



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM, TUESDAY, APRIL 11, 2017 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson,
John Tidbury, Leighton Wishart

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director Corporate Services
Abbas Farahbakhsh, Director Operational Services
Adrian Maas, Director of Finance
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
 AGENDA FOR THE REGULAR COUNCIL MEETING
 7:00 PM TUESDAY, APRIL 11, 2017
 Council Chambers - Municipal Hall**

Agenda

<u>Page</u>	A. CALL TO ORDER	Time:
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1	1. Minutes of the Special Council meeting held March 28, 2017.	
	Motion required	1. 2.
2-3	2. Minutes of the Committee of the Whole Meeting held March 28, 2017.	
	Motion required	1. 2.
4-6	3. Minutes of the Regular Council meeting held March 28, 2017.	
	Motion required	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	None	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
7	1. Council Action items. For information.	
	F. CORRESPONDENCE	
8-9	1. UBCM – Building Act Update (Mar. 29/17) For information.	
10	2. Recycle BC (Mar. 31/17) District of Port Hardy Recycle BC Contamination Scorecard. For information.	
	G. NEW BUSINESS	
	No New Business in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal Reports from Council members.	
	I. COMMITTEE REPORTS	
	No Committee Reports in agenda package.	
	J. STAFF REPORTS	
11-13	1. Accounts Payable, March 2017. For information.	

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY, APRIL 11, 2017
Council Chambers - Municipal Hall**

Agenda

- 14-17 2. Heather Nelson-Smith, Director of Corporate Services (Apr.6/17) re: Application to UBCM for Community to Community Forum.

Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

- 18-20 1. Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate. For First, Second and Third Reading.

Motion required 1. 2.

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

April 12 Heritage Society 7:00 pm Council Chambers
April 14 Good Friday – Municipal Hall Closed
April 17 Easter Monday – Municipal Hall Closed
April 18 Committee: Operational Services 3:00 pm, Council Chambers
April 19 Committee: Parks & Recreation Review, 3:00 pm Council Chambers
April 21 N.I. Community Forest AGM, 3:00 pm, Council Chambers
April 25 Regular Council Meeting, 7:00 pm, Council Chambers
April 27 Committee: OH&S 8:30 am, Council Chambers
Canada Day Celebrations Planning meeting 2:00 pm, Council Chambers

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required 1. 2. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
TUESDAY MARCH 28, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

Agenda

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services; Abbas Farahbakhsh, Director of Operational Services

REGRETS: None

MEDIA: None **MEMBERS OF THE PUBLIC:** None

SC2017-020
AGENDA
ACCEPTED AS
PRESENTED

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:00 pm.

B. APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried

THAT the agenda for the Special Meeting of Council March 28, 2017 be accepted as presented.

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to *Community Charter*.

SECTION 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interest of the municipality if they were held in public.

SC2017-021
CLOSE
MEETING TO
PUBLIC
COMMUNITY
CHARTER
SEC90(1) (k)

Moved/Seconded/Carried

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(k).

D. ADJOURNMENT

Moved

THAT the Special Meeting of Council adjourn. Time: 6:28 pm

SC2017 -022
ADJOURNMENT

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR



**MINUTES
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
TUESDAY, MARCH 28, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

Agenda

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services, Adrian Maas, Director of Finance, Heather Nelson-Smith, Director of Corporate Services

MEDIA: None **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:31 pm

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Committee of the Whole meeting of March 28, 2017 be accepted as presented.

C. DELEGATION

Presentation to Council by Kindry Mercer and Jon Flintoff of Western Forest Products re: Old Growth Forests

Ms. Mercer and Mr. Flintoff addressed Council with a power point presentation on the following:

- Update on Western Forest Products operations for 2016
- Outstanding safety results in 2016
- Built 120 km of road in 2016
- Will build or reactivate 120km of road in 2016
- Will plant 1.5million seedlings in 2017
- New equipment purchased
- New Port McNeill office is 1 year old
- Resource management planning
- New legislation
- Great Bear Rainforest designation
- Enhanced Forestry zones
- Watershed maintenance
- Site planning
- 16% of old growth harvested in 2016

Due to time constraints, Council invited Mr. Flintoff and Ms. Mercer to return in the future to report on the rest of the presentation.

E. NEW BUSINESS

None

COW 2017-004
APPROVAL OF
AGENDA AS
PRESENTED

COW 2017-005
ADJOURNMENT

F. ADJOURNMENT

THAT the Committee of the Whole adjourns.

Time: 7:03 pm

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
MARCH 28, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

Agenda

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Fred Robertson, Rick Marcotte, John Tidbury (7:20 pm) and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services and Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

REGRETS: None

MEDIA: None **MEMBERS OF THE PUBLIC:** 1

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:05 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of March 28, 2017 be accepted as presented.

2017-043
AGENDA MAR 28/17
ACCEPTED AS
PRESENTED

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held March 14, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held March 14, be accepted.

2017-044
SPECIAL COUNCIL
MEETING MINUTES
MARCH 14/17 ACCEPTED

2. Minutes of the Committee of the Whole Council meeting held March 14, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole Council meeting held March 14, 2017 be accepted.

2017-045
COW COUNCIL
MEETING MINUTES
MARCH 14/17
ACCEPTED

3. Minutes of the Regular Council meeting held March 14, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held March 14, 2017 be accepted.

2017-046
REGULAR COUNCIL
MEETING MINUTES
MARCH 14/17
ACCEPTED

D. DELEGATIONS

No delegations

E. ACTION ITEMS

1. Council action items were received for information.

ACTION ITEMS

F. CORRESPONDENCE

1. Hon. Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Greg Kylo, Parliamentary Secretary, The BC Jobs Plan (Mar.13/17) re: Update on The BC Jobs Plan, was received for information.
2. Copy of letter from Darrell Fox, The Terry Fox Foundation (March 7, 2017) re: Melinda Dennison, thank you for support for Terry Fox Run, was received for information.
3. Jenny Byford, Advocacy Lead, BC and Yukon, Canadian Cancer Society (March 2017) re: Municipal endorsement of provincial smoke and vape-free outdoor public places legislation.

Moved/Seconded/Carried

THAT the Council of the District of Port Hardy endorses a requirement in British Columbia for smoke and vape-free outdoor public places namely: Smoke and vape-free legislation to prohibit smoking and vaping in BC's outdoor public places, including restaurant and bar patios, playgrounds, parks and beaches, with ministry guidelines legislated for post-secondary campuses. "Smoking" would include burning a cigarette or cigar, or burning any substance using a pipe, hookah pipe, lighted smoking device or electronic smoking device, with some exemptions for the ceremonial use of tobacco in relation to traditional aboriginal cultural activities.

G. NEW BUSINESS

No New Business

H. COUNCIL REPORTS

Councillor Tidbury joined the meeting at 7:20 pm.

Councillors Pat Corbett-Labatt, Dennis Dugas, Fred Robertson, Rick Marcotte, John Tidbury and Leightan Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Mayor Bood commented on:

- The success of the Aboriginal Business Match Conference being held at the Civic Center and Don Cruickshank Memorial Arena and thanked Councillor John Tidbury and District staff for all their hard work and help with the event.
- The informative lunch with representatives from Vancouver Island Economic Alliance (VIEA) and advised that the District is a member of the organization and that the annual VIEA economic summit is a good event for District representatives to attend.

I. COMMITTEE REPORTS

1. Draft minutes of the Tourism Advisory Committee meeting held March 8, 2017 was received for information.
2. Draft minutes of the First Nations Relations Committee meeting held March 14, 2017 was received for information.
3. Draft minutes of the Parks & Recreation Review Committee meeting held March 15, 2017 was received for information.

2017-047
CANADIAN CANCER
SOCIETY SMOKE
AND VAPE-FREE
OUTDOOR PUBLIC
PLACES

COUNCIL REPORTS

ABORIGINAL
BUSINESS MATCH

VIEA

- a. Parks & Recreation Review Committee Recommendation to Council:
THAT the Parks & Recreation Review Committee recommend to Council that the District of Port Hardy participate in the North Island Marine Mammal Stewardship Association / Vancouver Island North Whale Heritage Site designation project AND THAT staff inquire as to the minimum funding required to have a seat at the table.
- b. Emails to/from Allison McCarrick, CAO and Pat English, Manager of Economic Development, Regional District of Mt. Waddington (RDMW) (March 16/17) re: Whale Heritage Site initiative (WHS) was received for information.

Allison McCarrick, CAO reviewed information received from Pat English at RDMW and Andrew Jones at WHS regarding the minimum funding to have a seat at the table. It was clarified that the position would be with the Executive Council of Whale Heritage Site initiative; that there is no set donation requirement and that there has been no funding from other local governments in the Regional District of Mount Waddington.

Council directed staff to contact Pat English, RDMW and Andrew Jones, WHS and advise that the District of Port Hardy would like to have a representative on the Executive Council of Whale Heritage Site Initiative and that a donation to the Whale Heritage Site Initiative will be considered in the 2018 budget year.

- 4. Draft minutes of the Operational Services Committee meeting held March 20, 2017 was received for information.

J. STAFF REPORTS

No staff reports.

K. CURRENT BYLAWS AND RESOLUTIONS

No bylaws.

L. PENDING BYLAWS

- 1. Bylaw1062 -2017 Tax Rate for 2017.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:26pm

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR

DISTRICT
REPRESENTATIVE
ON WHALE
HERITAGE SITE
EXECUTIVE
COUNCIL

2017-048
ADJOURNMENT

ITEM	ACTION REGULAR MEETING MARCH 28, 2017	WHO	STATUS /COMMENTS
Canadian Cancer Society (March 2017) re: Municipal endorsement of provincial smoke and vape-free outdoor public places legislation. (as presented on endorsement form)	Endorsed by Council Complete and send endorsement form	HN-S	
Council Rep for to Whale Heritage Site Executive Council	Staff to contact Pat English, RDMW and Andrew Jones, WHS and advise that the District of Port Hardy would like to have a representative on the Executive Council of Whale Heritage Site Initiative and that a donation to the Whale Heritage Site Initiative will be considered in the 2018 budget year.	AMc	Done. Requested Councillor Wishart be appointed to committee
ITEM	ACTION REGULAR MEETING JANUARY 24, 2017	WHO	STATUS /COMMENTS
Island Health (Jan 12/17) re: Recommendations- Local Gov't Smoke –Free Bylaws.	Council requested staff to review the recommendations with the District's current bylaw and revise the bylaw for review by Council.	HN-S	
ITEM	ACTION REGULAR MEETING DEC 13, 2016	WHO	STATUS /COMMENTS
Emergency Planning Committee Nov.28/16 Recommendations to Council: Purchase and installation of tsunami warning sirens	Council directed staff to research and report back into the probability or likelihood of a tsunami event in the Port Hardy area and investigate siren purchase costs.	SM	
ITEM	ACTION REGULAR MEETING NOV 8 2016	WHO	STATUS /COMMENTS
Hydro outage – can power can be rerouted from the windfarm to supply power to Port Hardy during outages.	Invite Hydro rep to meeting	AMc	March 22/17 Visit will be "very soon"
ITEM	ACTION COUNCIL MEETING May 10 2016	WHO	STATUS /COMMENTS
First Nations Relations Committee May 10/16 Recommendation: THAT Council provide in kind services to install two signs donated by M. Child for Stink Creek Park and Harbour Trail near Seaplane Base THAT Council investigate supplying a plaque that identifies the artist THAT it be in two languages.	Approved: - Arrange for signs / installation/plaque -Investigate interpretive signs	AF/ SM AF AMc	In progress In progress In progress
ITEM	ACTION COUNCIL MEETING NOVEMBER 24, 2015	WHO	STATUS /COMMENTS
Operational Services Committee Nov 19/15: Recommendation: <i>proceed with recommendations from the Broken Window report</i>	Approved: as recommended: -Jan 12/16 Letters sent to property owners regarding their properties - no replies have been received back - next step staff to bring back a report for Council regarding authorizing remedial action and the cost of such action being charged back to the property owner's tax account. - Staff report to come to future Council meeting.	HN-S / Mun Insp	Ongoing



Agenda

Building Act Update

Mar. 29, 2017

New provincial qualification requirements for building and plumbing officials established in the *Building Act* came into force February 28, 2017. In addition, the Province has amended the *Building Act* General Regulation to add additional items to the unrestricted matters list.

The building official qualifications are one of three key objectives of the 2015 *Act* and mark the first time any provincial qualifications have been required for this group of building professionals.

To be qualified, building officials will have to:

1. Be a member in good standing of the Building Officials' Association of British Columbia (BOABC);
2. Pass exams according to the level of their responsibilities;
3. Undertake annual continuing professional development;
4. Be entered in the register of qualified building officials; and
5. Pay an annual fee and submit an annual report to the registrar.

The qualification requirements will take effect in two steps over four years:

- On or before August 28, 2017 (i.e., within six months after February 28, 2017), building officials must become members of the BOABC; and
- On or before February 28, 2021 (i.e., within four years from February 28, 2017), building officials must pass the requisite exams for the class/scope of practice at which they work, and be entered in the register of qualified building officials.

Under the *Building Act*, anyone working for or on behalf of a local authority who makes a decision on whether a matter conforms to a provincial building regulation (such as the BC Building Code) must be qualified to do so: the need to be qualified does not depend on job title. Individuals in three categories are exempt (or temporarily exempt) from the qualification requirements:

- Members of the Architectural Institute of British Columbia or the Association of Professional Engineers and Geoscientists of British Columbia;
- Individuals already holding qualifications under the *Safety Standards Act*; and
- Individuals making compliance decisions about specific Code-related fire prevention and response, or fire suppression matters.

The Province has selected the BOABC to administer the new requirements due to their existing role as the professional association for building officials and their expertise in building official education and qualifications. The Province has designated Derek Townson, the Executive Director of the BOABC, as the registrar.

In addition, the Province has amended the *Building Act* General Regulation to add additional items to the unrestricted matters list.

Unrestricted matters are matters regulated in the BC Building Code (or other provincial building regulations) for which local governments will retain authority to set their own technical building requirements in bylaws. Under section 5 of the *Building Act*, if a matter is regulated in a provincial building regulation, any requirements for that matter established in local government bylaws will be of no legal force after a two-year transition period ending December 15, 2017, unless the requirements concern unrestricted matters.

The Building Act General Regulation came into force June 2016 with an initial list of unrestricted matters. The amendment adds the following items to that list:

Unrestricted over the Longer Term

- a) Protection of Heritage Properties

Temporarily Unrestricted

- a) Firefighting Water Supply (Fire-Flow Demand)
- b) Flood Construction Level Requirements

Temporarily Unrestricted with Time Limitations

- a) Fire Sprinklers and Fire Sprinkler Systems
- b) Accessibility of a Building
- c) Adaptable Dwelling Units

Items 3a, 3b and 3c in the list above are temporarily unrestricted only if the bylaw(s) specifying the technical building requirement(s) for the matter is enacted on or before December 15, 2017 and is not amended after that date as it relates to the matter. The Province will advise stakeholders when it intends to remove a matter from the unrestricted matters list.

More information about the new building official requirements and the changes to the unrestricted matters can be found on the on the *Building Act* website.

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March 31, 2017

Recycle BC Contamination Scorecard

The table below illustrates the average amount of contamination found in your curbside/multi-family PPP for the timeframes indicated. The numbers provided are average weights, expressed as a percentage of the total weight sampled in each audit. All sub-categories are combined and presented as “total non-targeted material” to illustrate the total percent of material that is considered contamination in your program. Please note that hazardous material is included as a subcategory of non-PPP, but has been illustrated separately to highlight its critical importance. Comingled glass, unsortable material, plastic bags and overwrap, and foam packaging are reported as separate line items, and are not included in the Average % non-PPP figure. To help you identify trends in your contamination data, the last three months of audit data available has been illustrated separately below from the twelve months immediately preceding those months.

Updated Contamination Results:

Collector name:	District of Port Hardy	
Curbside or multi-family:	Curbside	
Service area:	District of Port Hardy	
Time-frame of audits:	Sept 2015 – Aug 2016 (12 months)	Sept 2016 – Nov 2016 (3 months)
Number of audits:	3	--
Average % non-PPP:	2.2%	--
<i>Average % hazardous material (included in non-PPP number above but illustrated separately to highlight importance):</i>	0.0%	--
Average % of comingled glass:	0.2%	--
Average % of unsortable material:	0.7%	--
Average % plastic bags and overwrap	0.0%	--
Average % foam packaging	0.0%	--
Contaminated PPP – non-hazardous	0.5%	--
Average % total non-targeted material	3.6%	--

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
008816	02/03/2017	01884	Ace Hardware	33.59	
008817	02/03/2017	02514	AlSCO	93.88	
008818	02/03/2017	00829	ANA'S HARDY CLEAN	2,205.00	
008819	02/03/2017	01836	ARIES SECURITY LTD.	4,059.30	
008820	02/03/2017	00047	B.C. HYDRO (Minister of	52,135.03	
008821	02/03/2017	02468	Canwest Propane	27.66	
008822	02/03/2017	02882	Catalys Lubricants Inc.	124.04	
008823	02/03/2017	02822	Corix Water Products LP	1,313.82	
008824	02/03/2017	00054	DAVE LANDON MOTORS LTD.	1,335.16	
008825	02/03/2017	01901	DENNISON, MELINDA	35.00	
008826	02/03/2017	01982	DIGITAL POSTAGE ON CALL	1,575.00	
008827	02/03/2017	01476	DOR-TEC SECURITY LTD.	138.30	
008828	02/03/2017	03367	Dyck, Joel	100.00	
008829	02/03/2017	00235	HARDY BAY MACHINE WORKS	198.20	
008830	02/03/2017	00052	HARDY BUILDERS' SUPPLY	245.11	
008831	02/03/2017	00065	K & K ELECTRIC LTD.	1,407.54	
008832	02/03/2017	03228	Ken Houghton Contracting	200.00	
008833	02/03/2017	02445	LogoWest Promotional Pro	253.12	
008834	02/03/2017	01777	MCCARRICK,ALLISON	110.00	
008835	02/03/2017	00328	MERCER, SEAN	35.00	
008836	02/03/2017	00014	MINISTER OF FINANCE	3,375.00	
008837	02/03/2017	01014	NICKERSON, SCHELL	75.00	
008838	02/03/2017	00075	O.K. TIRE STORE (PORT HA	795.61	
008839	02/03/2017	00013	PACIFIC BLUE CROSS	11,482.93	
008840	02/03/2017	00769	Praxair Distribution	917.89	
008841	02/03/2017	00710	Receiver General for Can	2,186.00	
008842	02/03/2017	02935	Roper Greyell LLP	198.24	
008843	02/03/2017	00253	Shaw Cable	134.74	
008844	02/03/2017	02170	SPIKETOP CEDAR LTD.	700.00	
008845	02/03/2017	00160	TELUS	4,799.75	
008846	02/03/2017	00011	Tidbury, John	40.59	
008847	02/03/2017	01773	UNIVAR CANADA LTD.	3,719.02	
008848	02/03/2017	00573	VAN ISLE WATER	51.10	
008849	02/03/2017	03358	Wainwright, David	102.32	
008850	02/03/2017	00164	Xerox Canada Ltd.	2,065.50	
008851	09/03/2017	01375	ADT SECURITY SERVICES CA	88.89	
008852	09/03/2017	02514	AlSCO	187.76	
008853	09/03/2017	00046	ANDREW SHERET LTD	962.15	
008854	09/03/2017	02551	Associated Fire Safety E	723.92	
008855	09/03/2017	03374	Atkinson, Tom	50.00	
008856	09/03/2017	01145	BLACK CAT REPAIRS	2,602.00	
008857	09/03/2017	01805	BUSY B'S DISTRIBUTING	90.65	
008858	09/03/2017	02468	Canwest Propane	571.09	
008859	09/03/2017	00281	CHEVRON CANADA LTD.	1,665.58	
008860	09/03/2017	01433	COMOX PACIFIC EXPRESS LT	484.69	
008861	09/03/2017	00218	DB PERKS AND ASSOCIATES	24.69	
008862	09/03/2017	02181	DELLO, KERRY	173.15	
008863	09/03/2017	02140	DOUG LLOYD CONTRACTING	194.25	
008864	09/03/2017	03372	Easterbrook, Colleen	47.90	
008865	09/03/2017	01865	EMCON SERVICES INC.	5,250.00	
008866	09/03/2017	02860	Grove-Crossman Equipment	750.40	
008867	09/03/2017	00058	GUILLEVIN INTERNATIONAL	226.13	
008868	09/03/2017	02043	HARNISH SALES AGENCY	226.80	
008869	09/03/2017	03375	Hartnett, Caitlin	100.00	
008870	09/03/2017	00063	HOME HARDWARE BUILDING C	290.71	
008871	09/03/2017	02897	Itron Canada Inc.	1,596.95	
008872	09/03/2017	00065	K & K ELECTRIC LTD.	740.89	
008873	09/03/2017	03373	Kliever, Georgia	50.00	
008874	09/03/2017	00069	MACANDALE'S	613.09	
008875	09/03/2017	03059	Maxxam Analytics	678.83	
008876	09/03/2017	00638	MINISTER OF FINANCE	262.50	
008877	09/03/2017	02891	Motion Canada	27.89	
008878	09/03/2017	00017	MUNICIPAL INSURANCE ASSO	161,722.00	
008879	09/03/2017	01645	NORTH ISLAND COMMUNICATI	316.05	
008880	09/03/2017	00178	NORTH ISLAND GLASS LTD.	662.92	
008881	09/03/2017	00027	NORTH ISLAND VETERINARY	480.38	
008882	09/03/2017	00075	O.K. TIRE STORE (PORT HA	254.26	
008883	09/03/2017	02749	Orach Enterprises Ltd.	3,430.44	
008884	09/03/2017	00217	ORKIN CANADA CORPORATION	76.65	
008885	09/03/2017	03368	Prest, Asia	62.72	
008886	09/03/2017	00080	PUROLATOR INC.	722.81	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
008887	09/03/2017	00107	RECEIVER GENERAL FOR CAN	27,964.80	
008888	09/03/2017	00710	Receiver General for Can	1,506.00	
008889	09/03/2017	00187	REGIONAL DISTRICT OF MT	847.94	
008890	09/03/2017	00187	REGIONAL DISTRICT OF MT	3,752.76	
008891	09/03/2017	03073	Smith Cameron Process So	4,580.80	
008892	09/03/2017	02105	Stokes International	367.45	
008893	09/03/2017	00113	STRYKER ELECTRONICS LTD.	3,064.25	
008894	09/03/2017	03313	Tex Electric Ltd.	78.75	
008895	09/03/2017	02837	Waterhouse Environmental	6,115.20	
008896	09/03/2017	01934	WIGGINS ADJUSTMENTS LTD.	336.89	
008897	09/03/2017	01429	WINDSOR PLYWOOD	526.35	
008898	09/03/2017	00164	Xerox Canada Ltd.	366.21	
008899	13/03/2017	03376	Little Rock Roofing	7,200.00	
008900	16/03/2017	00735	A.C.E. COURIER SERVICES	590.35	
008901	16/03/2017	02514	AlSCO	93.88	
008902	16/03/2017	00046	ANDREW SHERET LTD	3,523.93	
008903	16/03/2017	00073	BLACK PRESS GROUP LTD.	1,180.31	
008904	16/03/2017	03379	Brouwer Colin	2,000.00	
008905	16/03/2017	01805	BUSY B'S DISTRIBUTING	324.90	
008906	16/03/2017	02468	Canwest Propane	3,182.54	
008907	16/03/2017	03209	CLN Machining & Fabricat	1,984.94	
008908	16/03/2017	03033	Corbett-Labatt, Pat	344.84	
008909	16/03/2017	03377	Downer Lorne	200.00	
008910	16/03/2017	00052	HARDY BUILDERS' SUPPLY	52.89	
008911	16/03/2017	01875	ISLAND ADVANTAGE DISTRIB	523.36	
008912	16/03/2017	00065	K & K ELECTRIC LTD.	690.24	
008913	16/03/2017	03373	Kliever, Georgia	40.59	
008914	16/03/2017	00271	LIFESAVING SOCIETY	234.28	
008915	16/03/2017	02445	LogoWest Promotional Pro	276.64	
008916	16/03/2017	00069	MACANDALE'S	118.70	
008917	16/03/2017	00638	MINISTER OF FINANCE	525.00	
008918	16/03/2017	00363	PORT HARDY BULLDOZING LT	210.00	
008919	16/03/2017	02051	PORT MCNEILL ENTERPRISES	457.38	
008920	16/03/2017	03370	Renew Resources	3,021.17	
008921	16/03/2017	03092	Seaway Ventures Ltd.	23,316.36	
008922	16/03/2017	03380	Sources Archaeological &	11,049.80	
008923	16/03/2017	02522	Strathcon Industries	165.98	
008924	16/03/2017	00161	TELUS MOBILITY (BC)	766.58	
008925	16/03/2017	00644	VAN KAM FREIGHTWAYS LTD.	105.24	
008926	16/03/2017	02272	WAJAX EQUIPMENT	702.81	
008927	22/03/2017	00735	A.C.E. COURIER SERVICES	129.80	
008928	22/03/2017	00044	ACKLANDS - GRAINGER INC.	122.33	
008929	22/03/2017	00046	ANDREW SHERET LTD	1,354.15	
008930	22/03/2017	03381	Bauer, Alfons	200.00	
008931	22/03/2017	02989	Bleaney, Cassandra	95.20	
008932	22/03/2017	02468	Canwest Propane	208.83	
008933	22/03/2017	02767	Catarata, Glen	817.88	
008934	22/03/2017	02730	CUPE Local 401	733.59	
008935	22/03/2017	00099	FOX'S DISPOSAL SERVICES	16,292.48	
008936	22/03/2017	02916	GE Intelligent Platforms	7,418.11	
008937	22/03/2017	00063	HOME HARDWARE BUILDING C	101.30	
008938	22/03/2017	00194	INT'L UNION OPERATING EN	1,115.80	
008939	22/03/2017	01875	ISLAND ADVANTAGE DISTRIB	93.86	
008940	22/03/2017	00065	K & K ELECTRIC LTD.	425.25	
008941	22/03/2017	02489	Marcotte, Rick	40.59	
008942	22/03/2017	03135	Nelson-Smith, Heather	40.59	
008943	22/03/2017	02002	Neopost	1,248.82	
008944	22/03/2017	02212	NICHOLSON, LISA	66.00	
008945	22/03/2017	00107	RECEIVER GENERAL FOR CAN	24,588.54	
008946	22/03/2017	03382	Tazikers Restaurant & Pu	768.00	
008947	22/03/2017	00522	THUNDERBIRD MALL	525.00	
008948	30/03/2017	00044	ACKLANDS - GRAINGER INC.	176.15	
008949	30/03/2017	00437	ACME SUPPLIES LTD.	1,252.24	
008950	30/03/2017	02514	AlSCO	187.77	
008951	30/03/2017	00046	ANDREW SHERET LTD	3,135.35	
008952	30/03/2017	01145	BLACK CAT REPAIRS	1,696.47	
008953	30/03/2017	01615	BOOD, HANK	442.47	
008954	30/03/2017	02468	Canwest Propane	41.67	
008955	30/03/2017	00281	CHEVRON CANADA LTD.	3,148.91	
008956	30/03/2017	03209	CLN Machining & Fabricat	1,691.24	
008957	30/03/2017	01433	COMOX PACIFIC EXPRESS LT	44.47	

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 User ID: Lisa

District of Port Hardy
 AP Cheque Listing
 Cheque # From 008816 To 008973(Cheques only)

Page: 3 of 3
 Date: 06/04/17
 Time: 11:10:18

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
008958	30/03/2017	03383	Deans, David	24.66	
008959	30/03/2017	00189	DUGAS, DENNIS	211.80	
008960	30/03/2017	00099	FOX'S DISPOSAL SERVICES	6,450.27	
008961	30/03/2017	00014	MINISTER OF FINANCE	3,675.00	
008962	30/03/2017	03135	Nelson-Smith, Heather	669.53	
008963	30/03/2017	00217	ORKIN CANADA CORPORATION	76.65	
008964	30/03/2017	00013	PACIFIC BLUE CROSS	11,482.93	
008965	30/03/2017	00269	PETTY CASH (OFFICE)	145.60	
008966	30/03/2017	00080	PUROLATOR INC.	33.44	
008967	30/03/2017	03034	Robertson, Fred	362.62	
008968	30/03/2017	02935	Roper Greyell LLP	926.24	
008969	30/03/2017	00160	TELUS	4,899.71	
008970	30/03/2017	00011	Tidbury, John	426.35	
008971	30/03/2017	03358	Wainwright, David	102.32	
008972	30/03/2017	00958	WISHART, LEIGHTAN	442.47	
008973	30/03/2017	03135	Nelson-Smith, Heather	621.50	
Total:				493,821.64	

*** End of Report ***



Regional Community to Community Forum Program

E-mail: lgps@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

2017/18 (Spring) APPLICATION FORM

Please complete and return this by **April 12, 2017** for forums to be held before March 31, 2018. Please type directly in this form or print and complete. Use additional space or pages wherever required.

Questions? Contact UBCM at lgps@ubcm.ca or (250) 356-2947

SECTION 1: Applicant Information

Applicant: District of Port Hardy

Complete Mailing Address: PO Box 68 Port Hardy, BC V0N2P0

Contact Person*: Heather Nelson-Smith

Position: Director of Corporate Services

Phone: 250-949-6665

E-mail: hnelson.smith@porthardy.ca

* Contact person must be an authorized representative of the applying local government or First Nation

SECTION 2: Event Information

1. DATE(S) OF PROPOSED EVENT(S). Please note: funding will not be advanced until the date is set and provided to UBCM.

First meeting May 17, 2017

Unveiling ceremony June 21, 2017

2. a) PROPOSED PARTICIPANTS. Please attach an additional page, if required.

First Nation(s): Kwakiutl First Nation, Gwa'sala-'Nakwaxda'xw Nations and Quatsino First Nation

Local Government(s): District of Port Hardy

Other Participants:

DRAFT

b) CONFIRMATION OF PARTNERS.

Please attach written confirmation from each invited local government and/or First Nation that their elected officials have agreed to attend the planned forum. Confirmation can be in the form of a letter or e-mail. A council/board or band resolution is not required. Written confirmations can be submitted after the application, but are needed in order for grant approval and before funding will be advanced.

3. DESCRIPTION. Please provide a description of the proposed forum. If more than one event is proposed, please include a rationale for multiple events and a description of each event.

The District of Port Hardy was successful in obtaining a grant from Canadian Heritage for the Canada 150 Mural project known as Galgapola, which means holding each other up and coming together in Kwak'waka. This project is an artistic expression that will celebrate, connect and educate the residents of the past and honor the exceptional history of the Kwakwaka'wakw people of Port Hardy and surrounding area. The history of the First Nations People is very important to the District of Port Hardy and it is equally important to ensure that the peoples of the area, residents, tourists and visitors see the connection that the area has to the traditional inhabitants of Northern Vancouver Island.

The unveiling ceremony, done following Kwakwaka'wakw cultural protocol, will bring together all of the communities, Port Hardy, Kwakiutl, Quatsino and 'Gwa'sala-'Nakwaxda'xw to showcase the significance of the project. This ceremony will take place on Aboriginal Day June 21, 2017.

Upon discussion with the Nations it was suggested that the Councils of each community use this opportunity to strengthen our communications and have the Councils meet over dinner to make introductions, plan the unveiling and open the discussion to topics of mutual interest. The proposed dinner event would take place on May 17, 2017 and allow for the following topics to be discussed:

- The unveiling ceremony and the communities coming together for the event in support of Galgapola. Unveiling of the murals to be held in Carrot Park and lunch will be held at the Big House in Fort Rupert.
- Discussion about further relations between all levels of governments.
- On going partnerships and consultation.
- Joint projects.
- Land use and resource management.

4. OBJECTIVES. The objectives of the C2C Forum program are identified in Section 1 of the Program & Application Guide. Please describe how your forum(s) will meet these objectives.

The meeting and event is intended to strengthen the relationship between all 4 communities and foster future co-operative action by building a strong link between all of the Elected leadership.

The Communities working together in matters of joint interest is important to the overall health and sustainability of all residents in the area.

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5. INTENDED DELIVERABLES. Please describe the specific deliverables that your forum will be working towards:

- Protocol agreement (e.g. communications, dispute resolution, planning and development approval processes). Please describe:
- Service Agreement (e.g. water, sewer, solid waste disposal or fire protection). Please describe:
- Memorandum of Understanding (e.g. protection of archaeological or environmental resources). Please describe:
- Joint project or plan (e.g. economic development, cultural initiative, emergency planning, youth engagement). Please describe:
- Other: Improved communications and discussion about future activities of joint interest between all communities.

6. BUDGET. Amount of Request: \$5,000.00

Please review 'Information on the Budget' in Section 5 of the Program & Application Guide and attach a budget in the same format as the sample budget.

7. REPEAT APPLICANTS ONLY.

Date of Last Forum: March 25, 2015, February and March 2011

Progress: Please describe any improvements in the First Nation/local government relationship since your last C2C event and how the proposed event would build on the results of previous forums.

This forum will focus on strengthening the relationship between all of the communities Kwakiutl, 'Gwa'sala-'Nakwaxda'xw, Quatsino and Port Hardy for further enhanced communications between the Councils and staff.

SECTION 3: Signature (To be signed by Local Government or First Nation Applicant)

Applications are required to be signed by an authorized representative of the applicant. Please note all application materials may be shared with the Province of BC and Government of Canada.

Name: Heather Nelson-Smith

Title: Director of Corporate Services

Signature:

Date:

See Section 5 of the Program & Application Guide for complete application requirements. In addition to the Application Form, the following separate attachments are required to be submitted:

- Event budget(s)

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Confirmation of partners. Written confirmations can be submitted after the application, but are needed in order for grant approval and before funding will be advanced.

Applications should be submitted as Word or PDF files. If you choose to submit your application by e-mail, hard copies do not need to follow.

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca or mail: 525 Government Street, Victoria, BC, V8V 0A8



DISTRICT OF PORT HARDY

BYLAW NO. 1062- 2017

A Bylaw to Set the 2017 Annual Tax Rates

WHEREAS the Council shall, pursuant to Section 197 of the *Community Charter*, in each year, adopt a bylaw to impose rates on all taxable land and improvements according to their assessed value to provide the money required for purposes specified in the *Community Charter*.

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. Title

This Bylaw may be cited as the "District of Port Hardy Annual Tax Rates Bylaw No. 1062-2017".

2. Definition

"Collector" means the person duly appointed as such from time to time by Council, and includes all persons appointed or designated by the Collector to act on her behalf.

3. Tax Rates for General and Debt - Municipal Purposes

Tax rates for all lawful general and debt purposes, as shown in column 'A' of Schedule 'A' attached hereto and forming a part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value as shown on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2017.

4. Tax Rates for the Vancouver Island Regional Library

Tax rates for the payment of the Vancouver Island Regional Library requisition, as shown in column 'B' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2017.

5. Tax Rates for the Regional District of Mount Waddington

Tax rates for the payment of the Regional District of Mount Waddington requisition, as shown in column 'C' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided under Section 26 of the *Hospital District Act* and as shown upon the Real Property Tax Roll for the District of Port Hardy for 2017.

6. Tax Rate for the Regional District of Mount Waddington Hospital District

Tax rates for the payment of the Mount Waddington Regional Hospital District requisition, as shown in column 'D' of Schedule 'A' attached hereto and forming part of this Bylaw are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided by Section 26 of the *Hospital District Act* and according to their assessed value as shown upon the Real Property Tax Roll for the District of Port Hardy for 2017.

7. Rates and Taxes Payable

The rates and taxes named under this Bylaw shall be levied, raised and collected for the purposes stated, and shall be payable by 4:30 p.m., July 4, 2017 to the Collector at the Municipal Hall, Port Hardy, BC.

8. Penalties

Upon the 5th day of July, 2017, or as soon thereafter as is practicable, the Collector shall add to the unpaid balance of the current year's taxes, in respect of each parcel of land and improvement as shown upon the Real Property Tax Roll of the District for 2017:

Ten (10) percent of the amount unpaid as of the 4th day of July, 2017.

9. Supplementary Tax Rolls

(a) Upon receipt of a Supplementary Tax Roll from B.C. Assessment, the Collector shall levy taxes in accordance with the rates specified in Schedule 'A' of this Bylaw according to the taxable values as shown on the Supplementary Tax Rolls.

(b) Where Supplementary Tax Notices are sent before the 1st day of June 2017, penalties shall be added as set out in Section 8 of this Bylaw.

(c) Where Supplementary Tax Notices are sent after the 1st day of June, 2017, ten (10) percent shall be added on any amount unpaid after thirty (30) days.

Read a first time on the ___th day of _____, 2017.

Read a second time on the ___th day of _____, 2017.

Read a third time on the ___th day of _____, 2017.

Adopted by the Municipal Council on the ___th day of _____, 2017

Director of Corporate Services

Mayor

Certified to be a true copy of
District of Port Hardy Bylaw No.1062-2017
Annual Tax Rate Bylaw for the Year 2017

Director of Corporate Services

District of Port Hardy
 Schedule "A" of
 Bylaw No. 1062-2017

Class	Property	A	B	C	D
		General Municipal and Debt	Vancouver Island Regional Library	Regional District	Regional Hospital District
1	Residential	5.804705	0.316324	0.904998	0.331511
2	Utilities	47.330403	2.579243	3.167493	1.160289
5	Light Industrial	28.443054	1.549988	3.076993	1.127137
6	Business	18.932046	1.031691	2.217245	0.812202
7	Managed Forest	42.722629	2.328145	2.714994	0.994533
8	Recreation/Non-Profit	<u>5.804705</u>	<u>0.316324</u>	<u>0.904998</u>	<u>0.331511</u>
		149.037542	8.121715	12.986721	4.757183