and statistics reporting service that can generate instant and customized reports.
- Information bulletins that provide a summary of select local government survey results.
- A legislative calendar that highlights key dates from 31 statutes and regulations.
- A database of local government grant opportunities.
- Local government news releases and a media headline feed (@BCHeadlines) updated daily.
- An online library with thousands of relevant and practical documents.
- A searchable database of local government practices and innovations.
- A listing of training opportunities for local government employees and officials.
- A directory of private sector firms known to do business with BC local governments.
- Weekly newsletters, often featuring important news and innovations.

Your continued membership supports open access to all these services, used daily by thousands of local government employees and elected officials.

Other membership benefits include:

- Access to password-protected salary and remuneration surveys.
- Access to a member console / contact list tool, through which you may create tailored e-mail distribution lists for sending letters, council resolutions, and other materials to any or all of BC's local governments.
- The ability to publish announcements in our e-newsletters, sent weekly to 3,300 subscribers.
- Complimentary postings (RFPs, RFQs, RFEIs) on our heavily used Bids & Tenders service.
- Discounted pre-paid posting packages for our enormously popular local government job board, the largest of its type in Canada.
- One free Lync 2010 Video Conferencing licence (by request).
- The opportunity to participate in the governance of the CivicInfo BC Society.

Highlights from the past year, and information about what to expect in 2015, can be found on the attached information and fact sheet.

As always, your continued support is extremely important and we strongly encourage you to renew your membership quickly. If you have any questions at all, please don't hesitate to contact our staff in Victoria at 250-383-4898, or e-mail [info@CivInfoBC.ca](mailto:info@CivInfoBC.ca). We look forward to serving you in the year ahead.

Sincerely,



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Linda Tynan  
President, CivInfo BC Society  
& CAO, Village of Nakusp

Enclosures

cc: Corporate Administrator  
Financial Administrator

**CivInfo BC Board of Directors (Alphabetical by Last Name)**

Brian Carruthers – CAO, Cowichan Valley Regional District

Paul Gipps – CAO, Fraser Valley Regional District

Gord Howie – CAO, District of Sooke

Margaret Inoue – Marketing & Economic Development Officer, District of Wells

Rob Mayne – Divisional Director, Corporate and Protective Services, City of Kelowna

Reiko Tagami – Resolutions Coordinator, Union of BC Municipalities



1441 16<sup>TH</sup> AVENUE  
CAMPBELL RIVER, BC V9W 2E4  
TELEPHONE: (250) 286-7200  
FAX: (250) 286-7222

January 16, 2015

Dear Stakeholder:

**Re: Nanwakolas Council First Nations Employment and Training Strategy Project - Phase 1**

This initiative of developing an employment and training strategy with Nanwakolas member First Nations is identified as an implementation priority in the *2014 Nanwakolas Community Wellbeing and Capacity Strengthening Plan*. This plan was developed with the member First Nations with the objective of identifying community wellbeing and capacity strengthening priorities of the Nations and developing an implementation plan of working with the members to address them. "Supporting the creation of meaningful employment and careers for the Nations' members to help them achieve financial stability and independence" is a statement in the plan that captures this wellbeing priority.

The Nanwakolas member First Nations currently include the following:

- Mamalilikulla Qwe'Qwa'Sot'Em
- Tlowitsis
- Da'naxda'xw Awaetlala
- Gwa'sala Nakwaxda'xw
- Wei Wai Kum
- Kwiakah
- K'omoks

The geographic region of the collective traditional territories of the Nanwakolas member First Nations encompasses the regional district boundaries of Comox Valley, Strathcona and Mount Waddington and extends up into the adjacent mainland inlets.

**Your participation in and input on this project will be critical for us to build a strong employment and training strategy that is directly linked to and aligned with workforce requirements. Stakeholder involvement will enable us to identify key skills and training required for major projects, business initiatives and employers within the geographic scope of this project**

Nanwakolas acknowledges there are many stakeholders with interests and roles in supporting work force development in our region and this project intends to engage with all relevant stakeholders to ensure the utility and application of a First Nations employment and training strategy for the area.

The scope of Phase 1 is to identify key stakeholders and confirm their participation in a Nanwakolas-led Employment and Training Strategy, collect First Nations workforce information and develop a comprehensive work plan including optimal research and engagement strategies to guide the Phase 2 strategy development and implementation planning activities; the completion of Phase 1 is targeted for April 30, 2015.



Nanwakolas has selected a qualified and reputable consultancy that specializes in human resources management and work force planning and development, and that has extensive experience working with First Nations on such matters. The company is **Human Capital Strategies (HCS)**, the principal consultant is Kerry Jothen, and his team includes Dave Bazowski and Brian Cruise, both of Campbell River.

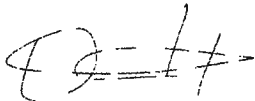
The team has the relevant First Nations, regional, project management and strategy development experience to address our project requirements. Collectively they have completed over 50 First Nations and Aboriginal-related and North Vancouver Island projects as consultants over the last decade.

We are pleased to introduce Kerry and his team by way of this letter and look forward to working with them and representatives of your organization in carrying out the work set out in this project.

An important factor in the success of this initiative will be the degree to which key players of the labour market landscape in the region participate in the development of the Nanwakolas First Nations employment and training strategy. HCS will be in touch with you to obtain your perspective and information workforce requirements in our region.

If you have any questions or would like to discuss further please contact, Kerry Jothen, email: [kjothen@humancapitalstrategies.ca](mailto:kjothen@humancapitalstrategies.ca) or (250) 213-9231.

Sincerely,



Dallas W. Smith  
President, Nanwakolas Council



**DISTRICT OF PORT HARDY  
OPERATIONAL SERVICES COMMITTEE  
MINUTES OF THE MEETING HELD  
JANUARY 22, 2015**

**DRAFT**

Call to Order: Chair Rick Davidge, CAO

Time: 1:30 pm

Present: Chair: Councillor John Tidbury  
Councillors Rick Marcotte, Janet Dorward, Debbie Huddleston

Also Present: Sean Mercer, Operational Manager  
Jeff Long, Director of Corporate and Development Services  
Dave Pratt, Harbour Manager  
Susan Bjarnason, Recording Secretary

Citizens: 3

OP SCVS  
2015-001  
AGENDA  
APPROVED AS  
PRESENTED

1. Appointment of Committee Chair

Moved/Seconded/Carried

THAT Councillor Marcotte is appointed as Committee Chair.

2. Schedule of Meetings

Moved/Seconded Carried

THAT the Operational Services Committee meeting dates be set for the third Thursday of each month at 4:00pm.

3. Approval of Agenda

Moved/Seconded/Carried

THAT the agenda be approved as amended.

2. Delegation

a) Mr. Mike Haffenden was unable to attend and will be invited to the next Operational Services Committee meeting in February.

b) Mr. Dave Connor, Mr. Dave Summers and Mr. Trevor Okimaw discussed with the Committee the need for reserved moorage and parking for some charter boat operators. They told the Committee that annually they produce enough business in Port Hardy to generate over 400 hotel room nights as well as over 500 restaurant meals and that the business is only expected to increase in the next few years. Councillor Dugas asked the group if they had approached the Quarterdeck Inn for a discount on moorage. Mr. Connor explained that Quarterdeck is a private marina and as a general rule private venues are not accepting of outside charter companies as their patrons pay a fee for the security and exclusiveness of privacy.

David Pratt, Harbour Manager joined the meeting by phone at 1:37pm.

OP SCVS  
2015-002  
MEETING  
SCHEDULE

OP SCVS  
2015-003  
AGENDA  
APPROVED AS  
AMENDED

Mr. Connor presented to the Committee a letter explaining how having a dedicated place to safely embark and disembark passenger would be beneficial to them. He asked that the Committee look at dedicating the loading zone (the inside float of the loading zone dock) to be available to other vessels for day use between 6:00 am and 3:00pm and then available for the charter boats after that time.

Mr. Summers told the Committee that he promotes many businesses on the North Island including Gods Pocket for their excellent scuba diving, cave guides for the Little Houston Caves, Port Hardy Tourism Centre and especially Hardy Buoys Smoked Fish.

Councillor Dugas asked Mr. Pratt how many boats can be accommodated at that location. Mr. Pratt told the Committee that even with another finger added the maximum amount of vessels would be ten in total.

Councillor Marcotte asked the group how reserved spots would work and if they would be willing to pay for that privilege. Mr. Connor told the Committee that he would be willing to pay a little more and that he felt with proper signage no further policing would need to be done. In the event that it did, he said he had no problem letting other vessels know they were not allowed to moor there.

Councillor Marcotte thanked the group for coming to the meeting and told them they would be invited back soon for more discussion.

To be brought forward under New Business

3. Minutes

Minutes of the Operational Services Committee meeting held October 16, 2014.

Moved/Seconded/Carried

THAT the minutes of the Operational Services Committee meeting held October 16, 2014 be approved as presented.

4. Business Arising / Unfinished Business

a) Action Item Review.

b) Pacificus Biological Services Ltd presented Report *Fishing Guided and Eco-Tourism Centre Pilot Program Options to the Committee for information.*

5. Correspondence

None

6. Staff Reports

None

7. New Business

a) Byng Road Flood Control and Drainage

OP SCVS  
2015-004  
MINUTES  
OCTOBER 16,  
2014 APPROVED

ACTION ITEMS  
REVIEW

FISHING GUIDE

OP SCVS  
2015-005  
ADJOURNMENT

Mr. Davidge presented a brief overview of the Aplin Martin Report to the Committee explaining that it was in the budget for this year. The Committee looked through the Introduction of the report and Mr. Davidge showed them the main drainage areas.

He told the Committee that the next phase is expected to be around \$35,000 to \$45,000 to clear in behind the homes with a survey to show the height of the home and the potential height of the creek.

The Committee discussed the amount of excavating and filling to individual property owners have done. The filling has increased the height of the properties to keep them dry but the water then flows to the next neighbour.

Sean Mercer and Councillor Dugas have walked that area in questions and told the Committee that most of the flooding occurs in the North end with next to nothing at the Airport end.

The Committee ended the discussion noting that it was the first subdivision built in Port Hardy prior to us being incorporated, Box culverts that were put in the area and that Wah Wese Creek has fisheries values that will need to be addressed.

b) New Fort Rupert School, Reservoir, Fire Flow

Mr. Davidge told the Committee that the report from Kerwood Leidel is now complete. It was submitted to the Kwakiutl Band and he hopes it can be released to the District of Port Hardy for discussion. Mr. Davidge said the engineer hopes to be up here in the first week of February.

Councillor Dugas explained the need for the current pipe size to be increased along the Beaver harbour Road area from 6 inch to 10 inch which would help with the water pressure for some of the houses in the Peel Street area and that we all need to be realistic on how quickly this project can be done.

Moved/Seconded Carried

THAT the Operational Services Committee request Council to send letter to the Kwakiutl Band to provide them with an update on the school development study.

c) Councillor Marcotte commented on:

He requested a light pole be put up at North Island Cottages at the pump out station. He said one was put up but it not in the right place and the area is still very dark. He would also like to see a crosswalk put in;

d) The sidewalk beside the Post Office on Shipley and the Coast Guard building needs to be built up for safety and accessibility;

e) Sidewalk access especially for handicap people in wheel chairs is blocked by the old Seagate fencing heading to Seagate Wharf.

Sean Mercer will check into these items.

f) Ball Fields are in need of work. It is in their budget package to look at.

g) Mr. Davidge presented to the Committee a letter from Steve Legge of BC Timber Sales

Councillor Marcotte asked that Mr. Legge be invited to the next meeting in February to discuss their proposed activities and any concerns that the Committee may have.

h) Charter Boat Group concerns.

Moved/Seconded Carried

THAT the Operational Services Committee request that staff and the Harbour Manager work with this charter group to come up with an agreement that can be brought back to Council for their discussion.

8. Next Meeting: February 19, 2015 at 4:00pm

Upcoming Meeting dates: March 19  
April 16  
May 21

9. Adjournment:  
THAT we adjourn

Time: 3:10pm