



DISTRICT OF PORT HARDY

AGENDA COUNCIL MEETING 7:00 PM TUESDAY MARCH 12, 2019 MUNICIPAL HALL COUNCIL CHAMBERS 7360 COLUMBIA STREET

Mayor: Dennis Dugas
Councillors: Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith
John Tidbury, Leightan Wishart

Staff: Allison McCarrick, Chief Administrative Officer
Heather Nelson-Smith, Director Corporate Services
Lynda Sowerby, Director Financial Services
Abbas Farahbakhsh, Director Operational Services

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR COUNCIL MEETING
7:00 PM TUESDAY MARCH 12, 2019
COUNCIL CHAMBERS - MUNICIPAL HALL**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

Page	A. CALL TO ORDER	Time:
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required.	1. 2.
	C. ADOPTION OF MINUTES	
1 - 2	1. Minutes of the Committee of the Whole Meeting held February 26, 2019.	
	Motion required.	1. 2.
3 - 5	2. Minutes of the Regular Meeting of Council held February 26, 2019.	
	Motion required.	1. 2.
6	3. Minutes of the Special Council Meeting held March 4, 2019.	
	Motion required.	1. 2.
	D. DELEGATIONS AND REQUESTS TO ADDRESS COUNCIL	
	None.	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
7 - 8	1. Council Action Items. For information.	
9 - 11	2. Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development re: Cellular Coverage Highway 19.	
	F. NEW BUSINESS	
	None in Package.	
	G. CORRESPONDENCE	
	None in Package.	
	H. COUNCIL REPORTS	
	1. Verbal Reports from Council members.	
	I. COMMITTEE REPORTS	
12 - 13	1. Minutes of the Emergency Planning meeting held January 29, 2019.	
	Recommendations from Committee:	
	<i>THAT the following people be appointed to the Port Hardy Emergency Planning Committee:</i>	
	<i>Bob Hawkins, Emergency Coordinator DPH; Mike McCulley, Deputy Emergency Coordinator DPH; Brent Borg, Fire Chief; Gavin Texmo, Deputy Fire Chief; Wes Olsen, S/Sgt RCMP; Gary Jackson, Save on Foods; Bob Swain, Emergency Coordinator, Gwa'sala-'Nakwaxda'xw Nations; Norma Hemphill, ESS Port Hardy; Karla Broadfoot, ESS Port Hardy; Vince Case, Prosperity Fuels; Rick Marcotte, Community Member; Anika Kelly,</i>	

Harbour Manager Port Hardy; Allison McCarrick, CAO DPH; Heather Nelson-Smith, Director of Corporate Services DPH.

Motion required. 1. 2.

- 14 - 15 2. Minutes of the Tourism Advisory Committee meeting held February 19, 2019. For information.

J. STAFF REPORTS

- 16 - 17 1. Accounts Payable Listing February 2019. For information.

- 18 - 22 2. Heather Nelson-Smith, Director of Corporate Services re: Earthquake Early Warning System.

Motion required. 1. 2.

- 23 - 24 3. Heather Nelson-Smith, Director of Corporate Services re: Burning and Smoke Regulation Bylaw Amendment.

Motion required. 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

- 25 1. Bylaw 1093-2019 A Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012. For first, second and third reading.

Motion / direction 1. 2.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

*March 13, 2019 7:00 pm Port Hardy Heritage Society
March 18, 2019 3:00 pm Operational Services Committee
March 20, 2019 3:00 pm Parks, Recreation, Arts & Culture Committee
March 26, 2019 6:30 pm Special Meeting of Council
March 26, 2019 6:45 pm Committee of the Whole
March 26, 2019 7:00 pm Regular Council Meeting*

N. NOTICE OF IN CAMERA MEETING

None in package.

O. ADJOURNMENT

Motion required. 1. 2. Time:

Questions pertaining to the agenda will follow at the end of the meeting.

**MINUTES
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE MEETING
TUESDAY FEBRUARY 26, 2019
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance; Abbas Farahbakhsh, Director of Operational Services

REGRETS: Councillor John Tidbury

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 1

A. CALL TO ORDER

Mayor Dugas called the meeting to order at 6:00 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Committee of the Whole meeting of February 26, 2019 be accepted as presented.

C. DELEGATIONS/PRESENTATIONS

1. 6:00 PM Kristina Fedorak re: Small Business Challenges in Port Hardy
Ms. Fedorak detailed her experience as a small business owner and her challenges including:
- Building permit requirements are unclear.
 - Utility charges are unfair.
 - High taxes.
 - Commercial charges for business including mortgages and insurance.
 - Lack of recycling options for businesses.
 - Feeling like lease rates that are low are the only incentive to keep local business in town.
 - New businesses are not starting due to costs to lease or purchase plus additional overheads imposed on commercial businesses.
 - Online shopping is driving people away from shopping locally.
 - Asking Council to look at how commercial properties are charged to ensure local businesses survive.
 - Online shopping is driving people away from shopping locally.

Discussion with Council included:

- Increased water and sewer billing per bylaw regulations.
- Some businesses are not paying for all the businesses in their buildings.
- Home based business not charged extra for water and sewer.
- Building permit regulations cannot be changed by Council.
- Taxes can be reviewed by Council and maybe there are ways to alleviate the tax

COW 2019-010
APPROVAL OF
COW FEB 26/19
AGENDA AS
PRESENTED

KRISTINA
FEDORAK

MIKE MCCULLEY

- burden in future years.
- Online shopping cannot be regulated by Council.
- Commercial Recycling is offered by Fox's Disposal.
- Small Business is important to the District of Port Hardy.

2. 6:30 PM Mike McCulley, Research and Innovation Senior Officer, FLNRORD re: 2018 Wildfire Season.

Mr. McCulley provided Council with an overview of the Coastal Fire Centre, the fire season in the Coastal Fire Centre including the fires around Port Hardy and the fire season for the entire province including:

- The Coastal Fire Centre saw over 174,000 hectares burned in 2018.
- In 2018 (October 2018) saw a total of 293 fires in the Coastal Fire Centre, of those fires 160 were caused by lightning.
- An overview of the Larry Lake and Alice Lake fires.
- An overview of Zeballos and Vernon lake fires as well as the Quinsam response.
- Climate change has some significance to how long fires are lasting with seasons lasting well into October.
- Lightning strikes were very close to Port Hardy.
- Fires were all over BC and not concentrated to the Interior and the Okanagan as in the past.
- Sharing resources and people all over the world, primarily Australia.

D. ADJOURNMENT

MOVED

THAT the Committee of the Whole adjourn.

Time: 7:06 pm

CORRECT

APPROVED

COW 2019-011
ADJOURNMENT

DIRECTOR
OF CORPORATE SERVICES

MAYOR

**MINUTES
DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
HELD TUESDAY FEBRUARY 26, 2019
COUNCIL CHAMBERS - MUNICIPAL HALL**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance; Abbas Farahbakhsh, Director of Operational Services

REGRETS: Councillor John Tidbury

MEDIA: North Island Gazette

MEMBERS OF THE PUBLIC: 0

A. CALL TO ORDER

Mayor Dugas called the meeting to order at 7:06 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of February 26, 2019 be adopted as presented.

2019-044
AGENDA REGULAR
COUNCIL MEETING
FEB 26/19 AS
PRESENTED

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole Meeting held February 12, 2019.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole Meeting held February 12, 2019 be accepted.

2019-045
COMMITTEE OF
THE WHOLE FEB
12/19 ACCEPTED

2. Minutes of the Regular Meeting of Council held February 12, 2019.

Moved/Seconded/Carried

THAT the minutes of the Regular Meeting of Council held February 12, 2019 be accepted.

2019-046
REGULAR COUNCIL
MEETING MINUTES
FEB 12/19
ACCEPTED

3. Minutes of the Special Council Meeting held February 15, 2019.

Moved/Seconded/Carried

THAT the minutes of the Special Council Meeting held February 15, 2019 be accepted.

2019-047
SPECIAL COUNCIL
MEETING FEB 15/19
ACCEPTED

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Action Items

Council action items were received for information.

ACTION ITEMS

F. NEW BUSINESS

No new business.

G. CORRESPONDENCE

1. Port Hardy Farmers and Artisans Market Planning Team re: Waiving fees for the use of Carrot Park.

Councillor Pat Corbett-Labatt declared a conflict and left the room at 7:10 pm

Moved/Seconded/Carried

THAT Council waive the fees for the Port Hardy Farmers and Artisan's Market Planning Team to use Carrot Park for the upcoming 2019 Farmers Markets.

Councillor Corbett-Labatt returned to the meeting at 7:13 pm

H. COUNCIL REPORTS

Mayor Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson and Treena Smith reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Minutes of the Parks, Recreation Arts and Culture meeting held February 20 ,2019

Recommendations from Committee:

- a) *THAT the proclamations for 2019 be endorsed. (See Staff Reports).*
- b) *THAT an opportunity for free skating and swimming be offered once per month to recognize that one in three families in Port Hardy live in poverty.*

Moved/Seconded/Carried

THAT Council provide an opportunity for free skating and swimming be offered once per month.

2. Minutes of the First Nations Relations Committee Meeting held February 12, 2019 were received for information.

J. STAFF REPORTS

1. Lynda Sowerby, Director of Financial Services re: User Fees and Charges for 2019 Amendment Bylaw was received for information.
2. Abbas Farahbakhsh, Director of Operational Services re: Seagate Ramp Replacement Project Budget Shortfall.

Moved/Seconded/Carried

THAT the Carrot Park Signage project be deferred to 2020 and that \$35,000 be allocated towards the shortfall of the Seagate Pier project.

3. Heather Nelson-Smith, Director of Corporate Services re: Proclamations 2019.

Moved/Seconded/Carried

THAT Council endorse the proclamations for the 2019 year.

Mayor Dugas suggested that the District have an event to recognize National Public Works Week and Local Government Week to show staff and the public how we appreciate them.

4. Lynda Sowerby, Director of Financial Services re: Chamber of Commerce Roof Replacement.

DECLARED
CONFLICT

2019-048
CARROT PARK USE
PORT HARDY
FARMERS MARKET

COUNCIL REPORTS

2019-049 FREE
SKATING AND
SWIMMING

2019-050 CARROT
PARK SIGNAGE
BUDGET
ALLOCATED TO
SEAGATE PIER
PROJECT.

2019-051
PROCLAMATIONS
FOR 2019
ENDORSED

2019-052
CHAMBER OF
COMMERCE ROOF
REPLACEMENT

Moved/Seconded/Carried

THAT Council authorize the replacement of the roof shingles at the Chamber of Commerce building for an amount not to exceed \$15,000 to be funded from the Building Reserve.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1092-2019 A Bylaw to Amend Port Hardy User Rates and Fees Bylaw No. 1090-2018.

Moved/Seconded/Carried

THAT bylaw 1092-2019 Bylaw to Amend Port Hardy User Rates and Fees Bylaw No. 1090-2018 for first, second and third reading.

2019-053
BYLAW 1092-2019
USER RATES AND
FEES AMENDED 1st,
2nd, 3rd READING

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements were received for information.

N. NOTICE OF IN CAMERA MEETING

Monday March 4, 2019 1:30 pm *Community Charter Section 90 1(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

O. ADJOURNMENT

2019-054
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:10 pm

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

MAYOR



**MINUTES OF THE DISTRICT OF PORT HARDY
SPECIAL COUNCIL MEETING
MONDAY MARCH 4, 2019
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Treena Smith, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Financial Services; Abbas Farahbakhsh, Director of Operations

REGRETS: Councillor Janet Dorward

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Dugas called the meeting to order at 1:32 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA AS PRESENTED

SC2019-010
AGENDA
MAR 4/19
ACCEPTED
AS
PRESENTED

Moved/Seconded/Carried

THAT the agenda for the Special Meeting of Council March 4, 2019 be accepted as presented.

C. MOTION TO CLOSE MEETING TO THE PUBLIC (IN CAMERA)

Motion required as per section 92 of the Community Charter that the meeting be closed to the public for the purposes of discussing:

Subject matter related to *Community Charter*:

Section 90 1(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

SC2019-011
CLOSE
MEETING TO
PUBLIC
COMMUNITY
CHARTER
SEC90 1 (k)

Moved/Seconded/Carried

THAT in accordance with section 92 of the *Community Charter*, that the meeting be closed to the public as per subject matter related to *Community Charter*.

Section 90 1(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

D. ADJOURNMENT

SC2019-012
ADJOURNED

Moved

THAT the Special Meeting of Council adjourn.

Time: 4:30 pm

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

MAYOR

ITEM	ACTION REGULAR MEETING February 26, 2019	WHO	STATUS /COMMENTS
THAT Council provide an opportunity for free skating and swimming be offered once per month.		AM	March 5 Free Swimming March 10 free skating
THAT the Carrot Park Signage project be deferred to 2020 and that \$35,000 be allocated towards the shortfall of the Seagate Pier project.		AF LS	In Progress
THAT Council authorize the replacement of the roof shingles at the Chamber of Commerce building for an amount not to exceed \$15,000 to be funded from the Building Reserve.		AF LS	In Progress
ITEM	ACTION REGULAR MEETING February 12, 2019	WHO	STATUS /COMMENTS
THAT Council refer the request from the North Island Seniors Housing Foundation for the use of land at 9300 Trustee Road for a seniors housing project to staff to prepare options and rationale on the divestiture, lease or donation of land with recommendations to be considered by Council at a Committee of the Whole meeting.	Prepare Staff report	HNS	COW March 26
THAT the District implement an annual permit fee of \$250.00 for residential maintenance service operators to use the existing yard waste bin at the Public Works Yard and to restrict the use to Port Hardy residents/properties only. Continue with the prohibition of commercial waste drop off.	Amend Fees and Charges Bylaw Create Policy	LS AF	Agenda item In progress
THAT Council support the staff recommendation to move forward with the required steps to rezone 4030 Byng Road from C-2 Service Commercial to C-5 Tourist Commercial.	Prepare for rezoning	HNS	Public Hearing April 3
THAT Council consider amending Sign Regulation Bylaw No.1036-2014 with further discussion regarding regulations for permitting sandwich boards in residential zones at a future Committee of the Whole meeting.	Staff report on upcoming COW	HNS	COW March 26
ITEM	ACTION REGULAR MEETING January 8, 2019	WHO	STATUS /COMMENTS
THAT staff prepare a public survey to gather input on the recommendations from the Community Consultative Committee. AND THAT the committee review the feedback and prepare a report of findings to Council.	Prepare survey	HNS	Early Spring
ITEM	ACTION REGULAR MEETING August 14, 2018	WHO	STATUS /COMMENTS

Draft minutes of the Operational Services Committee meeting held July 16, 2018. <i>Recommendation THAT Council direct staff to survey local businesses over the winter months to see if they are open to a ban on plastic bags.</i>	Approved: Direction to Staff to survey local businesses over the winter months to see if they are open to a ban on single use plastic products -Conduct survey in winter months as directed	HN-S	Early Spring
ITEM	ACTION REGULAR MEETING July 10, 2018	WHO	STATUS /COMMENTS
Hosting future AVICC Convention Staff to investigate the process to host AVICC convention	Nov 27/18 C/Tidbury advised 2020 & 2021 hosting applications coming out soon. Suggested District apply to host in 2022 Sept 25/18: Approved in principle hosting of an AVICC Convention in Port Hardy AND THAT further investigation be done in setting up an adhoc committee -Staff report received on Sept 25 18/Council meeting.		Council to discuss further

From: [Confidential Secretary](#)
To: [Dennis Dugas](#)
Cc: [Allison McCarrick](#); [Heather Nelson-Smith](#)
Subject: FW: Reply to your email of January 9, 2019 to the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development
Date: February-26-19 11:31:25 AM
Attachments: [image002.png](#)
[image003.png](#)

This came through on general email.

Confidential Secretary
District of Port Hardy
PO Box 68 - 7360 Columbia Street
Port Hardy BC V0N2P0
Tel: 250-949-6665 Fax: 250-949-7433
District email: general@porthardy.ca

From: SIPS Correspondence Requests / Demandes correspondance SSPI (IC)
<ic.sipscorrespondencerequests-demandescorrespondancespi.ic@canada.ca>
Sent: February-25-19 9:01 AM
To: General <general@porthardy.ca>
Subject: Reply to your email of January 9, 2019 to the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development



Innovation, Science and
Economic Development Canada

Innovation, Sciences et
Développement économique Canada

To: Mr. Dennis Dugas
(general@porthardy.ca)

Dear Mr. Dugas:

Thank you for your correspondence of January 9, 2019 to the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development (ISED), where you express your support for cell phone service along Highway 19. Minister Bains has asked me to respond to you on his behalf.

The government's telecommunications policy is focused on three core objectives of quality, coverage, and affordability. It is important that our networks can support the latest applications; that they are available to all Canadians in the communities where they live and work; and that wireless service prices are affordable.

The Canadian Radio-television and Telecommunications Commission (CRTC) has recently taken action to support rural and remote coverage to help meet the needs of Canadians. Following extensive consultations, the CRTC released a decision in December 2016 setting out a universal service objective. The objective is for

Canadians in urban, rural and remote areas to have access to broadband Internet services on fixed and wireless networks.

The decision includes encouraging wireless providers to deploy the latest mobile wireless technology to not just Canadian homes and businesses, but to as many major roads as possible. In support of this, the CRTC, is launching a new \$750 million Broadband Fund to build or upgrade broadband infrastructure in underserved areas. The CRTC will approve high-quality projects for fixed and mobile wireless services in eligible areas and meeting specified criteria through a competitive process. These projects are anticipated to improve affordable access in these areas once completed. The first call for applications will be in 2019. Further information on the Broadband Fund is available on the CRTC's website <https://crtc.gc.ca/eng/internet/internet.htm>.

Further, in 2016 the federal government launched the Connect to Innovate (CTI) program which will extend and enhance broadband service in rural and remote communities across Canada. CTI will invest \$500 million by 2021, with a focus on supporting new backbone infrastructure projects that connect public institutions, such as schools, hospitals, and First Nation band offices. High-capacity backbone infrastructure can also help service providers support improved speeds and service quality for surrounding households, businesses, and mobile wireless users.

As part of its support for the expansion of mobile wireless services to rural and remote areas, the government is continuing to auction spectrum to increase its availability to wireless providers. The amount of spectrum available to provide mobile services to consumers has grown by almost 60 percent since early 2014. This is the largest amount of spectrum ever released in such a short time in Canada to address growing consumer demand for mobile services.

Building on these efforts, we recently announced that the upcoming 600MHz spectrum auction will set aside 43 percent of the spectrum for regional competitors and potential new wireless entrants. This band carries signals over longer distances and is excellent for delivering commercial mobile services in rural and remote areas. However, as you note, there are often commercial challenges in expanding coverage to these areas which is why the government has taken action to support and incentivize service providers in serving these parts of Canada.

Recently, federal, provincial and territorial ministers for innovation and economic development agreed to make broadband a priority and to develop a long-term strategy to improve access to high-speed Internet services for all Canadians. On October 26, 2018, Ministers recognized that access to high-speed Internet service is critical for businesses to grow and compete and for all Canadians to fully access the goods and services available in a digital economy. Ministers agreed to work towards universal access to high-speed Internet and improve access to the latest mobile wireless services along major roads and where Canadians live and work.

Thank you for taking the time to write to us on these important issues.

Sincerely,



Lisa Setlakwe
Senior Assistant Deputy Minister
[Strategy and Innovation Policy Sector](#)
317948

Canada 

**MINUTES
DISTRICT OF PORT HARDY
EMERGENCY PLANNING COMMITTEE
12:00 PM MONDAY JANUARY 28, 2019
FIRE HALL #1 – 8890 CENTRAL STREET**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

Committee Members: Leightan Wishart (Chair); Rick Marcotte, Community member; Vince Case, Prosperity Fuels; Bob Hawkins, DPH Emergency Coordinator; Brent Borg Fire Chief, Port Hardy Fire Rescue; Gavin Texmo, Deputy Fire Chief; Gary Jackson, Save on Foods; Anika Kelly, Harbour Manager; Norma Hemphill, ESS Director; Karla Broadfoot, ESS; Wes Olsen, S/Sgt, RCMP; Bob Swain, Emergency Coordinator, Gwa'sala-'Nakwaxda'xw Nations

Also Present: Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services

Regrets: John Tidbury, Councillor DPH (Vice Chair); Mike McCulley, Deputy Emergency Coordinator; Nat Pottage, BC Ambulance Service

A. CALL TO ORDER

Chair Leightan Wishart called the meeting to order.

Time: 12:01 pm

B. APPOINTMENT OF CHAIR AND VICE CHAIR 2019

EPC 2019-001
APPOINTMENT
OF CHAIR

Moved/Seconded/Carried

THAT Councillor Leightan Wishart be appointed Chair to the Port Hardy Emergency Planning Committee.

EPC 2019-002
APPOINTMENT
OF VICE CHAIR

Moved/Seconded/Carried

THAT Councillor Tidbury be appointed Vice Chair to the Port Hardy Emergency Committee.

C. APPROVAL OF AGENDA AS PRESENTED

EPC 2019-003
ADOPTION OF
AGENDA

Moved/Seconded/Carried

THAT the January 28, 2019 Emergency Committee agenda be accepted as presented.

D. ADOPTION OF MINUTES

1. Minutes of the meeting held September 24, 2018.

EPC 2019-004
MINUTES SEP
24/18 ACCEPTED

Moved/Seconded/Carried

THAT the minutes of the Emergency Planning Committee meeting held September 24, 2018 be accepted as presented.

E. DELEGATIONS

No Delegations.

F. BUSINESS ARISING / UNFINISHED BUSINESS

1. Terms of Reference and Committee Member Appointments.

EC 2019-005 2019
EPC MEMBERS

Moved/Seconded/Carried

THAT the following people be appointed to the Port Hardy Emergency Planning Committee:

Bob Hawkins, Emergency Coordinator DPH
Mike McCulley, Deputy Emergency Coordinator DPH
Brent Borg, Fire Chief

Gavin Texmo, Deputy Fire Chief
Wes Olsen, S/Sgt RCMP
Gary Jackson, Save on Foods,
Bob Swain, Emergency Coordinator, Gwa'sala-'Nakwaxda'xw Nations
Norma Hemphill, ESS Port Hardy
Karla Broadfoot, ESS Port Hardy
Vince Case, Prosperity Fuels
Rick Marcotte, Community Member
Anika Kelly, Harbour Manager Port Hardy
Allison McCarrick, CAO DPH
Heather Nelson-Smith, Director of Corporate Services DPH

2. Review and Update of Action Items

Action items were reviewed.

3. Elected Official Training Update

Training for elected officials will be administered when Emergency Management BC releases the web based training. The Committee will also review the materials at an upcoming Emergency Committee meeting.

4. ESS Director.

A new campaign will be conducted in February/March.

5. Resources for Committee members

<https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/emergency-management-bc/emergency-management-training-and-exercises/em-training-program/emergency-management-webinars>

G. CORRESPONDENCE

No correspondence in agenda package.

H. NEW BUSINESS

1. Operation Armageddon Proposal

Discussion included:

- Spring date for tabletop.
- Incident Command System 100 (ICS 100) and ICS 200 being offered by trainer.
- Table top to be no longer than six hours.
- Upcoming emergency planning initiatives including Airport and Coast Guard.

Heather to discuss with trainer to organize a tabletop.

2. Public Outreach Committee Initiatives 2019

- Emergency Preparedness Week 2019 <https://porthardy.ca/municipal-hall/departments/emergency-preparedness-week-may-6-12-2018/>
- Business Continuity Planning https://www.gov.mb.ca/emo/pdfs/bcont_e.pdf
- Other initiatives?

The Committee is interested in conducting an open house similar the one held last year in the Save on Foods parking lot May 11, 2019. Discussion regarding having a booth at FILOMI days will be had later.

I. NEXT MEETING DATES: March 25, 2019

J. ADJOURNMENT

Moved
THAT the meeting adjourn.

Time: 12:48 pm

**MINUTES
DISTRICT OF PORT HARDY
TOURISM ADVISORY COMMITTEE
TUESDAY FEBRUARY 19, 2019
MUNICIPAL HALL- 7360 COLUMBIA STREET**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

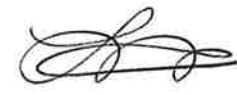
- PRESENT:** Donna Gault (Chair), Councillor Treena Smith, District of Port Hardy; Elizabeth Aman-Hume, Executive Director Chamber of Commerce; Ben Park, Airport Inn
- STAFF:** Allison McCarrick, CAO
- Regrets:** Councillor Janet Dorward

	<p>A. CALL TO ORDER</p> <p>Chair Donna Gault called the meeting to order. Time: 2:05pm</p> <p>B. APPROVAL OF AGENDA</p> <p>Addendum: <u>New Business</u></p> <p style="padding-left: 40px;">4) Fishing BC 5) BC Ferries</p> <p>Moved/Seconded/Carried THAT the agenda of the Tourism Advisory Committee meeting February 19, 2019 be accepted as amended.</p> <p>C. ADOPTION OF MINUTES</p> <p>1. Minutes of the Tourism Advisory Committee meeting held September 20, 2018.</p> <p>Moved/Seconded/Carried THAT the Minutes of the Tourism Advisory Committee meeting held September 20, 2018 be accepted as presented.</p> <p>D. DELEGATION</p> <p>No Delegation</p> <p>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</p> <p>1. Review of Action items. Action items were reviewed and updated.</p> <p>F. NEW BUSINESS</p> <p>1. New Member Recruitment. Ben Park, Owner of the Airport Inn has joined the Port Hardy Tourism Committee.</p> <p>2. Live the Adventure Policy. Discussion included: - 'Live the Adventure' is a popular tag line. - Logo use policy should be considered with the Port Hardy branding logo.</p>
TAC-2019-001 APPROVAL OF AGENDA AS AMENDED	
TAC-2019-002 MINUTES SEPT 20/18 ACCEPTED	
ACTION ITEMS	
NEW MEMBER	
LIVE THE ADVENTURE	

STAKEHOLDER ENGAGEMENT FISHING BC	<p>3. Stakeholder Visits and/or Meetings in the Spring Newsletters are sent to all stakeholders and in November and May visits with the stakeholders will occur in the spring.</p>
BC FERRIES	<p>4. Fishing BC The draft video was reviewed by the Committee. Some cursory critiques included the need to change the music and insert an action shot in place of the long pause on the caught fish.</p>
MRDT TACTICAL PLAN AND BUDGET	<p>5. BC Ferries On Board Advisor has been deferred to a future year.</p>
CHAIR REPORT	<p>G. CORRESPONDENCE</p> <p>1. Completed Review of the District of Port Hardy Tactical Plan and Budget. The approved 2019 MRDT budgeted projects are currently underway.</p>
VISITOR INFO REPORT	<p>H. COMMITTEE MEMBER REPORTS</p> <p>a) Chair Report – Donna Gault Reported that it was exciting to see new initiatives happening at the Airport Inn with the application of a rezoning to allow for an RV park.</p>
VINTAC REPORT	<p>b) Visitor Information Center / Chamber of Commerce - Elizabeth Aman-Hume: Reported that projects contained in the tactical plan are underway.</p> <p>c) Regional District VINTAC – Treena Smith Reported that she was impressed with VINTAC orientation. The committee is working to improve the shoulder season by advertising in BC magazine, West Jet and Pacific Yachting. The Tourism Vancouver Island Board is working on ways of mitigating negative advertising during wildfires including road closures and reduced tourist services like whale watching and fishing.</p>
TAC 2019-003 ADJOURNMENT	<p>I. NOTICE OF MEETINGS</p> <p>Next meeting date: To be determined.</p>
	<p>J. ADJOURNMENT</p> <p>Moved THAT we adjourn Time: 4:00pm</p>

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
012452	07/02/2019	01884	Ace Hardware	29.11	
012453	07/02/2019	00437	ACME SUPPLIES LTD.	871.20	
012454	07/02/2019	02514	AlSCO	120.07	
012455	07/02/2019	00829	ANA'S HARDY CLEAN	2,849.99	
012456	07/02/2019	01836	ARIES SECURITY LTD.	4,153.80	
012457	07/02/2019	01805	BUSY B'S DISTRIBUTING	90.65	
012458	07/02/2019	00018	CANADIAN RED CROSS	789.69	
012459	07/02/2019	02882	Catalys Lubricants Inc.	1,920.69	
012460	07/02/2019	03209	CLN Machining & Fabricat	7,941.94	
012461	07/02/2019	01476	DOR-TEC SECURITY LTD.	957.20	
012462	07/02/2019	00189	DUGAS, DENNIS	282.10	
012463	07/02/2019	03664	FLORA BOREALIS	526.40	
012464	07/02/2019	00099	FOX'S DISPOSAL SERVICES	14,053.87	
012465	07/02/2019	00058	GUILLEVIN INTERNATIONAL	666.40	
012466	07/02/2019	00052	HARDY BUILDERS' SUPPLY	658.75	
012467	07/02/2019	02208	Hawkins, Bob	744.25	
012468	07/02/2019	00063	HOME HARDWARE BUILDING C	57.65	
012469	07/02/2019	03440	IZCO Technology Solution	1,828.12	
012470	07/02/2019	00065	K & K ELECTRIC LTD.	1,680.00	
012471	07/02/2019	02419	Kelly, Anika	1,037.77	
012472	07/02/2019	03047	KEN HOUGHTON CONTRACTING	498.75	
012473	07/02/2019	03011	KREKOVIC, MARIA	200.00	
012474	07/02/2019	02883	Lekker Food Distributors	1,388.92	
012475	07/02/2019	00271	LIFESAVING SOCIETY	50.00	
012476	07/02/2019	03059	MAXXAM ANALYTICS	1,753.87	
012477	07/02/2019	00014	MINISTER OF FINANCE	1,575.00	
012478	07/02/2019	00304	MONK OFFICE	3,880.80	
012479	07/02/2019	03646	MUIR ENGINEERING	840.00	
012480	07/02/2019	00033	NAPA AUTO PARTS/N.I. IND	1,312.44	
012481	07/02/2019	00342	NORTH ISLAND COLLEGE	95.31	
012482	07/02/2019	01645	NORTH ISLAND COMMUNICATI	44.80	
012483	07/02/2019	03533	NORTH ISLAND PUMPS	3,674.16	
012484	07/02/2019	02006	NORTH ISLAND TRACTOR	72,708.95	
012485	07/02/2019	00027	NORTH ISLAND VETERINARY	729.72	
012486	07/02/2019	03390	O'Reilly, Kathy	416.24	
012487	07/02/2019	00217	ORKIN CANADA CORPORATION	76.65	
012488	07/02/2019	02071	PACIFICUS BIOLOGICAL SER	1,194.38	
012489	07/02/2019	00281	PARKLAND REFINING (B.C.)	4,286.41	
012490	07/02/2019	00203	Port Hardy & Dist. Chamb	14,305.50	
012491	07/02/2019	00406	PORT HARDY FIREFIGHTERS	1,275.00	
012492	07/02/2019	00264	PORT HARDY HERITAGE SOCI	12,036.50	
012493	07/02/2019	00769	Praxair Distribution	992.70	
012494	07/02/2019	00107	RECEIVER GENERAL FOR CAN	28,139.66	
012495	07/02/2019	03174	Schantz, Robert	1,082.51	
012496	07/02/2019	00253	Shaw Cable	140.34	
012497	07/02/2019	03663	STELLAR JAY ORGANICS	200.00	
012498	07/02/2019	00113	STRYKER ELECTRONICS LTD.	786.13	
012499	07/02/2019	02250	THE CANADIAN PAYROLL ASS	220.50	
012500	07/02/2019	03658	TRENCHUK, BRENDEN	500.00	
012501	07/02/2019	03558	WEST COAST PROPANE	5,831.07	
012502	07/02/2019	03148	Westport Welding & Fabri	212.80	
012503	07/02/2019	00958	WISHART, LEIGHTAN	282.10	
012504	14/02/2019	00044	ACKLANDS - GRAINGER INC.	534.97	
012505	14/02/2019	02514	AlSCO	110.30	
012506	14/02/2019	01836	ARIES SECURITY LTD.	12,048.75	
012507	14/02/2019	00073	BLACK PRESS GROUP LTD.	732.10	
012508	14/02/2019	02762	Cleartech Industries Inc	2,304.96	
012509	14/02/2019	03209	CLN Machining & Fabricat	1,021.44	
012510	14/02/2019	02822	CORIX WATER PRODUCTS LP	179.02	
012511	14/02/2019	00218	DB PERKS AND ASSOCIATES	432.03	
012512	14/02/2019	00099	FOX'S DISPOSAL SERVICES	14,063.87	
012513	14/02/2019	00063	HOME HARDWARE BUILDING C	771.01	
012514	14/02/2019	00459	Hub Fire Engines & Equip	173.07	
012515	14/02/2019	00273	JM'S MOBILE WELDING INC	173.60	
012516	14/02/2019	01524	JOHN BROOKS COMPANY LTD.	5,498.91	
012517	14/02/2019	00065	K & K ELECTRIC LTD.	261.66	
012518	14/02/2019	00017	MUNICIPAL INSURANCE ASSO	163,298.00	
012519	14/02/2019	00342	NORTH ISLAND COLLEGE	285.93	
012520	14/02/2019	01645	NORTH ISLAND COMMUNICATI	2,240.00	
012521	14/02/2019	01021	NORTHERN ROPES & INDUSTR	175.77	
012522	14/02/2019	00075	O.K. TIRE STORE (PORT HA	706.20	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
012523	14/02/2019	02409	Onsite Engineering Ltd.	695.63	
012524	14/02/2019	02749	Orach Enterprises Ltd.	4,110.53	
012525	14/02/2019	00217	ORKIN CANADA CORPORATION	22.40	
012526	14/02/2019	00281	PARKLAND REFINING (B.C.)	1,035.34	
012527	14/02/2019	00080	PUROLATOR INC.	655.84	
012528	14/02/2019	00710	Receiver General for Can	2,186.00	
012529	14/02/2019	00187	REGIONAL DISTRICT OF MT	4,666.13	
012530	14/02/2019	03174	Schantz, Robert	68.67	
012531	14/02/2019	03073	Smith Cameron Process So	4,668.16	
012532	14/02/2019	03550	TELMATIK	370.57	
012533	14/02/2019	01457	TELUS COMMUNICATIONS COM	112.00	
012534	14/02/2019	00201	Vancouver Island Regiona	36,066.00	
012535	14/02/2019	01026	VIMAR EQUIPMENT LTD.	525.08	
012536	14/02/2019	03558	WEST COAST PROPANE	110.03	
012537	22/02/2019	00735	A.C.E. COURIER SERVICES	83.94	
012538	22/02/2019	01375	ADT SECURITY SERVICES CA	98.25	
012539	22/02/2019	02514	AlSCO	235.60	
012540	22/02/2019	00018	CANADIAN RED CROSS	20.00	
012541	22/02/2019	02762	Cleartech Industries Inc	5,372.41	
012542	22/02/2019	01965	CMJ EQUIPMENT LTD.	719.25	
012543	22/02/2019	01433	COMOX PACIFIC EXPRESS LT	156.31	
012544	22/02/2019	02822	CORIX WATER PRODUCTS LP	227.27	
012545	22/02/2019	02730	CUPE Local 401	632.08	
012546	22/02/2019	02313	Hardy Bay Senior Citizen	3,000.00	
012547	22/02/2019	03665	Hargrave, Sanderson	1,977.73	
012548	22/02/2019	00063	HOME HARDWARE BUILDING C	9.83	
012549	22/02/2019	03517	INDUSTRIAL SCIENTIFIC CA	176.15	
012550	22/02/2019	00194	INT'L UNION OPERATING EN	1,240.14	
012551	22/02/2019	00273	JM'S MOBILE WELDING INC	4,375.84	
012552	22/02/2019	00065	K & K ELECTRIC LTD.	479.50	
012553	22/02/2019	03667	KLATT, DEBBIE	300.00	
012554	22/02/2019	02445	LogoWest Promotional Pro	392.18	
012555	22/02/2019	00069	MACANDALE'S	17.92	
012556	22/02/2019	03456	MARC'S MAINTENANCE	393.33	
012557	22/02/2019	03556	MATSQUI AG-REPAIR	6,025.67	
012558	22/02/2019	03463	MOUNT WADDINGTON HIGHLAN	250.00	
012559	22/02/2019	02533	North Island Concert Soc	2,000.00	
012560	22/02/2019	02006	NORTH ISLAND TRACTOR	394.24	
012561	22/02/2019	02071	PACIFICUS BIOLOGICAL SER	3,466.01	
012562	22/02/2019	02152	QUINSAM COMMUNICATIONS G	330.34	
012563	22/02/2019	03666	RDM EQUIPMENT SALES & RE	681.27	
012564	22/02/2019	00107	RECEIVER GENERAL FOR CAN	25,449.14	
012565	22/02/2019	00187	REGIONAL DISTRICT OF MT	4,708.72	
012566	22/02/2019	03588	RENDEZVOUS PLACE LTD	52.50	
012567	22/02/2019	00160	TELUS	5,266.92	
012568	22/02/2019	00161	TELUS MOBILITY (BC)	784.03	
012569	22/02/2019	03635	TERRAPURE	173.60	
012570	22/02/2019	03061	Tri-Port Minor Hockey As	1,000.00	
012571	22/02/2019	00329	WALSH, ROD	629.60	
012572	22/02/2019	02837	Waterhouse Environmental	6,930.56	
012573	22/02/2019	03558	WEST COAST PROPANE	39.75	
012574	22/02/2019	01934	WIGGINS ADJUSTMENTS LTD.	73.61	
012575	27/02/2019	00046	ANDREW SHERET LTD	308.29	
012576	27/02/2019	00047	B.C. HYDRO (Minister of	53,057.23	
012577	27/02/2019	01433	COMOX PACIFIC EXPRESS LT	212.25	
012578	27/02/2019	02822	CORIX WATER PRODUCTS LP	2,690.30	
012579	27/02/2019	00218	DB PERKS AND ASSOCIATES	206.58	
012580	27/02/2019	01982	DIGITAL POSTAGE ON CALL	1,575.00	
012581	27/02/2019	00063	HOME HARDWARE BUILDING C	38.61	
012582	27/02/2019	01875	ISLAND ADVANTAGE DISTRIB	436.38	
012583	27/02/2019	00069	MACANDALE'S	1,019.19	
012584	27/02/2019	01645	NORTH ISLAND COMMUNICATI	56.07	
012585	27/02/2019	02409	Onsite Engineering Ltd.	4,710.56	
012586	27/02/2019	00217	ORKIN CANADA CORPORATION	185.33	
012587	27/02/2019	00013	PACIFIC BLUE CROSS	12,032.79	
012588	27/02/2019	00080	PUROLATOR INC.	40.78	
012589	27/02/2019	03635	TERRAPURE	553.63	
012590	27/02/2019	03264	Unitech Construction Man	49,669.46	
012591	27/02/2019	03195	ZeoTec Limited	168.00	
Total:				667,418.97	






DISTRICT OF PORT HARDY STAFF REPORT

TO: Allison McCarrick, CAO
FROM: Heather Nelson-Smith, Director of Corporate Services
SUBJECT: Earthquake Early Warning System (EEWS)
DATE: March 6, 2019

BACKGROUND

A request has been made by Ocean Networks Canada to utilize a portion of land owned by the District located on Holberg Road (pictured below).

The purpose of the use is to install a stand alone Earthquake Early Warning Detection System (please see attached project rationale).



FINANCIAL IMPLICATION

There is no request for financial support from the District of Port Hardy, set up and ongoing maintenance will be maintained by Ocean Networks Canada for the duration of the project.

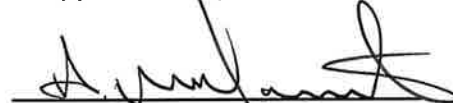
RECOMMENDATION

THAT Council permits Ocean Networks Canada to work with District staff to find a suitable location on the property legally described as THE NORTH EAST ¼ OD SECTION 26, TOWNSHIP 9, RUPERT DISTRICT, EXCEPT THOSE PARTS IN PLANS VIP54880 AND VIP56799 and enter into a five year agreement to house the Earthquake Early Warning Detection System equipment for five years with the option to renew for an additional five years.

Respectfully submitted,


Heather Nelson-Smith, DCS

I support this report,


Allison McCarrick, CAO

OCEAN NETWORKS CANADA

District of Port Hardy

Land-Use Site Proposal Plan



Project Overview

Established in 2007 as a major initiative of the University of Victoria, Ocean Networks Canada (ONC) operates world-leading ocean observatories for the advancement of science and the benefit of Canada. The observatories collect data on physical, chemical, biological, and geological aspects of the ocean over long time periods, supporting research on complex Earth processes in ways not previously possible.

ONC is funded by Emergency Management British Columbia to develop an integrated Earthquake Early Warning System (EEWS) able to provide notifications of incoming ground shaking to stakeholders in the southwest region of British Columbia. This system will utilize data from offshore and land-based sensors installed by ONC, Natural Resources Canada (NRCan) and other agencies in Canada and the USA to create warnings of ground shaking caused by earthquake events occurring on the Cascadia Subduction Zone. (Appendix A)

A land-based EEWS is composed of a network of seismic systems and GNSS stations on Vancouver Island. Each station will have a Strong Motion Accelerometer (SMA), a global navigation satellite system (GNSS) tracking receiver and the associated antenna monument, an onsite computer, as well as power management and data communication devices.

Each year, the probability of a mega-thrust earthquake increases, and following such an occurrence, aftershocks are imminent for several years to follow. As a result, ONC is seeking a 5-year land-use agreement to install, monitor, and maintain EEWS instrumentation and related equipment at the **Port Hardy** location (50°42'22.40"N , 127°30'53.00"W). At the end of the term and if both parties are in agreement, ONC would like the option to extend the agreement for an additional 5-years.

Installation is proposed to take place between March 1st and April 1st, 2019.

Location Description

The proposed site is located off of Holberg Road, approximately 1.7km from Highway 19, south of Port Hardy Township, Vancouver Island. Installation and all related infrastructure/equipment to be located within a 20m radius of the above noted coordinates.

Location Justification

- Accessibility and access to cellular communications
- Network density across Vancouver Island: Installation sites evenly-spaced at 30-50 km apart
- Horizon for the GNSS sensor by maximizing sky-view
- Bedrock for seismic instrumentation

Access

During the installation phase, several pickup trucks to be parked at the site. Other machinery as required such as picker truck or loader.

Seasonal Expectations of Use

During the installation phase, 2-5 employees to install infrastructure/equipment for a period of approximately 2-5 working days. Once complete, the system will operate autonomously year-round. Possible yearly maintenance may be required, and in such case, work will be minimal.

Existing Infrastructure/Services

- None

Proposed Infrastructure/Equipment

All infrastructure/equipment to remain on location following the installation phase. (Appendix B)

Infrastructure/ Equipment	Size	Construction Methods/Materials
GNSS monument (structure) with GNSS antenna (receiver)	Base: 1m sq Height: 2m H	Stainless Steel pole bolted to bedrock, with a concrete base for reinforcement. GNSS antenna fixed to top of pole.
Seismic vault	0.5m sq	Fiberglass box bolted to concrete pad on top bedrock. Vault to house seismic sensor.
Seismic sensor		Seismic sensor housed in the seismic vault.
3-4 solar panel array	Total size: 1.8m x 3m	Steel pole mounted to bedrock with a top of pole mount solar panel bracket.
Cellular antenna	0.5m H	Fixed to the solar panel array
Batteries	3x 100 Ah sealed AGM batteries	3-day power-backup. Batteries housed in kiosk.
Electronics enclosure	.5m H x .45m W x .25m D	Enclosure will be mounted inside one of the Kiosks.
Kiosks (2)	1.2m sq	Kiosks to house batteries (for power) and communications management devices.

Water Supply

ONC will supply water as required.

Waste Collection Treatment and Disposal

A minimal amount of refuse expected to be generated during the installation phase: all non-biodegradable matter, garbage, installation debris to be collected and removed from the location following the installation phase. No waste to be generated during operational phase.

Tree Cutting/Topping

No trees need to be cut/topped.

Soil Disturbance

Minimal soil disturbance expected, so to expose bedrock for securing equipment to bedrock.

APPENDIX A
Proposed EEWS Sites



APPENDIX B
Proposed Equipment/Infrastructure



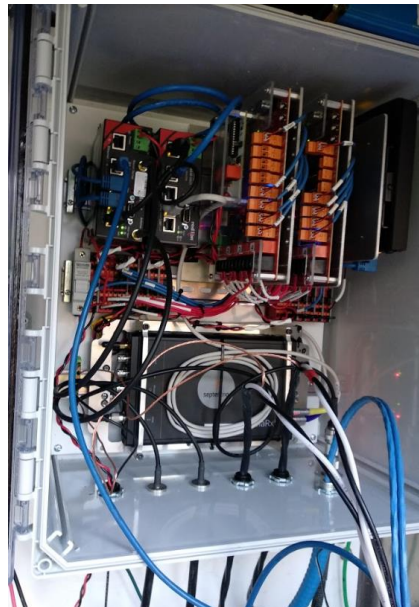
GNSS monument with GNSS antenna (receiver)



Vault



Kiosk



Electronics inside kiosk



Solar Panels



DISTRICT OF PORT HARDY STAFF REPORT

TO: Allison McCarrick, CAO
FROM: Heather Nelson-Smith, Director of Corporate Services
SUBJECT: Burning and Smoke Regulation Bylaw Amendment
DATE: March 4, 2019

BACKGROUND

The District of Port Hardy currently has an open burning and smoke regulation bylaw that permits 2 different sizes of fires besides campfires:

Category A Open Fire means an open fire that burns piled material no larger than 1 m in height and 1 m in diameter but does not include a campfire or recreational fire.

Category B Open Fire means an open fire in which burned material is piled larger than 1 metre in height and/or 1 metre in diameter and may include land clearing waste.

The regulations for each size of fire is as follows:

Control of Fires

- 5.1 *Category A Open Fires shall only be permitted between 8:00 a.m. and sunset of the same day.*
- 5.2 *Category B Open Fires shall be for a maximum duration of three (3) consecutive days and there must be a minimum of fifteen (15) days between each Category B Open Fire.*
- 5.3 *A maximum of five (5) Category B Open Fires are permitted on any one property during the burning period described in section 3.5 of the bylaw.*
- 5.4 *A person who has been issued a permit under this bylaw must ensure that the fire is continuously supervised and controlled by a person who is at least nineteen (19) years old.*
- 5.5 *The supervisor must have emergency equipment that is immediately available and must be capable of controlling or putting out the fire to prevent danger, damage and injury to persons or property.*
- 5.6 *The District may, at its discretion, require that Air Curtain Burners be used for burning land clearing waste.*

Category A fires are permitted anywhere in the District, and Category B fires are only permitted in zones outside of the residential corridor.

The current bylaw does not state a maximum size of a category B Open Fire. Staff are required to provide a permit for open burning and with no maximum size permitted fire listed in the bylaw the District could be opening itself to liability should the fire get out of control. In addition, a large fire can burn for longer than the permitted 3 days in the regulation.

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development has two categories of fires other than a campfire:

Category 2 Fire:

- 1-2 concurrently burning piles no larger than 2 metres high by 3 metres wide.
- Stubble of grass burning over an area less than 0.2 hectares (2000 square metres).

Category 3 Fire:

- Any fire larger than 2 metres high by 3 metres wide.
- 3 or more concurrently burning piles no larger than 2 metres high by 3 metres wide.
- Stubble or grass burning over an area greater than 0.2 hectares (2000 square metres).

PROPOSED SOLUTION

Change the definition of Category B Fires to:

"Category B Open Fire means an open fire in which burned material is piled larger than 1 metre in height and/or 1 metre in diameter but not greater than 2 metres in height and/or 3 metres in width and may include land clearing waste."

Keep the regulations to allow for up to 5 piles to be burned per site in order to achieve land clearing for up to three days with 15 days in between each burn.

CHALLENGES

By changing the category B to have a maximum size, this will mean that those wishing to burn will either burn more regularly or they will have to use an Air Curtain Burner.

RECOMMENDATION

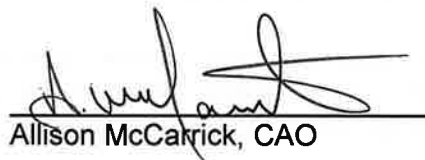
THAT Council endorse Bylaw 1093-2019 a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012.

Respectfully submitted,



Heather Nelson-Smith, DCS

I support this report,



Allison McCarrick, CAO



DISTRICT OF PORT HARDY

BYLAW NO. 1093-2019

Being a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 15-2012;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1. This Bylaw shall be cited as "Open Burning and Smoke Control Bylaw Amendment Bylaw No. 1093-2019".

PART 2 AMENDMENTS

2. Open Burning and Smoke Control Bylaw No. 15-2012 is hereby amended as follows:

- a) Section 2. *Definitions*, is hereby amended by deleting the definition "Category B Open Fire" and replacing it with the following new definition for "Category B Open Fire":

"Category B Open Fire means an open fire in which burned material is piled larger than 1 metre in height and/or 1 metre in diameter but not greater than 2 metres in height and/or 3 metres in width and may include land clearing waste."

PART 3 SEVERABILITY

3. If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the ____ day of _____, 2019.

Read a second time the ____ day of _____, 2019.

Read a third time the ____ day of _____, 2019.

Adopted on the ____ day of _____, 2019.

Director of Corporate &
Development Services

Mayor

Certified a true copy of
Bylaw No.1093-2019
as adopted.
Director of Corporate Services