



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM, TUESDAY, MAY 23, 2017 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Hank Bood
Councillors: Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson,
John Tidbury, Leighton Wishart

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director Corporate Services
Abbas Farahbakhsh, Director Operational Services
Adrian Maas, Director of Finance
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY, MAY 23, 2017
Council Chambers - Municipal Hall**

<u>Page</u>		Time:
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1	1. Minutes of the Special Meeting of Council held May 9, 2017.	
	Motion required.	1. 2.
2-3	2. Minutes of the Committee of the Whole Meeting held May 9, 2017.	
	Motion required.	1. 2.
4-6	3. Minutes of the Regular Council meeting held May 9, 2017.	
	Motion required.	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	No delegations.	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
7	1. Council Action items. For information.	
	F. CORRESPONDENCE	
8	1. Rob Tucker, President, Port Hardy & District Chamber of Commerce (May 10/17) re: Invitation for Deputy Mayor Dennis Dugas to join meetings.	
	Motion / direction	1. 2.
9-12	2. George Hanson, President, Vancouver Island Economic Alliance (May 12/17) re: Support in principle for Vancouver Island to receive Foreign Trade Zone status.	
	Motion / direction	1. 2.
	G. NEW BUSINESS	
	No New Business in agenda package.	
	H. COUNCIL REPORTS	
	1. Verbal Reports from Council members.	
	I. COMMITTEE REPORTS	
13-15	1. Draft minutes of the Tourism Advisory Committee meeting held May 3, 2017. For information.	

- 16-17 2. Draft minutes of the First Nations Relations Committee meeting held May 9, 2017. For information.
- 18-21 3. Draft minutes of the Operational Services Committee meeting held May 15, 2017. For information.
Recommendation to Council:
THAT Council invite Mr. Mike Coulter of the Campbell River ATV Club to an upcoming Committee of the Whole meeting to discuss inter-community, off road vehicle tourism.
- 22-23 4. Draft minutes of the Parks & Recreation Review Committee meeting held May 17, 2017. For information.

J. STAFF REPORTS

- 24-32 1. S. Mercer, Manager of Operations and Community Services (Apr.27/17) Tsunami Warning Systems.
- Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

- 33-34 1. Bylaw 1065-2017 A Bylaw to Amend District of Port Hardy Operation and Maintenance of Cemeteries Bylaw 11-2009. For First, Second and Third Readings.
- Motion required. 1. 2.
- 35-40 2. Bylaw 1066-2017 Administration of the Freedom of Information and Protection of Privacy Act. For First, Second and Third Reading.
- Motion required. 1. 2.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

May 25 Committee: OH&S 8:30 am, Council Chambers
May 29 Committee: Emergency Planning Noon, Council Chambers
June 13 Committee: First Nations Relations Committee 3:00 pm, Council Chambers
Council: Committee of the Whole 6:00 pm. Council Chambers
Council: Regular Council 7:00 pm, Council Chambers
June 14 Heritage/Museum Society 7:00 pm, Council Chambers
June 19 Committee: Operational Services 3:00 pm, Council Chambers
June 21 Canada 150 Mural unveiling / Aboriginal Day Celebrations, Carrot Park
Committee: Parks & Recreation Review Committee, 3:00 pm Council Chambers
June 27 Council: Regular Council meeting 7:00 pm, Council Chambers

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Motion required 1. 2. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
TUESDAY MAY 9, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

Agenda

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson (6:00 pm), John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services

REGRETS: Heather Nelson-Smith, Director of Corporate Services, Adrian Maas, Director of Financial Services

MEDIA: None **MEMBERS OF THE PUBLIC:** None

SC2017-026
AGENDA
ACCEPTED AS
PRESENTED

A. CALL TO ORDER

Mayor Bood called the meeting to order at 5:45pm.

B. APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried

THAT the agenda for the Special Meeting of Council May 9, 2017 be accepted as presented.

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the *Community Charter* that the meeting be closed to the public for the purposes of discussing:

1. Subject matter related to *Community Charter*:

SECTION 90 (1)

(c) labour relations or other employee relations and;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

SC2017-027
CLOSE
MEETING TO
PUBLIC
COMMUNITY
CHARTER
SEC90(1) (c) (k)

Moved/Seconded/Carried

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per *Community Charter* section 90(1)(c)(k).

D. ADJOURNMENT

Moved

THAT the Special Meeting of Council adjourn. Time: 6:05 pm

CORRECT

APPROVED

SC2017 -028
ADJOURNMENT

CHIEF ADMINISTRATIVE OFFICER

MAYOR



**MINUTES
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
TUESDAY MAY 9, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

Agenda

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services, Leslie Driemel, Recording Secretary

REGRETS: Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Finance,

MEDIA: None **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:06 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Committee of the Whole meeting of May 9, 2017 be accepted as presented.

C. DELEGATION

1. RCMP Sgt Wes Olsen re: Quarterly report (January – March 2017).

Staff Sergeant Olsen provided an overview of the RCMP activities for the first quarter of 2017. The review included numbers and types of case files for the quarter.

Council discussion with Staff Sgt. Olsen included:

- Staff Sgt Olsen's recent meetings with social agencies regarding repeat high risk missing persons.
- Prisoner counts lower due to working with social agencies to find alternative solutions such as sobering facilities, hospitalization or handing over to a sober caregiver for those found to be intoxicated in public
- Increase in motor vehicle thefts and an upcoming media release to make citizens aware of the need to remove theft attractants from vehicles and to lock vehicles.
- Working with Liquor Control Board on aggressive panhandling in the liquor store area.
- If ticketing for public intoxication is a successful method of deterring repeat offenders, if fines are being collected and ticketing as a tool to record statistics and to show progression of efforts being made.
- Staffing levels at the detachment.
- New construction at the detachment is progressing as expected.

2. Jane Hutton, Port Hardy Museum and Archives re: Presentation of 2016 Financial Statements and Year End report.

Jane Hutton reviewed with Council the Port Hardy Heritage Society Financial Report for the Year Ended December 31, 2016. Mayor Bood commented that the financial report provided shows the Museum and gift shop are doing well.

COW 2017-010
APPROVAL OF
AGENDA AS
PRESENTED

RCMP RE:
QUARTERLY
REPORT (JAN-
MAR /17).

P H MUSEUM
RE: 2016
FINANCIAL
STATEMENTS &
YEAR END
REPORT.

Council discussion with Ms Hutton included:

- Review of 2016 gift shop statistics: 5, 862 visitors (up 1,200 from 2015), museum open 242 days (up 32 days from 2015) gift shop revenue \$72,000.
- Renovations completed included carpets, painting and cabinetry.
- Volunteers and membership are stable and a relief person is available for when Ms Hutton is away. It was commented that Harriett Cadwallader, will be greatly missed. She was a long time president of the Society and contributed greatly to the smooth running of the Museum and Heritage Society.
- Future plans include renovations to the curator's office.
- The summer exhibit which is based on local trapper Ned Frigon opens Saturday May 13th. All are welcome to attend.

Mayor Bood and Council members thanked Ms Hutton for all her hard work and the great job being done at the Museum.

D. NEW BUSINESS

None

E. ADJOURNMENT

MOVED

THAT the Committee of the Whole adjourn.

Time: 6:53 pm

CORRECT

APPROVED

COW 2017-011
ADJOURNMENT

CHIEF ADMINISTRATIVE OFFICER

MAYOR

ACTION ITEMS

Councillor Corbett-Labatt advised that the action item regarding First Nations signage project for Stink Creek Park and Harbour trail is being referred back to the First Nations Relations Committee and can be removed from the Council Action Items list.

F. CORRESPONDENCE

1. Louisa Bates, Manager, Visitor Information (Apr.27/17) re: Request for \$250 funding support for Port Hardy & Vancouver Island North Familiarization Tour.

Council members discussed the request for \$250 and possible funding from the extra 1% hotel tax. Councillor Marcotte advised the extra 1% hotel tax does not come into effect until July 1st and that the tour is a recent initiative that will bring staff from other visitor information centers to the area to learn about and be able to promote the North Island areas as a place to visit.

2017-069
FUNDING SUPPORT
FOR V. I. NORTH
FAMILIARIZATION
TOUR

Moved/Seconded/Carried

THAT Council approve the request by Louisa Bates, Visitor Services & Marketing Manager, and Visitor Information Center for \$250 funding in support of Port Hardy & Vancouver Island North Familiarization Tour.

G. NEW BUSINESS

No New Business

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

No Committee Reports

J. STAFF REPORTS

1. Accounts Payable – April 2017 was received for information.
2. Municipal and Regional District Tax Program – Appendix 2.1 Financial Report was received for information.

Allison McCarrick, CAO reviewed the revenue and expense financial information.

LATE ITEM

3. Allison McCarrick, CAO re: Resolution to authorize staff to apply to the Gas Tax Strategic Priorities Fund (May 8/17) for up to six million dollars towards funding of the Multiplex project.

2017-070
GAS TAX
STRATEGIC
PRIORITIES FUND
APPLICATION FOR
MULTIPLEX
PROJECT.

Moved/Seconded/Carried

THAT Council authorize staff to apply to the Gas Tax Strategic Priorities Fund for up to six million dollars towards the Port Hardy Multiplex Project AND THAT authorization be given to staff to pursue this funding source for any extra funding that may be available for this project

4. Request For Proposals - Reservoirs & Watermain Construction Project RFP 220-20-508-2017

2017-071
CONTRACT AWARD
RFP RESERVOIRS /
WATERMAIN TO
STANTEC

Moved/Seconded/Carried

THAT Council award the contract for detail design and construction service of the Reservoirs and Watermain Construction Project RFP 220-20-508-2017 to Stantec Consulting Ltd. for the total price of \$250,648 (Detailed Design \$119,159; Construction Services \$121,489) plus taxes; Funds to be covered from 2017 Capital Budget.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate. For Adoption

2017-072
BYL 1062-2017
ANNUAL TAX
RATES FOR 2017
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate be adopted.

2. Bylaw 1064-2017 A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011. For Adoption .

2017-073
BYL 1064-2017, TO
AMEND BYL 16-2011
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1064-2017 A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011 be adopted.

L. PENDING BYLAWS

1. Bylaw 1065-2017, To Amend District of Port Hardy Cemetery Bylaw 11-2009.
2. Bylaw 1066-2017, Administration of the *Freedom of Information and Protection of Privacy Act*.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2017-074
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:21pm

CORRECT

APPROVED

CHIEF ADMINISTRATIVE OFFICER

MAYOR

ITEM	ACTION REGULAR MEETING MAY 9, 2017	WHO	STATUS /COMMENTS
Louisa Bates, Manager, Visitor Information (Apr.27/17) re: Request for \$250 funding support for Port Hardy & Vancouver Island North Familiarization Tour	Approved as requested. -Advise -Issue cheque	HN-S AM	Done
Apply to the Gas Tax Strategic Priorities Fund for up to six million dollars towards the Port Hardy Multiplex Project	Approved. -Apply for grant funding as directed	AMc	Done
Request For Proposals - Reservoirs & Watermain Construction Project RFP 220-20-508-2017	Approved: Contract for detail design and construction service of the Reservoirs and Watermain Construction Project RFP 220-20-508-2017 to Stantec Consulting Ltd. for the total price of \$250,648 (Detailed Design \$119,159; Construction Services \$121,489) plus taxes; Funds to be covered from 2017 Capital Budget. - Advise Stantec of award	AF	Done
ITEM	ACTION REGULAR MEETING APRIL 25, 2017	WHO	STATUS /COMMENTS
Louisa Bates Port Hardy Visitor Centre (Apr.19/17) re: Request to use Carrot Park for World Oceans Day, Thursday June 8, 2017.	Approved. Advise of approval	HN-S	
ITEM	ACTION REGULAR MEETING JANUARY 24, 2017	WHO	STATUS /COMMENTS
Island Health (Jan 12/17) re: Recommendations- Local Gov't Smoke –Free Bylaws.	Council requested staff to review the recommendations with the District's current bylaw and revise the bylaw for review by Council.	HN-S	In progress
ITEM	ACTION REGULAR MEETING DEC 13, 2016	WHO	STATUS /COMMENTS
Emergency Planning Committee Nov.28/16 Recommendation to Council: Purchase and installation of tsunami warning sirens	<u>April 25/17</u> Update requested. Council directed staff to research and report back into the probability or likelihood of a tsunami event in the Port Hardy area and investigate siren purchase costs.	SM	Agenda item May 23
ITEM	ACTION REGULAR MEETING NOV 8 2016	WHO	STATUS /COMMENTS
Hydro outage – can power can be rerouted from the windfarm to supply power to Port Hardy during outages.	Invite Hydro rep to meeting	AMc	<u>April 26/17</u> Ted Olynyk looking at May/June dates



Agenda

May 10, 2017

Honourable Mayor, Hank Bood and Council
District of Port Hardy
Box 68 Port Hardy, B.C. V0N 2P0



Dear Mayor and Council,

Our goal as the Chamber is to provide services and events intended to unify and empower the business community. The Port Hardy Chamber appreciates the active participation of council in these endeavours.

The Chamber Board of Directors values the working relationship between our organization and the District of Port Hardy. With this in mind, we are extending an invitation for Dennis Dugas, as acting Deputy Mayor, to join our meetings on mutually agreed dates to discuss matters that are important to the Chamber and its members.

We look forward to hearing your response and continuing our working partnership with Council and the Honourable Mayor.

Sincerely,

A handwritten signature in blue ink, appearing to be "Rob Tucker".

Rob Tucker
President, Port Hardy Chamber of Commerce



Agenda

May 12, 2017

VIEA Member – Stakeholders in the Island Economy

Re: Support in principle for Vancouver Island to receive Foreign Trade Zone status

Dear Stakeholder,

Background: The Vancouver Island Economic Alliance has submitted a Letter of Intent to the federal Foreign Trade Zone Task Force expressing that VIEA will make application before the end of June 2017 for Vancouver Island to be designated as a Foreign Trade Zone (FTZ).

Rationale: This application is an extension of the work of the Economic Alliance over the last several years to encourage development of an intermodal transportation plan and to increase competitive advantage for advanced manufacturers on Vancouver Island. FTZ designation will help raise the profile of Vancouver Island as a centre for import/export and provide easy access to federal decision-makers so as to facilitate problems and answer questions for our transportation and manufacturing stakeholders.

Request: VIEA's application must include letters of support from local government, provincial government and private sector leaders. We therefore respectfully request a letter of support from your organization (A sample letter is attached for your convenience.) While VIEA will eventually be raising funds to forward this work, the letters we seek at this time will in no way require any financial commitment to this initiative.

Attached is an outline of VIEA's FTZ application so that you can see how we are intending to position Vancouver Island for increased export activity. We are happy to answer any questions you may have.

We will appreciate receiving your letter of support before the end of May 2017.

Thank you for your consideration and assistance.

Sincerely,

George Hanson
President



DRAFT

May 12, 2017

Considerations for requests to establish an FTZ Point at a new location include:

- **An economic priority for the region (as identified by local/provincial governments)**

The Economic Alliance has broad support across regional and municipal jurisdictions on Vancouver Island for our initiative to facilitate expansion and diversification of the advanced manufacturing sector and international trade. Advanced manufacturing is identified as one of nine key sectors in the BC Jobs Plan (Updated in 2017). A focus on the importance of advanced manufacturing to the Island economy provided by VIEA at the 2015 Economic Summit helped local and provincial governments to recognize the significance of these companies in their jurisdictions and to begin seeking ways to support them.

- **Private sector leadership and commitment**
 - (YOUR NAME HERE...)

- **Dedicated governance body (through legislation/incorporation)**

The Vancouver Island Economic Alliance, a non-government, non-profit society registered with the province of British Columbia since January 2007, is the body responsible for raising the question of developing supports for the advanced manufacturing sector on Vancouver Island so as to improve competitiveness and facilitate growth of the region's Asia/Pacific export potential. Since 2014 VIEA has been engaging stakeholders with an objective to develop an intermodal transportation plan to take advantage of the Island's unique positioning for export along the west coast of North

- **Available land**

The Vancouver Island economy has been transitioning from being dominated by primary resource industries (especially logs, lumber, pulp and minerals) to a diversified base which includes these primary industries along with technical innovation and manufacturing. The result of decades of resources export activity is that all along the Island's coast are under-utilized industrial lands with deep water access. Of particular significance is the fact that two of Canada's 18 Port Authorities operate on Vancouver Island and both with bold strategies for optimizing their deep water potential and building out their industrial lands. Vancouver Island also boasts several airports (Victoria, Nanaimo, Comox, Port Alberni and Campbell River) with developable industrial land and cargo capacity.

- **High quality infrastructure**

In many ways, Vancouver Island boasts some of the best and most diverse transportation infrastructure in Canada—with significant untapped potential and room to grow. Deep sea ports, ferry terminals, barging and stevedoring capacity, regional and international airports, rail connection to all of North America, and highway system.

- **Active participation in and connection to global supply chains**

Vancouver Island has been shipping and receiving through its Port Authorities and deep waters serving export and incoming supply needs for decades. Companies such as Seaspans Ferries, CN Rail, multiple Deep Sea Freight Carriers, DP World and Western Stevedoring have strong and active interest in the Island economy.

- **Access to a skilled labor force**

All of the transportation infrastructure and transportation providers already identified are, and have been, operating for many years. Resource industries, though changed in complexion, continue as foundational to the Island economy, advanced manufacturing has quietly developed into a \$1 billion sector on Vancouver Island, and our five colleges and universities continue to churn out graduates eager for careers. Vancouver Island is one of the most desirable places to live in Canada. Thus, our workforce tends to be stable



DRAFT

May 12, 2017

George Hanson, President
Vancouver Island Economic Alliance
P.O. Box 76, Station A
Nanaimo, BC, V9R 5K4

Re: VIEA Application for Foreign Trade Zone Designation

Mr. Hanson,

This letter is to confirm our support in principle for your application to achieve Foreign Trade Zone designation for Vancouver Island.

We are aware of the work of the Economic Alliance over the last several years advocating for a comprehensive intermodal transportation plan; developing initiatives to reduce barriers and increase competitiveness for advanced manufacturers; convening wood industry stakeholders and creating business cases for new value-added manufacturing; and exploring product branding opportunities to increase distribution and demand for Island-made products.

We see that establishing Vancouver Island as a Foreign Trade Zone would be a logical and progressive step in this larger process towards improving the positioning of the Island Region as a Canadian Pacific Gateway to Asia and the Americas.

We are happy to support this application and we will remain interested and willing to consider further participation as the initiative matures.

Sincerely,



**MINUTES OF THE
DISTRICT OF PORT HARDY
TOURISM ADVISORY COMMITTEE MEETING
MAY 3, 2017
MUNICIPAL HALL, 7360 COLUMBIA STREET**



Agenda

PRESENT: Councillors Rick Marcotte, District of Port Hardy; Councillor Dennis Dugas, District of Port Hardy (2:24 pm) Louisa Bates, Visitor Information Center; Donna Gault (Chair), Tourism Port Hardy; Elizabeth Aman-Hume Manager, Chamber of Commerce;

ALSO PRESENT: Councillor John Tidbury, District of Port Hardy

STAFF: Allison McCarrick, CAO; Adrian Maas, Director of Finance; Leslie Driemel, Recording Secretary

REGRETS: Joli White, Tourism Coordinator, Vancouver Island North Tourism; Mike Kelly, Codfather Charters, Tourism Stakeholder Rep. Heather Nelson-Smith, Director of Corporate Services

A. CALL TO ORDER

Chair Donna Gault called the meeting to order. Time: 2:00pm

B. APPROVAL OF AGENDA

TAC-2017-006
APPROVAL OF
AGENDA AS
PRESENTED.

Moved/Seconded/Carried

THAT the agenda of the Tourism Advisory Committee meeting May 3, 2017 be accepted.

C. ADOPTION OF MINUTES

1. Minutes of the Tourism Advisory Committee meeting held March 8, 2017

TAC-2017-007
MINUTES MAR 8,
/17 APPROVED
AS PRESENTED

Moved/Seconded/Carried

THAT the Minutes of the Tourism Advisory Committee meeting held March 8, 2017 be accepted as presented.

D. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review of Action items.

The Committee reviewed and updated the Action Item listing.

2. Committee Comments re: Review of Stakeholder Engagement Session held April 5, 2017.

General comments included:

- Excellent job by L. Bates and J. White on organizing the event and the informative presentation.
- A suggestion that in the future a power point presentation be at a scheduled time during the open house.
- L. Bates will follow up with newsletter and promotional materials to stakeholders.

E. NEW BUSINESS

1. Referred from Parks & Recreation Review Committee meeting of March 15, 2017: Western Forest Products Interactive road map app <http://www.wfproadinfo.com>
The Committee discussed the app and its focus on main WFP roads.

The Committee further discussed:

- Trail mapping apps by VI North Tourism – a free app and V. I. Backpackers – a for purchase app.
 - ATV Trails – as economic generator, access from trails to gas, food etc. Donna Gault advised that the presentation to Regional Tourism was informative. Councillor Dugas will bring forward discussion on ATV Trails to an upcoming Parks & Recreation Review Committee meeting.
 - Mountain bike trails may be added in the future to the VI North Tourism trail app
2. Emails regarding Port Hardy & the Dimestore Fisherman 2017. Allison McCarrick, CAO advised the proposal would cost \$4,500 plus covering the costs of accommodation, food and fishing. It was suggested the Committee review this during future budget discussions.
 3. L. Bates, Visitor Services & Marketing Manager, BC Fishing Community Buy-In Program. Louisa Bates advised the Committee:
 - That the project is still in progress.
 - Interviews for a film crew are underway.
 - Mike Kelly is in touch with the organizers for fishing dates in May and June.
 - A list of areas suitable for filming is being compiled.
 - Transportation provider is needed – John Tidbury will check with Cape Scott Water Taxi on cost and availability.
 4. MRDT Reporting: Appendix 2.1 Financial Report & Appendix 2.2 Annual Performance Report (*previously circulated by email*) was received for information.
 5. Destination BC re: Destination Development Program Overview.

Louisa Bates advised the Destination Development Program will offer context to the tourism operating environment and identify and assess development issues and opportunities relevant to our planning area. Planning Session #1 is being held May 18, 2017 at the Kwa'lilas Hotel from 8:30 am to 4:00 pm. Tickets are available through the Event Brite website.

Allison McCarrick advised the District has two workshop spaces booked.

CORRESPONDENCE

None

G. COMMITTEE MEMBER REPORTS

1. Tourism Port Hardy - Donna Gault
 - Updated the Committee on the management changes at Port Hardy Airport Inn.
 - Will do summary of the meeting to send to accommodation providers.

2. Visitor Information Center – Louisa Bates
 - Visitor Center is getting busier as the tourist season approaches.
 - Canada Summer Student Jobs grant has been obtained for 2 students and has been reduced to 9 weeks.
 - Planning for the 3.5 days of the Port Hardy and North Island Familiarization Tour is ongoing. Target participants are Campbell River and Comox Valley visitor information staff.
3. Chamber of Commerce - Elizabeth Aman-Hume
 - Membership campaign is ongoing.
 - Looking at ways to be helpful to committees
 - Shop local survey results show service and product selection important to local consumers.
 - June Chamber events include a lunch and workshops with the topic of “Customer Service in the 21st Century”. It was suggested that, as well as usual media outlets, door to door delivery of the workshop information to businesses might increase the workshop registrations.

The Committee members had a general discussion on:

- Past downtown revitalization efforts.
- How business improvement areas and downtown business associations operate.
- Revitalizing empty store fronts in the community.
- Farmers markets and other events bring traffic to local businesses.

4. Regional District VINTAC - Joli White

Donna Gault presented a report from Jolie White that included:

- A request that the District website to include tourism page to the business/industries menu and post the 5 Year Strategic Business Plan. Louisa Bates advised she has discussed this with Heather Nelson-Smith and that the Tourism Advisory Committee page has been added to the District website.
- A report on the May 5th Stakeholder Engagement Session.
- A report on V. I. North Tourism activities.
- Action Items- update on signage and stop of interest signs.

I. NOTICE OF MEETING – Next Meeting June 28, 2017 Agenda to include discussions on 2018 Tactical Plan and Budget.

J. ADJOURNMENT

Moved
THAT we adjourn

Time: 3:15 pm

TAC-2016-008
ADJOURNMENT



Agenda

**MINUTES OF THE
DISTRICT OF PORT HARDY
FIRST NATIONS RELATIONS COMMITTEE MEETING
3:00PM TUESDAY, MAY 9, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL, 7360 COLUMBIA STREET**

**Committee
Members:**

Councillors Pat Corbett-Labatt (Chair), Rick Marcotte, Leighton Wishart

Also Present:

Leslie Walkus, Councillor, Gwa'sala-'Nakwaxda'xw First Nations; Lucille Brotchie, Councillor Kwakiutl First Nation Irene Isaac, Aboriginal Program, SD85; Jeff Munroe, Band Manager Quatsino First Nation;

Staff:

Leslie Driemel, Recording Secretary

Regrets:

Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services

A. CALL TO ORDER

Councillor Pat Corbett-Labatt called the meeting to order at 3:06 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the First Nations Relations Committee meeting of May 9, 2017 be accepted.

C. ADOPTION OF MINUTES

Minutes of the First Nations Relations Committee meeting held April 11, 2017.

Moved/Seconded/Carried

THAT the minutes of the First Nations Relations Committee meeting held April 11, 2017 be accepted as presented.

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review and Update of Action Items.
2. Canada 150 Mural Unveiling/Aboriginal Days Celebration update.

Councillor Corbett-Labatt updated those present on the recent meetings and plans for the Canada 150 Mural Unveiling/Aboriginal Days Celebration. Discussion included:

- Pat and Lucille to meet with Davina Hunt to discuss feast details.
- Draft letters to teachers of cultural programs requesting to meet and plan children's cultural program participation.
- Supply of food for feast.
- Other outdoor activities at Fort Rupert (canoe rides, cultural demonstrations/crafts).
- Scheduling of school support staff.

FNRC
2017-014
AGENDA MAY
9/17
ACCEPTED

FNRC
2017-015
MINUTES OF
APR 11/17
ACCEPTED

ACTION ITEM
REVIEW

- Arranging for a master of ceremonies and a photographer.

It was commented that the Canada 150 Mural Unveiling/Aboriginal Days Celebration is the first time that the Kwakiutl, Quatsino and Gwa'sala-'Nakwaxda'xw First Nations and the District of Port Hardy are working together on an event.

The next planning meeting is Wednesday May 24th at 3:00 pm at the Municipal Hall.

3. Community to Community Forum Application update

Pat Corbett-Labatt advised that approval in principle has been received from UBCM for the Community to Community Forum. Letters of support from the Kwakiutl, Quatsino and Gwa'sala-'Nakwaxda'xw First Nations are required for the application to progress and have been requested. Band administration will be contacted to confirm that the letters of support are approved and being sent to the District.

There was a general discussion on areas of mutual interest that can be agenda topics at the forum.

F. CORRESPONDENCE

No Correspondence

G. NEW BUSINESS

No new business.

H. COMMITTEE MEMBER REPORTS

No reports

I. NEXT MEETING DATE: June 13 , 2017 3:00 pm

Upcoming Meeting Dates: July 11, August 8, September 12, October 10, November 14, December 12.

J. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 3:31 pm

FNRC
2017-016
ADJOURNMENT



**MINUTES OF THE DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE MEETING
HELD MAY 15, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL Agenda
7360 COLUMBIA STREET**

Committee

Members: Councillors Dennis Dugas, Rick Marcotte and John Tidbury (Chair)

Staff: Allison McCarrick, CAO; Abbas Farahbakhsh, Director Operational Services; Sean Mercer, Manager of Operations & Community Services; Leslie Driemel, Recording Secretary

Also Present: Councillor Leightan Wishart

Regrets: Heather Nelson-Smith, Director of Corporate Services

A. CALL TO ORDER

Councillor Tidbury called the meeting to order at 2:59pm.

B. APPROVAL OF AGENDA

Additions to the agenda under New Business:
Item 2. Campbell River ATV Club and off road tourism.

Moved/Seconded/Carried

THAT the agenda for the Operational Services Committee meeting of May 15, 2017 be accepted as amended.

C. MINUTES

1. Minutes of the Operational Services Committee meeting held April 18, 2017.

Moved/Seconded/Carried

THAT the minutes of the Operational Services Committee meeting held April 18 20, 2017 be accepted as presented.

D. DELEGATIONS

No delegations

E. BUSINESS ARISING / UNFINISHED BUSINESS

1. Review and Update of Action Items

List of First Nation Names and Park spaces (June 20, 2016) and Cultural Signage (May 16/16) No progress at this time. The Committee agreed to refer these action items to the First Nations Relations Committee and remove it from the Action Items List.

Parade Routes

Allison McCarrick, CAO advised that this item and the Parks & Recreation Review Committee action item to discuss Filomi Day parade with the Filomi Days Committee are tied together. Allison McCarrick advised that time is an issue as the Filomi Days parade will be held in July.

OP SCVS
2017-013
AGENDA MAY 15/17
ACCEPTED AS
AMENDED

OP SCVS
2017-014
MINUTES APR 18 /17
ACCEPTED

ACTION ITEMS

PARADE ROUTE
ISSUES /POLICY &
APPLICATIONS

PARADE ROUTE
ISSUES /POLICY &
APPLICATIONS

The Committee discussed:

- Whether there is a need for a parade application / policy for the 2-3 parades held each year.
- If outlining rules/procedures in road closure confirmation letter that is sent to local agencies and the parade organizers is enough.
- Liability issues for the District if an application / policy not in place that clearly explains rules and procedures to parade organizers.
- Safety issues for District staff manning the traffic barricades.
- Application process allows time for scheduling and management of District manpower for manning traffic barricades.
- Throwing of candy from floats which encourages children to run in to the streets, sufficient traffic control at closed roads / barriers
- Control of traffic right after the after parade
- Insurance for non ICBC licensed vehicles in parade (eg Shriner go carts, golf carts, tractors etc)
- Insurance from parade organizers, with District as added insured and if it covers parade participants.

It was agreed the Filomi Days Committee should supply a list of recommendations to the Operational Services Committee in order for a full discussion on issues and concerns. Councillors Dugas and Tidbury will bring this forward to the next Filomi Days Committee meeting.

Abbas Farahbakhsh advised he will bring forward the parade application from the City of Duncan for the next meeting. Staff will bring forward a list of issues and concerns that can be discussed and integrated into a draft application.

Rotary Park Fencing

The fencing project is progressing; the uprights and cable give a visual boundary to the area.

Residential Composting

Allison McCarrick advised that discussions have been held with Fox's Disposal and that there are capital expenses for the contractor and arrangements with the RDMW for disposal at 7 Mile that would need to be set up. The item is still being considered.

Allison advised preliminary discussions have been held with Fox's Disposal regarding weekly summer garbage pickups.

Watershed Working Group

Abbas Farahbakhsh advised that that an updated Watershed Protection Plan has been received from the Ministry of Health and that the next step is to update the District of Port Hardy Watershed Plan. He has advised the Ministry that the District will update our Watershed plan as operational requirements permit.

2. Capital Items List / Operations Updates

Allison McCarrick, Abbas Farahbakhsh and Sean Mercer updated the Committee on the progress of the capital projects.

The Committee discussion on the Lost at Sea Monument included:

- Style of monument – flat base with raised anchor and plaque was suggested.

CAPITAL ITEMS
LIST UPDATE

- Refurbishment of anchor – cleaning, sandblasting, painting may be necessary.

- Location of monument – access and visibility to the public was discussed; Fishermans Wharf, Seagate Pier and Rotary Park area were options.

The Committee directed staff to investigate installing the Lost at Sea Monument near the Rotary Park / seawall area.

F. CORRESPONDENCE

No correspondence.

G. NEW BUSINESS

1. Councillor Tidbury re: Corner of Market & Granville St. (Landon Motors corner) landscaping obstructing traffic sight lines when turning up Market St.

The Committee discussed the area of concern and was advised that the corner has been recently trimmed. Sean Mercer has had discussion with Todd Landon regarding removing and replacing the landscaping with lower plants and if he would contribute to the cost. The Committee further discussed the need to review the downtown revitalization / gardening plans as put forth by Rui Veloso and more recently the plan by Rod Walsh and Cortney Darling.

The Committee and staff will look at the Landon corner site and bring back their comments and concerns to the next meeting.

Late Item

2. Campbell River ATV Club

Councillor Dugas advised the Committee of the recent presentation to Vancouver Island North Tourism by Mr. Mike Coulter from the Campbell River ATV Club regarding inter community and off road vehicle tourism. The Committee was advised it was an informative and interesting presentation and that, if asked, it is likely Mr. Coulter would do a presentation for Council.

Moved/Seconded/Carried

THAT the Operational Services Committee recommends that Council invite Mr. Mike Coulter of the Campbell River ATV Club to an upcoming Committee of the Whole meeting to discuss inter community off road vehicle tourism.

The Committee held a general discussion on activities (logging, boating, and camping) in the District Watershed and the possibility of extending the District of Port Hardy boundaries to include the Watershed in order to regulate activity in that area.

H. STAFF REPORTS

1. Port Hardy Water Operations Report – April 2017 was received for information.
2. Abbas Farahbakhsh, Dir. Operational Services - Verbal report regarding VIHA and the Primary Care / Senior's Centre parking lot.

CAMPBELL RIVER
ATV CLUB

OP SCVS
2017-015
RECOMMENDATION
TO COUNCIL RE:
OFF ROAD VEHICLE
TOURISM
PRESENTATION

VIHA AND THE
PRIMARY CARE /
SENIOR'S CENTRE
PARKING LOT

Abbas Farahbakhsh updated the Committee on the VIHA's traffic flow design for the Seniors Centre parking lot. The Committee had a general discussion on a number of alternate traffic flow patterns for the area.

Abbas Farahbakhsh will advise VIHA to review the grade in the helicopter area and discuss their plan with the Seniors and then bring it back to him for comment.

I. COMMITTEE MEMBER REPORTS

No reports.

I. NOTICE OF MEETING:

Next scheduled meeting: Monday June 19, 2017. Upcoming meeting dates: July 17, August 21, September 18, October 16, November 20, December 18

J. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 4:20pm

OP SCVS
2017-016
ADJOURNMENT

DRAFT



Agenda

MINUTES
DISTRICT OF PORT HARDY
PARKS & RECREATION REVIEW COMMITTEE MEETING
HELD WEDNESDAY MAY 17, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET

Committee Members:

Councillors: Fred Robertson, (Chair) John Tidbury, Leighton Wishart

Staff:

Allison McCarrick, CAO; Abbas Farahbakhsh, Director of Operational Services; Sean Mercer, Manager of Operations and Community Services; Leslie Driemel, Recording Secretary

Regrets:

Heather Nelson-Smith, Director of Corporate Services

A. CALL TO ORDER

Councillor Robertson called the meeting to order at 3:00pm.

B. APPROVAL OF AGENDA

Late Items

New Business:

1. Park Drive ballfields.
2. School District 85 soccer fields.
3. Trails.

Moved/Seconded/Carried

THAT the May 17, 2017 agenda be adopted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Parks & Recreation Review Committee meeting held April 19, 2017.

Moved/Seconded/Carried

THAT the minutes of the Parks & Recreation Review Committee meeting held April 19, 2017 be accepted.

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Review of Action Items.

Tex Lyon Trail

Sean Mercer advised a resident near the trail start at Storey's Beach has requested a garbage can placement as hikers are using her garbage facilities. Contact has been made with the Regional District and they will work with the District on a site and District will add pickups to the Public Works schedule.

Recreation Coordinator

Allison McCarrick advised that the District has a Director of Community Services job description and that job descriptions from other municipalities will be reviewed.

PRCC
2017-014
ADOPTION OF
AGENDA MAY
17/17 AS
AMENDED

PRCC
2017-015
MINUTES
APR 19/17
ACCEPTED

ACTION ITEMS

CAPITAL
REVIEW LIST

Ballfields

The Committee discussed the recent ball tournament and how the poor weather affected the fields.

2. Capital List

Abbas Farahbakhsh updated the Committee on the progress of the Capital projects.

F. CORRESPONDENCE

No Correspondence.

G. NEW BUSINESS

LATE ITEMS:

1. Park Drive Ballfields

Councillor Tidbury advised the Park Drive ballfields need cutting. Sean Mercer advised fields have been too wet to mow and the large mower is out for repairs. The smaller mower will be used when fields dry out and work on the infield may be completed then as well.

2. School District 85 soccer fields

Councillor Robertson advised he has received emails from Jim Clair asking when work will be done on the soccer fields. Councillor Dugas advised progress is being made on ordering a water meter and identifying an installation site. Councillor Robertson suggested a meeting be held with School District 85, Minor Soccer Association and the District to finalize plans. The Reciprocal Agreement with the School District may come up for discussion.

3. Vancouver Island Spine Trail

Councillor Robertson circulated a map via email to the Committee. Further discussion included:

- Current trail work is planned from Woss to Port McNeill.
- The trail may eventually become part of the Trans Canada Trail.
- Funding for the trail is from the V. I. Spine Trail Association through grants and donations.

4. CUPE Negotiations

Allison McCarrick advised the Committee that a tentative agreement has been reached with CUPE Recreation staff.

5. Sean Mercer updated the Committee on the harbour activities regarding:

- T-Floats installation at the Seagate Pier.
- Bait Shack startup date and float anchor system installation at Bear Cove Recreation Site.

H. NOTICE OF MEETING: 3:00 pm Wednesday, June 21 2017

Upcoming meeting dates: July 19, August 23, September 20, October 18, November 15, December 20.

I. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 3:35 pm

DISTRICT OF PORT HARDY REPORT TO COUNCIL

TO: Mayor and Council

Agenda

FROM: Sean Mercer-Manager of Operations and Community Services

SUBJECT: Tsunami Warning Systems

DATE: April 27, 2017

BACKGROUND

Earlier this year Council tasked staff to consider the likelihood of a Tsunami in Port Hardy and what the costs may be to put in Tsunami warning systems. Below are a couple of maps showing Tsunami zones ratings and potential tsunami run up.

Figure 1.

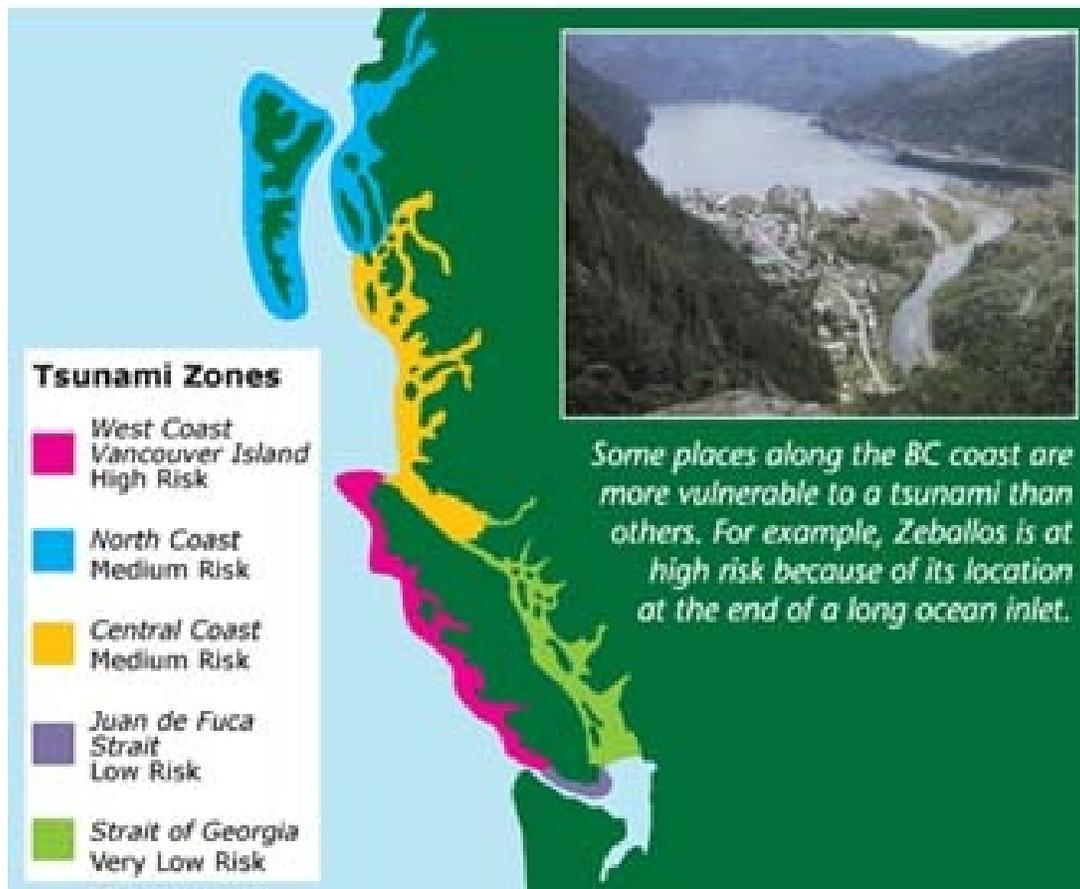


Figure 2.

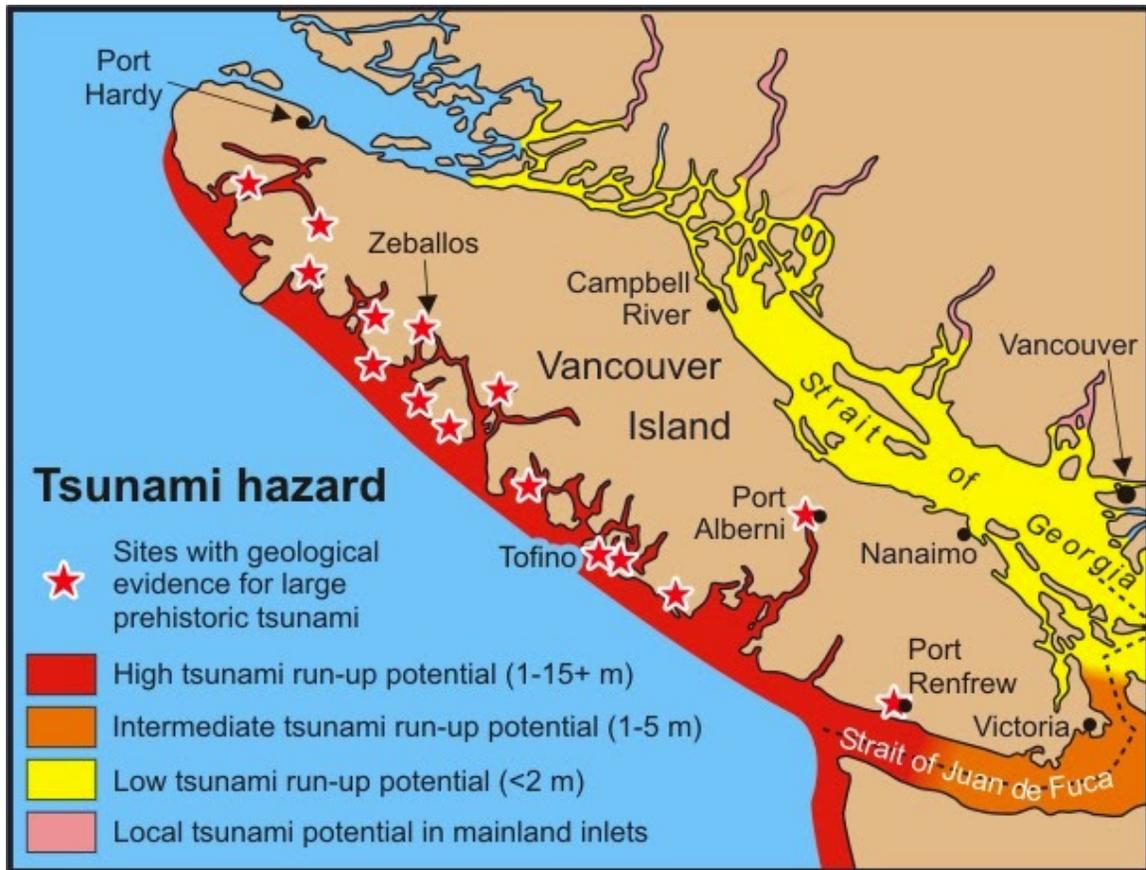


Figure 2. Tsunami hazard map, southwestern British Columbia. The map shows four generalized hazard zones, as well as sites with evidence for large prehistoric tsunamis, the location of the 1975 Kitimat tsunami (inset), and maximum wave heights of the 1964 Alaska tsunami. Southwestern British Columbia is the only part of the Canadian coast where sufficient information exists to produce a map like this.

ANALYSIS

Staff has determined that it is difficult to give actual costs for installing Tsunami sirens within the District of Port Hardy based on the following information and important considerations.

- Carrying out a local threat assessment based on probable area and time of impact, hazard and evacuation zone mapping, available inundation modelling, and local science interpretation and advice.
- Coverage refers to the specific communities and areas to be covered using sirens, and the decision-making processes around this. Coverage areas can be influenced by a range of local factors including the nature of the community at risk, environmental factors, cost/benefit, Archaeology assessments, community demand and the willingness of the community to fund siren systems.
- The siting and installation of sirens plays an important role in their audibility and effectiveness, and it is important to consider ambient noise levels, terrain conditions and local climate influences when determining suitable locations for sirens.

STAFF RECOMMENDATION

No recommendation – For information purposes only.

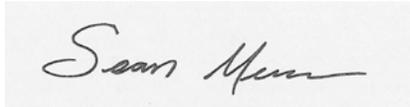
FINANCIAL

No actual costs estimated for Port Hardy due to the above considerations and factors.

Please see attached financial costs from other neighboring communities for purchasing and installation of Tsunami sirens. These prices will depend on many different variables

- 1. G&N band – costs from 2013 install and purchase of 1 siren**
- 2. Village of Tofino – 2010 costs of install and purchase of multi sirens**
- 3. Federal Signal Corporation – 2017 purchase cost of 1 siren and computer system.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sean Mercer", is displayed within a light gray rectangular box.

Sean Mercer, Operations Manager



GWA'SALA - 'NAKWAXDA' XW NATIONS

BOX 998 • 154 TSULQUATE RESERVE • PORT HARDY, BRITISH COLUMBIA, CANADA • V0N 2P0
PHONE: (250) 949-8343 • FAX: (250) 949-7402 • WEB: WWW.GWANAK.INFO

Tsunami siren costs

1	WPS2901 Voice/siren with cabinet	6,700.00
1	D2030 UHF or VHF activation control	1,350.00
1	E747 Encoder	675.00
4	Messages	500.00
1	Spare speaker	700.00
1	Spare amplifier	455.00
1	60' Pressure treated pole/electrical installation	4,000.00
1	Pole excavation	1,320.00
1	Pole backfill	539.00
1	HIAB rental	500.00
1	Siren installation	<u>785.00</u>
		17,524.00



FEDERAL SIGNAL CORPORATION
Industrial - Communications, Safety and Security

2645 Federal Signal Drive, University Park, IL 60466
Phone: 708-534-4782 Fax: 708-534-4850

Quote 171096

mike Hodges

Manufacture Representative:
Adanac Sales - Coquitlam B.C.
Phone: (604) 540-0220
Email mhodges@adanacsales.com

Distributor: None
End-User: District of Tofino
Manager: Barry Hamilton
Position: Canadian Sales Manager

ITEM	DESCRIPTION	QTY	Tofino	TOTAL
MOD4016 SIREN TOWER				
UVTDU	CONTROLLER	1	\$4,950.00	\$4,950.00
OMNI1	ANTENNA	1	\$240.00	\$240.00
UV400	AMPLIFIER	4	\$475.00	\$1,900.00
DV480	CHIP	1	\$85.00	\$85.00
HTR4	BATTERY HEATER	1	\$240.00	\$240.00
IK-BATT-STD	BATTERY	4	\$75.00	\$300.00
MOD4016	SIREN	1	\$7,875.00	\$7,875.00
AMB-P	ANTENNA MOUNTING BRAKET	1	\$90.00	\$90.00
MNC-1	MICROPHONE	1	\$105.00	\$105.00
SIREN TOTAL				\$15,785.00
SUB TOTAL		Two Siren System	2	\$31,570.00
CONTROL CENTRE				
SS2000D	ENCODER	1	\$2,210.00	\$2,210.00
SFCD10	SOFTWARE/CODESPEAR	1	\$900.00	\$900.00
X-PC-21	COMPUTER/SCREEN	1	\$2,800.00	\$2,800.00
BSU	BASE RADIO	1	\$2,020.00	\$2,050.00
OMNI1	ANTENNA	1	\$240.00	\$240.00
MSB-1	MICROPHONE	1	\$135.00	\$135.00
AMB-W	ANTENNA MOUNTING BRACKET	1	\$90.00	\$90.00
DVR	RECODING FEE	1	\$155.00	\$155.00
SUB TOTAL				\$8,580.00
SERVICES				
ENGINEERING	DRAWINGS AND ENGINEERING	0		\$0.00
ES-SYSOPT1	SYSTEM OPTIMIZATION (TRAVEL)	1		\$2,500.00
ES-SYSOPT2	SYSTEM OPTIMIZATION (TRAINING)	1		\$4,250.00
SUB TOTAL				\$6,750.00
SYSTEM TOTAL				\$46,900.00

Shipping Terms: Extra
Terms: Net 30 days
Delivery: 6-8 Weeks from Receipt of Order
Currency: All Pricing is in Canadian Dollars

Taxes: Extra
Effective Date: 6/16/2010 to 8/30/2010
Revised Date: 6/16/2010
All Installation to be supplied by other

This quotation is expressly subject to acceptance by Buyer of all terms stated on this and Federal Signal's terms of sales (available by request) and any exception to or modifications of such terms shall not be binding on Seller unless expressly accepted in writing by an authorized agent or officer of Seller. Any order submitted to Seller on the basis set forth above, in whole or in part, shall constitute an acceptance by Buyer of Federal Signal's terms. Any such order shall be subject to acceptance by Seller in its discretion.

Tsunami Sirens Cost Breakdown

Materials - including Federal Signals Sirens
305.81
21203.31
366.3
304.7
18245.16
366.3
16153.83
16153.83
7000 VVI Construction Materials
80099.24

VVI Construction - to install the towers
39879.82
10156.25
-7000 Material
43036.07

Anchor Cove - Electrician
1473.81
5681
152.62
8076.48
15383.91

Engineers (Herold, Lewkowich)
2930.4
162.8
595.36
86.49
579.97
1754.93
172.97
162.8
512.32
6958.04

Environmental Studies
1120.61
1120.61
2241.22

Landscaping
679.18
679.18
1358.36

Young Anderson - Legal
69.75
69.75
139.50

\$ 149,216.34 Total Cost for 2 Sirens

From: [Boutwell, Robert](#)
To: smercer@porthardy.ca
Cc: [Fred Johnstone/Adanac](#)
Subject: Modulator Pricing Budgetary
Date: Tuesday, May 09, 2017 11:31:30 AM
Attachments: [image001.png](#)

Hi Sean,

Here is what we can offer for one siren.

<https://www.fedsig.com/product/modulator%C2%AE-ii-electronic-siren-series>

1-MOD4016B Modulator Siren 1600w Omni Dir - \$10,585.00
1-UVTDU Digital 2 way UHF 120V – \$6795.00
4-UV400 Amplifiers 400 WW - \$700.00
1-DVSD Digital Voice Mini SD Card- \$325.00
4-IK BATT EXT Deep Cycle Batteries –\$ 310.00
1-HTR4 Battery Heater - \$385.00
1-AMB-P Antenna Mounting Bracket – \$135.00
1-DVR Copy - \$125.00
1 Omni 10 Antenna UHF - \$425.00
1-Freight Ground Only – \$1440.00

\$24,255.00

1-X-PC-22 Desktop PC WITH 22” Monitor: 3036.00
1-SMSGMNS-I - Smart Message Mass Notification 3000 Phone and Text: \$13,000
1-Commander1-S Commander One Annual Subscription: \$4,500
1-SFCD10 – Commander Software Programming 10 Sites: \$2,500
1-SS2000+ Digital DTMF Controller, Deskmount: \$3276.00
1-ISYS-MOBILE1: \$2950.00
3-ISYS-COM-STD-ON – Commissioning and Training –Engineer Day Rate: \$1650.00

\$34, 812.00

Computer System

Rob Boutwell
Western Canadian Sales Manager

Federal Signal Corporation
Safety and Security Systems/Industrial
2645 Federal Signal Drive,
University Park, IL 60484

Cell: (250) 212-4141



► Model MOD Series

Modulator High Powered Omni Speaker

Federal Signal's Modulator High Powered Speaker Array offers the same proven technology as the original Modulator with the exception of a smaller compact chassis. Modulator provides a flat frequency response up to 2000Hz producing intense warning signals and digital voice messaging over a large area. The Modulator design enables the siren to produce a high sound level and intelligible voice communications.

The innovative omni-directional electronic Modulator speaker array consists of modules that utilize four 100 watt drivers. It also provides clear voice communication and offers warning signals which are produced by Federal Signal's UltraVoice™ electronic controller and amplifier system. Custom tones and professionally recorded voice messages for the UltraVoice controller are available and can be purchased upon request.

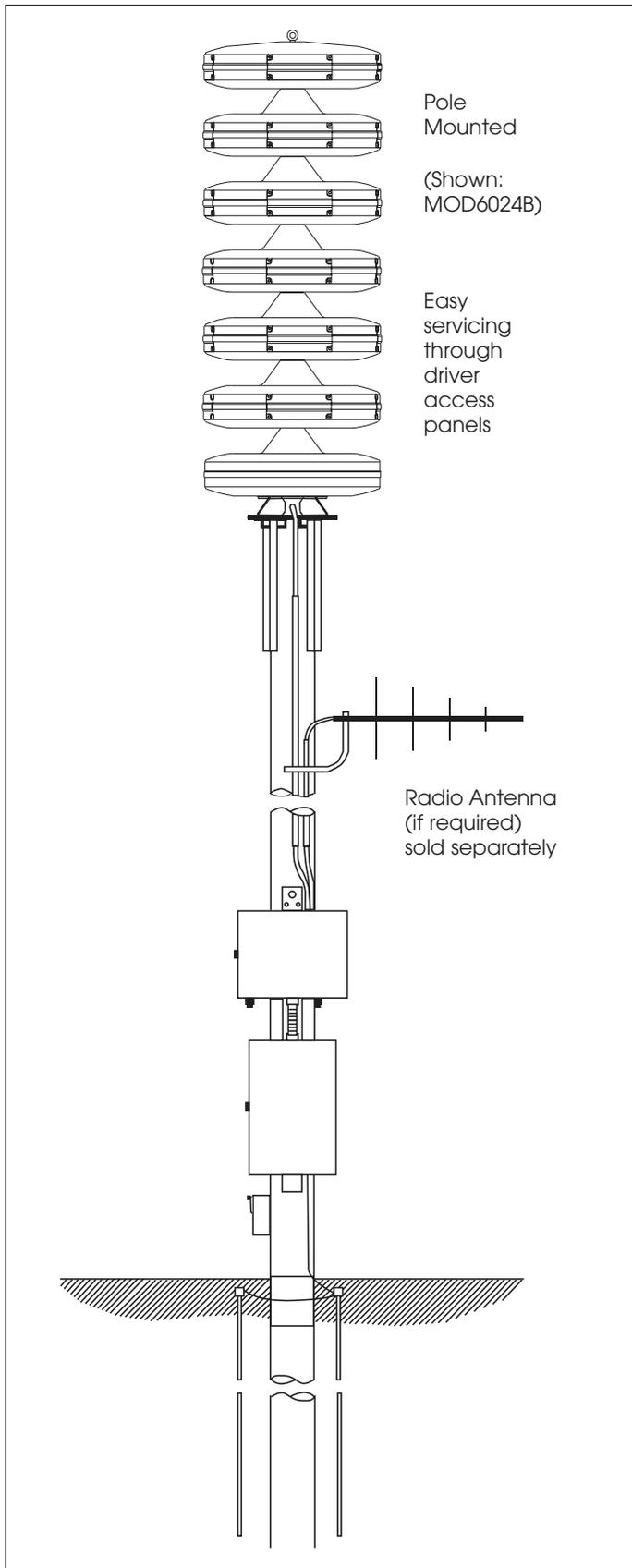
The Modulator High Powered Speaker Array combined with the UltraVoice controller is ideal for community/municipal, industrial and military applications where immediate instruction is necessary. The MOD6032 and MOD6048 have been replaced by the MOD8032B, which is shorter, lighter and more compact.

The Modulator and UltraVoice controller can be networked via radio, IP, landline, cellular and/or satellite communications. Powering is available in AC, DC, or solar. The system typically operates from batteries which are charged from either AC or Solar. Federal Signal can also provide customized solutions to fit your special applications.

F E A T U R E S

- Light-weight, compact design
- Utilizes Federal Signal Ultravoice™ for control and amplification
- Excellent frequency response for clear voice reproduction
- 360° coverage without sound variation in horizontal planes
- Easy servicing through convenient access panels
- Anechoic chamber-certified

Modulator® High Powered Omni Speaker (MOD)



SPECIFICATIONS

Frequency Response:	200-2000Hz ± 1dB
Color	Off-White
Paint Type	TGIC-polyester powder coat
Modulator Horn Type	Hyperbolic flare
Frequency Response	200-2000 Hz
Horizontal Coverage	360° +/- 1 dB(C)
Diameter	35"/88.9cm
Wind Loading @ 110mph wind velocity ¹ :	
MOD1004B	251 lbs
MOD2008B	377 lbs
MOD3012B	503 lbs
MOD4016B	629 lbs
MOD5020B	755 lbs
MOD6024B	881 lbs
MOD8032B	1133 lbs

¹ Wind loading is the calculated force of wind at 110mph (shoreline), exposure D (flat, unobstructed coastal areas) on frontal area 4.64 ft. per American National Standards Institute A58.1 "Minimum design loads for buildings and other structures."

HOW TO ORDER

Contact our Federal Signal Sales Engineers to design a system that meets your specific requirements.

Specify speaker array model number – each speaker array model must be ordered with a specific corresponding UV and Amplifier.

Speaker	Controller ¹
MOD1004B	UV + 1 UV400
MOD2008B	UV + 2 UV400
MOD3012B	UV + 3 UV400
MOD4016B	UV + 4 UV400
MOD5020B	UV + 5 UV400
MOD6024B	UV + 6 UV400
MOD8032B	UV + 8 UV400

¹ Controllers available in Radio, IP, and Landline.

Note: 40 feet of cable is supplied with siren. Extension cable in 10 foot increments is also available. Mounting the UV controller further than 100 feet is not recommended (further mounting may decrease power output).

REPLACEMENT PARTS

Description	Part Number
Driver, 100 watt	K8570063A



DISTRICT OF PORT HARDY

Agenda

BYLAW NO. 1065-2017

Being a Bylaw to Amend Cemetery Bylaw No. 11-2009

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 11-2009;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1. This Bylaw shall be cited as "District of Port Hardy Cemetery Bylaw Amendment Bylaw No. 1065-2017".

PART 2 AMENDMENTS

2. District of Port Hardy Cemetery Bylaw No. 11-2009 is hereby amended as follows:

Section 2 *DEFINITIONS*, is hereby amended by adding, in alphabetical order, the following definition:

NEXT OF KIN means the nearest relatives of the deceased, and for the purposes of this bylaw, determination of the 'nearest' will be in the same order as is prescribed for the Control of Disposition in the *CIFSA*.

Section 11 *GENERAL*, is hereby amended by adding the following new regulations in the following order:

Replacing 11 (a) with the following:

- (a) Cut flowers, wreaths and floral offerings may be placed on Lots in a Cemetery, but may be removed by the Caretaker when it is considered that their condition is unattractive or detracts from the overall aesthetics of the Cemetery.

Adding the following regulations:

- (b) No potted plants are permitted.
- (c) Plant materials or other adornments associated with seasonal events or celebrations shall be removed within 30 days after the event by the Caretaker or sooner if deemed unattractive by the Caretaker.
- (d) Any other articles or items, including but not limited to, personal mementos, photos, decorative or breakable vases, candles, landscape rock, plants and plantings may be removed and disposed by the District without prior notice to the Next of Kin.
- (e) The District will not be held responsible for any lost, stolen or damaged articles left in the Cemetery or for those items removed by the Caretaker pursuant to this Bylaw.

Advancing the numbering on remaining regulations in the Bylaw by four.

PART 3 SEVERABILITY

3. If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time on the ___ day of ___, 2017

Read a second time on the ___ day of ___, 2017

Read a third time on the ___ day of ___, 2017

Adopted this ___ day of ___, 2017

DIRECTOR
OF CORPORATE SERVICES

MAYOR

Certified a true copy of
Bylaw No. 1065-2017 as adopted.

Director of Corporate Services



**ADMINISTRATION OF THE FREEDOM OF INFORMATION AND
PROTECTION OF PRIVACY ACT**

WHEREAS Under section 76.1 of the *Freedom of Information and Protection of Privacy Act*, a local government:

- a) must designate a person or group of persons as the head of the municipality for the purposes of the Act; and
- b) may authorize any person to perform any duty or exercise any function under the Act of the person or group of persons designated as the head of the municipality; and
- c) may set any fees the local public body requires to be paid under section 75 of the Act.

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. TITLE

This Bylaw may be cited as the "**Administration of the Freedom of Information and Protection of Privacy Act Bylaw 1066-2017**"

2. DEFINITIONS AND INTERPRETATION

'Act' means the *Freedom of Information and Protection of Privacy Act*, as amended or replaced.

'District' means the Corporation of the District of Port Hardy.

'Commercial' means a person who makes a request for access to a record to obtain information in connection with a trade, business, profession, or other venture for profit.

'Coordinator' means the person designated in section 3.2 as the Information and Privacy Coordinator.

'Council' means the Municipal Council of the District of Port Hardy.

'Head' means the person designated as the Head of the District under section 3 of this bylaw.

'Request' means a request under section 5 of the Act.

3. ADMINISTRATION

- 3.1 The District's Chief Administrative Officer is designated as the Head for the purposes of the Act.

-
- 3.2 The District's Director of Corporate Services is designated as the Information and Privacy Coordinator.

4. POWERS OF THE COORDINATOR

The Council authorizes the Coordinator to perform the following duties and exercise the following functions:

4.1 Responding to Requests

- (a) the Coordinator must respond to requests except where the Head has the discretion under the Act to determine whether a record will be released or withheld from disclosure;
- (b) the Coordinator must create a record from a machine readable record in the custody or under the control of the District using its normal computer hardware and software and technical expertise if creating the record would not unreasonably interfere with the operations of the District;
- (c) the Coordinator must respond to a request after the Head has made a decision regarding the disclosure or non-disclosure of a record;
- (d) the Coordinator may refuse in a response to confirm or deny the existence of:
 - (i) a record containing information described in section 15 of the Act (information harmful to law enforcement); or
 - (ii) a record containing personal information of a third party if disclosure of the existence of the information would be an unreasonable invasion of that party's personal privacy.
- (e) the Coordinator must:
 - (i) provide an applicant with a copy of a record or part of a record with a response where the record can reasonably be reproduced; or
 - (ii) give reasons for the delay in providing the record.

4.2 Extension of Time

- (a) the Coordinator may extend the time for responding to a request for up to 30 days;
- (b) the Coordinator may apply to the Information and Privacy Commissioner for a longer period of time for response to a request where:
 - (i) the applicant does not give enough detail to enable the District to identify a

requested record;

- (ii) a large number of records is requested or must be searched and meeting the time limit would unreasonably interfere with the operations of the District;
 - (iii) more time is needed to consult with a third party or other public body before the Head can decide whether or not to give the applicant access to a requested record; or
 - (iv) a third party asks for a review under section 52(2) or 62(2) of the Act.
- (c) the Coordinator must tell the applicant the reason for an extension, when a response can be expected and that the applicant may complain about the extension under section 42(2)(b) or 60(1)(a) of the Act where the time for a response to a request has been extended under section 10(1) of the Act;

4.3 Transfer Request

- (a) the Coordinator may transfer a request and, if necessary, the records to another public body if:
 - (i) the record was produced by or for the other public body;
 - (ii) the other public body was the first to obtain the record;
 - (iii) the record is in the custody or under the control of the other public body;
- (b) the Coordinator must notify the applicant of the transfer;
- (c) the Coordinator may refuse to disclose information that is available for purchase by the public under section 20(1)(a) of the Act.

4.4 Information to be released within 60 days

- (a) the Coordinator must notify an applicant under section 20(1)(b) of the Act of the publication or release of information that the Head has refused to disclose on the basis that the information is to be published or released to the public, within 60 days after the applicant's request is received;

4.5 Business Interests

- (a) the Coordinator must refuse to disclose to an applicant information:
 - (i) that would reveal:
 - (A) trade secrets of a third party; or
 - (B) commercial, financial, labour relations, scientific or technical information of a third party.
 - (ii) that is supplied, implicitly or explicitly, in confidence; and

- (iii) the disclosure of which could reasonably be expected to:
 - (A) harm significantly the competitive position or interfere significantly with the negotiating position of the third party;
 - (B) result in similar information no longer being supplied to the public body when it is in the public interest that similar information continues to be supplied;
 - (C) result in undue financial loss or gain to any person or organization;
or
 - (D) reveal information supplied to, or the report of, an arbitrator, mediator, labour relations officer or other person or body appointed to resolve or inquire into a labour relations dispute.
- (b) the Coordinator must refuse to disclose to an applicant information that was obtained on a tax return or gathered for the purpose of determining tax liability or collecting a tax;
- (c) the provisions of paragraphs (m) and (n) are subject to the application of section 21(3) of the Act which provides that the duty to refuse disclosure does not apply if a third-party consents to the disclosure or the information is in a record that is in the custody or control of the British Columbia Archives and Records Service or the archives of a public body and that has been in existence for 50 or more years.

4.6 Notification

- (a) the Coordinator must notify a third party that the District intends to give access to a record that the Coordinator has reason to believe contains information that might be excepted from disclosure under section 21 (information harmful to business interests of a third party) or section 22 (information harmful to personal privacy) of the Act;
- (b) the Coordinator may give notice under section 23(1.2) of the Act where the Coordinator does not intend to give access to a record that contains information excepted from disclosure under section 21 (information harmful to business interests of a third party) or section 22 (information harmful to personal privacy) of the Act;
- (c) the Coordinator may give written notice of the decision whether or not to give access to a record that the Coordinator has reason to believe contains information that might be excepted from disclosure under section 21 or 22 of the Act to the applicant and a third party.

4.7 Public Interest

- (a) the Coordinator must disclose information in accordance with section 25 of the Act to the public, to an affected group of people or to an applicant:
 - (i) about a risk of significant harm to the environment or to the health or safety of the public or a group of people; or
 - (ii) the disclosure of which is, for any other reason, clearly in the public interest;
- (b) where information is to be disclosed under paragraph (s) the Coordinator must give notice as required under section 25 of the Act.

4.8 Information Protection

- (a) the Coordinator must protect personal information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal;
- (b) the Coordinator must refuse to disclose information to an applicant if the disclosure is prohibited or restricted by or under another Act.

4.9 Commissioner's Orders

- (a) the Coordinator must comply with an order of the Information and Privacy Commissioner.

5. FEES

An applicant making a request must pay to the District the fees set in the District of Port Hardy User Rate Bylaw for the purpose of:

- (1) locating, retrieving and producing the record;
- (2) preparing the record for disclosure;
- (3) shipping and handling the record;
- (4) providing a copy of the record.

6. GENERAL PROVISIONS

- 6.1 Nothing in this Bylaw shall be construed so as to require the District to preserve any document beyond the time when it is normally destroyed.
- 6.2 The production of information pursuant to this Bylaw shall not constitute a warranty of its accuracy or completeness.

7. REPEAL

7.1 Bylaw 12-2000 Administration of the Freedom of Information and Protection of Privacy Act is hereby repealed.

Read a first time on the ____ day of ____, 2017

Read a second time on the ____ day of ____, 2017

Read a third time on the ____ day of ____, 2017

Adopted this ____ day of ____, 2017

DIRECTOR
OF CORPORATE SERVICES

MAYOR

Certified a true copy of
Bylaw No.1066-2017 as adopted.

Director of Corporate Services