

**MINUTES  
DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY APRIL 23, 2019  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**



*We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la*

**PRESENT:** Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Lynda Sowerby, Director of Finance

**REGRETS:** None

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Dugas called the meeting to order at 6:03 pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Committee of the Whole meeting of April 23, 2019 be accepted as presented.

**C. STAFF REPORTS**

1. Heather Nelson-Smith, Director of Corporate Services re: Sign Bylaw Update.

Discussion included:

- Signage on the street versus signage on the property.
- Neighbourhood approval.
- boulevards and right of ways.
- Limit one per business.
- Seasonal allowances.
- Evaluation process for each application for off property signage.
- Billboard signs are not permitted in Port Hardy.

**Moved/Seconded/Carried**

Recommendation to Council THAT Sandwich boards be permitted on the property of residential home-based businesses and be limited in size as determined in bylaw 08-2009. AND FURTHER THAT Residences may only have one permitted sign per property.

***Councillors Smith and Wishart opposed the motion.***

**D. DELEGATE**

1. Janna Olynyk, MNP re: District of Port Hardy Audit Findings Report, 2018 and Draft Financial Statements.

COW 2019-020  
APPROVAL OF COW  
APRIL 23/19  
AGENDA AS  
PRESENTED

COW 2019-021  
RECOMMENDATION  
TO AMEND  
SIGNAGE BYLAW 08-  
2009

Presentation included:

- Financial statements highlight.
- Annual surplus of \$3,4448,627.
- Unqualified opinion from auditor.
- Auditor responsibilities.
- Materiality was \$300,000.
- No limitations were placed on the performance of the audit.
- Did not find any irregularities or evidence of any conflicts of interest, illegal or questionable payments.
- Financial analysis including sustainability.
- Reserves can be contributed to through annual surplus.

COW 2019-022  
RECOMMNDATION  
TO ACCEPT 2018  
FINANCIAL  
STATEMENTS AND  
AUDIT REPORT

**Moved/Seconded/Carried**

THAT the Committee of Whole Recommends THAT the District of Port Hardy Audit Results and Communications be accepted, AND FURTHER THAT the District of Port Hardy 2018 Audited Consolidated Financial Statements be accepted.

**D. ADJOURNMENT**

COW 2019-023  
ADJOURNMENT

**Moved**

THAT the Committee of the Whole adjourn.

Time: 6:48 pm

CORRECT  
*Originally signed by;*

APPROVED

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR