



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JUNE 27, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services Leslie Driemel, Recording Secretary

MEDIA: N.I. Gazette

MEMBERS OF THE PUBLIC: One

A. CALL TO ORDER

Mayor Bood called the meeting to order at 6:58pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of June 27, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held June 13, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held June 13, 2017 be accepted.

2. Minutes of the Regular Council meeting held June 13, 2017.

Councillor Corbett-Labatt requested an amendment to the minutes:

From: concerns regarding a member of Council appointed to the board and to also have the Mayor attend the Chamber of Commerce meetings.

To: concerns regarding a member of Council appointed to the board and to also have the Deputy Mayor attend the Chamber of Commerce meetings.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held June 13, 2017 be accepted as amended.

D. DELEGATIONS

1. Kevin McGhee, Port Hardy Rangers re: Request for District support for October training exercise – helicopter landing in Tzulquate Park, 3 times on Oct 13, 2017 9:00 to 11:00am and returning October 15, 2017 3:00-5:00pm.

Mr. McGhee reviewed with Council the previous helicopter exercise to Lawn Point and advised the October 2017 exercise has tentative approval to helicopter to Blunden Harbour to learn how to build a helicopter landing pad. That location was chosen to support the Gwa'sala-'Nakwaxda'xw First Nation as there is currently no emergency landing facility there.

Discussion with Council included:

- Current roster levels of the Rangers at eleven and Junior Rangers with the 2nd highest patrol enrollment in Canada.

2017-099
AGENDA JUNE
27/17 ACCEPTED
AS PRESENTED

2017-100
SPECIAL MEETING
MINUTES JUNE
13/17 ACCEPTED

2017-101
REGULAR COUNCIL
MEETING MINUTES
JUNE 13/17
ACCEPTED AS
AMENDED

- General purpose of Rangers as early response and knowledgeable ground support for search and rescue operations on the North Island.

2017-102
CDN RANGER
HELICOPTER
LANDING
APPROVED

Moved/Seconded/Carried Unanimously

THAT Council approve the request by Kevin McGhee, Port Hardy Canadian Ranger Patrol and allow an October helicopter landing training exercise in Tzulquate Park, 3 times on Oct 13, 2017 9:00 to 11:00am and on October 15, 2017 3:00-5:00pm.

E. ACTION ITEMS

ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Councillor Murry Krause, President, UBCM (June 12/17) re: Resolution 2016-B101 "Non-Treaty First Nations Participation in UBCM" was received information.

Councillor Robertson requested the information on UBCM Resolution 2016-B101 be forwarded to Jessie Hemphill as she was instrumental in preparing and bringing the resolution forward.

FORWARD
UBCM RESOLUTION
2016-B101 TO
JESSIE HEMPHILL.

Council directed staff to forward the information on UBCM Resolution 2016-B101 to Jessie Hemphill.

2. Peter Ronald, Programs Officer, UBCM (June 13/17) re: 2017//18 (Spring) Regional Community to Community Forum Funding Approval was received information.

Mayor Bood advised that the date for a Community to Community Forum has been set for a dinner meeting with local First Nations Chief and Councillors for Wednesday July 5, 2017.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held June 13, 2017 were received for information.
2. Draft minutes of the Operational Services Committee meeting held June 19, 2017 were received for information.

Councillor Corbett-Labatt commented that the sign at Highland and Trustee for Cedar Park also needs repair.

3. Recommendation to Council from the Parks & Recreation Review Committee meeting held June 22, 2017:
THAT Council direct staff to proceed with the replacement of the Curling Club roof after quotes have been obtained;
AND THAT Council amends the District of Port Hardy 2017-2021 Financial Plan to bring forward from 2018 to 2017 the cost of the Curling Rink roof replacement with funds allocated from General Capital Reserve Fund;

AND THAT Council approve direct award based upon “Emergency or Time Sensitive Situations” in Council Policy 2.10(10) Sole Source Purchases. Sole source purchases occur in circumstances where one supplier is considered. Sole source purchases can be rationalized under the following circumstances:

- *Monopoly – In cases where the market is controlled by a statutory or natural monopoly.*
- *Technical Compatibility – To ensure compatibility with existing technology.*
- *Specialized Services – If the expertise or product exists with one supplier only.*
- *Emergency or Time Sensitive Situations – In cases when the need for a service is under a tight timeline or otherwise necessary immediately.*

Allison McCarrick, CAO advised a quote from Nelson Roofing has been received.

Council discussion included:

- The need for timely roof repair to maintain the facility and prevent further damage.
- Opportunity window for roof replacement in the summer.
- Up to 6 week timeline to prepare a tender, review proposals and award tender.
- The need for due diligence with taxpayers money.
- The number of contractors with experience, equipment, manpower and reputation for good work to do the type of torch on roofing required at the facility.
- Obtaining quotes from other sources without going to full tender process.
- Obtaining Council consensus by email.
- Clarification on funding sources for the work.

Moved/Seconded/Defeated

THAT Council direct staff to proceed with the replacement of the Curling Club roof after quotes have been obtained;

AND THAT Council amends the District of Port Hardy 2017-2021 Financial Plan to bring forward from 2018 to 2017 the cost of the Curling Rink roof replacement with funds allocated from General Capital Reserve Fund;

AND THAT Council approve direct award based upon “Emergency or Time Sensitive Situations” in Council Policy 2.10(10) Sole Source Purchases. Sole source purchases occur in circumstances where one supplier is considered. Sole source purchases can be rationalized under the following circumstances:

- Monopoly – In cases where the market is controlled by a statutory or natural monopoly.
- Technical Compatibility – To ensure compatibility with existing technology.
- Specialized Services – If the expertise or product exists with one supplier only.
- Emergency or Time Sensitive Situations – In cases when the need for a service is under a tight timeline or otherwise necessary immediately.

Council directed staff to:

- Obtain quotes by phone and/or email.
- Advise Council of the quotes.
- Obtain council approval.
- Bring forward formal approval at the next Regular Council meeting of August 8, 2017.

J. STAFF REPORTS

1. Adrian Maas, Director of Financial Services (June 4/17) re: Investment Policy.

Council discussion included:

- Investing outside of the Municipal Finance Authority.
- Diversifying risk and getting higher interest.
- Investigating investing in Socially Responsible Investments (SRI).
- Return vs risk on SRI.
- Protection of capital as priority.

2017-103
PROCEED WITH
CURLING CLUB
ROOF REPAIR IN
2017 - DEFEATED

STAFF TO OBTAIN
QUOTES FOR
CURLING CLUB
ROOF REPAIR

2017-104
ADOPT
INVESTMENT
POLICY CP2.22

Moved/Seconded/Carried

THAT Council adopt Investment Policy CP2.22 as presented by staff.

2. Adrian Maas, Director of Financial Services (June 20/17) re: Late Grants in Aid – Competing at Provincial Level for Kristen and Kayley Clair and Madyson Harris.

Council discussed the work and commitment of young athletes and their families to achieve the provincial level of competition and reviewed the four options presented:

1. Direct funds (\$500) to Riptide Soccer in Aid of the three participants. (unknown how Riptide would deal with receipt).
2. Provide funds to each family in equal amounts (\$250).
3. Provide funds for each participant in equal amounts (\$175 x 3 = \$525).
4. Provide funds in a lesser amount of \$100 to each participant as was done in 2016 to allow for a future need (example would be last year's Rotary Auction in the fall).

2017-105
LATE GIA FUNDING
\$100 TO KRISTEN
CLAIR, KAYLEY
CLAIR AND
MADYSON HARRIS

Moved/Seconded/Carried

THAT Council approve Option 4; Late Grand in Aid funding of \$100 to each participant – Kristen Clair, Kayley Clair and Madyson Harris - as was done in 2016 to allow for a future need.

3. Heather Nelson Smith – Release of In Camera Information Report (May 31, 2017) was received for information.

K. CURRENT BYLAWS AND RESOLUTIONS

No bylaws.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:45pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2017-106
ADJOURNMENT