



## **DISTRICT OF PORT HARDY**

# **AGENDA COUNCIL MEETING 7:00 PM, TUESDAY, MARCH 28, 2017 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET**

**Mayor:** Hank Bood  
**Councillors:** Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson,  
John Tidbury, Leighton Wishart

**Staff:** Allison McCarrick, Chief Administrative Officer  
Heather Nelson-Smith, Director Corporate Services  
Abbas Farahbakhsh, Director Operational Services  
Adrian Maas, Director of Finance  
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR COUNCIL MEETING  
7:00 PM TUESDAY, MARCH 28, 2017  
Council Chambers - Municipal Hall**

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<u>Page</u>	<b>A. CALL TO ORDER</b>	Time:
	<b>B. APPROVAL OF AGENDA AS PRESENTED (or amended)</b>	
	Motion required.	1.            2.
	<b>C. ADOPTION OF MINUTES</b>	
1	1. Minutes of the Special Council meeting held March 14, 2017.	
	Motion required	1.            2.
2-3	2. Minutes of the Committee of the Whole Meeting held March 14, 2017.	
	Motion required	1.            2.
4-6	3. Minutes of the Regular Council meeting held March 14, 2017.	
	Motion required	1.            2.
	<b>D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL</b>	
	None	
	<b>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</b>	
7	1. Council Action items. For information.	
	<b>F. CORRESPONDENCE</b>	
8-9	1. Hon. Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Greg Kylo, Parliamentary Secretary, The BC Jobs Plan (Mar.13/17) re: Update on The BC Jobs Plan. (Full 5 Year Plan Update in Reading File) For information.	
10	2. Copy of letter from Darrell Fox, The Terry Fox Foundation (Mar.7 2017) re: Melinda Dennison, thank you for support for Terry Fox Run. For information.	
11-12	3. Jenny Byford, Advocacy Lead, BC and Yukon, Canadian Cancer Society (March 2017) re: Municipal endorsement of provincial smoke and vape-free outdoor public places legislation.	
	Motion / direction	1.            2.
	<b>G. NEW BUSINESS</b>	
	No New Business in agenda package.	
	<b>H. COUNCIL REPORTS</b>	
	1. Verbal Reports from Council members.	
	<b>I. COMMITTEE REPORTS</b>	
13-15	1. Draft minutes of the Tourism Advisory Committee meeting held March 8, 2017. For information.	

- 16-18 2. Draft minutes of the First Nations Relations Committee meeting held March 14, 2017. For information.
- 19-21 3. Draft minutes of the Parks & Recreation Review Committee meeting held March 15, 2017.
- a. Parks & Recreation Review Committee Recommendation to Council  
*THAT the Parks & Recreation Review Committee recommend to Council that the District of Port Hardy participate in the North Island Marine Mammal Stewardship Association / Vancouver Island North Whale Heritage Site designation project AND THAT staff inquire as to the minimum funding required to have a seat at the table.*
- 22-23 b. Emails to/from Allison McCarrick, CAO and Pat English, Manager of Economic Development, Regional District of Mt. Waddington (March 16/17) re: Whale Heritage. For information
- Motion / direction 1. 2.
- 24-25 4. Draft minutes of the Operational Services Committee meeting held March 20, 2017. For information.

**J. STAFF REPORTS**

No Staff Reports in agenda package.

**K. CURRENT BYLAWS AND RESOLUTIONS**

None

**L. PENDING BYLAWS**

1. Bylaw1062 -2017 Tax Rate for 2017.

**M. INFORMATION AND ANNOUNCEMENTS**

March 27-29 Aboriginal Business Match – Civic Center  
March 28 Regular Council meeting, 7:00 pm Council Chambers  
March 29 Bear Smart Open House 6:30 pm Council Chambers  
March 30 Bear Smart, Crystal McMillan Meeting with Council 10:00 am  
March 31 Committee: OH&S 8:30 am Council Chambers  
April 3-6 Auditors in Council Chambers  
April 7-9 AVICC Convention, Campbell River  
April 11 First Nations Relation Committee 3:00 pm Council Chambers  
April 11 Regular Council meeting 7:00 pm Council Chambers  
April 12 Heritage Society 7:00 pm Council Chambers

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

Motion required 1. 2. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY  
SPECIAL COUNCIL MEETING  
TUESDAY MARCH 14, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services; Abbas Farahbakhsh, Director of Operational Services

**REGRETS:** None

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 5:48 pm

**B. APPROVAL OF AGENDA AS PRESENTED**

**Moved/Seconded/Carried**

THAT the agenda for the Special Meeting of Council March 14, 2017 be accepted as presented.

SC2017-017  
AGENDA  
ACCEPTED AS  
PRESENTED

**C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)**

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to *Community Charter*.

SECTION 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

SC2017-018  
CLOSE  
MEETING TO  
PUBLIC  
COMMUNITY  
CHARTER  
SEC90(1) (e)

**Moved/Seconded/Carried**

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(e).

**D. ADJOURNMENT**

**Moved**

THAT the Special Meeting of Council adjourn.      6:15 pm

SC2017 -019  
ADJOURNMENT

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR



**MINUTES  
DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, MARCH 14, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services, Adrian Maas, Director of Finance, Heather Nelson-Smith, Director of Corporate Services

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** 2

COW 2017-001  
APPROVAL OF  
AGENDA AS  
PRESENTED

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 6:23 pm

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Committee of the Whole meeting of March 14, 2017 be accepted as presented.

**C. DELEGATION**

No delegation

**E. NEW BUSINESS**

1. Pat English, Manager of Economic Development Regional District of Mount Waddington and Andrew Jones President of North Island Marine Mammal Stewardship Association (NIMMSA) re: Vancouver Island North Whale Heritage Site (VIN WHS).

Mr. Jones gave a presentation to Council on the Whale Heritage Site initiative. The presentation included information on:

- **Background**  
The Whale Heritage Site (WHS) initiative has been implemented by the World Cetacean Alliance (WCA) and is similar in scope to other eco-labels such as World Heritage Sites, Blue Flag Sites and International Dark Sky Areas. A WHS is an outstanding location where cetaceans are valued and people co-exist with them in authentic and respectful ways.
- **Criteria**  
Criteria for WHS focus on how people celebrate, benefit from, and seek to conserve the cetaceans that they value. Each site must meet 4 main criteria and 16 of 20 robust sub-criteria to qualify for accreditation.  
Criteria 1: Coexistence - The WHS has a responsible framework for managing the coexistence of people and cetaceans.  
Criteria 2 – Celebration - The WHS celebrates the close cultural association between cetaceans and people.  
Criteria 3 – Sustainability - The WHS aims to achieve an environmentally, socially, and economically sustainable balance between the natural environment, visitor expectations, and local business and community needs.  
Criteria 4 – Education - The WHS recipient has developed, and seeks to continually improve, its commitment towards research, education and awareness.
- **Why Vancouver Island North?**  
WHS accreditation will result in enhanced opportunities for sustainable economic, cultural and conservational development. The Vancouver Island North Whale

Heritage Site will provide other areas around the world with a model for the development of cetacean related values. WHS status may be a significant way to recognize the efforts of so many people and organizations in the local area.

- **Community Management**

Several regional government bodies, nongovernment organizations and tourist stakeholders have formed a VIN WHS Advisory Team to provide advice, oversee the application process, and raise the funds required for this initiative.

- **Executive**

Request to have participation from Port Hardy to join the executive board of NIMMSA. Recently NIMMSA requested that the Strathcona Regional District participate at a cost of \$10,000.

**Moved/Seconded/Carried**

THAT the Committee of the Whole meeting adjourns at 6:57 pm to reconvene following the Regular Council Meeting.

**The members returned to the Committee of the Whole agenda at 7:26 pm**

2. RCMP Annual Policing Priorities / Goals and Objectives

Council discussed the Annual Policing Priorities as presented by RCMP Staff Sgt. Wes Olsen at the February 28, 2017 Council meeting. Discussion included:

1) Substance Abuse - Alcohol

- Public Intoxication ( Extremely important to Council )

2) Crime Reduction - Property Crime (Residential and Business Break and Enters)

- Thefts From Vehicles (these were down considerably but we can still keep this initiative to ensure the numbers stay down)

- Aggressive Panhandling and Cause Disturbance issues at Liquor Store and Thunderbird Mall (New initiative) ( Extremely important to Council )

3) Violence - Domestic Violence

4) Police/Community Relations (on last years' APP but may extend this another year once I consult with Local First Nations Communities on what they wish to see as Policing Priorities for their communities) - Enhance relationships with First Nations Youth

- Enhance relationships with all youth

- Enhance relationship with Community

- Attendance at Special Events ( Filomi Days Parade)

- Foot/Bike Patrol during summer season

5) Work extensively with other committees, agencies on the various substance and homeless initiatives

6) Traffic - School Zones

- Impaired Driving (new)

- Distracted Driving, Speed, Seatbelts (new)

**F. ADJOURNMENT**

THAT the Committee of the Whole adjourns.

Time: 7:41 pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

COW 2017-002  
ADJOURN TO  
RECONVENE

COW 2017-003  
ADJOURNMENT



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
MARCH 14, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Fred Robertson, Rick Marcotte, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services and Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

**REGRETS:** None

**MEDIA:** North Island Gazette

**MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00 pm.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of March 14, 2017 be accepted as presented.

2017-038  
AGENDA MAR 14/17  
ACCEPTED AS  
PRESENTED

**C. ADOPTION OF MINUTES**

1. Minutes of the Regular Council meeting held February 28, 2017.

**Moved/Seconded/Carried**

THAT the Minutes of the Regular Council meeting held February 28, 2017 be accepted.

2017-039  
REGULAR COUNCIL  
MEETING FEB 28/17  
ACCEPTED

2. Minutes of the Special Council meeting held March 6, 2017.

**Moved/Seconded/Carried**

THAT the Minutes of the Special Council meeting held March 6, 2017 be accepted.

2017-040  
SPECIAL COUNCIL  
MEETING MINUTES  
MARCH 6/17  
ACCEPTED

**D. DELEGATIONS**

No delegations

**E. ACTION ITEMS**

1. Council action items were received for information.

ACTION ITEMS

**F. CORRESPONDENCE**

1. Joe Jewell, Equipment Manager Port Hardy Minor Hockey (Mar 3/17) re: Bottle Filling Station/Fountain for Arena, was received for information.
2. Gord Macatee, Commissioner, Office of the BC Ferries Commissioner (Mar 9/17) re: S.55 Application To Acquire Vessel For New Mid-Coast Route, was received for information. Deadline for stakeholder input is March 27, 2017.

Council discussion included:

- The capacity of the proposed new vessel in comparison to that of the Queen of Chilliwack.
- Past years' mid coast run statistics and the need to confirm them.
- That the Caribou-Chilcotan area is also affected by BC Ferries mid coast route and ferry configuration.

Councillor Robertson requested Council meet and discuss giving input for the requirements for a new vessel on the BC mid coast run. Councillor Robertson will obtain more information and will set up a meeting date for Council discussion in time to provide input to the Office of the BC Ferries Commissioner.

3. City of Courtenay News Release (Mar 8/17) re: Restricting Pay Parking at Hospitals was received for information.

Councillor Corbett-Labatt requested Council send a thank you letter to the City of Courtenay for their efforts in restricting pay parking at hospitals. Direction was given to staff to draft a letter of thanks.

4. Sabrina Dent, Chair North Island Relay for Life Committee (Feb 28/17) re: Noise Bylaw Exemption May 27, 2017.

Council discussed concerns regarding barriers closing the fire lane at Port Hardy Secondary. Council was advised the barriers are to stop people from parking in the fire lane during the event and that should emergency vehicles be required at the site the barriers are easily removed.

2017-041  
RELAY FOR LIFE  
NOISE BYLAW  
EXEMPTION

**Moved/Seconded/Carried**

THAT Council approves the request by Sabrina Dent for an exemption to Noise Bylaw 949 for Relay for Life May 27, 2017 from 6:00 pm to Midnight AND THAT the District provide barriers as requested.

**G. NEW BUSINESS**

No New Business

**H. COUNCIL REPORTS**

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Fred Robertson and Rick Marcotte reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

**I. COMMITTEE REPORTS**

No Committee Reports.

**J. STAFF REPORTS**

CLIMATE ACTION  
REVENUE  
INCENTIVE  
PUBLIC REPORT  
2016

- 1 Adrian Maas, Director of Finance (Mar 9/17) re; Climate Action Revenue Incentive Public Report 2016, was received for information.

Councillor Robertson discussed the report and the District support of wind farms and advised he would like Council to have discussions with BC Hydro on having Windfarm energy diverted to the District of Port Hardy in time of power outages.



Councillor Corbett-Labatt advised there are electric vehicle charging stations at the Chamber of Commerce building, which is a District property and that this information could be included in the Transportation section of the report.

2. Accounts Payable – February 2017 was received for information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

No bylaws

**L. PENDING BYLAWS**

1. Bylaw1062 -2017 Tax Rate for 2017.

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 7:23pm

2017-042  
ADJOURNMENT

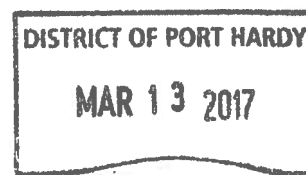
CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

ITEM	ACTION REGULAR MEETING MARCH 14, 2017	WHO	STATUS /COMMENTS
Office of the BC Ferries Commissioner (Mar 9/17) re: S.55 Application to Acquire Vessel For New Mid-Coast Route. Deadline for stakeholder input is March 27, 2017.	C/Robertson to set up meeting for Council discussion.	C/R	Done
	Submit comments to Office of the BC Ferries Commissioner	AMc	Done
City of Courtenay News Release (Mar 8/17) re: Restricting Pay Parking at Hospitals.	Council directed staff to write a letter to City of Courtenay thanking them for banning pay parking at the new Courtenay Hospital.	AMc	Done
Sabrina Dent, Chair North Island Relay for Life Committee (Feb 28/17) re: Noise Bylaw Exemption May 27, 2017.	Approved. Advise S. Dent.	HN-S	Done
	Arrange use of barriers.	SM	
ITEM	ACTION REGULAR MEETING JANUARY 24, 2017	WHO	STATUS /COMMENTS
Island Health (Jan 12/17) re: Recommendations- Local Gov't Smoke –Free Bylaws.	Council requested staff to review the recommendations with the District's current bylaw and revise the bylaw for review by Council.	HN-S	
ITEM	ACTION REGULAR MEETING DEC 13, 2016	WHO	STATUS /COMMENTS
Emergency Planning Committee Nov.28/16 Recommendations to Council: Purchase and installation of tsunami warning sirens	Council directed staff to research and report back into the probability or likelihood of a tsunami event in the Port Hardy area and investigate siren purchase costs.	SM	
ITEM	ACTION REGULAR MEETING NOV 8 2016	WHO	STATUS /COMMENTS
Hydro outage – can power can be rerouted from the windfarm to supply power to Port Hardy during outages.	Invite Hydro rep to meeting	AMc	March 22/17 Visit will be "very soon"
ITEM	ACTION COUNCIL MEETING May 10 2016	WHO	STATUS /COMMENTS
First Nations Relations Committee May 10/16 Recommendation: THAT Council provide in kind services to install two signs donated by M. Child for Stink Creek Park and Harbour Trail near Seaplane Base THAT Council investigate supplying a plaque that identifies the artist THAT it be in two languages.	<b>Approved:</b> - Arrange for signs / installation/plaque	AF/ SM	In progress
	-Investigate interpretive signs	AF AMc	In progress In progress
ITEM	ACTION COUNCIL MEETING NOVEMBER 24, 2015	WHO	STATUS /COMMENTS
Operational Services Committee Nov 19/15: Recommendation: <i>proceed with recommendations from the Broken Window report</i>	<b>Approved:</b> as recommended: -Jan 12/16 Letters sent to property owners regarding their properties - no replies have been received back - next step staff to bring back a report for Council regarding authorizing remedial action and the cost of such action being charged back to the property owner's tax account. - Staff report to come to future Council meeting.	HN-S / Mun Insp	Ongoing



Ref: 115270

His Worship Mayor Hank Bood  
Mayor  
District of Port Hardy  
Box 68  
Port Hardy, BC V0N 2P0

Dear Mayor Bood:

***Canada Starts Here: The BC Jobs Plan*** was launched five years ago to strengthen, diversify and grow our economy and support long-term job creation in our province.

We are now seeing the significant benefits of these efforts. When we launched the BC Jobs Plan, British Columbia (BC) ranked third among provinces in economic growth and ninth in job creation. Today, we are first in both areas, and many economists across the country expect BC to be a leader in economic growth over the next two years.

We recognize that this growth has not been felt equally across all regions of the province. Our uncertain global economy has led to lower commodity prices and economic declines for some of our trading partners. This is having an impact on many communities that depend on natural resource development for their livelihood.

At the core of the BC Jobs Plan, and a priority for government, is the goal to diversify, grow and strengthen the economies of every region in BC. The focus on key sectors, both traditional and emerging, supports economic resilience for the province. Our fiscal discipline and strong economy mean that we have the capacity to invest in our people, the environment, communities and business. These fundamentals help prepare all of BC to compete in a rapidly changing and often uncertain global environment.

We are also taking specific action to support our rural economies and offset the impact of global economic forces:

- Created the Rural Advisory Council, made up of 13 individuals from communities across rural BC, which provides a strong voice for rural British Columbians.

.../2

- Appointed a new Minister of State for Rural Economic Development to strengthen our focus on economic growth and job creation in rural communities and lead development of a Rural Economic Development Strategy.
- Created the \$75 million BC Rural Dividend program to help small rural communities and First Nations diversify their economies.
- Continue to make significant investments in the building blocks for long-term prosperity in communities including infrastructure, housing, skills training and education, and public health.

As a leader in your community, you are also a partner in our province's economic development. You are a major stakeholder in the future of our economy, which is why we are sending you the BC Jobs Plan 5-Year Update. The document can also be found at [www.bcjobsplan.ca](http://www.bcjobsplan.ca).

This update highlights significant achievements we have made over the past five years. We engaged with a wide variety of stakeholders, representing a number of industries and sectors from across the province to inform 25 new targets. These new targets will help ensure that our businesses, communities and citizens are well positioned for enduring economic prosperity.

We hope, as you read through the 5-Year Update, you feel confident in our commitment to drive diversity and growth in every region across the province. It is our hope that you will assist in distributing the province's economic development strategy, the BC Jobs Plan 5-year Update, to citizens in your region and community to inform them of the benefits of a diverse and strong economy.

Best wishes for you and your community in 2017.

Sincerely,



Shirley Bond  
Minister of Jobs, Tourism and Skills Training  
and Minister Responsible for Labour



Greg Kylo  
Parliamentary Secretary  
The BC Jobs Plan

Enclosure



A single dream. A world of hope.  
The Terry Fox Foundation

DISTRICT OF PORT HARDY

MAR 14 2017



Fox Family at Mount Terry Fox  
Dedication Ceremony – 1981

COPY

March 7 2017

Melinda Dennison  
District of Port Hardy  
PO Box 68  
Port Hardy, British Columbia  
V0N 2P0

Dear Melinda:

It could be said that our family has lived in the “cancer world” for close to four decades but we realized last year, when our dad was diagnosed with lung cancer, that our experience had been mostly peripheral. We never witnessed the impact of Adriamycin and Methotrexate on our brother Terry – he would not allow us to see his pain and suffering. He would check himself into the BC Cancer Agency clinic for his chemo treatments and leave only when he had fully recovered.

With Dad we took it all in; we were there for every appointment, doctor meetings and radiation treatment. The 200,000 Canadians diagnosed each year with cancer became so much more personal; each number represented a life, important and connected to family and friends. We witnessed those connections, the love and the hope. And yes, there was hope. In fact, we could feel hope everywhere. Despite his frail health, advancing age and a Stage 4 diagnosis, Dad still reached for the opportunities to extend his life that were potentially available to him. Unfortunately, he did not test positive for the EGFR mutation and the *Personalized Onco-Genomics Program* available to patients with metastatic disease. Yet, your contribution to The Terry Fox Foundation gave our Dad, and everyone facing a cancer diagnosis, HOPE.

Hope was a big word for Terry. He left the cancer ward full of hope, believing research had increased his chances of surviving cancer. It lived in every step he took and every mile he ran on the Marathon of Hope. Today, 36 years later, you create and sustain hope with everything you do in organizing a Terry Fox Run in Port Hardy. Your kindness and leadership has made a real difference in the diagnosis and treatment of beloved family and friends.

Our admiration for what you do each year in Terry's name knows no bounds. Thank you so very much.

On behalf of Terry's family,

  
Darrell Fox

*P.S. Thank you Melinda for organizing another Run in your community. We look forward to helping the event grow.*



Canadian Cancer Society  
Société canadienne du cancer

March, 2017

RE: Municipal endorsement of provincial smoke and vape-free outdoor public places legislation

To BC's municipal leaders,

The Canadian Cancer Society invites all BC municipalities - those with tobacco bylaws and those without - to endorse the Society's recommendation that the province expand the scope of the *Tobacco and Vapour Products Control Act* to include bar and restaurant patios, playgrounds, parks and beaches as smoke-free areas, with ministry guidelines legislated for post-secondary campuses.

In absence of strong provincial guidelines, more than 70 municipalities have committed to outdoor smoke-free bylaws. Bylaws are effective, but are limited to their geographical boundaries. The Society is calling on the BC government to update provincial legislation so all British Columbians have equal access to clean air and positive role modelling.

Endorsing this recommendation will provide the following benefits:

1. You would be helping protect nearly 1 million British Columbians, many in rural and remote areas, who live in communities without outdoor tobacco bylaws.
2. Universal provincial policy and broad awareness measures would make BC residents and tourists more aware of smoking restrictions, thereby increasing compliance.
3. Provincial policy would help change social norms about tobacco use, reduce youth uptake and contribute to reducing BC's \$2 billion annual economic burden that is attributed to tobacco.

Thirty municipalities have thus far endorsed the Society's recommendation that the province expand the scope of the *Act*. This is in addition to the Union of BC municipalities' 2012 Resolution B92, which called for provincial outdoor tobacco legislation.

Smoke and vape-free public places protect citizens from second-hand smoke exposure, support people who want to quit smoking and provide positive role modelling for children and youth. We continue to celebrate BC's municipal momentum on this issue, and are seeking your endorsement for provincial action.

The endorsement form, found on the back side of this letter, may be sent to Jenny Byford at [jbyford@bc.cancer.ca](mailto:jbyford@bc.cancer.ca).

Sincerely,

Jenny Byford  
Advocacy Lead, BC and Yukon



**Endorsement of Smoke and Vape-free Outdoor Public Places in BC**

Smoke and vape-free outdoor public places legislation would prohibit smoking and vaping in BC’s outdoor public places, including restaurant and bar patios, playgrounds, parks and beaches, with ministry guidelines legislated for post-secondary campuses. “Smoking” would include burning a cigarette or cigar, or burning any substance using a pipe, hookah pipe, lighted smoking device or electronic smoking device, with some exemptions for the ceremonial use of tobacco in relation to traditional aboriginal cultural activities.

- Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places, as outlined above.

Or

- Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places, as outlined above, but with the following modifications (please list):

Name of Community: \_\_\_\_\_

Name of Mayor (or representative): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name, phone and email for community contact: \_\_\_\_\_

\_\_\_\_\_

The names of communities that endorse this policy will be shared with the provincial government and may be used in communications with stakeholders and mass communications. Endorsement letters will be received by Jenny Byford, Advocacy Lead, Canadian Cancer Society, BC and Yukon via fax, email or mail.



**MINUTES OF THE  
DISTRICT OF PORT HARDY  
TOURISM ADVISORY COMMITTEE MEETING  
MARCH 8, 2017  
MUNICIPAL HALL, 7360 COLUMBIA STREET**



**PRESENT:** Councillors Rick Marcotte, District of Port Hardy; Louisa Bates, Visitor Information Center; Donna Gault (Chair), Tourism Port Hardy; Joli White, Tourism Coordinator, Vancouver Island North Tourism

**ALSO PRESENT:** Councillor John Tidbury (for Councillor Dennis Dugas), District of Port Hardy

**STAFF:** Allison McCarrick, CAO; Adrian Maas, Director of Finance; Heather Nelson-Smith, Director of Corporate Services;

**REGRETS:** Councillor Dennis Dugas, District of Port Hardy; Elizabeth Aman-Hume Manager, Chamber of Commerce; Mike Kelly, Codfather Charters, Tourism Stakeholder Rep.

**A. CALL TO ORDER**

Chair Donna Gault called the meeting to order.

Time: 2:04pm

**B. APPROVAL OF AGENDA**

Additions to the agenda:

- District Logo
- Destination Development Program
- Dime store fishermen
- North Vancouver Island Sign

**DRAFT**

**Moved/Seconded/Carried**

THAT the agenda of the Tourism Advisory Committee meeting March 9, 2017 be accepted as amended

TAC-2017-004  
APPROVAL OF  
AGENDA AS  
AMENDED

**C. ADOPTION OF MINUTES**

1. Minutes of the Tourism Advisory Committee meeting held February 9, 2017

**Moved/Seconded/Carried**

THAT the Minutes of the Tourism Advisory Committee meeting held February 9, 2017 be accepted as presented.

TAC-2016-005  
MINUTES FEB.  
9/17 APPROVED  
AS PRESENTED

**D. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Review of Action items.

Annual Performance Report

A. Maas has completed the financial portion of the annual performance report. The deadline is April 30 for L. Bates and J. White to complete their portion of activities to report on.

Stakeholder Engagement

Scheduled for April 5, 2017.



New Stop of Interest Signs

J. White will follow up.

Tourism Survey

J. White reported that the new survey will launch in June.

BC Ferries Overnight Parking

It was reported that the information regarding the overnight parking is still available on the website. More discussion is required to assist in developing a strategy to inform travellers that the first stop should be the local accommodations in Port Hardy before using the parking lot. It was suggested that this information be reviewed again at the North & Central Coast Advisory Committee meeting.

**DRAFT**

**E. NEW BUSINESS**

1. Donna Gault re: Destination Development Planning

L. Bates reported that Destination BC is looking to communities to assist in tourism opportunities. Callum Mathews of Destination BC will be reviewing the priorities and reporting back to Port Hardy. They will be looking for leadership from the community in initiatives.

2. Donna Gaul re: District Logo

There was discussion on if there is any variance to the one standard logo that would fit better with our new Destination BC colours for marketing.

The Committee was advised the District is in the process of working on a logo use policy which will include various variations of the Port Hardy Live the Adventure logo for use on various mediums. There will be a small upfront cost; staff will look into the costs to do so.

3. Dime Store Fishermen

A. McCarrick reported that there is going to be a feature television episode featuring Port Hardy in 2017. The information will be forwarded to L. Bates.

4. North Vancouver Island Signage

Councillor Tidbury suggested that a sign be placed on the highway north of Sayward notifying people that they are entering the North island. J. White advised that she will bring this up at the next Vancouver Island Tourism Committee meeting on March 20, 2017.

**F. CORRESPONDENCE**

None

**G. COMMITTEE MEMBER REPORTS**

1. Tourism Port Hardy - Donna Gault

Reported on the implementation of the MRDT July 1, 2017 and the support from the local hoteliers

There was discussion over the need to get the hashtag #VisitPortHardy more visible and used by residents and the visitors to enhance the visitor profile of the Port Hardy.

There was discussion over handouts, pins, flyers and cards distributed at the hotels to promote using the hashtag #VisitPortHardy.

**2. Visitor Information Center - Louisa Bates**

Has been working on updating the BC Ferries travel binders that are held on board for visitors.

There was discussion on:

- Bringing back the on board ferry advisor position in the summer.
- Partnering with Prince Rupert and their support including the opportunities to utilize other means for engagement - including virtual.

L. Bates also reported that the Visitor Satisfaction Survey had a good response.

a. Chamber of Commerce - Elizabeth Aman-Hume  
No Report

b. Regional District VINTAC - Joli White

Reported that she working is on the reports for the other communities and their MRDT. There has been another proposal to host the Tourism Vancouver Island Conference for 2018.

c. Councillor Tidbury

Reported that he attended the North Island Transit meeting and there is a proposal going forward to the Regional District to add trips to the Port Hardy Airport and a trip to the Ferry Terminal.

**I. NOTICE OF MEETING**

a. Stakeholder Engagement Session: April 5<sup>th</sup> at 2:00 pm in Visitor Center Board room

b. Next Committee Meeting May 3, 2017 2:00 pm

**DRAFT**

**J. ADJOURNMENT**

**Moved**

**THAT** we adjourn

Time: 3:15 pm

TAC-2016-005  
ADJOURNMENT



**MINUTES OF THE  
DISTRICT OF PORT HARDY  
FIRST NATIONS RELATIONS COMMITTEE MEETING  
3:00PM TUESDAY, MARCH 14, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL, 7360 COLUMBIA STREET**

**Committee Members:**

Councillors Pat Corbett-Labatt (Chair), Rick Marcotte, Leighton Wishart

**Also Attending:**

Stan Wamiss (Canada 150 carver); Nancy Wamiss, Mervyn Child (Canada 150 carver); Caitlyn Hartnett; Lucille Brotchie, Councillor, Kwakiutl First Nation; Lavina Hunt Acting Band Manager, Kwakiutl First Nation; Ernie Henderson, Councillor Gwa'sala-Nakwaxda'xw First Nations (at 3:35pm)

**Staff:**

Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

**A. CALL TO ORDER**

Councillor Pat Corbett-Labatt called the meeting to order at 3:10 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

The Chair welcomed everyone to the meeting and made introductions around the table.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the First Nations Relations Committee meeting of March 14, 2017 be accepted as presented.

**C. ADOPTION OF MINUTES**

Minutes of the First Nations Relations Committee meeting held February 14, 2017.

**Moved/Seconded/Carried**

THAT the minutes of the First Nations Relations Committee meeting held February 14, 2017 be accepted as presented.

**D. DELEGATIONS**

No delegations.

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Review and Update of Action Items

Letters of invitation to unveiling of mural.

Pat Corbett-Labatt advised she has talked to Janet Hanuse at Sacred Wolf and she will support plans for the Canada 150 Galgapola collaborative art project.

**DRAFT**

FNRC  
2017-006  
AGENDA MAR  
14/17  
ACCEPTED

FNRC  
2017-007  
MINUTES OF  
FEB 14/17  
ACCEPTED

ACTION ITEM  
REVIEW

Councillor Wishart, during the meeting, contacted Irene Issac at School District 85 and advised her of the project and will ask her to attend the next meeting.

Truth and Reconciliation Call to Action #64 – Avalon School and Rainbow Daycare “provide an education on comparative religious studies with a segment on Aboriginal spiritual beliefs and practices developed in collaboration with Aboriginal Elders.”

It was explained to those present that Avalon School and Rainbow Country Daycare receive property tax exemptions from the municipality and the District would like to know if they include cultural education in their programs.

Allison McCarrick advised she has contacted Avalon School but has not yet received a response.

2. Letters of Invitation (Jan 3, 2017) to Chief and Councillors Gwa’sala-Nakwaxda’xw First Nations, Kwakiutl First Nation and Quatsino First Nations were reviewed and received for information.
3. Letters of Request (Feb 6/17) to Chief and Councillors Gwa’sala-Nakwaxda’xw First Nations, Kwakiutl First Nation and Quatsino First Nations regarding the Canada 150 Galgapola collaborative art project were reviewed and received for information.

#### **F. CORRESPONDENCE**

No Correspondence

**DRAFT**

#### **G. NEW BUSINESS**

##### **1. Canada 150 Murals and Unveiling Ceremony**

Pat Corbett-Labatt explained to those present that the purpose of the letters was to invite local First Nations to participate in the unveiling ceremony of the mural on Aboriginal Awareness Day June 21, 2017 and to seek donations of catering or food, which are not included in the grant funding.

Discussion included:

- Possible locations - Civic Center, Fort Rupert Big House and Carrot Park.
- Size of celebration – could be up to 1,500 participants and Carrot Park would be the largest venue.
- Including First Nation dancers in the event – adults and children.
- Invite culture and language teachers and students from local schools to participate in the event.
- Program: traditional starting time is 10:00 am, serve one meal – lunch, dancers, speeches, unveiling and end at 3:00 or 4:00 pm.
- Contact schools directly with invitation to participate.
- Use canoes to transport mural to beach at Hardy Bay.
- Carry or trailer murals from Carrot Park to Civic Center after the unveiling.
- Arrange for tents - rent if needed.
- Food for event – dependent on estimated number attending. Fish from local First Nations food fish and possibly clams, oysters and scallops.
- Need to contact person at each First Nation Band. Nancy Wamiss will bring information to Quatsino Chief and Councillors and the Band Manager.

It was agreed to have a separate meeting to work on plans for the Canada 150 Galgapola event at 3:00 pm Friday March 31, 2017.

## 2. Housing and Homelessness

Pat Corbett-Labatt reviewed the Housing First Project being undertaken by Sacred Wolf Friendship Center and advised that three housing facilities are being sought at this time. The Committee held a general discussion on housing and homelessness issues in the community. Discussion included:

- Vacancy rates currently at 4% which is a very low rate.
- Multiple buildings owned by single landlords can make acquiring accommodation difficult if tenant is deemed as not suitable.
- There is a need for BC Housing presence in the community to help get subsidized, low cost and supportive housing.
- Federal government looking at housing and poverty reduction strategies.
- Speculation in the housing market.
- Rachel Blaney, MP private members bill regarding constitutional right to housing.
- Working together in the community to reduce homelessness through various agencies.
- Lack of available housing on the reserves.
- Difficulties in dealing with Ministry of Children and Family Development.
- First Nations taking on local child welfare management.

## H. COUNCIL / COMMITTEE REPORTS

No reports

## I. NEXT MEETING DATE: April 11, 2017 3:00 pm

Upcoming Meeting Dates: , May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12.

## J. ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 4:40 pm

FNRC  
2017-008  
ADJOURNMENT

**DRAFT**



**MINUTES**  
**DISTRICT OF PORT HARDY**  
**PARKS & RECREATION REVIEW COMMITTEE MEETING**  
**HELD WEDNESDAY MARCH 15, 2017**  
**COUNCIL CHAMBERS, MUNICIPAL HALL**  
**7360 COLUMBIA STREET**

**Committee Members:**

Councillors: Fred Robertson, (Chair) John Tidbury, Leighton Wishart

**Staff:**

Allison McCarrick, CAO; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

**Regrets:**

Sean Mercer, Manager of Operations and Community Services

**A. CALL TO ORDER**

Councillor Robertson called the meeting to order at 3:14pm.

**DRAFT**

**B. APPROVAL OF AGENDA**

Additions to the agenda:

1. North Island Marine Mammal Stewardship Association / Vancouver Island North Whale Heritage Site designation
2. Western Forest Products Interactive Map

**Moved/Seconded/Carried**

THAT the March 15, 2017 agenda be adopted as amended.

**C. ADOPTION OF MINUTES**

1. Minutes of the Parks & Recreation Review Committee meeting held February 15, 2017.

**Moved/Seconded/Carried**

THAT the minutes of the Parks & Recreation Review Committee meeting held February 15, 2017 be accepted.

**D. DELEGATIONS**

No delegations.

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

Review of Action Items

1. Dog Park

Heather Nelson-Smith advised that there are currently two dog parks in the community; by the Kin Hut at Tsulquate Park and on Trustee Road. The Committee was advised a local contractor has been asked to provide an estimate for fencing at the Tsulquate Park dog park for budget purposes.

Committee discussion on the dog park by the Kin Hut included:

- Fencing a portion of the area.
- Types of fencing: galvanized and powder coated.

PRCC  
2017-007  
ADOPTION OF  
AGENDA  
MAR15/17 AS  
AMENDED

PRCC  
2017-008  
MINUTES  
FEB 15/17  
ACCEPTED

VILLAGE OF  
CLINTON DOG  
PARK /  
BROWNFIELD  
SITE

- Moving the dog park adjacent to the Tsulquate Wastewater Treatment Plant
- Use of the site for recreational purposes
- Establishing a dog park at the Imperial Oil brownfield site

Councillor Tidbury advised he had discussions at the UBCM Convention regarding the Village of Clinton and the dog park located on a brownfield site.

The Committee requested staff contact the Village of Clinton regarding the process they went through to establish a dog park on a brownfield site.

CAPITAL  
REVIEW LIST

## 2. Capital Review List

Abbas Farahbakhsh updated the Committee on the capital projects. Discussion included:

- Aerator and top spreader ordered and signage re closing ball fields during heavy rain events.
- Arena roof - S. Mercer looking into repairs.
- Skate Park - D. Wainright doing in house repairs.
- Storey's Beach Washrooms – work will be done in house as able, contractors to be called in as needed. Bob Schantz is working on drawings for Storey's Beach and Rotary Park washrooms. Funding of \$60,000 has been approved for 2017.
- There have been some discussions with the Rotary Club of Port Hardy for financial support washrooms at Rotary Park.

PICKLE BALL &  
SHUFFLEBOARD  
SURVEY

## 3. Pickle Ball

Abbas Farahbakhsh presented information on pickle ball equipment costs, in the \$600 range for 4 paddles, 6 balls and net. Painting pickle ball court lines at the tennis court, civic center and arena could be done.

The Committee requested staff do a short survey on social media for input on support for pickle ball and shuffleboard activities in the community.

## F. **CORRESPONDENCE**

No Correspondence.

**DRAFT**

## G. **NEW BUSINESS**

1. Wildlife Camera program was received for information.

Heather Nelson-Smith will discuss the program with Crystal McMillan of Bear Smart BC

2. Reciprocal Agreement with School District 85

The Committee discussed

- The agreement and its usefulness as it is currently written.
- That the agreement is used infrequently but that it is a good tool to have.
- The hiring of a recreation director in the near future to begin recreation programming prior to the completion of the multiplex.

3. Recreation Capital Budget requests – Past Years

A general discussion was held on

- Past capital budgets and recreation wish lists.
- Previous Council and current Council budget priorities.

- Outdoor fitness equipment for parks, cost of equipment and possible grant funding sources.
- Review of Storey's Beach Ball Fields Condition Review Report and establishing projects in order of priority.

**LATE ITEMS:**

1. North Island Marine Mammal Stewardship Association / Vancouver Island North Whale Heritage Site designation.

PRCC  
2017-009  
RECOMMEND-  
ATION RE: V.I.  
NORTH WHALE  
HERITAGE SITE

The Committee discussed the need to have a place on the Board for the project and whether the \$10,000 requested is a set figure.

**Moved/Seconded/Carried**

THAT the Parks & Recreation Review Committee recommend to Council that the District of Port Hardy participate in the North Island Marine Mammal Stewardship Association / Vancouver Island North Whale Heritage Site designation project AND THAT staff inquire as to the minimum funding required to have a seat at the table.

WFP  
INTERACTIVE  
MAP TO SOCIAL  
MEDIA AND  
PHTAC

2. Western Forest Products Interactive Map

Councillor Robertson reviewed the Western Forest Products Interactive Map and how it works with devices that have a GPS function.

The Committee requested staff put information and links for the Western Forest Products Interactive Map on the website, social media and refer it to the Port Hardy Tourism Advisory Committee, hotels etc.

**H. NOTICE OF MEETING: 3:00 pm Wednesday April 19, 2017**

Upcoming meeting dates: May 17, June 21, July 19, August 23, September 20, October 18, November 15, December 20.

**I. ADJOURNMENT**

PRCC  
2017-010  
ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 4:27 pm

**DRAFT**



**Leslie Driemel**

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**Subject:** FW: Whale Heritage

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**From:** Pat English [<mailto:penglish@rdmw.bc.ca>]  
**Sent:** Thursday, March 16, 2017 2:45 PM  
**To:** 'Allison McCarrick'; 'Andrew Jones - Kingfisher Wilderness Adventures'  
**Cc:** 'Andrew Jones'  
**Subject:** RE: Whale Heritage

Hi Allison,

Port Hardy is the only local government that has requested a briefing on the project. We have not received any funding from other local governments in the RD.

Pat

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**From:** Allison McCarrick [<mailto:alli@porthardy.ca>]  
**Sent:** March-16-17 12:13 PM  
**To:** 'Andrew Jones - Kingfisher Wilderness Adventures' <[andrew.jones@kingfisher.ca](mailto:andrew.jones@kingfisher.ca)>; 'Pat English' <[penglish@rdmw.bc.ca](mailto:penglish@rdmw.bc.ca)>  
**Subject:** RE: Whale Heritage

Thanks Andrew and Pat for the information,  
One more question would be what other Mount Waddington Regional District Local Governments have made a contribution to the WHS?  
That would be all I need for now.  
Thanks again,  
Allison

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**From:** Andrew Jones - Kingfisher Wilderness Adventures [<mailto:andrew.jones@kingfisher.ca>]  
**Sent:** Thursday, March 16, 2017 11:13 AM  
**To:** Pat English; Allison McCarrick  
**Subject:** RE: Whale Heritage

Hi Allison,

As Pat has described, the presentation and funding request the other evening was specifically for the Whale Heritage Site, that NIMMSA instigated and now more partners like the RDMW and City of Campbell River have come on board. So currently the WHS is acting as a stand alone project from NIMMSA's day to day business. Part of the upcoming strategic planning is to decide how best to structure the WHS going forward for everyone's benefit.

So the above being said, there likely is no benefit to Port Hardy being a member of NIMMSA directly as we would be partners in the WHS project, with Port Hardy representing their specific interests and NIMMSA representing ours. Currently there is no voting membership option in NIMMSA for government bodies. If you are seeing a benefit to both Port Hardy and NIMMSA as being a voting member please let me know and I can take to our board for advise.

Regards,  
Andrew Jones

----- Original Message -----

**From:**  
"Pat English" <[penglish@rdmw.bc.ca](mailto:penglish@rdmw.bc.ca)>  
**To:**

**Sent:**  
Thu, 16 Mar 2017 09:25:26 -0700  
**Subject:**  
RE: Whale Heritage

Hi Allison,

I have copied Andrew on this e-mail and You should discuss NIMMSA membership with him.

At our presentation, we were suggestion a donation from DPH to the Whale Heritage Initiative (as distinct from NIMMSA) which would include a seat on our Executive Council (not NIMMSA Board). There isn't any standard for the size of the donation and we would leave it to the DPH Council to decide how much they would like to donate. Other local governments have donated \$10,000 each.

I am the only RDMW representative currently on the Council and I am also acting as Co-Chair with Andrew. Our decisions have been made based on a consensus agreement of members and there isn't a formal voting structure. One of the issues to be addressed in the strategic planning exercise is the governance structure that would best suite the WHS.

Cheers...Pat

**From:** Allison McCarrick [<mailto:alli@porthardy.ca>]  
**Sent:** March-16-17 8:37 AM  
**To:** 'Pat English' <[penglish@rdmw.bc.ca](mailto:penglish@rdmw.bc.ca)>  
**Subject:** Whale Heritage

Good Morning Pat,

Would you be able to send me Andrew's email address or if you could ask him what the minimum donation is to have a seat on the board for the NIMMSA? I have been on the website and do see that for a non-profit there is no fee but no vote or a company that is not a tour company is 100.00 but no vote so is there a fee for a non-profit or government agency that would hold a vote?

For the 10K the RD put in how many votes do we get?

Thanks,

Allison



**MINUTES OF THE DISTRICT OF PORT HARDY  
OPERATIONAL SERVICES COMMITTEE MEETING  
HELD MARCH 20, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**DRAFT**

**Committee Members:** Councillors Dennis Dugas, Rick Marcotte and John Tidbury (Chair)

**Also Present:** Councillor Leightan Wishart

**Staff:** Allison McCarrick, CAO; Abbas Farahbakhsh, Director Operational Services; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

**Regrets:** Sean Mercer, Manager of Operations & Community Services

**A. CALL TO ORDER**

Councillor Tidbury called the meeting to order at 3:00pm.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Operational Services Committee meeting of March 20, 2017 be accepted as presented.

**C. MINUTES**

1. Minutes of the Operational Services Committee meeting held February 20, 2017.

**Moved/Seconded/Carried**

THAT the minutes of the Operational Services Committee meeting held February 20, 2017 be accepted as presented.

**D. DELEGATIONS**

No delegations

**E. BUSINESS ARISING / UNFINISHED BUSINESS**

1. Review and Update of Action Items

- Councillor Marcotte has emailed information regarding Lasqueti Island butterflies to Heather Nelson-Smith and Councillor Corbett-Labatt.

2. Capital Items List/Operations Updates

Allison McCarrick, CAO and Abbas Farahbakhsh, Director of Operational Services reviewed and updated the list of capital items. General discussion included:

- Matching capital list values to budget information.
- The construction progress of the fire truck is available online. Heather Nelson-Smith has emailed the link to Council.

OP SCVS  
2017-007  
AGENDA MAR 20/17  
ACCEPTED

OP SCVS  
2017-008  
MINUTES FEB 20 /17  
ACCEPTED

ACTION ITEMS

CAPITAL ITEMS LIST

- An update on work required on the Airport Wastewater Treatment Plant Outfall.
  - The purchase of generators for the Civic Center and lift stations. Emergency BC may have funding available for a generator at the Civic Center.
3. Snow Removal Budget 2014-2017, was received as information. It was commented that the Operational Services crew did a good job with snow removal these past few months.

**DRAFT**

#### **F. CORRESPONDENCE**

No correspondence.

#### **G. NEW BUSINESS**

1. Port Hardy Bear Smart Community Program Open House March 29, 2017.

Heather Nelson-Smith reviewed the upcoming Bear Smart events that will be facilitated by Crystal McMillan of Bear Smart BC.

#### **H. COUNCIL/COMMITTEE REPORTS**

Councillor Dugas:

- Advised he would like to see the money received from the sale of the Seaplane Base directed to wharf / water projects such as the Seagate Wharf. Allison McCarrick advised the money received can be used for capital purposes within the general fund or to designated projects.
- Requested information on Coast Guard development and use of the facilities at the Seagate Wharf and requirements for consultation with First Nations.
- Advised of discussions with the Telus contractor regarding installation of fibre optics in his neighbourhood.

Allison McCarrick, CAO:

- Updated the Committee on the progress of the sale of the Seaplane Base.

Councillor Marcotte:

- Advised that trees have been cut down near School District 85 property on Rupert Street and this could have been part of the Telus fibre optic work.
- Advised that he and District employees attended a recent invasive species workshop.
- Advised that the Regional District knotweed reduction program is continuing.

Councillor Tidbury:

- Commented on the latest mid-coast oil spill. Allison McCarrick advised there has been no further information designating Port Hardy as a site for a Primary Environmental Response Team.

#### **I. NOTICE OF MEETING:**

Next scheduled meeting: Tuesday April 18, 2017

Upcoming meeting dates: May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 18

#### **J. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 3:50pm