



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
SEPTEMBER 25, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Deputy Mayor Leightan Wishart, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance; Leslie Driemel, Recording Secretary

**REGRETS:** Mayor Hank Bood

**MEDIA:** North Island Gazette      **MEMBERS OF THE PUBLIC:** 1

**A. CALL TO ORDER**

Deputy Mayor Leightan Wishart called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of September 25, 2018 be accepted.

**C. ADOPTION OF MINUTES**

1. Minutes of the Special Council meeting held August 14, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Special Council meeting held August 14, 2018 be accepted.

2. Minutes of the Committee of the Whole meeting held August 14, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Committee of the Whole meeting held August 14, 2018 be accepted.

3. Minutes of the Regular Council meeting held August 14, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held August 14, 2018 be accepted.

4. Minutes of the Public Hearing held September 5, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Public Hearing held September 5, 2018 be accepted.

5. Minutes of the Special Council meeting held September 5, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Special Council meeting held September 5, 2018 be accepted.

**D. DELEGATIONS**

No delegations.

2018-165  
AGENDA  
SEPT 25/18  
ACCEPTED

2018-166  
SPECIAL MEETING  
MINUTES AUG  
14/18 ACCEPTED

2018-167  
COW MINUTES  
AUG 14/18  
ACCEPTED

2018-168  
REGULAR COUNCIL  
MINUTES AUG  
14/18 ACCEPTED

2018-169  
PUBLIC HEARING  
MINUTES SEPT 5/18  
ACCEPTED

2018-170  
SPECIAL COUNCIL  
MEETING MINUTES  
SEPT 5/18  
ACCEPTED

ACTION ITEMS

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Action Items

Council action items were received for information.

**F. NEW BUSINESS**

No New Business

**G. CORRESPONDENCE**

1. Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs & Housing and Gary MacIsaac, Executive Director, UBCM (Aug15/18) re: 20107 reporting year for Green House Gas emissions was received for information.
2. Letter from Medical Health Officers (Sept.10/18) re: Public Health Approach to Non-Medical Cannabis was received for information.
3. News Release: Province of British Columbia (Sept 12/18) re: New infrastructure investments was received for information.
4. Leslie Driemel, Port Hardy Twinning Society (Sept 17/18) re: Request Council host a welcome reception October 23, 2018 for the delegation from Numata.

2018-171  
HOST NUMATA  
DELEGATION OCT  
23/2018.

**Moved/Seconded/Carried**

THAT Council host a welcome reception for the delegation from Numata on October 23, 2018.

5. Lourens Le Roux, Pathfinder Development Corporation (Sept.20/18) re: Request for letter of support in principle for the funding application to BC Housing by the Gwa'sala-'Nakwaxda'xw Nation for of the multifamily rental housing development property at 8905 Park Drive.

2018-172  
LETTER OF  
SUPPORT IN  
PRINCIPLE TO BC  
HOUSING FOR  
GWA'SALA-  
'NAKWAXDA'XW  
HOUSING PROJECT

**Moved/Seconded/Carried**

THAT Council write a letter of support in principle for the funding application to BC Housing by the Gwa'sala-'Nakwaxda'xw Nation for of the multifamily rental housing development property at 8905 Park Drive.

**H. COUNCIL REPORTS**

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

COUNCIL  
REPORTS

**I. COMMITTEE REPORTS**

1. Draft minutes of the Parks, Recreation, Arts & Culture Committee meeting held August 15, 2018 were received for information.

Draft Director of Community Services Job Description was received for information.

Recommendation to Council: THAT the amendments to CP7.3 Director of Community Services be accepted AND THAT the financial obligation for the position be considered in the 2019 budget.

2018-173  
DIR COMMUNITY  
SERVICES JOB  
DESCRIPTION &  
POSITION IN 2019  
BUDGET.

**Moved/Seconded/Carried**

THAT the amendments to CP7.3 Director of Community Services be accepted AND THAT the financial obligation for the position be considered in the 2019 budget.

2. Draft minutes of the Operational Services Committee meeting held August 27, 2018 were received for information.
3. Draft minutes of the Community Consultative Committee meeting held August 28, 2018 were received for information.
4. First Nations Relations Committee meeting held September 25, 2018

Re: Email from Travis Hall, Heiltsuk Tribal Council to Councillors Corbett-Labatt and Robertson (Sept.10/18) re: Request for letter to BC Ferries supporting the return of mid-week sailing Prince Rupert Kitsoo (Xais-Xais) Denny Island Heiltsuk (Bella Bella) Port Hardy sailing.

Recommendation: THAT Council write a letter to BC Ferries supporting the return of mid-week sailing Prince Rupert Kitsoo (Xais-Xais) Denny Island Heiltsuk (Bella Bella) Port Hardy sailing.

2018-174  
LETTER OF  
SUPPORT RE: BC  
FERRIES - RETURN  
MID-WEEK PRINCE  
RUPERT -DENNY  
ISLAND -BELLA  
BELLA - PORT  
HARDY  
SAILINGS

**Moved/Seconded/Carried**

THAT Council write a letter to BC Ferries in support of the return of mid-week Prince Rupert Kitsoo (Xais-Xais) Denny Island Heiltsuk (Bella Bella) Port Hardy sailing.

**J. STAFF REPORTS**

1. Accounts Payable for August 2018 was received for information.
2. Heather Nelson-Smith, Director Corporate Services, Verbal Report re: Council Policy #CP9.2 Liquor and Cannabis Licensing Process Policy.

Heather Nelson-Smith, Director Corporate Services reviewed the proposed changes that address the cannabis licensing process in Council Policy #CP9.2.

**Moved/Seconded/Carried**

THAT Council approve the amendments to Council Policy #CP9.2, Liquor and Cannabis Licensing Process Policy as presented.

2018-175  
APPROVED:  
AMEND POLICY  
CP9.2

3. Heather Nelson-Smith, Director Corporate Services, (Sept.12/18) re: AVICC Host Community.

Councillor Tidbury commented that he has experience in organizing conferences with 350+ attendees and that the hosting of an AVICC Convention in Port Hardy could be done by establishing an in-house adhoc committee to organize the event.

Council discussion included:

- Soliciting local businesses for sponsorship;
- Staff workloads, expenses the District is expected to cover and possibly hiring an event organizer;
- 'In-house' pertaining to District employees would be minimal such as sending letters;
- Good opportunity to have Councils from southern areas of Vancouver Island visit first hand resource-based forestry and fishing communities.

**Moved/Seconded/Carried**

THAT Council approve in principle the hosting of an AVICC Convention in Port Hardy AND THAT further investigation be done in setting up an adhoc committee.

2018-176  
APPROVE IN  
PRINCIPLE DPH  
HOST FUTURE  
AVICC  
CONVENTION

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1083-2018, A Bylaw to Provide for the Payment of Council Members Remuneration and Expenses. For Adoption.

2018-177  
BYL 1083-2018  
COUNCIL  
REMUNERATION

**Moved/Seconded**

THAT Bylaw 1083-2018, A Bylaw to Provide for the Payment of Council Members Remuneration and Expenses be adopted.

2018-178  
RESCIND 3<sup>RD</sup>  
READING OF BYL  
1083-2018 COUNCIL  
REMUNERATION

**Moved/Seconded/Defeated**

THAT Council rescind Third Reading of Bylaw 1083-2018, A Bylaw to Provide for the Payment of Council Members Remuneration and Expenses and review the draft options once more.

Council discussion included:

- Councillor Dugas' review of average separation of Mayor / Councillor remuneration from other communities as approximately \$10,000;
- Current policy is Councillor remuneration is 50% of Mayor's remuneration;
- Current remuneration policy will continue to increase gap the between Mayor and Councillor remuneration;
- All Council members should be recognized for their work;
- Change the percentage in the councillor remuneration or look at setting a dollar value;
- Timeline to pass remuneration bylaw so that incoming Council does not have issues over voting for or against a council remuneration increase.

**The motion to rescind third reading was defeated**

**Deputy Mayor Wishart called the question on motion 177**

Councillors Corbett-Labatt and Dugas opposed.

Councillor Robertson advised he abstained from the vote. Heather Nelson-Smith, Director of Corporate Services advised that if a Council member is in the room and does not indicate a vote for or against a motion, the member's vote is determined to be in the affirmative.

**Deputy Mayor Wishart called the question again on motion 177**

2018-177  
BYL 1083-2018  
COUNCIL  
REMUNERATION

**Moved/Seconded/Carried**

THAT Bylaw 1083-2018, A Bylaw to Provide for the Payment of Council Members Remuneration and Expenses be adopted.

**Councillors Corbett-Labatt and Dugas opposed.**

2. Bylaw 1084-2018, a Bylaw to Amend Official Community Plan Bylaw 15-2011. To: Amend MAP 1 LAND-USE of Appendix A – Mapping, is amended by changing the land use designation for the property legally described as Lot 4, Section 1, Township 8 Plan VIP61541 Except Part in Plan EPP68369 PID 023-107-171 Civic Address 8925 Park Drive from CD-1: Comprehensive Development Zone 1 to P-2: Institutional. For Second Reading, Third Reading and Adoption.

2018-179  
BYL 1084-2018  
AMEND OCP BYL  
15-2011 2<sup>ND</sup> & 3<sup>RD</sup>  
READING &  
ADOPTION

**Moved/Seconded/Carried**

THAT Bylaw 1084-2018, a Bylaw to Amend Official Community Plan Bylaw 15-2011 receive Second Reading, Third Reading and Adoption

3. Bylaw 1085-2018 A Bylaw to Amend Zoning Bylaw No. 1010-2013. To: Amend Zoning Map – West is amended by changing the applicable zone of the property legally described Lot 4, Section 1, Township 8 Plan VIP61541 Except Part in Plan EPP68369 PID 023-107-171 Civic Address 8925 Park Drive to P-2: Institutional. For Second Reading, Third Reading and Adoption.

2018-180  
BYL 1085-2018  
AMEND ZONING  
BYL 1010-2013  
2<sup>ND</sup> & 3<sup>RD</sup> READING &  
ADOPTION

**Moved/Seconded/Carried**

THAT Bylaw 1085-2018, a bylaw to Amend Zoning Bylaw No. 1010-2013 receive Second Reading, Third Reading and Adoption

2018-181  
BYL 1086-2018  
AMEND WATER  
CONSERVATION  
BYL 1050-2016 1<sup>ST</sup>,  
2<sup>ND</sup>, 3<sup>RD</sup> READINGS

4. Bylaw 1086-2018, To Amend Water Conservation Bylaw 1050-2016. For First, Second and Third Readings.

**Moved/Seconded/Carried**

THAT Bylaw 1086-2018, To Amend Water Conservation Bylaw 1050-2016 receive First, Second and Third Readings.

5. Staff Report from Lynda Sowerby, Director of Finance (Sept.25/18) re: Amending User Rates and Rates Bylaw regarding fees and charges relevant to Cannabis Retail Store licensing was received for information

Bylaw 1087-2018, A Bylaw to Amend District of Port Hardy User Rates and Fees Bylaw 1073-2017. For First, Second and Third Readings.

**Moved/Seconded/Carried**

THAT Bylaw 1087-2018, A Bylaw to Amend District of Port Hardy User Rates and Fees Bylaw 1073-2017 receive First, Second and Third Readings.

2018-182  
BYL 1087-2018  
AMEND BYL 1073-  
2017 USER RATES  
1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup>  
READINGS

**L. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 7:58pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
DEPUTY MAYOR

2018-183  
ADJOURNMENT