



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
OCTOBER 9, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart (via telephone)

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance; Leslie Driemel, Recording Secretary

**REGRETS:** Abbas Farahbakhsh, Director of Operational Services

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Hank Bood called the meeting to order at 7:00pm.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of October 9, 2018 be accepted.

**C. ADOPTION OF MINUTES**

1. Minutes of the Special Council meeting held September 25, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Special Council meeting held September 25, 2018 be accepted.

2. Minutes of the Regular Council meeting held September 25, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held September 25, 2018 be accepted.

**D. DELEGATIONS**

No delegations.

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Action Items

Council action items were received for information.

**F. NEW BUSINESS**

No New Business

**G. CORRESPONDENCE**

1. Rotary Clubs of Port Hardy and Port McNeill (Sept. 18/18) re: Request for donation to 32nd Annual Rotary Auction.

2018-184  
AGENDA  
OCT 9/18  
ACCEPTED

2018-185  
SPECIAL MEETING  
MINUTES SEPT  
25/18 ACCEPTED

2018-186  
REGULAR COUNCIL  
MEETING MINUTES  
SEPT 25/18  
ACCEPTED

ACTION ITEMS

2018-187  
DONATION TO 2018  
ROTARY AUCTION

**Moved/Seconded/Carried**

THAT Council approve the request from the Rotary Clubs of Port Hardy and Port McNeill for a donation to the 32nd Annual Rotary Radio Auction and shall be consistent with the 2017 donation, namely two annual resident boat launch and parking passes, one recreation adult punch card, one recreation child punch card and one-hour adult ice rental.

Council discussed the annual request and directed staff to add it as a budget line item in future years.

2. Alex Turner, Director Sayward Futures Society (Sept 20/18) re: Request Council write to Canadian Radio-Television Commission requesting the Commission require continuous cellular phone service for the full length of Highway 19.

2018-188  
SUPPORT  
REQUEST TO CRTCC  
FOR HWY 19 CELL  
SERVICE

**Moved/Seconded/Carried**

THAT the District of Port Hardy provide a letter of support to the Sayward Futures Society and the Sayward Tourism Committee towards their request to the Canadian Radio-television and Telecommunication Commission to require the local service provider to ensure there is continuous cellular service for the full length of Highway 19.

3. Elizabeth Aman-Hume, Executive Director Port Hardy & District Chamber of Commerce (Oct1/18) re: Request for District support for Annual Pumpkin Patch Walk November 1, 2018.

2018-189  
VISITOR CENTER  
REQUEST FOR  
SUPPORT FOR  
PUMPKIN PATCH  
WALK NOV 1/18

**Moved/Seconded/Carried**

THAT Council approves the request of the Port Hardy Visitor Center & Chamber of Commerce for the 2018 Pumpkin Patch Walk event to take place on November 1, 2018 as requested namely:

- Use of the seawall from Rotary Park to Tsulquate Park.
- Use of Carrot Park.
- Have the seawall lights turned off from 6:00 pm to 8:00 pm that evening.
- Use of Public Works wheelbarrows as available.
- Access to power outlets in the park area.
- Use of barricade equipment.

**Councillors Corbett-Labatt and Dugas cited a conflict of interest and left the meeting. Time: 7:05pm**

4. Dan Foster, Treasurer, North Island Seniors Housing Foundation re: Request for District of Port Hardy to provide land to build a seniors housing facility was received for information.

Mayor Bood advised that the purpose of the letter was to let Council know that they will be bringing forth a future request to the District to provide land to build a seniors housing facility.

**Councillors Corbett-Labatt and Dugas joined the meeting. Time: 7:08pm**

**H. COUNCIL REPORTS**

COUNCIL  
REPORTS

Mayor Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

**I. COMMITTEE REPORTS**

1. Draft Minutes of the Tourism Advisory Committee meeting held September 20, 2018 were received for information.

2018-190  
AMEND CH OF  
COMM FEE FOR  
SERVICE  
SCHEDULE "C"  
MRDT DATES

*Recommendation to Council:*

*THAT Council amend the Chamber of Commerce – Fee for Service Agreement Schedule 'C' Municipal and Regional District Tax Program (MRDT) dates to match the MRDT bylaw dates of July 1, 2017 to June 30, 2022.*

**Moved/Seconded/Carried**

THAT Council amend the Chamber of Commerce – Fee for Service Agreement Schedule 'C' Municipal and Regional District Tax Program (MRDT) dates to match the MRDT bylaw dates of July 1, 2017 to June 30, 2022.

Councillor Corbett-Labatt requested staff provide clarification on the information in the minutes regarding their website and staff upgrading.

2. Draft Minutes of the Emergency Planning Committee meeting held September 24, 2018 were received for information.
3. Draft Minutes of the Operational Services Committee meeting held September 24, 2018 were received for information.

*Recommendation to Council:*

*THAT Council offer Fire Engine #6 for sale on BC Bid AND THAT local North Island Communities be advised of the availability of the vehicle.*

Council discussed the current operational capability of Fire Engine #6 and suitability for use in its current state.

2018-191  
SALE OF FIRE  
ENGINE #6

**Moved/Seconded/Carried**

THAT Council offer Fire Engine #6 for sale on BC Bid AND THAT local North Island Communities be advised of the availability of the vehicle.

4. Draft Minutes of the First Nations Relations Committee meeting held September 25, 2018 were received for information. (Note: Committee recommendation re: letter to BC Ferries in support of the return of mid-week Prince Rupert Kitasoo (Xais-Xais) Denny Island Heiltsuk (Bella Bella) Port Hardy sailing was approved at the September 25, 2018 Council meeting.)

**J. STAFF REPORTS**

1. Accounts Payable for September 2018 were received for information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1086-2018, To Amend Water Conservation Bylaw 1050-2016. For Adoption.

2018-192  
BYL 1086-2018 TO  
AMEND BYL1050-  
2016 ADOPTED

**Moved/Seconded/Carried**

THAT Bylaw 1086-2018, To Amend Water Conservation Bylaw 1050-2016 be adopted.

2. Bylaw 1087-2018, A Bylaw to Amend District of Port Hardy User Rates and Fees Bylaw 1073-2017. For Adoption.

2018-193  
BYL 1087-2018 TO  
AMEND BYL 1073-  
2017 USER RATES  
ADOPTED

**Moved/Seconded/Carried**

THAT Bylaw 1087-2018, A Bylaw to Amend District of Port Hardy User Rates and Fees Bylaw 1073-2017 be adopted.

3. a) Heather Nelson-Smith, Director Corporate Services (Oct 4/18) Report re: 8905 Park Drive – Rezoning application was received for information.

Council discussed the rezoning application and the draft site plan. Heather Nelson-Smith, Director of Corporate Services advised that the proponent has requested the word 'rental' be removed from the bylaw which will allow more flexibility on the property.

b) Bylaw 1088- 2018 A Bylaw to Amend Zoning Bylaw 1010-2013.

2018-194  
BYL 1088-2018 TO  
AMEND BYL 1010-  
2013

**Moved/Seconded/Carried**

THAT Bylaw 1088-2018, A Bylaw to Amend District of Port Hardy to Amend Zoning Bylaw No. 1010-2013 be amended to remove the wording 'rental' AND THAT Bylaw 1088-2018 receive First Reading AND THAT a Public Hearing be scheduled for Wednesday November 7, 2018 at 1:00 and 6:00pm.

**L. ADJOURNMENT**

2018-195  
ADJOURNMENT

**Moved**

THAT the meeting be adjourned.

Time: 7:50pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
MAYOR