



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM TUESDAY FEBRUARY 12, 2019 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Dennis Dugas
Councillors: Pat Corbett-Labatt, Janet Doward, Fred Robertson, Treena Smith
John Tidbury, Leightan Wishart

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director Corporate Services
Lynda Sowerby, Director Financial Services
Abbas Farahbakhsh, Director Operational Services

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY FEBRUARY 12, 2019
COUNCIL CHAMBERS - MUNICIPAL HALL**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

Page	A. CALL TO ORDER	Time:
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1	1. Minutes of the Special Council Meeting held January 21, 2019.	
	Motion required.	1. 2.
2-4	2. Minutes of the Committee of the Whole Meeting held January 22, 2019.	
	Motion required.	1. 2.
5-7	3. Minutes of the Regular Meeting of Council held January 22, 2019.	
	Motion required.	1. 2.
8	4. Minutes of the Special Council Meeting held February 4, 2019.	
	Motion required.	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	1. Caitlin Hartnett, Campus Community Coordinator North Island College re: Update on upcoming courses and programming at Mount Waddington Campus.	
	2. Karen Bernard, Community Partnership Coordinator and Floyd Cole, Regional Production Manager re: Cermaq introduction.	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
9	1. Council Action Items. For information.	
	F. NEW BUSINESS	
	None in Package.	
	G. CORRESPONDENCE	
10-11	1. MP Rachel Blaney re: Continuous Cellular Coverage. For information.	
12-15	2. Ministry of Health re: Age-Friendly Grant News Release. For information.	
16	3. Canadian Heritage re: Canada Day Celebrations Grant Approval. For information.	
17-20	4. Vancouver Island Regional Library Statistics 2018. For information	
21-37	5. Fisheries and Oceans Canada re: 2019 Fraser River Chinook Conservation Measures.	
	Motion required.	1. 2.

38-39 6. North Island Seniors Housing Foundation re: Request for Donation of Land 9300 Trustee Road.

Motion required. 1. 2.

H. COUNCIL REPORTS

1. Verbal Reports from Council members.

I. COMMITTEE REPORTS

40-41 1. Minutes of the Operational Services Committee held February 4, 2019.

Recommendation to Council:

THAT the District implement an annual permit fee of \$250.00 for residential maintenance service operators to use the existing yard waste bin at the Public Works Yard and to restrict the use to Port Hardy residents/properties only. Continue with the prohibition of commercial waste drop off.

Motion / direction 1. 2.

J. STAFF REPORTS

42-43 1. Heather Nelson-Smith, Director of Corporate Services re: Zoning Amendment 4030 Byng Road.

Motion / direction 1. 2.

44-45 2. Heather Nelson-Smith, Director of Corporate Services re: Sign Bylaw Update.

Motion / direction 1. 2.

46-50 3. Lynda Sowerby, Director of Financial Services re: Request for Donation-Island Copper Reunion.

Motion / direction 1. 2.

51-52 4. Lynda Sowerby, Director of Financial Services re: Request for Grant in Aid- Port Hardy Volleyball Club.

Motion / direction 1. 2.

53-55 5. Accounts Payable Listing January 2019. For information.

K. CURRENT BYLAWS AND RESOLUTIONS

56-59 1. Bylaw 1091-2019 A Bylaw to Adopt the Annual Five Year Financial Plan for the Period 2019-2023. For final adoption.

Motion / direction 1. 2.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

February 13, 2019 Port Hardy Heritage Society 7:00 pm Council Chambers
February 19, 2019 Port Hardy Tourism Committee Meeting 2:00 pm Council Chambers
February 20, 2019 Parks, Recreation, Arts and Culture Committee Meeting 3:00 pm Council Chambers

February 26, 2019 Regular Council Meeting 7:00 pm Council Chambers

N. NOTICE OF IN CAMERA MEETING

No notice of In Camera meeting.

O. ADJOURNMENT

Motion required.

1. 2. Time:

Questions pertaining to the agenda will follow at the end of the meeting.



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
MONDAY JANUARY 21, 2019
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Treena Smith, Fred Robertson, John Tidbury and Leighton Wishart

ALSO PRESENT: Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Financial Services; Abbas Farahbakhsh, Director of Operations.

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Dugas called the meeting to order at 9:07 am and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA AS PRESENTED

SC2019-001
AGENDA
JAN 21/19
ACCEPTED
AS
PRESENTED

Moved/Seconded/Carried

THAT the agenda for the Special Meeting of Council January 21, 2019 be accepted as presented.

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the Community Charter that the meeting be closed to the public for the purposes of discussing:

Subject matter related to *Community Charter*:

Section 90 1(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

SC2019-002
CLOSE
MEETING TO
PUBLIC
COMMUNITY
CHARTER
SEC90 1 (k)

Moved/Seconded/Carried

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per subject matter related to *Community Charter*.

Section 90 1(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

D. ADJOURNMENT

SC2019-003
ADJOURNED

Moved

THAT the Special Meeting of Council adjourn.

Time: 12:06 pm

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

MAYOR



**MINUTES
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
TUESDAY JANUARY 22, 2019
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance

REGRETS: Abbas Farahbakhsh, Director of Operational Services

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Dugas called the meeting to order at 6:01 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Committee of the Whole meeting of January 22, 2019 be accepted as presented.

C. DELEGATIONS/PRESENTATIONS

1. 6:00 PM Director of Finance, Lynda Sowerby re: Financial Plan 2019-2023 Presentation

Director of Finance Lynda Sowerby provided a presentation to the public of the 2019-2023.

General Government Projects Include:

- The Official Community Plan
- Carrot Park signage
- Trail bridge
- Public Works fuel compound
- Paperless agenda
- Speed readers

Recreation Projects Include:

- Multiplex funding through debt, grants, donations and Regional District
- Manager of Community Services
- Grant funding submitted for arena upgrades
- Arena chiller replacement
- Health and safety upgrades
- Emergency generator for the Civic Centre

Fire Service Projects Include:

- SCBA packs and air compressor

Harbour Projects Include:

- Seagate Pier upgrades
- T-Float upgrades
- Fisherman's Wharf upgrades
- Seine Dock security and lighting
- Bear Cove upgrades

Transportation Projects Include:

COW 2019-006
APPROVAL OF
COW JAN 22/19
AGENDA AS
PRESENTED

FINANCIAL PLAN
PRESENTATION

- Ongoing paving and sealing
 - Sidewalk to the Post Office
 - Seawall bollards
 - Equipment upgrades
- Water Utility Projects Include:
- New vehicle
 - Kains Lake Dam upgrades
 - Mapping/asset management software
 - Right of way clearing
 - Garage for Vac Truck
- Waste Water Utility Projects Include:
- Tsulquate smart tub
 - Sludge bin
 - Mapping/asset management software
 - Fort Rupert Lift Station (grant dependent)
- Review of the consolidated financial plan:
- Revenues of \$18,294,755
- Funding sources:
- 8.9% reserves/surplus
 - 2.7% 2018 carry forward
 - 0.4% current year revenue
 - 51.1% grants
 - 1.4% other contributions
 - 35.5% debt
- Debt Payments were reviewed for the upcoming 5 years.
- Rate Increases:
- Water rates 2%
 - Sewer rates 4%
 - Garbage/recycle 2.5%
 - Recreation 2%
 - Harbours 2%-10%
 - Property taxation 4.7%
- Tax impacts:
- Tax increase for 2019 year 4.27%
 - Tax impact on average assessed residential property of \$184,337 will generate a 4.095% increase in 2019 over 2018 or \$39.05.
 - Utility increase for a single-family residence is \$30.04 for the year.
2. 6:30 PM Chris Read, Communication Manager, MOWI re: Update on certification activities
- Mr. Read provided a presentation of the certification process for Mowi.
- Name change from Marine Harvest to Mowi January 1, 2019.
 - Head Office in Campbell River, with substantial operations in Port Hardy.
 - Aquaculture Stewardship Council (ASC) Certification highest standard to achieve.
 - 22 Mowi sites are ASC certified and the goal to have all sites certified by 2023.
 - Sea lice impact on wild juvenile salmon testing found the levels to be consistently below the threshold. ASC has determined based on this testing that there is no impact to wild juvenile salmon.
 - Antibiotic use has been reduced significantly and been replaced with vaccines and better fish husbandry.
 - Hydrolicer and filtration for removing lice from the fish with no chemical use.
 - Well Boat is currently being built and tested and expected to be in use spring 2019 which will use de-salinized salt water to bathe the fish to remove sea lice.

MOWI
PRESENTATION

- Agreements with 13 First Nations Governments.
- Broughton Archipelago First Nations Agreement including decommissioning three tenures and operating nine others with First Nations oversight.
- Mowi continues to support communities through donations to recreation, hospitals, sports and salmon enhancement.

Discussion included:

- Closed containment land-based vs marine based.
- Where do the lice go when they are removed from the fish from the Well Boat?

D. ADJOURNMENT

COW 2019-007
ADJOURNMENT

MOVED
THAT the Committee of the Whole adjourn.

Time: 6:50 pm

CORRECT

APPROVED

DIRECTOR
OF CORPORATE SERVICES

MAYOR

**MINUTES
DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
HELD TUESDAY JANUARY 22, 2019
COUNCIL CHAMBERS - MUNICIPAL HALL**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance

MEDIA: North Island Gazette

MEMBERS OF THE PUBLIC: 1

A. CALL TO ORDER

Mayor Dennis Dugas called the meeting to order at 7:01 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of January 22, 2019 be adopted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council Meeting held December 5, 2018.

Moved/Seconded/Carried

THAT the minutes of the Special Council Meeting held December 5, 2018 be accepted.

2. Minutes of the Committee of the Whole Meeting held January 8, 2019.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole Meeting held January 8, 2019 be accepted.

3. Minutes of the Regular Meeting of Council held January 8, 2019.

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held January 8, 2019 be accepted.

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Action Items

Council action items were received for information.

F. NEW BUSINESS

No new business.

2019-019
AGENDA REGULAR
COUNCIL MEETING
JAN 22/19 AS
PRESENTED

2019-020
SPECIAL MEETING
MINUTES DEC 5/18
ACCEPTED

2019-021
COMMITTEE OF
THE WHOLE
MEETING MINUTES
JAN 8/19
ACCEPTED

2019-022 REGULAR
COUNCIL MEETING
MINUTES JAN 8/19
ACCEPTED

ACTION ITEMS

G. CORRESPONDENCE

1. Minister Rob Fleming, Ministry of Education re: Premier's Awards of Excellence. Was received for information.
2. Gwa'sala-'Nakwaxda'xw Nations re: Application to Canada Infrastructure Program for Community, Culture, and Recreation Grant for the Construction of a Big House.

2019-023
LETTER OF
SUPPORT
GWA'SALA-
'NAKWAXDA'XW
BIG HOUSE CIPC

Moved/Seconded/Carried

THAT Council provide a letter of support to the Gwa'sala-'Nakwaxda'xw Nations towards their application to the Canada Infrastructure Program for Community, Culture and Recreation Grant for the construction of a Big House.

3. Island Health re: Vision Zero. Was received for information.
4. Sandra Dyer re: Basketball and the use of School District/District Reciprocal Agreement.

Moved/Seconded/Carried

THAT Council supports the use of the reciprocal agreement by Sandra Dyer for Tuesday night basketball at Port Hardy Secondary.

2019-024
RECIPROCAL
AGREEMENT

COUNCIL REPORTS

H. COUNCIL REPORTS

Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

COMMITTEE
REPORTS

I. COMMITTEE REPORTS

1. Minutes of the Finance Committee Meeting held December 13, 2018. For information.
2. Draft Minutes of the First Nations Relations Committee Meeting held January 8, 2019. For information.
3. Draft Minutes of the Parks, Recreation, Arts and Culture Committee Meeting held January 16, 2019. For information.

J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services re: Proclamations 2019.

Moved/Seconded/Carried

THAT BC Aware Days January 28- February 5, 2019 be proclaimed and that the list of the remaining proclamations be referred to an upcoming Parks, Recreation, Arts and Culture Committee for review.

2019-025
PROCLAMATIONS
2019 REFERRED TO
PRAC COMMITTEE

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1090-2018 A Bylaw for District of Port Hardy User Rates and Fees for 2019.

Moved/Seconded/Carried

THAT bylaw 1090-2018 District of Port Hardy User Rates and Fees for 2019 be adopted.

2. Bylaw 1091-2019 A Bylaw to Adopt the Annual Five Year Financial Plan for the Period 2019-2023. For first, second and third reading.

2019-026 BYLAW
1090-2018 USER
RATES AND FEES
ADOPTED

Moved/Seconded/Carried

THAT bylaw 1091-2019 Annual Five Year Financial Plan 2019-2023 for first, second and third reading.

2019-027 BYLAW
1091-2019 ANNUAL
FIVE YEAR
FINANCIAL PLAN
1ST, 2ND, 3RD
READING

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 8:00 pm

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2019-028
ADJOURNMENT



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
MONDAY FEBRUARY 4, 2019
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Financial Services

REGRETS: Councillor Treena Smith

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Dugas called the meeting to order at 2:48 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA AS PRESENTED

Moved/Seconded/Carried

THAT the agenda for the Special Meeting of Council February 4, 2019 be accepted as presented.

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the Community Charter that the meeting be closed to the public for the purposes of discussing:

Subject matter related to *Community Charter*:

Section 90 2 (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

Moved/Seconded/Carried

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per subject matter related to *Community Charter*.

Section 90 1(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

D. ADJOURNMENT

Moved

THAT the Special Meeting of Council adjourn. Time: 2:54 pm

CORRECT

APPROVED

SC2019-004
AGENDA
FEB 4/19
ACCEPTED
AS
PRESENTED

SC2019-005
CLOSE
MEETING TO
PUBLIC
COMMUNITY
CHARTER
SEC 90 2 (b)

SC2019-006
ADJOURNED

DIRECTOR OF
CORPORATE SERVICES

MAYOR

ITEM	ACTION REGULAR MEETING January 22, 2019	WHO	STATUS /COMMENTS
Gwa'sala-'Nakwaxda'xw Nations re: Application to Canada Infrastructure Program for Community, Culture, and Recreation Grant for the Construction of a Big House.	Write a letter of support	HNS	Done
Basketball and the use of School District/District Reciprocal Agreement.	Apply to use reciprocal agreement	AM	Done
Proclamations	BC Aware Days declared Proclamations sent to PRAC	HNS HNS	Done PRAC Agenda Fen 20
ITEM	ACTION REGULAR MEETING January 8, 2019	WHO	STATUS /COMMENTS
THAT staff prepare a public survey to gather input on the recommendations from the Community Consultative Committee. AND THAT the committee review the feedback and prepare a report of findings to Council.	Prepare survey	HNS	
ITEM	ACTION REGULAR MEETING August 14, 2018	WHO	STATUS /COMMENTS
Draft minutes of the Operational Services Committee meeting held July 16, 2018. <i>Recommendation THAT Council direct staff to survey local businesses over the winter months to see if they are open to a ban on plastic bags.</i>	Approved: Direction to Staff to survey local businesses over the winter months to see if they are open to a ban on single use plastic products -Conduct survey in winter months as directed	HN-S	Winter project
ITEM	ACTION REGULAR MEETING July 10, 2018	WHO	STATUS /COMMENTS
Hosting future AVICC Convention Staff to investigate the process to host AVICC convention	Nov 27/18 C/Tidbury advised 2020 & 2021 hosting applications coming out soon. Suggested District apply to host in 2022 Sept 25/18: Approved in principle hosting of an AVICC Convention in Port Hardy AND THAT further investigation be done in setting up an adhoc committee -Staff report received on Sept 25 18/Council meeting.		Council to discuss further



Rachel Blaney

Member of Parliament
North Island-Powell River

January 21, 2019
Ottawa ON

Hon. Bernadette Jordan
Minister of Rural Economic Development
House of Commons
Ottawa, ON K1A 0A6
Via: Internal mail

RE: Continuous cellular coverage

Honorable Minister,

I am writing to express my concerns with the lack of continuous cellular service along Highway 19, connecting several communities in my riding.

The District of Port Hardy, the Sayward Futures Society, Sayward Tourism Committee and many others have contacted this government to request immediate attention to this matter. The inability to communicate along the northern portion of this route is a safety issue for its many commuters.

On January 17, 2018, the Government of Canada and the Government of British Columbia announced a combined investment of \$45.4 million to bring new or improved high-speed Internet to 154 rural and remote communities in British Columbia, including the communities of Tahsis, Tsaxana, Gold River, and Campbell River however nothing was mentioned for the communities of Port Hardy or Sayward.

Federal, provincial, and territorial ministers for economic development agreed to make broadband a priority and establish a long-term strategy to improve access to high-speed Internet services for all Canadians. Among other objectives, Ministers agreed to work towards improving access to the latest mobile wireless services along major roads.

I look forward to your collaboration to ensure that the northern communities in my riding are not forgotten. Please do not hesitate to contact my office should you require additional information.

Yours sincerely,



Rachel Blaney, MP
North Island-Powell River

c.c. communities of Tahsis, Port Hardy, Sayward, Port McNeill, Sayward, Gold River, Tsaxana

Ottawa

318 Confederation Building
House of Commons
Tel.613.992.2503

Campbell River Office

908 Highway Island
Campbell River, BC V9W 4B2
Toll free: 1 (800) 667.8404

Powell River Office

4697 Marine avenue
Powell River, BC V8A 2L2
Toll free: 1 (800) 667.8404

Rachel.Blaney@parl.gc.ca

NEWS RELEASE

For Immediate Release
2019HLTH0026-000133
Feb. 1, 2019

Ministry of Health
Island Health

Better supports for seniors on Vancouver Island with age-friendly grants

VICTORIA – From Sooke to Port Hardy, seven communities on Vancouver Island are receiving age-friendly grants to support seniors so they can live active, socially engaged and independent lives.

“We are listening to seniors in this province and providing funding for age-friendly action items to help them age at home in their communities,” said Adrian Dix, Minister of Health. “Seniors who are connected to their communities and are active live longer, healthier lives and our government wants to keep that continuing.”

A total of \$729,500 in age-friendly grants are being provided to First Nations and B.C. communities in 2019.

“Seniors are at the heart of their communities, and it’s important that they are able to age well at home so they can continue to contribute positively to their neighbourhoods,” said Anne Kang, Parliamentary Secretary for Seniors. “The impact of the age-friendly grants is great, and because of the success of the program, we have seen it grow year after year.”

Grants will be distributed to Alberni-Clayoquot, Cumberland, Nanaimo, Port Alberni, Port Hardy, Tahsis and Sooke. The communities’ projects and plans include:

- creating an action plan to make Alberni-Clayoquot more age-friendly;
- assessing and planning so Cumberland can better include seniors and help them age in place;
- conducting an assessment to make Nanaimo more age-friendly, including reducing social isolation and improving social networks/organizations;
- doing an age-friendly assessment to ensure Port Alberni’s seniors are supported;
- creating a garden space for the Hardy Bay Seniors’ Centre;
- planning for an age-friendly community in Tahsis; and
- Sooke is continuing its Healthy Eating for Active Living program.

The 2019 age-friendly grants will be distributed to 37 communities throughout B.C., three more than the number that received grants in 2018 and more than double the number that received grants in 2017. Together, up to \$140,000 will be awarded to communities on Vancouver Island to help make them more accessible and inclusive for older adults.

The age-friendly communities grant program is a partnership between the Province and the Union of British Columbia Municipalities. In September 2018, local governments and First Nations communities were invited to apply for grants and encouraged to consider projects that focused on accessibility, aging well, physical activity and non-medical home supports. Successful applicants are eligible to apply for a range of services from BC Healthy Communities

Society to support their project.

Learn More:

More information about Age-friendly BC can be found online:

<http://www.gov.bc.ca/agefriendly>

A backgrounder follows.

Contact:

Ministry of Health

Communications

250 952-1887 (media line)

Connect with the Province of B.C. at: news.gov.bc.ca/connect

BACKGROUND

For Immediate Release
2019HLTH0026-000133
Feb. 1, 2019

Ministry of Health
Island Health

2019 age-friendly community planning and project grant recipients

Alberni-Clayoquot

Project: The regional district will create an age-friendly community action plan that will include objectives and strategies to promote the development of the rural areas of the Alberni Valley as age-friendly communities. The action plan will engage the community to participate and share information to improve seniors' services in the Alberni Valley.

Amount: \$24,750

Cumberland

Project: Cumberland, with a vibrant and engaged seniors' population, will undertake an age-friendly assessment and action plan to ensure seniors feel supported, included and valued in their community, and are able to age in place.

Amount: \$25,000

Nanaimo

Project: The regional district will conduct an age-friendly assessment and add an age-friendly lens to existing plans and policies, including the Oceanside Community Recreation facilities accessibility audit. It aims to increase social participation and strengthen networks with stronger communication between older adult recreation services and organizations.

Amount: \$25,000

Port Alberni

Project: Port Alberni's goal for its age-friendly needs assessment is to have people of all ages and abilities benefit from safer, barrier-free buildings and streets, and better access to local businesses, facilities and green spaces. Seniors will be supported to age actively, enjoy good health and remain independent and involved in their community.

Amount: \$25,000

Port Hardy

Project: This project is focused on the creation of outdoor garden spaces for the Hardy Bay Senior Centre, which will lead to improved healthy eating. The garden beds will be raised to allow for increased accessibility, reducing the need to kneel or bend.

Amount: \$12,500

Tahsis

Project: One of the Village of Tahsis's goals in the development of its age-friendly action plan is to identify community activities that are catalysts the community and community partners rely on to enhance and improve services for older adults.

Amount: \$24,290

Sooke

Project: Sooke continues its age-friendly work with this program that will work to inform seniors on nutritional cooking and healthy eating, physical activity at home, social interaction with peers and increase awareness on regional services for seniors. Sooke is an age-friendly recognized community.

Amount: \$15,000

Contact:

Ministry of Health
Communications
250 952-1887 (media line)

Connect with the Province of B.C. at: news.gov.bc.ca/connect



January 18, 2019

Ms. Lynda Sowerby
Director of Finance
DISTRICT OF PORT HARDY
PO Box 68
Port Hardy, British Columbia
V0N 2P0

Title: Canada Day Celebrations

Dear Ms. Sowerby:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$1,600 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2019-2020 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives will be in contact with you in the near future to review the terms and conditions related to this funding.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

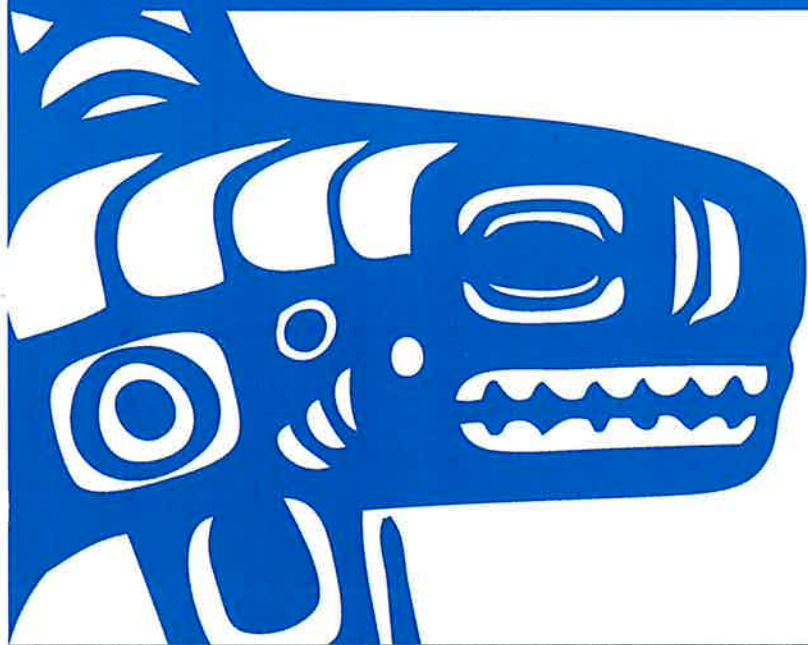
Sincerely,

Emmanuelle Sajous
Director General
Major Events, Commemorations and Capital Experience
Canadian Heritage



2018

PORT HARDY



MEMBERSHIP DEMOGRAPHICS

15% KIDS

5% TEENS

80% ADULTS

ABOUT YOUR BRANCH

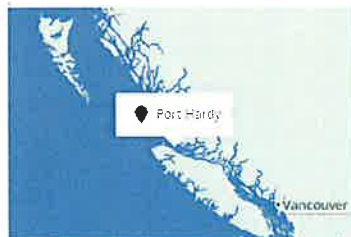
The Port Hardy library branch opened in 1972. Prior to this, Port Hardy enjoyed a community library service through local donations and the Travelling Library Commission. The library branch moved to its current location in 1979 and was renovated in 2016.

1 LOCATION

7110 Market Street, Port Hardy, BC, V0N 2P0

2 HOURS

Mon closed
Tue 10 - 12 & 1 - 5
Wed 10 - 12 & 1 - 5
Thu 1 - 4 & 5 - 8
Fri 12 - 5
Sat 10 - 12 & 1 - 5
Sun Closed



3 CONTACT

tel. (250) 949-6661
email porthardy@virl.bc.ca

QUICK STATS

POPULATION SERVED:

4,229

COLLECTION SIZE:

10,364

CIRCULATION TOTAL:

63,130



PORT HARDY EXPLORE YOUR LIBRARY...

1 THE
VALUE OF
YOUR CARD
\$744

The unique value of your library card is calculated by dividing the market value of resources borrowed from your library by the number of registered borrowers.

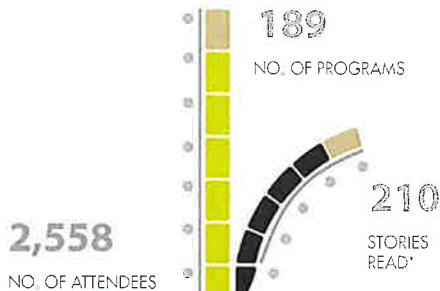
3 TOTAL CIRCULATION

63,130



*A total of physical and digital items circulated.

2 PROGRAM
GROWTH!



PROGRAM GROWTH

From story-telling to adult education and digital literacy training; your local library is an invaluable resource to the community. *A typical Storytime will be two stories read aloud.

1,028
LITERACY
STATION SESSIONS



43,368

PHYSICAL ITEMS
CHECKED OUT

817

WiFi ACCESS (GB)

4 BRANCH
USAGE

The chart above breaks visitorship down by usage. Note that one customer can use an internet station, tap into the wifi, and take out a book within one visit! The chart does show the popularity of internet use to total visitorship.



TOTAL VISITORS:

226,412



2018

VIRL SYSTEM-WIDE



MEMBERSHIP DEMOGRAPHICS

11% KIDS

5% TEENS

84% ADULTS

ABOUT US

Vancouver Island Regional Library (VIRL) is the fifth largest library system in British Columbia. We serve over 430,000 people on Vancouver Island, Haida Gwaii and the Central Coast (Bella Coola) through 39 branch libraries, our eLibrary and a books by mail service. Administrative offices are located in Nanaimo.

Vancouver Island Regional Library opened its doors in 1936 as the Vancouver Island Union Library; it was the second regional library in North America.

QUICK STATS

POPULATION SERVED:

427,236

COLLECTION SIZE:

733,014

CIRCULATION TOTAL:

4,997,285



VIRL SYSTEM-WIDE EXPLORE YOUR LIBRARY...

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VALUE OF
YOUR CARD
\$661

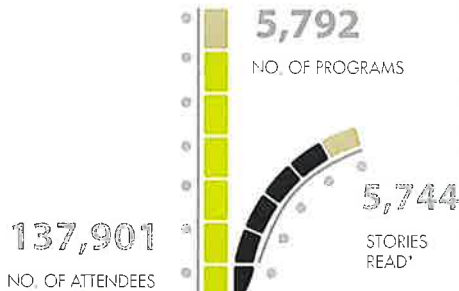
The unique value of your library card is calculated by dividing the market value of resources borrowed from your library by the number of registered borrowers.

3 TOTAL CIRCULATION

4,997,285

*A total of physical and digital items circulated.

2 PROGRAM
GROWTH!



PROGRAM GROWTH

From story-telling to adult education and digital literacy training: your local library is an invaluable resource to the community. *A typical Storytime will be two stories read aloud.

41,724
LITERACY
STATION SESSIONS



3,432,968

PHYSICAL ITEMS
CHECKED OUT

53,575

WiFi ACCESS (GB)

4 BRANCH
USAGE

The chart above breaks visitorship down by usage. Note that one customer can use an internet station, tap into the wifi, and take out a book within one visit! The chart does show the popularity of internet use to total visitorship.



220
COMPUTER
STATIONS

TOTAL VISITORS:

2,961,111



Pacific Region
Suite 200 – 401 Burrard Street
Vancouver, British Columbia
V6C 3S4

Région du Pacifique
Piece 200 – 401 rue Burrard
Vancouver (C-B.)
V6C 3S4

February 5, 2019

To First Nations and Stakeholders,

Re: 2019 Fraser River Chinook Conservation Measures

This letter is intended to communicate the Department’s approach for developing fisheries management actions to address conservation concerns for Fraser River Chinook in 2019. Additional information is outlined below on the conservation concerns for these stocks, proposed management approaches for consideration, and timelines for decision making. The Department will be seeking feedback on the proposed management approaches in February to inform possible adjustments to early season fisheries beginning in **April 2019**.

Conservation concerns

In November 2018, the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) released the results for an assessment of 16 southern BC Chinook designatable units (DUs). Of these units, 13 DUs originate in the Fraser River with 7 DUs assessed as *endangered*, 4 *threatened* and 1 *special concern*; Southern Thompson Ocean Summer Chinook were deemed *not at risk*. For the other 3 DUs outside the Fraser River, 1 DU (East Vancouver Island Stream Spring; Nanaimo River) was assessed as *endangered* and 2 Southern Mainland DUs were data deficient. Status information is summarized in **Appendix 1** and at (<https://www.canada.ca/en/environment-climate-change/services/committee-status-endangered-wildlife/assessments/wildlife-species-assessment-summary-nov-2018.html>). COSEWIC is expected to submit these assessments to the Government of Canada via the annual report which is anticipated in the Fall 2019. This annual report will initiate the formal process to consider whether or not to these DUs will be listed under the *Species at Risk Act* (SARA). COSEWIC assessment of the remaining southern BC Chinook populations is also planned for 2019 with an expected report on the status of these DUs in Fall 2020.

In 2018, spawner abundances of Fraser Chinook salmon declined substantially compared with the parental brood year abundance for 4 of 5 management units (**Table 1**). In addition, productivity of many of these populations was likely further impacted by observations of smaller size at age, reduced fecundity, and lower proportions of females in spawner surveys. These observations are consistent with broad coast-wide declines in Chinook survival, size at age, and fecundity that have been documented for many populations (see http://www.dfo-mpo.gc.ca/csas-sccs/Publications/ScR-RS/2018/2018_035-eng.html).

Table 1: 2018 Spawner Abundance Relative to the Parental Brood Year and Recent Recruits per Spawner (R/S).

Management Unit	2018 Spawners	Brood Year (2013 or 2014) Spawners	% Change	Projected Recruits per Spawner (R/S) ^c
Spring 4 ₂	2,100	24,867	-92%	0.04-0.08 ^A
Spring 5 ₂	8,399	15,947	-47%	0.6-0.9 ^A
Summer 5 ₂	5,443	12,604	-57%	0.5-0.8 ^A
Summer 4 ₁	46,543	84,700	-45%	0.85-0.93 ^A
Fall 4 ₁ (Harrison)	46,094	44,686	3%	0.98 ^B

^ASeveral assumptions were used to project recruits to account for missing age data, missing age-specific exploitation rates, infilling for incomplete escapements, and missing information to determine total hatchery-origin escapement.

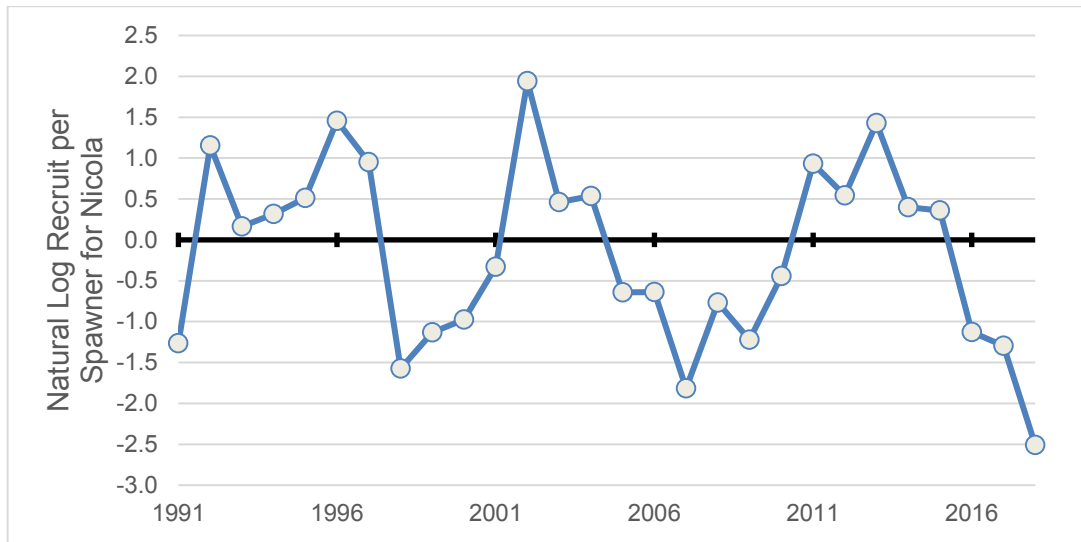
^BRecruits and spawners reconstructed by cohort (brood year) using escapement goal methodology (Brown et al. 2001)

^CRecruits represent the total number of adult offspring surviving to enter the fishery (i.e. pre-fishery abundance). Recruits are determined as catch plus spawners for the current year.

These declines in spawner abundance occurred even with additional fishery management actions implemented beginning in June of 2018 with the aim of reducing fishery mortality rates on Fraser Chinook salmon by 25-35%. An assessment of Coded-Wire Tag (CWT) data to determine fishery mortalities by fishery and location will be required to assess whether the target fishery reductions were achieved. This will take place when CWT data becomes available (March 2019).

The most serious declines in productivity have occurred for Spring 4₂ Chinook where projected R/S has declined to 0.04 to 0.08 R/S and the lowest on record since 1991. For every 100 parental spawners, between 4 and 8 adult recruits are projected to have returned before fishery removals (**Table 1; Figure 1**). When R/S is less than 1, populations will not replace themselves even in the absence of fishing mortality and spawner abundance will continue to decline; additional fishing mortality will increase declines in spawner abundance.

Figure 1: Time series of pre-fishery recruits per spawner for Spring 4₂ Chinook (Information for the Nicola River CWT indicator population).



Index values use a natural log scale where 0 equates to 1 recruit per spawner. Points below the x-axis (values less than 0) represent R/S less than 1 and will result in declining spawner abundance.

Recruits per spawner have also declined below 1 R/S for the Spring 5₂, Summer 5₂, Summer 4₁ and Fall 4₁ indicator populations; (see **Appendix 2**).

Southern Resident Killer Whales (SRKW) also continue to face threats to their survival and recovery and the Government is planning additional measures to strengthen protection of the species in 2019, these measures may have further implications for salmon fisheries. The seasonal distribution and movement patterns of SRKW are strongly associated with the availability of their preferred prey, Chinook salmon. The Department is working with a Technical Working Group to identify recommended approaches to support increased Chinook prey availability for SRKW.

Proposed Management Approaches

To address conservation concerns for Fraser River Chinook, the Department is proposing additional precautionary reductions in Canadian fishery mortalities. Proposed management objectives for each management unit are identified below

Table 2: Summary of Proposed Management Objectives

Management Unit	Management Objective	Considerations	Proposed CDN Fishery Mortality Range
Spring 4 ₂ Spring 5 ₂ Summer 5 ₂	Maximize the number of returning Chinook reaching spawning grounds by reducing Canadian fishery mortalities to the greatest extent possible.	Substantial reductions in fishery mortalities are required for Spring 4 ₂ , Spring 5 ₂ and Summer 5 ₂ Chinook given their poor stock status, extremely poor productivity and expectations for continued declines in spawner abundance. Any fishery mortalities will worsen spawner declines unless productivity improves. New measures are anticipated to affect commercial, recreational and FSC fisheries.	<p>The magnitude of reductions in CDN fishery mortalities will depend on the management measures implemented. Two scenarios are proposed that would aim to reduce total CDN fishery mortalities to less than 5% (see Scenario A below) or less than 10% (see Scenario B below).</p> <p>Recent CDN fishery mortalities averaged 14.5% (2013-2016) based on Spring 4₂ (Nicola) CWT indicator. Reducing fishery mortalities below 5% would require an overall 65% reduction.</p>
Summer 4 ₁	Precautionary reduction in fishery mortalities similar to 2018 to protect co-migrating Fraser Chinook stocks of concern.	<p>South Thompson Chinook were designated by COSEWIC as <i>Not At Risk</i>; however, productivity (R/S <1) and fecundity has declined for this group since 2015 and there are concerns for the Maria Slough conservation unit given that fewer than 20 spawners returned in 2018. In addition, the migration of Summer 4₁ Chinook overlaps with other Fraser Chinook stocks of conservation concern, particularly Summer 5₂ chinook.</p> <p>Additional reductions in commercial and recreational fishery harvest opportunities will also need to be considered to support priority access for FN FSC fisheries in the Fraser River given expectations for very limited FSC fishery opportunities in 2019.</p>	<p>Reducing CDN fishery mortalities to 20% or less is proposed.</p> <p>Recent fishery mortalities average 27.5% (2013-2016) based on the Lower Shuswap CWT indicator. Reducing fishery mortalities to 20% or less would require a 25% or greater reduction.</p>

<p>Fall 4₁</p>	<p>Fraser Fall 4₁ (Harrison) Chinook is the only Fraser management unit with an approved management objective.</p> <p>The management objective is to achieve the spawning escapement goal range of 75,100 to 98,500 spawners.</p> <p>A precautionary reduction in CDN fishery mortalities is proposed, similar to 2018.</p>	<p>Since 2012, the escapement goal has not been achieved, with the exception of 2015, and the COSEWIC stock status is <i>threatened</i>. Given declines in productivity ($R/S < 1$) and recent average fishery mortalities, spawner abundance may not reach the lower bound of the escapement goal range in 2019.</p> <p>Additional reductions in commercial and recreational impacts will need to be considered.</p>	<p>Reducing CDN fishery mortalities to 13% or less is proposed.</p> <p>Current fishery mortalities average 17% (2013-2016) based on the Harrison CWT indicator. Reducing fishery mortalities to 13% or less would require a 25% or greater reduction.</p>
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Note: Projected Canadian fishery mortalities used in **Table 2** are based on the average fishery mortalities for all Canadian fisheries from 2013 to 2016. **Appendix 3** shows where Fraser Chinook CWT indicator stocks have been encountered in BC fisheries and the corresponding average fishery mortalities (%) for the 2013-16 period.

Potential Fishery Scenarios

Achieving the proposed management objectives will require additional reductions in fisheries impacts in times and areas where Fraser Chinook are encountered in Northern and Southern BC, including commercial, recreational and First Nations fisheries. Fraser Spring 4₂ and Spring 5₂ Chinook return to spawn from early March through late July, with migration peaks in June through the lower Fraser River. Summer 5₂ Chinook have later timing and return to the Fraser River to spawn from late June to August with a peak in late July.

Two potential fishery scenarios are outlined below that provide examples of potential management actions that would be required for Fraser Spring 4₂, Spring 5₂ and Summer 5₂ Chinook to achieve less than 5% Canadian fishery mortalities (Scenario A) or less than 10% Canadian fishery mortalities (Scenario B).

These are initial scenarios for discussion purposes; alternative fishery scenarios and/or management actions contained within a scenario may be considered based on feedback received.

Scenario A – This approach would target a high degree of protection for Fraser Spring 4₂, Spring 5₂ and Summer 5₂ Chinook, to permit as many fish as possible to pass through fisheries to spawning areas. This approach would aim to reduce total Canadian fishery mortalities to less than 5%. This would require commercial troll fisheries in Northern BC (Area F) and the West Coast of Vancouver Island (Area G) to remain closed through July (Area G) and to July 17 (Area F). Marine recreational Chinook fisheries along migration corridors in southern BC would be Chinook non-retention. Recreational fisheries in the Fraser River would remain closed to fishing for salmon into August, followed by no fishing for Chinook if there are openings for other species. First Nations FSC fisheries opportunities would be restricted to unplanned events or very limited communal fisheries. For fisheries following the Summer 5₂ migration, fishery measures would target reductions similar to 2018 for Summer 4₁ and Fall 4₁ Chinook with possible measures including:

- Measures to reduce removals in marine recreational fisheries (e.g. reduced daily/possession limit, hatchery-marked Chinook retention, size limit adjustments).
- Closures to salmon fishing or non-retention of Chinook salmon in Fraser River recreational fisheries.
- Possible reduction in harvest allocations in commercial troll fisheries.
- Consideration of retention of Chinook by-catch and/or limited Chinook-directed opportunities for FSC fisheries.

Scenario B – This approach would aim to reduce Canadian fishery mortalities to 10% or less for Fraser Spring 4₂, Spring 5₂ and Summer 5₂ Chinook. This would require commercial troll fisheries in Northern BC (Area F) and the West Coast of Vancouver Island (Area G) to remain closed through July (Area G) and to July 10 (Area F). Southern BC marine recreational Chinook fisheries would have reduced daily limits and/or hatchery-marked retention depending on time/location. Recreational fisheries in the Fraser River would remain closed to fishing for salmon through July until August 23. First Nations FSC fisheries would have management actions similar to 2018. For fisheries following the Summer 5₂ migration, fishery measures would target reductions similar to 2018 for Summer 4₁ and Fall 4₁.

Table 3: Summary Table of proposed management actions for Scenario A and B

Fishery	Scenario A	Scenario B
Commercial		
NBC AABM (Area F) Troll	Closed to July 17	Closed to July 10
WCVI AABM (Area G) Troll	Closed to August 1	Closed to August 1
Kamloops Lake Chinook Demonstration Fishery	Closed	Closed
Recreational		
NBC AABM	<i>No measures proposed for Fraser chinook</i>	<i>No measures proposed for Fraser chinook</i>
NBC ISBM	<i>No measures proposed for Fraser chinook</i>	<i>No measures proposed for Fraser chinook</i>
WCVI AABM (Areas 121 to 127)	a) Apr 1 to July 31, Chinook non-retention; b) Aug 1 to Dec 31, 2 Chinook/day.	<i>No measures proposed for Fraser chinook</i>
WCVI ISBM	<i>No measures proposed for Fraser chinook</i>	<i>No measures proposed for Fraser chinook</i>
Johnstone Strait (Area 12)	c) Apr 1 to July 31, Chinook non-retention; d) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries); e) Aug 30 to Dec 31, 2 Chinook/day.	a) Apr 1 to August 29, 1 Chinook/day (with option for terminal fisheries). b) Aug 30 to Dec 31, 2 Chinook/day.
Strait of Georgia – North Areas 13 to 17, 28, portion of 29 (29-1 and 29-2)	a) Apr 1 to July 31, Chinook non-retention; b) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries); c) Aug 30 to Dec 31, 2 Chinook/day.	d) Apr 1 to August 29, 1 Chinook/day (with option for terminal fisheries). e) Aug 30 to Dec 31, 2 Chinook/day.
Strait of Georgia – South and Juan de Fuca Areas 18 to 20, portions of Area 29 (29-3 to 29-5)	a) Apr 1 to July 31, Chinook non-retention; b) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries); c) Aug 30 to Dec 31, 2 Chinook/day.	a) Apr 1 to July 31, 1 chinook/day; <u>hatchery marked only</u> b) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries) c) Aug 30 to Dec 31, 2 Chinook/day.
Fraser River Tidal and Non Tidal and Sub area 29-6 to 29-10	a) Jan. 1 to August 23 , No fishing for salmon. Aug. 23 to Dec. 31, Chinook non-retention	a) Jan. 1 to August 23 , No fishing for salmon. b) Aug. Aug 23 to December 31, 1 Chinook/day
Freshwater Regions 3,5,7 &8	b) closed to fishing for salmon except in some areas where fisheries on other stocks or species may take place.	c) closed to fishing for salmon except in some areas where fisheries on other stocks or species may take place.

First Nations		
South Coast	a) Fishing to FSC communal allocations as in previous years; marine FSC Chinook fisheries are largely terminal and directed at local Chinook stocks. No measures proposed for SCA First Nations chinook fisheries.	A) Fishing to FSC communal allocations as in previous years; marine FSC Chinook fisheries are largely terminal and directed at local Chinook stocks. No measures proposed for SCA First Nations chinook fisheries.
Lower Fraser	a) Jan. 1 to Aug 10, very limited impacts on chinook in FSC fisheries b) After Aug. 10, targeted chinook fishing or bycatch during sockeye-directed opportunities.	a) Jan. 1 to Aug 10, limited chinook directed FSC fisheries with effort limitations extended to Aug. 10 or bycatch during sockeye-directed opportunities b) After Aug. 10, targeted chinook fishing or bycatch during sockeye-directed opportunities.
BC Interior - d/s of Thompson Confluence	a) Jan 1 to Aug 10, very limited impacts on chinook in communal FSC fisheries. Time or gear restrictions. b) After Aug. 10 limited selective chinook fishing or bycatch during sockeye-directed opportunities until. Later in August, targeted chinook fishing or by-catch during sockeye directed fishing. Low impact terminal harvests.	a) Jan 1 to Aug 10 limited communal FSC fisheries. Time or gear restrictions. b) After Aug 10, Directed chinook fishing or bycatch during sockeye-directed opportunities.
BC Interior - u/s of Thompson Confluence Note: the only chinook in the area are Spring 5 ₂ and Summer 5 ₂ chinook.	Fisheries in the area constrained by preferred gear type or fishing times. Discussion required to reduce overall catch.	Fisheries in the area constrained by preferred gear type or fishing times.

Appendix 4 outlines the specific fishery management measures that were implemented in 2018.

Process

The Department is seeking feedback from First Nations and stakeholders on the proposed fishery scenarios, or effective alternatives, and on the associated fishery management actions that best achieve the management objectives. The Department will consider feedback and evaluate expected outcomes for consistency with proposed management objectives, conservation and allocation priorities, support for effective implementation and fostering compliance, and consider potential impacts on fishery monitoring and stock assessment programs (e.g. CWT data). Any proposed measures will also be evaluated for compliance with new fishery reductions identified for Canadian and US Chinook indicator populations under the renewed provisions of the Pacific Salmon Treaty. The revised versions of Annex IV, Chapters 1, 2, 3, 5, and 6 (plus current text for Chapters 4, 7, and 8) have been posted at

<https://www.psc.org/publications/pacific-salmon-treaty/>. Please note that Chapters 1, 2, 3, 5, and 6 are not yet formally in force, but the Parties have agreed to provisionally apply them as of January 1, 2019.

Given the early run timing of Fraser Chinook and potential importance of these stocks to SRKW in the early spring, the Department is considering adjustments to early season fisheries that occur between April and June 2019. Department staff will meet with First Nations and stakeholders through the **end of February** to discuss potential management scenarios and supporting information on consequences of potential early season actions to support decision making.

Fishery management measures later in the season (i.e. July 2019 and onward) will be considered as part of the process to develop the 2019/2020 Salmon Integrated Fisheries Management Plans. Further discussion with First Nations and advisory groups will take place during the consultation process to develop the 2019/20 salmon IFMPs.

If you wish to provide feedback, please do so in writing, by **March 1, 2019** to the DFO Pacific Salmon Management Team at DFO.PacificSalmonRMT-EGRSaumonduDpacifique.MPO@dfo-mpo.gc.ca. Feedback received will be summarized by the Department and any recommendations on harvest planning will be provided to First Nations and the Departments advisory committees, including the Sport Fishing Advisory Board (SFAB), Commercial Salmon Advisory Board (SFAB), Marine Conservation Caucus (MCC) and Integrated Harvest Planning Committee (IHPC) for further consideration.

Yours sincerely,



Jeff Grout
Regional Resource Manager, Salmon

Appendices (4):

1. Summary of Stock Status of Fraser River BC Chinook Designatable Units.
2. Trends in productivity (R/S) for Fraser Chinook management units.
3. Graphical representation of average Canadian total fishing mortalities for Fraser River Chinook CWT indicator populations for the 2013-2016 period.
4. Summary of 2018 fishery management measures.

Appendix 1: Stock Status of Fraser River BC Chinook Designatable Units.

Fishery Management Unit	Designatable Unit	COSEWIC Assessment	CU and WSP Status no colour = TBD gray = Data Deficient orange = red/amber	Spawning Locations
Spring 4 ₂ Chinook	DU14 BC South Thompson Stream Summer	<i>Endangered</i>	CK-16 STh Bessette Creek	Bessette Creek, Creighton Creek; Duteau Creek; Harris Creek
	DU15 BC Lower Thompson Stream Spring	<i>Not assessed</i>	CK-17 Lower Thompson Spring	Bonaparte River; Coldwater River; Deadman River; Louis Creek; Nicola River; Spius Creek
Spring 5 ₂ Chinook	DU3 BC Lower Fraser River Stream Spring	<i>Special Concern</i>	CK-04 LFR Spring	Birkenhead
	DU4 BC Lower Fraser River Stream Summer (Upper Pitt)	<i>Endangered</i>	CK-05 LFR Upper Pitt	Pitt River-Upper
	DU7 BC Middle Fraser River Stream Spring	<i>Endangered</i>	CK-08 FR Canyon-Nahatlatch	Anderson, Nahatlatch
	DU9 BC Middle Fraser River Stream Spring	<i>Threatened</i>	CK-10 MFR Spring	Cariboo River-upper; Chilako River; Chilcotin River upper; Chilcotin River-lower; Cottonwood River; Horsefly River; Narcosli Creek; Naver Creek; West Road River and others
	DU11 BC Upper Fraser River Stream Spring	<i>Endangered</i>	CK-12 UFR Spring	Bowron River; Dome Creek; East Twin Creek; Fraser River-above Tete Jaune; Forgetmenot Creek; Goat River; Holliday Creek; Holmes River; Horsey Creek; Humbug Creek; Kenneth Creek; McGregor River; McKale River; Morkill River; Nevin Creek; Ptarmigan Creek; Slim Creek; Small Creek; Snowshoe Creek; Swift Creek; Torpy River; Walker Creek; Wansa Creek; West Twin Creek; Willow River; and others
	DU16 BC North Thompson Stream Spring	<i>Endangered</i>	CK-18 NTHOM Spring	Albreda River; Blue River; Finn Creek; Lyon Creek; Mad River

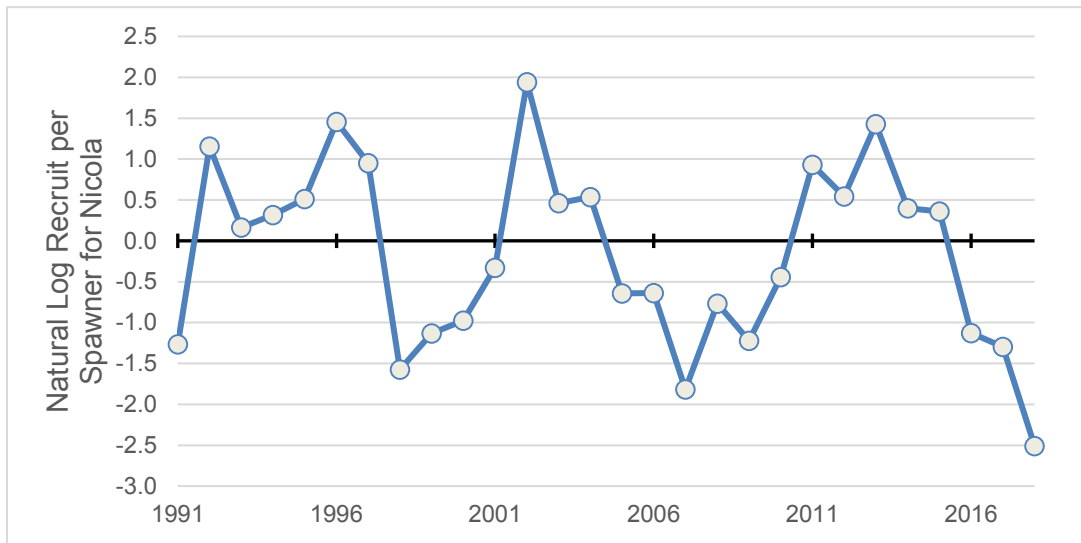
Summer 5₂ Chinook	DU5 BC Lower Fraser River Stream Summer	<i>Threatened</i>	CK-06 LFR Summer	Big Silver Creek; Chilliwack/Vedder River; Cogburn Creek; Douglas Creek; Green River; Lillooet River; Sloquet Creek; Tipella Cr.
	DU8BC Middle Fraser River Stream Fall	<i>Endangered</i>	CK-09 MFR Portage	Portage
	DU10 BC Middle Fraser River Stream Summer	<i>Threatened</i>	CK-11 MFR Summer	Bridge River; Cariboo River lower; Chilko River; Endako River; Kazchek Creek; Kuzkwa River; Nechako River; Quesnel River; Seton River; Stellako River; Stuart River; and others
	DU13 BC South Thompson Stream Summer	<i>Not assessed</i>	CK-14 STh Summer age 5₂	Eagle River; Salmon River
	DU17 BC North Thompson Stream Summer	<i>Endangered</i>	CK-19 NTHOM Summer	Barriere River; Clearwater River; Lemieux Creek; Mahood River; Mann Creek; North Thompson River; Raft River
Summer 41 Chinook	DU6 BC Lower Fraser River Ocean Summer	<i>Not assessed</i>	CK-07 Maria Slough Summer	Maria Slough
	DU12 BC South Thompson Ocean Summer	<i>Not At Risk</i>	CK-13 STh Summer age 4₁ CK-15 Shuswap River Summer	Adams River; Little River; South Thompson River; Lower Thompson River; Lower Shuswap, Middle Shuswap
Fraser Fall 4₁ Chinook	DU2 BC Lower Fraser River Ocean Fall	<i>Threatened</i>	CK-03 LFR Fall	Harrison
ECVI and Mainland Chinook	DU19 BC East Vancouver Island Stream Spring	<i>Endangered</i>	CK-23 East Vancouver Island – Nanaimo Spring	Nanaimo River - Upper

Appendix 2: Trends in productivity (R/S) for Fraser Chinook management units.

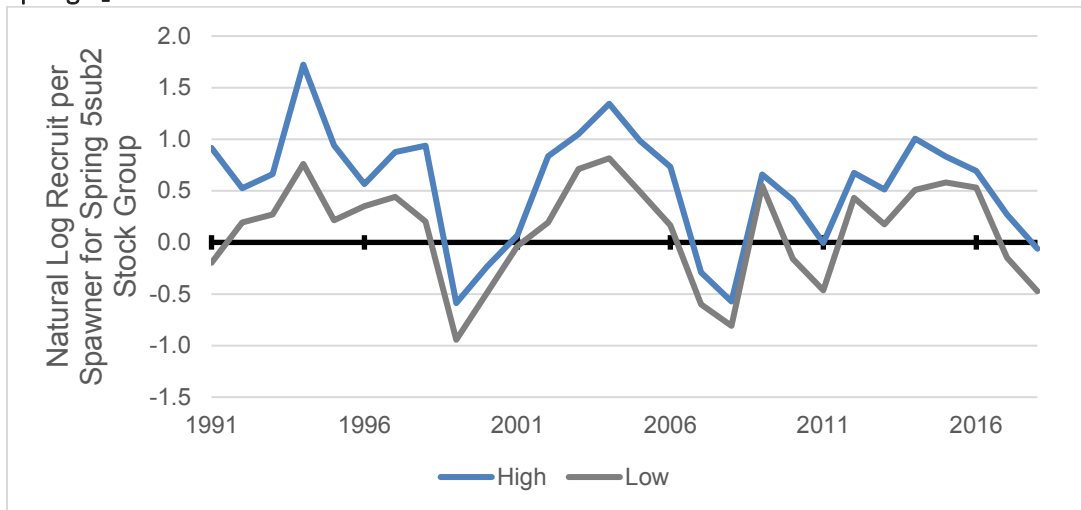
Notes:

1. For the Spring 4₂ and Summer 4₁ stocks, R/S estimates are shown for the CWT indicator stock, Nicola and Lower Shuswap, respectively.
2. For the Spring 5₂ and Summer 5₂ stocks, R/S series were generated using the CWT CYER data from Nicola and from Lower Shuswap to provide a range of R/S. This provides an index of recruitment but not a direct measure given assumptions (e.g. missing age data, missing age-specific exploitation rates, infilling for escapement, inability to measure total hatchery-origin escapement).
3. For the Fall 4₁, the R/S series was based on recruits and spawners reconstructed by cohort (brood year) using the established escapement goal methodology (Brown et al. 2001)

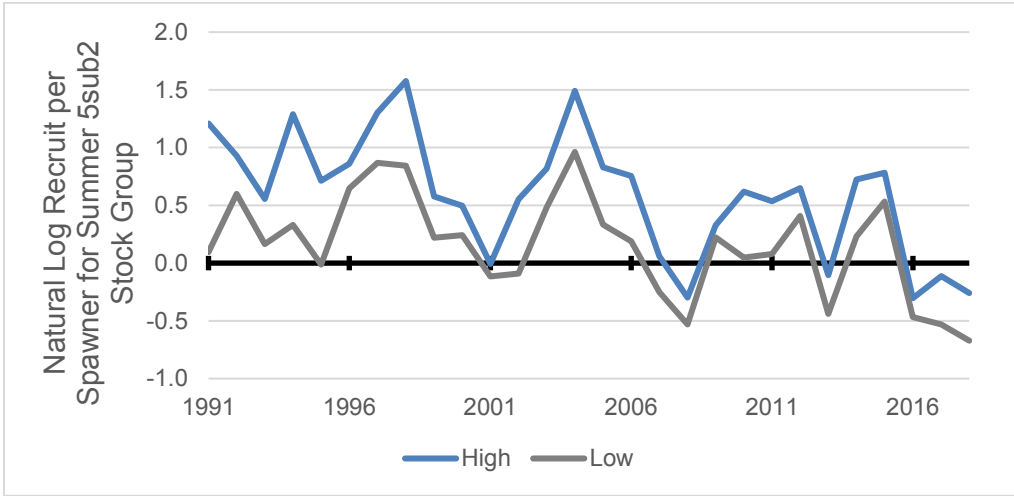
Spring 4₂ (Nicola Indicator)



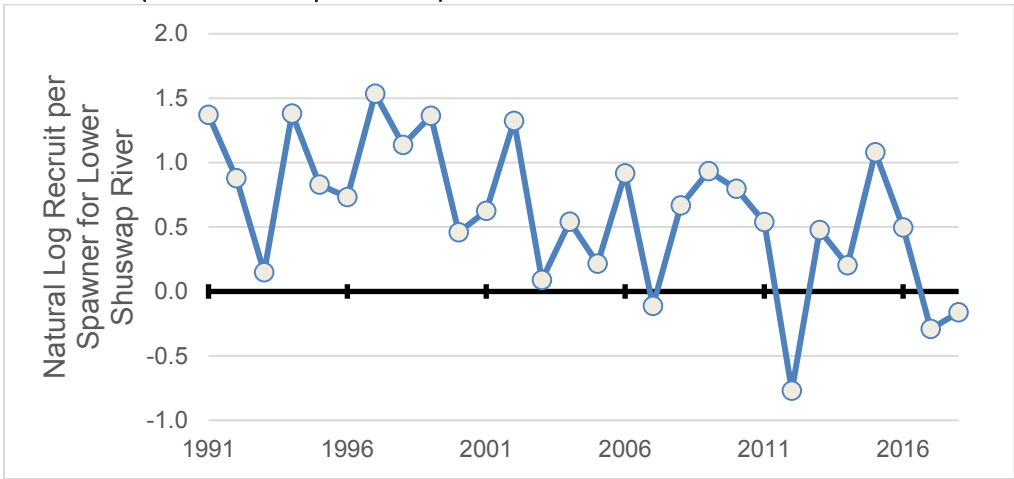
Spring 5₂



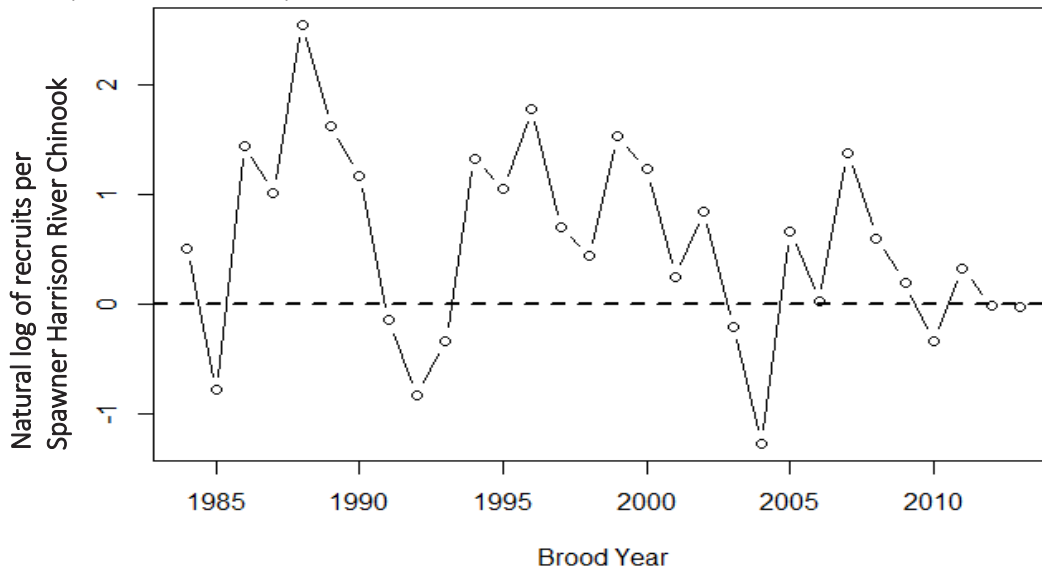
Summer 5₂



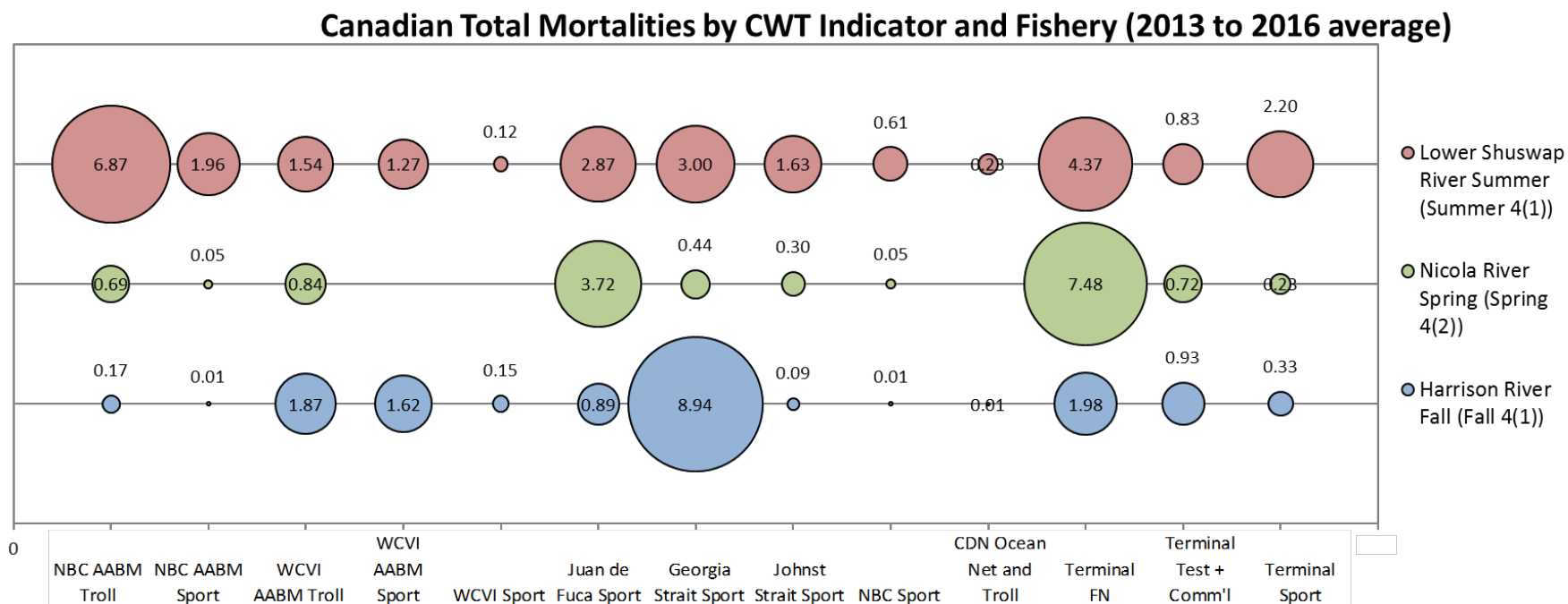
Summer 4₁ (Lower Shuswap indicator)



Fall 4₁ (Harrison indicator)



Appendix 3: Graphical representation of average Canadian total fishing mortalities for Fraser River Chinook CWT indicator populations for the 2013-2016 period.



Numbers in bubbles represent average number of Chinook fishery mortalities per 100 Chinook in the total run based on the hatchery CWT indicator stock. For example, CDN fishery mortalities for Nicola Chinook total 14.5% (sum of grey bubbles/100) and with US removals of 2.3% (not shown in figure); total fishery mortalities are 16.9% with remaining 83.1% of run going to spawning grounds

Appendix 4: Summary of 2018 fishery management measures.

FN0428-Conservation Measures for Northern and Southern BC Chinook Salmon and Southern Resident Killer Whales

https://notices.dfo-mpo.gc.ca/fns-sap/index-eng.cfm?pg=view_notice&DOC_ID=208486&ID=all

This notice provides information on planned conservation measures for Northern and Southern BC Chinook Salmon and Southern Resident Killer Whales that will be implemented beginning June 1, 2018.

Chinook Conservation Measures

To address Chinook conservation concerns, DFO is implementing a precautionary 25-35% reduction in exploitation rates for Chinook stocks of concern to support conservation and promote rebuilding. These additional reductions are planned to address conservation concerns for Nass River, Skeena River and many small wild Chinook populations in Northern BC; and, all Fraser River Chinook populations (including Spring 4(2), Spring 5(2), Summer 5(2), Summer 4(1) and Fall 4(1) populations) in Southern BC.

Additional Northern BC Chinook management measures are outlined below, followed by additional Southern BC Chinook management measures.

Northern Commercial Fisheries

Area F Troll - opening of AABM Chinook fishery delay to July 10 in addition to boundary changes. Refer to the subsequent Fishery Notice for details.

Northern Recreational Fisheries

Please note that possession limits for Chinook Salmon are twice the daily limit.

The recreational daily limits of Chinook Salmon are being reduced in North Coast tidal waters as follows:

Haida Gwaii:

Effective June 1, 2018 to July 9, 2018, the daily limit is one (1) Chinook per day in Areas 1, 2, 142, and that portion of Area 101 west of 131 degrees 40.0 minutes West longitude

North Coast:

Effective June 1, 2018 to June 15, 2018, the daily limit is one (1) Chinook per day in Areas 3 to 5, 103 to 105, Subarea 102-1, and that portion of Area 101 east of 131 degrees 40.0 minutes West longitude

Effective June 16, 2018 to July 9, 2018, there is zero (0) retention of Chinook Salmon in Areas 3 to 5, 103 to 105, Subarea 102-1, and that portion of Area 101 east of 131 degrees 40.0 minutes West longitude

Effective July 10, 2018 to July 31, 2018, the daily limit is one (1) Chinook per day in Areas 3 to 5, 103 to 105, Subarea 102-1, and that portion of Area 101 east of 131 degrees 40.0 minutes West longitude

Effective June 1, 2018 to July 31, 2018 the daily limit is one (1) Chinook per day in Areas 6 and 106

Variation Order Number: 2018-RFQ-0307

Management measures for northern BC non-tidal waters were previously announced in FN0372 issued May 8, 2018.

Southern BC Commercial Fisheries

Area G Troll:

There is no commercial fishery for AABM Chinook in June or July.

Area B Seine and Area H Troll:

Effective June 1 to September 30, 2018, there is no commercial salmon fishing in Subareas 20-3, 20-4 and that portion of Subarea 20-5 that lies west of 123 degrees 49.30 minutes west longitude (Otter Point).

Area B Seine and Area H Troll:

Effective June 1 to September 30, 2018 there is no commercial salmon fishing in Subareas 18-2, 18-4, 18-5 and 18-9.

Southern BC Recreational Fisheries:

Southern BC Inside Waters

Areas 13 to 18, 28 and 29 and Subareas 19-1 to 19-6 (except those portions listed below):

Effective June 1, 2018 until September 30, 2018, the daily limit for Chinook Salmon is one (1) per day in in Areas 13 to 17, 28 and 29 with the exception of those four areas listed below under the headings Strait of Georgia, Pender Island, Juan de Fuca and Fraser River mouth. Terminal fishing opportunities at full limits for Chinook may be considered in-season if abundance permits.

Effective October 1, 2018 until further notice, the daily limit for Chinook Salmon is two (2) per day in in Areas 13 to 19, 28 and 29.

Exceptions:

Strait of Georgia:

Note: this measure came into effect on May 7, 2018 as previously announced in FN0370 issued May 7, 2018.

Effective immediately until June 28, 2018 the daily limit for Chinook salmon is two (2) per day, of which only one may be greater than 67 cm in Subareas 18-1, 18-3, 18-6, 18-11, and 19-5.

Effective June 29, 2018 to July 31, 2018 the daily limit is two (2) Chinook salmon per day between both of which must be less than 85 cm in Subareas 18-1, 18-3, 18-6, 18-11, and 19-5.

Chinook salmon retained in these waters must have a fork length of at least 62cm.

Pender Island:

Effective June 1 to September 30, 2018 there is no fishing for finfish in Subareas 18-2, 18-4, 18-5 and 18-9.

Juan de Fuca (Subareas 19-1 to 19-4 and Area 20):

Effective June 1, 2018 to September 30, 2018 there is no fishing for finfish in Subareas 20-3, 20-4 and that portion of Subarea 20-5 that lies west of 123 degrees 49.30 minutes west longitude (Otter Point)

Effective June 1, 2018 until June 28, 2018 the daily limit for Chinook salmon is two (2) per day which may be wild or hatchery marked between 45 and 67 cm fork length or hatchery marked greater than 67 cm in Subareas 19-1 to 19-4 and 20-6 and 20-7 and that portion of Subarea 20-5 that lies east of 123 degrees 49.30 minutes west longitude (Otter Point).

Effective June 29, 2018 until July 31, 2018, the daily limit for Chinook salmon is two (2) Chinook per day which may be wild or hatchery marked between 45 and 85 cm or hatchery marked greater than 85 cm in Subareas 19-1 to 19-4 and 20-6 and 20-7 and that portion of Subarea 20-5 that lies east of 123 degrees 49.30 minutes west longitude (Otter Point).

Fraser River Mouth (Subareas 29-6, 29-7, 29-9 and 29-10):

Effective June 1, 2018 to September 30, 2018, there is no fishing for salmon in Subareas 29-7, 29-9 and 29-10.

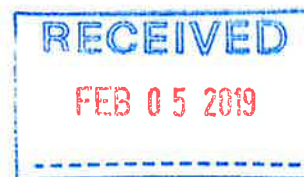
Effective June 1, 2018 to July 31, 2018, there is no fishing for salmon in Subarea 29-6.

Effective August 1, 2018 to September 30, 2018, there is no retention of Chinook Salmon in Subarea 29-6.

Variation Order Number: 2018-RFQ-0307; 2018-RCT-0321

North Island Seniors Housing Foundation

<http://www.nishousingfoundation.com>



C/O Foster & Company, PO Box 698, Port Hardy, BC., V0N 2P0

February 5, 2019

District of Port Hardy
7360 Columbia St.
Box 68, Port Hardy, BC V0N 2P0

Attention: To the Honorable Mayor, Council, and Staff of the District of Port Hardy.

Dear Sirs and Madams,

My name is Gordon Patterson, Chairperson of the North Island Seniors Housing Foundation (NIS Housing Foundation). On behalf of the NIS Housing Foundation I would like to make application to acquire District property identified as:

Lot 1 of District of Port Hardy plan described as Section 36, Township 9, Rupert District, Plan 354456, Trustee Road.

The purpose of acquiring the lands is to build a Supportive Seniors Housing complex. The NIS Housing Foundation is a registered charitable society dedicated to creating a Supportive Living Home for Seniors and those with disabilities.

Today many of our **North Island Seniors** are sent to distant care facilities when they are no longer able to live without support, tearing apart families by hundreds of kilometers... tearing seniors away from familiar surrounding & friendships, at a stage of life when they need our support the most! We believe there is a place for all seniors here on the North Island. Our foundation Charter mandate is to provide such a supportive living space where our valued seniors can live with dignity and support, enjoying the familiar companionship they deserve.

On January 30th 2019 executive and committee members of the NIS Housing Foundation met to consider six (6) North Island properties, on which to build a Supportive Housing development. A forward thinking decision has been made to acquire the Trustee Road property to the benefit of all North Island Seniors today; while at the same time providing room for expanded amenities, growth patterns, affordability, and transitional seniors' needs of the future. The property has strategic and unique features making it an ideal location for a North Island Senior's Supportive Residence:

- ✓ Flat level property having room for transitional growth
- ✓ Safe access and egress road frontage
- ✓ Existing services such as power, water, sewage
- ✓ All-weather amenities in the North Island Mall
- ✓ Central to expected population growth of the future
- ✓ Adjacent green park space
- ✓ Access to Eagle Ridge and Hospital Services
- ✓ Ample parking room for today and the future
- ✓ Ten and Twenty year planning capability

North Island Seniors Housing Foundation

<http://www.nishousingfoundation.com>

C/O Foster & Company, PO Box 698, Port Hardy, BC., V0N 2P0

Upon acquiring the property, either outright or in trust, the NIS Foundation will move forward with an RFP targeted to the many skilled trades persons on the North Island, to create a beacon for the North Island: a stakeholder designed Supportive Seniors' Housing Complex.

This exciting project is expected to be completed in two initial phases over the next 4 years; with following phases over the next 15 years depending upon seniors' transitional needs. The two initial phases of construction in short will be:

Phase 1

- Twenty-five initial apartments
- One hundred-twenty place communal dining room/kitchen
- Activity/meeting center to accommodate one hundred persons
- Support inhouse amenities
- Health care lease opportunities
- Office and administrative space

Phase 2

- ✓ An additional twenty-five residences depending upon needs
- ✓ Additional seniors' amenities & services as stakeholders require.

The facility will be a state of the art self-sustaining compliment to the growing interests of the North Island, with grounds, health service lease space, and recreation areas designed to create a relaxing and enjoyable living experience for our senior & family members. The Foundation will fund the project in its entirety through mechanisms such as:

- ✓ Health care partnerships
- ✓ Private subscription
- ✓ Legacy sponsorship
- ✓ Ministry funding and grants
- ✓ Industry sponsorship of individual residences & amenities

We look forward to working together with the District to keep our seniors on the North Island bringing success to the vision of this worthwhile project.

Kindest Regards,



Gordon Patterson, Chairperson
North Island Seniors Housing Foundation

**MINUTES
DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE MEETING
3:00 PM MONDAY FEBRUARY 4, 2019
COUNCIL CHAMBERS - 7360 COLUMBIA STREET**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

Committee Members: Councillors John Tidbury (Chair), Janet Dorward, Leighton Wishart

Staff: Allison McCarrick, CAO; Abbas Farahbakhsh, Director Operational Services; Heather Nelson-Smith, Director of Corporate Services

Also Present: Mayor Dennis Dugas

A. CALL TO ORDER

Councillor Tidbury called the meeting to order at 3:01 pm.

B. APPROVAL OF AGENDA AS PRESENTED

Addendum: Correspondence from Marc's Maintenance

Moved/Seconded/Carried

THAT the Operational Services Committee agenda of February 4, 2019 be adopted as amended.

OPS 2019-001
AGENDA ACCEPT
AGENDA FEB 4/19
AS AMENDED

C. ADOPTION OF MINUTES

Minutes of the Operational Services Committee meeting held December 17, 2018.

Moved/Seconded/Carried

THAT the minutes of the Operational Services Committee held December 17, 2018 be accepted.

OPS 2019-002
MINUTES DEC
17/18 ACCEPTED

D. DELEGATIONS

No delegations

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Action Items Review and Update.
Action items were reviewed.

F. CORRESPONDENCE

1. **Addendum-** Marc's Maintenance regarding commercial use of the residential yard waste container at the Public Works Yard.

Discussion included:

- New vehicle to help offset the costs of the sludge deposits at 7 Mile Landfill meant reduced costs to have contractor haul garden waste.
- Availability for the use for residents when commercial business fills bin.
- More staff time to accommodate the costs to maintain the bin.
- Good to have the bin for residential use.
- Where it came from commercial vs. residential.
- The prohibition on commercial has always been in effect.
- Bin is smaller, yet the amount of time to fill is still there.
- Staff have always been keeping an eye on who is dumping and approx. 4-5 commercial businesses were all sent the same letter.
- Providing benefits to business is not permitted.
- Charging commercial fees for the use of the bin on a permitting basis.
- Pilot project in 2019 to evaluate the amount.
- Have Fox's Disposal provide the bin at the Transfer Station.
- If we keep incurring costs we might lose the bin altogether.
- Community Charter regulation on providing assistance to business.

OPS 2019-003
ANNUAL PERMIT
FEE YARD WASTE

Moved/Seconded/Carried

Recommendation to Council THAT the District implement an annual permit fee of \$250.00 for residential maintenance service operators to use the existing yard waste bin at the Public Works Yard and to restrict the use to Port Hardy residents/properties only. Continue with the prohibition of commercial waste drop off.

ANIMAL CONTROL
BYLAW

G. NEW BUSINESS

1. Animal Control Bylaw- SPCA Awareness re: Animals in Vehicles.
5.7 No person may cause an animal to be confined in an enclosed space or vehicle, including a car, without adequate ventilation. Such enclosed space or vehicle (if stationary) shall be in an area providing sufficient shade to protect the animal from the direct rays of the sun at all times.

Discussion Included:

- We don't have a full-time bylaw enforcement officer.
- Current language is acceptable.

STAFF REPORTS

H. STAFF REPORTS

1. Port Hardy Harbour Report November 2018.
The Port Hardy Harbour Report for November was reviewed.
2. Port Hardy Harbour Report December 2018.
The Port Hardy Harbour Report for December was reviewed.
3. Tsulquate Wastewater Treatment Plant Report Fourth Quarter 2018.
The Tsulquate Wastewater Treatment Plant Report Fourth Quarter 2018 was reviewed.
4. Airport Wastewater Treatment Plant Report Fourth Quarter 2018.
The Airport Wastewater Treatment Plant Report Fourth Quarter 2018 was reviewed.
5. Water Treatment Plant Monthly Report December 2018.
The Water Treatment Plant Monthly Report December 2018 was reviewed.

I. COMMITTEE MEMBER REPORTS

None in agenda package.

J. NEXT MEETING DATE: March 18, 2019

K. ADJOURNMENT

OPS 2019-004
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 3:57 pm



DISTRICT OF PORT HARDY STAFF REPORT

TO: Allison McCarrick, CAO
FROM: Heather Nelson-Smith, Director of Corporate Services
SUBJECT: Zoning Amendment 4030 Byng Road
DATE: February 6, 2019

BACKGROUND

An application for a zoning amendment has been made by the Airport Inn to rezone the property located at 4030 Byng Road from C-2 Service Commercial to C-5 Tourist Commercial to allow for the expansion to the rear of the property for a RV Park.

CURRENT ZONING

the property is currently zoned C-2 which allows the following uses:

- | | |
|---|--|
| (1) Assembly | (11) Motor Vehicle Rentals, Repair and Sales |
| (2) Cannabis Retailer | (12) Parking Lot |
| (3) Car / Truck Wash | (13) Personal Service Establishment |
| (4) Cold Storage Facility | (14) Professional Service Establishment |
| (5) Combined Commercial and Residential Use | (15) Restaurant |
| (6) Construction Services | (16) Retail Sales |
| (7) Funeral Home | (17) Service Station |
| (8) Hotel | (18) Shopping Centre |
| (9) Licenced Premises | |
| (10) Mini-Storage | |

CURRENT USE

The property is currently home to the Airport Inn, which includes a hotel, restaurant and a cold beer and wine store.

PROPOSED ZONING

The proposed zoning amendment from C-2 to C-5 Tourist Commercial allows the following permitted uses:

- (a) The following principal uses are permitted:
- (1) Campground
 - (2) Hotel
 - (3) Tourist Cabin
- (b) The following accessory uses are permitted:
- (1) Accessory Buildings and Structures (see section 3.9)
 - (2) Caretaker Dwelling
 - (3) Licenced Premises
 - (4) Restaurant
 - (5) Retails Sales

OFFICIAL COMMUNITY PLAN

The land use in the Official Community Plan has designated this land as commercial.

- Suggested Permitted Uses:
- a) General Commercial
 - i. Retail;

- ii. Office;
- iii. Restaurant;
- iv. Gallery;
- v. Flex-space (e.g. entrepreneurship, arts space, studio); and/or .
- vi. Service Station.
- b) Highway Commercial;
 - i. Auto-mechanic; and/or
 - ii. Storage.
- c) Supportive Services
 - i. Health clinic;
 - ii. Recreation;
 - iii. Laundry services.
- d) Ancillary Uses
 - i. Parking;
 - ii. Accessory Residential (residential units above first storey).
- e) Tourism Development
 - i. Resort/Hotel/Motel;
 - ii. Resort Condo;
 - iii. Guest House and Cabins;
 - iv. Vacation Rental;
 - v. Booking Agencies; and/or
 - vi. Recreational Uses.

CONCLUSION

Based on the above information from the Official Community Plan, the current use of the property and the proposed C-5 Tourist Commercial Zoning the application is supported through the District's bylaws.

RECOMMENDATION


THAT Council direct staff to continue with the steps included in a Zoning amendment including but not limited to the following:

- Preparing bylaw amendments
- Notifying the applicant to post signage stating the proposed amendment
- Notifying the neighbouring properties of the proposed change
- Notifying provincial agencies
- Scheduling a public hearing
- Advertising a public hearing

Respectfully submitted,

I support this report,


Heather Nelson-Smith, DCS


Allison McCarrick, CAO



DISTRICT OF PORT HARDY



STAFF REPORT

DATE: February 5, 2019 **FILE:** Reports to CAO
TO: Allison McCarrick, Chief Administrative Officer
FROM: Heather Nelson-Smith, Director of Corporate & Development Services
RE: **Sign Bylaw Update**

PURPOSE

To review the District of Port Hardy Sign Regulation Bylaw No. 1036-2014 and discuss the inclusion of sandwich boards for home based businesses in residential zones.

BACKGROUND / ANALYSIS

The District home occupation regulation provisions in the Port Hardy Zoning Regulation Bylaw No.1010-2013:

- (a) *No variation of the residential character or appearance of land or buildings shall be permitted in association with a minor home occupation;*
- (b) *A minor home occupation shall not generate more than one client or customer visit to the dwelling in which the minor home occupation is located on any calendar day;*

SIGN REGULATION BYLAW NO.1036-2014

Definition:

"Sandwich Board Sign" means a free standing portable sign consisting of two panels that are hinged on their upper edges.

Current bylaw only permits sandwich boards to be in any zone that is not residential. Residential home based businesses are only permitted to have a free standing, window or facia signs.

Regulations regarding sandwich boards:

- (c) *Sandwich board signs are permitted on public property subject to the following regulations:*
 - (i) *A sandwich board sign will be permitted on municipal sidewalks provided there is a clear path of 152 cm (60") to accommodate residents requiring mobility assistance and/or assistance animals.*
 - (ii) *A sandwich board sign will only be permitted provided that an application for placement is applied for and obtained and subject to all other conditions as may be required by the District of Port Hardy;*
 - (iii) *The sandwich board sign shall be restricted to one sign per business and placed on or immediately adjacent to the same property as the premises to which the subject matter of the sign is located;*
 - (iv) *No sandwich board sign shall be illuminated or electrified; and*
 - (v) *The sign shall not exceed a maximum of 0.74 m² per side except when placed on a sidewalk abutting the place of business in which case the sign shall not exceed a maximum size of 0.557 m² and shall permit unobstructed pedestrian and handicap passage.*

CONCERNS BROUGHT FORTH TO COUNCIL:

Those that operate home based seasonal businesses, such as produce stands and nurseries would have to have fixed signage to the house or on the property to indicate their business, but the complaint is this does not provide much exposure. In addition, properties with fixed signage are more difficult to find, especially when these properties are located on a dead end street.

CONSIDERATIONS:

For discussion, Council could consider regulating sandwich boards in residential zones with similar regulations as in commercial zones or create a new regulation for residential sandwich boards including:

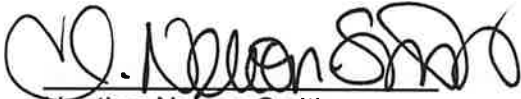
- Permitted on boulevards and right of ways or only on the property.
- Distance sign can be from property where business is located.
- Signs only permitted where frontage space available, example: a road with no sidewalks or boulevards where the private property abuts the road edge.
- Neighbourhood approval.
- Limit on quantity of sandwich boards per business or per block.
- Requirement to prove liability insurance.
- Professionally designed.

STAFF RECOMMENDATION


THAT Council provide staff with direction on whether an amendment to Sign Regulation Bylaw No.1036-2014 to permit the inclusion of sandwich board signs in residential zones be completed.

Respectfully submitted,

I support this recommendation,



Heather Nelson-Smith
Director of Corporate &
Development Services



Allison McCarrick
Chief Administrative Officer



DISTRICT OF PORT HARDY
STAFF REPORT



DATE: February 12, 2019
TO: Mayor and Councillors
FROM: Lynda Sowerby, Director of Finance
RE: Request for Donation – Island Copper Reunion

PURPOSE

To inform council of a Grant in Aid request and seek direction.

ANALYSIS

Past employees of Island Copper will be holding a three-day reunion in Port Hardy. May 24-26, 2019. It is anticipated that up to 300 people will be in attendance. The community will benefit from hotel rentals, restaurant patronage and purchases from other local businesses. The organizing committee has requested a donation to help with the cost of the event.

The Districts agreement with the Lions Club includes District use of the Facility for up to 40 calendar days per year. The District could provide a grant in kind by providing one of the evenings events to be held at the Civic Centre facility at no charge.

OPTIONS

- 1) Deny the request.
- 2) Award a grant in aid cash donation towards the reunion.
- 3) Award a Grant in Kind for usage of the Civic Centre to hold one evening event.

FINANCIAL IMPLICATIONS

There are no financial implications. Council has a 2019 Budget of \$9,000, and \$1,193 remains to be awarded.

STAFF RECOMMENDATION

"THAT Council direct staff on how to proceed with the request for donation towards the Island Copper Reunion."

Respectfully submitted,

I agree with the recommendation.

Signed


 Lynda Sowerby
 Director of Finance

Signed


 Allison McCarrick
 Chief Administrative Officer

Grants in Aid

Applicant	Award 2019	Actual 2018	Actual 2017
<i>North Island Concert</i>	2,000	-	2,000
<i>Bantam Hockey Provincials</i>	1,000	-	-
<i>Youth Soccer</i>	-	3,000	3,000
<i>Community Spirit Award Scholarship</i>	1,000	1,000	1,000
<i>M Harris, K Harris, K Clair - Riptide Girls Soccer (\$100 each)</i>	-	300	300
<i>PHSS Senior Girls Soccer</i>	-	500	-
<i>Mt Waddington Highland Dance Association</i>	250	250	250
<i>Salvation Army Wildfires</i>	-	-	500
<i>NICS - Community Links Program</i>	65	31	-
<i>Rotary - Grants in Kind (Pool Passes, harbour pass)</i>	375	368	362
<i>North Island Crisis Council - (Pool passes)</i>	-	-	476
<i>Hardy Bay Seniors</i>	3,000	3,000	-
<i>PHVFD - 50th anniversary</i>	-	250	-
<i>Going M.I.L.E.S Aboriginal Youth Conference</i>	-	200	-
<i>Logger sports & Lions Auction (Pool passes, harbour pass)</i>	116	114	-
Requested/ Approved Grants	7,807	9,013	7,888
Budget	9,000	9,000	8,000
Available funding	1,193	-	-

DISTRICT OF PORT HARDY

POLICY MANUAL

COUNCIL POLICY
FINANCE

FEE FOR SERVICE / HONORARIUMS / GRANTS-IN-AID

POLICY # CP2.7

Approved: July 10, 1996 Last Amended: June 12, 2007

Page 1 of 1

- A. Council must in its annual budget allocate funds for disbursement to non-profit groups which would be evaluated on individual merit. The donation may be made in kind or cash.

District advertising of the grants-in-aid policy will be done in May and August for the next budget year.

Requests for grants-in-aid must be made in writing by the September 30th for consideration for the next budget year.

Requests will be reviewed upon submission. Individual merit and available funds will dictate Council's decision.

An application for a grant-in-aid will include the following:

- 1) Detail of how the assistance is to be used.
- 2) A recent financial audited statement.
- 3) Detail, if necessary, the use of fund being raised.

- B. Receipt of Late Grant in Aid Application

The Council may consider a late Grant in Aid application only if unallocated funds remain in the Grant-in-Aid Budget.

Requests will be forwarded to the Director of Financial Services for determination of available funding. If funding is available, the DFS will forward the application to Council for consideration.

- C. Requests for Discounts on User Rate Fees

The District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw.

Upon receipt of requests, staff will:

1. advise the organization requesting the discount of this policy; and
2. provide them with information on the District's Grant In Aid Policy

December 13, 2018



Port Hardy Council,

Hello,

My name is Debbie Klatt and am a past employee of Island Copper, and have resided in Port Hardy for the past 41 years.

I am on a committee that is hosting an Island Copper Reunion. The event will be taking place in Port Hardy May 24 - 26, 2019. We are setting our expectations high and are anticipating 300 people.

Island Copper was a huge presence in Port Hardy for many years. Our committee has decided that we will need the Civic Center to host the wine and appetizers evening on May 24th and a dinner/dance on May 25th. A golf tournament will be held at Seven Hills Golf and Country Club on the 26th of May.

A large majority of the ex-employees are now seniors with a reduced income and we are trying to think of ways to make the cost affordable for those wishing to travel to Port Hardy.

On behalf of the Island Copper Reunion organizing committee, I am requesting a donation to help with the costs of this event.

The town will benefit from hotel rentals, restaurants and purchases from the local businesses.

Respectfully,

Debbie Klatt



Port Hardy

Civic Centre Room Rental

All Floor and Washrooms cleaning will be done by a Qualified Cleaner

All equipment in kitchen will be left in the same condition as when you arrived

Hall chairperson will inspect area before and after function to ensure cleaning is to an industry standard

A CHARGE WILL BE LEVIED IF THIS IS NOT DONE

A DAY IS FROM 6 A.M. OF THE DAY TO 2 A.M. OF THE FOLLOWING DAY

1 Island Copper Room (Friday, Saturday, Sunday)	\$250.00	_____
2 Island Copper Room (Monday, Tuesday, Wednesday, Thursday)	\$150.00	_____
3 Half Section Island Copper Room (Fri., Sat., Sun.)	\$200.00	_____
4 Half Island Copper Room (Mon., Tues., Wed., There.)	\$125.00	_____
5 Island Copper Room per Hour	\$35.00	_____
6 Island Copper Room all Weekend (Friday, Saturday, Sunday)	\$400.00	_____
7 Island Copper Room all Week	\$600.00	_____
8 B.C. Hydro Room Day	\$75.00	_____
9 BC Hydro Room per Hour	\$15.00	_____
10 Kitchen using cooking equipment	\$80.00	_____
11 Kitchen for prepping food NO COOKING	\$50.00	_____
12 Kitchen for storage area only	\$25.00	_____
13 Wet Bar Ice Machine and Cooler	\$40.00	_____
14 Wet Bar Storage only	\$10.00	_____



DISTRICT OF PORT HARDY

STAFF REPORT



DATE: February 12, 2019
TO: Mayor and Councillors
FROM: Lynda Sowerby, Director of Finance
RE: Request for Grant-in-Aid – Port Hardy Volleyball Club

PURPOSE

To inform council of a Grant in Aid request and seek direction.

ANALYSIS

The Port Hardy Volleyball Club has requested a grant in aid towards the purchase of 6 volleyballs at a cost of \$70 each, plus various other volleyball equipment for a total of approximately \$700. The team uses School District 85 facilities for its practices. This arrangement is provided by the reciprocal agreement between the School District and the municipality.

OPTIONS

- 1) Deny the request
- 2) Award a grant in aid donation towards equipment purchase

FINANCIAL IMPLICATIONS

There are no financial implications. Council has a 2019 Grant in Aid Budget of \$9,000, of which \$1,193 has not yet been awarded.

STAFF RECOMMENDATION

"THAT Council direct staff on how to proceed with the Port Hardy Volleyball Clubs request for donation towards the purchase of equipment."

Respectfully submitted,

I agree with the recommendation.

Signed

Lynda Sowerby
Director of Finance

Signed

Allison McCarrick
Chief Administrative Officer

Confidential Secretary

From: Justin Reusch <[REDACTED]>
Sent: February-07-19 1:02 PM
To: Confidential Secretary
Subject: Grant in aid application
Attachments: Molten Volleyball Cart, High Profile Hammock Style (Black), Ball Carts - Amazon Canada.pdf;
The Shopping Cart _ Canuckstuff, Canuck Sports Stuff.pdf

Hello I am writing to you on behalf of the Port Hardy Volleyball Club to apply for a grant in aid. In the past the District of Port Hardy has been gracious enough to grant us funds towards cost associated with being an organized sports team on the north island. This season School District 85 has strongly enforced their policy of not providing any equipment to groups using their facility. in the past we have shared balls back and forth but unfortunately this is no longer the case. Thus we no longer have enough balls to accommodate our growing number of players, this year being 14 young ladies between the ages of 13 and 18. We are currently in need of more balls, a bag to transport them to tournaments, and a ball cart for practice. Attached are two quotes for the mentioned equipment, any funding assistance the district would be able to provide would be very much appreciated as the team is currently hard at work fundraising to cover cost of tournaments and travel with our closest team to play against in Campbell River and the majority of the tournament play in Nanimo and Abbotsford. Competing with other organizations in a small community for fundraising is difficult with everyone trying to gain support and funding from the community in the same ways. This puts financial strain on many of the family all of which do their best to support their children but many do not have the financial means to do so. We try our best to provide a great opportunity for these young ladies to gain some great experience and grow to be valuable members of our community and hate to see some unable to participate due to funding.

so in closing any small assistance the district is able to provide is greatly appreciated.

Thank you for your time

Justin Reusch

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
012254	03/01/2019	02514	AlSCO	154.43	
012255	03/01/2019	00829	ANA'S HARDY CLEAN	3,521.23	
012256	03/01/2019	03652	ANDERSON, MAYA	1,000.00	
012257	03/01/2019	03574	ARENBURG, TIM	1,344.00	
012258	03/01/2019	01836	ARIES SECURITY LTD.	8,118.60	
012259	03/01/2019	02551	Associated Fire Safety E	17,437.73	
012260	03/01/2019	02054	BARR PLASTICS INC.	1,503.53	
012261	03/01/2019	01145	BLACK CAT REPAIRS	997.84	
012262	03/01/2019	02207	Blanchard Security	44.63	
012263	03/01/2019	01805	BUSY B'S DISTRIBUTING	129.37	
012264	03/01/2019	03428	C.G. Mechanical Service	145.43	
012265	03/01/2019	03426	CIBC	760.00	
012266	03/01/2019	02730	CUPE Local 401	606.60	
012267	03/01/2019	01476	DOR-TEC SECURITY LTD.	138.30	
012268	03/01/2019	03651	FIREWORKS CONSULTING INC	2,493.75	
012269	03/01/2019	00099	FOX'S DISPOSAL SERVICES	31.50	
012270	03/01/2019	00058	GUILLEVIN INTERNATIONAL	5,101.60	
012271	03/01/2019	00052	HARDY BUILDERS' SUPPLY	246.36	
012272	03/01/2019	03517	INDUSTRIAL SCIENTIFIC CA	176.15	
012273	03/01/2019	00194	INT'L UNION OPERATING EN	1,215.81	
012274	03/01/2019	03440	IZCO Technology Solution	6,245.66	
012275	03/01/2019	02873	Jewell, Joe	49.29	
012276	03/01/2019	00065	K & K ELECTRIC LTD.	1,248.06	
012277	03/01/2019	03653	KRAWIETZ, RAINER	1,263.15	
012278	03/01/2019	03337	LOCKZ2FIT	582.75	
012279	03/01/2019	03576	MARSHALL'S GLASS Solutio	109.76	
012280	03/01/2019	03059	MAXXAM ANALYTICS	1,001.70	
012281	03/01/2019	00014	MINISTER OF FINANCE	1,725.00	
012282	03/01/2019	00017	MUNICIPAL INSURANCE ASSO	22,627.00	
012283	03/01/2019	00033	NAPA AUTO PARTS/N.I. IND	703.83	
012284	03/01/2019	01367	NORTH ISLAND GAZETTE	249.95	
012285	03/01/2019	00217	ORKIN CANADA CORPORATION	185.33	
012286	03/01/2019	00013	PACIFIC BLUE CROSS	12,406.47	
012287	03/01/2019	00281	PARKLAND REFINING (B.C.)	1,959.40	
012288	03/01/2019	00505	PARR'S CONSTRUCTION LTD	3,645.79	
012289	03/01/2019	01807	PORT HARDY TWINNING SOCI	5,000.00	
012290	03/01/2019	02152	QUINSAM COMMUNICATIONS G	8,583.23	
012291	03/01/2019	00107	RECEIVER GENERAL FOR CAN	17,460.74	
012292	03/01/2019	00187	REGIONAL DISTRICT OF MT	3,853.92	
012293	03/01/2019	01511	Scotiabank	843.00	
012294	03/01/2019	00253	Shaw Cable	140.34	
012295	03/01/2019	03635	TERRAPURE	297.95	
012296	03/01/2019	03313	Tex Electric Ltd.	4,851.43	
012297	03/01/2019	00011	Tidbury, John	427.05	
012298	03/01/2019	03558	WEST COAST PROPANE	101.48	
012299	03/01/2019	02199	WFR WHOLESALE FIRE AND R	1,450.40	
012300	03/01/2019	03654	WILLIAMSON, MELISSA	838.43	
012301	10/01/2019	02888	0825241 B.C. Ltd.	7.00	
012302	10/01/2019	02514	AlSCO	120.03	
012303	10/01/2019	01836	ARIES SECURITY LTD.	63.00	
012304	10/01/2019	02241	Az-Tec Freight Ltd.	2,362.50	
012305	10/01/2019	00073	BLACK PRESS GROUP LTD.	305.06	
012306	10/01/2019	02762	Cleartech Industries Inc	4,029.31	
012307	10/01/2019	03570	Codfather Charters Ltd.	199.50	
012308	10/01/2019	01433	COMOX PACIFIC EXPRESS LT	313.18	
012309	10/01/2019	01900	Cousins, Robert	250.00	
012310	10/01/2019	02110	DARLING, CORTNEY	250.00	
012311	10/01/2019	02488	Dorward, Janet	427.05	
012312	10/01/2019	03655	FORSYTH, BRUCE	250.00	
012313	10/01/2019	03015	Henschke, Cory	250.00	
012314	10/01/2019	00063	HOME HARDWARE BUILDING C	372.23	
012315	10/01/2019	02897	Itron Canada Inc.	1,766.09	
012316	10/01/2019	03440	IZCO Technology Solution	4,464.31	
012317	10/01/2019	02873	Jewell, Joe	250.00	
012318	10/01/2019	00065	K & K ELECTRIC LTD.	864.23	
012319	10/01/2019	01628	KING, BOB	250.00	
012320	10/01/2019	03152	Le Fort, Roland	250.00	
012321	10/01/2019	00271	LIFESAVING SOCIETY	120.00	
012322	10/01/2019	00147	Local Government Managem	630.00	Yes
012323	10/01/2019	03059	MAXXAM ANALYTICS	557.55	
012324	10/01/2019	02755	McBride, Barb	481.60	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
012325	10/01/2019	03212	McGill, Mike	250.00	
012326	10/01/2019	00585	Minister of Finance	1,359.00	
012327	10/01/2019	03656	MOORE-LABATT, CHAD	250.00	
012328	10/01/2019	02439	Mose, Richard	250.00	
012329	10/01/2019	03390	O'Reilly, Kathy	828.98	
012330	10/01/2019	00075	O.K. TIRE STORE (PORT HA	215.29	
012331	10/01/2019	00526	OPERATING ENGINEERS' BEN	210.01	
012332	10/01/2019	00281	PARKLAND REFINING (B.C.)	883.44	
012333	10/01/2019	00264	PORT HARDY HERITAGE SOCI	72.56	
012334	10/01/2019	00769	Praxair Distribution	992.70	
012335	10/01/2019	00080	PURULATOR INC.	1,118.53	
012336	10/01/2019	00107	RECEIVER GENERAL FOR CAN	31,520.37	
012337	10/01/2019	00187	REGIONAL DISTRICT OF MT	4,120.10	
012338	10/01/2019	02724	Reusch, Justin	250.00	
012339	10/01/2019	03174	Schantz, Robert	250.00	
012340	10/01/2019	00151	SOCAN	265.56	
012341	10/01/2019	03468	Strasser, Brad	250.00	
012342	10/01/2019	02522	Strathcon Industries	300.21	
012343	10/01/2019	03279	Tam, Rachel	250.00	
012344	10/01/2019	01755	THARP, TIM	250.00	
012345	10/01/2019	00329	WALSH, ROD	250.00	
012346	17/01/2019	02514	Alsco	13.89	
012347	17/01/2019	01836	ARIES SECURITY LTD.	12,048.75	
012348	17/01/2019	00047	B.C. HYDRO (Minister of	46,893.07	
012349	17/01/2019	02271	BAILEY WESTERN STAR TRUC	75.79	
012350	17/01/2019	01145	BLACK CAT REPAIRS	291.20	
012351	17/01/2019	02989	Bleaney, Cassandra	65.00	
012352	17/01/2019	03578	BRADLEY REFRIGERATION CO	9,870.00	
012353	17/01/2019	01805	BUSY B'S DISTRIBUTING	167.09	
012354	17/01/2019	03492	DAWSON, DANIELLE	440.00	
012355	17/01/2019	00218	DB PERKS AND ASSOCIATES	1,028.25	
012356	17/01/2019	00058	GUILLEVIN INTERNATIONAL	1,043.67	
012357	17/01/2019	00052	HARDY BUILDERS' SUPPLY	63.60	
012358	17/01/2019	01170	HEIDEMA ENGINEERING LTD.	1,286.25	
012359	17/01/2019	00273	JM'S MOBILE WELDING INC	26,043.36	
012360	17/01/2019	00065	K & K ELECTRIC LTD.	455.59	
012361	17/01/2019	03337	LOCKZ2FIT	935.86	
012362	17/01/2019	00585	Minister of Finance	643.37	
012363	17/01/2019	00033	NAPA AUTO PARTS/N.I. IND	1,051.63	
012364	17/01/2019	00027	NORTH ISLAND VETERINARY	115.27	
012365	17/01/2019	00075	O.K. TIRE STORE (PORT HA	33.42	
012366	17/01/2019	02749	Orach Enterprises Ltd.	3,865.60	
012367	17/01/2019	00281	PARKLAND REFINING (B.C.)	2,473.86	
012368	17/01/2019	00363	PORT HARDY BULLDOZING LT	503.65	
012369	17/01/2019	00187	REGIONAL DISTRICT OF MT	5,045.48	
012370	17/01/2019	02203	Stantec Consulting Ltd.	8,698.88	
012371	17/01/2019	03550	TELMATIK	1,185.81	
012372	17/01/2019	00161	TELUS MOBILITY (BC)	773.78	
012373	17/01/2019	03313	Tex Electric Ltd.	22,944.50	
012374	17/01/2019	01026	VIMAR EQUIPMENT LTD.	15,464.11	
012375	17/01/2019	03558	WEST COAST PROPANE	4,423.15	
012376	17/01/2019	03482	WORK TRUCK WEST	650.01	
012377	23/01/2019	00735	A.C.E. COURIER SERVICES	180.26	
012378	23/01/2019	00046	ANDREW SHERET LTD	175.42	
012379	23/01/2019	01836	ARIES SECURITY LTD.	236.25	
012380	23/01/2019	02693	BC One Call	75.60	
012381	23/01/2019	00904	BEAVER HARBOUR INDUSTRIE	700.00	
012382	23/01/2019	02989	Bleaney, Cassandra	208.32	
012383	23/01/2019	02135	BORG, BRENT	1,861.64	
012384	23/01/2019	01805	BUSY B'S DISTRIBUTING	142.57	
012385	23/01/2019	02762	Cleartech Industries Inc	2,094.30	
012386	23/01/2019	01926	COASTAL MOUNTAIN FUELS	3,133.28	
012387	23/01/2019	01433	COMOX PACIFIC EXPRESS LT	42.19	
012388	23/01/2019	02730	CUPE Local 401	592.52	
012389	23/01/2019	00666	DEL EQUIPMENT	691.04	
012390	23/01/2019	01982	DIGITAL POSTAGE ON CALL	1,575.00	
012391	23/01/2019	00099	FOX'S DISPOSAL SERVICES	7,134.10	
012392	23/01/2019	03659	HABITAT SYSTEMS INCORPOR	1,541.83	
012393	23/01/2019	00052	HARDY BUILDERS' SUPPLY	139.68	
012394	23/01/2019	00347	I.C.B.C.	40,787.00	
012395	23/01/2019	00194	INT'L UNION OPERATING EN	1,240.14	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
012396	23/01/2019	03440	IZCO Technology Solution	157.50	
012397	23/01/2019	00273	JM'S MOBILE WELDING INC	115.36	
012398	23/01/2019	00065	K & K ELECTRIC LTD.	1,574.68	
012399	23/01/2019	00271	LIFESAVING SOCIETY	15.52	
012400	23/01/2019	03576	MARSHALL'S GLASS SOLUTIO	501.90	
012401	23/01/2019	02002	Neopost	624.41	
012402	23/01/2019	01645	NORTH ISLAND COMMUNICATI	332.43	
012403	23/01/2019	02071	PACIFICUS BIOLOGICAL SER	6,746.10	
012404	23/01/2019	00281	PARKLAND REFINING (B.C.)	1,358.92	
012405	23/01/2019	02303	Provident	5,999.32	
012406	23/01/2019	00107	RECEIVER GENERAL FOR CAN	25,076.16	
012407	23/01/2019	01990	ROAD RANGER FREIGHT/0702	20.33	
012408	23/01/2019	03174	Schantz, Robert	100.28	
012409	23/01/2019	03145	Strategic Natural Resour	7,102.73	
012410	23/01/2019	03540	TECHNICAL SAFETY BC	181.65	
012411	23/01/2019	00160	TELUS	5,151.05	
012412	23/01/2019	03635	TERRAPURE	173.25	
012413	23/01/2019	03313	Tex Electric Ltd.	1,137.47	
012414	23/01/2019	02923	The Flag Shop - Victoria	2,354.95	
012415	23/01/2019	00011	Tidbury, John	658.04	
012416	23/01/2019	03658	TRENCHUK, BRENDEN	500.00	
012417	23/01/2019	01661	Urban Systems Ltd	294.84	
012418	23/01/2019	02690	Volunteer Firefighters A	210.00	
012419	23/01/2019	03558	WEST COAST PROPANE	620.15	
012420	30/01/2019	02514	Alsco	120.03	
012421	30/01/2019	03591	APPLEWOOD AUTOBODY TOWIN	1,731.61	
012422	30/01/2019	03660	AWC WATER SOLUTIONS LTD.	808.50	
012423	30/01/2019	00047	B.C. HYDRO (Minister of	63,086.02	
012424	30/01/2019	02672	BC Fire Training Officer	157.50	
012425	30/01/2019	00018	CANADIAN RED CROSS	35.00	
012426	30/01/2019	01767	CIVICINFO BC	301.79	
012427	30/01/2019	01433	COMOX PACIFIC EXPRESS LT	318.68	
012428	30/01/2019	00218	DB PERKS AND ASSOCIATES	98.23	
012429	30/01/2019	02831	Exova Canada Inc.	776.85	
012430	30/01/2019	00099	FOX'S DISPOSAL SERVICES	2,384.73	
012431	30/01/2019	00052	HARDY BUILDERS' SUPPLY	70.28	
012432	30/01/2019	00063	HOME HARDWARE BUILDING C	170.00	
012433	30/01/2019	03517	INDUSTRIAL SCIENTIFIC CA	176.15	
012434	30/01/2019	01875	ISLAND ADVANTAGE DISTRIB	177.59	
012435	30/01/2019	03514	IWC EXCAVATION LTD.	59,151.73	
012436	30/01/2019	00273	JM'S MOBILE WELDING INC	3,906.56	
012437	30/01/2019	00065	K & K ELECTRIC LTD.	673.58	
012438	30/01/2019	01127	KETZA PACIFIC CONSTRUCTI	4,000.00	
012439	30/01/2019	00069	MACANDALE'S	732.48	
012440	30/01/2019	00033	NAPA AUTO PARTS/N.I. IND	40.04	
012441	30/01/2019	03533	NORTH ISLAND PUMPS	575.77	
012442	30/01/2019	00217	ORKIN CANADA CORPORATION	108.68	
012443	30/01/2019	00013	PACIFIC BLUE CROSS	11,635.85	
012444	30/01/2019	00281	PARKLAND REFINING (B.C.)	1,603.20	
012445	30/01/2019	00406	PORT HARDY FIREFIGHTERS	1,250.00	
012446	30/01/2019	00080	PUROLATOR INC.	47.39	
012447	30/01/2019	01990	ROAD RANGER FREIGHT/0702	20.33	
012448	30/01/2019	03313	Tex Electric Ltd.	599.65	
012449	30/01/2019	03264	Unitech Construction Man	52,717.71	
012450	30/01/2019	03558	WEST COAST PROPANE	43.59	
012451	30/01/2019	01934	WIGGINS ADJUSTMENTS LTD.	175.00	
Total:				705,203.95	

*** End of Report ***



**DISTRICT OF PORT HARDY
BYLAW 1091-2019**

**A BYLAW TO ADOPT THE ANNUAL FIVE-YEAR FINANCIAL PLAN
FOR THE PERIOD 2019 - 2023**

WHEREAS the Council of the District of Port Hardy deems it expedient to prepare the Five-Year Financial Plan;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. Title

This Bylaw may be cited for all purposes as "District of Port Hardy Financial Plan 2019 – 2023 Bylaw No. 1091-2019".

2. Schedules

2.1 Schedule "A" attached to and forming part of this bylaw is hereby declared to be the 2019 Disclosure of Revenue Objectives and Policies as per Section 165(3.1) of the *Community Charter*.

2.2 Schedule "B" attached to and forming part of this bylaw is hereby declared to be the Financial Plan of the District of Port Hardy for the years 2019-2023.

3. Repeal

3.1 District of Port Hardy Financial Plan 2018 – 2022 Bylaw No. 1074-2018 is hereby repealed.

4. Notice

4.1 Section 166 of the *Community Charter* requires that, before adopting a bylaw under section 165, a Council must undertake a process of public consultation regarding the proposed financial plan.

4.2 The open meeting and presentation of the District of Port Hardy 2019-2023 Financial Plan was held January 22, 2019.

Read a First time on the 8th day of January, 2019.

Read a Second time on the 8th day of January, 2019.

Read a Third time on the 8th day of January, 2019.

Adopted by the Municipal Council on the ____ day of _____, 2019.

DIRECTOR
OF CORPORATE SERVICES

MAYOR

Certified to be a true copy of District of Port Hardy Financial Plan 2019 – 2023
Bylaw No. 1091-2019

SCHEDULE A - BYLAW 1091-2019

2019 Revenue Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the District of Port Hardy is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
2. The distribution of property taxes among the property classes.
3. The use of permissive tax exemptions.

Funding Sources

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property Taxes	18.74%	3,369,927
Sale of services	21.05%	3,784,752
Other Revenue	3.17%	570,429
Government transfers	57.04%	10,256,546
Total	100%	\$17,981,654

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2019. The District's own source of funding is from property taxes, sale of services and other miscellaneous revenues. The District also receives funding from Government transfers or grants when they become available.

Government transfers are funds that are received from other governments or agencies and are either conditional or unconditional. Conditional Government transfers (grants) are a funding source that the District does not rely on for its normal operations. The condition of the transfer is contingent on the project meeting the eligibility criteria of the grant funding. Unconditional Government transfers afford the District flexibility on how to make the best use of the funding; and may be used for either operational or capital purposes. Without government transfers, many capital projects would not be able to proceed or would require rate increases of property taxes and user fees.

The largest portion of own source revenue comes from the sale of services. Municipal utility services such as water, waste water (sewer), solid waste collection and recycling fees can be measured and charged for on a user-pay basis. This basis attempts to fairly apportion the value of municipal service to those who use the service. Other services where fee and charges are collected from the users include harbour moorage, recreation, building inspection and development services. User fees collected do not always cover the full cost for delivery of the related service.

Property taxes are the next major source of revenue. As a revenue source, property taxation offers a stable and reliable source of revenue for services where the rates are not sufficient to fund the service. These services include fire protection, general administration, bylaw enforcement, infrastructure maintenance, streets and roads, recreation and culture, economic development and planning.

The District will continue to review all user fees and charges to ensure they adequately meet the capital and operational costs of the service provided.

SCHEDULE A - BYLAW 1091-2019

Distribution of Property Taxes
Table 2: Distribution of Property Tax Rates

Property Class	% of Total Taxation	Dollar Value
Residential	50.83%	\$1,630,289
Utilities	1.27%	40,569
Light Industry	3.88%	123,942
Business and Other	43.19%	1,379,137
Managed Forest	0.61%	14,558
Recreation/Non-profit	0.22%	7,027
Total	100%	\$3,195,523

Table 2 provides the distribution of property taxes among the property classes. The residential class provides the main portion of tax revenue. The residential class is also the largest percentage of the total assessment and consumes the majority of the District services.

Council will continue to assess the multiples used in the tax rate calculation and adjust them as necessary to promote continued growth in the business and industry sector.

Permissive Tax Exemptions

Tax exemptions must demonstrate a benefit to the community and residents of the District by enhancing the quality of life (economically, socially and culturally). The goals, policies and principles of the organization must not be inconsistent or conflict with those of the District. Organizations receiving permissive tax exemptions must be registered non-profit societies and cannot be for commercial or private gain.

Table 3: Permissive Tax Exemptions

Permissive Tax Exemptions	General Taxes Foregone (estimate)
District owned properties managed by not-for-profit groups	12,341
Not-for-profit organizations	149,725
Churches	12,341
Total	\$ 206,317

**SCHEDULE B
 BYLAW 1091-2019**

	2019	2020	2021	2022	2023
Revenue					
Municipal property taxes	3,369,927	3,698,257	3,846,815	3,949,081	4,014,521
Sale of services	3,784,752	3,893,419	3,968,933	4,049,098	4,131,340
Other revenue	570,429	330,822	337,948	344,393	350,706
Transfers from other governments	10,256,546	1,149,921	1,165,037	1,176,461	1,990,858
	17,981,654	9,072,418	9,318,734	9,519,034	10,487,424
Expenditures					
General government services	1,093,806	1,115,677	1,137,987	1,168,174	1,183,962
Protective services	487,748	498,009	508,502	519,220	530,180
Transportation services	1,380,493	1,419,693	1,460,096	1,501,738	1,544,670
Environmental & public health services	285,108	291,055	297,128	303,331	309,668
Economic & development services	216,059	220,261	224,565	228,956	233,435
Parks, recreation & cultural services	1,450,793	1,597,707	1,687,587	1,727,481	1,768,402
Wastewater services	1,007,248	1,028,660	1,056,739	1,085,784	1,116,373
Water services	1,182,263	1,221,716	1,252,947	1,284,805	1,317,303
Debt charges	146,008	246,885	242,588	235,947	229,413
Amortization	1,900,000	1,930,000	1,965,000	1,965,000	1,965,000
	9,149,526	9,569,663	9,833,139	10,020,436	10,198,406
Annual surplus (deficit)	8,832,128	(497,245)	(514,405)	(501,402)	289,018
Adjust for Non-Cash Item					
Amortization	1,900,000	1,930,000	1,965,000	1,965,000	1,965,000
Transfers and Acquisitions					
Debt principal payments	(230,976)	(354,111)	(358,899)	(362,766)	(309,189)
Transfers to reserves / surplus	(828,171)	(846,144)	(859,196)	(868,332)	(908,329)
Transfers from reserves / surplus	2,122,774	282,500	457,500	282,500	678,500
Proceeds from Borrowing	6,499,000	-	-	500,000	-
Capital Acquisitions	(18,294,755)	(515,000)	(690,000)	(1,015,000)	(1,715,000)
	(8,832,128)	497,245	514,405	501,402	(289,018)
Annual surplus (deficit)	0	0	0	0	0