



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JANUARY 23, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart (via telephone)

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

MEDIA: N. I. Gazette **MEMBERS OF THE PUBLIC:** 3

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00 pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of January 23, 2018 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held January 9, 2018.

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole meeting held January 9, 2018 be accepted as presented.

2. Minutes of the Regular Council meeting held January 9, 2018.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held January 9, 2018 be accepted as presented.

D. DELEGATIONS

1. Wendy Smith, North Island Community Services re: Request for letter of support for adult day programming project.

Wendy Smith reviewed the focus of the adult day program project to provide one day a week adult programming in Port Hardy, Port McNeill, Port Alice, Alert Bay and Sointula. The program will provide respite for care givers, socializing for adults and works to improved quality of life and helps individuals to remain at home for as long as safe, reasonable and practical. Ongoing external funding will be required. Ms Smith requested a letter of support for grant funding applications.

Moved/Seconded/Carried

THAT the District of Port Hardy provide a letter of support for the North Island Community Services Society Senior/Elder Adult Day Program project.

E. ACTION ITEMS

1. Council action items were received for information.

2018-011
AGENDA
JAN 23/18
ACCEPTED

2018-012
COW MEETING
MINUTES JAN 9/18
ACCEPTED

2018-013
REGULAR
COUNCIL
MEETING
MINUTES JAN 9/18
ACCEPTED

2018-014
LETTER OF
SUPPORT FOR
ADULT DAY
PROGRAM
PROJECT

ACTION ITEMS

2018-015
PROCLAIM OCT 5
2018 AS WORLD
TEACHERS DAY

2. Proclamation: Sponsored by Councillor Fred Robertson: World Teachers' Day October 5, 2018.

Moved/Seconded/Carried

THAT the District of Port Hardy proclaim October 5, 2018 as World Teachers Day.

F. CORRESPONDENCE

1. Pacific Coastal Airlines:
 - a. Email from Gaby Wickstrom, Port McNeill & District Chamber of Commerce re: Pacific Coastal Airlines flight reductions was received for information
 - b. Email from Erin Neely, Business Development Manager, Island Region, Pacific Coastal Airlines re: Questions and Concerns regarding winter schedule was received for information.

Council members expressed concerns the scheduling change and the impacts including an overnight stay in Vancouver.

Mayor Bood updated Council on recent discussions with representatives of Pacific Coastal Airlines and advised that scheduling is being reviewed. Pilot shortages are a concern as well as low passenger numbers on some flights. It was noted that Erin Neely, Business Development Manager, Islands Region, Pacific Coastal Airlines is scheduled to be a delegation to Council in the near future.

2. Recycle BC Contamination Reduction Challenge was received for information.

Allison McCarrick, CAO reviewed the reduction percentages in the Reduction Challenge and advised that the 2nd prize of a pizza lunch was given to Fox's Disposal staff.

3. Hon. Selina Robinson, Minister of Municipal Affairs and Housing (Jan.9/18) re: Thank you for meeting at UBCM Convention, September 2017 was received for information.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Councillor John Tidbury presented the Mayor with the Truck Loggers Association History Book *Timber Forever: Standing Tall and Strong for 75 Years*.

I. COMMITTEE REPORTS

1. Recommendations to Council from the Committee of the Whole meeting held January 9, 2018:
 - a. *THAT Council approve the proposed definition of 'Emergency Shelter' as 'a use staffed and supervised by a public authority or non-profit agency for the purposes of providing temporary sleeping accommodation for people in need of emergency shelter on a short-term basis (to a maximum of 24 hours). Emergency Shelter use includes drop-in and meal services as well as accessory administration and office space for use by program staff.*

Moved/Seconded/Carried

THAT Council approve the proposed definition of 'Emergency Shelter' as a use staffed and supervised by a public authority or non-profit agency for the purposes of providing temporary sleeping accommodation for people in need of emergency shelter on a short-term basis, to a maximum of 24 hours. Emergency Shelter use includes drop-in and meal services as well as accessory administration and office space for use by program staff.

2018-016
DEFINITION OF
'EMERGENCY
SHELTER'
APPROVED

- b. *THAT Council direct staff to continue with the steps included in a Zoning and Official Community Plan amendment including but not limited to the following:*
- *Preparing bylaw amendments as recommended.*
 - *Notifying the applicant to post signage stating the proposed amendment.*
 - *Notifying the neighbouring properties of the proposed change.*
 - *Notifying provincial agencies.*
 - *Scheduling a public hearing.*
 - *Advertising a public hearing.*

Moved/Seconded/Carried

THAT Council direct staff to continue with the steps included in a Zoning and Official Community Plan amendment including but not limited to the following:

- Preparing bylaw amendments as recommended.
- Notifying the applicant to post signage stating the proposed amendment.
- Notifying the neighbouring properties of the proposed change.
- Notifying provincial agencies.
- Scheduling a public hearing.
- Advertising a public hearing.

2. Draft minutes of the First Nations Relations Committee meeting held January 9, 2018 were received for information

Council members commented on the good work and progress made by the First Nations Relations Committee.

3. Draft minutes of the Operational Services Committee meeting held January 15, 2018 was received for information.

The Operational Services Committee recommends:

THAT Council direct staff to contact the proponents of the windmill blade project, that they be thanked for the opportunity to be part of the project and be advised that the District of Port Hardy has reviewed all aspects of the project including locations on District properties, funding sources and future maintenance costs and further advise that the District cannot proceed with the windmill blade project at this time.

Council discussion included:

- At the time of presentations to the Committee the proponents could not provide a firm cost of installation or confirm outside funding sources and amounts.
- No funding in the District's 2018 budget for the project and that during budget discussions District projects had been cut.
- Once installed maintenance costs and upkeep are not known.

Mayor Bood commented that the proponents want to get the project done, that they are community minded people and that they could do the work from the private sector,

Moved/Seconded/Carried

THAT Council direct staff to contact the proponents of the windmill blade project, that they be thanked for the opportunity to be part of the project and be advised that the District of Port Hardy has reviewed all aspects of the project including locations on District properties, funding sources and future maintenance costs and further advise that the District cannot proceed with the windmill blade project at this time.

4. Draft minutes of the Parks & Recreation Review Committee meeting held January 17, 2018 were received for information.

J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services (Jan.17/18) re: AVICC Resolution 2018: Cannabis Tax Revenue Sharing.

Heather Nelson-Smith, Director of Corporate Services reviewed Council's request to staff to draft a cannabis tax revenue sharing resolution, the AVICC resolution deadline and the date of the next Cannabis Advisory Committee meeting

2018-017
STAFF PROCEED
WITH OCP &
AMENDMENTS RE:
EMERGENCY
SHELTER

2018-018
WINDMILL BLADE
PROJECT

2018-019
AVICC
RESOLUTION RE
CANNABIS TAX
REVENUE

Moved/Seconded/Carried

THAT Council forward the resolution to AVICC as presented namely:
WHEREAS the Federal Government of Canada intends to pass legislation in 2018 allowing for the legalization of Cannabis which will permit consumption and retail sale of Cannabis throughout Canada.
AND WHEREAS the impact of the legalization of Cannabis will be felt at the local level through increased costs of administration including but not limited to administration of building codes, planning, licensing, protective services, public health, social services and communications.

THEREFORE, BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities lobby the Province of British Columbia to negotiate a tax sharing formula of the provincial tax share with Local Governments adequate and equitable to cover the increased costs from the legalization and sale of Cannabis in BC.

2. Allison McCarrick, CAO (Jan.23/18) re: Request to consider major grant in aid from the Regional District of Mt. Waddington.

Council discussed the revised Regional District of Mount Waddington grant in aid procedures and policy and that the District of Port Hardy meets the application criteria for a grant in aid request for funding for the multiplex project.

2018-020
MAJOR GRANT
APPLICATION TO
RDMW RE
MULTIPLEX

Moved/Seconded/ Carried

THAT Council authorize staff to request a Major Grant in Aid for the Port Hardy Multiplex project from the Regional District of Mount Waddington in the amount of \$55,000 for 2018 and that this grant be reconsidered year to year upon request by the District of Port Hardy.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1074-2018 Annual Financial Plan for 2018-2022. For First, Second and Third Reading.

Mayor Bood advised that Council works hard to keep tax increases in the 3% range. The total tax increase for 2018 is 4.025% which includes 1.25% for remuneration to Port Hardy Fire Rescue volunteers.

2018-021
BYL 1074-2018
ANNUAL
FINANCIAL PLAN
FOR 2018-2022

Moved/Seconded/Carried

THAT Bylaw 1074-2018 Annual Financial Plan for 2018-2022 receive First, Second and Third Reading.

L. PENDING BYLAWS

No Pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:49 pm

CORRECT

APPROVED

Original signed by:

2018-022
ADJOURNMENT

DIRECTOR OF
CORPORATE SERVICES

MAYOR

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