



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
NOVEMBER 27, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Leslie Driemel, Recording Secretary

**REGRETS:** Lynda Sowerby, Director of Finance

**MEDIA:** North Island Gazette **MEMBERS OF THE PUBLIC:** 1

**A. CALL TO ORDER**

Mayor Dennis Dugas called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**  
THAT the agenda for the Regular Council meeting of November 27, 2018 be accepted.

**C. ADOPTION OF MINUTES**

1. Minutes of the Public Hearing meeting held November 7, 2018.

**Moved/Seconded/Carried**  
THAT the minutes of the Public Hearing meeting held November 7, 2018 be accepted.

2. Minutes of the Special Council Meeting held November 8, 2018.

**Moved/Seconded/Carried**  
THAT the minutes of the Special Council Meeting held November 8, 2018 be accepted.

3. Minutes of the Regular Council meeting held November 13, 2018.

**Moved/Seconded/Carried**  
THAT the minutes of the Regular Council meeting held November 13, 2018 be accepted.

**D. DELEGATIONS**

1. Rescheduled to February: Caitlin Hartnett, Campus & Community Coordinator, Mt. Waddington Regional Campus.

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. Action Items

Council action items were received for information.

Councillor Tidbury advised he has been in touch with the Association of Vancouver Island and Coastal Communities regarding the District of Port Hardy hosting an upcoming convention.

2018-222  
AGENDA REGULAR  
COUNCIL MEETING  
NOV 27/18  
ACCEPTED

2018-223  
PUBLIC HEARING  
MEETING MINUTES  
NOV 7/18 ACCPTED

2018-224  
SPECIAL COUNCIL  
MEETING MINUTES  
NOV 8/18  
ACCEPTED

2018-225  
REGULAR COUNCIL  
MEETING MINUTES  
NOV 13/18  
ACCEPTED

ACTION ITEMS

HOSTING FUTURE  
AVICC  
CONVENTION

Council was advised that applications to host 2020 and 2021 conventions will be coming out soon and he indicated to them Port Hardy may be interested in hosting 2022. It was agreed that further Council discussion is needed.

#### **F. NEW BUSINESS**

No New Business.

#### **G. CORRESPONDENCE**

1. Hon. John Horgan, Premier, Province of British Columbia (Nov 13/18) re: Congratulations to Mayor and Council was received for information.

#### **H. COUNCIL REPORTS**

Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

#### **I. COMMITTEE REPORTS**

1. Draft Minutes of the Finance Committee meetings held November 7 and 8, 2018 were received for information.
2. Draft minutes of the First Nations Relations Committee meeting held November 13, 2018 were received for information.

Recommendation to Council:

THAT Council request the Regional District of Mount Waddington gauge the level of interest for member communities, elected officials and interested employees for a regional cultural sensitivity training session.

#### **Moved/Seconded/Carried**

THAT Council request the Regional District of Mount Waddington gauge the level of interest for member communities, elected officials and interested employees for a regional cultural sensitivity training session.

3. Draft minutes of the Operational Services Committee meeting held November 19, 2018 were received for information.

Draft Terms of Reference

Recommendation to Council:

That 'except matters related to park, recreation, arts & culture' be removed, and the policy be forwarded to Council for approval.

Council discussion included:

- Intent of the removal of 'except matters related to park, recreation, arts & culture'.
- That there is often an overlap in areas of the two committee's responsibilities and operational issues.
- Removal of the phrase was intended to bring clarity to the terms of reference.

Allison McCarrick, CAO reviewed the process that brought forward the Operational Services Committee request for a Terms of Reference and advised that Council could

- Refer the Terms of Reference back to Operational Services Committee for further review.
- Accept the recommendation as presented.
- Not accept the recommendation.

#### **Moved/Seconded/Defeated**

THAT Council accept the Operational Services Committee Draft Terms of Reference as presented.

COUNCIL  
REPORTS

2018-226  
REQUEST TO  
RDMW RE:  
REGIONAL  
CULTURAL  
SENTSITIVITY  
TRAINING

2018-227  
OP SCVS  
COMMITTEE  
TERMS OF  
REFERENCE

2018-228  
APPROVED: OP  
SCVS COMMITTEE  
TERMS OF  
REFERENCE

**Moved/Seconded/Carried**

THAT Council accept the Operational Services Committee Draft Terms of Reference with the inclusion of 'except matters related to park, recreation, arts & culture'.

Opposed: Councillor Tidbury

4. Draft minutes of the Parks, Recreation, Arts & Culture Committee meeting held November 21, 2018 were received for information.

Received for Information: Recommendation to the Finance Committee:  
That funds be allocated to buy one stand up net and marking tape for pickleball.

Councillor Robertson commented that the recommendation was more about the purpose and use of the Civic Center rather than about purchasing pickleball equipment.

2018-229  
REFER  
PICKLEBALL  
EQUIPMENT TO  
FINANCE  
COMMITTEE

**Moved/Seconded/Carried**

THAT Council refer to the Finance Committee the recommendation from Parks Recreation Arts and Culture Committee that funds be allocated to buy one stand up net and marking tape for pickleball.

**J. STAFF REPORTS**

1. Heather Nelson-Smith, Director of Corporate Services (Nov 21/18) re: 2019 Council Meeting Dates.

2018-230  
APPROVED 2019  
COUNCIL MEETING  
DATES

**Moved/Seconded/Carried**

THAT Council approve the following regular Council meeting dates for 2019:

January 8	January 22
February 12	February 26
March 12	March 26
April 9	April 23
May 14	May 28
June 11	June 25
July 9	July 23- cancelled for summer break
August 13	August 27- cancelled for summer break
September 10	September 24- cancelled for UBCM Convention
October 8	October 22
November 12	November 26
December 10	December 24- cancelled for Christmas break

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1088-2018 A Bylaw to Amend Zoning Bylaw 1010-2013. For 2nd Reading, 3rd Reading and Adoption.

Mayor Dugas commented that:

- The purpose of Bylaw 1088-2018, A Bylaw to Amend Zoning Bylaw 1010-2013 is to rezone 8905 Park Drive from R-2 Duplex Residential to a new Zone: CD-10
- The bylaw is for rezoning the parcel only, not approval of any development of the property.
- There was good attendance at the Public Hearing held November 7, 2018 and some of the concerns raised included increased traffic, road access from Seaview Drive, commercial space, protection of eagle and heron nests, parking
- Rezoning of property is required before application to develop property
- A development permit application is next step in process.
- The developer is aware of concerns regarding road access from Seaview Drive.

Heather Nelson-Smith, Director of Corporate Services advised that Council will have the opportunity to review design and layout specifics during the property development permit application process and that all bylaw requirements will need to be met unless a variance permit application process is undertaken.

2018-231  
BYL 1088-2018 TO  
AMEND BYL 1010-  
2013 2<sup>ND</sup> READING,  
3<sup>RD</sup> READING &  
ADOPTION

**Moved/Seconded/Carried**

THAT Bylaw 1088-2018, A Bylaw to Amend District of Port Hardy Zoning Bylaw No. 1010-2013 receive Second Reading, Third Reading AND Adoption.

**L. PENDING BYLAWS**

No pending bylaws

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled at this time.

**O. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 8:00pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

2018-232  
ADJOURNMENT