



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
OCTOBER 10, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Deputy Mayor Fred Robertson, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services; Bob Schantz, Municipal Inspector; Leslie Driemel, Recording Secretary

REGRETS: Mayor Hank Bood, Councillor Leightan Wishart and Abbas Farahbakhsh, Director of Operational Services

MEDIA: N. I. Gazette **MEMBERS OF THE PUBLIC:** 1

A. CALL TO ORDER

Deputy Mayor Fred Robertson called the meeting to order at 7:01 pm.

B. APPROVAL OF AGENDA

2017-147
AGENDA OCT 10/17
ACCEPTED

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of October 10, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held September 12, 2017.

2017-148
SPECIAL COUNCIL
MEETING MINUTES
SEPT 12/17
ACCEPTED

Moved/Seconded/Carried

THAT the minutes of the Special Council meeting held September 12, 2017 be accepted as presented.

2. Minutes of the Committee of the Whole meeting held September 12, 2017.

2017-149
COMM OF WHOLE
MEETING MINUTES
SEPT 12/17
ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole meeting held September 12, 2017 be accepted as presented.

3. Minutes of the Regular Council meeting held September 12, 2017.

2017-150
REGULAR COUNCIL
MEETING MINUTES
SEPT 12/17
ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held September 12, 2017 be accepted as presented.

4. Minutes of the Special Council meeting held September 19, 2017.

2017-151
SPECIAL COUNCIL
MEETING MINUTES
SEPT 19/17
ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held September 19, 2017 be accepted as presented.

5. Minutes of the Public Hearing held September 19, 2017.

2017-152
PUBLIC HEARING
MINUTES SEPT
19/17 ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Public Hearing held September 19, 2017 be accepted as presented.

D. DELEGATIONS

1. Wolfgang Luebke re: Interest Charge on Home Owner Grant.

Mr. Luebke reviewed with Council his experience with the online payment of his property taxes and Home Owner Grant application. He thought he had done it correctly until he was advised of outstanding taxes on his property tax account. The online bank payment had gone through but no Home Owner Grant was claimed. Mr. Luebke thought payment of the property taxes included the Home Owner Grant application. Mr. Luebke commented that he felt the 10% penalty was excessive.

Adrian Maas, Director of Finance advised that the Home Owner Grant is a Provincial Government program and the deadlines and penalties are set by them. The Home Owner Grant online application is done through the District website through an online program developed by Temple Consulting Group. Staff, when first contacted by Mr. Luebke, did a review of the online Home Owner Grant applications and there was no data entry in the system for his property tax account.

Council requested staff review the District's Home Owner Grant online application process with Temple Consulting Group to make it a clearer and more user friendly process.

REVIEW HOG
ONLINE
APPLICATION
PROCESS

ACTION ITEMS

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Tara Faganello, Assistant Deputy Ministry, Ministry of Municipal Affairs and Housing and Gary MacLissac, Executive Director, UBCM (Sept 1/17) re: Congratulations on efforts to reduce GHG emissions in the 2016 reporting year was received for information.
2. Pauline Bernard, Director Geo 1 and Jeff Beselt, Executive Medical Director Geo 1 Island Health (Sept 7/17) re: Request for support for Campbell River's Home Away from Home project.

2017-153
LETTER OF
SUPPORT FOR
HOME AWAY FROM
HOME

MOVED/SECONDED/CARRIED

THAT the District of Port Hardy write a letter of support for Campbell River's Home Away from Home project.

3. Frankie Nelson, Community Wellness Worker, Quatsino First Nation (Sept 11/17) re: Request for donations for youth workshops, concert and dance in November 2017.

2017-154
R&F REQUEST FOR
DONATION
F. NELSON
QUATSINO FN

MOVED/SECONDED/CARRIED

THAT the letter from Frankie Nelson, Community Wellness Worker, Quatsino First Nation re: Request for donations for youth workshops, concert and dance in November 2017 be received and filed.

2017-155
ADVISE F. NELSON
QUATSINO FN &
ADVISE NO
AVAILABLE FUNDS
IN 2017 BUDGET

MOVED/SECONDED/CARRIED

THAT the District of Port Hardy write a letter and advise that while the District of Port Hardy Council supports this worthwhile project there are no available funds to help with financial support in the 2017 budget.

4. Rotary Clubs of Port Hardy & Port McNeill (Sept 19/17) re: Request for donation to 31st Annual Rotary Radio Auction.

2017-156

DONATION TO 2017
ROTARY AUCTION

MOVED/SECONDED/CARRIED

THAT Council approve the request from the Rotary Clubs of Port Hardy and Port McNeill for a donation to the 31st Annual Rotary Radio Auction and shall be consistent with 2016 donation, namely two annual resident launch and parking passes, one recreation adult punch card, one recreation child punch card and one hour adult ice rental.

Councillor Tidbury commented that this is an annual request from the Rotary Clubs of Port Hardy and Port McNeill for a donation to the Annual Rotary Radio Auction and requested it be included in annual budget deliberations.

5. Email from Chris Parker, Coordinator, Mount Waddington Health Network (Oct. 5/17) re: Request for letter of support for Sacred Wolf Friendship Centre's Housing First grant application.

2017-157
SACRED WOLF
LETTER OF
SUPPORT

MOVED/SECONDED/CARRIED

THAT the District of Port Hardy write a letter of support for Sacred Wolf Friendship Centre's Housing First grant application to Prince George Nechako Aboriginal Employment & Training Association.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

Deputy Mayor Robertson, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Emergency Planning Committee meeting held August 28, 2017 were received for information.
2. Draft minutes of the Operational Services Committee meeting held September 19, 2017 were received for information.
Recommendation to Council:
THAT Council direct staff to prepare a new bylaw to provide regulations for the control of burning and smoke within the District of Port Hardy that includes;
 - Category A fires: A one week-long (7 day) permit with the permit holder responsible for reviewing the venting index.
 - Category B fires: One week-long (7 day) permit with the permit holder responsible for reviewing the venting index.
 - Maintaining the regulation that Category B Open Fires be a maximum duration of three (3) consecutive days and that there must be a minimum of fifteen (15) days between each Category B Open Fire.
 - Maintaining the burning period from October 1 to April 30th.

2017-158
PREPARE NEW
BURNING/SMOKE
BYLAW

Moved/Seconded/Carried

THAT Council direct staff to prepare a new bylaw to provide regulations for the control of burning and smoke within the District of Port Hardy that includes;

- Category A fires: A one week-long (7 day) permit with the permit holder responsible for reviewing the venting index.
- Category B fires: One week-long (7 day) permit with the permit holder responsible for reviewing the venting index.
- Maintaining the regulation that Category B Open Fires be a maximum duration of three (3) consecutive days and that there must be a minimum of fifteen (15) days between each Category B Open Fire.
- Maintaining the burning period from October 1 to April 30th.

3. Draft minutes of the Parks and Recreation Review Committee meeting held September 20, 2017 were received for information.
4. Draft minutes of the Cannabis Advisory Planning Committee meeting held September 20, 2017 were received for information.

J. STAFF REPORTS

1. Bob Schantz, Municipal Inspector (Aug.30/17) re: Note Against Title, 9085 Copper Drive.

Bob Schantz, Municipal Inspector reviewed correspondence and recent contacts with the property owners of 9085 Copper Drive regarding the deck built in contravention of District of Port Hardy bylaws.

2017-159
NOTE ON TITLE
LOT 48, SEC 36,
TWP 9, RUPERT
DISTRICT, PLAN
24505, (9085
COPPER DRIVE)

Moved/Seconded/Carried

THAT the District of Port Hardy put a note against land title, pursuant to *Community Charter* S.57, on Lot 48, Section 36, Township 9, Rupert District, Plan 24505, a property known as 9085 Copper Drive for the construction of a deck on the northwest side of the building; that was, constructed in contravention of the District of Port Hardy Building Bylaw 10-2005 Section 6 and District of Port Hardy Zoning Bylaw 1010-20-13 Section 3.4 and District of Port Hardy Zoning Bylaw 1010-2013 Section 3.5.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1069-2017 A Bylaw to Amend Zoning Bylaw No. 1010-2013 Rezone Lot A, Plan VIP59871 6715 Bear Cove Highway. For Adoption

2017-160
BYL 1069-2017
REZONE LOT A
PLAN VIP59871
ADOPE

Moved/Seconded/Carried

THAT Bylaw 1069-2017 A Bylaw to Amend Zoning Bylaw No. 1010-2013 Rezone Lot A, Plan VIP59871 6715 Bear Cove Highway be adopted.

2. Bylaw 1070-2017 A Bylaw to Exempt Certain Properties from Taxation for the Years 2018 and 2019. For First, Second and Third Reading.

2017-161
BYL 1070-2017 TAX
EXEMPTION TRI-
PORT 1st, 2nd and 3rd
READING

Moved/Seconded/Carried

Bylaw 1070-2017 A Bylaw to Exempt Certain Properties from Taxation for the Years 2018 and 2019 receive First, Second and Third Reading.

L. PENDING BYLAWS

Smoking Regulation Bylaw 1068-2017

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

2017-162
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:49pm

CORRECT

Original signed by:

APPROVED

DIRECTOR OF
CORPORATE SERVICES

DEPUTY MAYOR

