



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
AUGUST 14, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Rick Marcotte, Fred Robertson, and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance

REGRETS: Councillors Dennis Dugas and Leightan Wishart

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** Three

A. CALL TO ORDER

Mayor Hank Bood called the meeting to order at 7:05pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of August 14, 2018 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held July 6, 2018.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held July 6, 2018 be accepted.

2. Minutes of the Committee of the Whole meeting held July 10, 2018.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held July 10, 2018 be accepted.

3. Minutes of the Regular Council meeting held July 10, 2018.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held July 10, 2018 be accepted.

4. Minutes of the Committee of the Whole meeting held July 18, 2018.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held July 18, 2018 be accepted.

D. DELEGATIONS

1. Brent Borg, Fire Chief re: Quarterly Report to Council, April - June 2018.

Brent Borg, Fire Chief reviewed the activities of Port Hardy Fire Rescue for the months of April to June 2018. Review and discussion with Council included:

2018-146
AGENDA
AUGUST 14/18
ACCEPTED

2018-147
COW MEETING
MINUTES JULY 6/18
ACCEPTED

2018-148
COW MINUTES
JULY 10/18
ACCEPTED

2018-149
REGULAR COUNCIL
MINUTES JULY
10/18 ACCEPTED

2018-150
COW MINUTES
JULY 18/18
ACCEPTED

DELEGATION
B.BORG, FIRE
CHIEF, PHFR

- Hall #1 received a fresh coat of paint and new windows.
- Type and number of calls.
- Increased BCEHS calls over the past quarter. Chief Borg will be looking at the statistics and inquiring in the fall.
- Attended the Fire Chief's convention in Victoria.
- Training.
- Membership at Fire Hall #1 has been static and continued challenges of increasing membership at Fire Hall #2.
- Community involvement including hosting the Hospital Auxiliary dinner, Local Heroes event, Relay for Life and the 2018 grad drive around.
- Successful 50th anniversary event.
- Total member hours for the quarter were 7332.
- Automatic Aid Agreements to be considered for Port Hardy.
- Fire Underwriters will be assessing Port Hardy in 2019.
- Forest fires after lightening storm this past weekend.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Action Items

Council action items were received for information.

F. NEW BUSINESS

No New Business

G. CORRESPONDENCE

1. Email from Office of the Premier (July 17/18) re: Reply to Council letter of June 29, 2018 regarding the Wild Salmon Advisory Commission was received for information.

Council requested staff follow up with a letter to Premier Horgan requesting the composition of the panel of the Wild Salmon Advisory Commission encompass representation from in and around Port Hardy.

2. Email from Joli White, Vancouver Island North Tourism re: Request from Tom Hermance, President, Bella Coola Valley Tourism for letter of support requesting BC Ferries schedule a mid-May start for 2019 Route 28 ferry service.

Moved/Seconded/Carried

THAT the District of Port Hardy support Bella Coola Valley Tourism's request to BC Ferries to have 2019 Northern Sea Wolf / Route 28 sailings begin in mid-May rather than mid-June.

3. Lieutenant-Colonel P.V Ursich, Commander 39 Territorial Battalion Group, 39 Canadian Brigade, National Defense (July 18/18) re: Thank you for supporting Ranger Glen Catarata was received for information.

Council requested that staff contact Glen Catarata and thank him for his contributions.

4. Wendy Booth, UBCM President (July 20/18) re: Gas Tax Agreement Community Works Fund Payment of \$116,110.99 was received for information.

5. S/Sgt. Wes Olsen – Port Hardy RCMP Detachment Commander (July 2018) re: Request for letter of support for Indigenous Court for northern Vancouver Island.

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter in support of the formation of an Indigenous Court on Northern Vancouver Island.

2018-151
SUPPORT LETTER
BC FERRIES 2019
ROUTE 28
SAILINGS

2018-152
SUPPORT
INDIGENOUS
COURT ON N.VAN.
ISLAND

2018-153
SUPPORT VIEA
APPLICATION TO
RURAL DIVIDEND
APPLICATION

6. George Hanson, President Vancouver Island Economic Alliance (Aug.2/18) re: Request for a letter of support for our application for Rural Dividend funding to work with industry, community and First Nations stakeholders to pilot ideas for waste wood recovery and fuel reduction to improve industry access to fibre and mitigate fire hazard.

Moved/Seconded/Carried

THAT the District of Port Hardy support the application by the Vancouver Island Economic Alliance to the Rural Dividend fund for a pilot project to work with industry, community and First Nations stakeholders for waste wood recovery and fuel reduction to improve industry access to fibre and mitigate fire hazard.

7. Council letter of support for Seven Hills Golf and Country Club request for letter of support for application to the BC Rural Dividend Fund. Previously approved by email.

Moved/Seconded/Carried

THAT Council provide a letter of support to Seven Hills Golf and Country Club towards their application to the BC Rural Dividend program to assist in assessing the Golf Club's operations, create and enhance their business profile by growing membership and improving promotion.

8. Council letter of support for Regional District of Mount Waddington application to the BC Rural Dividend Fund re: Cabins on the North Coast Trail. Previously approved by email.

Moved/Seconded/Carried

THAT Council provide a letter of support to the Regional District of Mount Waddington towards their application to the BC Rural Dividend program for the North Coast Trail Cabin project.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Rick Marcotte, Fred Robertson, and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Councillor Tidbury requested that Council raise concerns regarding the condition of Holberg Road from Port Hardy to Nahwitti.

Mayor Bood congratulated the FILOMI Days Society for another amazing event.

I. COMMITTEE REPORTS

1. Draft minutes of First Nations Relations Committee meeting held July 10, 2018 were received for information.
2. Draft minutes of the Operational Services Committee meeting held July 16, 2018 were received for information.

The Operational Services Committee Recommends:

- a) THAT Council amend Bylaw 1050-2016 as follows:
Sec 3.1(v):

From: use water to wash sidewalks, driveways or parking lots, exterior windows or exterior building surfaces, except as necessary for applying a product such as paint, preservative and stucco, preparing a surface prior to paving or repointing bricks, or if required by law to comply with health or safety regulations

To: use water to wash sidewalks, driveways, parking lots, exterior windows, exterior building surfaces, fences, retaining walls and all accessory buildings, structures except as necessary for applying a product such as paint, preservative

2018-154
SUPPORT SEVEN
HILLS GOLF AND
COUNTRY CLUB
RURAL DIVIDEND
APPLICATION

2018-155
SUPPORT RDMW
NORTH COAST
RURAL DIVIDEND
APPLICATION

COUNCIL
REPORTS

and stucco, preparing a surface prior to paving or repainting bricks, or if required by law to comply with health or safety regulations; and

Sec 3.2(c):

From: Commercial operations requiring the use of water to further business.

To: Commercial operations requiring the use of water to continue and maintain current service levels of its business operations.

2018-156
AMEND BYL 1050-
2016 SEC 3.1(V)
AND SEC 3.2(C)

Moved/Seconded/Carried

THAT Council direct staff to amend Water Conservation Bylaw 1050-2016 as recommended by the Operational Services Committee namely;

Sec 3.1(v):

From: use water to wash sidewalks, driveways or parking lots, exterior windows or exterior building surfaces, except as necessary for applying a product such as paint, preservative and stucco, preparing a surface prior to paving or repointing bricks, or if required by law to comply with health or safety regulations

To: use water to wash sidewalks, driveways, parking lots, exterior windows, exterior building surfaces, fences, retaining walls and all accessory buildings, structures except as necessary for applying a product such as paint, preservative and stucco, preparing a surface prior to paving or repainting bricks, or if required by law to comply with health or safety regulations and;

Sec 3.2(c):

From: Commercial operations requiring the use of water to further business.

To: Commercial operations requiring the use of water to continue and maintain current service levels of its business operations.

- b) THAT Council direct staff to survey local businesses over the winter months to see if they are open to a ban on plastic bags.

2018-157
PLASTIC BAG
SURVEY

Moved/Seconded/Carried

THAT Council direct staff to survey local businesses over the winter months to see if they are open to a ban on single use plastic products.

3. Draft minutes of the Parks, Recreation Arts & Culture Committee meeting held July 18, 2018 were received for information.
4. Draft minutes of the Emergency Planning Committee meeting held July 30, 2018 were received for information.

J. STAFF REPORTS

1. Accounts Payable for July 2018 was received for information.
2. Allison McCarrick, CAO (Aug.14/18) re: Master Services Agreement for Curbside Recycling Collection Services.

2018-158
RENEW MMBC
RECYCLING LTD
MASTER SERVICES
AGREEMENT

Moved/Seconded/Carried

THAT Council authorize staff to renew the Master Services Agreement with MMBC Recycling Inc. (Multi-Material BC) for a further five-year term.

3. Heather Nelson-Smith, Director Corporate Services (Aug 1/18) re: Application for Development Variance Permit – 8730 Seaview Drive

Moved/Seconded/Carried

THAT Council approves Development Variance Permit DVP-02-2018 to vary the provisions of section 6.3 (d) of Port Hardy Zoning Bylaw No. 1010-2013, to:

- 1) Reduce the principal use building front yard setback in the R-2 Zone from 7.6 metres to 3 metres to accommodate an increased entry and stairs; and
- 2) Reduce the principal use building front yard setback in the R-2 Zone from

2018-159
APPROVE DVP-02-
2018 AT 8730
SEAVIEW DRIVE

7. 6 metres to 5.70 metres to accommodate deck space.
With respect to the property legally described as Lot 11, Block A, Section 1, Plan 21541, Township 8, PID 003-412-822.

AND FURTHER THAT the Director of Corporate Services be authorized to execute the permit accordingly.

- 4. Lynda Sowerby, Director Financial Services (Aug 14/18) re: Business License application for a Cannabis Retail store –User Rates & Fees 2018.

2018-160
STAFF TO AMEND
BYL 1073-2017

Moved/Seconded/Carried

THAT staff amend Bylaw 1073-2017 User Rates & Fees 2018; namely Schedule F To remain the same as per Option A(1) and that Schedule N be amended as per Option B(1) and that Schedule N be amended as per Option C(2) in the Director of Finance report to Council dated August 14, 2018.

- 5. Lynda Sowerby, Director Financial Services (Aug 14/18) re: Mechanic Shop Lift Hoist Replacement.

2018-161
AUTHORIZE
PURCHASE OF LIFT
HOIST FROM
EQUIP. RESERVE

Moved/Seconded/Carried

THAT Council authorize the purchase of a new Mechanic Shop Lift Hoist with a lift capacity of 15,000lbs for an amount not to exceed \$24,000, to be funded from the Equipment Replacement Reserve.

K. CURRENT BYLAWS AND RESOLUTIONS

- 1. Heather Nelson-Smith, Director Corporate Services (Aug.1/18) re: 8625 Park Drive, OCP and Zoning Bylaw amendments were received for information.
 - a. Bylaw 1084-2018, a Bylaw to Amend Official Community Plan Bylaw 15-2011. To: Amend MAP 1 LAND-USE of Appendix A – Mapping, is amended by changing the land use designation for the property legally described as Lot 4, Section 1, Township 8 Plan VIP61541 Except Part in Plan EPP68369 PID 023-107-171 Civic Address 8925 Park Drive from CD-1: Comprehensive Development Zone 1 to P-2: Institutional. For First Reading.

2018-162
BYL 1084-2018
AMEND OCP BYL
15-2011
FIRST READING

Moved/Seconded/Carried

THAT Bylaw 1084-2018, a Bylaw to Amend Official Community Plan Bylaw 15-2011 receive First Reading.

- b. Bylaw 1085-2018 A Bylaw to Amend Zoning Bylaw No. 1010-2013. To: Amend Zoning Map – West is amended by changing the applicable zone of the property legally described Lot 4, Section 1, Township 8 Plan VIP61541 Except Part in Plan EPP68369 PID 023-107-171 Civic Address 8925 Park Drive to P-2: Institutional. For First Reading.

2018-163
BYL 1085-2018
AMEND ZONING
BYL 1010-2013
FIRST READING

Moved/Seconded/Carried

THAT Bylaw 1085-2018, a bylaw to Amend Zoning Bylaw No. 1010-2013 receive First Reading.

L. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:02pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2018-164
ADJOURNMENT