



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JUNE 26, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte
Fred Robertson, John Tidbury, Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of
Corporate Services; Abbas Farahbakhsh, Director of Operational Services;
Lynda Sowerby, Director of Financial Services; Leslie Driemel, Recording
Secretary

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** Four

A. CALL TO ORDER

Mayor Hank Bood called the meeting to order at 7:00 pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of June 26, 2018 be accepted.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held June 12, 2018.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held June 12, 2018 be accepted.

2. Minutes of the Regular Council meeting held June 12, 2018.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held June 12, 2018 be accepted.

3. Minutes of the Public Hearing held June 20, 2018.

Moved/Seconded/Carried

THAT the minutes of the Public Hearing held June 20, 2018 be accepted.

D. DELEGATIONS

1. Stephanie Nelson, North Island Building Blocks re: Update on Activities.

Ms Nelson thanked Council for the opportunity to update them on the activities at North Island Building Blocks. Council was advised the aim of the programs offered are to help grow healthy families and a strong community for Indigenous and non-Indigenous people. The program schedule and activities were reviewed and program participation is increasing in all areas. Adding a deck is being discussed with the Salvation Army, owners of the property. It was commented that traffic in the area is increasing and Building Block activities regularly use Carrot Park. Installing a crosswalk at that intersection would be appreciated for the safety of all.

Council members discussion with Ms Nelson included the new food coupon program and cooperation with Salvation Army on plans and programs.

2018-120
AGENDA
JUNE 26/18
ACCEPTED

2018-121
COW MEETING
MINUTES JUNE
12/18 ACCEPTED

2018-122
REGULAR COUNCIL
MINUTES JUNE
12/18 ACCEPTED

2018-123
PUBLIC HEARING
MINUTES JUNE
20/18 ACCEPTED

DELEGATION
S. NELSON, NORTH
ISLAND BUILDING
BLOCKS

DELEGATION
MARK KEILTHY,
GRAD STUDENT
UNIVERSITY
COLLEGE LONDON

2. Mark Keilthy, Graduate Student at Institute for Risk and Disaster Reduction, University College London re: Research on Tsunami Response and Preparedness.

Mr. Keilthy thanked Council for the invitation to attend the meeting and commented that the community has been very cooperative in helping with his research. Mr. Keilthy reviewed his education, work experience and master's degree thesis of researching tsunami response and preparedness and its focus on Vancouver Island communities of Port Hardy and Tofino. As part of his master's dissertation he is interested in the January 23, 2018 tsunami event particularly because it was a night time warning, lessons learned, advantages and disadvantages of alerting systems. Mr. Keilthy is canvassing people in the tsunami evacuation zones and emergency responders to share their experiences with him. When the thesis is completed a summary of the findings will be made available to the District.

Council discussion with Mr. Keilthy included:

- Research not assessing performance, but how people responded at the time of the event such as how they learned of the warning, where and how they evacuated if they did evacuate.
- Confusion over boundaries of tsunami danger zones.
- Risk level in different tsunami danger zones not a consideration for his research.
- Research focus in municipal boundaries only as he had not made prior contacts with local First Nations.
- Has met with Emergency Planning Committee and was able to further meet with the Gwa'sala-'Nakwax'xw Emergency Coordinator.
- District implementation of new warning system.

Mayor Bood and Council members thanked Mr. Keilthy for his presentation.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Action Items

Council action items were received for information.

F. NEW BUSINESS

No New Business.

G. CORRESPONDENCE

1. Robin Hunt, Mt. Waddington Highland Dancing Association (June 6/18) re: Request for sponsorship/grant in aid to 10th Annual North Island Highland Dance Competition. Note: a separate donation request of 100 District pins has been received and approved by the CAO.

Lynda Sowerby, Director of Finance advised the current balance in the grant in aid budget is \$836.00.

Moved/Seconded/Carried

THAT Council approve a \$250.00 sponsorship for the 10th Annual North Island Highland Dance Competition being held Sunday October 20, 2018.

2. Curtis Anderson, Action for Aidan – Cross Island Bike Adventure (March 1, 2018) re: Ride from Port Hardy to Victoria in 24 hours and request for donation to Heart & Stroke Foundation.

Moved/Seconded/Carried

THAT Council receive and file the request from Curtis Anderson, for a donation to Heart and Stroke Foundation for his Action for Aidan – Cross Island Bike Adventure ride from Port Hardy to Victoria.

2018-124
APPROVED: \$250
SPONSORSHIP TO
N.I. HIGHLAND
DANCE
COMPETITION

2018-125
R&F REQUEST
C. ANDERSON RE:
DONATION TO
HEART & STROKE
FOUNDATION

Council directed staff to write Mr. Anderson and advise him that the District has limited grant in aid funding and funding is generally allotted to local groups, community organizations and youth oriented activities.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Councillor Tidbury:

- circulated, for Council information, photographs of the identification signs on Western Forest Products highway logging trucks.
- discussed with Council painting a rainbow crosswalk in the District to show inclusiveness, signal understanding and acknowledge in the Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) population in our community. He suggested the location for the crosswalk at Granville Street across from Home Hardware and the Thunderbird Mall or any other suitable location Council may choose.

Council requested staff refer the request to install a rainbow crosswalk to 2019 budget discussions.

I. COMMITTEE REPORTS

1. Allison McCarrick, CAO (June 26/18) re: Tourism Vancouver Island Conference Sponsorship and recommendation from Tourism Advisory Committee meeting June 7, 2018. For information.

Draft minutes of the Tourism Advisory Committee meeting held June 7, 2018.
Recommendation to Council:

“THAT the Tourism Advisory Committee recommends to Council an increase to the District’s sponsorship level of the Tourism Vancouver Island Conference being held in Port Hardy September 25-27, 2018 to that suitable for a host community.”

Draft minutes of the Tourism Advisory Committee were received for information.

Lynda Sowerby, Director of Finance advised there is approximately \$5,000 in the Municipal Regional District Tax funding.

Moved/Seconded/Carried

THAT Council raise the District of Port Hardy sponsorship of the Tourism Vancouver Island Conference being held in Port Hardy September 25-27, 2018 to the Eagle level (\$750.00).

2. Recommendation: Committee of the Whole meeting June 12, 2018.
“THAT the Committee recommends to Council clause 2 be removed from the agreement with the Port Hardy Rotary Club for the Windmill Project on Bear Cove Highway and Highway 19. The clause to be stricken reads as follows: Once the Project is complete the Rotary will remain the sole owner of the windmill blade on the District’s Property. At the District’s discretion, the windmill blade may be required to be removed for reasons including but not limited to damage, end of life or the location is required for another purpose. The District will provide the Rotary with ninety (90) days’ written notice and the Rotary will be responsible for the removal and disposal of the Project including any site cleanup required to bring the location back to its natural state before the Project was installed from the project agreement.”

COUNCIL
REPORTS

2018-126
TOURISM VAN.
ISLAND CONF
SPONSORSHIP TO
EAGLE LEVEL \$750

2018-127
CHANGE TO
WINDMILL BLADE
ROTARY
AGREEMENT

Moved/Seconded/Carried

THAT clause 2 be removed from the agreement with the Port Hardy Rotary Club for the Windmill Project on Bear Cove Highway and Highway 19. The clause to be stricken reads as follows: Once the Project is complete the Rotary will remain the sole owner of the windmill blade on the District's Property. At the District's discretion, the windmill blade may be required to be removed for reasons including but not limited to damage, end of life or the location is required for another purpose. The District will provide the Rotary with ninety (90) days' written notice and the Rotary will be responsible for the removal and disposal of the Project including any site cleanup required to bring the location back to its natural state before the Project was installed from the project agreement.

3. Draft minutes of the First Nations Relations Committee meeting held June 14, 2018 were received for information.
4. Draft minutes of the Operational Services Committee meeting held June 18, 2018 were received for information.
5. Draft minutes of the Parks, Recreation, Arts & Culture Committee meeting held June 20, 2018 were received for information.

J. STAFF REPORTS

1. Allison McCarrick, CAO re: Presentation of 2017 District of Port Hardy Annual Report.

Allison McCarrick, CAO presented the 2017 District of Port Hardy Annual Report to Council and reviewed several highlights in the report. Council was advised that all District departments contributed to the report.

Council thanked staff for the well prepared 2017 District of Port Hardy Annual Report and for all the hard work done to prepare and complete it on time.

Moved/Seconded/Carried

THAT Council accept the 2017 District of Port Hardy Annual Report as prepared and presented by staff.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Resolution: Heather Nelson-Smith, Director of Corporate Services re: Ratification of appointment of Rick Davidge to the North Island Community Forest Inc. Board of Directors.

Council discussed with Mayor Bood the process used to determine candidates for appointing the District of Port Hardy representative to the North Island Community Forest Board of Directors. Mayor Bood advised that the Mayors of Port Hardy, Port McNeill and Port Alice each appoint a director to the Board and the shareholders then collectively agree on the other four Board members.

Moved/Seconded/Carried

THAT Rick Davidge be appointed to the North Island Community Forest Board for a term of three years ending June 2021.

Council directed staff to note that input from all of Council is requested for future appointments to the North Island Community Forest Board of Directors.

2. Bylaw No. 1080-2018, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (Cannabis Regulations). For Second and Third Reading.

2018-128
2017 DPH ANNUAL
REPORT
ACCPETED

2018-129
APPT R. DAVIDGE
TO NI COMMUNITY
FOREST BOARD OF
DIRECTORS

Council discussion included:

- Determination of buffer zone areas.
- The bylaw dealing with areas only under municipal jurisdiction
- Delaying adoption of bylaw to see if the Provincial Government makes changes to its rules and regulations to avoid going through another bylaw / public hearing process.

2018-130
BYL 1080-2018
2ND & 3RD READING

Moved/Seconded/Carried

THAT Bylaw No. 1080-2018, A Bylaw to Amend Zoning Bylaw No. 1010-2013 (Cannabis Regulations) receive Second and Third Reading.

3. Bylaw 1081-2018, Port Hardy Multiplex Temporary Borrowing Bylaw. For Adoption.

2018-131
BYL 1081-2018
MULTIPLEX
BORROWING
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1081-2018, Port Hardy Multiplex Temporary Borrowing Bylaw be adopted.

4. Heather Nelson-Smith, Director of Corporate Services (June 22/18) re: Garbage Amendment Bylaw.

The Director of Corporate Services reviewed with Council the recent circumstances regarding an absentee property owner leaving garbage outside which attracted wildlife and the inability, under the current bylaws, for the District to enter upon the property and remove the attractant in a timely manner. The Conservation Officer service also has limited ability to give fines where there is no person to receive the ticket.

Council discussion included:

- Fairness to property owners with commercial blue bins when citizens put attractants into bins without their knowledge.
- Working with the Conservation Service on education about wildlife attractants.
- Proposed change to the bylaw is to amend enforcement actions regarding wildlife attractants.
- When action is required only attractants will be removed, other garbage items left can be addressed under the Unsightly Premises Bylaw.
- Bylaw gives ability to act if property owners cannot be contacted and when the Conservation Officer Service contact us about the attractants on a property.

Bylaw 1082-2018, A Bylaw to Amend District of Port Hardy Garbage and Recycling Bylaw No. 1027-2014. For First, Second and Third Reading.

2018-132
BYL 1082-2018
AMEND BYL1027-
2014 1ST, 2ND 3RD
READING

Moved/Seconded/Carried

THAT Bylaw 1082-2018, A Bylaw to Amend District of Port Hardy Garbage and Recycling Bylaw No. 1027-2014 receive First, Second and Third Reading.

L. ADJOURNMENT

2018-133
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:45pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR