



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
AUGUST 8, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Deputy Mayor Leightan Wishart, Councillors Pat Corbett-Labatt, Dennis Dugas (by telephone) Rick Marcotte, Fred Robertson (by telephone) and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

REGRETS: Mayor Hank Bood, Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Deputy Mayor Wishart called the meeting to order at 7:04 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl People.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of August 8, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Regular Council meeting held July 11, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held July 11, 2017 be accepted as presented.

D. DELEGATIONS

No delegations

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. N. I. Community Forest LP (July 14/17) re: Sale of Block CF2 was received for information.
2. Councillor Murry Krause, UBCM President (July 18/17) re: Gas Tax Agreement Community Works Fund Payment \$111,962.91 was received for information.
3. Elizabeth Aman-Hume, Executive Director, Port Hardy & District Chamber of Commerce & Visitor Center (July 27/17) re: Planning of Canada Day 2018.

2017-117
AGENDA AUG 8/17
ACCEPTED AS
PRESENTED

2017-118
REGULAR COUNCIL
MEETING MINUTES
JULY 11/17
ACCEPTED

ACTION ITEMS

2018 CANADA DAY
PLANNING -
VOLUNTEERS
NEEDED

Council discussed the letter advising that the Port Hardy & District Chamber of Commerce & Visitor Center would not be planning 2018 Canada Day events. It was commented the work done by Louisa Bates at the Visitor Center will be missed and that Council members did a good job in helping plan the 2017 event.

Staff will put out information to the public that volunteers are needed for 2018 Canada Day planning.

4. Mayor Jan Allen, Village of Port Alice (July 28/17) re: Donation of \$1.00 per resident to Wild Fire Relief was received for information.

2017-119
\$500 DONATION TO
WILDFIRE RELIEF
FUND

Moved/Seconded

THAT The District of Port Hardy contribute to the Wild Fire Relief Fund.

Council discussion included:

- Donations by other North Island communities to the Wild Fire Relief fund.
- Per capita donation estimated at \$4,137 or approval of a flat donation.
- Donating via the Red Cross or Salvation Army.
- Investigating if matching Federal Government dollars are available through either Red Cross or Salvation Army.

2017-120
AMEND MOTION
2017-119

Moved/Seconded

THAT Council amends to motion to include the following:

A \$500 contribution

and

that staff investigate whether the Red Cross or Salvation Army receive matching federal funding.

The Amendment to the motion was adopted.

FINAL WORDING OF
MOTION 2017-119

The main motion, as amended, was adopted with the final wording as motion 2017-119

THAT the District of Port Hardy contribute \$500 to the Wildfire Relief Fund AND THAT staff determine whether the Salvation Army or Canadian Red Cross receive matching federal funding.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

COUNCIL REPORTS

Councillor Robertson joined the meeting at 7:16 pm.

Deputy Mayor Wishart, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Tourism Advisory Committee meeting held July 10, 2017 were received for information.
2. Draft minutes of the Operational Services Committee meeting held July 17, 2017 were received for information. Recommendation: The Operational Services Committee recommends that Council approve the Parade Permit Application as presented.

Council discussed the level of information and detail required in the permit.

2017-121
PARADE PERMIT
APPROVED

Moved/Seconded/Carried *Opposed: Councillor Corbett-Labatt*
THAT Council approve the Parade Permit Application form as presented.

3. Draft minutes of the Parks and Recreation Committee meeting held July 19, 2017 were received for information.

J. STAFF REPORTS

1. Accounts Payable July 2017 was received for information.
2. Abbas Farahbakhsh, Director of Operational Services (July 20/17) re: Purchase of a New Half Ton Truck.

2017-122
PURCHASE OF
HALF TON TRUCK

Moved/Seconded/Carried
THAT Council authorize staff to amend the 2017 financial plan to accommodate for the purchase of a new half ton basic model truck at a cost not exceeding \$40,000 with funding from the Equipment Replacement Reserve.

3. Sean Mercer, Manager of Operations and Community Services (July 31/2017 re: Curling Club and Dog Pound Roof Replacements.

Council discussion included:

- The dollar range of bids received
- The disqualification of the low bid
- Thanking staff for preparing the RFQ and bringing the information forward in a timely manner.

2017-123
CURLING CLUB
AND DOG POUND
ROOF
REPLACEMENTS.

Moved/Seconded/Carried
THAT Council authorize the award for the Fort Rupert Curling Club roof replacement to Erikson Roofing Ltd. at a total cost of \$130,600.00 excluding taxes AND FURTHER THAT Council authorize staff to proceed with the Dog Pound roof replacement procurement process and award which is not to exceed \$18,000.00 excluding taxes AND THAT funding for both projects be allocated from the General Capital Reserve Fund AND FURTHER THAT Council authorizes staff to amend the 2017-2021 Financial Plan accordingly.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Council Remuneration Amendment Bylaw 1067-2017 for Adoption.

2017-124
BYL 1067-2017
COUNCIL
REMUNERATION
AMENDMENT
BYLAW ADOPTED

Moved/Seconded/Carried
THAT Bylaw No. 1067-2017, Council Remuneration Amendment Bylaw Adopted.

2. Smoking Regulation Bylaw 1068-2017 for Second and Third Reading.

Deputy Mayor Wishart advised that Smoking Regulation Bylaw 1068-2017 would receive Second Reading. Councillor Robertson requested further advertising of the bylaw be done before Third Reading and Adoption.

Heather Nelson-Smith, Director of Corporate Services reported:

- the post on Facebook has reached over 4,700 people
- Fourteen positive comments were received on Facebook.
- Concerns regarding enforcement were received on Facebook.

2017-125
BYL 1068-2017
SMOKING
REGULATION FOR
2ND READING

- One negative comment was received via email.

Moved/Seconded/Carried

THAT Bylaw No. 1068-2017, Smoking Regulation Bylaw be given Second Reading.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

A Special Meeting of Council will be held immediately after this Regular Meeting of Council.

The meeting will be closed to the public for the purposes of discussing:

1. Subject matter related to Community Charter:

SECTION 90 (1)

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:27 pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

DEPUTY MAYOR

2017-126
ADJOURNMENT