



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
APRIL 25, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart (by telephone)

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services and Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of April 25, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held April 11, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held April 11, 2017 be accepted.

2. Minutes of the Committee of the Whole Council meeting held April 11, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole Council meeting held April 11, 2017 be accepted.

3. Minutes of the Regular Council meeting held April 11, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held April 11, 2017 be accepted.

D. DELEGATIONS

No delegations

E. ACTION ITEMS

1. Council action items were received for information.

Councillor Marcotte asked if any progress has been made on the December 2016 Council request to staff to research and report back on the probability or likelihood of a tsunami event in the Port Hardy area and investigate siren purchase costs. Allison McCarrick, CAO advised staff will check into progress on the request.

Councillor Marcotte asked if any progress has been made on the November 2015 Council request to proceed with the recommendations in the Broken Window Report. Heather Nelson-Smith, Director of Corporate Services advised that action has been taken and there are more properties to review. This issue is ongoing and more follow up will be done.

2017-056
AGENDA APR 25/17
ACCEPTED AS
PRESENTED

2017-057
SPECIAL COUNCIL
MEETING APR 11/17
ACCEPTED

2017-058
COW COUNCIL
MEETING MINUTES
APR 11/17
ACCEPTED

2017-059
REGULAR COUNCIL
MEETING MINUTES
APR 11/17
ACCEPTED

ACTION ITEMS

F. CORRESPONDENCE

1. Louisa Bates, Visitor Services and Marketing Manager, Port Hardy Visitor Centre (Apr.19/17) re: Request to use Carrot Park for World Oceans Day, Thursday June 8, 2017.

2017-060
USE OF CARROT
PARK ON JUNE 8TH
FOR OCEANS DAY
APPROVED

Moved/Seconded/Carried

THAT Council approve the request by Louisa Bates, Visitor Services & Marketing Manager, Port Hardy and District Chamber of Commerce and Visitor Centre for the use of Carrot Park on June 8, 2017 from 10:00 am to 3:00 pm for World Oceans Day.

G. NEW BUSINESS

No New Business

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Mayor Bood and Heather Nelson-Smith played a short video that featured Lone Brown discussing the North Island Community Forest. The link to another video featuring Mayor Bood will be presented at the next Council meeting.

I. COMMITTEE REPORTS

1. Recommendation from the the Committee of the Whole meeting April 25, 2017.
THAT Council approve the 2016 Financial Statements and Statement of Financial Information as prepared by staff and accept the Auditor's Report as presented.

2017-061
APPROVAL OF
DISTRICT OF PORT
HARDY 2016
FINANCIAL
STATEMENTS

Moved/Seconded/Carried

THAT Council approve the 2016 Financial Statements, Statement of Financial Information as prepared by staff and accept the Auditor's Report as presented.

2. Draft minutes of the First Nations Relations Committee meeting held April 11, 2017 were received for information. Note: Recommendations to Council in the minutes were brought forward to the April 11, 2017 Council meeting.
3. Draft minutes of the Operational Services Committee meeting held April 18, 2017 were received for information.
4. Draft minutes of the Parks & Recreation Review Committee meeting held April 19, 2017 were received for information.

J. STAFF REPORTS

No Staff Reports.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate. Rescind Third Reading.

Adrian Maas, Director of Finance advised the amendment was necessary due to a change in Regional District of Mount Waddington and Provincial Hospital tax rate levies.

2017-062
BYL 1062-2017
RESCIND 3RD
READING (MOTION
2017-054)

Moved/Seconded/Carried

THAT the Third Reading of Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate be rescinded.

2017-063
BYL 1062-2017 3RD
READING AS
AMENDED

Moved/Seconded/Carried

THAT Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate receive Third Reading as amended.

2. Heather Nelson-Smith, Director of Corporate Services re: Bylaw 1064-2017, A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011.

Heather Nelson-Smith reviewed the differences between interior and exterior service levels and requirements of the British Columbia Fire Service Minimum Training Standards Playbook. The minimum service levels do not prevent the Fire Department from training to a higher standard or provide increased service. The proposed change sets a minimum service standard to reduce liabilities on the District if the minimum standard cannot be maintained. District Staff recommend that Council amend District of Port Hardy Bylaw 16-2011 Fire Department Establishment and Procedures section 5.2 to change the service delivery level from Interior Operations to Exterior Operations.

Bylaw 1064-2017 A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011 for First, Second, and Third Readings.

2017-064
BYL 1064-2017, TO
AMEND BYL 16-2011
1ST 2ND AND 3RD
READING

Moved/Seconded/Carried

THAT Bylaw 1064-2017 A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011 receive First, Second, and Third Readings.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2017-065
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:28pm

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR