



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
DECEMBER 11, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Lynda Sowerby, Director of Finance; Leslie Driemel, Recording Secretary

**MEDIA:** North Island Gazette

**MEMBERS OF THE PUBLIC:** 4

**A. CALL TO ORDER**

Mayor Dennis Dugas called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of December 11, 2018 be accepted.

**C. ADOPTION OF MINUTES**

1. Minutes of the Committee of the Whole meeting held November 27, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Committee of the Whole meeting held November 27, 2018 be accepted.

2. Minutes of the Regular Council meeting held November 27, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held November 27, 2018 be accepted.

3. Minutes of the Special Council meeting held December 3, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Special Council meeting held December 3, 2018 be accepted.

**D. DELEGATIONS**

1. Brent Borg, Fire Chief and Gavin Texmo, Deputy Chief, Port Hardy Fire Rescue re: 2019 Capital Project Presentation.

Chief Borg thanked Council for the opportunity to discuss the 2019 capital budget requests and advised Deputy Chief Gavin Texmo has worked hard on an informative presentation for Council review. Discussion with Council included:

- Air Compressor/Fill Station / Storage Cylinders
  - Current compressor is second hand, aging and replacement is needed to upgrade for psi requirements for any new SCBA gear.
  - If the compressor fails, then the department cannot fill tanks.
  - Quotes and specifications were reviewed.

2018-233  
AGENDA REGULAR  
COUNCIL MEETING  
DEC 11/18  
ACCEPTED

2018-234  
COW MEETING  
MINUTES NOV  
27/18 ACCEPTED

2018-235  
REGULAR COUNCIL  
MEETING MINUTES  
NOV 27/18  
ACCEPTED

2018-236  
SPECIAL COUNCIL  
MEETING MINUTES  
DEC 3/18  
ACCEPTED

DELEGATION  
FIRE CHIEF BRENT  
BORG RE: 2019  
CAPITAL  
REQUIREMENTS

- SCBA Replacement
  - Justification sheets for 22 units new units were reviewed.
  - SCBA packs are lifesaving equipment and critical to the department.
  - Current equipment is very old and are only good to 2013 standards and cannot be updated any further.
  - New SCBA will be much lighter and with greater capacity will allow more on-site air time.
  - Resale on current SCBA is possible.
  - Different pricing is available depending on model and options.
  - The department would prefer MSA packs over Scott packs as MSA provides more value, 15-year warranty and more technology in the packs is offered.
  - Port McNeill has MSA equipment and they are pleased with their performance.
  - Having same type of equipment as Port McNeill could result in savings by coordinating supplier maintenance visits.

#### **E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

##### 1. Action Items

Council action items were received for information.

#### **F. NEW BUSINESS**

1. Councillor Robertson re: Request for letter of support for International Association of Firefighters (IAFF) Canadian Haz-Mat & Chemical, Biological, Radiological and Nuclear and Explosives (CBRNE) Training initiative.

##### **Moved/Seconded/Carried**

THAT Council write a letter of support for the continuation of the International Association of Firefighters (IAFF) Canadian Haz-Mat & Chemical, Biological, Radiological and Nuclear and Explosives (CBRNE) Training initiative.

##### 2. Council Appointments

- a. Rescind Appointment of Councillor Treena Smith to Mount Waddington Table of Partners Wellness First Committee and appoint Councillor Fred Robertson to Mount Waddington Table of Partners: Wellness First Committee.

##### **Moved/Seconded/Carried**

THAT Council rescind the appointment of Councillor Treena Smith to Mount Waddington Table of Partners Wellness First Committee and appoint Councillor Fred Robertson to Mount Waddington Table of Partners: Wellness First Committee.

- b. Rescind appointment of Treena Smith to Poverty Pilot Program and appoint Councillor Leightan Wishart to Poverty Pilot Program.

##### **Moved/Seconded/Carried**

THAT Council rescind the appointment of Councillor Treena Smith to Poverty Pilot Program and appoint Councillor Leightan Wishart to Poverty Pilot Program.

- c. Rescind Appointment of Councillor Leightan Wishart to Tourism Advisory Committee and appoint Councillor Treena Smith to Tourism Advisory Committee.

##### **Moved/Seconded/Carried**

THAT Council rescind the appointment of Councillor Leightan Wishart to Tourism Advisory Committee and appoint Councillor Treena Smith to Tourism Advisory Committee.

#### **G. CORRESPONDENCE**

No correspondence.

ACTION ITEMS

2018-237  
COUNCIL SUPPORT  
FOR IAAF AND  
CBRNE TRAINING  
INITIATIVE

2018-238  
C/ROBERTSON TO  
MT. WADDINGTON  
TABLE OF  
PARTNERS  
WELLNESS FIRST  
COMMITTEE

2018-239  
C/WISHART TO  
POVERTY PILOT  
PROGRAM

2018-240  
C/SMITH TO  
TOURISM  
ADVISORY  
COMMITTEE

## H. COUNCIL REPORTS

Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Councillor Tidbury requested Council invite Mike McCulley to an upcoming Council meeting to give a presentation on the 2018 Wildfire Season.

## I. COMMITTEE REPORTS

1. Draft Minutes of the Finance Committee meetings held December 5, 2018 were received for information.

## J. STAFF REPORTS

1. Accounts Payable – November 2018 were received for information.

### Moved/Seconded/Carried

THAT the Accounts Payable for November 2018 be received for information.

2. Lynda Sowerby, Director of Finance (Dec 11/18) re: 2019 Capital Projects – Early Approval.

Abbas Farahbakhsh, Director of Operational Services and Allison McCarrick, CAO reviewed the requests for early approval on the three 2019 Capital projects out lined in Lynda Sowerby's report.

### MOVED/SECONDED/CARRIED

THAT Council grant early approval of three 2019 Capital Projects as recommended by the Finance Committee: Skid-Steer Equipment purchase, \$85,000; funded from general surplus (Minutes of Nov. 9, 2018); T-Floats Project, \$60,000; funded from Community Forest (Minutes of Dec. 5, 2018) Enclosure/heating of Equipment Shed, \$40,000; funded from water fund surplus (Minutes of Dec 5, 2018).

3. Heather Nelson-Smith, Director of Corporate Services (Dec 7/18) re: Application for Non-Medical Cannabis Retail Store License

Heather Nelson-Smith, Director of Corporate Services reviewed the process and application by Pacifcanna for a Non-Medical Cannabis Retail Store License in the downtown area. Discussion with Council included:

- Council requirements to review and make a recommendation to the Liquor & Cannabis Regulation Branch
- Review of process and consultations leading to the amendment to the District Zoning Bylaw
- Review of 'resident' consultation requirements, not commercial enterprises
- Review of written comments and petition received
- Bylaw regulations do not allow on-onsite consumption
- District and Provincial Regulations stipulate non-smoking distances from entrances and service areas

### MOVED/SECONDED/CARRIED

THAT Council support the application made by 1178459 B.C. LTD. to allow for the Non-Medical Cannabis Retail Store known as Pacifcanna to be located at #2-7035 Market Street in Port Hardy.

## K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1089-2018 A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the year 2019.
  - a. Lynda Sowerby, Director of Finance, (Dec 11/18) re: 2019 Revenue Anticipation Borrowing Bylaw was received for information.

2018-241  
ACCTS PAYABLE  
NOV 2018  
RECEIVED

2018-242  
2019 EARLY  
BUDGET  
APPROVAL: SKID  
STEER; T-FLOATS;  
EQUIPMENT SHED

2018-243  
APPROVED:  
SUPPORT  
APPLICATION FOR  
PACIFICANNA  
NON-MEDICAL  
CANNABIS RETAIL  
STORE

2018-244  
BYL 1089-2018  
REVENUE  
ANTICIPATION 2019  
1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup>  
READING

- b. Bylaw 1089-2018 A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the year 2019. For First, Second and Third Reading.

**Moved/Seconded/Carried**

THAT Bylaw 1089-2018 A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the year 2019 receive First, Second and Third Reading.

- 2. Bylaw 1090-2018 A Bylaw for District of Port Hardy User Rates and Fees for 2019.
  - a. Lynda Sowerby, Director of Finance (Dec 11/18) re: Bylaw 1090-2018 User Rates and Fees for 2019 was received as information.
  - b. District of Port Hardy 2019 User Rate Bylaw Summary of Rate Changes was received for information.
  - c. Bylaw 1090-2018 A Bylaw for District of Port Hardy User Rates and Fees for 2019. For First, Second and Third Reading.

2018-245  
BYL 1090-2018  
USER RATES &  
FEES FOR 2019  
1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup>  
READING

**Moved/Seconded/Carried**

THAT Bylaw 1090-2018 A Bylaw for District of Port Hardy User Rates and Fees for 2019 receive First, Second and Third Reading.

**L. PENDING BYLAWS**

No pending bylaws

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements were received for information.

**N. NOTICE OF IN CAMERA MEETING**

Special Meeting of Council / In Camera Meeting scheduled for 10:30 am Thursday December 13, 2018.

**O. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 8:05pm

CORRECT

APPROVED

*Original Signed*

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

2018-246  
ADJOURNMENT