



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
MAY 9, 2017  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services and; Leslie Driemel, Recording Secretary

**REGRETS:** Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services

**MEDIA:** N.I. Gazette                      **MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:02 pm

Mayor Bood advised of Late Items to the agenda:

**J. STAFF REPORTS**

3. Allison McCarrick, CAO re: Resolution to authorize staff to apply to the Gas Tax Strategic Priorities Fund (May 8/17) for up to six million dollars towards funding of the Multiplex project.
4. Reservoir and Watermain construction: Awarding of contract

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of May 9, 2017 be accepted as amended.

**C. ADOPTION OF MINUTES**

1. Minutes of the Committee of the Whole Council meeting held April 25, 2017.

**Moved/Seconded/Carried**

THAT the Minutes of the Committee of the Whole Council meeting held April 25, 2017 be accepted.

3. Minutes of the Regular Council meeting held April 25, 2017.

**Moved/Seconded/Carried**

THAT the Minutes of the Regular Council meeting held April 25, 2017 be accepted.

**D. DELEGATIONS**

No delegations

**E. ACTION ITEMS**

1. Council action items were received for information.

2017-066  
AGENDA MAY 9/17  
ACCEPTED AS  
AMENDED

2017-067  
COW COUNCIL  
MEETING MINUTES  
APR 25/17  
ACCEPTED

2017-068  
REGULAR COUNCIL  
MEETING MINUTES  
APR 25/17  
ACCEPTED

ACTION ITEMS

Councillor Corbett-Labatt advised that the action item regarding First Nations signage project for Stink Creek Park and Harbour trail is being referred back to the First Nations Relations Committee and can be removed from the Council Action Items list.

**F. CORRESPONDENCE**

1. Louisa Bates, Manager, Visitor Information (Apr.27/17) re: Request for \$250 funding support for Port Hardy & Vancouver Island North Familiarization Tour.

Council members discussed the request for \$250 and possible funding from the extra 1% hotel tax. Councillor Marcotte advised the extra 1% hotel tax does not come into effect until July 1<sup>st</sup> and that the tour is a recent initiative that will bring staff from other visitor information centers to the area to learn about and be able to promote the North Island areas as a place to visit.

2017-069  
FUNDING SUPPORT  
FOR V. I. NORTH  
FAMILIARIZATION  
TOUR

**Moved/Seconded/Carried**

THAT Council approve the request by Louisa Bates, Visitor Services & Marketing Manager, and Visitor Information Center for \$250 funding in support of Port Hardy & Vancouver Island North Familiarization Tour.

**G. NEW BUSINESS**

No New Business

**H. COUNCIL REPORTS**

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

**I. COMMITTEE REPORTS**

No Committee Reports

**J. STAFF REPORTS**

1. Accounts Payable – April 2017 was received for information.
2. Municipal and Regional District Tax Program – Appendix 2.1 Financial Report was received for information.

Allison McCarrick, CAO reviewed the revenue and expense financial information.

**LATE ITEM**

3. Allison McCarrick, CAO re: Resolution to authorize staff to apply to the Gas Tax Strategic Priorities Fund (May 8/17) for up to six million dollars towards funding of the Multiplex project.

2017-070  
GAS TAX  
STRATEGIC  
PRIORITIES FUND  
APPLICATION FOR  
MULTIPLEX  
PROJECT.

**Moved/Seconded/Carried**

THAT Council authorize staff to apply to the Gas Tax Strategic Priorities Fund for up to six million dollars towards the Port Hardy Multiplex Project AND THAT authorization be given to staff to pursue this funding source for any extra funding that may be available for this project

4. Request For Proposals - Reservoirs & Watermain Construction Project RFP 220-20-508-2017

2017-071  
CONTRACT AWARD  
RFP RESERVOIRS /  
WATERMAIN TO  
STANTEC

**Moved/Seconded/Carried**

THAT Council award the contract for detail design and construction service of the Reservoirs and Watermain Construction Project RFP 220-20-508-2017 to Stantec Consulting Ltd. for the total price of \$250,648 (Detailed Design \$119,159; Construction Services \$121,489) plus taxes; Funds to be covered from 2017 Capital Budget.

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate. For Adoption

2017-072  
BYL 1062-2017  
ANNUAL TAX  
RATES FOR 2017  
ADOPTED

**Moved/Seconded/Carried**

THAT Bylaw 1062 -2017, A Bylaw to Set the 2017 Annual Tax Rate be adopted.

2. Bylaw 1064-2017 A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011. For Adoption.

2017-073  
BYL 1064-2017, TO  
AMEND BYL 16-2011  
ADOPTED

**Moved/Seconded/Carried**

THAT Bylaw 1064-2017 A Bylaw to Amend Fire Department Establishment and Procedures Bylaw No. 16-2011 be adopted.

**L. PENDING BYLAWS**

1. Bylaw 1065-2017, To Amend District of Port Hardy Cemetery Bylaw 11-2009.
2. Bylaw 1066-2017, Administration of the *Freedom of Information and Protection of Privacy Act*.

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

2017-074  
ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 7:21pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
MAYOR