

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR COUNCIL MEETING  
7:00 PM TUESDAY, MARCH 14, 2017  
Council Chambers - Municipal Hall**

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<u>Page</u>		Time:	
	<b>A. CALL TO ORDER</b>		
	<b>B. APPROVAL OF AGENDA AS PRESENTED</b> (or amended)		
	Motion required.	1.	2.
	<b>C. ADOPTION OF MINUTES</b>		
1-3	1. Minutes of the Regular Council meeting held February 28, 2017.		
	Motion required	1.	2.
4	2. Minutes of the Special Council meeting held March 6, 2017.		
	Motion required	1.	2.
	<b>D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL</b>		
	None		
	<b>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</b>		
5	1. Council Action items. For information.		
	<b>F. CORRESPONDENCE</b>		
6	1. Joe Jewell, Equipment Manager Port Hardy Minor Hockey (Mar 3/17) re: Bottle Filling Station/Fountain for Arena. For Information.		
7	2. Gord Macatee, Commissioner Office of the BC Ferries Commissioner (Mar 9/17) re: S.55 Application To Acquire Vessel For New Mid-Coast Route. For Information.		
8	3. City of Courtenay News Release (Mar 8/17) re: Restricting Pay Parking at Hospitals. For Information.		
9	4. Sabrina Dent, Chair North Island Relay for Life Committee (Feb 28/17) re: Noise Bylaw Exemption May 27, 2017.		
	Motion required	1.	2.
	<b>G. NEW BUSINESS</b>		
	No New Business in agenda package.		
	<b>H. COUNCIL REPORTS</b>		
	1. Verbal Reports from Council members.		
	<b>I. COMMITTEE REPORTS</b>		
	None		
	<b>J. STAFF REPORTS</b>		
10-25	1. Adrian Maas, Director of Finance (Mar 9/17) re; Climate Action Revenue Incentive Public Report 2016		

- 
- 26-27 2. Accounts Payable – February 2017. For information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

None

**L. PENDING BYLAWS**

1. Bylaw1062 -2017 Tax Rate for 2017.

**M. INFORMATION AND ANNOUNCEMENTS**

March 15 Committee: Parks & Recreation Review 3:00 pm Council Chambers  
March 12-18 Tsunami Preparedness Week  
March 16 Gwa'sala-'Nakwax'xw First Nations Tsunami Warning Siren Test 10:00 am  
March 20 Committee: Operational Services 3:00 pm Council Chambers  
March 27 Committee: Emergency Planning Noon, Firehall #1  
March 27-29 Aboriginal Business Match  
March 28 Regular Council meeting, 7:00 pm Council Chambers  
March 29 Bear Smart Open House 6:30 pm  
March 30 Bear Smart with Council 10:00 am

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

Motion required

1.

2. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
FEBRUARY 28, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Fred Robertson, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

**REGRETS:** Councillors: Dennis Dugas and Rick Marcotte  
Abbas Farahbakhsh, Director of Operational Services and Adrian Maas, Director of Financial Services

**MEDIA:** North Island Gazette      **MEMBERS OF THE PUBLIC:** 1

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00 pm. Mayor Bood acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of February 28, 2017 be accepted as presented.

2017-033  
AGENDA FEB 28/17  
ACCEPTED AS  
PRESENTED

**C. ADOPTION OF MINUTES**

1. Minutes of the Special Council meeting held February 14, 2017.

**Moved/Seconded/Carried**

THAT the Minutes of the Special Council meeting held February 14, 2017 be accepted.

2017-034  
SPECIAL COUNCIL  
MEETING FEB 14/17  
ACCEPTED

2. Minutes of the Regular Council meeting held February 14, 2017.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held February 14, 2017 be accepted.

2017-035  
REGULAR COUNCIL  
MEETING MINUTES  
FEB 24/17  
ACCEPTED

**D. DELEGATIONS**

1. Staff Sgt. Wes Olsen re: RCMP quarterly report October – December 2016.

Staff Sergeant Olsen provided an overview of the RCMP activities for the fourth quarter of 2016. The review included numbers and types of case files for the quarter. It was commented that the RCMP works closely with mental health and addiction services and other agencies to help chronic social offenders in the community get access to services they need. Staff Sgt. Olsen also reviewed statistics for the 2016 year.

RCMP QUARTERLY  
REPORT OCT-DEC  
2016

Council discussion with Staff Sgt Olsen included:

- Staffing levels at the detachment.
- Scoring system used to categorize files.
- Chronic offenders in missing persons and alcohol related incidents.
- The usefulness of traffic, curfew and street checks.

ACTION ITEMS

- A review of policing priorities for 2017 and the public consultation process to set those priorities.

**E. ACTION ITEMS**

1. Council action items were received for information.

**F. CORRESPONDENCE**

1. Marie Hunt, Health Director, Kwakiutl Health Centre (Feb 14/17) re: Thank you for support for Women's Memorial March was received for information.
2. Comox Valley Echo news report (Feb 22/17) re: Campbell River Council bans pay parking at new hospital, was received for information.

Council directed staff to write a letter to Campbell River Mayor and Council thanking them for their forward thinking in prohibiting pay parking at the new Campbell River Hospital.

LETTER TO  
C/RIVER COUNCIL  
RE PAY PARKING  
AT NEW HOSPITAL

3. Island Cost Economic Trust News Release (Feb.22/17) re: \$10 Million Investment from Province Revitalizes ICET, was received for information.
4. Order of the Lieutenant Governor in Council (Feb 17/17) re: Approval of Municipal and Regional District Tax (MRDT), was received for information.

**G. NEW BUSINESS**

No New Business

**H. COUNCIL REPORTS**

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Mayor Bood congratulated Councillor John Tidbury on his recent 70<sup>th</sup> birthday and commented that many of those 70 years have been dedicated to serving our community.

**I. COMMITTEE REPORTS**

COMMITTEE  
REPORTS

1. Draft minutes of the Tourism Advisory Committee meeting held February 9, 2017 were received for information.
2. Draft minutes of the First Nations Relations Committee meeting held February 14, 2017 were received for information.
3. Draft minutes of the Parks & Recreation Committee meeting held February 15, 2017 were received for information.
4. Draft minutes of the Operational Services Committee meeting held February 20, 2017 were received for information.

**J. STAFF REPORTS**

No staff reports

2017-036  
BYLAW 1063-2017  
ADOPTED

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No.1063-2017. For Adoption.

**Moved/Seconded/Carried**

THAT Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No.1063-2017 be adopted.

**L. PENDING BYLAWS**

1. Bylaw1062 -2017 Tax Rate for 2017.

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

2017-037  
ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 8:34pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY  
SPECIAL COUNCIL MEETING  
MONDAY MARCH 6, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Fred Robertson, John Tidbury and Leightan Wishart (via telephone)

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services;

**REGRETS:** Councillors Rick Marcotte and Dennis Dugas

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

SC 2017-013  
WAIVE  
NOTICE

**Moved/Seconded/Carried**

THAT the notice requirement for the special meeting be waived.  
NOTE: Councillor Marcotte waived notice in advance via email and Councillor Dugas was unreachable as he is out of country.

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 2:01 pm

**B. APPROVAL OF AGENDA AS PRESENTED**

SC2017-014  
AGENDA  
ACCEPTED AS  
PRESENTED

**Moved/Seconded/Carried**

THAT the agenda for the Special Meeting of Council March 6, 2017 be adopted as presented.

**C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)**

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to *Community Charter*.

SECTION 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

SC2017-015  
CLOSE  
MEETING TO  
PUBLIC  
COMMUNITY  
CHARTER SEC  
90(1) (e)

**Moved/Seconded/Carried**

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(e).

**D. ADJOURNMENT**

**Moved**

THAT the Special Meeting of Council adjourn.      2:38 pm

SC2017 -016  
ADJOURNMENT

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

ITEM	ACTION REGULAR MEETING FEBRUARY 28, 2017	WHO	STATUS /COMMENTS
Comox Valley Echo news report (Feb 22/17) re: Campbell River Council bans pay parking at new hospital, was received for information.	Council directed staff to write a letter to Campbell River Mayor and Council thanking them for their forward thinking in banning pay parking at the new Campbell River Hospital. -write letter as directed.	AMc	Done
ITEM	ACTION REGULAR MEETING JANUARY 24, 2017	WHO	STATUS /COMMENTS
Island Health (Jan 12/17) re: Recommendations- Local Gov't Smoke –Free Bylaws.	Council requested staff to review the recommendations with the District's current bylaw and revise the bylaw for review by Council.	HN-S	Ongoing
ITEM	ACTION REGULAR MEETING DEC 13, 2016	WHO	STATUS /COMMENTS
Emergency Planning Committee Nov.28/16 Recommendations to Council: Purchase and installation of tsunami warning sirens	Council directed staff to research and report back into the probability or likelihood of a tsunami event in the Port Hardy area and investigate siren purchase costs.	SM	
ITEM	ACTION REGULAR MEETING NOV 8 2016	WHO	STATUS /COMMENTS
Hydro outage – can power can be rerouted from the windfarm to supply power to Port Hardy during outages.	Invite Hydro rep to meeting	AMc	Feb 20/17 - 3 <sup>rd</sup> Request sent
Tourism Advisory Committee -MRDT application	<b>Approved</b> as presented. Application submitted	AM	Application approved. Feb 17/17
ITEM	ACTION COUNCIL MEETING May 10 2016	WHO	STATUS /COMMENTS
First Nations Relations Committee May 10/16 Recommendation: THAT Council provide in kind services to install two signs donated by M. Child for Stink Creek Park and Harbour Trail near Seaplane Base THAT Council investigate supplying a plaque that identifies the artist THAT it be in two languages.	<b>Approved:</b> - Arrange for signs / installation/plaque  -Investigate interpretive signs	AF/ SM  AF AMc	In progress  In progress In progress
ITEM	ACTION COUNCIL MEETING NOVEMBER 24, 2015	WHO	STATUS /COMMENTS
Operational Services Committee Nov 19/15: Recommendation: <i>proceed with recommendations from the Broken Window report</i>	<b>Approved:</b> as recommended: -Jan 12/16 Letters sent to property owners regarding their properties - no replies have been received back - next step staff to bring back a report for Council regarding authorizing remedial action and the cost of such action being charged back to the property owner's tax account. - Staff report to come to future Council meeting.	HN-S / Mun Insp	Ongoing

## Heather Nelson-Smith

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**From:** Allison McCarrick <alli@porthardy.ca>  
**Sent:** March 5, 2017 12:43 PM  
**To:** 'Leslie Driemel'; 'Heather Nelson-Smith '  
**Subject:** FW: Water Bottle Filling Station

Council agenda for information only, March 14th agenda.  
Thanks!

-----Original Message-----

**From:** Joe & Deanna Jewell [<mailto:jdjewell@telus.net>]  
**Sent:** Friday, March 03, 2017 1:09 PM  
**To:** Allison McCarrick  
**Subject:** Water Bottle Filling Station

Good Afternoon Allison,

As discussed, Port Hardy Minor Hockey would like to donate a water bottle filling station/fountain for the arena. The unit we have selected is what has already been installed at the Port McNeill arena as well as Fort Rupert School. Everyone that I have discussed it with have been very positive.

The fountain also has a counter to register how many water bottles have not been used by using a refillable container.

A GFI power outlet will be required for the water cooler and we have attained quotes from a local electrician and we will cover these costs.

Installation can happen anytime but would be practical to do while the ice is out and the facility is down for maintenance.

Please contact me with any questions you may have.

Best Regards,

Joe Jewell  
Equipment Manager  
Port Hardy Minor Hockey

Sent from my iPhone





Hank Bood &lt;hankbood@gmail.com&gt;

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**BC Ferries' s.55 Application to Acquire Vessel for new Mid-Coast Route**

1 message

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**BC Ferry Commission, BC BCFC:EX** <info@bcferrycommission.ca>Thu, Mar 9, 2017 at 10:45  
AM

To: "carsha@goldcity.net" <carsha@goldcity.net>, "creekside.studio.gallery@gmail.com" <creekside.studio.gallery@gmail.com>, "tharealtrav@gmail.com" <tharealtrav@gmail.com>, "mark@shearwater.ca" <mark@shearwater.ca>, "hbood@porthardy.ca" <hbood@porthardy.ca>, "manager@porthardychamber.com" <manager@porthardychamber.com>  
Cc: "ellen.cranston@northernhealth.ca" <ellen.cranston@northernhealth.ca>, "mayor@queencharlotte.ca" <mayor@queencharlotte.ca>, "william.yovanovich@skidegate.ca" <william.yovanovich@skidegate.ca>, "barry.cunningham@princerupert.ca" <barry.cunningham@princerupert.ca>, "Macatee, Gord A BCFC:EX" <Gord.Macatee@bcferrycommission.ca>, "Stoilen, Sheldon T BCFC:EX" <Sheldon.Stoilen@bcferrycommission.ca>

BC Ferries has filed an application with the Office of the BC Ferries Commissioner under s. 55(1) of the Coastal Ferry Act seeking a declaration that the proposed procurement of a used vessel and modifications to terminals are reasonably required to provide mid-coast ferry service. The Commissioner is required to make his determination within 30 days of receipt of the application from BC Ferries.

You are invited to submit comments to the Commissioner regarding this application which can be found under What's New at <http://www.bcferrycommission.ca/reports-press/whats-new/>. Comments can be submitted at [info@bcferrycommission.ca](mailto:info@bcferrycommission.ca). We would appreciate comments before March 27, 2017. Also we would ask for your assistance in communicating this notice and invitation for comments to other stakeholders in your area.

Thank you.

Gord Macatee, Commissioner

Sheldon Stoilen, Deputy Commissioner

Office of the BC Ferries Commissioner

PO Box 9279 Victoria BC V8W9J7

Ph: 250-387-5950 / Fx: 250-356-9875

[www.bcferrycommission.ca](http://www.bcferrycommission.ca)

# Courtenay Moves Forward on Restricting Pay Parking

March 8, 2017

At an in-camera meeting on Monday, March 6, Courtenay City Council voted to make public its decision directing to staff to prepare a zoning bylaw amendment restricting pay parking in Public Use and Assembly Three (PA-3) and Four (PA-4) zones. The new Comox Valley hospital falls within the PA-4 zone.

Courtenay Mayor Larry Jangula says the Council vote came after considerable discussion and review of legal advice on the implications of restricting pay parking. “We know the pay parking debate has been a big issue in this community,” noted Jangula. “We believe this decision reflects the best interests of our citizens as well as our municipality.”

Pay parking can result in costs being inadvertently transferred to local government, with parking spilling over into nearby neighbourhood streets and businesses, and greatly increasing the need for bylaw enforcement.

“The City has already had to increase parking enforcement in the area,” advised Jangula. “At times during hospital construction, our parking and bylaw enforcement staff were patrolling the area up to seven or eight times a day.”

City staff will be presenting the bylaw amendment to restrict paid parking at the March 20, 2017 regular Council meeting. A public hearing will be held at a later date.

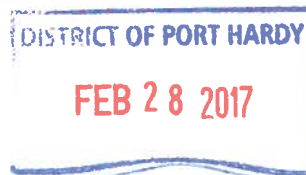
“Island Health and the hospital project staff have been great community partners with this project, and we anxiously await the opening of this incredible facility,” said Jangula. “We look forward to continued dialogue with the hospital team and our citizens on the parking issue.”

The PA-3 zone covers school properties, including the North Island College Courtenay campus. According to the [Local Government Act](#), the current paid parking at North Island College would be considered a non-conforming established use and could therefore continue.

## Leslie Driemel

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**From:** Sabrina Dent [sabrina.dent@scotiabank.com]  
**Sent:** February-28-17 3:34 PM  
**To:** general@porthardy.ca  
**Subject:** Relay for Life 2017



Good afternoon, I am the Chair for the North Island Relay for Life Committee. I would like to request an exemption from the Noise Bylaw 949 for the duration of the Relay.

We are holding the Relay for Life, May 27th, 2017 at the Port Hardy High School Track, from 6pm until midnight. As a committee, we will be delivering letters to the surrounding neighbourhoods, to notify them of our event and we will do everything within our power to mitigate the noise.

Are we also able to use some off the traffic barriers to block off the fire lane? I'm not sure who to contact at the work's yard but would contact them to arrange drop off and pick up. Thank you for your time and I look forward to your response. Sincerely, Sabrina Dent

**Sabrina Dent**  
Manager of Customer Service

**Scotiabank |Port Hardy Branch**  
7070 Market Street, Port Hardy, British Columbia, Canada, V0N2P0

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# DISTRICT OF PORT HARDY

## STAFF REPORT



**DATE:** March 9, 2017

**Climate Action Revenue Incentive Public Report 2016 (CARIP)**

**TO:** Mayor and Councillors

**FROM:** Adrian Maas, Director of Finance

**RE:** To report the 2016 carbon emissions and progress towards carbon neutrality.

Attached is the Climate Action Revenue Incentive Public (CARIP) Report 2016 for the District of Port Hardy.

Executive summary:

District of Port Hardy	Tonnes CO <sub>2</sub> e
Emissions from services delivered directly by the District of Port Hardy	314.28
Emissions from contracted services (Curling club, library & museum)	2.12
Emissions from contracted services (Solid waste collection)	158.97
<b>Total emissions for the District of Port Hardy in 2016</b>	<b>475.37</b>
Green house gas reduction projects - MWRD Bio-cover Methane Emissions Reductions Project 2016	264.0
Balance of emissions for the District of Port Hardy 2016	211.37
Valued at \$ 25.00/tonne CO <sub>2</sub> e	\$25.00
Contribution to the District of Port Hardy Climate Action Carbon Neutral Fund	\$5,284.25
Cumulative Balance in Climate Action Carbon Neutral Fund	\$15,655.75

*The District of Port Hardy has adopted a Climate Action Carbon Neutral Fund Policy. The District will make a contribution to this fund that equals the value of the offsets required for the District to be Carbon Neutral in the reporting year. This fund will be used for projects within the community and will only be used for green initiatives.*

*The District is a large contributor to the Regional District of Mount Waddington's Bio-cover Methane Emissions Reductions Project which will provide the District of Port Hardy with further offsets in future years.*

Respectfully submitted,

Signed

Adrian Maas  
Director of Finance

## Survey Template

### For the 2016 CARIP Climate Action/Carbon Neutral Progress Survey

The 2016 CARIP Climate Action/Carbon Neutral Survey uses SurveyMonkey® software. SurveyMonkey® acquired FluidSurveys™, which is the software that was used for CARIP reporting for the past 2 years.

**Local governments are required to submit the 2016 CARIP Climate Action/Carbon Neutral Progress Survey on or before June 1, 2017.**

Local governments are also required to publicly report the information submitted in the 2016 CARIP Climate Action/Carbon Neutral Progress Survey. Local governments can generate a report by:

- creating a report based on the populated Survey Template; or,
- creating a report in another format that contains the information submitted in the 2016 CARIP Climate Action/Carbon Neutral Progress Survey.

In response to local government input, the Survey Template has been created to assist with collecting information for the 2016 CARIP Climate Action/Carbon Neutral Progress Survey, and follows the same structure as the survey.

Responses entered into the Survey Template can be cut and pasted into the online survey. The survey asks for up to five actions in each category, and there is a place in the survey to report additional actions if desired. In the Survey Template, simply add more lines to the tables to report more than five actions.

Use of the Survey Template is recommended. Local governments are encouraged to edit the populated Survey Template and use it for their public report, **as the SurveyMonkey® survey will not enable survey respondents to generate a report of their responses.**

Further information on CARIP can be found on the [Ministry of Community Sport and Cultural Development's website](#).

The Government of BC will not collect, use, or disclose personal information using SurveyMonkey®. Please be aware however that IP addresses are collected by SurveyMonkey® itself, and these IP addresses and other information collected will be stored on SurveyMonkey®'s servers located outside of Canada. Please do not provide any third-party information (i.e. talk about others) in your responses to the survey.

# Climate Action Revenue Incentive (CARIP) Public Report for 2016

**Local Government:**

**District of Port Hardy**

**Report Submitted by:**

**Name: Adrian Maas**

**Role: Director of Finance**

**Email: [amaas@porthardy.ca](mailto:amaas@porthardy.ca)**

**Phone: 250-949-6665**



**Date: March 9, 2017**

The District of Port Hardy has completed the 2016 Climate Action Revenue Incentive Program (CARIP) Public Report as required by the Province of BC. The CARIP report summarizes actions taken in 2016 and proposed for 2017 to reduce corporate and community-wide energy consumption and greenhouse gas emissions (GHG) and reports on progress towards achieving carbon neutrality.

## 2016 BROAD PLANNING ACTIONS

### Broad Planning Actions

Broad Planning refers to high level planning that sets the stage for GHG emissions reductions, including plans such as Official Community Plans, Integrated Community Sustainability Plans, Climate Action Plans or Community Energy Emissions Plans. Land use planning that focuses on Smart Growth principles (compact, complete, connected, centred) plays an especially important role in energy and GHG reduction.

#### Community-Wide Actions Taken in 2016

	The District of Port Hardy supports and encourages residents and business to reduce reuse and recycle.

#### Community-Wide Actions Proposed for 2017

	The District of Port Hardy will continue to support and encourage residents and business to reduce reuse and recycle.

#### Corporate Actions Taken in 2016

	The District of Port Hardy continues to seek energy efficient alternatives to reduce energy demands of District buildings, infrastructure and fleet.

#### Corporate Actions Proposed for 2017

	The District of Port Hardy will continue to seek energy efficient alternatives to reduce energy demands of District buildings, infrastructure and fleet.

<b>Broad Planning</b>	
<p>What is (are) your current GHG reduction target(s)?</p>	<p><b>(Please provide details here)</b></p> <p>To pursue climate change mitigation measures to contribute to the global objective of bringing carbon dioxide (CO2) concentrations in the atmosphere to a level of 350ppm.</p> <p>To work towards reducing community-wide GHG emissions to 33 % below 2007 levels by 2020 and 80% below 2007 levels by 2050: to Measure carbon dioxide emissions, set targets and develop action plans to lower levels:</p> <p>Continue to measure and work towards a baseline of community and District of Port Hardy (operational) energy Green House Gas (GHG) emissions to create a CO2 inventory using Provincial community and municipal inventory ratios;</p> <p>Develop community based community carbon sequestration;</p> <p>Enhance Carbon sink capacity through natural resource protection and enhancements;</p> <p>Continue gravity fed water systems; and</p> <p>Work towards a carbon neutral status.</p>
<p>Has your local government used the Community Energy and Emissions Inventory (CEEI) to measure progress?</p>	<p>No</p>
<p>What plans, policies or guidelines govern the implementation of climate mitigation in your community?</p> <ul style="list-style-type: none"> <li>• Community Energy and Emissions (CEE) Plan</li> <li>• Climate Action Plan</li> <li>• Integrated Community Sustainability Plan</li> <li>• Official Community Plan (OCP)</li> <li>• Regional Growth Strategy (RGS)</li> <li>• Do not have a plan</li> <li>• Other:</li> </ul>	<p>No</p> <p>No</p> <p>No</p> <p>Yes</p> <p>No</p> <p>No</p> <p>No</p>
<p>Does your local government have a corporate GHG reduction plan? <b>Not defined but as part of OCP</b></p>	<p>No</p>
<p>Does your local government have a climate reserve fund or something similar?</p>	<p>Yes</p>



## 2016 BUILDINGS AND LIGHTING ACTIONS

### Building and Lighting Actions

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially when calculated over the long term. This category also includes reductions realized from energy efficient street lights and lights in parks or other public spaces.

<b>Community-Wide Actions Taken in 2016</b>	
	The District of Port Hardy participates in multi material BC - and encourages all residents and business to recycle.
<b>Community-Wide Actions Proposed for 2017</b>	
	As Per 2016

<b>Corporate Actions Taken in 2016</b>	
	2016 financial plan supported this by providing funds for retrofit of lighting and HVAC in various buildings notably the water treatment plant. LED exterior lights were installed at Municipal Hall. Also a lighting upgrade was progressed from 2016 in the downtown area.
	Continual work is undertaken to repair road surfaces to extend life as appropriate.
<b>Corporate Actions Proposed for 2017</b>	
	Port Hardy went to referendum for a new pool/multiplex development which will include energy efficient lighting HVAC and heat recovery programs.
	A lighting upgrade at the Civic Center is planned.
	Downtown lighting is provided for in the financial plan.
	An interior Lighting upgrade is planned at the water treatment plant.

## 2016 ENERGY GENERATION ACTIONS

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems.

Community-Wide Actions Taken in 2016	
	Not applicable
Community-Wide Actions Proposed for 2017	
	Not applicable

Corporate Actions Taken in 2016	
	District of Port Hardy provides political support for the Cape Scott Windfarm initiative located in the Regional District.
Corporate Actions Proposed for 2017	
	District of Port Hardy provides political support for the Cape Scott Windfarm initiative located in the Regional District.

Energy Generation	
Is your local government developing, or constructing: <ul style="list-style-type: none"> <li>• A district energy system</li> <li>• A renewable energy system</li> </ul>	No No
Is your local government operating: <ul style="list-style-type: none"> <li>• A district energy system</li> <li>• A renewable energy system</li> </ul>	No No
Is your local government connected to a district energy system that is operated by another energy provider?	No
Are you aware of the Integrated Resource Recovery guidance page on the <a href="#">BC Climate Action Toolkit</a> ?	Yes

## 2016 GREENSPACE/ NATURAL RESOURCE PROTECTION ACTIONS

### Greenspace Actions

Greenspace/Natural Resource Protection refers to the creation of parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites as well as the protection of wetlands, waterways and other naturally occurring features.

Community-Wide Actions Taken in 2016	
	District of Port Hardy is a participant in the North Island Community Forest Limited Partnership.
Community-Wide Actions Proposed for 2017	
	Water shed working group to be revived.

Corporate Actions Taken in 2016	
	Work was performed to upgrade/maintain various ball fields in 2016. The District also has a regularly maintained path network.
	The District of Port Hardy undertook/participated in some work in the eradication/control of Japanese knotweed in 2016.
Corporate Actions Proposed for 2017	
	Knotweed eradication program will be continued.
	Ball park development maintenance will continue.
	Pathways and trails will continue to be maintained/improved.

Greenspace	
Does your local government have urban forest policies, plans or programs?	<b>No</b>

## 2016 SOLID WASTE ACTIONS

### Solid Waste Actions

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality.

Community-Wide Actions Taken in 2016	
	District of Port Hardy participates in Multi Material BC and encourages recycling.
Community-Wide Actions Proposed for 2017	
	District of Port Hardy participates in Multi Material BC and encourages recycling.

Corporate Actions Taken in 2016	
	District of Port Hardy is a supporter of the Regional District of Mount Waddington Bio-cover project.
Corporate Actions Proposed for 2017	
	District of Port Hardy is a supporter of the Regional District of Mount Waddington Bio-cover project.

Solid Waste	
Does your local government have construction and demolition waste reduction policies, plans or programs? Demolition is covered by building bylaw.	Yes
Does your local government have organics reduction/diversion policies, plans or programs?	No

## 2016 TRANSPORTATION ACTIONS

### Transportation Actions

Transportation actions that increase transportation system efficiency, emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling, ridesharing, and public transit, can contribute to reductions in greenhouse gas emissions and more liveable communities.

Community -Wide Actions Taken in 2016	
	General maintenance of path and sidewalk network.
Community-Wide Actions Proposed for 2017	
	General maintenance of path and sidewalk network.

<b>Corporate Actions Taken in 2016</b>	
	General maintenance of path and sidewalk network.
<b>Corporate Actions Proposed for 2017</b>	
	General maintenance of path and sidewalk network.

<b>Transportation</b>	
Does your local government have policies, plans or programs to support: <ul style="list-style-type: none"> <li>• Walking</li> <li>• Cycling</li> <li>• Transit Use</li> <li>• Electric Vehicle Use</li> <li>• Other (please specify)</li> </ul>	<b>Yes</b> <b>No</b> <b>Yes</b> <b>No</b> <b>No</b>
Does your local government have a transportation demand management (TDM) strategy (e.g. to reduce single-vehicle occupancy trips, increase travel options, provide incentives to encourage individuals to modify travel behavior)?	<b>No</b>
Does your local government have policies, plans or programs to support local food production (thus reducing transportation emissions)?	<b>Yes</b>

## 2016 WATER AND WASTEWATER ACTIONS

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces greenhouse gas emissions.

<b>Community-Wide Actions Taken in 2016</b>	
	Conservation encouraged thru use of fees and fines and user rates bylaws.
	Signage installed for fire hazards - education component to reduce water usage in event of dry conditions.
<b>Community-Wide Actions Proposed for 2017</b>	
	Conservation encouraged thru use of fees and fines and user rates bylaws.
	Water regulations bylaw to be updated

Corporate Actions Taken in 2016	
	Work on Utilities master plans continued
	Some A/C pipe replacement undertaken
	Various water system distribution upgrades undertaken.
	Monitoring systems upgraded
	Water treatment plant pump upgraded
	Sewage Centrifuge upgraded
	Treatment plant outfall reinstated
Corporate Actions Proposed for 2017	
	Water treatment plant computer upgrades
	Water Distribution system upgrades
	Water PRV upgrades
	Program Logic Controller at water treatment plant to be replaced
	Sewage Lift Stations to be upgraded
	Sewage Treatment plants lighting to be upgraded
	Collections sytem rehab program continuing
	Treatment plant outfall to be extended.
Water Conservation	
Does your local government have water conservation policies, plans or programs?	Yes

## 2016 CLIMATE CHANGE ADAPTATION ACTIONS

### Climate Change Adaptation Actions

For local governments, adaptation to a changing climate can take the form of changes in policy, management, technology and behaviour that minimize negative impacts or exploit opportunities. It can involve both “hard” and “soft” solutions, including: changes in infrastructure engineering, planning, zoning, bylaws, and public education.

Climate Change Adaptation Actions Taken in 2016	
	Port Hardy continued to promote non-idling policy.
	Retrofits of energy efficient lighting undertaken and taking advantage of rebate incentives to do so.
Climate Change Adaptation Actions Proposed for 2017	
	Will set goals for all projects to include options for energy efficiencies.

Resources you have used to support climate change adaptation (e.g. [Plan2Adapt](#), [Preparing for](#)

**Climate Change: Implementation Guide**


**In 2016 did you consider climate change impacts in any of the following areas? (check if yes)**

Risk reduction strategies Risk and Vulnerability assessment Asset management Infrastructure upgrades (e.g. storm water system upgrades) Cross-department working groups Emergency response planning Land-use policy changes (eg. OCP, DPA) Economic diversification initiatives Ecosystem-based approaches (incl. shorelines) Incentives (e.g. property owner reducing storm water run-off) Public education and awareness Research (e.g. mapping, participation in studies)  Other (Please Identify):	X
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**2016 OTHER CLIMATE ACTIONS**

**Other Climate Actions**

This section provides local governments the opportunity to report other climate actions that are not captured in the categories above.

**Community-Wide Actions Taken in 2016**

Participant in Regional District of Mount Waddington - Mile 7 Bio-cover project.

**Community-Wide Actions Proposed for 2017**

Participant in Regional District of Mount Waddington - Mile 7 Bio-cover project.

**Corporate Actions Taken in 2016**

Participant in Regional District of Mount Waddington - Mile 7 Bio-cover project.
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<b>Corporate Actions Proposed for 2017</b>	
Participant in Regional District of Mount Waddington - Mile 7 Bio-cover project.	

<b>Other</b>	
Are you familiar with the <a href="#">Community Lifecycle Infrastructure Costing Tool (CLIC)</a> ?	<b>Yes</b>
Have you used CLIC?	<b>No</b>

### Programs, Partnerships and Funding Opportunities

Local governments often rely on programs, partnerships and funding opportunities to achieve their climate action goals. Please share the names of programs and organizations that have supported your local government's climate actions by listing each entry in the box below.

<b>Programs and Funding</b>
Regional District of Mount Waddington - Mile 7 Bio-cover project.

## 2016 CARBON NEUTRAL REPORTING

Local governments are required to report on their progress in achieving their carbon neutral goal under the Climate Action Charter. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee (GCC) has established a common approach to determining carbon neutrality for the purposes of the Climate Action Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral.

Prior to completing this survey, please ensure that you are familiar with guidance available on the B.C. Climate Action Toolkit website, especially *Becoming Carbon Neutral: A Guide for Local Governments in British Columbia*.

### Reporting Emissions

Did you measure your local government's corporate GHG emissions in 2016?	<b>Yes</b>
If your local government measured 2016 corporate GHG emissions, please report the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent) from services delivered <u>directly</u> by your local government:	314.3
If your local government measured 2016 corporate GHG emissions, please report the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent) from <u>contracted</u> services:	161.1



<b>TOTAL A: CORPORATE GHG EMISSIONS FOR 2016</b>	<b>475.4 tCO<sub>2</sub>e</b>
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### Reporting Reductions and Offsets

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions by one or a combination of the following actions:

- undertake GCC-supported Option 1 Projects
- undertake GCC-supported Option 2 Projects (community GHG emissions reduction projects that meet project eligibility requirements)
- purchase carbon offsets from a credible offset provider

If applicable, please report the 2016 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e)) being claimed from Option 1 GHG Reduction Projects:

OPTION 1 PROJECTS	REDUCTIONS
Energy Efficient Retrofits	
Solar Thermal	
Household Organic Waste Composting	
Low Emission Vehicles	
Avoided Forest Conversion	
<b>TOTAL B: REDUCTIONS FROM OPTION 1 PROJECTS FOR 2016</b>	<b>tCO<sub>2</sub>e</b>

If applicable, please report the names and 2016 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e)) being claimed from Option 2 GHG Reduction Projects:

OPTION 2 PROJECT NAME	REDUCTIONS
Regional District of Mount Waddington 7 Mile Bio-cover Project	264.0
<b>TOTAL C: REDUCTIONS FROM OPTION 2 PROJECTS FOR 2016</b>	<b>264.0 tCO<sub>2</sub>e</b>

If applicable, please report the number of offsets purchased (in tonnes of carbon dioxide equivalent (tCO2e)) from an offset provider for the 2016 reporting year:

(NOTE: DO NOT INCLUDE ANY FUNDS THAT MAY BE SET ASIDE IN A CLIMATE ACTION RESERVE FUND)

OFFSET PROVIDER NAME	OFFSETS
<b>TOTAL D: OFFSETS PURCHASED FOR 2016</b>	<b>tCO2e</b>

**TOTAL REDUCTIONS AND OFFSETS FOR 2016 (Total B+C+D) = 264.0 tCO2e**

### Corporate GHG Emissions Balance for 2016

Your local government's Corporate GHG Emissions Balance is the difference between total corporate GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

**CORPORATE GHG EMISSIONS BALANCE FOR 2016 = (A – (B+C+D)) = 211.40 tCO2e**

**If your Corporate GHG Emissions Balance is negative or zero,  
your local government is carbon neutral.  
CONGRATULATIONS!**

## GCC CLIMATE ACTION RECOGNITION PROGRAM

### Green Communities Committee (GCC) Climate Action Recognition Program

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an

opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory.

This year a new recognition level has been added – **Level 3: Accelerating Progress on Charter Commitments**–. Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:

**Level 1 – Demonstrating Progress on Charter Commitments:** for local governments who demonstrate progress on fulfilling one or more of their Charter commitments

**Level 2 – Measuring GHG Emissions:** for local governments that achieve level 1, and who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI)

**Level 3 – Accelerating Progress on Charter Commitments:** for those local governments who have achieved level 1 and 2 and have demonstrated undertaking significant action (corporately or community wide) to reduce GHG emissions in the reporting year (ie: through undertaking a GHG reduction project, purchasing offsets, establishing a reserve fund).

**Level 4 - Achievement of Carbon Neutrality:** for local governments who achieve carbon neutrality in the reporting year.

**For purposes of Level 3 recognition, if applicable, please identify any new or ongoing corporate or community wide GHG reduction projects (other than an Option 1 or Option 2 project) undertaken by your local government that reflects a significant investment of time or financial resources and is intended to result in significant GHG reductions:**

<b>PROJECT NAME:</b>

**Based on your local government's 2016 CARIP Climate Action/Carbon Neutral Progress Survey, please check the GCC Climate Action Recognition Program level that best applies:**

<input type="checkbox"/>	Level 1 – Demonstrating Progress on Charter Commitments	
<input type="checkbox"/>	Level 2 – Measuring GHG Emissions	XXXXX
<input type="checkbox"/>	Level 3 – Accelerating Progress on Charter Commitments	
<input type="checkbox"/>	Level 4 - Achievement of Carbon Neutrality	
<input type="checkbox"/>	Not Sure	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
008685	02/02/2017	00044	ACKLANDS - GRAINGER INC.	176.15	
008686	02/02/2017	02514	AlSCO	187.76	
008687	02/02/2017	00829	ANA'S HARDY CLEAN	2,303.99	
008688	02/02/2017	01836	ARIES SECURITY LTD.	4,121.53	
008689	02/02/2017	03193	Barnett Engineering Ltd.	3,150.00	
008690	02/02/2017	02672	BC Fire Training Officer	100.00	
008691	02/02/2017	02693	BC One Call	44.89	
008692	02/02/2017	01145	BLACK CAT REPAIRS	2,470.31	
008693	02/02/2017	02678	BRITISH COLUMBIA FUNERAL	147.00	
008694	02/02/2017	02468	Canwest Propane	464.57	
008695	02/02/2017	00281	CHEVRON CANADA LTD.	933.06	
008696	02/02/2017	01112	CITY OF NANAIMO	724.50	
008697	02/02/2017	02762	Cleartech Industries Inc	799.39	
008698	02/02/2017	01433	COMOX PACIFIC EXPRESS LT	308.17	
008699	02/02/2017	00218	DB PERKS AND ASSOCIATES	88.03	
008700	02/02/2017	01901	DENNISON, MELINDA	35.00	
008701	02/02/2017	01476	DOR-TEC SECURITY LTD.	138.30	
008702	02/02/2017	00020	E.J. KLASSEN MOTORCADE L	4,476.83	
008703	02/02/2017	01865	EMCON SERVICES INC.	7,875.00	
008704	02/02/2017	00099	FOX'S DISPOSAL SERVICES	1,382.48	
008705	02/02/2017	00677	FRANCE, WILLIAM	760.00	
008706	02/02/2017	02043	HARNISH SALES AGENCY	2,853.76	
008707	02/02/2017	02208	Hawkins, Bob	714.12	
008708	02/02/2017	00063	HOME HARDWARE BUILDING C	44.72	
008709	02/02/2017	02936	J.D. PETROLEUM LTD.	298.10	
008710	02/02/2017	00273	JM'S MOBILE WELDING INC	1,008.00	
008711	02/02/2017	00065	K & K ELECTRIC LTD.	1,433.75	
008712	02/02/2017	00069	MACANDALE'S	192.78	
008713	02/02/2017	00328	MERCER, SEAN	35.00	
008714	02/02/2017	00014	MINISTER OF FINANCE	3,089.00	
008715	02/02/2017	00585	Minister of Finance	466.45	
008716	02/02/2017	00033	NAPA AUTO PARTS/N.I. IND	200.42	
008717	02/02/2017	01014	NICKERSON, SCHELL	75.00	
008718	02/02/2017	00526	OPERATING ENGINEERS' BEN	179.54	
008719	02/02/2017	00203	Port Hardy & Dist. Chamb	13,750.00	
008720	02/02/2017	00406	PORT HARDY FIREFIGHTERS	4,417.50	
008721	02/02/2017	00264	PORT HARDY HERITAGE SOCI	11,569.00	
008722	02/02/2017	00769	Praxair Distribution	917.89	
008723	02/02/2017	00351	PROMAG ENVIRO SYSTEMS LT	131.01	
008724	02/02/2017	02303	Provident	5,945.86	
008725	02/02/2017	00080	PURULATOR INC.	948.81	
008726	02/02/2017	03092	Seaway Ventures Ltd.	11,658.18	
008727	02/02/2017	00253	Shaw Cable	134.74	
008728	02/02/2017	02203	Stantec Consulting Ltd.	5,188.86	
008729	02/02/2017	00088	Swiftsure Petroleum Dist	27.78	
008730	02/02/2017	02250	THE CANADIAN PAYROLL ASS	241.50	
008731	02/02/2017	02923	The Flag Shop - Victoria	223.90	
008732	02/02/2017	00522	THUNDERBIRD MALL	525.00	
008733	02/02/2017	00011	Tidbury, John	78.30	
008734	02/02/2017	00573	VAN ISLE WATER	241.15	
008735	02/02/2017	00147	Local Government Managem	104.99	
008736	02/02/2017	00377	VASO'S	6,293.64	
008737	02/02/2017	02690	Volunteer Firefighters A	203.00	
008738	02/02/2017	02850	VWR International Co.	1,603.89	
008739	02/02/2017	02837	Waterhouse Environmental	6,115.20	
008740	06/02/2017	00047	B.C. HYDRO (Minister of	58,285.99	
008741	06/02/2017	02140	DOUG LLOYD CONTRACTING	135.45	
008742	09/02/2017	02514	AlSCO	5.29	
008743	09/02/2017	00073	BLACK PRESS GROUP LTD.	1,396.03	
008744	09/02/2017	00281	CHEVRON CANADA LTD.	1,214.15	
008745	09/02/2017	00218	DB PERKS AND ASSOCIATES	3,113.48	
008746	09/02/2017	00020	E.J. KLASSEN MOTORCADE L	67.94	
008747	09/02/2017	03360	Green Castle Constructio	200.00	
008748	09/02/2017	00065	K & K ELECTRIC LTD.	1,886.31	
008749	09/02/2017	03059	Maxxam Analytics	678.30	
008750	09/02/2017	01645	NORTH ISLAND COMMUNICATI	362.04	
008751	09/02/2017	02006	NORTH ISLAND TRACTOR	1,626.65	
008752	09/02/2017	00075	O.K. TIRE STORE (PORT HA	884.20	
008753	09/02/2017	02749	Orach Enterprises Ltd.	5,398.41	
008754	09/02/2017	00080	PURULATOR INC.	38.57	
008755	09/02/2017	00107	RECEIVER GENERAL FOR CAN	25,477.72	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
008756	09/02/2017	00187	REGIONAL DISTRICT OF MT	2,417.92	
008757	09/02/2017	00187	REGIONAL DISTRICT OF MT	4,469.76	
008758	09/02/2017	03359	Smith, Angela	380.66	
008759	09/02/2017	00113	STRYKER ELECTRONICS LTD.	6,320.56	
008760	09/02/2017	00088	Swiftsure Petroleum Dist	22.18	
008761	09/02/2017	02850	VWR International Co.	1,071.68	
008762	09/02/2017	03285	Wamiss, Stan	1,500.00	
008763	09/02/2017	00164	Xerox Canada Ltd.	608.57	
008764	16/02/2017	02514	AlSCO	93.88	
008765	16/02/2017	01145	BLACK CAT REPAIRS	681.95	
008766	16/02/2017	02860	Grove-Crossman Equipment	403.20	
008767	16/02/2017	00052	HARDY BUILDERS' SUPPLY	123.64	
008768	16/02/2017	00063	HOME HARDWARE BUILDING C	48.37	
008769	16/02/2017	03361	Hunt, George	100.00	
008770	16/02/2017	00065	K & K ELECTRIC LTD.	572.09	
008771	16/02/2017	02843	Lumca Inc.	11,272.80	
008772	16/02/2017	00069	MACANDALE'S	206.08	
008773	16/02/2017	01777	MCCARRICK,ALLISON	695.70	
008774	16/02/2017	01419	MURDY & MCALLISTER	1,756.38	
008775	16/02/2017	00027	NORTH ISLAND VETERINARY	221.29	
008776	16/02/2017	00957	TOURISM VANCOUVER ISLAND	261.45	
008777	16/02/2017	00477	U.B.C.M.	2,697.63	
008778	16/02/2017	00201	Vancouver Island Regiona	37,125.00	
008779	16/02/2017	02850	VWR International Co.	115.22	
008780	16/02/2017	03362	Wacor Holdings Ltd	250.00	
008781	23/02/2017	00735	A.C.E. COURIER SERVICES	101.76	
008782	23/02/2017	00044	ACKLANDS - GRAINGER INC.	941.72	
008783	23/02/2017	02514	AlSCO	93.88	
008784	23/02/2017	02468	Canwest Propane	3,174.59	
008785	23/02/2017	00281	CHEVRON CANADA LTD.	2,296.10	
008786	23/02/2017	03284	Child, Mervyn	7,280.00	
008787	23/02/2017	03209	CLN Machining & Fabricat	1,389.83	
008788	23/02/2017	02370	CNJ Lighting Solutions	2,702.00	
008789	23/02/2017	01433	COMOX PACIFIC EXPRESS LT	93.02	
008790	23/02/2017	02730	CUPE Local 401	672.37	
008791	23/02/2017	03364	Duncan, Martin	1,723.05	
008792	23/02/2017	00020	E.J. KLASSEN MOTORCADE L	623.71	
008793	23/02/2017	01980	HETHERINGTON INDUSTRIES	129.38	
008794	23/02/2017	00063	HOME HARDWARE BUILDING C	31.30	
008795	23/02/2017	00194	INT'L UNION OPERATING EN	1,240.80	
008796	23/02/2017	00065	K & K ELECTRIC LTD.	81.90	
008797	23/02/2017	00147	Local Government Managem	598.50	
008798	23/02/2017	00069	MACANDALE'S	330.39	
008799	23/02/2017	00626	MAINROAD MAINTENANCE PRO	4,928.50	
008800	23/02/2017	02754	Minister of Finance	211.05	
008801	23/02/2017	01183	PORT HARDY YOUTH SOCCER	3,000.00	
008802	23/02/2017	02051	PORT MCNEILL ENTERPRISES	1,247.40	
008803	23/02/2017	00107	RECEIVER GENERAL FOR CAN	23,610.71	
008804	23/02/2017	03073	Smith Cameron Process So	405.44	
008805	23/02/2017	00161	TELUS MOBILITY (BC)	759.93	
008806	23/02/2017	03313	Tex Electric Ltd.	125.69	
008807	23/02/2017	00150	THE SOURCE	49.25	
008808	23/02/2017	00522	THUNDERBIRD MALL	525.00	
008809	23/02/2017	03264	Unitech Construction Man	24,129.93	
008810	23/02/2017	00892	UPS Canada Ltd.	83.85	
008811	23/02/2017	03358	Wainwright, David	113.97	
008812	23/02/2017	03285	Wamiss, Stan	3,000.00	
008813	23/02/2017	03148	Westport Welding & Fabri	2,201.51	
008814	24/02/2017	03366	Dominion GovLaw LLP	1,002.40	
008815	24/02/2017	03174	Schantz, Robert	142.70	
Total:				374,825.97	

\*\*\* End of Report \*\*\*